

Wylie Independent School District



A G E N D A

REGULAR SESSION – MONDAY, AUGUST 19, 2024 - 6:00 P.M.

**WYLIE ISD EDUCATIONAL SERVICE CENTER
951 S. Ballard
Wylie, Texas 75098**

A. Call to Order

Roll Call, Establishment of Quorum

B. Executive Session – Section 551, Texas Government Code

1. Personnel – Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee.
 - a. Additional Personnel Units
2. Real Estate – Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

3. Consultation with Legal Counsel – Texas Government Code Section 551.071, to consult with the District’s attorney, in person or by phone, on a matter in which the duty of the attorney to the District, under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code

C. Open Session (Begins at approximately 7:00 p.m.)

1. Invocation
2. Pledge of Allegiance

D. Recognitions

1. Introduction of Assistant Principal Wylie High School – Dr. Shivon Loya
2. Introduction of Assistant Principal Wylie High School – Kristin May
3. Introduction of Assistant Principal McMillan Junior High School – Brandon Frosch
4. Solar Car Challenge – Wylie East High School
5. Texas Association of Future Educators (TAFE) – Wylie East High School
6. Family Career and Community Leaders of America (FCCLA) – Wylie East High School
7. Skills USA Nationals – Wylie High School
8. Texas Association of Future Educators (TAFE) – Wylie High School

E. Donations

1. Raider Area Choir Booster Club

F. Information Reports and Public Meetings (No Action Required)

1. TEA STAAR A-F Rating Update and Campus Distinctions
2. Texas Strategic Leadership - Year Two Presentation

G. Public Forum

H. Action Items

1. Consent Agenda

- a. Minutes
- b. Approval of Financial Reports
 1. Financial Reports
 2. Investment Report
- c. Budget Amendment 1 for the 2024-2025 School Year
- d. Wylie ISD Texas Teacher Evaluation and Support System (T-TESS) and Goal Setting & Professional Development (GSPD) Appraisal Calendar 2024-2025
- e. Wylie ISD Texas Teacher Evaluation and Support System (T-TESS) and Professional Performance Review (PPR) Appraisers 2024-2025
- f. Request Approval for 2024-2025 Memorandum of Understanding Collin County Juvenile Justice Alternative Education Program
- g. Request Approval for the 2024-2025 Student Code of Conduct
- h. Request Approval of a Joint Election Agreement with Collin County for an Election on November 5, 2024, with Collin County and other Eligible Political Subdivisions, and to Authorize the Superintendent to execute the Agreement
- i. Request Approval for TASB Board Policy Update 123

- j. Request Approval for DMA(Local) Professional Development Plan
- k. Request Approval for Innovative Student Courses 2024-2025
- l. Request Approval for Local Policy Changes: BBB (LOCAL), DIA (EXHIBIT), and FFAC (LOCAL)
- m. Consider Approving RFP 2025-J06-100 – Fine Arts Contracted Services
- n. Consider Approval RFP 2025-J06-103 – Instructional Supplies, Services, Subscriptions and Software
- o. Consider Approval RFP 2025-J07-104 – Student Nutrition Large Kitchen Equipment Replacement
- p. Consider Approval RFP 2024-M03-113 – Fine Arts Contracted Services
- q. Consider Approval of Adult Breakfast Meal Price Increase
- r. Consider Approval of RFCSP 2024-M05-119 – Student Nutrition Cafeteria Furniture

2. New and Unfinished Action Items

- a. Adoption of Ordinance Setting Tax Rate for 2024-2025 School Year
- b. Consideration and Action on an Order Calling the General Trustee Election for Places 3, 4, and 7 to be held on the November 5, 2024, Uniform Election Date, and providing for the conduct of the Election and other matters contained therein
- c. Personnel – Section 551.074 of the Texas Government Code
 - 1. Resignations
 - 2. Employment
 - 3. Additional Personnel Units

Donations

Raider Area Choir Booster Club

The Raider Area Choir Booster Club makes an in kind donation of sound equipment to the Wylie East High School Choir in the amount of \$13,222.

Motion Requested

Accept the donation as presented by Administration.

Consent Agenda

Subject: Board Minutes

Attached for your review are the minutes from the Regular Meeting on June 17, 2024. If no changes are noted, it is recommended that you approve the minutes as presented by administration.

Contact: Rhonda Tracy, Assistant to the Superintendent

Subject: Financial Reports

Attached for your review are the Financial Reports. If no changes are noted, it is recommended that you approve the report as presented by administration.

Contact: Scott Roderick, CPA, Assistant Superintendent for Finance and Operations

Subject: Investment Reports

Attached for your review are the Investment Reports. If no changes are noted, it is recommended that you approve the report as presented by administration.

Contact: Scott Roderick, CPA, Assistant Superintendent for Finance and Operations

Subject: Budget Amendment 1 for the 2024-2025 School Year

Attached for your review is Budget Amendment 1 for the 2024-2025 School Year. It is recommended that you approve the budget amendment as presented by administration.

Contact: Scott Roderick, CPA, Assistant Superintendent for Finance and Operations

Subject: Wylie ISD Texas Teacher Evaluation and Support System (T-TESS) and Goal Setting & Professional Development (GSPD) Appraisal Calendar 2024-2025

Attached for your review is the 2024-2025 T-TESS Manual which contains the 2024-2025 Texas Teacher Evaluation and Support System (T-TESS) and Goal Setting & Professional Development Appraisal Calendar. It is recommended that you approve this item as presented by administration.

[T-TESS Handbook 2024-2025](#)

[T-TESS Dates 2024-2025](#)

Contact: Amanda Lannan, Assistant Superintendent for Human Resources

Subject: Wylie ISD Texas Teacher Evaluation and Support System (T-TESS) and Professional Performance Review (PPR) Appraisers 2024-2025

The attached list of administrators is approved as appraisers for the T-TESS and PPR instruments in the Wylie Independent School District and may conduct teacher appraisals when so designated by the teacher's supervisor. The teacher's supervisor shall conduct the teacher's appraisal unless determined otherwise. It is recommended that you approve this item as presented by administration.

Contact: Amanda Lannan, Assistant Superintendent for Human Resources

Subject: Request Approval for 2024-2025 Memorandum of Understanding Collin County Juvenile Justice Alternative Education Program

Attached for your review is the 2024-2025 Memorandum of Understanding Collin County Juvenile Justice Alternative Education Program. It is recommended that you approve this item as presented by administration.

Contact: Scott Winn, Assistant Superintendent for Student Services

Subject: Request Approval for 2024-2025 Student Code of Conduct

Attached for your review is the 2024-2025 Student Code of Conduct (SCC). It is recommended that you approve the Student Code of Conduct as presented to promote a safe, secure, and optimal learning environment for all students.

Contact: Scott Winn, Assistant Superintendent for Student Services

Subject: Request Approval of a Joint Election Agreement with Collin County for an Election on November 5, 2024, with Collin County and other Eligible Political Subdivisions, and to Authorize the Superintendent to execute the Agreement

We have contracted with Collin County Elections Division to conduct our full election on November 5, 2024, and early voting which runs from October 12 through November 1, 2024.

Contacts: Dr. David Vinson, Superintendent

Subject: Request Approval for TASB Board Policy Update 123

During the August Board Meeting, we will ask you to consider updates to the following local policies:

BBD (LOCAL) - Revision. Text added to include consequence (additional training) for not complying with a public information request.

BBFA (LOCAL) - Revision. Text added to clarify board member's ethical duty to disclose a financial or personal interest in board transactions.

CKC (LOCAL) - Revision. Text added to meet requirement to notify parents regarding a violent activity. We already have a communications procedure. This policy amendment supports what we already do.

CKE (LOCAL) - Addition. In response to the mandated addition of armed security at each campus, this new local policy outlines jurisdiction, authorization, duties, and training for the various types of security personnel we have in WISD.

CKEC (LOCAL) - Deletion. The new CKC (LOCAL) includes all of the information once included in this policy.

CQC (LOCAL) - Addition. In response to the mandate to adopt health and safety guidelines for the use of digital devices.

DGBA (LOCAL) - Revision. Minor revisions for clarity. No procedural or expectation changes.

EEH (LOCAL) - Revision. Revisions were made to add "psychological" reasons, in addition to "medical."

EF (LOCAL) - Deletion. Removed and replaced with EFA (instructional materials) and EFB (library materials) Local for clarity.

EFA (LOCAL) - Addition. Added to clearly outline processes for objective, consideration, and reconsideration of new instructional materials, as well as appeal processes. Matches current procedures in place.

EFB (LOCAL) - Addition. Added to clearly outline processes for collection development, evaluation of materials, parental involvement, appropriateness, and reconsideration of library materials. Matches current procedures in place.

FNG (LOCAL) - Revision. Minor revisions for clarity. No procedural or expectation changes.

GF (LOCAL) - Revision. Minor revisions for clarity. No procedural or expectation changes.

A redline comparison document of the aforementioned local policy updates can be found [here](#).

Contact: Dr. Jessica Branch, Chief of Staff

Subject: Request Approval for DMA(Local) Professional Development Plan

SB1267 requires school boards to annually review the clearinghouse and adopt a professional development policy, including a schedule of all training required for educators. During the August board meeting, we will ask you to consider approving our Required Staff Development schedule. The link below will take you to this year's proposed plan. Please let Amanda know if you have any questions.

[Professional Development Plan 24-25](#)

Contact: Amanda Lannan, Assistant Superintendent for Human Resources

Subject: Request Approval for Innovative Student Courses 2024-2025

In accordance with TEA regulations involving innovative courses, a school district may offer any state-approved innovative course for state elective credit. Attached for your review is a list of innovative courses proposed for use in Wylie ISD during the 2024-2025 school year. All of these courses were approved for use during the 2024-2025 school year by the Texas Education Agency. It is recommended that you approve this item as presented by administration.

Contact: Dr. Kim Spicer, Deputy Superintendent and Dr. Stephen Davis, Executive Director for Secondary Education

Subject: Request Approval for Local Policy Changes: BBB(LOCAL), DIA(EXHIBIT), and FFAC(LOCAL)

Each year, we look at a list of select policies to ensure that procedures and contacts are correct, align with current procedures, and are timely. The following policy changes will be included in the consent agenda for the August Board Meeting:

[BBB \(LOCAL\)](#) - Updated election years.

[DIA \(EXHIBIT\)](#) - Updated Title IX contact from Casey Whittle to Amanda Lannan.

[FFAC \(LOCAL\)](#) - Updated medicine distribution protocols. To be followed up with more detail in a regulation. After meeting with our pediatric consultant, Amy Hillin adjusted our protocols to match her recommendations regarding the administration of nonprescription medication upon parent request. Other changes, as seen through the link, are minimal to provide additional clarity.

Contact: Dr. Jessica Branch, Chief of Staff

Subject: Consider Approving RFP 2025-J06-100 – Fine Arts Contracted Services

This request for proposal is an extended opening bid to capture the fine arts service vendors. This is the first list of vendors for this extended RFP. It is recommended that you approve this item as presented by administration.

Contact: Scott Roderick, CPA, Assistant Superintendent for Finance and Operations

Subject: Consider Approval RFP 2025-J06-103 – Instructional Supplies, Services, Subscriptions and Software

This request for proposal is an extended opening bid to capture the instructional supplies, services, subscriptions and software vendors. This is the first list of vendors for this extended RFP. It is recommended that you approve this item as presented by administration.

Contact: Scott Roderick, CPA, Assistant Superintendent for Finance and Operations

Subject: Consider Approval RFP 2025-J07-104 – Student Nutrition Large Kitchen Equipment Replacement

This request for proposal is to award a vendor to replace large kitchen equipment for our cafeterias throughout the district. This purchase is part of our plan to spend down excess fund balance to meet the requirements of the Texas Department of Agriculture regulations. It is recommended that you approve this item as presented by administration.

Contact: Scott Roderick, CPA, Assistant Superintendent for Finance and Operations

Subject: Consider Approval of RFP 2024-M03-113 – Fine Arts Contracted Services

This request for invitation only bid is for fine arts vendors to continue their contracted services for an expiring contract. This bid is the one year with of two one-year automatic extensions. It is recommended that you approve this item as presented by administration.

Contact: Scott Roderick, CPA, Assistant Superintendent for Finance and Operations

Subject: Consider Approval of Adult Breakfast Meal Price Increase

Each year, our Student Nutrition Department is required to perform a calculation of our meal prices for our breakfast and lunches. The USDA releases their reimbursement rates for the upcoming year and to be compliant with the National School Lunch Program (NSLP) and the School Breakfast Program (SBP), entities receiving funds must check their prices charged. Wylie ISD is compliant in all areas except for adult breakfast prices. We currently charge \$3 per adult breakfast meal, but the USDA Adult Meal Price Calculator indicates we are required to charge \$3.01. To simplify the process, we are recommend keeping the prices in increments of \$0.25. We recommend increasing the Adult Breakfast meal price to \$3.25. It is recommended that you approve this item as presented by administration.

Contact: Scott Roderick, CPA, Assistant Superintendent for Finance and Operations

Subject: Consider Approval RFCSP 2024-M05-119 – Student Nutrition Cafeteria Furniture

This request for proposal is to award vendors to replace aging cafeteria furniture throughout the district. This purchase is part of our plan to spend down excess fund balance to meet the requirements of the Texas Department of Agriculture regulations. It is recommended that you approve this item as presented by administration.

Contact: Scott Roderick, CPA, Assistant Superintendent for Finance and Operations

MOTION REQUESTED

It is recommended that the Consent Agenda, Items “a-q”, be approved as presented by Administration.

**WYLIE INDEPENDENT SCHOOL DISTRICT
WYLIE, TEXAS**

MONDAY, JUNE 17, 2024 - BOARD MEETING - REGULAR SESSION:

The Wylie Independent School District Board of Trustees met in regular session on Monday, June 17, 2024, at the Wylie Independent School District Educational Service Center, 951 S. Ballard, Wylie, Texas, 75098.

CALL TO ORDER:

Board President, Dr. Jacob Day called the meeting to order at 6:00 p.m.

Board members present:	Matt Atkins, Jacob Day, Bill Howard, Virdie Montgomery, Kylie Reising, Stacie Smith, and Mike Williams
Board members absent:	None
School Officials Present:	Superintendent Dr. David Vinson, Deputy Superintendent Dr. Kim Spicer, Assistant Superintendents Scott Winn, Scott Roderick and Amanda Lannan, Chief of Staff Dr. Jessica Branch, Principals, Tiffany Doolan, Brian Alexander, Jennifer Wiseman, Heather Buckley, Dana Roberts, Levi Turner, Leslie Coble, Jason Ervin, Cody Summers, Beth Craighead, Christa Smyder, Christ Dunkle, Tracy Halligan, Krista Wilson, Magan Porter, Vanessa Hudgins, Kellye Morton, Tiffany Leech, Morgan Power, Ashala Foppe-Morris, Assistant Principal Sarah Miller, Kathryn Lee, Eric Brunson, Executive Director for Public Relations Ian Halperin, Executive Director for Communications April Cunningham, Executive Director of Elementary Education Joei Shermer, Executive Director for Secondary Education Stephen Davis, Executive Director for Athletics Kyle Craighead, Executive Director of Fine Arts Glenn Lambert, Executive Director of Special Education Jamie Fletcher, Executive Director of Academic and Career Connections Jason Hudson, Director of Special Services Jill Vasquez, Director of Staff Development Lee Hattaway, Director of the Wylie Way Amanda Martin, Director of Assessment and Accountability Andie Doty

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School Officials Present (Cont.) Audio/Visual Technician Daniel Dollar, Assistant to the Superintendent Rhonda Tracy
Administrative Assistant for Finance and Operations Donna Nettles, Administrative Assistant for Communications LaWanna Moody, District Receptionist Carrie Ann Taylor

Visitors: Approximately 30

EXECUTIVE SESSION

At 6:00 p.m., the board was called into Executive Session to discuss the following:

1. Personnel – Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee.
 - a. Additional Personnel Units
2. Real Estate – Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
3. Consultation with Legal Counsel – Texas Government Code Section 551.071, to consult with the district's attorney, in person or by phone, on a matter in which the duty of the attorney to the District, under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code.

OPEN SESSION:

At 7:00 p.m., the meeting moved into open session.

RECOGNITIONS

1. Introduction of Amanda Lannan, Assistant Superintendent for Human Resources
2. Introduction of Adam Jacobson, Executive Director for Human Resources
3. Introduction of Leslie Coble, Cooper Junior High School Principal

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RECOGNITIONS (Continued)

4. Introduction of Sarah Miller, Burnett Junior High School Assistant Principal
5. Introduction of Kathryn Lee, Smith Elementary School Assistant Principal

DONATIONS

1. \$10,000 – Watkins Elementary School PTA

M/M by Stacie Smith and seconded by Kylie Reising to accept a donation in the amount of \$10,000 from the Watkins Elementary School PTA for shade sails for the playground.

Motion carried unanimously, 7-0.

INFORMATION REPORTS AND PUBLIC MEETINGS (NO ACTION REQUIRED)

1. Presentation and Public Hearing on the 2024-2025 Budget and Proposed Tax Rate by Scott Roderick. The Public Hearing began at 7:24 p.m. and ended at 7:25 p.m. No one came forward to speak.
2. April Cunningham, Executive Director of Communications gave a Communications and Community Relations Update.

ACTION ITEMS:

1. Consent Agenda
 - a. Minutes
 - b. Financial Reports
 1. Financial Reports
 2. Investment Reports
 3. Student Nutrition Reports
 - c. Budget Amendment 10 for the 2023-2024 School Year
 - d. Request to Cancel July 15, 2024, Regular Scheduled Board Meeting
 - e. Consider Resolution Approving Emergency Closure

Consent Agenda (Continued)

- f. Consider Resolution Establishing Parameters for Retention Stipend
- g. Consider Approval of RFP 2024-J07-100-June - Fine Arts Contracted Services
- h. Consider Approval of RFP 2024-J06-101-June - Local Restaurant and Fast Food and Catering
- i. Consider Approval of RFCSP 2024-M05-117 – Student Nutrition – Serving Lines & Walk-in Cooler
- j. Consider Approval of RFCSP 2024-M05-118 – Student Nutrition – Lighting Upgrade
- k. Consider Approval RFP 2024-M05-115 – Instructional Supplies, Service, Subscriptions, and Software
- l. Consider Approval RFP 2024-M03-116 – General Building Maintenance Equipment, Service & Supplies
- m. Consider Wylie ISD Education Foundation Memorandum of Understanding

M/M by Matt Atkins and seconded by Kylie Reising to approve the consent agenda items “a-m” as presented by administration

Motion carried unanimously, 7-0.

