

**SOUTH OLDHAM MIDDLE SCHOOL**  
**2024-2025 Handbook**  
**6403 West Highway 146**  
**Crestwood, KY 40014**  
**Phone: (502) 241-0320 Fax: (502) 241-1438**  
**Website: [www.oldham.kyschools.us/soms](http://www.oldham.kyschools.us/soms)**

Kindra Witak - Principal  
Joe Gamsky - Associate Principal/Athletic Director  
Patrick Jackson - Assistant Principal  
Carla Wilson - Instructional Coach  
Tami Day - Bookkeeper  
Liz Janes - School Psychologist  
Erin Hayden - Guidance Registrar

Kelly Baum - Office Manager  
Lucas Mattera - Director of Counseling  
Brenna Cantrell & Corbin Feldhaus- Counselors  
Kara Storm - Media Specialist/STC  
Renee Grady - Mental Health Consultant  
Carrie Dailey - Nurse  
Darci Scott - Receptionist

Kindra Witak, SBDM Chairperson  
Gina Babbitt, SBDM Parent Representative  
Adam Blackaby, Parent Representative  
Leslie Luken, SBDM Teacher Representative  
Margot Atcher, SBDM Teacher Representative  
Miko Martinez, SBDM Minority Representative

Proudly serving Camden Station, Crestwood, and Kenwood Station Elementary schools, SOMS is recognized as one of the highest performing middle schools in the state of Kentucky. Offering a rigorous and comprehensive curriculum, SOMS is a 2006 “Schools to Watch” a re-designated 2009 “Schools to Watch”, a 1999/2000 Kentucky Blue Ribbon School of Excellence, a 1999/2000 National School of Excellence, and a 2012 NCEA•ACT Higher Performing School. In addition, we are accredited by the Southern Association of Colleges and Schools and the Kentucky Department of Education.

We are extremely proud of the expertise and experience of our staff. OCS consistently has high percentages of teachers who meet the federal government’s Highly Qualified Teacher requirements and who hold National Board Teacher Certification. We respect parents’ rights to know about the qualification of their children’s teacher and welcome inquiries about teacher credentials. Please contact the Personnel Director at 502.241.3500 for additional information.

**Bell Schedule**

8:15am - Building Opens (*Students Report to Gym./Cafeteria*)  
1st Period - 9:00-9:59  
2nd Period - 10:04-10:58  
South Strong - 11:03-11:33  
3rd Period - 11:38-1:03  
4th Period - 1:08-2:02  
5th Period - 2:07-3:01  
6th Period - 3:06-4:00

***Our Vision...***

“Our vision is for our students to be safe, responsible and respectful leaders who think critically, accept challenges and embrace diversity.”

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**SECTION 1 - ACADEMICS AND AWARDS**

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**Grade Scale**

Grades are assigned according to the following grading scale:

<b><u>Academic</u></b>		<b><u>Effort</u></b>
A - Excellent	90-100	A - Excellent
B - Good	80-89	B - Satisfactory
C - Average	70-79	C - Needs Improvement
F - Failure	Below 70	F - Unsatisfactory

In each class, a course syllabus will be given to students/parents outlining the curriculum to be taught, as well as homework and student expectations for successful completion.

**SOMS Grading Policy**

**Goal**

The goal of the South Oldham Middle School Grading Policy is to ensure that all students are given sufficient opportunities to demonstrate their comprehension of a subject or course and to provide a consistent “grading” procedure at each grade level.

**Grading Expectations**

Grades reflect student performance on the various subjects at each grade level of the Kentucky Core Academic Standards. Student grades are based on student progress and student mastery of content.

