



GOVERNING COUNCIL

Regular Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, May 24, 2024

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Jody Meyer, Mike Deveraux, Alex Carothers, Roland Dewing, Laura Kohr, and Larry Kennedy

BOARD MEMBERS ABSENT

Farrah Nickerson and Mike Romo

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Lauren Chavez, Sean Fry, and Kelly Callahan

PUBLIC

none

These minutes were approved on 6-14-24

By a vote of 6 yes 0 no 2 absent 0 abstained

Larry Kennedy President
Roland Dewing Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Albuquerque Aviation Academy for May 24, 2024 at 2:00 PM on Zoom.us and in person for recording purposes. All voting members of the board were present in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Deveraux, Alex Carothers, Roland Dewing, Laura Kohr, and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda. Laura Kohr made a motion to approve the agenda. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

C. Review/Approval of Minutes from April 19, 2024 Regular Meeting*

Larry Kennedy asked for a motion to approve the minutes from the April 19, 2024 Regular Meeting. Roland Dewing made a motion to approve the minutes. Mike Deveraux seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Ongoing Business Matters

A. Aviation Program Update

Dr. Lauren Chavez presented they have flown approximately 70 hours since the last report. There were 11 new pilots this year; 9 seniors and 2 juniors. Approximately 3 more juniors should complete their training over the summer and move into senior year as private pilots. Doc is now approved through the FAA to complete the check-rides, including check-rides for our students, saving that cost for students and school. Doc reviewed the status of the aircraft, which just completed the 100 hour. The wigwag lights needed replacement.

Classes are completed now and reviewed overall grades that students earned. Internships are going strong and will continue over the summer for students. The school received a grant from the Daniel's Foundation to cover the cost of Drone Soccer which will be implemented into middle school SMART Lab next year.

Doc reviewed overall expenses.

B. Facility Update

Amanda Catanzaro presented the May 2024 Facilities report including the completed projects since the last meeting.

Projects that are still being worked on include downspout drainage that is on order, gym thermostat which still needs to be replaced by EB. School signage has been approved and is in production now. Should be installed in the next few weeks. Still working with VLCM and Verkada on the bus camera issues. They must work with Herrera to get this figured out. Miscellaneous small projects around campus that come with owning our facility were shared.

Reviewed list of upcoming projects.

Kitchen grant was submitted and we await to hear if we are awarded anything. CSP grant is in the works and due at the end of June.

IV. Administrative Update

A. Student Achievement Update

Bridget Barrett shared Academics by Enrollment data. There is a push at the end of the semester for students to finish and pass! The last day of school is May 31st. Harold Pope was a speaker at our graduation and the ceremony went well. School also held its first award ceremony and students earned letters and Students of the Year were recognized.

Enrollment numbers were shared and more students are submitting applications to the lottery every day.

Mission Minute shared the updated NM Vistas score, which is an 83.3, a Spotlight school in NM with a Designation of Excellence School.

V. New Business Matters

A. JMP Academy of Professional Development Contract*

Bridget Barrett shared the contract for JMP Academy in the amount of \$88,997.27 to provide special education director services and more for the 2024-2025 school year.

Larry Kennedy asked for a motion to approve. Laura Kohr made a motion to approve. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

B. Title I Application*

Amanda Catanzaro shared the Title I Application.

Larry Kennedy asked for a motion to approve. Alex Carothers made a motion to approve. Mike Deveraux seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

C. EdPlan Approval*

Bridget Barrett shared the EdPlan that is submitted as part of the budget for the 2024-2025 school year.

Larry Kennedy asked for a motion to approve. Laura Kohr made a motion to approve. Jody Meyer seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

D. Disposal List*

Amanda Catanzaro shared the technology disposal list. These are broken, damaged or otherwise unrepairable or old technology; mainly Chromebooks to be disposed.

Larry Kennedy asked for a motion to approve. Mike Deveraux made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

E. Daniels Fund Grant Award

Bridget Barrett shared that we were awarded \$20,000 from the Daniels Fund that will cover the cost of the new Drone Soccer program. Drone Soccer will begin with 8th grade next year as a way to integrate aviation into the middle school grades.

F. FY 2025 Budget*

Sean Fry presented the FY 2025 Budget that includes at least a 3% raise for all staff members. Salary Schedules are competitive with other schools in our area. Addition of Flight Instructor Increment of \$7,500 in the EA Salary Schedule to attract and keep the EA CFI position which is a win-win situation for the school and the employee. Staff Teacher Salary Schedule was explained that shows the 3% increase. Staff Salary Analysis was shared that shows how the raises and level changes effected each

member of the staff. Operational Unit Funding Analysis was shared with a comparison for FY24 to FY25.

Proposed Operating Budget was shared and discussed.

Alex Carothers asked where the aviation budget is shown. It is a piece of the Direct Instruction.

Larry Kennedy asked for a motion to approve the FY 2025 School Year Budget. Alex Carothers made a motion to approve. Roland Dewing seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

G. School Year 2024-2025 School Calendar*

The 2024-2025 School Year Calendar was presented.

Larry Kennedy asked for a motion to approve. Mike Deveraux made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

H. School Year 2024-2025 Salary Schedule*

The School Year 2024-2025 Salary Schedule was presented.

Larry Kennedy asked for a motion to approve. Alex Carothers made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

I. School Year 2024-2025 Transportation Contract*

Larry Kennedy asked for a motion to table the 2024-2025 Transportation Contract as it has not yet been provided by Herrera.

Larry Kennedy asked for a motion to table the 2024-2025 Transportation Contract. Laura Kohr made a motion. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

VI. Governing Council Development

A. Discussion with Kelly Callahan

Kelly Callahan discussed the new training requirements for the board, and the video archiving requirements. Kelly is adjusting her trainings to meet the new standards

and requirements to meet the requirements of SB 137. When she has completed that, she will send to PED for approval.

B. Strategic Planning Discussion

Kelly shared that she will be sending a survey to the board to complete so that she can improve her services for next year. This will be the last meeting of the year and all governing council members have met their training requirements.

VII. Finance Report

A. Business Office Operations Update

Sean Fry presented that the Finance Committee met the day prior to the Governing Council meeting and reviewed all the financial documents. Membership is at an all-time high so revenue is at an all-time high. RFR's are consistently getting funded through PED so that is helping as well. We have received 82.75% of revenue to date and expenses are 58.8% of the way completed, which is deceiving since summer payroll still needs to take place through July as FY24 expenses.

B. Voucher Approvals*

Sean Fry presented the April Vouchers. Larry Kennedy asked for a motion to approve April 2024 Vouchers. Alex Carothers made the motion. Jody Meyer seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

C. Bank Reconciliation*

Sean Fry presented the April Bank Reconciliation. Larry Kennedy asked for a motion to approve April 2024 Vouchers. Mike Deveraux made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

D. Budget Adjustment Requests*

Sean Fry presented BAR 2324-24154-0020-M a maintenance bar in Title II that moves professional development from Student Support to Instructional Support.

Larry Kennedy asked for a motion to approve. Alex Carothers made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

VIII. Announcements

Next regular Governing Council meeting is scheduled for June 21, 2024. Roland Dewing, Jody Meyer and Alex Carothers are unavailable for that date. Discussion took place to tentatively move the June meeting to June 28, 2024.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Mike Deveraux made a motion to adjourn. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on May 24, 2024 at 3:39 pm.