2. New and Unfinished Action Items

- a. Board Resolution Adopting the Budget for the 2024-2025 Fiscal Year

M/M by Mike Williams and seconded by Bill Howard to approve the resolution adopting the budget for the 2024-2025 Fiscal Year which includes \$165,000 for Accelerated Instruction as presented by administration

Motion carried unanimously, 7-0.

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New and Unfinished Action Items (Continued)

- b. Consider Approval of Additions and Revisions to Board Goals

M/M by Stacie Smith and seconded by Matt Atkins to approve additions and revisions to board goals and the removal of Belief Statements

Motion carried unanimously, 7-0.

- c. Personnel – Section 551.074 of the Texas Government Code

- 1. Resignations
- 2. Employment
- 3. Additional Personnel Units

M/M by Kylie Reising and seconded by Mike Williams to approve resignations, employment, and additional personnel units as presented by administration

Motion carried unanimously, 7-0.

ADJOURNMENT:

At 7:50 p.m., the meeting was adjourned by mutual consent.

Dr. Jacob Day, President

Kylie Reising, Secretary

Wylie Independent School District

Interim Financial Reports

July 31, 2024

As of July 31, 2024

Financial Statements	Page
Balance Sheet - All Governmental Funds	A
Financial Statements - Budget and Actual:	
General Fund	B
Food Service Fund	C
Special Revenue Fund	D
Debt Service Fund	E
Capital Projects Fund	F

Wylie Independent School District

Balance Sheet

All Governmental Funds

July 31, 2024

		<u>General Fund</u>	<u>Food Service Fund</u>	<u>Special Revenue Fund</u>	<u>Debt Service Fund</u>	<u>Capital Projects Fund</u>
Assets						
1110	Cash and cash equivalents	\$ 18,185,071	\$ 671,222	\$ 149,356	\$ 8,021	\$ 3,397,592
1120	Current investments	56,858,544	7,255,451	2,339,408	36,338,717	292,498,850
1225	Taxes receivable, net	939,008	-	-	441,726	-
1240	Due from other governments	-	-	2,470,151	-	-
1250	Accrued Interest	14,019	-	-	-	-
1260	Due from other funds	1,198,112	107,358	76,474	-	-
1290	Other receivables	1,361	-	2,830	-	-
1300	Inventories	257,081	-	-	-	-
1490	Other current assets	230	-	276	-	91,901
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
1000	Total Assets	<u>\$ 77,453,426</u>	<u>\$ 8,034,031</u>	<u>\$ 5,038,495</u>	<u>\$ 36,788,464</u>	<u>\$ 295,988,343</u>
Liabilities						
2110	Accounts payable	\$ 276,427	\$ 47,711	\$ 221	\$ -	\$ 3,913,493
2150	Payroll deductions & withholdings	2,207,743	24,862	63,081	-	-
2160	Accrued wages payable	7,847,407	195,790	238,448	-	-
2170	Due to other funds	1,005,737	-	371,216	-	-
2180	Due to other governments	-	-	-	82,989	-
2200	Accrued expenditures	-	-	-	-	-
2300	Unearned revenue	-	-	-	-	-
2400	Payable from restricted assets	-	-	-	-	-
2600	Deferred Inflows	939,008	883	603,091	-	-
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
2000	Total Liabilities	<u>12,276,322</u>	<u>269,246</u>	<u>1,276,057</u>	<u>82,989</u>	<u>3,913,493</u>
Fund Balances						
3410	Investments in Inventory	\$ 231,154	\$ -	\$ -	\$ -	\$ -
3430	Reserve for Prepaid Items	2,624,860	-	-	-	-
3450	Restricted for Federal/State Funds Grant Restrictions	-	7,764,785	-	-	-
3470	Reserve for Capital Acq/Contractual Obligations	-	-	-	-	292,074,850
3480	Restricted for Retirement of Long-Term Debt	-	-	-	36,705,475	-
3490	Other reserves of fund balance	228,783	-	3,762,438	-	-
3540	Designated Fund Balance - Campus Activity Fund	-	-	-	-	-
3570	Assigned Fund Balance - Construction Projects	10,000,000	-	-	-	-
3590	Other Designated Fund Balances	590,757	-	-	-	-
3600	Unassigned Fund Balance	51,501,550	-	-	-	-
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
3000	Total Fund Balances *	<u>65,177,104</u>	<u>7,764,785</u>	<u>3,762,438</u>	<u>36,705,475</u>	<u>292,074,850</u>
4000	Total Liabilities and Fund Balances	<u>\$ 77,453,426</u>	<u>\$ 8,034,031</u>	<u>\$ 5,038,495</u>	<u>\$ 36,788,464</u>	<u>\$ 295,988,343</u>

* Fund Balances do not include 2023-2024 year-end entries.

Wylie Independent School District

Budget and Actual

General Fund

July 1, 2024 through July 31, 2024

		<u>Budget*</u>	<u>YTD Actual**</u>	<u>% of Budget</u>
Revenues				
5700	Local & intermediate sources	\$ 79,376,794	\$ 660,155	0.83%
5800	State sources	120,928,552	16,223,505	13.42%
5900	Federal sources	<u>1,381,800</u>	<u>23,235</u>	<u>1.68%</u>
	Total Revenues	<u>201,687,146</u>	<u>16,906,895</u>	<u>8.38%</u>
Expenditures				
11	Instruction	127,473,683	1,982,746	1.56%
12	Instructional resources & media	1,302,047	7,877	0.60%
13	Staff development	5,878,880	201,467	3.43%
21	Instructional administration	2,043,421	161,857	7.92%
23	School administration	10,897,738	741,129	6.80%
31	Guidance and counseling	6,101,533	120,300	1.97%
32	Social Work Services	64,902	486	0.75%
33	Health services	2,119,636	36,878	1.74%
34	Student transportation	9,333,244	358,376	3.84%
35	Food Services	5,000	56	1.12%
36	Co-curricular activities	6,386,941	286,938	4.49%
41	General administration	8,511,019	646,714	7.60%
51	Plant maintenance & operations	21,289,269	3,776,381	17.74%
52	Security	2,666,635	27,811	1.04%
53	Technology	4,270,629	621,293	14.55%
61	Community service	1,000	-	0.00%
71	Debt service	2,363,598	329,517	13.94%
81	Facilities Acquisition and Construction	90,467	-	0.00%
95	JJAEP Programs	96,000	-	0.00%
99	Other Intergovernmental Charges	920,000	-	0.00%
	Total Expenditures	<u>211,815,642</u>	<u>9,299,826</u>	<u>4.39%</u>
Excess Revenues Over/(Under) Expenditures		<u>(10,128,496)</u>	<u>7,607,069</u>	
7XXX	Other Financing Sources	561,800	141,977	
8XXX	Other Financing Uses	<u>-</u>	<u>-</u>	
	Total Other Financing Sources/(Uses)	<u>561,800</u>	<u>141,977</u>	
Beginning Fund Balance - July 1, 2024		<u>57,428,058</u>	<u>57,428,058</u>	
Estimated Fund Balance - Ending		<u>\$ 47,861,362</u>	<u>\$ 65,177,104</u>	

Notes:

- * The budget will be amended throughout the year as needed.
- ** Year-To-Date Actuals includes all revenues and expenditures.
- *** May be off < > \$1 due to rounding.

WYLIE INDEPENDENT SCHOOL DISTRICT

Budget - Revenue Detail

General Fund

July 1, 2024 through July 31, 2024

	<u>Original Budget</u>	<u>Approved Amended Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>
REVENUES				
Local Resources				
5711 Taxes, Current Year Levy	\$ 73,740,170	\$ 73,740,170	\$ 74,450	0.10%
5712 Taxes, Prior Years	300,000	300,000	(15,000)	-5.00%
5716 Penalties and Interest	210,000	210,000	18,218	8.68%
5719 Other Tax Revenue	20,000	20,000	343	1.72%
Total Property Tax Revenue	74,270,170	74,270,170	78,011	0.11%
Other Local Revenue				
5735 Student Transfer Tuition	30,000	30,000	10,000	33.33%
5736 Summer Camp Tuition	50,000	50,000	-	0.00%
5742 Earnings from Investments	3,470,534	3,470,534	326,073	9.40%
5743 Rent	500,000	500,000	10,234	2.05%
5744 Donations	257,390	257,390	-	0.00%
5745 Insurance Recovery	-	-	-	0.00%
5749 Other Revenue from Local Sources	380,000	380,000	212,469	55.91%
5752 Athletic Activity	418,700	418,700	23,368	5.58%
Total Other Local Resources	5,106,624	5,106,624	582,144	11.40%
Total Local Resources	79,376,794	79,376,794	660,155	0.83%
State Sources				
5811 Per Capita Apportionment	7,227,340	7,227,340	438,006	6.06%
5812 Foundation School Program (FSP)	102,339,269	102,339,269	14,969,465	14.63%
5819 Other FSP Revenues	-	-	-	0.00%
5829 State Revenue	-	-	-	0.00%
5831 TRS on Behalf	11,361,943	11,361,943	816,034	7.18%
5842 Supplemental State Visually Impaired	-	-	-	0.00%
5849 SSA State Revenues	-	-	-	0.00%
Total State Revenue	120,928,552	120,928,552	16,223,505	13.42%
Federal Resources				
5919 Indirect Costs from Federal Funds (SSA)	-	-	-	0.00%
5929 Indirect Costs from Federal Funds (TEA)	150,000	150,000	-	0.00%
5931 School Health Services (SHARS)	1,000,000	1,000,000	6,072	0.61%
5932 Medicaid Adm Claiming Program (MAC)	8,000	8,000	-	0.00%
5939 State Comp/Flood Area	3,800	3,800	-	0.00%
5941 Impact Aid	100,000	100,000	-	0.00%
5946 Federal Revenue from Federal Agencies	120,000	120,000	17,163	14.30%
Total Federal Revenue	1,381,800	1,381,800	23,235	1.68%
TOTAL REVENUES	\$ 201,687,146	\$ 201,687,146	\$ 16,906,895	8.38%

WYLIE INDEPENDENT SCHOOL DISTRICT
Expenditure Detail by Object
General Fund
July 1, 2024 through July 31, 2024

		<u>Original Budget</u>	<u>Amended Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>
EXPENSES					
6100s					
6100-6199	Payroll	\$ 176,749,315	\$ 176,304,727	\$ 4,061,210	2.30%
6200s					
6200-6299	Professional & Contracted Services	13,906,553	13,946,916	316,586	2.27%
6300s					
6300-6399	Supplies & Materials	11,930,064	12,031,440	1,656,392	13.77%
6400s					
6400-6499	Other Operating Costs	6,594,112	6,803,034	2,936,121	43.16%
6500s					
6500-6599	Debt Services	2,363,598	2,363,598	329,517	13.94%
6600s					
6600-6699	Capital Outlay	272,000	365,927	-	0.00%
TOTAL EXPENSES		\$ 211,815,642	\$ 211,815,642	\$ 9,299,826	4.39%

Wylie Independent School District

Budget and Actual

Food Service Fund

July 1, 2024 through July 31, 2024

		<u>Budget*</u>	<u>YTD Actual**</u>	<u>% of Budget</u>
Revenues				
5700	Local & intermediate sources	\$ 5,293,602	\$ 364,429	6.88%
5800	State sources	225,000	24,149	10.73%
5900	Federal sources	<u>4,231,200</u>	<u>2,660</u>	<u>0.06%</u>
	Total Revenues	<u>9,749,802</u>	<u>391,238</u>	<u>4.01%</u>
Expenditures				
35	Food Services	14,494,051	183,035	1.26%
51	Plant Maintenance and Operations	3,240	-	0.00%
71	Debt Service (copiers)	-	-	0.00%
81	Facilities Acquisition and Construction	<u>-</u>	<u>-</u>	<u>0.00%</u>
	Total Expenditures	<u>14,497,291</u>	<u>183,035</u>	<u>1.26%</u>
	Excess Revenues Over/(Under) Expenditures	(4,747,489)	208,203	
7XXX	Other Financing Sources	-	-	
8XXX	Other Financing Uses	<u>-</u>	<u>-</u>	
	Total Other Financing Sources/(Uses)	<u>-</u>	<u>-</u>	
Actual Fund Balance - July 1, 2024				
		<u>7,556,582</u>	<u>7,556,582</u>	
Estimated Fund Balance - Ending				
		<u>\$ 2,809,093</u>	<u>\$ 7,764,785</u>	

Notes:

- * The budget will be amended throughout the year as needed.
- ** Year-To-Date Actuals includes all revenues and expenditures.
- *** May be off < > \$1 due to rounding.

WYLIE INDEPENDENT SCHOOL DISTRICT

Budget - Revenue Detail

Food Service Fund

July 1, 2024 through July 31, 2024

	<u>Original Budget</u>	<u>Approved Amended Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>
REVENUES				
Other Local Revenue				
5742 Earnings from Investments	\$ 100,000	\$ 100,000	\$ 37,102	37.10%
5745 Insurance Recovery	-	-	-	0.00%
5749 Other Revenue from Local Sources	11,500	11,500	-	0.00%
5751 Food Service Activity	5,182,102	5,182,102	327,327	6.32%
Total Local Resources	<u>5,293,602</u>	<u>5,293,602</u>	<u>364,429</u>	<u>6.88%</u>
State Sources				
5829 State Revenue	25,000	25,000	-	0.00%
5831 TRS on Behalf	200,000	200,000	24,149	12.07%
Total State Revenue	<u>225,000</u>	<u>225,000</u>	<u>24,149</u>	<u>10.73%</u>
Federal Resources				
5919 Federal Revenue	-	-	-	0.00%
5921 NSLP-School Breakfast	625,000	625,000	2,660	0.43%
5922 NSLP - School Lunch	3,018,000	3,018,000	-	0.00%
5923 USDA Donated Commodities	588,200	588,200	-	0.00%
5939 Fed Rev Distributed by TX Govt Agency	-	-	-	0.00%
Total Federal Revenue	<u>4,231,200</u>	<u>4,231,200</u>	<u>2,660</u>	<u>0.06%</u>
TOTAL REVENUES	<u><u>\$ 9,749,802</u></u>	<u><u>\$ 9,749,802</u></u>	<u><u>\$ 391,238</u></u>	<u><u>4.01%</u></u>

WYLIE INDEPENDENT SCHOOL DISTRICT

Expenditure Detail by Object

Food Service Fund

July 1, 2024 through July 31, 2024

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>
EXPENSES				
6100s				
6100-6199 Payroll	\$ 4,521,989	\$ 4,521,989	\$ 90,233	2.00%
6200s				
6200-6299 Professional & Contracted Services	368,240	368,240	12,974	3.52%
6300s				
6300-6399 Supplies & Materials	6,495,562	6,495,562	76,971	1.18%
6400s				
6400-6499 Other Operating Costs	61,500	61,500	2,857	4.65%
6500s				
6500-6599 Debt Services	-	-	-	0.00%
6600s				
6600-6699 Capital Outlay	3,050,000	3,050,000	-	0.00%
TOTAL EXPENSES	\$ 14,497,291	\$ 14,497,291	\$ 183,035	1.26%

Wylie Independent School District

Budget and Actual

Special Revenue Fund

July 1, 2024 through July 31, 2024

		<u>Budget*</u>	<u>YTD Actual**</u>	<u>% of Budget</u>
Revenues				
5700	Local & intermediate sources	\$ 98,660	\$ 80,519	81.61%
5800	State sources	1,289,862	373,246	28.94%
5900	Federal sources	<u>2,549,932</u>	<u>-</u>	<u>0.00%</u>
	Total Revenues	<u>3,938,454</u>	<u>453,765</u>	<u>11.52%</u>
Expenditures				
11	Instruction	4,114,044	170,192	4.14%
12	Instructional resources & media	101,213	-	0.00%
13	Staff development	531,627	16,665	3.13%
21	Instructional administration	-	-	0.00%
23	School administration	56,123	430	0.77%
31	Guidance and counseling	620,124	16,257	2.62%
32	Social work services	19,118	-	0.00%
33	Health services	-	-	0.00%
34	Student transportation	1,515	-	0.00%
35	Food Service	2,343	-	0.00%
36	Co-curricular activities	506,720	7,458	1.47%
41	General administration	2,500	-	0.00%
51	Plant maintenance & operations	10,640	-	0.00%
52	Security	417,699	-	0.00%
53	Technology	-	-	0.00%
61	Community service	10,442	3,437	32.92%
71	Debt service	-	-	0.00%
81	Facilities acquisition and construction	1	-	0.00%
93	Payments to SSA member districts	297,722	-	0.00%
	Total Expenditures	<u>6,691,831</u>	<u>214,439</u>	<u>3.20%</u>
Excess Revenues Over/(Under) Expenditures		(2,753,377)	239,326	
7XXX	Other Financing Sources	-	-	
8XXX	Other Financing Uses	<u>-</u>	<u>-</u>	
	Total Other Financing Sources/(Uses)	<u>-</u>	<u>-</u>	
Actual Fund Balance - July 1, 2024		<u>3,523,112</u>	<u>3,523,112</u>	
Estimated Fund Balance - Ending		<u>\$ 769,735</u>	<u>\$ 3,762,438</u>	

Notes:

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- ** Year-To-Date Actuals includes all revenues and expenditures.
- *** May be off < > \$1 due to rounding.