**Grading Principles**

1. Students will be provided with at least 1 opportunity to retake a summative assessment for up to an 80%. The retake may be a different version of the original assessment. Teachers may require students to participate in remediation and/or other forms of re-learning prior to the student earning this opportunity. The window to reassess will, at a minimum, be 2 weeks. *Any opportunity for retakes on assignments, quizzes, homework, etc., that are not in the summative category, will be up to teacher discretion.*
2. No extra credit will be given.
3. Only academic and performance grades will be given.
4. *At a minimum*, students will have 1 week past a unit’s summative exam/project to turn in work from said unit. Late work will not be penalized more than 30 percentage points and the remaining score will be determined based on accuracy and completion. *Students who have shown no effort on completing the assignment during provided class time may not be given this opportunity.*

In Infinite Campus, missing or late assignments that can still be submitted for credit will be marked as “Missing”. Once an assignment can no longer be turned in for credit, the “Missing” flag will be replaced with a “0”.

5. Grades shall be updated in Infinite Campus within 1 week of the assignment/assessment due date. Large projects and lengthy writing assignments shall be updated in Infinite Campus within 2 weeks of the due date.
6. Parent (email or phone call) contact will be made for each failing student at least once per trimester. Parents are strongly encouraged to monitor grades in Infinite Campus.
7. Gradebook categories will match across like classes (ex: Algebra 1, 6th grade ELA). Summative assessments will constitute no less than 50% of a student's grade.

### **Cheating/Plagiarism**

First Offense - Any student who has been found having cheated/plagiarized, as defined below, will be given the opportunity to reattempt the assignment/assessment. The student will not be penalized more than 30 percentage points and the remaining score will be determined based on accuracy and completion. This opportunity may be in the form of an alternate assignment/assessment or a re-do of the original assignment/assessment. Additionally, a school behavior consequence may be given.

Second Offense and Beyond - Students who have multiple plagiarism/cheating offenses, whether it be in the same class or other classes, may receive a 0% as well as additional behavior consequences.

### **Cheating/Plagiarism Definition**

Students shall not use or represent the words, images, or ideas of others as their own in any academic work. This includes, but is not limited to, the words, images, or ideas of others found online, printed, or presented in media including videos or sound recordings. Additionally, students shall not use human or digital language translators or equation solving programs to generate responses on academic work. Students must make an attempt to cite and acknowledge all direct quotations, summarizations, or paraphrases properly.

Students who aid other students in producing dishonest work will also be considered as cheating. This includes, but is not limited to, providing answers, allowing the copying of work, or completing work for other students without permission from the teacher.

Any use of Artificial Intelligence (AI) for completing academic work is strictly prohibited unless allowed by the teacher. If allowed by the teacher, all guidelines presented by the teacher must be followed.

Student work may be run through a plagiarism checker, such as TurnItIn, at any time regardless of whether or not plagiarism is suspected. Students should discuss with their teacher any questions about what constitutes plagiarism if further clarification is needed.

### **Textbooks/Instructional Materials**

Students will have access to textbooks and instructional materials. If a student loses, destroys or damages materials, he/she shall be required to account for such loss or damage as a means of fostering respect for public property. It is the student's responsibility to see the bookkeeper to pay any fine(s).

### **Physical Education**

All students are encouraged to have appropriate clothing for physical education. All P.E. outfits must meet school dress code. Students are required to have athletic socks and shoes. Each student is assigned a locker in the gym locker room. These lockers should always be used to store personal belongings during gym class.

School districts are not required to provide medical/accident insurance for injuries while engaged in school activities education. For this reason, it is strongly recommended that all students have adequate and appropriate health insurance coverage or purchase school insurance.

### **Technology**

Computers, printers and a variety of other technology applications are available for student use. We believe that technology should be used regularly by students to research, analyze and present information. Due to the increased use of printers and age of existing equipment, a technology fee, the cost of which is included in the Student Fees, will be assessed to all students. This money will continue to be spent to help offset the growing expenses in this area.

### **Student Recognition**

Our goal is to promote a strong emphasis on students attaining a high academic standard along with good conduct and school attendance. We hope to build self-esteem in our students by recognizing their efforts and hard-earned achievements.

