



**Urban Academy Charter School  
School Board Meeting  
August 22, 2022  
Saint Paul, Minnesota**

**MINUTES**

<b>Board Members:</b>	<b>Ex-Officio Members:</b>	<b>Advisory Members:</b>
<input type="checkbox"/> Melissa Jensen	<input checked="" type="checkbox"/> Mongsher Ly	<input type="checkbox"/> Luis Brown-Pena
<input checked="" type="checkbox"/> Tamara Mattison		<input checked="" type="checkbox"/> Ralph Elliott
<input checked="" type="checkbox"/> Fong Lor		
<input type="checkbox"/> Nancy Smith		
<input checked="" type="checkbox"/> Caley Long		
<input type="checkbox"/> Yu Yin Liao		
<input checked="" type="checkbox"/> Ronsoie Xiong		
<input type="checkbox"/> Chao Yang		

**Staff and Guests Attending:**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**Meeting called to order by Fong Lor, Vice Board Chair at 4:39 PM in-person**

**Acceptance of Agenda**

Corrections made: none  
 Board Motion: Approve the agenda  
 Board Member motioning to approving agenda: Long  
 Board Member seconding the motion: Mattison  
 Discussion: none  
 Unanimously approved

**Conflict of Interest**

None to report

**Approval of June 20, 2022 Minutes**

Board Motion: to approve the minutes  
 Board Member motioning to approve the minutes: Long  
 Board Member seconding the motion: Xiong  
 Discussion: none  
 Unanimously approved

**Reports/Presentation**

**Board Member Reports/Ex-Officio Member Presentations:**

Board Chair, Melissa Jensen: none to report (not present)

Treasurer, Dr. Tamara Mattison reviewed snapshot for July financials; see PDF for additional information

Superintendent, Dr. Ly:

### **OPERATIONS:**

#### **General:**

- Official 20<sup>th</sup> year of UA!

#### **Staffing:**

- Still in need of 4<sup>th</sup> and 6<sup>th</sup> grade teachers; we have two subs in the meantime until we can hire

#### **Facility:**

- Lease aid approved by MDE
- Negotiations for the build-out continue; budget of \$800K - 1 million. Ryan at Lumen Christi will speak with Dr. Ly to craft a plan for a springtime start for a hopeful finish date by next fall 2023
- Gym bleachers installed during this upcoming winter break

#### **COVID-19:**

- Indoor masking to continue this school year
- Recess and lunch breaks to come back this academic year, plus all general celebrations throughout the year
- Staff and student COVID testing to continue every Wednesday

#### **School Calendar/Events:**

- Staff returns next Monday for staff development week
- Students back in building after Labor Day

### **ACADEMICS:**

- Reading and Math programs have been revamped from previous years; from supplies to assessments to observations: have all been changed.
- Social Studies and Science will also shift this academic year
- We will also be putting a large emphasis on MCA planning starting in October

### **BUDGET/FINANCE DISCUSSIONS:**

- Audit season is now in motion (estimated 3-4 audits through November)

### **COMMUNITY OUTREACH/DONATIONS:**

- JP4 after school program: hopeful to have them during the school year
- Tennis and Securian will continue this fall after a 2 year break

### **CHARTER SCHOOL LEGISLATION NEWS:**

- N/A

### **BOARD BUSINESS**

- What would we like to see for next year? Consider thoughts. Maddens is a win for many! July 21-23 penciled in for retreat

Motion: to approve the board member reports

Board member motioning to approve the board member reports: Xiong

Board member seconding the motion: Mattison

Discussion: none  
Unanimously approved

**Board Consent Agenda:**

Motion: to approve the board consent agenda  
Board member motioning to approve the board consent agenda: Long  
Board member seconding the motion: Mattison  
Discussion: none  
Unanimously approved

**Old Business:**

- Recap of retreat: morning session was helpful for everyone about where we stand and where we are going; Dr. Ly shared deep appreciation for the board and how we operate
- Fong shared it was good to get to know everyone more deeply but perhaps staff wasn't 100% with meal-times
- Ralph shared that staff is mostly international and new each year so it makes sense they are learning every time we are there
- Consider doing more activities next year (horseback riding, golf, lawn games, change the tee time? More Saturday afternoon activities)

**New Business:**

- None

**Open Public Comments (Limited to 2 minutes)**

- None

Board Motion: To adjourn the meeting at 4:58 PM  
Board Member motioning to approve to adjourn the meeting: Long  
Board member seconding the motion: Xiong  
Unanimously approved  
Meeting adjourned at 4:58 PM

**Next meeting: September 19, 2022, at 4:30 p.m. in-person**