Wylie Independent School District

Budget and Actual

Debt Service Fund

July 1, 2024 through July 31, 2024

		<u>Budget*</u>	<u>YTD Actual**</u>	<u>% of Budget</u>
	Revenues			
5700	Local & intermediate sources	\$ 44,697,672	\$ 203,177	0.45%
5800	State sources	<u>2,677,148</u>	<u>2,059,184</u>	<u>76.92%</u>
	Total Revenues	<u>47,374,820</u>	<u>2,262,361</u>	<u>4.78%</u>
	Expenditures			
71	Debt service	<u>47,374,820</u>	<u>800</u>	<u>0.00%</u>
	Total Expenditures	<u>47,374,820</u>	<u>800</u>	<u>0.00%</u>
	Excess Revenues Over/(Under) Expenditures	<u>-</u>	<u>2,261,561</u>	
7XXX	Other Financing Sources	-	-	
8XXX	Other Financing Uses	<u>-</u>	<u>-</u>	
	Total Other Financing Sources/(Uses)	<u>-</u>	<u>-</u>	
	Actual Fund Balance - July 1, 2024	<u>34,443,914</u>	<u>34,443,914</u>	
	Estimated Fund Balance - Ending	<u>\$ 34,443,914</u>	<u>\$ 36,705,475</u>	

Notes:

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WYLIE INDEPENDENT SCHOOL DISTRICT

Budget - Revenue Detail

Debt Service Fund

July 1, 2024 through July 31, 2024

	<u>Original Budget</u>	<u>Approved Amended Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>
REVENUES				
Local Resources				
5711 Taxes, Current Year Levy	\$ 44,427,672	\$ 44,427,672	\$ 44,719	0.10%
5712 Taxes, Prior Years	120,000	120,000	(7,465)	-6.22%
5716 Penalties and Interest	75,000	75,000	10,775	14.37%
5719 Other Tax Revenue	-	-	-	0.00%
Total Property Tax Revenue	<u>44,622,672</u>	<u>44,622,672</u>	<u>48,029</u>	<u>0.11%</u>
Other Local Revenue				
5742 Earnings from Investments	75,000	75,000	155,148	206.86%
5749 Other Revenue from Local Sources	-	-	-	0.00%
Total Other Local Resources	75,000	75,000	155,148	206.86%
Total Local Resources	<u>44,697,672</u>	<u>44,697,672</u>	<u>203,177</u>	<u>0.45%</u>
State Sources				
5829 State Revenue	2,677,148	2,677,148	2,059,184	76.92%
Total State Revenue	<u>2,677,148</u>	<u>2,677,148</u>	<u>2,059,184</u>	<u>76.92%</u>
TOTAL REVENUES	<u><u>\$ 47,374,820</u></u>	<u><u>\$ 47,374,820</u></u>	<u><u>\$ 2,262,361</u></u>	<u><u>4.78%</u></u>

WYLIE INDEPENDENT SCHOOL DISTRICT

Expenditure Detail by Object

Debt Service Fund

July 1, 2024 through July 31, 2024

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>
EXPENSES				
6500s				
6500-6599 Debt Services	47,374,820	47,374,820	800	0.00%
TOTAL EXPENSES	\$ 47,374,820	\$ 47,374,820	\$ 800	0.00%

Wylie Independent School District

Budget and Actual

Capital Projects Fund

July 1, 2024 through July 31, 2024

		<u>Budget*</u>	<u>YTD Actual**</u>	<u>% of Budget</u>
Revenues				
5700	Local & intermediate sources	<u>9,053,000</u>	<u>1,367,851</u>	<u>15.11%</u>
	Total Revenues	<u>9,053,000</u>	<u>1,367,851</u>	
Expenditures				
11	Instructional	475,000	-	0.00%
12	Instructional Resources & Media	-	-	0.00%
23	School administration	-	-	0.00%
31	Guidance and counseling	-	-	0.00%
33	Health Services	-	-	0.00%
34	Capital Outlay	-	-	0.00%
36	Co-curricular Activities	-	-	0.00%
41	General administration	-	-	0.00%
51	Plant Maintenance & Operations	121,756	-	0.00%
52	Security & Monitoring	4,446,909	-	0.00%
53	Technology	5,103,829	1,304,520	0.00%
71	Debt Service	-	-	0.00%
81	Capital outlay	<u>283,196,286</u>	<u>3,675</u>	<u>0.00%</u>
	Total Expenditures	<u>293,343,780</u>	<u>1,308,195</u>	
Excess Revenues Over/(Under) Expenditures		(284,290,780)	59,656	
7XXX	Other Financing Sources	-	-	
8XXX	Other Financing Uses	<u>-</u>	<u>-</u>	
	Total Other Financing Sources/(Uses)	<u>-</u>	<u>-</u>	
Actual Fund Balance - July 1, 2024		<u>292,015,194</u>	<u>292,015,194</u>	
Estimated Fund Balance - Ending		<u>\$ 7,724,414</u>	<u>\$ 292,074,850</u>	

Notes:

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- *** May be off < > \$1 due to rounding.

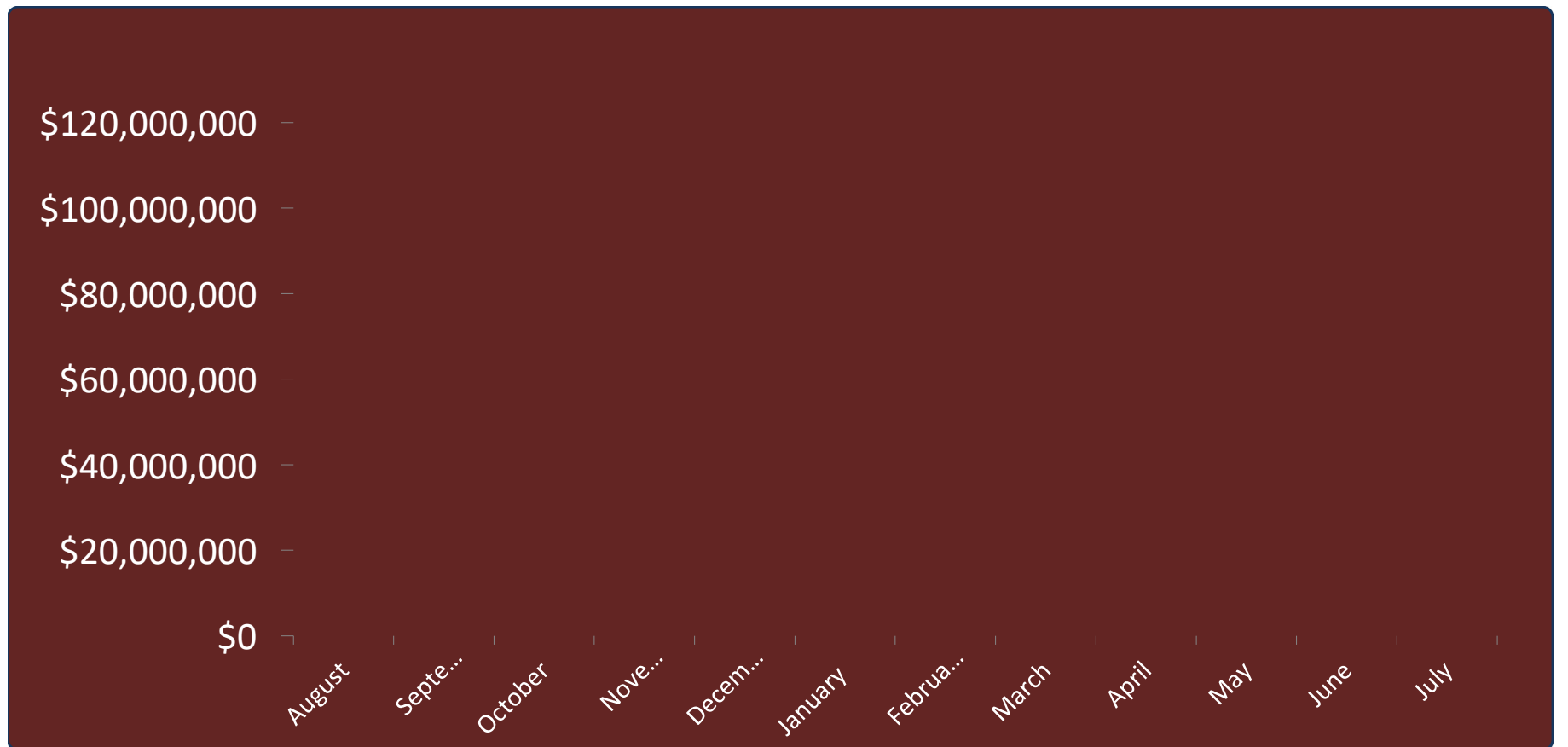
Wylie Independent School District

Monthly Investment Report

7/31/24

Wylie Independent School District
Market Value of Operating Fund Investments
For the Twelve Months Ending July 31, 2024

	August	September	October	November	December	January	February	March	April	May	June	July
Total	\$68,365,735.41	\$77,356,826.14	\$81,796,780.88	\$81,016,006.62	\$103,874,846.91	\$111,223,023.88	\$103,068,291.13	\$91,969,425.32	\$86,352,493.77	\$74,874,430.86	\$72,914,564.68	\$73,068,549.05
Inwood	\$19,866,618.40	\$18,996,960.30	\$17,310,281.24	\$17,206,937.96	\$17,984,898.78	\$19,786,391.68	\$19,135,354.44	\$18,317,670.83	\$19,048,361.00	\$18,032,787.11	\$19,027,375.71	\$16,195,985.56
Lone Star/Landing Rock/Dallas Capital Bank	\$48,499,117.01	\$58,359,865.84	\$64,486,499.64	\$63,809,068.66	\$85,889,948.13	\$91,436,632.20	\$83,932,936.69	\$73,651,754.49	\$67,304,132.77	\$56,841,643.75	\$53,887,188.97	\$56,872,563.49



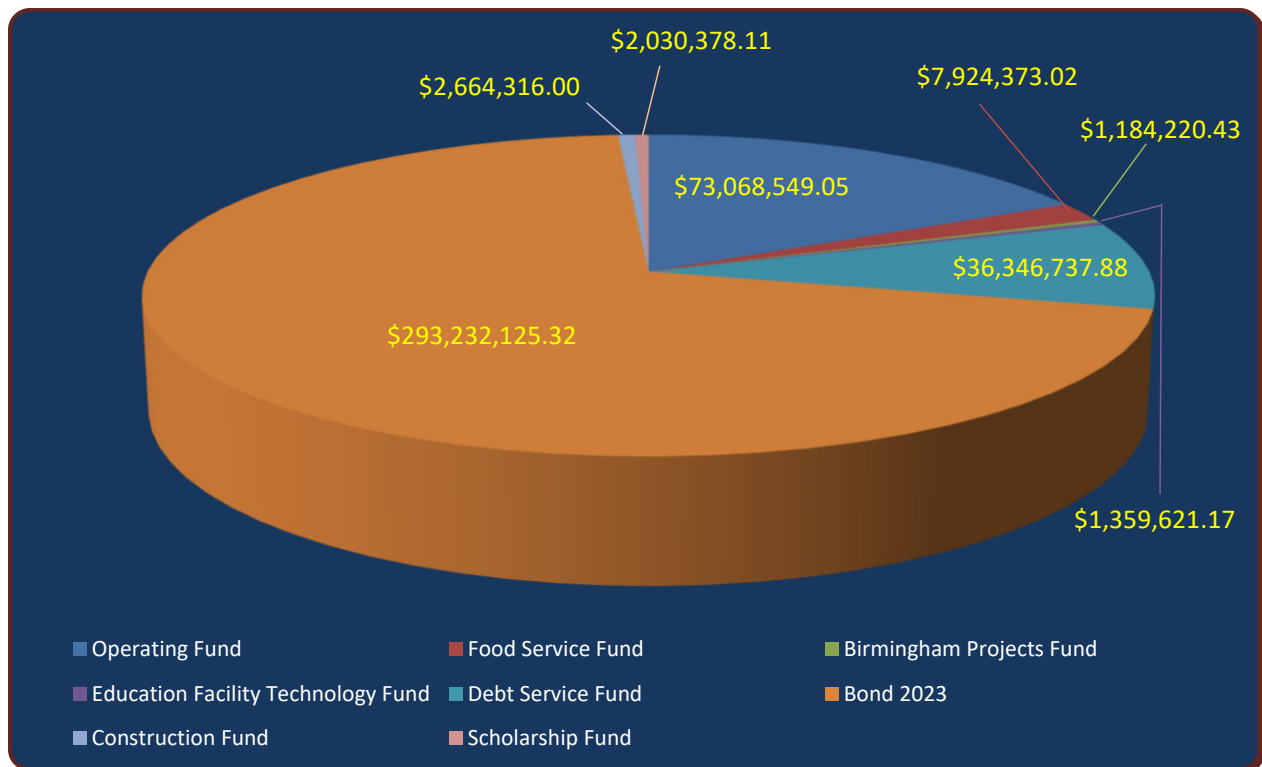
Wylie Independent School District

Market Value of Investments

As of July 31, 2024

Operating Fund	\$ 73,068,549.05
Food Service Fund	\$ 7,924,373.02
Birmingham Projects Fund	\$ 1,184,220.43
Education Facility Technology Fund	\$ 1,359,621.17
Debt Service Fund	\$ 36,346,737.88
Bond 2023	\$ 293,232,125.32
Construction Fund	\$ 2,664,316.00
Scholarship Fund	\$ 2,030,378.11
TOTAL	<u>\$ 417,810,320.98</u>

TOTAL PORTFOLIO



Wylie Independent School District

Current Period Change in Market Value

July 1, 2024 through July 31, 2024

<u>Fund</u>	<u>Investment Description</u>	<u>Beginning Value</u>	<u>Ending Value</u>	<u>Change</u>
199	Operating Fund			
	Inwood National Bank	19,027,375.71	16,195,985.56	(2,831,390.15)
	Lone Star Investment Fund	35,522,752.57	38,451,320.15	2,928,567.58
	Landing Rock Cash Mgt (form. USA Mutual)	13,350,417.22	13,407,224.16	56,806.94
	Dallas Capital Bank 9 Month CD Rate 5.25%	5,014,019.18	5,014,019.18	-
240	Food Service Fund			
	Inwood National Bank	456,601.37	668,921.63	212,320.26
	Lone Star Investment Fund	7,717,557.16	7,255,451.39	(462,105.77)
4XX	Birmingham Projects Fund			
	Inwood National Bank	196,531.01	187,311.41	(9,219.60)
	LOGIC Escrow 1940 Trust	700,993.50	704,210.30	3,216.80
	LOGIC Escrow 1950 Trust	290,686.18	292,020.10	1,333.92
	LOGIC Prime	675.52	678.62	3.10
494	Education Facility Technology Fund			
	Inwood National Bank	54,244.74	17,121.92	(37,122.82)
	Lone Star Investment Fund	1,362,271.06	1,342,499.25	(19,771.81)
511	Debt Service Fund			
	Inwood National Bank	9,178.96	8,020.65	(1,158.31)
	Lone Star Investment Fund	34,058,217.06	36,338,717.23	2,280,500.17
630	Bond 2023			
	Inwood National Bank	34,269.56	3,365,671.94	3,331,402.38
	Lone Star Investment Fund	195,057,729.96	189,742,391.35	(5,315,338.61)
	TexPool	99,661,952.18	100,124,062.03	462,109.85
650	Construction Fund			
	Inwood National Bank	13,284.40	13,340.77	56.37
680	Construction Fund			
	Inwood National Bank	7,871.13	7,904.53	33.40
681	Construction Fund			
	Inwood National Bank	2,428.65	2,438.96	10.31
	Lone Star Investment Fund	149,820.14	150,633.15	813.01
682	Construction Fund			
	Inwood National Bank	1,185.61	8,235.41	7,049.80
	Lone Star Investment Fund	3,318,368.47	2,481,763.18	(836,605.29)
8XX	Scholarship Fund			
	Inwood National Bank	227,662.55	273,073.70	45,411.15
	JP Morgan Investment Management Account	1,730,077.53	1,757,304.41	27,226.88

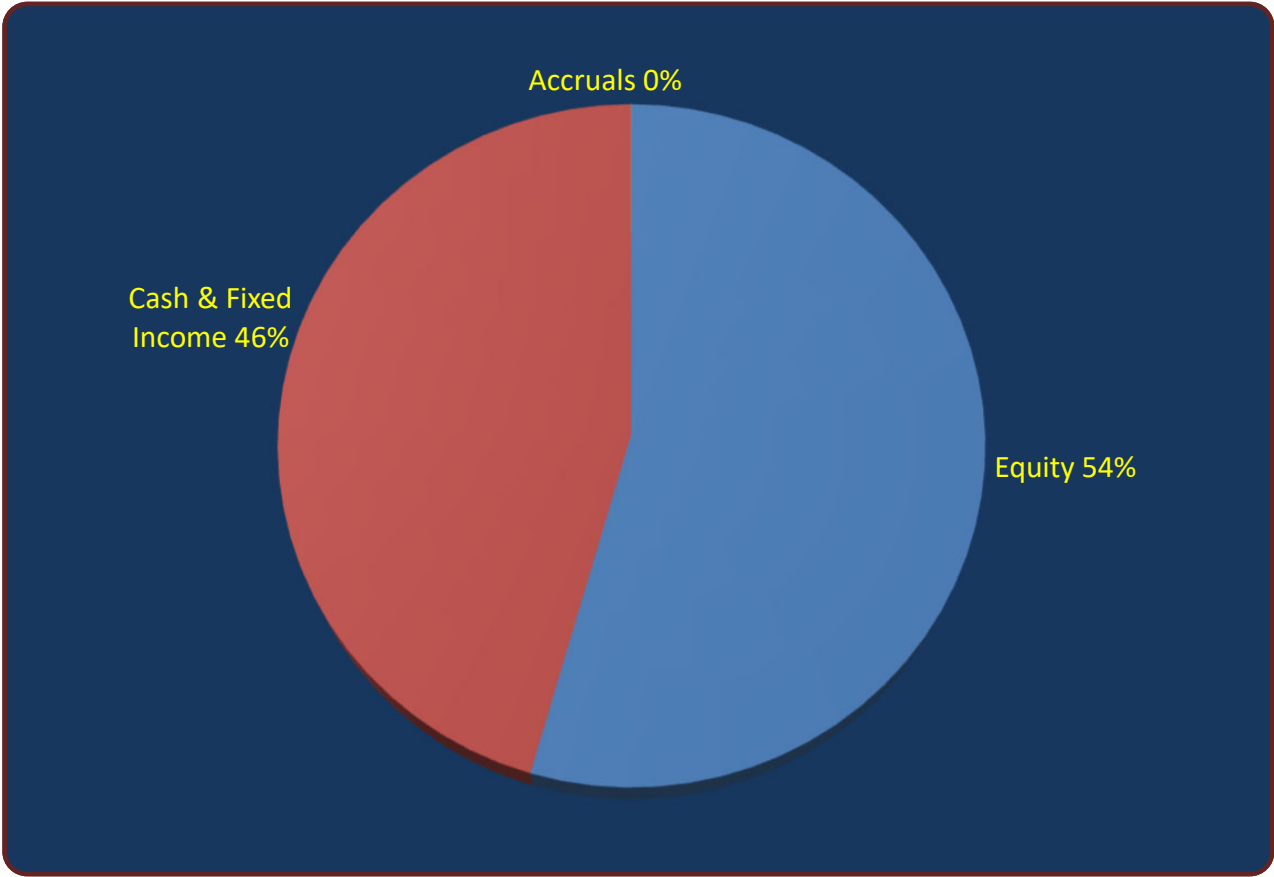
Wylie Independent School District
Current Period Interest Earnings
July 1, 2024 through July 31, 2024

