SOUTH WASHINGTON COUNTY SCHOOLS
SCHOOL BOARD
7362 East Point Douglas Rd S.
Cottage Grove, MN 55016

ADMINISTRATIVE REPORT

DATE: August 22, 2024
TOPIC: #5.7 – August 8, 2024 School Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: Policy 204

A. **PURPOSE OF REPORT**
   a. Review School Board Meeting Minutes.

B. **RECOMMENDATION**
   a. Approval

C. **CONNECTION TO STRATEGIC PRIORITY**
   a. Operations, Staffing, and Finance

August 8, 2024

1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, August 8, 2024. The meeting was called to order by Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Pat Driscoll, Simi Patnaik, Katie Schwartz and Sharon Van Leer. Ryan Clarke and Eric Tessmer were absent. Superintendent Nielsen was present.

2.0 **Pledge of Allegiance**

3.0 **Approval of Agenda:** It was moved by Sharon Van Leer, seconded by Simi Patnaik approve the agenda. All in favor, none opposed, motion carried.

4.0 **Introduction of Director of Community Education:** Superintendent Nielsen introduced Jake Winchell to the Board.

5.0 **Workshop Items:**

5.1 Board Compensation, presented by Katie Schwartz, School Board Chair. A discussion was held about their pay vs similar sized school districts in MN. This will return on August 22, 2024 to change their salary to 10,000 for all board members.

6.0 **Information Items:**

6.1 Construction Update, presented by Tyrone Brookins, Assistant Superintendent. He shared the current status and processes.

6.2 Financial Update, presented by Kris Blackburn, Director of Business Services. She shared current information surrounding enrollment and budgets.

6.3 First Reading of Proposed Policy Changes, presented by Julie Nielsen, Superintendent. There was no request for public comment. These policies will return for approval on August 22, 2024.

7.0 **Reports and Comments:** Superintendent Nielsen noted August 1 was the welcome back meeting with system leaders. In the upcoming weeks there will be many meetings as we begin the school year, including school improvement planning teams, SoWashCo academy for new and probationary teachers and the All Staff event on August 27th. Staff and Board Members will also be participating in the Community parades over the next several weeks and we recently held a very successful hiring event at the District Service Center. The 2024-25 theme is “building our story”, highlighting the importance of literacy and the many construction projects.

8.0 **Future Meeting Dates**:
August 22, 2024 – School Board Business Meeting (DSC/6:00 p.m.)
September 12, 2024 - School Board Workshop Meeting (DSC/6:00 p.m.)

9.0 **Adjournment:** The meeting adjourned at 6:54pm.

Melinda Dols emailed report on Northeast Metro 916:
-916 has a new Executive Director of Special Services. Dave Haveman will now supervise the work of all Setting IV special education programs and work with member district special education directors to support the needs of students.
-Co-location of Alternative Education with Century College is complete and Mahtomedi Academy is now located on the campus of Century College. This will bring greater opportunities for the ALC students.
-23/24 Strategic Actions Final Impact Report is in and 916 was able to accomplish 25 out of 26 of their Strategic Action goals. They are currently benchmarking their 24/25 Strategic Actions Plan which will be presented at the August 7th 916 board meeting.