

2024-2025 Cottage School Program

The school year starts this week!

Dear New and Returning Cottage School Program Families,

The ramp up to the new school year is just about over as we finally get the fall semester officially started this week. We're excited to welcome students back in the building again after the summer break!

IMPORTANT/NEW INFORMATION:

1. Beginning-of-year events, including...

- Back-to-School Night (**TONIGHT!** See schedule [here!](#))
- K-6 Meet & Greet (*Tuesday, August 13, 10 AM - noon*)
- Parent Info Fair (*during Back-to-School Night and Meet & Greet*)
- First days of school (*Wednesday, August 14 – Tuesday, August 20*)

...**Specific details about the above events can be found [HERE!](#) This document also includes information related to all events happening this school year.**) PLEASE NOTE the April CSP in-service for staff (noon dismissal for students) has been moved to Tuesday, April 8th (it was originally scheduled on April 1st).

2. First Days of CSP Classes

- **Wednesday, Aug. 14th**
 - M/W Kindergarten - student + 1 parent (8:15 – 9:30 AM)
 - Wednesday Students in Grades 1, 3, and 5 (8:15 – 3:30)* (*No hot lunch served; students must bring a sack lunch.)
- **Thursday, Aug. 15th**
 - T/TH Kindergarten - student + 1 parent (8:15 – 9:30 AM)
 - Thursday Students in Grades 1, 3, and 5 (8:15 – 3:30)* (*Students may order hot lunch or bring a sack lunch. Hot lunch menu found [here.](#))
- **Monday, August 19th**
 - M/W Kindergarten Regular Schedule (8:15 – 11:30)
 - Monday Students in Grades 2, 4, and 6 (8:15 – 3:30)* (*Students may order hot lunch or bring a sack lunch. Hot lunch menu found [here.](#))
- **Tuesday, August 20th**
 - T/Th Kinder Regular Schedule (8:15 – 11:30)

- Tuesday Students in Grades 2, 4, and 6 (8:15 – 3:30)* (*Students may order hot lunch or bring a sack lunch. Hot lunch menu found [here](#).)

3. New staff joining Cottage School Program for the 2024-2025 school year:

- **Vanessa Leonard** - CSP/CP Front Office Manager (former CSP/CP office manager)
- **Jennifer Smith** - CSP/CP Front Office Assistant (former Central Elementary staff member)
- **Whitney Garcia** - 4th grade Language Arts (former North Elementary teacher and CSP support paraprofessional)
- **Melissa Stilson** - Kindergarten tutor (former East Elementary tutor)
- **Jenna Fernandez** - 1st/2nd grade tutor
- **Sydney Rezner** - Support paraprofessional
- **Jonathan Hinds** - CSP/CP Educational Philosophy Lead (veteran CP teacher and TCA North graduate)

Please welcome these staff in their new roles when you're able!

4. NO hot lunch for our Wednesday students on Wednesday, August 14! Students must bring a sack lunch. Hot lunch WILL be available Thursday, August 15, as normal. Lunch menu can be found [here](#).

We look forward to partnering with you in the year to come, and we are excited to meet your child(ren)! See you soon!

Sincerely,

Justin Peterson
Cottage School Program Principal
jpeterson1@asd20.org
719-487-2000

Stefani Hille
Cottage School Program Assistant Principal
shille@asd20.org
719-487-2000

Additional Information and Helpful Links

[CSP K-6 Uniform Information](#) (Contact: CSP Assistant Principal, Stef Hille, shille@asd20.org)

[CSP Grade Level Supply Lists](#) (Contact: Grade Level Teachers)

- Please send all supplies with your child on the first day of school. All items should be labeled with your child's name except for general classroom supplies (i.e. paper towels, Kleenex, wet wipes, antibacterial gel, etc.).

CSP REQUIRED Paperwork (Contact: CSP Office Jen Smith, jsmith1@asd20.org)

- [Notice of Intent to Homeschool](#) (one per family required; link provides access to a fillable PDF—open, complete, save, and email completed PDF to the contact listed above)

CSP Immunizations and Health Care Plans (Contact: TCA Lead Nurse, Kelly Tagliere, ktagliere@asd20.org)

- [Health Forms](#) (i.e. Health Care Plans and Permission to Administer Medication forms—please see information sent out from our school nurse about times to drop off meds and health forms to the school; all immunization records or exemption forms may be turned in to your child's classroom teacher or scanned and emailed to the East Campus Nurse)

CSP Fees (Contact: CSP Office Staff Jen Smith, jsmith1@asd20.org)

- Pay fees (i.e. field trips, IEW, lunch (optional) but see additional lunch information below) online in the Infinite Campus Parent Portal under the fees tab or during Meet & Greet or Back-to-School Night. Payment can also be sent with your child on his/her first day (cash or check made out to TCA).
- Hot Lunch Accounts may also be filled/paid in the Infinite Campus Parent Portal (again, see additional lunch information below). Lunch calendars will be made available in weekly newsletters.