<u>Fund</u>	<u>Investment Description</u>	<u>July 2024</u> <u>YTD Interest Earned</u>	<u>July 2023</u> <u>YTD Interest Earned</u>
199	Operating Fund	326,072.87	352,047.68
240	Food Service Fund	37,101.82	36,634.73
494	Education Facility Technology Fund	6,368.37	14,135.95
4XX	Birmingham Projects Fund	5,489.95	4,953.09
511	Debt Service Fund	155,148.21	144,097.71
630	Bond 2023	1,353,508.73	-
650	Construction Fund	56.37	70.50
680	Construction Fund	33.40	41.77
681	Construction Fund	823.32	1,314.12
682	Construction Fund	13,429.51	21,026.16
8XX	Scholarship Fund	5,071.15	4,723.18
TOTAL INTEREST TO DATE		1,903,103.70	579,044.89

Wylie Independent School District
Birmingham Scholarship Fund - Asset Allocation
As of July 31, 2024

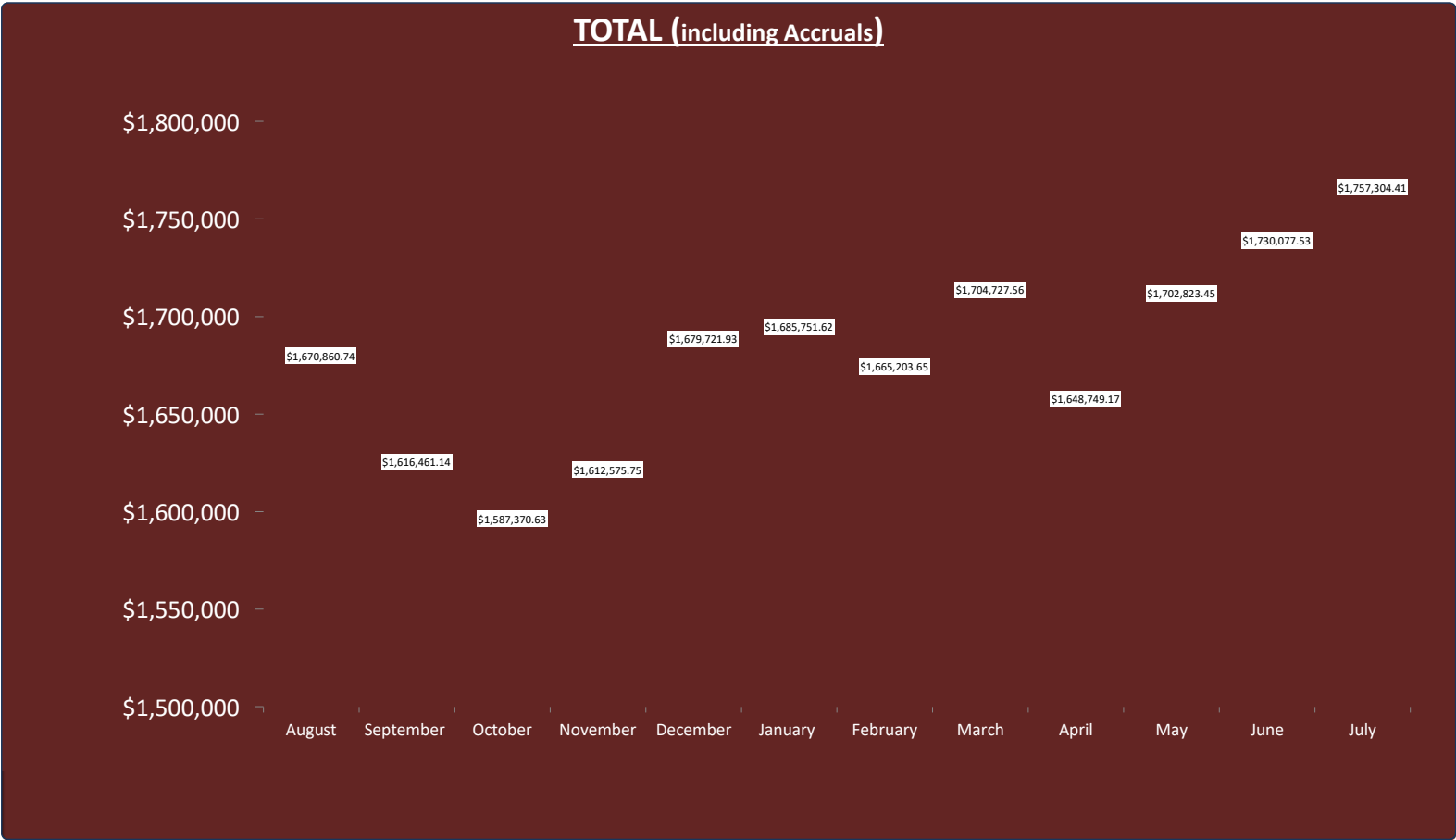
	Ending Market Value	Current Allocation
Equity	\$ 957,036.99	54%
Cash & Fixed Income	\$ 799,922.12	46%
Accruals	<u>\$ 345.30</u>	<u>0%</u>
TOTAL	<u>\$ 1,757,304.41</u>	<u>100%</u>

ASSET ALLOCATION



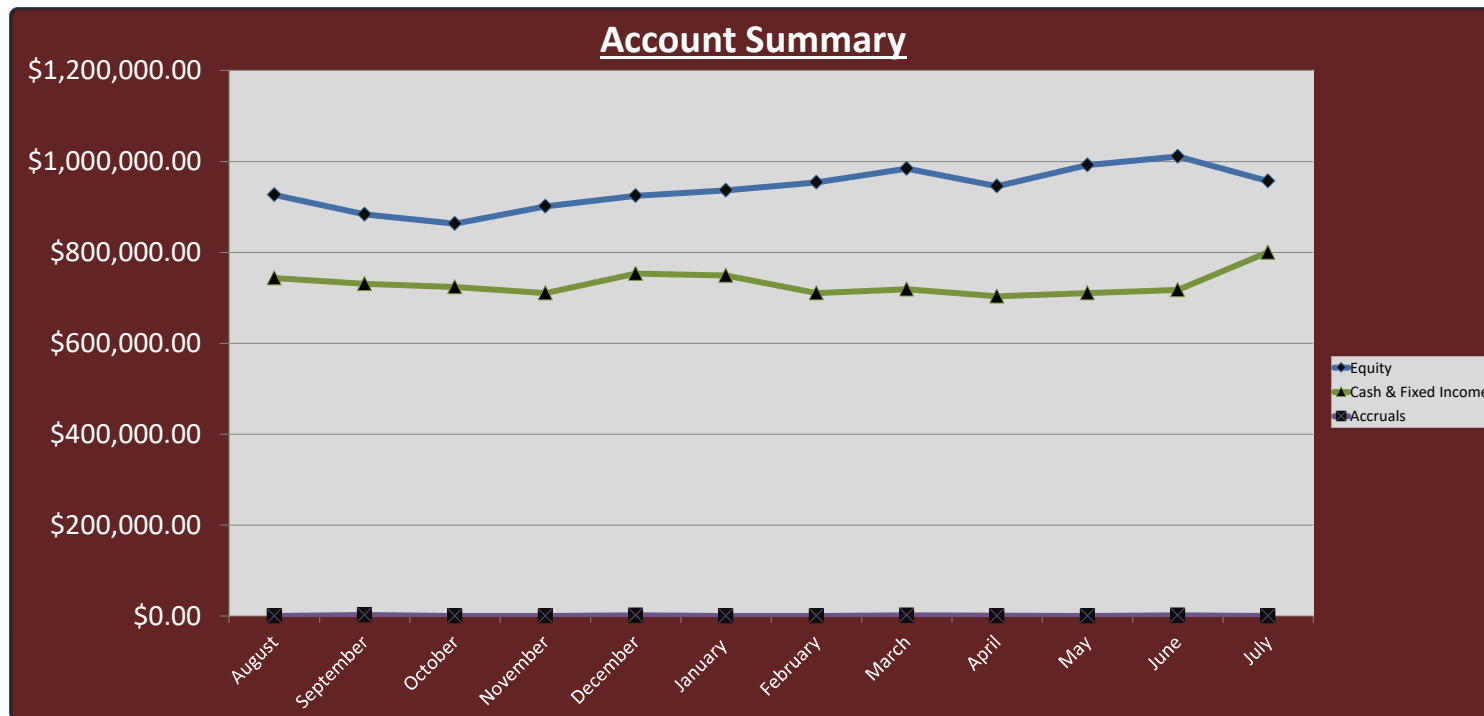
Wylie Independent School District
Market Value of Birmingham Scholarship Fund Investments (Total)
For the Twelve Months Ending July 31, 2024

August	September	October	November	December	January	February	March	April	May	June	July
\$1,670,860.74	\$1,616,461.14	\$1,587,370.63	\$1,612,575.75	\$1,679,721.93	\$1,685,751.62	\$1,665,203.65	\$1,704,727.56	\$1,648,749.17	\$1,702,823.45	\$1,730,077.53	\$1,757,304.41



Wylie Independent School District
Market Value of Birmingham Scholarship Fund Investments (Summary)
For the Twelve Months Ending July 31, 2024

	August	September	October	November	December	January	February	March	April	May	June	July
Equity	\$926,670.36	\$883,440.19	\$862,958.99	\$901,462.34	\$924,571.01	\$936,123.52	\$954,193.65	\$983,929.76	\$945,292.60	\$992,117.58	\$1,010,798.49	\$957,036.99
Cash & Fixed Income	\$743,772.83	\$730,969.34	\$723,965.02	\$710,716.83	\$753,178.68	\$749,152.91	\$710,724.21	\$719,092.26	\$703,188.14	\$710,431.71	\$717,360.45	\$799,922.12
Accruals	\$417.55	\$2,051.61	\$446.62	\$396.58	\$1,972.24	\$475.19	\$285.79	\$1,705.54	\$268.43	\$274.16	\$1,918.59	\$345.30



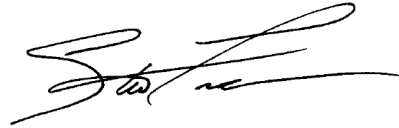
Wylie Independent School District
Current Period Change in Values - Birmingham Scholarship Fund
July 1, 2024 through July 31, 2024

Investment Description	Price	Quantity	Market Value			Adjusted Tax Cost Original Cost			Yield
			Beginning	Ending	Change	Beginning	Ending	Change	
JP Morgan - TOTAL EQUITY									
US Large Cap Equity									
Six Circles US Unconstrained	17.37	11,985.30	214,972.60	208,184.59	(6,788.01)	151,947.42	146,528.34	(5,419.08)	1.02%
SPDR S&P 500 ETF Trust	550.81	864.00	509,934.14	475,899.84	(34,034.30)	221,173.41	205,278.76	(15,894.65)	1.24%
EAFE Equity									
JPMORGAN BETABUILDERS CANADA ETF	68.08	396.00	33,524.52	26,959.68	(6,564.84)	25,311.63	19,395.19	(5,916.44)	2.39%
Six Circles International UNCON EQ	11.84	12,100.06	141,328.69	143,264.70	1,936.01	121,440.90	121,440.90	-	2.61%
European Large Cap Equity									
JPMorgan Betabuilders Europe - ETF	60.05	440.00	34,621.44	26,422.00	(8,199.44)	31,690.78	23,832.20	(7,858.58)	2.98%
Japanese Large Cap Equity									
JPMorgan Betabuilders Japan - ETF	58.75	880.00	49,658.40	51,700.00	2,041.60	43,037.56	43,037.56	-	2.73%
Asia ex-Japan Equity									
JPM Betabuilders Developed Asia EX-Japan ETF	49.41	498.00	24,093.24	24,606.18	512.94	26,740.10	26,740.10	-	3.94%
Total Equity			1,010,798.49	957,036.99	(53,761.50)	623,638.55	586,253.05	(37,385.50)	
JP Morgan - CASH AND US FIXED INCOME									
Cash									
US Dollar	1.00	23,729.03	16,204.11	23,729.03	7,524.92	16,204.11	23,729.03	7,524.92	5.35%
US Fixed Income									
Six Circles Ultra Short Duration	9.93	1,556.64	15,426.28	15,457.42	31.14	15,558.89	15,558.89	-	4.60%
Pimco Income FD-INS	10.67	1,472.58	15,432.65	15,712.44	279.79	17,765.26	17,765.26	-	6.19%
ISHARES Broad USD High Yield	36.90	483.00	-	17,822.70	17,822.70	-	17,700.83	17,700.83	6.69%
Vanguard Total Bond Market	73.52	970.00	65,493.45	71,314.40	5,820.95	70,616.44	75,057.07	4,440.63	3.41%
Vanguard Mortgage-Backed SEC	46.37	367.00	16,661.80	17,017.79	355.99	18,754.19	18,754.19	-	3.70%
Vanguard Long-Term Treasury ETF	59.51	569.00	32,819.92	33,861.19	1,041.27	33,338.99	33,338.99	-	3.80%
Vanguard Int-Term Corporate	81.69	424.00	33,890.32	34,636.56	746.24	33,369.43	33,369.43	-	4.12%
Non-US Fixed Income									
Vanguard Total Intl Bond ETF	49.61	2,566.00	116,613.32	127,299.26	10,685.94	130,190.53	138,526.90	8,336.37	4.69%
Vanguard Total Intl Bnd-Adm	19.79	3,516.67	68,258.51	69,594.84	1,336.33	81,790.49	81,790.49	-	4.60%
Global Fixed Income									
Six Circles Global Bond	8.50	33,533.27	269,495.05	285,032.78	15,537.73	293,553.90	304,174.90	10,621.00	3.20%
Six Circles Credit Opport	8.88	9,959.88	67,065.04	88,443.71	21,378.67	67,216.69	87,908.69	20,692.00	7.23%
Total Alternative Assets			717,360.45	799,922.12	82,561.67	778,358.92	847,674.67	69,315.75	
Total Other			-	-	-	-	-	-	
Accruals			1,918.59	345.30	(1,573.29)				
TOTAL			1,730,077.53	1,757,304.41	27,226.88				

Investment Officers Certification

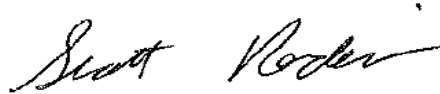
I hereby certify the preceding information is a true and accurate description of the investment portfolio of the Wylie Independent School District for the period indicated. All investments are in compliance with the Public Funds Investment Act and local district investment policies.

Steven Franks
Executive Director of Finance



July 31, 2024

J. Scott Roderick
Assistant Superintendent of Finance and Operations



July 31, 2024



WYLIE INDEPENDENT SCHOOL DISTRICT
DETAIL BUDGET AMENDMENT #1
2024-2025 SCHOOL YEAR

	General Fund (Fund 164, 196 &199)				Fund 240-Student Nutrition				Fund 511-Debt Service			
<u>Monday, August 19, 2024</u>	Adopted Budget	Current Budget	Increase / Decrease	Revised Budget	Adopted Budget	Current Budget	Increase / Decrease	Revised Budget	Adopted Budget	Current Budget	Increase / Decrease	Revised Budget
57xx -Local Revenue	79,376,794	79,376,794	10,000	79,386,794	5,293,602	5,293,602	-	5,293,602	44,697,672	44,697,672	-	44,697,672
58xx -State Revenue	120,928,552	120,928,552	-	120,928,552	225,000	225,000	-	225,000	2,677,148	2,677,148	-	2,677,148
59xx - Federal Revenue	1,381,800	1,381,800	-	1,381,800	4,231,200	4,231,200	-	4,231,200	-	-	-	-
79xx - Other Sources	561,800	561,800	565,100	1,126,900	-	-	-	-	-	-	-	-
TOTAL Revenues	202,248,946	202,248,946	575,100	202,824,046	9,749,802	9,749,802	-	9,749,802	47,374,820	47,374,820	-	47,374,820
Func Description												
11 Instruction	127,473,683	127,473,683	1,051,244	128,524,927	-	-	-	-	-	-	-	-
12 Instructional Res/Media	1,302,047	1,302,047	(8,747)	1,293,300	-	-	-	-	-	-	-	-
13 Curriculum/Staff Dev	5,878,880	5,878,880	3,550	5,882,430	-	-	-	-	-	-	-	-
21 Instructional Leadership	2,043,421	2,043,421	12,095	2,055,516	-	-	-	-	-	-	-	-
23 Campus Administration	10,897,738	10,897,738	-	10,897,738	-	-	-	-	-	-	-	-
31 Guidance/Counseling	6,101,533	6,101,533	-	6,101,533	-	-	-	-	-	-	-	-
32 Social Work Services	64,902	64,902	-	64,902	-	-	-	-	-	-	-	-
33 Health Services	2,119,636	2,119,636	-	2,119,636	-	-	-	-	-	-	-	-
34 Transportation	9,333,244	9,333,244	565,100	9,898,344	-	-	-	-	-	-	-	-
35 Food Services	5,000	5,000	500,000	505,000	14,494,051	14,494,051	2,771,572	17,265,623	-	-	-	-
36 Co-Extra Curricular	6,386,941	6,386,941	64,557	6,451,498	-	-	-	-	-	-	-	-
41 Central Administration	8,511,019	8,511,019	5,840	8,516,859	-	-	-	-	-	-	-	-
51 Plant Maintenance	21,289,269	21,289,269	297,214	21,586,483	3,240	3,240	25,000	28,240	-	-	-	-
52 Security	2,666,635	2,666,635	71,750	2,738,385	-	-	-	-	-	-	-	-
53 Data Processing/Technology	4,270,629	4,270,629	69,408	4,340,037	-	-	-	-	-	-	-	-
61 Community Service	1,000	1,000	-	1,000	-	-	-	-	-	-	-	-
71 Debt Service -General Fund	2,363,598	2,363,598	-	2,363,598	-	-	-	-	47,374,820	47,374,820	-	47,374,820
81 Facilities Acquisition & Construction	90,467	90,467	659,352	749,819	-	-	-	-	-	-	-	-
95 Payments to JJAEP	96,000	96,000	-	96,000	-	-	-	-	-	-	-	-
99 Other Intergovernmental Charges	920,000	920,000	-	920,000	-	-	-	-	-	-	-	-
TOTAL Expenditures	211,815,642	211,815,642	3,291,363	215,107,005	14,497,291	14,497,291	2,796,572	17,293,863	47,374,820	47,374,820	-	47,374,820
89xx - Other Uses	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	211,815,642	211,815,642	3,291,363	215,107,005	14,497,291	14,497,291	2,796,572	17,293,863	47,374,820	47,374,820	-	47,374,820
Excess of revenue over (under) expenditures	(9,566,696)	(9,566,696)	(2,716,263)	(12,282,959)	(4,747,489)	(4,747,489)	(2,796,572)	(7,544,061)	-	-	-	-

