



Raymondville Independent School District

419 FM 3168, Raymondville, Texas 78580
Phone: (956) 689-8175 • FAX: (956) 689-8180 – Business Office

Donation Form

The Raymondville Independent School District Board Policy CDC (Legal) states that: A conveyance, devise, or bequest of property for the benefit of the public schools, if not otherwise directed by the donor, vests the property in a board or their successors as trustees for those to be benefited by the donation. Funds or other property donated or the income from the property may be spent by the trustees: 1) For any purpose designated by the donor that is in keeping with the lawful purposes of the schools for the benefit of which the donation was made; or 2) For any legal purpose if a specific purpose is not designated by the donor. Also see CDC (Local) for Unsolicited Gifts, Solicitations, and Web-based Solicitations.

Type: () Cash/Check () Gift Card () Materials () Equipment

Donor Name/Organization: _____ Phone Number: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Donated to: _____

Purpose of Donation: _____

Value of Donated Property: \$ _____

Describe/Itemize Donated Property: _____

Donor Imposed Restrictions, if any: _____

Donor Signature

Date

To Be Completed by Business Office

Date of Receipt: _____ Amount received (if cash): \$ _____

[] Cash [] Check # _____ Deposited to account #: _____

Fixed Asset Tag #: _____ Location: _____

To be Completed by Superintendent/Board of Trustees

Donation approved by: _____ Date: _____

(Superintendent, or Board of Trustees must approve if value equal to or over \$1,000.00)