



**Urban Academy Charter School
School Board Meeting
March 21, 2022
Saint Paul, Minnesota**

MINUTES

Board Members:	Ex-Officio Members:	Advisory Members:
<input checked="" type="checkbox"/> Melissa Jensen	<input checked="" type="checkbox"/> Mongsher Ly	<input type="checkbox"/> Luis Brown-Pena
<input checked="" type="checkbox"/> Tamara Mattison		<input type="checkbox"/> Ralph Elliott
<input checked="" type="checkbox"/> Fong Lor		
<input checked="" type="checkbox"/> Nancy Smith		
<input checked="" type="checkbox"/> Caley Long		
<input checked="" type="checkbox"/> Yu Yin Liao		
<input checked="" type="checkbox"/> Ronsoie Xiong		
<input checked="" type="checkbox"/> Chao Yang		

Staff and Guests Attending:

<input checked="" type="checkbox"/> Rod Haenke	<input type="checkbox"/>	<input type="checkbox"/>
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Meeting called to order by Melissa Jensen, Board Chair at 4:35 PM in person and virtually

Acceptance of Agenda

Corrections made: none
 Board Motion: Approve the agenda
 Board Member motioning to approving agenda: Lor
 Board Member seconding the motion: Smith
 Discussion: none
 Unanimously approved

Conflict of Interest

None to report

Approval of Feb 28 2022 Minutes

Board Motion: to approve the minutes
 Board Member motioning to approve the minutes: Lor
 Board Member seconding the motion: Yang
 Discussion: none
 Unanimously approved

Reports/Presentation

Presentation: Rod Haenke presented a Governance Self-Evaluation presentation and training to meet annual requirement for board training.

Board Member Reports/Ex-Officio Member Presentations:

Board Chair, Melissa Jensen: None
Treasurer, Tamara Mattison: See snapshot for March financials
Superintendent, Dr. Ly:

OPERATIONS:

General:

- UA received the 2022 recognition eligibility charter school expansion grant, but that was rescinded after a glitch in MDE's computer system regarding a document that wasn't supposedly submitted. We sent proof that indeed the paperwork was submitted and they recognized their error and we are back on the path for expansion.

Staffing:

- Begin the recruiting/posting for FY23 – 2 EL teachers, Gen Ed, Middle School Science, Technology; has been difficult state-wide to hire teachers

Facility:

- Bleachers to be installed in the gym towards the end of July
- Still waiting on pre-approval from MDE to spend a specific pot of money for materials

COVID19:

- Mask mandate at Urban Academy – will always follow CDC and MDH requirements
- Staff and student COVID testing continue, weekly on Wednesdays
- 0 positive results in the past few weeks

School Calendar/Events:

- Spring Break: April 4-8
- Last Day of School (students: 6/08) and (teachers: 6/09)
- Summer School June 20 – July 15, 8 – 2:30 each day

ACADEMICS:

- MCA prep and reviews is in progress for several weeks. MAP testing to follow.
- Math and Reading curriculum re-vamp is underway; review on social studies and science also in process

BUDGET/FINANCE DISCUSSIONS:

- We currently have \$2 million in extra funding; 10% stipend of annual salary proposed to give to staff; on May 30 payroll, all staff will receive that stipend on their check (total expenditure of approximately \$100,000)

Motion: to approve the staff stipend

Board member motioning to approve staff stipend: Mattison

Board member seconding the motion: Smith

Discussion: Smith shared that she is deeply grateful for the staff's commitment during the pandemic; Jensen agreed

Unanimously approved

- Expenses are a bit higher than originally projected due to supplies and equipment—but fund balance will end up at \$3.1 million by end of year

COMMUNITY OUTREACH/DONATIONS:

- “Junior Achievement” with Securian staff members will happen this spring; Securian and JA staff have been vaccinated and will wear masks when on-site
- Dr. Ly met with Highland Park Council to donate 40 brand-new bikes to UA (Bike for Kids drive). To be given out Friday, June 3. We took a survey to decide who currently didn’t have bikes.

CHARTER SCHOOL LEGISLATION NEWS:

- MACs emails will continue to be sent to board members

BOARD BUSINESS:

- 4 Open Board Positions for July 1, 2022-2025
- Board retreat: possibility to conduct a board assessment (how we are doing and where we are going), charter school operations

Motion: to approve the board member reports

Board member motioning to approve the board member reports: Xiong

Board member seconding the motion: Yang

Discussion: none

Unanimously approved

Board Consent Agenda:

Motion: to approve the board consent agenda

Board member motioning to approve the board consent agenda: Mattison

Board member seconding the motion: Xiong

Discussion: none

Unanimously approved

Old Business:

- None

New Business:

- Back at Madden’s—weekend of July 22 – 24, 2022

Open Public Comments (Limited to 2 minutes)

- None

Board Motion: To adjourn the meeting at 5:15 PM

Board Member motioning to approve to adjourn the meeting: Xiong

Board member seconding the motion: Lor

Unanimously approved

Meeting adjourned at 5:35 PM

Next board meeting April 18, 2022 at 4:30 p.m.