WYLIE INDEPENDENT SCHOOL DISTRICT
Fund General (164 196 199)

Budget Amendment #1
Monday, August 19, 2024
for the 2024-2025 School Year

Fund 164 Scoreboard - (For Memo Only)

		Approved Current Budget	Amendment	Revised Budget	Reason for Amending
REVENUE					
164-00-5749-00-000-000000	Scoreboard Fund	30,000	10,000	40,000	Scoreboard - First Baptist Church Wylie Stadium Game Clock sponsorship
Total Revenue-Fund 164		10,000			

EXPENDITURES

0

Total Expenditures-Fund 164		0			
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*Denotes new account code

Fund 196 Donations - (For Memo Only)

		Approved Current Budget	Amendment	Revised Budget	Reason for Amending
REVENUE					
		0			
Total Revenue-Fund 196		0			

EXPENDITURES

196-11-6398-00-108-011000	Instructional	14,764	657	15,421	Smith - Re-allocate funds to campus
196-12-6398-00-999-099BUD	Instructional Res/Media - Library	15,865	(8,747)	7,118	Finance - Re-allocate funds to campuses
196-51-6398-00-106-099MEN	Pant Maintenance	34,180	(34,180)	0	Cox - Re-allocate funds to campus
196-81-6615-00-106-099000	Facilities Acquisition & Construction	0	42,270	42,270	Cox - Re-allocate funds to campus

Total Expenditures-Fund 196		0			
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*Denotes new account code

WYLIE INDEPENDENT SCHOOL DISTRICT
Fund General (164 196 199)

Budget Amendment #1
Monday, August 19, 2024
for the 2024-2025 School Year

Fund 199 General Fund - (For Memo Only)

		Approved Current Budget	Amendment	Revised Budget	Reason for Amending
REVENUE					
199-00-7913-00-000-000000	Proceeds from Capital Leases	561,800	565,100	1,126,900	Finance - DM Leasing vehicles
Total Revenue-Fund 199			565,100		
EXPENDITURES					
199-11-6398-00-001-011000	Instruction	97,625	(10,000)	87,625	WHS - Purchase replacement campus radios
199-11-61XX-00-999-011000	Instruction	0	404,588	404,588	Finance - CTE payroll budget increase
199-11-6XXX-00-XXX-0XXXXX	Instruction	0	655,999	655,999	Finance - PO Rollover funds
199-13-6499-00-809-022809	Curriculum/Staff Development	2,000	3,000	5,000	Finance - CTE Budget increase
199-13-6395-00-103-099000	Curriculum/Staff Development	0	550	550	Finance - PO Rollover funds
199-21-6399-00-811-099000	Instructional Leadership	19,950	12,095	32,045	Finance - Accountability
199-34-6631-00-935-099000	Transportation	0	565,100	565,100	Finance - DM Leasing vehicles
199-35-6395-00-938-099000	Food Services	0	500,000	500,000	Finance - Cafeteria Tables
199-36-6XXX-XX-XXX-0XXXXX	Co-Curricular Activities	0	64,557	64,557	Finance - PO Rollover funds
199-41-6639-00-701-099000	Central Administration	0	5,840	5,840	Finance - PO Rollover funds
199-51-6XXX-00-93X-099XXX	Plant Maintenance	0	331,394	331,394	Finance - PO Rollover funds
199-52-6398-00-001-099000	Security	1,000	10,000	11,000	WHS - Purchase replacement campus radios
199-52-6XXX-00-812-099000	Security	0	61,750	61,750	Finance - PO Rollover funds
199-53-6299-00-801-099000	Data Processing/Technology	139,870	69,408	209,278	Finance - PO Rollover funds
199-81-66XX-00-XXX-099XXX	Facilities Acquisition & Construction	0	617,082	617,082	Finance - PO Rollover funds
Total Expenditures-Fund 199			3,291,363		

*Denotes new account code

**WYLIE INDEPENDENT SCHOOL DISTRICT
BUDGET AMENDMENT #1
2024-2025**

Fund 240 - Student Nutrition					
Monday, August 19, 2024					
	Description	Adopted Budget	Current Budget	Increase / Decrease	Revised Budget
	57xx - Local Revenue	5,293,602	5,293,602	-	5,293,602
	58xx - State Revenue	225,000	225,000	-	225,000
	59xx - Federal Revenue	4,231,200	4,231,200	-	4,231,200
	79xx - Other Sources	-	-	-	-
	TOTAL Revenue (All Sources)	9,749,802	9,749,802	-	9,749,802
Func					
35	Food Services	14,494,051	14,494,051	2,771,572	17,265,623
51	Plant Maintenance	3,240	3,240	25,000	28,240
71	Debt Service	-	-	-	-
81	Facilities Acquisition	-	-	-	-
	TOTAL Expenditures (All Sources)	14,497,291	14,497,291	2,796,572	17,293,863
	Excess of revenue over (under) expenditures	(4,747,489)	(4,747,489)	(2,796,572)	(7,544,061)

WYLIE INDEPENDENT SCHOOL DISTRICT
WYLIE, TEXAS
Fund 240 - Student Nutrition

Budget Amendment #1
Monday, August 19, 2024
for the 2024-2025 School Year

Fund 240 Student Nutrition (For Memo Only)

		Approved Current Budget	Amendment	Revised Budget	Reason for Amending
REVENUES					
Total Revenue-Fund 240		0			
EXPENDITURES					
240-35-6395-00-938-099000	Food Services	10,000	1,500,000	1,510,000	Student Nutrition - Budget increase
240-35-6631-00-938-099000	Food Services	0	271,572	271,572	Student Nutrition - PO Rollover funds
240-35-6639-00-938-099000	Food Services	0	1,000,000	1,000,000	Student Nutrition - Budget increase
240-51-6256-00-938-099000	Plant Maintenance	0	25,000	25,000	Student Nutrition - Phone budget
Total Expenditures-Fund 240		2,796,572			

*Denotes new account code

**WYLIE INDEPENDENT SCHOOL DISTRICT
BUDGET AMENDMENT #1
2024-2025**

Fund 511- Debt Service					
Monday, August 19, 2024					
	Description	Adopted Budget	Current Budget	Increase / Decrease	Revised Budget
	57xx - Local Revenue	44,697,672	44,697,672	-	44,697,672
	58xx - State Revenue	2,677,148	2,677,148	-	2,677,148
	59xx - Federal Revenue	-	-	-	-
	79xx - Other Sources	-	-	-	-
	TOTAL Revenue (All Sources)	47,374,820	47,374,820	-	47,374,820
Func					
71	Debt Service	47,374,820	47,374,820	-	47,374,820
00	8949 - Miscellaneous Other Uses	-	-	-	-
	TOTAL Expenditures (All Sources)	47,374,820	47,374,820	-	47,374,820
	Excess of revenue over (under) expenditures	-	-	-	-

User ID	First Name	Last Name	Email	Role	Certification Status	Certification Year
75587	asoni	white	asoni.white@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
28032	Amanda	Lannan	amanda.lannan@wylieisd.net	School Administrator	Certified	2024 - 2025
50684	joey	welborn	joey.welborn@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
72227	austin	keisler	austin.keisler@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
68753	diana	caldwell	diana.caldwell@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
72239	heather	buckley	heather.buckley@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
76378	tiffany	leech	tiffany.leech@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
89613	levi	turner	levi.turner@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
59729	Leslie	Coble	leslie.coble@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
83969	Jordan	Barth	jordan.barth@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
58333	karrie	george	karrie.george@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
57048	alyshia	zimmerman	alyshia.zimmerman@wylieisd.net	Observer	Certified	2024 - 2025
57902	morgan	power	morganpower09@yahoo.com	School Administrator	Certified	2024 - 2025
55946	Arley	Barton	arley.barton@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
28031	Adam	Jacobson	adam.jacobson@wylieisd.net	School Administrator	Certified	2024 - 2025
89558	Stephanie	Nishiyama	stephanie.nishiyama@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
55937	dale	ramirez	dale.ramirez@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
89562	Graham	Branson	graham.branson@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
55933	tracy	halligan	tracy.halligan@wylieisd.net	School Administrator	Certified	2024 - 2025
55936	angela	waters	angela.waters@wylieisd.net	School Administrator	Certified	2024 - 2025
87860	chad	ghormley	chad.ghormley@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
99884	rachel	pakebusch	rachel.pakebusch@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
106602	Lauren	Kessel	lauren.kessel@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
110984	lauren "elyse"	griffin	griffin.elyse@yahoo.com	Assistant School Administrator	Certified	2024 - 2025
98652	crystal	harrelson	harrelsc@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
34620	Justin	Mork	justin.mork@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
98398	mary	zucha	mary.zucha@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
28024	Ryan	Grounds	ryan.grounds@wylieisd.net	District Administrator	Certified	2024 - 2025
103013	Windi	Fuller	Windi.Fuller@wylieisd.net	District Administrator	Certified	2024 - 2025
28974	Janet	Wyatt	janet.wyatt@wylieisd.net	School Administrator	Certified	2024 - 2025
41157	Ashala	Foppe-Morris	ashala.foppe-morris@wylieisd.net	School Administrator	Certified	2024 - 2025

User ID	First Name	Last Name	Email	Role	Certification Status	Certification Year
28967	Dana	Roberts	dana.roberts@wylieisd.net	School Administrator	Certified	2024 - 2025
64748	Kelly	Foster	kelly.foster@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
28026	Beth	Craighead	beth.craighead@wylieisd.net	School Administrator	Certified	2024 - 2025
105140	Joannie	Gragert	joannie.gragert@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
97725	Erica	Brunson	erica.brunson@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
108159	kathryn	lee	kathryn.lee@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
99800	Meagan	Wendt	meagan.wendt@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
108144	Emily	Koder	emily.koder@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
34632	anna	lindsay	michelle.lindsay@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
28037	Kellye	Morton	kellye.morton@wylieisd.net	School Administrator	Certified	2024 - 2025
102290	sarah	Miller	sarah.miller@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
98387	T.J.	Fields	tj.fields@apps.wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
28972	Krista	Wilson	krista.wilson@wylieisd.net	School Administrator	Certified	2024 - 2025
108125	Brandon	Frosch	brandon.frosch@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
62244	Angela	Clark	angela.clark@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
28963	Vanessa	Hudgins	vanessa.hudgins@wylieisd.net	School Administrator	Certified	2024 - 2025
20056	Jill	Vasquez	jill.vasquez@wylieisd.net	School Administrator	Certified	2024 - 2025
28960	JASON	ERVIN	jason.ervin@wylieisd.net	School Administrator	Certified	2024 - 2025
28973	Jennifer	Wiseman	jennifer.wiseman@wylieisd.net	School Administrator	Certified	2024 - 2025
28970	Cody	Summers	cody.summers@wylieisd.net	School Administrator	Certified	2024 - 2025
62214	Kris	Cravens	kris.cravens@wylieisd.net	Assistant School Administrator	Certified	2024 - 2025
28027	Tiffany	Doolan	tiffany.doolan@wylieisd.net	School Administrator	Certified	2024-2025
28046	Christa	Smyder	christa.smyder@wylieisd.net	School Administrator	Certified	2024-2025
28050	Tammie	Sullivan	tammie.sullivan@wylieisd.net	School Administrator	Certified	2024-2025
28957	Shawnell	Bradshaw	shawnell.bradshaw@wylieisd.net	School Administrator	In progress	N/A
34689	Brian	Alexander	brian.alexander@wylieisd.net	School Administrator	In progress	N/A
37098	magan	porter	magan.porter@wylieisd.net	School Administrator	Certified	2024-2025
60597	Allison	Alexander	allison.alexander@wylieisd.net	Assistant School Administrator	Certified	2024-2025
	Neu	Zachary	Zachary.neu@wylieisd.net	Dean of Students	In Progress	N/A
	Chris	Dunkle	chris.dunkle@wylieisd.net	School Administrator	Certified	2024-2025
	Joel	May	joel.may@wylieisd.net	Assistant School Administrator	Certified	2024-2025

User ID	First Name	Last Name	Email	Role	Certification Status	Certification Year
	Kristin	May	joel.may@wylieisd.net	Assistant School Administrator	Certified	2024-2025
	Shivon	Loya	shivon.loya@wylieisd.net	Assistant School Administrator	Certified	2024-2025
	Holly	Natonick	holly.natonick@wylieisd.net	Assistant School Administrator	Certified	2024-2025
	Tarah	Clark	tarah.clark@wylieisd.net	Assistant School Administrator	Certified	2024-2025
	Katherine	Morales	katherine.morales@wylieisd.net	Assistant School Administrator	Certified	2024-2025

2024-2025



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Memorandum of Understanding

*Collin County Juvenile Services
Juvenile Justice Alternative Education Program*

This Memorandum of understanding (“MOU”) is entered into pursuant to Chapter 37 of the Texas Education Code and the Texas Interlocal Cooperation Act, Texas Government Code, Chapter 791 by and between the Collin County Juvenile Probation Juvenile Justice Alternative Education Program (“JJAEP”) as the agent for the Juvenile Board of Collin County Texas (“Juvenile Board”), and the Independent School Districts of Collin County (i.e. McKinney ISD, Plano ISD, Allen ISD, Anna ISD, Blue Ridge ISD, Celina ISD, Community ISD, Farmersville ISD, Frisco ISD, Lovejoy ISD, Melissa ISD, Princeton ISD, Prosper ISD, Royse City ISD, Wylie ISD) (“ISDs”).

WHEREAS Collin County has a population greater than 125,000 and the Juvenile Board has been mandated by Education Code Section 37.011 to develop a Juvenile Justice Alternative Education Program (“JJAEP”) subject to the approval of the Texas Juvenile Justice Department (“TJJD”); and,

WHEREAS the ISDs are located in whole or in part within Collin County; and

WHEREAS the ISDs have been mandated by Texas Education Code Sec. 37.007 (a), (d), and (e) to expel students for mandatory offenses; and,

WHEREAS the ISDs have the discretion to expel students under Education Code Sec.37.007 (b), (c); and,

WHEREAS the ISDs have the discretion to expel students under Education Code Section 37.0081A through Section 37.0081V; and,

WHEREAS the State of Texas has determined that public school students that engage in conduct that endangers the school population should be removed from the regular school setting and educated in a separate setting in order for the school districts to fulfill their primary mission of educating Texas youth; and

WHEREAS the parties hereto agree that the JJAEP is a cooperative effort between the educational community and the juvenile justice system with primary goals of the program being education and rehabilitation of juvenile offenders;

NOW THEREFORE THE PARTIES AGREE THAT:

I. ADMINISTRATION OF COLLIN COUNTY JUVENILE PROBATION JJAEP

Collin County JJAEP shall administer the educational portion of the JJAEP program; shall maintain all educational records applicable to the ISDs with regard to the status and the ultimate disposition of each student assigned to the JJAEP and shall provide the necessary curriculum, including but not limited to bilingual services, in accordance with the Texas Education Code as it exists or may be amended, and; other such responsibilities normally associated with the administration of educational services. McKinney ISD shall provide curriculum, teachers and other personnel through a separate Interlocal Agreement. Such personnel will remain employees of McKinney ISD, and their duties and responsibilities are as described in such Interlocal Agreement. All personnel providing services in the JJAEP program will strive to provide an educational program for the students at the JJAEP that meet high academic standards.

Collin County shall serve as Fiscal Agent and shall collect and disburse funds applicable to educational services; shall be responsible for educational personnel serving the JJAEP program; shall maintain all educational records applicable to the program and shall correspond with each student's home district with regard to the status of each assigned student; and shall oversee the delivery of all necessary curriculums.

The expenses for the educational program shall be covered by those funds received in compliance with this section. Each district that has a student that receives services from the JJAEP under a discretionary placement in accordance with Tex. Educ. Code §37.0081 for conduct defined as a felony under Title V of the Texas Penal Code, other than students that received individualized services or those that are classified as "special populations" in Section 6 below, will be billed at the end of the JJAEP school year by Collin County in the amount of eighty-dollars (\$80.00) per day for all days assigned to the JJAEP starting on the date of enrollment. Each district that has a student that receives services from the JJAEP under any other discretionary placement, other than students that received individualized services or those that are classified as "special populations" or students who have engaged in "serious" misbehavior while in an ISD's alternative education program (see 6.4 and 2.7 below for daily rates applying to such students), will be billed at the end of the JJAEP school year by Collin County in the amount of one hundred seven dollars (\$115.00) per day for all days assigned to the JJAEP starting on the date of enrollment. JJAEP will accept all mandatory and discretionary JJAEP placements for the period ordered by the sending ISD, subject to paragraph 2.3 herein. Any surplus funds existing at the conclusion of a school year will be utilized to the benefit of the JJAEP and the ISDs' students. The due date for payment of all invoices to ISDs, and the interest on late payments, shall be as provided by Tex. Gov't. Code Ch. 2251.

The Juvenile Board shall provide personnel in the form of a JJAEP Coordinator, as the Administrator of Record with the Texas Juvenile Justice Department, who will conduct day-to-day administration duties; school resource officers/caseworkers and juvenile probation/supervision officers to assure compliance with school district rules and regulations and the terms of each student's probation, under the direction of the Director of Juvenile Probation Services. The JJAEP shall conform to the standards and guidelines of the Texas Juvenile Justice Department. Furthermore, the JJAEP personnel shall be responsible for, and maintain, all reports, data, assessments, etc. necessary to permit and allow compliance, as necessary where necessary, with the Texas Education Code, including, but not limited to, Chapters 39 and 42 of the Texas Education Code.