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## ***SECTION 2 - ADDITIONAL PROGRAMS***

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### **Gifted/Talented Students**

South Oldham Middle School staff will differentiate instruction to meet the unique learning needs of those students identified as gifted through the Oldham County Board of Education's formal identification process. Teachers will work with the SOMS gifted/talented coordinator to write goals for a Gifted Student Services Plan (GSSP). The gifted/talented coordinator will work with gifted/talented students in the year-long GATES course and will be available to help teachers plan and implement extension activities. Progress reports will be provided to parents twice each school year. Parents interested in whether their children may qualify for the opportunities offered by this program should contact the Gifted/Talented Coordinator, lead counselor, or associate principal.

### **Limited English Proficient Students**

English as a Learned Language (ELL) is offered through the Oldham County Board of Education. For placement and testing requirements please contact the school Guidance Department.

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## ***SECTION 3 – ATTENDANCE AND TRANSPORTATION***

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### **SBDM Attendance/Tardy Note Policy**

Students have five (5) school days after an absence to turn in either a parent note or a doctor's note to the office requesting the absence be excused. ***After five (5) school days, no attendance records will be changed.*** If a student is late to school, he/she must check in with the office and get an admittance slip before being admitted to class.

**Excused Absences:** Each student K-12 is allotted eight (8) excused absences via parent notes. Parent notes may not be used on the last day before or the day after fall break, Thanksgiving break, winter break, or spring break. Nor may parent notes be used during state assessments, when the student's class is attending a field trip, or on the Thursday before the Kentucky Derby (Thurby).

**Doctor's Note Only Status:** After a student accumulates a total of eight (8) absences that have not been excused by a physician's note, the school will require a physician's authorization or other credible proof for each subsequent absence in order for it to be excused.

**Truancy Referrals:** Any child who has been absent from school without valid excuse for three (3) or more days, and/or tardy on three (3) or more days, is truant. Any child who has been reported as truant two

(2) or more times is a habitual truant. If the violation continues, the DPP may pursue court action against the parent and student to remedy the violation. For purposes of establishing a student's status as truant, the student's attendance record shall be cumulative for an entire school year.

Revisions to Kentucky law have placed an emphasis on reducing truancy through HB 611, KRS 159.030 and KRS 159.150.

### **Early Dismissals**

*A parent/guardian must come to the office to sign out the student.*

If an adult other than the custodial parent is to pick up the student, that person must be on the Emergency/Enrollment Form and have a valid ID. The school will require identification of any adult who comes to get a student and the school reserves the right to refuse to release to anyone other than the custodial parent.

- For dismissal/arrival information before/after a break or holiday please see OCBE Policy 9010.01-AR.
- Early dismissals will be documented in IC and may impact a student's attendance.

### **After School Transportation**

Transportation after school should be pre-arranged. Students who remain for an after-school activity *MAY NOT LEAVE THE SCHOOL CAMPUS UNLESS ACCOMPANIED BY A PARENT, GUARDIAN OR SPONSOR/COACH*. Sponsors of after-school activities will supervise groups in designated areas until parents pick up students. Students who repeatedly lack transportation within a reasonable amount of time after an activity has concluded may be dismissed from that activity.

### **Bus Note-Requirements**

No bus notes will be accepted this year.

### **Educational Enhancement Policy**

Students shall be granted an excused absence for up to ten (10) school days to pursue an educational enhancement opportunity determined by the Principal to be of significant educational value. This opportunity may include, but not limited to, participation in an educational foreign exchange program or an intensive instructional, experimental or performance program in one (1) of the core curriculum subjects of English, science, mathematics, social studies, foreign language and the arts. Athletic participation is not allowable under the EEO guidelines.

Unless the Principal determined that extenuating circumstances exist, requests for date(s) falling within the state or district testing periods shall not be granted. The Principal's determination may be appealed to the Superintendent or the Superintendent's designee. If the Superintendent or the Superintendent's designee upholds a Principal's denial, the student may appeal to the Board of Education, which shall make a final determination.