CSP Lunch (Contact: CSP Principal, Justin Peterson, jpeterston1@asd20.org)

- For the 2024-2025 school year, District 20 and TCA have opted into the Healthy School Meals for All program. All students will have access to lunch school meals at their school for no cost. A la carte purchases and the cost to double a meal will continue to be offered for a fee. These purchases will be charged to the student's meal account, or the student may pay for the food items with cash.
- Information about TCA elementary lunch and the Colorado Healthy School Meals for All program can be found [HERE](#).

CSP Lending Library (Contact: CSP Office Staff Tiffany Jolly, tjolly@asd20.org)

- All K-2 families are required to purchase a set of Spalding Phonogram Cards for \$16. Cards may be purchased by cash or check (made out to TCA) during Meet & Greet or Back-to-School Night.
- Click [here](#) for other required CSP Curriculum Information that families may purchase on their own or borrow from our Lending Library. Lending Library materials may be checked out during Meet & Greet or Back-to-School Night.

Digital Health Policy (Student cell phone use on campus) (Contact: CSP Principal, Justin Peterson, jpeterston1@asd20.org)

- TCA has adopted a Digital Health Policy to help preserve an educational environment free from distraction and promote emotional wellbeing and relationship building. Please read the policy in its entirety [HERE](#).

CSP 2024-2025 Handbook (Contact: CSP Assistant Principal, Stef Hille, shille@asd20.org)

- Please read this handbook thoroughly and sign off that you have done so in Infinite Campus.

Infinite Campus Parent Portal (Contact: CP Principal, Justin Peterson, jpeterston1@asd20.org; CP Assistant Principal, Stef Hille, shille@asd20.org; for log-in help, contact the D20 help desk at help@asd20.org)

- Click [here](#) to log in to the Infinite Campus Parent Portal. In the Parent Portal, you can check your student's grades (4th – 6th grade during the semester and final semester grades for all grade levels), attendance, schedule, and district messages. Need help logging in for the first time? Click [here](#).

Extended Parent Portal (Contact: CP Principal, Justin Peterson, jpeterson1@asd20.org; CP Assistant Principal, Stef Hille, shille@asd20.org; for login help, contact the D20 help desk at help@asd20.org). Click [here](#) for the Extended Parent Portal Log-In. Within the Extended Parent Portal, you can:

- **Sign Student Agreements Electronically** – Before you can access the main Extended Parent Portal, you must first acknowledge having read the Student Handbook. Once you accept, you will gain access to the other features.
- **View and update student information** on transportation, immunizations, health, and physician information.
- **View and update household information** including guardian contact information and text message preferences.

If you need help with your Extended Parent Portal account, please contact District 20 at (719) 234-1777 or help@asd20.org.

CSP Grade Level Newsletters

- Grade level teachers will email weekly newsletters to families. Newsletters are an important source of information help you stay up to date on what's happening in the classroom and around CSP throughout the school year.

CSP Carpool (Contact: CSP Assistant Principal, Stef Hille, shille@asd20.org)

- Please review the link below to ensure carpool moves smoothly. All traffic rules and road signs must be followed throughout carpool. Please ensure you never block thru-traffic or entrances and exits.
- [East Carpool Instructions](#) and [video](#).

CSP 2024-2025 Calendar

- NOTE: There has been a slight change in the calendar. The April in-service has been moved to April 8th (it was originally schedule on April 1st). The attached calendar is updated.
- Thank you for being mindful of school dates when scheduling appointments and planning, family trips, etc.

Landsharks Running Club

TCA East

- Registration for the fall XC Landsharks season is open! You can register at <https://www.landsharksrunningclub.com>.
- Practices begin Thursday, September 5th, at 7:10 AM on the turf field and will run every Tuesday/Thursday through Tuesday, October 8th.
- Meets are at Challenger Middle School on 9/22, 9/29, and 10/6 at 3:00pm at Challenger Middle School.
- Please text Mandy Souder at 719-258-7786 with questions.

Homeschool Hammerheads

- Registration for the fall XC Landsharks is open! You can register at <https://www.landsharksrunningclub.com> under "Homeschool Hammerheads". Registration closes September 11 at 5 PM.
 - Practices are scheduled on **Wednesdays** 8:30-9:15am at Lizard Leap Park in Flying Horse and **Fridays** 4:45-5:30pm west of Frank Costello Park at the trailhead off of Potomac Dr. Our first practice will be September 4, 2024, and end on October 4, 2024. Practices consist of running games and workouts with a strong focus on fun.
 - Races are held Sunday afternoons at the Air Force Academy. Meets are tentatively scheduled at 3:00pm at the Falcon Stadium South Parking Lot on the following Sunday afternoons: September 22, September 29, and October 6, 2024. Runners run ONE (1) of the following distances: Kindergarten & 1st grade 0.5 miles only, 2nd-5th grade 1 mile OR 1.5 miles.
 - See the flyer [here](#) for more information on practices, meets, and registration.
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TCA Cottage School Program

Website: tcatitans.org

Location: [12201 Cross Peak View, Colorado Springs, CO, USA](#)

Phone: (719) 487-2000



Cottage School Program

College is using Smore to create beautiful newsletters