II. STUDENT PLACEMENT, DUE PROCESS, AND TERM OF PLACEMENT

- 2.1 The parties to this MOU acknowledge that Texas Education Code Sec. 37.011 (a) requires that every expelled student in a county with a population of 125,000 or greater who is not detained or receiving treatment under an order of the juvenile court must be enrolled in an educational program. It is therefore the intent of the JJAEP to provide educational services to all expelled students of Collin County.
- 2.2 Students who are expelled from the school district setting will be afforded due process within the respective ISD as provided by school district policy and federal and state law. If, during the period of expulsion, a student engages in additional conduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the principal, another appropriate administrator, or the Board may issue an additional disciplinary order as a result of those proceedings. JJAEP will work with the respective ISD to determine the location for due process in this instance. Additional days of removal ordered for subsequent conduct while in the JJAEP will be served following completion of the student's initial placement in JJAEP. Discipline will not run concurrently.
- 2.3 Students who are removed from their "home campus" on a discretionary offense according to the Texas Education Code Chapter 37 must go directly to their Discretionary Alternative Education Program. These removals may be considered as a JJAEP discretionary placement on a case by case basis and review of that ISD's student code of conduct.
- 2.4 In order to avoid undue disruption of the educational process, each ISD shall notify the JJAEP of their intent to schedule an expulsion hearing. If this hearing results in an expulsion, then notification in writing should be provided to the JJAEP as soon as the expulsion hearing of a regular education student has concluded, including all required documentation outlined in page 15. JJAEP administration will begin contacting the student's parent / guardian to schedule an intake orientation and start date upon receipt of all necessary documentation. If the parent / guardian fails to schedule or complete an intake orientation after reasonable attempts made by the JJAEP, the student may be referred back to the sending district for further action. In assigning a term of expulsion, the expelling ISD shall assign a term of not less than thirty (30) school days. Administrators of the ISD and JJAEP may agree on deviations from the minimum and maximum length of stay or placement on a case-by-case basis. A term of removal shall require successful completion of the assigned term. A successful school day is determined by the appropriate administrator at the JJAEP giving consideration to factors including but not limited to attendance, behavior, and academics. Upon the student meeting all expulsion and Court requirements or the JJAEP receiving official documentation that the off campus Title 5 felony charges leading to the expulsion have been dismissed or reduced to a misdemeanor offense, the student's enrollment will be transferred to the district of residence.
- 2.5 If the student is expelled under any mandatory or Title 5 felony expulsion provision, the referral to the JJAEP requires a law enforcement report, including but not limited to an arrest report, an at-large charge, an arrest warrant, and/or notice under Article 15.27 of the Code of Criminal Procedure. If a student is removed to JJAEP under the registered sex offender provision, the referral to JJAEP requires official documentation of this registration.
- 2.6 All expulsions referred to the JJAEP require the sharing of records. For this reason, the ISDs designate the JJAEP as a school official with a legitimate educational interest in the educational records of students assigned to the JJAEP. Similarly, JJAEP designates the ISDs as school officials with a legitimate educational interest in the educational records of their respective students. Confidentiality of the records maintained by the ISDs and JJAEP will be maintained in accordance with the Family Education Rights and Privacy Act and will only be disclosed and/or discussed with school officials who have a legitimate educational interest in the records.

INTERAGENCY SHARING OF EDUCATIONAL RECORDS - Texas Family Code Sec. 58.0051

(a) In this section:

(1) "Educational records" means records in the possession of a primary or secondary educational institution that contain information relating to a student, including information relating to the student's:

- (A) identity;
- (B) special needs;
- (C) educational accommodations;
- (D) assessment or diagnostic test results;
- (E) attendance records;
- (F) disciplinary records;
- (G) medical records; and
- (H) psychological diagnoses.

(2) "Juvenile service provider" means a governmental entity that provides juvenile justice or prevention, medical, educational, or other support services to a juvenile. The term includes:

- (A) a state or local juvenile justice agency as defined by Section 58.101;
- (B) health and human services agencies, as defined by Section 531.001, Government Code, and the Health and Human Services Commission;
- (C) the Department of Family and Protective Services;
- (D) the Department of Public Safety;
- (E) the Texas Education Agency;
- (F) an Independent School District
- (G) a juvenile justice alternative education program;
- (H) a charter school;
- (I) a local mental health authority or local intellectual and developmental disability authority;
- (J) a court with jurisdiction over juveniles;
- (K) a district attorney's office;
- (L) a county attorney's office; and
- (M) a children's advocacy center established under Section 264.402.

(3) "Student" means a person who:

- (A) is registered or in attendance at a primary or secondary educational institution; and
- (B) is younger than 18 years of age.

(b) At the request of a juvenile service provider, an independent school district or a charter school shall disclose to the juvenile service provider confidential information contained in the student's educational records if the student has been:

- (1) taken into custody under Section 52.01; or
- (2) referred to a juvenile court for allegedly engaging in delinquent conduct or conduct indicating a need for supervision.

(c) An independent school district or charter school that discloses confidential information to a juvenile service provider under Subsection (b) may not destroy a record of the disclosed information before the seventh anniversary of the date the information is disclosed.

- (d) An independent school district or charter school shall comply with a request under Subsection (b) regardless of whether other state law makes that information confidential.
- (e) A juvenile service provider that receives confidential information under this section shall:
 - (1) certify in writing that the juvenile service provider receiving the confidential information has agreed not to disclose it to a third party, other than another juvenile service provider; and
 - (2) use the confidential information only to:
 - (A) verify the identity of a student involved in the juvenile justice system; and
 - (B) provide delinquency prevention or treatment services to the student.
- (f) A juvenile service provider may establish an internal protocol for sharing information with other juvenile service providers as necessary to efficiently and promptly disclose and accept the information. The protocol may specify the types of information that may be shared under this section without violating federal law, including any federal funding requirements. A juvenile service provider may enter into a memorandum of understanding with another juvenile service provider to share information according to the juvenile service provider's protocols. A juvenile service provider shall comply with this section regardless of whether the juvenile service provider establishes an internal protocol or enters into a memorandum of understanding under this subsection unless compliance with this section violates federal law.
- (g) This section does not affect the confidential status of the information being shared. The information may be released to a third party only as directed by a court order or as otherwise authorized by law. Personally identifiable information disclosed to a juvenile service provider under this section is not subject to disclosure to a third party under Chapter 552, Government Code.
- (h) A juvenile service provider that requests information under this section shall pay a fee to the disclosing juvenile service provider in the same amounts charged for the provision of public information under Subchapter F, Chapter 552, Government Code, unless:
 - (1) a memorandum of understanding between the requesting provider and the disclosing provider.
 - (A) prohibits the payment of a fee;
 - (B) provides for the waiver of a fee; or
 - (C) provides an alternate method of assessing a fee;
 - (2) the disclosing provider waives the payment of the fee; or
 - (3) disclosure of the information is required by law other than this subchapter.

2.7 The expulsion order, when forwarded to the JJAEP, should have attached: family contact information, withdrawal grades, most recent report card, prior TAKS or STAAR scores, transcript, and immunization records. If the expulsion is for serious misbehavior, JJAEP will require the discipline records that constitute the behavior for which that student was expelled. When applicable, special education records that include the most recent ARD, IEP, and manifestation determination are required.

2.8 Each ISD in Collin County that chooses to expel a student from the ISD for serious misbehavior under Texas Education Code Sec. 37.007(c) shall adopt the definitions of "serious" misbehavior in 2.9 below in its own student code of conduct. This may result in expulsion from the District Alternative Education Program. The student may be subject to expulsion for serious misbehavior only if the student is already in a

school District Alternative Education Program, and engages in, or continues to engage in the serious misbehavior that violates the district's student code of conduct. Those students expelled under Texas Education Code Sec. 37.007(c), classified as "serious" will be billed at the end of the year by Collin County in the amount of one hundred fifteen dollars (\$115.00) per day for all days assigned to the JJAEP starting on the date of enrollment

2.9 "Serious Misbehavior" is defined to mean: shall include, but not be limited to, the following offenses that occur on school premises:

- A. Deliberate violent behavior that poses a direct threat to the health and safety of others.
- B. Extortion (gaining of money or property by force of threat.)
- C. Coercion as defined by the Penal Code Sec. 1.07
 - a.)to commit an offense;
 - b.)in inflict bodily injury in the future on the person threatened or another;
 - c.)to accuse a person of any offense;
 - d.)to expose a person to hatred, contempt or ridicule;
 - e.)to harm the credit or business repute of any person; or
 - f.)to take or withhold action as a public servant, or to cause a public servant to take or withhold action.
- D. Public Lewdness (PC 21.07)
- E. Indecent Exposure (PC 21.08)
- F. Criminal Mischief (PC 28.03)
- G. Personal Hazing; (TEC 37.152)
- H. Harassment (PC 42.07 (a) (1) of a student or employee

2.10 In the event that a student becomes a danger to himself, JJAEP personnel, or other students within the program, or becomes a disruption of the learning environment so severe as to make it detrimental to the other students within the JJAEP program, the JJAEP administration shall reserve the right to refer the student to the Juvenile Probation Office and /or refer those students back to their home campus for evaluation. Each ISD will be notified of the referral to the Juvenile Probation Office of any special education student of the ISD. Upon notification, the respective ISD will schedule an ARD meeting as soon as practicable in compliance with the IDEA.

2.11 Sec. 37.0012. DESIGNATION OF CAMPUS BEHAVIOR COORDINATOR

- (a) A person at each campus must be designated to serve as the campus behavior coordinator. The person designated may be the principal of the campus or any other campus administrator selected by the principal.
- (b) The campus behavior coordinator is primarily responsible for maintaining student discipline and the implementation of this subchapter.
- (c) Except as provided by this chapter, the specific duties of the campus behavior coordinator may be established by campus or district policy. Unless otherwise provided by campus or district policy: (1) a duty imposed on a campus principal or other campus administrator under this subchapter shall be performed by the campus behavior coordinator; and (2) a power granted to a campus principal or other campus administrator under this subchapter may be exercised by the campus behavior coordinator.

- (d) The campus behavior coordinator shall promptly notify a student's parent or guardian as provided by this subsection if under this subchapter the student is placed into in-school or out-of-school suspension, placed in a disciplinary alternative education program, expelled, or placed in a juvenile justice alternative education program or is taken into custody by a law enforcement officer. A campus behavior coordinator must comply with this subsection by: (1) promptly contacting the parent or guardian by telephone or in person; and
- (2) Making a good faith effort to provide written notice of the disciplinary action to the student, on the day the action is taken, for delivery to the student's parent or guardian.

EDUCATION CODE CHAPTER 37. DISCIPLINE; LAW AND ORDER

- (e) If a parent or guardian entitled to notice under Subsection (d) has not been reached by telephone or in person by 5 p.m. of the first business day after the day the disciplinary action is taken, a campus behavior coordinator shall mail written notice of the action to the parent or guardian at the parent's or guardian's last known address.
- (f) If a campus behavior coordinator is unable or not available to promptly provide notice under Subsection (d), the principal or other designee shall provide the notice.

[Added by S.B. 107, 84th Leg., 2015.]

III. STUDENT REMOVAL & REVIEW OF PLACEMENT

- 3.1 Texas Education Code Sec. 37.303 requires the ISD's to remove a registered sex offender from the regular classroom upon receipt of notice under Article 15.27 or Chapter 62 of the Texas Code of Criminal Procedure. This removal should be to an appropriate placement for a term of at least one semester. Funding for students placed in the JJAEP under Sec. 37.303 shall be in the same manner and amounts as for other expelled students in Section I, Section II and Section VI herein.
- 3.2 For the purpose of placement in the JJAEP program a semester shall be defined as one full semester. Students entering into the program in the middle of a semester must complete the following full semester in order to allow for smooth transition of the child back to a regular education setting.
- 3.3 Texas Education Code Sec. 37.306 requires that at the end of that full semester the school district shall convene a committee to review that removed student's placement. That committee shall, by statute, consist of:
- 3.3.1 Classroom teacher from the campus the student would otherwise be assigned;
 - 3.3.2 The student's parole or probation officer or, if no assigned officer, a representative for the juvenile department;
 - 3.3.3 An instructor from the JJAEP alternative education setting;
 - 3.3.4 A school district designee selected by the Board; and
 - 3.3.5 A counselor employed by the ISD.

The committee, by a majority vote, shall determine and recommend to the Board of Trustees of the student's originating ISD whether the student should be returned to the regular classroom setting or remain in the JJAEP. If the committee recommends that the student be returned to the regular classroom setting, the ISD's board of trustees shall return the student to such setting unless it determines that the student's presence in the

regular classroom is a threat to the safety of others; is detrimental to the educational process; or is not in the best interests of the district's students.

- 3.4 If a student remains in the alternative setting, the board of trustees of the originating ISD shall before each school year convene the committee to review the student's placement, as outlined above.

IV. TRANSPORTATION

- 4.1 Transportation to the JJAEP is the responsibility of the sending district. Students should arrive at The Juvenile Complex, located at 4690 Community Ave, McKinney, Texas 75071 no earlier than 7:15 a.m., but no later than 8:00 a.m. on each day that school is in session according to JJAEP Calendar. Transportation home shall begin at 2:40 p.m.; all students should be picked up by 3:00 p.m.
- 4.2 The Sending district should provide the parent information on transportation at or during the expulsion process.

V. OPERATION OF THE JJAEP

- 5.1 The JJAEP calendar will operate on 9 week grading periods with 171 total instructional days. Holidays and teacher work days will be according to the McKinney ISD calendar.
- 5.2 While a student is attending the JJAEP, the student may not participate in or attend any school district extracurricular activities at their home district or any other public school campus in the state of Texas.
- 5.3 Parents and sending districts will receive notice of a student's academic progress in accordance with the schedule; every nine weeks for the 2024-2025 school year.
- 5.4 Students enrolled in the JJAEP shall be provided the opportunity to be assessed through the State of Texas Assessments of Academic Readiness (STAAR) examination, as well as any and all other examinations as required by the State of Texas. The home districts shall be responsible for making these tests available. A JJAEP teacher will administer the tests on the JJAEP campus.
- 5.5 The JJAEP shall accept students between the ages of 10 to 17 years of age. Students voluntarily enrolled in an ISD beyond the age of 17 will be accepted at the JJAEP if removed to the JJAEP by an ISD. Special education students may be served beyond the age of 17 to the extent required by law.
- 5.6 To the extent technology is available at the JJAEP students enrolled in JJAEP will be provided Internet access for curricular activities, in accordance with McKinney ISD Acceptable Use Policies. Technology, to the extent available and appropriate, will be incorporated in the instruction provided at the JJAEP.
- 5.7 Transitional assistance for students at the JJAEP will be provided to assist with the transition from the JJAEP back to the student's home campus.
- 5.8 Students enrolled in JJAEP will be subject to a standardized dress code displayed in the Collin County Juvenile Justice Alternative Education Student Code of Conduct for that current school year.
- 5.9 The JJAEP shall adopt a student code of conduct in accordance with Tex. Educ. Code §37.001

VI. SPECIAL POPULATIONS

- 6.1 The JJAEP and the ISDs shall cooperate in the provision of special services to students placed in the JJAEP.
- 6.2 When expelling a student with a disability who receives special education services, the expelling district, in accordance with applicable federal law, shall provide the administrator of the juvenile justice alternative education program or the administrator's designee with reasonable notice of the meeting of the student's admission, review, and dismissal committee to discuss the students' expulsion. A representative of the JJAEP shall participate in the meeting to the extent that the meeting relates to the student's placement in the JJAEP program.
- 6.3 In the event a student is placed in the JJAEP who has not been identified by the ISD from which the student was expelled as being eligible to receive such services the JJAEP staff shall refer the student to the ISD from which the student was expelled for evaluation and determination of special education eligibility. In the event the student is eligible for special services the JJAEP shall implement and be responsible for the academic elements of any program and the expelling ISD shall implement and deliver any required related services.
- 6.4 School Districts that refer a student with disabilities that are of a nature that it would require that they receive services in a self contained classroom at the JJAEP shall be billed at the rate of one hundred eighteen dollars (\$118.00) per day for the length of their expulsion to the JJAEP. All other students classified as a "Special Education" student will be billed at the rate of eighty six dollars (\$86.00) per day for the length of their expulsion for placements under Tex. Educ. Code 37.0081 for conduct defined as a felony under Title V of the Texas Penal Code. All students classified as "Special Education" but not falling into one of these two categories will be billed at the rate of one hundred seven dollars (\$107.00) per day for the length of their expulsion for discretionary placements.
- 6.5 348.208 Program Requirements (b) English as a Second Language (ESL). (1) The JJAEP, in collaboration with the sending school district, must ensure that a student who is non-English speaking or who speaks English as a second language is provided ESL services and instruction appropriate to address his or her needs, as determined by a language proficiency assessment committee (LPAC). (2) Documentation of LPAC determinations must be maintained. "English as a Second Language" services and instruction are required to address the needs of any non-English speaking student. The home district's "Language Proficiency Admissions Committee (LPAC)" should meet within 30 days after the student is placed in the JJAEP to determine the amount of services necessary per week for the ESL or non-English speaking student. This should be monthly communication between the District LPAC and the JJAEP.
- 6.6 348.208 Program Requirements (c) Section-504-Eligible Students. (1) The JJAEP must ensure, in collaboration with the sending school district, that a student who is eligible for services under Section 504 of the Rehabilitation Act of 1973 is provided services and instruction appropriate to address his or her needs, as determined by a Section 504 committee. (2) Documentation of Section 504 eligibility determinations must be maintained.

VII. STUDENT ATTENDANCE / TRUANT CONDUCT

- 7.1 JJAEP will maintain accurate and current attendance records for all students enrolled. While a student is attending JJAEP, attendance will be taken on a daily basis and cross-referenced with a student sign-in sheet. This attendance will be sent by e-mail to the sending district on Friday of each week for those districts who require weekly notification. (An attendance day is indicated as an instructional day, in which a student is enrolled and present for a minimum of 4 hours that day.)