Students receiving an excused absence under this Section shall have the opportunity to make up schoolwork missed and shall not have their class grades adversely affected for lack of class attendance or class participation due to the excused absence. For purposes of calculating average daily attendance (as defined by KRS 157.320) a student receiving an excused absence under this Section shall be considered present in school during the excused absence.

### **Students Who Walk to/from School**

Students who walk to/from school should always use proper crosswalks and be mindful of oncoming pickup/dropoff traffic. Supervision cannot be guaranteed for all walkers.

### **Withdrawals**

Withdrawal requests go through the counseling office. Please contact Erin Hayden, counseling registrar, if you would like to withdraw your student. Advance notice is encouraged.

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## ***SECTION 4 - COMMUNICATION***

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### **E-mail and Voice Mail**

South Oldham Middle School staff can be contacted by voice mail and e-mail. The voice mail system can be accessed at any time. During the school day, (8:15 a.m. - 4:15 p.m.) call the school office (502-241-0320) and request voicemail by the staff member's name or extension number. At all other times, call the office and the automated system will direct you to the correct extension. Voicemail extensions and e-mail addresses are available on the SOMS website ([www.oldham.kyschools.us/soms](http://www.oldham.kyschools.us/soms)).

### **PTO**

SOMS is fortunate to have a very active Parent/Teacher Organization. The PTO is an integral part of the school. During the school year, this group will sponsor student activities and coordinate fundraising efforts. All students, parents and teachers are encouraged to support the PTO.

### **Website**

Visitors will find information about the school at [www.oldham.kyschools.us/soms](http://www.oldham.kyschools.us/soms).

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## **SECTION 5 - FOOD**

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### **Cafeteria - (Prices subject to change)**

Breakfast\$1.30

Reduced Breakfast\$0.30

Free Breakfast\$0.00

Lunch\$2.85

Reduced Lunch\$0.40

Free Lunch\$0.00

To ensure an orderly and safe atmosphere, the following rules are enforced in the cafeteria:

1. Students *will* sit in assigned rows.
2. Students *will* only go through the serving lines once as they enter with their class.
3. Students *will* remain seated until dismissed.
4. Students *will* clean up after themselves.
5. Students *will* use good table manners.

The Oldham County School District has partnered with the *My School Bucks School Food Service Software Program* to give parents more direct access to their children's cafeteria accounts. This technology allows you to use the Internet to view your children's eating patterns. To participate in this process, please visit the school district's website at [www.oldham.kyschools.us](http://www.oldham.kyschools.us). Once on the website, under Departments, choose Nutrition Services. This site will give you a lot of information about Oldham County School Food Services. If you have any questions, please contact SOMS' Lunchroom Manager.

### **Oldham County School Nutrition Charge Meal Policy (Relates to Board Policy 7013)**

Charges are designed to cover a situation in which parents or students forget to provide or bring monies for breakfast/lunch. Students who have forgotten or lost money may charge meals in the cafeteria. Under no circumstance may ala carte items be charged. It is the procedure of the cashier to verbally remind the student that their account is low to try to avoid meal charges.

When a student has accumulated up to three (3) charges, the manager or assistant manager will escort the student to the nearest telephone and ask that they call a parent. When the parent is on the line, the student will inform them that they are calling to remind them that their cafeteria account is in arrears and they need to send money the next day. This procedure will continue, daily, until the account debit has been satisfied. If the student has accumulated up to five (5) charges, the manager or assistant manager will submit the student's name to the principal, so they can contact the family and assist with collecting the charges.

If the student has cash to pay for their meal, the cashier may take the change, if any and put it against the charges on the student's account. If all the change is not needed to pay the charges on the account, the cashier will ask the student if they want the balance of the monies to be put on their account or given to them.

