

# DO

**PARTNERSHIP!**

## **PARENT ORGANIZATION**

**SUBMIT PROPOSED BUDGET & OFFICER INFO**

**SUBMIT A LIST OF ACTIVITIES/FUNDRAISERS**

**PROVIDES SUPPORT, I.E. VOLUNTEERS/FUNDING**

**INVITE PRINCIPAL/STAFF TO MEETINGS**

**BE TRANSPARENT**

**ENGAGE AND EMPOWER**

**FOLLOW STATE & FEDERAL LAWS, ECISD POLICY, RULES REGULATIONS BY UIL, PTA, ETC.**

**COLLABORATE**

## **ECISD**

**PROVIDE A WISH LIST**

**APPROVE LIST**

**PROVIDE SUPPORT/SHARES INFO**

**ATTEND MEETINGS**

**BE TRANSPARENT**

**ENGAGE AND EMPOWER**

**COMMUNICATION**  
**AWARE OF ORGANIZATION BYLAWS, ECISD POLICY, STATE & FEDERAL LAWS**

**COMMUNICATION**

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# DON'TS

**BOUNDARIES**

## **PARENT ORGANIZATION**

**DIRECT THE DUTIES OF A SCHOOL  
DISTRICT EMPLOYEE**

**FAIL TO REPORT FINANCIAL  
OVERVIEW TO ECISD**

**DICTATE OR MICRO-MANAGE ECISD  
EMPLOYEES**

**ENFORCE HALLPASS**

**ROLE CONFUSION**

## **ECISD**

**DIRECT THE DUTIES OF AN  
ORGANIZATION**

**HAVE THE RESPONSIBILITY OR  
DIRECT ACCESS TO FUNDS**

**DICTATE OR MICRO-MANAGE  
ORGANIZATION**

**OFFER FINANCIAL AND/OR TAX  
ADVICE**

**POWER STRUGGLE**