- 7.2 If a child has unexcused absences for 10 or more days or parts of days in a 6-month period the school district will be notified of this truant conduct. It is the responsibility of each ISD to impose remedial orders according to the law, House Bill 2398, Eighty-fourth Legislature and chapter 25 of the “Texas Education Code “or finds that a student falls under a “child in need of supervision” under 51.03(b) (2) of the Texas Family Code. The JJAEP shall within 2 working days report this truant conduct to the appropriate enforcement agency. It will be the responsibility of the home district to take proper measures on that student with the appropriate court in their district. This information will also be forwarded by JJAEP staff to the child’s probation officer if one applies.
- 7.3 Each district shall assign a person within their district to act as the “truancy” contact. This person shall be notified within the required 2 day period, as well as the child’s parent, Collin County Juvenile Probation will be notified if the child has an assigned probation officer.
- 7.4 JJAEP shall place a student on “inactive status” as defined in 37 Texas Administrative Code Sec. 348.2. “Inactive” is the attendance status assigned where the student is maintained as enrolled and not counted as absent or present from the JJAEP roster. A student shall be placed on “inactive status” for the following reasons; (a) Student is assigned to juvenile detention; (b) student is truant as defined by Texas Family Code 51.03(b) (2), (absences from school on ten (10) or more consecutive days or parts of days within a 6 month period in the same school year or on three (3) or more days or parts of days within a four (4) week period); (c) student is a documented runaway; (d) student has an extended illness documented by a medical professional. The inactive status shall begin as of the date noted on the verifying document.
- 7.5 JJAEP will “suspend” a student assigned to the JJAEP if that student has continuously violated the Collin County JJAEP Student Code of Conduct. This suspension could last up to (3) three school days. “Suspended” student attendance will be counted like “inactive” students where the attendance will not be counted absent or present from the CCJJAEP.
- 7.6 A student assigned to the Collin County Juvenile Justice Alternative Education Program (“JJAEP”) , that remains on “inactive” status for 30 consecutive days of non attendance shall be withdrawn from the JJAEP program as directed in 37 Texas Administrative Code §348.7 (g) (3). The withdrawal will take place on the 31st consecutive day of absence. If prior to the expiration of the thirty consecutive days of inactive status, it is determined that the student will not return to the JJAEP, the student may be withdrawn from the program.

VIII.

GENERAL CONDITIONS

- 8.1 This agreement is executed by the parties hereto without coercion or duress and for substantial consideration, the sufficiency of which is forever confessed.
- 8.2 Any notice under the terms of this agreement by either party to the other shall be in writing and be effected by registered or certified mail, return receipt requested. Notice to McKinney ISD shall be sufficient if made or addressed to the Superintendent’s office and/or Shawn Pratt, McKinney Independent School District, #1 Duvall Street, McKinney, Texas 75069. Notice to the Juvenile Board shall be sufficient if made or addressed to the Honorable Cynthia M. Wheless, Judge 417th Judicial District Court, 2100 Bloomdale Rd, Suite 30290, McKinney, Texas 75071 or Hiram Lynn Hadnot, 4690 Community Ave., McKinney, Texas 75071. Notice to all other ISDs shall be made to the physical address of their administrative offices. Each party may change the address to which notice may be sent to that party by giving notice of such change to the other party in accordance with the provision of this agreement.
- 8.3 The individuals executing the Agreement on behalf of the respective parties below represented to each other that all appropriate and necessary action has been taken to

authorize the individual who is executing this agreement to do so on behalf of the party for which his or her signature appears, that there are no other parties or entities required to execute this agreement in order for the same to be authorized and binding agreement on the party for whom the individual is signing this agreement and that each individual affixing his or her signature hereto is authorized to do so, and authorization is valid and effective on the date hereof.

- 8.4 This Memorandum of Understanding, including any attachments, contains the entire agreement of the parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the parties. No other agreement, statement, or promise made by or to any party, or made by or to any employee, officer, or agent of any party, that is not contained in this Memorandum of Understanding shall be of any force or effect.
- 8.5 If any term(s) or provision(s) of this Memorandum of Understanding are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Memorandum of Understanding shall remain in full force and effect and shall in no way be affected, impaired or invalidated, unless such holding causes the obligations of the parties hereto to be impossible to perform or shall render the terms of this Memorandum of Understanding to be inconsistent with the intent of the parties hereto.
- 8.6 No assignment of this Memorandum of Understanding or of any duty or obligation of performance hereunder, shall be made in whole or in part by any party hereto without the prior written consent of the other parties hereto.
- 8.7 No waiver of a breach of any provision of this Memorandum of Understanding shall be construed to be a waiver of any breach of any other provision. No delay in acting with regard to any breach of any provision shall be construed to be a waiver of such breach.
- 8.8 This agreement will go into effect from the date signed until July 31, 2025.
- 8.9 Neither Collin County nor any other party to this agreement waive or relinquish any immunity or defense on behalf of themselves, their trustees, commissioners, officers, employees, and agents as a result of its execution of this agreement and performance of the functions and obligations described herein.
- 8.10 The Parties to this agreement expressly acknowledge and agree that all monies paid pursuant to this agreement shall be paid from budgeted available funds for the current fiscal year of each such entity.
- 8.11 The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations, in connection with the programs contemplated under this Memorandum of Understanding. This Memorandum of Understanding is subject to all applicable present and future valid laws governing the juvenile justice programs applicable to school districts and/or county juvenile probation departments. In the event that any of the parties hereto are required by law or regulation to perform any act inconsistent with this Memorandum of Understanding, or to cease performing any act required by this Memorandum of Understanding, this Memorandum of Understanding shall be deemed to have been modified to conform to the requirements of such law or regulation.
- 8.12 This Memorandum of Understanding is governed by the laws of the State of Texas. Exclusive venue for any disputes arising under the agreement shall be the courts of Collin County, Texas.

2024-2025 School Year
JJAEP Student Daily Fee Schedule

	Regular Education	Special Education
Title V	80.00	86.00
Discretionary	107.00	107.00
Self-Contained	118.00	118.00
Serious Misbehavior	115.00	115.00



2024 - 2025 Collin County JJAEP Calendar

JULY 2024						
S	M	T	W	T	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

AUGUST 2024						
S	M	T	W	T	F	S
28	29	30	31	1	2	3
4	5	6	7	{8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

SEPTEMBER 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5
6	7	8	9	10	11	12

OCTOBER 2024						
S	M	T	W	T	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

NOVEMBER 2024						
S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

DECEMBER 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

JANUARY 2025						
S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

FEBRUARY 2025						
S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	1
2	3	4	5	6	7	8

MARCH 2025						
S	M	T	W	T	F	S
23	24	25	26	27	28	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

APRIL 2025						
S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

MAY 2025						
S	M	T	W	T	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

JUNE 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5
6	7	8	9	10	11	12

Important Dates

September 2	Labor Day
October 11-15	Fall Break
November 25-29	Thanksgiving
Dec. 23 - Jan. 3	Winter Holiday
January 20	MLK Day
February 17	Holiday

March 17-21 Spring Break
April 18 Good Friday
171 Instructional Days: 85 days in the 1st semester and 86 days in the 2nd semester.
JJAEP CAMPUS HOURS: 7:15am - 2:40pm
JJAEP CAMPUS PHONE: 972-548-6458
4690 Community Ave., McKinney, TX 75071

Calendar Key

	Holiday
	Staff Development / Teacher Work Day - Student Holiday
*	Indicates Teacher Exchange Day
	Nine Weeks Begin / End
	Bad Weather Day



Collin County JJAEP

4690 Community Ave.
McKinney, TX 75071
972-548-6458

JJAEP Placement Procedures

1. Notify JJAEP Coordinator Blake Bourland of date/ time of expulsion hearing at 972-548-6492 or BBourland@co.collin.tx.us
2. If a Manifestation Determination Review (MDR) meeting is applicable, communicate the Date/ Time to Coordinator Blake Bourland and Special Education Teacher Paris Brown at PBrown@mckinneyisd.net
3. If a JJAEP placement is implemented, send a copy of the Expulsion Letter and all additional information listed below (including all applicable SPED, 504, ESL, LEP documentation) to JJAEP Coordinator Blake Bourland at BBourland@co.collin.tx.us
4. This document must be completed including applicable attachments prior to scheduling intake orientation and program start date. Once all documents have been received, the parent/guardian will be contacted by JJAEP staff.
5. Academic inquiries should be directed to Assistant Principal Margaret Taylor 972-547-5487 or via e-mail mtaylor@mckinneyisd.net
6. If Home District transportation is available, the JJAEP will coordinate services with the appropriate contact.

Complete and attach the following information.

1. School District: _____
2. Home Campus: _____ Phone Number: _____
3. Principal: _____ Assistant Principal: _____ Counselor: _____
4. Name of the Student: _____
5. Date of Birth: _____
6. Grade: _____
7. Student ID: _____ 10 Digit TSDS Unique State ID: _____ Social Security Number: _____
8. Race: _____ Ethnicity: _____
9. Parent/ Guardian Name: _____ Phone: _____ Email: _____
10. Expulsion Offense and Chapter 37 Offense Code: _____
11. Date of the Incident: _____ / _____ / _____
12. Date of the Expulsion Hearing: _____ / _____ / _____
13. ☐ Mandatory Expulsion (must have a Police Report #): _____
14. ☐ Discretionary Expulsion- Attach supporting documents (behavior referrals)
15. Recommended number of JJAEP attendance days: _____. Expulsion Review (if applicable) after _____ attendance days.
16. Recommended Returning Campus (Directly to Home Campus or DAEP): _____

Services and Attachments (please include all applicable documentation):

1. SPED: YES ____ NO ____ (Current FIE, BIP, modifications and or accommodations for all classes)
2. ESL/ LEP: YES ____ NO ____
3. 504: YES ____ NO ____
4. MTSS Information (attach if applicable): ☐
5. Current Schedule (attach): ☐
6. Withdrawal grades (attach): ☐
7. STAAR and EOC Scores (attach): ☐
8. Transcripts (attach if applicable): ☐
9. Birth Certificate (attach): ☐
10. Immunizations (attach): ☐
11. Home language Survey (attach): ☐

Executed on the 25th day of July, 2024



Chairman of the Juvenile Board
Collin County, Texas

Allen Independent School District

Anna Independent School District

Blue Ridge Independent School District

Celina Independent School District

Community Independent School District

Farmersville Independent School District

Frisco Independent School District

Lovejoy Independent School District

McKinney Independent School District

Melissa Independent School District

Plano Independent School District

Princeton Independent School District

Prosper Independent School District

Royse City Independent School District

Wylie Independent School District



Student Code of Conduct

2024-2025

Dear Parent/Guardian:

This Student Code of Conduct provides information regarding expectations for student behavior and consequences for misconduct. Please read and review the information in the Student Code of Conduct with your student so that you have a clear understanding of its content. Once you and your student have reviewed the Student Code of Conduct, please sign the acknowledgment form listed below and return it to your campus. Please contact your student's teacher or campus administrator if you have any questions about the Code.

Wylie Independent School District
2024-2025 Student Code of Conduct
Acknowledgment Form

Student Name: _____

School Campus: _____ Grade Level: _____

I have read and understand the Wylie ISD's Student Code of Conduct for the 2024-2025 school year. I understand that _____ (student name) will be held accountable for the behavior expectations and disciplinary consequences outlined in the Student Code of Conduct. I understand that the Student Code of Conduct governs all behavior at school, at school-sponsored and school-related activities, during online or other remote instruction, during school-related travel, or while traveling in a vehicle owned or operated by the District. I also understand the Student Code of Conduct governs some designated behaviors occurring within 300 feet of school property, some designated behaviors occurring off-campus, including certain electronic communications and postings, conduct that threatens the safety of other students or staff members, and any school-related misconduct regardless of time or location. I understand that a referral for criminal prosecution is possible for certain violations of law.

Parent/Guardian Printed Name

Student Printed Name

Parent/Guardian Signature

Student Signature

Date

Date

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General Overview

Purpose

The Board of Trustees adopted this Student Code of Conduct (SCC) to promote a safe, secure, and optimal learning environment for all students. Inside you will find information regarding:

- The District-wide discipline management plan,
- A description of prohibited conduct,
- The disciplinary options, methods, and consequences for preventing and addressing student misconduct, and
- The process the District will follow when administering disciplinary consequences.

If there is a conflict between the SCC and the Student Handbook, the terms of the SCC will control. If there is a conflict between the SCC and local District policy, the more recently adopted item will control.

Additional Rules

Students may be subject to campus, classroom, transportation, extracurricular, and/or organization rules in addition to those found in the SCC. Students may face consequences under these additional rules as well as possible disciplinary action under the SCC. Further, to the extent a student engages in misconduct that is not specifically addressed in the SCC, the student may still be disciplined if the misconduct threatens students or staff or disrupts or interferes with the educational process, learning environment, or school safety.

General Standards of Student Conduct

In order to promote a positive educational experience for all students, the District expects students to adhere to seven basic standards of conduct: (1) exercise self-control, self-respect, and self-discipline, (2) demonstrate a positive attitude, (3) respect the rights and feelings of others, (4) respect school property and the property of others, (5) support the learning process, (6) adhere to rules, and (7) promote a safe environment that does not threaten school safety. Because of significant variations in student conduct, it is not always possible for the SCC to address each and every act of student misbehavior. To that end, the District retains discretion to address student misconduct that is inconsistent with these seven standards even though the conduct may not be specifically included in the SCC.

Notice of Disciplinary Action

Teachers and administrators strive to notify parents/guardians of student conduct concerns as they occur. If a student is placed in in-school or out-of-school suspension, placed in a disciplinary alternative education program, expelled from school, assigned to a juvenile justice alternative education program, or taken into custody by a law enforcement officer, the campus behavior coordinator will promptly contact the parent/guardian by phone or in person and will also make a good faith effort to provide the student with written notice of the disciplinary action to be delivered to the parent/guardian on the same day the consequence is assigned or recommended. If the parent/guardian is not reached by phone or in person by 5:00 p.m. on the first business day after the disciplinary consequence is assigned or recommended, written notice will be sent to the parent's/guardian's last known address. Another campus administrator may provide notice of disciplinary action if the campus behavior coordinator is not able or available to provide notice. Failure to send any notice within this time period or as noted elsewhere in the SCC does not preclude imposing a discipline consequence. A school district that receives a bomb threat or terroristic threat relating to a campus or other district facility at which students are present shall provide notification of the threat as soon as possible to the parent(s), guardian(s), or other person(s) standing in parental relation to each student who is

Anti-Discrimination	assigned to the campus or who regularly uses the facility.
Discipline of Students with Special Needs	The District does not discriminate against students on the basis of race, sex, national origin, disability, religion, age, color, or ethnicity when enforcing the provisions of the SCC.
Discipline Appeals	<p>This Code of Conduct applies to all students. However, when enforcing its Code of Conduct, the District will comply with federal and state laws pertaining to students with disabilities. For more information about those specific procedures, please contact Executive Director of Special Education</p> <p>Appeals of disciplinary measures should be directed to the student's teacher or campus administrator, as described in local District policies FNG, FOC, or FOD as appropriate. Depending on the disciplinary consequence assigned, different complaint procedures may apply. A copy of the appropriate policy is available at the campus or central administration office or online at http://www.wylieisd.net. Please note that the email address and dedicated phone number of the campus behavior coordinator or campus administrator responsible for student discipline is listed on the campus homepage. Timelines for filing appeals stated in the policy will be enforced. Disciplinary consequences will not be delayed or deferred pending the outcome of an appeal.</p> <p>The Board of Trustees, through adoption of the Student Code of Conduct, has determined that an appeal of an in-school suspension, out of school suspension, or DAEP placement decision shall end at their appointed designee. Through adoption of this Student Code of Conduct, the Board has designated the Assistant Superintendent for Student Services as the Board's designee for this purpose.</p>
Effect of Student Withdrawal	Withdrawal from school after a student has been accused of a violation of the SCC will not prevent the District from investigating the alleged violation and, if it is determined that a violation did occur, assessing the appropriate disciplinary consequence and enforcing that consequence should the student re-enroll in the District, and/or forwarding any order of a disciplinary consequence to a future school in which a student enrolls.

Scope of the District's Disciplinary Authority

General Authority	<p>In addition to the disciplinary authority established for certain types of offenses as described within the SCC, the District has general disciplinary authority over a student at the following times:</p> <ul style="list-style-type: none"> • At any time during the school day. • While traveling on District owned or operated transportation or during school-related travel. • While attending any school-sponsored or school-related activity, regardless of time or location. • As provided in extracurricular or organization handbooks, by-laws, constitutions, or other guidelines. • During lunch periods, including those in which a student leaves the campus.
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- While on school property.
- For any school-related misconduct, regardless of time or location.
- During online or other types of remote instruction.
- Other off campus conduct as authorized and defined by Chapter 37 of the Texas Education Code, including cyberbullying.
- For certain offenses against other students and school employees, regardless of time or location.
- For certain offenses committed within 300 feet of school property as measured from any point on the school's real property boundary line.
- If the student is a registered sex offender.
- Conduct that threatens the safety of other students or staff members, regardless of the location

Searches

A student's clothing, personal property, electronic equipment, or method of transportation may be searched when there is reasonable cause to believe the search will reveal articles or materials prohibited by the District or other violations of school rules. School property used by the student, such as lockers, desks, or school-owned electronic equipment, may be searched when deemed necessary by the campus administration. Students are responsible for ensuring that any personal property, method of transportation, or school property used by the student does not contain prohibited items. Students may be disciplined for possession of prohibited items discovered during a search. For more information about searches, please review the District's Student Handbook and policy FNF (Local).

Criminal Conduct

School administrators will report crimes as required by law and may contact local law enforcement regarding suspected criminal activity. Certain acts of misconduct may constitute criminal offenses in addition to violations of the SCC. Because school discipline is independent of criminal proceedings, disciplinary consequences will not be postponed pending the outcome of any criminal proceeding or affected by the outcome of any criminal proceeding.

Finally, as the District expects its students to adhere to certain standards of conduct, the District also expects that parents of our students and other visitors will comply with similar standards of conduct and civility expected of our students. Accordingly, a school administrator, resource officer, or school district peace officer may refuse to allow a person to enter or may eject a person from any property under the control of the school district if the person refuses to leave peaceably upon request, and 1) the person poses a substantial risk of harm to themselves or others, or 2) is behaving in a way that is inappropriate for a school setting. A person behaving inappropriately for a school setting may be removed if, prior to the person being removed from District property, 1) the school employee issued a verbal warning that the behavior was inappropriate and could lead to the person's removal of the individual and 2) the person persisted in the behavior. Any person removed from District property may appeal such removal under Board policy FNG (Local) or (GF) (Local) and shall be permitted to address the Board in person within 90 days of filing the initial complaint, unless the complaint is resolved before the Board considers it.

Discipline Considerations & Techniques

Discipline Considerations

Using their professional judgment, campus behavior coordinators or other appropriate administrators will consider a variety of factors when administering disciplinary consequences and determining the duration of the consequence, including but not limited to:

- the degree of severity and risk of danger.
- the effect of the misconduct.
- the age and grade level of the student.
- legal requirements.
- the frequency of the misconduct.
- the student's demeanor.
- the possibility of disruption of the school environment.