**Under no circumstances is the student to be embarrassed in front of his/her peers.**

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## **SECTION 7 - MEDIA CENTER**

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South Oldham Middle School Media Center houses over 17,500 books that are cataloged, inventoried and circulated using the Cataloging and Circulation Plus automated system from Follett Software.

Operating hours are Monday through Friday, 8:45a.m. - 4:00p.m.

Students may check out up to two (2) items at a time and may keep those items for two (2) weeks. Students may renew them as needed. Items not returned by the due date are considered overdue. No further items may be checked out until overdue items are returned. Students will be responsible for paying for items that are lost, stolen or damaged while checked out under their name.

Students must have a signed parent permission form on file to check out materials from the Young Adult collection. This form may be obtained in the Media Center at any time. The Young Adult collection contains movies with a PG-13 rating, as well as books that are written for more mature readers. Parents are welcome to come in and peruse our materials so as to be familiar with what their children are checking out.

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## **SECTION 8 - MEDICAL REQUIREMENTS SECTION**

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### **PHYSICAL EXAM REQUIREMENTS**

A Kentucky Preventative Health Care Examination Form is required for all students entering 6<sup>th</sup> grade. This exam may be completed up to one (1) year prior to entry into 6<sup>th</sup> grade.

**Athletic Physicals:** A separate sports/athletic physical completed on a KHSAA form is required annually to participate in strenuous sports at the middle or high school level. The KHSAA sports physical DOES NOT replace the required Kentucky Preventative Health Care Exam required for sixth grade entry.

In order for your student to complete enrollment into middle school, the KY Immunization Certificate and KY Preventative Health Care Exam Form must be on file at your child's school prior to the first day of attendance. Parents are urged to maintain copies of all medical documents.

Physical forms can be accessed at [www.oldham.kyschools.us](http://www.oldham.kyschools.us). (Click on the parent link and choose forms → health tab.) Questions may be directed to the Director of School Health Services at 241-3500 ext. 228.

### **6TH GRADE HEALTH REQUIREMENTS**

**Below are the MANDATORY health related requirements that must be met prior to the 1<sup>st</sup> day of sixth grade entry (age eleven (11) or twelve (12) years or older) according to state law KRS 214.034. In order to attend Kentucky Public Schools, each student must have a current Kentucky immunization certificate on file in the school office at all times. Students not adhering to this policy will not be allowed in school.**

1. One (1) dose of Tdap if it has been at least two (2) years since the administration of the last dose of tetanus-containing vaccine;
2. Two (2) doses of varicella, unless a healthcare provider states that the child has had a diagnosis of typical varicella disease or verification of a history of varicella disease by a healthcare provider or a diagnosis or herpes zoster disease or verification of a history of herpes zoster disease by a healthcare provider;
3. One (1) dose of MCV or MPSV (meningococcal vaccine).
4. Two (2) doses of Hepatitis A vaccine given.

If your child will not be 11 years of age before 6<sup>th</sup> grade entry and vaccine cannot be given until such time, please bring proof of physician appointment to registration.

**OUT OF STATE TRANSFER HEALTH REQUIREMENTS (refer to OCBE 9005AR-admission requirements)**

The following documents are required to be on file at the time of enrollment. **New students will not be enrolled at South Oldham Middle School without these proper documents:**

1. Certified birth certificate
2. Kentucky immunization certificate (out of state certificates can be transferred to KY with the assistance of the Oldham County Health Dept)
3. Child's social security card (copy will be filed)
4. Custody/Guardian papers (if applicable)

Out-of-state transfer students have **30 days** to complete the requirements for the Kentucky School Physical Examination.

**POLICY ON MEDICATIONS**

If a student is required to take medication (prescription and/or non-prescription) during school hours, the following procedures are to be followed. ***Medication is primarily the responsibility of the parent/guardian/custodian, and should be administered before/after school if at all possible.***

**1. Prescription Medication:**

- a. All prescription medication **must be brought into the school office by parent/guardian/custodian** in the most current, original pharmacy-labeled container. This must include the student's name, name of drug, dosage, route of administration, specific time of administration, and expiration date.

School personnel **cannot** divide or cut pills in half. Please provide adequate quantity of medication needed for daily school administration for the duration of the current prescription.

- b. School personnel will administer prescription medication provided there is a signed ***Authorization to Give Medication (9020.01-AR)*** on file. This form, which is available in the office, must be current and must coincide with the current prescription medication you are requesting school personnel to administer.
- c. "Controlled Substance" or "Schedule II" medication (i.e. Ritalin, Adderall) will be counted upon receipt by school personnel. Your signature will be required to verify that we have received the documented amount of medication.
- d. Narcotics will not be accepted at the school or administered by any OCBE staff at any time.

**2. Non-Prescription Medication:**

- a. Non-prescription (over-the-counter) medication (i.e. Tylenol) **must be brought into the school office by parent/guardian/custodian** in a small, unopened, original manufacturer's container and can only be administered according to manufacturer's dosing instructions. ***An "Authorization to Give Medication" 9020.01-F signed by parent is required.*** Upon student request of an OTC medication, school staff will notify parent/guardian to receive verbal permission to administer med based on the current student complaint. If the parent/guardian cannot be reached, school staff will not administer the OTC medication. This is to protect the student from an overdose of medication or change in student's medical history.
- b. Any student failing to abide by rules regarding drugs may be subject to discipline according to the Oldham County Schools Code of Acceptable Behavior and Discipline (OCBE Policy 9068-AR).
3. Parent/guardian/custodian must pick up unused medications by the end of the school year. ***All medication will be discarded by 12 noon the day proceeding student's last day of school if not picked up.***
4. To protect the safety of your child, we must have your adherence to these policies.

**SCHOOL INSURANCE**

Accident coverage is available for a school day or 24-hour basis. All students participating in any extra-curricular activity or field trip must have health insurance and MAY purchase school insurance as primary or secondary insurance. Whenever a student has other health insurance of any kind, such insurance is the primary insurance.



## **HEALTH ROOM**

The prevailing belief is that if a student is too ill to remain in class, he/she should not be at school. Consequently, when a student reports that he/she is ill, parents will be contacted to provide transportation. Except in an emergency, students are not admitted to the health room without a pass from a teacher. In the event a student must leave school due to illness or injury, school officials will contact parents. Students are to report to the office for admittance to the health room.

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## ***SECTION 9 - SCHOOL-WIDE POLICIES OR EXPECTATIONS***

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### **Disaster/Safety Drills**

There are specified procedures in the Safe Schools Manual for a variety of emergencies. In order to prepare students how to respond during an emergency, safety drills are routinely conducted. Exit procedures and safe areas are posted in each classroom. All teachers review this information with their students.

### **Discipline**

The primary prerequisite for a successful school is that an orderly atmosphere for learning prevails. When disciplinary action is necessary, it will be firm, fair, and immediate, and in accordance with site-council policy and the OCBE Code of Acceptable Behavior and Discipline contained in this handbook.

### **Hall Passes**

Students are not permitted in the halls during class periods unless they are with a teacher or have the appropriate hall pass from an authorized staff member.

### **Cheating/Plagiarism**

First Offense - Any student who has been found having cheated/plagiarized, as defined below, will be given the opportunity to reattempt the assignment/assessment. The student will not be penalized more than 30 percentage points and the remaining score will be determined based on accuracy and completion. This opportunity may be in the form of an alternate assignment/assessment or a re-do of the original assignment/assessment. Additionally, a school behavior consequence may be given.

Students who have multiple plagiarism/cheating offenses, whether it be in the same class or other classes, may receive a 0% as well as additional behavior consequences.

### **Cheating/Plagiarism Definition**

Students shall not use or represent the words, images, or ideas of others as their own in any academic work. This includes, but is not limited to, the words, images, or ideas of others found online, printed, or presented in media including videos or sound recordings. Additionally, students shall not use human or digital language translators or equation solving programs to generate responses on academic work. Students must make an attempt to cite and acknowledge all direct quotations, summarizations, or paraphrases properly.

Students who aid other students in producing dishonest work will also be considered as cheating. This includes, but is not limited to, providing answers, allowing the copying of work, or completing work for other students without permission from the teacher.

Any use of Artificial Intelligence (AI) for completing academic work is strictly prohibited unless allowed by the teacher. If allowed by the teacher, all guidelines presented by teacher must be followed.

Student work may be run through a plagiarism checker, such as TurnItIn, at any time regardless of whether or not plagiarism is suspected. Students should discuss with their teacher any questions about what constitutes plagiarism if further clarification is needed.

### **Standards of Dress**

Our student dress code is designed to accomplish several goals:

1. Maintain a safe learning environment
2. Allow students to wear clothing of their choice that is comfortable recognizing the various stages of body shape/size, growth and maturity that exist for our middle school students
3. Allow students to wear clothing that expresses themselves.
4. Allow students to wear religious attire without fear of discipline or discrimination.
5. Prevent students from wearing clothing or accessories with offensive images or language, including profanity, hate speech, and pornography.
6. Prevent students from wearing clothing or accessories that denote, suggest, display or reference alcohol, drugs or related paraphernalia or other illegal conduct or activities.
7. Prevent students from wearing clothing or accessories that will interfere with the operation of the school, disrupt the educational process, invade the rights of others, or create a reasonably foreseeable risk of such interference or invasion of rights.
8. Prevent students from wearing clothing or accessories that reasonably can be construed as being or including content that is racist, lewd, vulgar or obscene, or that reasonably can be construed as containing fighting words, speech that incites others to imminent lawless action, defamatory speech, or threats to others.
9. Ensure that all students are treated equitably regardless of race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income or body type/size.

### **SOMS Dress Code**

- No clothing that advocates alcohol, smoking, drugs, gangs, profanity, weapons, or violence
- Sleeveless shirts are permissible. Cannot be spaghetti straps or shirts that expose undergarments.
- Undergarments, or a student's backside, should not be exposed at any time
- Mid-riffs and cut-off shirts are not permissible
- Hats are only permissible on special occasions or with written permission (i.e., spirit week or medical concern, etc.)
- Hoods must be removed when entering and during class
- No roller-type of shoes (i.e., Heely shoes)

*SOMS reserves the right to modify the dress code to meet the special needs of students for religious, cultural or approved medical reasons.*

Students in violation of the SOMS Standards of Dress will be counseled and offered garments deemed appropriate. If appropriate garments are not available, the parent or guardian will be notified to bring a change of clothing.

### **Personal Electronic Devices/Cell Phones**

Students are allowed to bring electronic devices to school, but are required to keep them **turned off** and **put away** in their backpacks or lockers from 8:45-4:00. **Cell phones, ear buds, or any other personal electronic devices cannot be accessed for ANY reason during this time.** Smart Watches should not be used for anything besides checking time and should be put in the student's backpack during any assessment. Student laptops/Chromebooks may be used for academic purposes only with teacher permission. Parents who need to relay a message to their

student should contact the front office at 502-241-0320.

### **Lockers/Backpacks**

Every student will have the option to use a locker for individual use. Lockers are the property of the school and are subject to OCBE regulations, supervision and inspection (refer to OCBE Policy 9045). Students are responsible for proper care of their lockers and will be assessed for any damage that occurs. Backpacks are permitted to be taken to classrooms. Lockers are approximately 30” H x 11” W x 11” D, STUDENTS ARE NOT TO SHARE LOCKERS OR GIVE THEIR COMBINATION TO ANYONE.

### **Policy on Eligibility for Interscholastic Athletic Participation**

The Site-Based Council has adopted a policy on extra-curricular participation that is distributed to all students when they try-out for any of our sport teams. This policy also applies to all non-interscholastic athletic teams, clubs and activities. Please contact the office for a copy of the policy ( Policy 7004 – Policy on Eligibility for Interscholastic Athletic Participation).

### **Solicitation**

Students are not to engage in any type of buying or selling of articles on school property unless it is part of a school sanctioned fund-raising event.

### **Tobacco Products/Vapes**

The possession and/or use of tobacco products, including electronic cigarettes, are prohibited. Also prohibited is the possession and/or use of vapes.

### **ALCOHOL/DRUGS/WEAPONS**

Alcohol, drugs, and weapons violations are expellable offenses. Please refer to OCBE Student Policies 9027, 9068, and 9085.

### **Visitors/Volunteers to SOMS**

- ❖ All visitors/volunteers must first report to the office.
- ❖ All visitors/volunteers must sign-in at the office.
- ❖ All visitors/volunteers must obtain and wear a badge from the front office.
- ❖ All visitors/volunteers must checkout in the office before leaving the building.
- ❖ All volunteers must have a completed criminal background check on file at the school.

### **BULLYING/HARASSMENT**

Bullying and harassment are taken very seriously at SOMS and should be reported immediately to administration if witnessed.

Per [KRS 158.148](#), “bullying” is defined as any unwanted verbal, physical, or social behavior among students that involves a real or perceived power imbalance and is repeated or has the potential to be repeated:

1. That occurs on school premises, on school-sponsored transportation, or at a school-sponsored event:
- or 2. That disrupts the education process.

This definition shall not be interpreted to prohibit civil exchange of opinions or debate or cultural practices protected under the state or federal Constitution where the opinion expressed does not otherwise materially or substantially disrupt the education process.

**School Behavior Consequences**

Students are expected to meet all behavior expectations. Possible consequences for violating a behavior expectation may be, but are not limited to:

- Administration Warning Conference
- Parent Contact (Email, Phone or Conference)
- Lunch Detention
- After School Detention
- Loss of Privileges
- Athletic Consequences
- AIM\*
- OCATS\*
- Renaissance Program\*
- Suspension
- Expulsion

**\*AIM (Alternative Instructional Method)**

For students that are disruptive to the educational environment and impacting the learning of other students, they may be placed in AIM. While in AIM, students will complete their assignments and any other work from teachers. Students will be monitored by a staff member throughout their placement in AIM.

**\*OCATS (Oldham County Alternative to Suspension)**

OCATS is a monitored, quiet work environment that is housed at Buckner Alternative High School. On the day a student is assigned to OCATS, the student must report to the front office by 9:00am and bus transportation will relocate them to BAHS for the day. Students will return to SOMS by 4:00 and will take their normal transportation method home. While in OCATS, students will receive work from each of their teachers to complete.

**\*Renaissance Program**

The Renaissance Program is designed for students who are found to be in possession of drugs/alcohol, under the influence of drugs/alcohol, or to have used drugs/alcohol on school property. Trafficking drugs/alcohol is to be handled through the expulsion process with the Oldham County Board of Education.

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***SECTION 10 - SCHOOL FEES/ADDITIONAL COSTS***

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Student fees are due upon registration. Students qualifying for free and/or reduced lunch will be wholly or partially exempt from paying these fees. Exemption forms will be available on the website or at the school. All forms should be completed and returned to school during scheduled registration days.

2024-2025 School Fees are \$120 per student:

<b>SOMS Student Fees FY25</b>				
Student's Invoiced	Fee	OBJECT	PROJECT	Amount
All	Basic Student Fee	0679	7100	\$ 30.00
All	Art & Humanities Fee	0679	7100	\$ 30.00
All	Technology Fee	0679	7300	\$ 30.00
All	Instructional Materials Fee	0679IM	7300	\$ 30.00
		Total		\$ 120.00