When deciding to order a student to out-of-school suspension, DAEP placement, expulsion, or placement in JJAEP the District will consider: (1) self-defense (**see definitions**), (2) the student's intent (**see definitions**) or lack of intent at the time of the misconduct, (3) the student's disciplinary history, (4) a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct to the extent required by state and federal law, (5) a student's status in the conservatorship of the Department of Family and Protective Services and (6) a student's status as homeless. These factors will be taken into consideration regardless of whether it is a discretionary or mandatory disciplinary consequence.

A student who, upon investigation, is found to be subject to bullying (**see definitions**) will not be disciplined on the basis of using reasonable self-defense (**see definitions**) in response to the bullying, as determined by the campus administration.

The District will also establish a "threat assessment and safe and supportive school team" to serve for the district and will adopt policies and procedures for the team. The team is responsible for developing and implementing the safe and supportive school program, as well as conducting threat assessments. These will include assessing and reporting individuals who make threats of violence or exhibit harmful, threatening, or violent behavior, gathering and analyzing data to determine the level of risk and appropriate intervention (including referring a student for mental health assessment and implementing an escalation procedure, if appropriate based on the team's assessment), and providing guidance to students and school employees on recognizing harmful, threatening, or violent behavior that may pose a threat to the community, school, or individual.

Before a team may conduct a threat assessment of a student, the team must notify the parent of or person standing in parental relation to the student of the assessment. In conducting the assessment, the team shall provide an opportunity for the parent or person to: (1) participate in the assessment, either in person or remotely; and (2) submit to the team information

regarding the student. After completing a threat assessment of a student, the team shall provide to the parent of or person standing in parental relation to the student the team's findings and conclusions regarding the student.

Finally, security personnel are important members of the District safety team. State law requires that the job duties of the peace officers, school resource officers and security personnel be listed in the District Student Code of Conduct. See job duties listed below:

To protect the safety and welfare of any person in the jurisdiction of the Student Resource Officer; protect the property of the District; provide information concerning questions about law enforcement topics to students and staff; provide classroom instruction on a variety of topics relating to law enforcement duties of the SRO, including but not limited to narcotics, safety, public relations, occupational training, leadership, and life skills; coordinate investigative procedures between police and school administrators; provide counseling on a limited basis to students, staff, and faculty, when such counseling is related to the law enforcement duties of the SRO; handle initial police reports of crimes committed on campus; take enforcement action on criminal matters when appropriate; wear an approved police uniform at all times or other apparel approved by the City of Wylie Police Department and agreed to by the Wylie Independent School District; attend school special events as needed; prepare lesson plans as necessary for the instruction provided. Duties do not include routine student discipline, school administrative tasks, or contact with students unrelated to the law enforcement duties of the SRO.

Discipline is designed to correct student behavior and encourage students to comply with school rules. The District may use any one or a combination of the following strategies or techniques to manage student behavior, prevent or intervene in discipline problems, or address violations of the SCC or campus or classroom rules:

- Verbal correction.
- Seating changes.
- Parent conferences.
- Removal from the classroom.
- Sending the student to the office or other area.
- Transfer to a different classroom or campus.
- Assignment to an alternate setting.
- Behavior modification contracts or improvement plans.
- Separation or "stay away" agreements or orders.
- Assignment of school-related tasks, services, or duties.

Discipline Management Techniques

- Confiscation of items.
- School probation.
- Restitution or restoration.
- Revocation of interdistrict transfer, as permitted by state law or local DOI Plan, if applicable
- Calming-down time.
- Lunch detention.
- After-school detention.
- Restorative practices
- Demerits or rewards.
- Positive behavior interventions.
- Mediation.
- Peer mentoring.
- Training in conflict management, social skills, managing emotions, and impulse control.
- Loss or restriction of privileges, including participation or membership in co-curricular or extracurricular activities, seeking or holding honorary positions, or speaking at school activities.
- Suspension from participation in UIL or district extracurricular activities.
- Revocation of transportation privileges.
- Counseling.
- Detention
- Consequences identified in co-curricular or extracurricular codes of conduct, constitutions, by-laws, or other guidelines.

- In-school suspension.
- Out-of-school suspension.
- Disciplinary Alternative Education Program (DAEP).
- Expulsion.
- Other methods and consequences as stated in the SCC.

State law includes a list of prohibited "aversive" disciplinary techniques, defined as those "intended to reduce the likelihood of a behavior reoccurring by intentionally inflicting on a student significant physical or emotional discomfort or pain". While school districts may still utilize legally permissible restraints, all other techniques listed in state law are explicitly prohibited and will not be utilized. For a full list of these prohibited "aversive" discipline techniques, see Board policy FO (LEGAL) online at <http://www.wylieisd.net>.

General Types of Prohibited Conduct

Misconduct Involving Others

Misconduct identified in the list of prohibited behaviors below will result in the assignment of one or more "Discipline Management Techniques" if the behavior is committed at school, a school-sponsored or school-related activity, during school-related travel, while traveling on District owned or operated transportation, or when the District has "Disciplinary Authority" as described in the SCC.

- Horseplay, roughhousing, and other playful behavior that, though not intended to harm, presents a reasonable risk of harm, threatens the safety of others, or actually causes injury to others.
- Fighting **(see definitions)** or scuffling that may or may not result in physical pain, illness, or any impairment of a physical condition.
- Hitting, pushing, or attempting to hurt another student.
- Engaging in conduct that can or does cause bodily injury **(see definitions)**.
- Forcing an unwilling person to act or not act or obtaining money or another object of value from an unwilling person through duress, threats, force, extortion, coercion, or blackmail.
- Subjecting a student or District employee, official, or volunteer to physical harm, confinement or restraint.
- Bullying **(see definitions)**.
- Cyberbullying **(see definitions)**, including conduct that interferes with a student's educational opportunities or substantially

disrupts the orderly operation of a classroom, school, or school-sponsored or school-related activity.

- Name-calling, ethnic or racial slurs, making racial comments to another student or employee, or derogatory statements that school employees reasonably believe could substantially disrupt the school environment or incite violence.
- Adding any substance, whether harmful or not, without permission to any food or beverages belonging to, in the possession of, or meant to be consumed by another student or District employee, official, or volunteer.
- Engaging in harassment **(see definitions)** toward another student or a District employee, official, or volunteer, including harassment based on race, color, religion, national origin, disability, sex, gender, or age.
- Engaging in sexual harassment **(see definitions)** or sexual abuse.
- Releasing or threatening to release intimate visual material of a minor or a student who is 18 years of age or older without the student's consent.
- Releasing or threatening to release intimate visual material of a minor or a student who is 18 years of age or older created by using A.I. without the student's consent.
- Invasive visual recording **(see definitions)**.
- Inappropriate verbal (oral or written), physical, or sexual contact toward another student or a District employee, official, or volunteer, regardless of whether it is consensual.
- Touching one's own private body parts in a sexual manner.
- Consensual hugging, touching, or other displays of affection that interfere with, detract from, or disrupt the school environment.
- Engaging in physical, sexual, verbal, or emotional abuse as a means to harm, threaten, intimidate, or control another person in a current or past dating relationship.
- Engaging in oral or written threats to cause harm or bodily injury **(see definitions)** to another student, a District employee, official, or volunteer, or school property, including threats made on or off campus, using the Internet or other technology resources, including messaging apps, postings, or any kind of social media.
- Engaging in oral or written threats of any kind of violence, violent acts, or harm to another student or staff member, whether or not such threats are meant to be taken seriously.
- Preparing a hit list **(see definitions)**.

**Possessing, Using, Giving,
Selling, Buying, or Offering
to Sell or Buy Prohibited
Items**

- Wrongfully obtaining and using another person's identifying information or personal data without permission.
- Hazing (**see definitions**).
- Retaliating against a student for (1) reporting either a violation of the SCC or bullying, or (2) participating in an investigation of a violation of the SCC or bullying.
- Matches or a lighter.
- Tobacco products.
- Electronic cigarettes (**see definitions**), electronic vaping devices, personal vaporizers, electronic nicotine delivery systems or paraphernalia, including but not limited to Juul and Juul pods, vials, cartridges, or "pens" with liquid or any other types of material for use in such devices
- Zyn pouches or any other nicotine pouch or delivery system
- Fireworks or any other pyrotechnic device.
- Smoke or stink bombs.
- Laser pointers (unauthorized use).
- Pepper spray or other small chemical dispenser sold commercially for personal protection.
- "Look-alike" drugs or items attempted to be passed off as drugs, including non-prescription drugs, medications, or herbal or dietary supplements except as permitted by District policy.
- Prescription drugs except as permitted by District policy.
- Less than a useable amount of stems, seeds, or other pieces of marijuana.
- Paraphernalia (**see definitions**) related to any prohibited substance, including, but not limited to, marijuana, a controlled substance, a dangerous drug, or an alcoholic beverage.
- Designer drugs, synthetic marijuana, synthetic cannabinoids (such as K2 or spice), stimulants (such as bath salts), or analogs of any drug in any form, regardless of whether currently scheduled or classified as an illegal drug under state or federal law and regardless of whether the substance is legally sold or marketed as "herbal incense," "potpourri," "bath salts," or "not for

human consumption."

- Razor blades, box cutters, or chains.
- Knives with a blade 5 ½ inches or less.
- Hand instrument designed to cut or stab another by being thrown; including, but not limited to, a dirk, stiletto, dagger, poniard, bowie knife, sword, or spear.
- Fake or "look-alike" weapons.
- Deadly weapons **(see definitions)**.
- Poisons, caustic acids, or other materials that may be toxic to the human body.
- BB gun, air gun, or stun gun.
- Ammunition, shells, bullets, or gunpowder.
- Clubs, knuckles, firearm silencers, or similar dangerous weapons.
- Material that is sexually-oriented, pornographic, obscene, or reveals a person's private body parts, including material created by A.I.
- Material, including published or electronic items, that promotes or encourages illegal behavior or could threaten school safety.
- Articles not generally considered to be weapons when the administrator determines that a danger exists or when used in a way that threatens or inflicts bodily injury to another.
- Electronic games, iPads, MP3 players, stereo head sets, ear pods, air pods, or any other electronic equipment for other than approved use
- Stealing from others, including the District.
- Committing or assisting in a robbery, theft, or burglary that is not punishable as a felony.
- Damaging, destroying, or vandalizing property owned by others or the District.
- Committing criminal mischief with damage in an amount less than \$2500.

Misuse of Property

Safety / Disruption

- Marking District property such as textbooks, lockers, furniture, or equipment with graffiti, tagging, or by other means.
- Attempting to start or starting a fire on or in any property owned, used, or controlled by a student, the District, or District employees, officials, or volunteers that does not rise to the level of arson or criminal mischief.
- Threatening to use or exhibit a firearm.
- Discharging a fire extinguisher, pulling a fire alarm, calling 911, tampering with an Automated External Defibrillator, or causing the sprinkler system to activate when there is no smoke, fire, danger, or emergency.
- Making or participating in false statements, hoaxes, or jokes regarding threats to other students and/or school safety.
- Making threats regarding school safety or harm to students and/or employees, regardless of intent.
- Engaging in misbehavior, actions, or demonstrations that substantially disrupt or materially interfere with school activities or that give school officials reasonable cause to believe that such conduct will substantially disrupt the school program, endanger others, or incite violence.
- Throwing objects that can cause bodily injury or property damage.
- Making false accusations or providing false statements concerning wrongful, unlawful, inappropriate, or illegal conduct alleged to have been committed by another student or District employee, official, or volunteer.

Technology

- Sending, possessing, or posting electronic messages, videos, audio recordings, or images that are abusive, obscene, sexually oriented, harassing, threatening, intimidating, illegal, or that cause a material or substantial disruption at school, including cyberbullying (**see definitions**).
- Using any device or technology to copy or capture an image or the content of any District materials (such as tests or exams) without permission of a teacher or administrator.
- Making, participating in the making of, transmitting to another via an electronic device, or posting to the Internet a digital video, audio recording, or image of an actual or simulated act that involves a crime or conduct prohibited by the Code of Conduct.
- Using any device or technology to record the voice or image of another in any way that disrupts the educational environment, invades the privacy of others, or without the prior consent of the individual being recorded.
- Using any device or technology to record the voice or image of another to take, disseminate, transfer, circulate, exhibit, present, or share audio, images, video, or photos that reveal private parts of the body that are normally covered by clothing.
- Using the name, persona, or image of a student, District employee, or volunteer to create a web page or social media

account or post one or more messages on a website or social media account without the other person's consent for purposes of harassing, intimidating, embarrassing, or threatening another.

- Using email, websites, social media, messaging apps, or electronic devices to engage in or encourage illegal conduct, violations of the SCC, or to threaten school safety.
- Attempting to or successfully accessing or circumventing passwords or other security-related information of the District, officials, volunteers, employees, or other students by any means or utilizing a proxy server to bypass District network restrictions.
- Attempting to or successfully altering, destroying, interrupting, intercepting, or disabling District technology equipment, District data, the data of other users of the District's computer system, or other networks connected to the District's system, including uploading or creating computer viruses, worms, or other harmful material.
- Copying, downloading, reproducing, distributing, retransmitting, redisplaying, or modifying items from the District's website or social media accounts
- Using A.I. in any way that harms other students, disrupts school operations, or otherwise violates provisions of this code of conduct or the District's Acceptable Use Policy.
- Engaging in any of the above forms of technological misconduct outside of school when such conduct causes a material or substantial disruption at school as determined by school officials.
- NOTE: Students will not be disciplined for technological misconduct related to possessing items described above so long as the student (1) did not contribute to creation of the item in any way, (2) possessed it only after receiving the item unsolicited from another, (3) either promptly destroyed the item or reported it to a school employee as soon as possible, and (4) did not show, provide a copy, forward, or re-post the item to anyone other than law enforcement, a school employee, or the student's parent/guardian.

Failure to Follow Rules

- Violating dress and grooming criteria.
- Being insubordinate or otherwise failing to comply with lawful directives given by school personnel.
- Attempting to or successfully evading, avoiding, or delaying questioning by a District employee or providing inaccurate information when questioned about possible violations of the SCC.
- Failing to provide proper identification upon request of a District employee.
- Attempting to violate or assisting, encouraging, promoting, or attempting to assist another student in violating the Code of Conduct or help conceal any violation.
- Failing to immediately report to a school employee knowledge of a device, object, substance, or event that could cause

harm to self or others.

- Unexcused tardiness to class.
- Skipping school or class without the District's or parent/guardian's permission.
- Leaving class, the campus, or school events without permission.
- Enticing or preventing another student from attending school, class, or a school activity the student is required to attend.
- Violating rules for conduct on school owned or operated transportation.
- Violating rules for operating or parking a motor vehicle on school property.
- Violating policies or rules for computer use, Internet access, technology, or other electronic communications or imaging devices.
- Violating the District's medications policy regarding prescription and over-the-counter drugs.
- Academic dishonesty, including cheating, copying the work of another, plagiarism, use of A.I. to complete assignments, or unauthorized collaboration with another person in preparing an assignment.
- Failure to comply with guidelines applicable to student speakers who are speaking at school-sponsored or school-related events.
- Failure to ensure that personal property, mode of transportation, or school property used by the student does not contain prohibited items.
- Violating other campus or classroom rules for behavior or district policies.
- Using profanity, vulgar language, or obscene gestures.
- Loitering in unauthorized areas.
- Falsifying, altering, forging, or destroying school records, passes, other school-related documents, or documents presented to District employees.
- Gambling or betting money or other things of value.
- Inappropriate exposure of a student's private body parts which are ordinarily covered by clothing, including through such acts as mooning, streaking, or flashing.

Other Misconduct

- Taking one or more steps toward violating the SCC even if the student fails to complete the intended misconduct.

Removal from District Transportation

Reasons for Removal

Appropriate student behavior is essential to the safe operation of District transportation. Students must comply with the expectations of the SCC while using District transportation. In addition to compliance with the SCC, students are expected to comply with the following transportation rules:

- Enter and exit transportation in an orderly manner at the designated stop
- Remain seated in designated seats facing forward
- Keep aisles clear of books, bags, instruments, feet, or other obstructions
- Comply with lawful directives issued by the driver
- Follow the driver's rules for food or beverages
- Do not extend any body part, clothing, or other article outside of the transportation
- Keep hands, feet, other body parts, or objects to yourself
- Refrain from making loud or distracting noises
- Do not obstruct the driver's view
- Do not throw objects inside the transportation or out of the windows or doors
- Do not mark, deface, destruct, or tamper with seats, windows, emergency doors, or other equipment

Procedure for Removal

A driver of District owned or operated transportation may send a student to the administrator's office to maintain discipline during transport to or from school or a school-sponsored or school-related activity, to enforce the transportation rules, or when the student engages in behavior that violates the SCC. The administrator may use one or more discipline management techniques to address the behavior, which may include temporarily suspending or permanently revoking school transportation privileges.

The student will be informed of the reason for suspension or revocation of transportation privileges and will be given the opportunity to respond before the administrator's decision is final. Suspension of transportation privileges does not excuse a student from attending school. It is the responsibility of the parent/guardian and/or student to make alternate transportation arrangements to and from school.

Removal from Classroom by Teacher

Ordinary Teacher Removal

A teacher may send a student to the campus behavior coordinator's office to maintain discipline in the classroom or when the student engages in behavior that violates the SCC. For these informal removals, the behavior coordinator will use one or more discipline management techniques to address and improve the student's behavior before returning the student to the classroom. If the student's behavior does not improve, the behavior coordinator will employ other discipline techniques or progressive interventions to improve the student's conduct.

Formal Teacher Removal

A teacher may remove a student from class when:

- The student's behavior has been documented by the teacher as repeatedly interfering with the teacher's ability to teach or with the learning of other students; or
- The behavior is so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to teach or with the learning of other students.

A teacher may document any conduct by a student that does not conform to the Student Code of Conduct and may submit that documentation to the principal. A teacher must remove a student from class if the student engages in conduct that requires or permits DAEP placement or expulsion under the Texas Education Code, in which case the procedures for DAEP placement or expulsion will apply.

Placement During Removal

When a teacher utilizes a formal removal of the student from the classroom, the administrator may place the student in: (1) another appropriate classroom, (2) in-school suspension, (3) out-of-school suspension, or (4) DAEP.

Procedures for Teacher Removal

No later than three school days after a teacher has formally removed a student from class, an administrator will schedule a conference with the campus behavior coordinator or other administrator, the student's parent/guardian, the student, and the teacher. At the conference, the student will be provided an explanation of the basis for removal and be given an opportunity to respond. After the conference, the campus behavior coordinator or designee will render a discipline decision and inform the student and parent/guardian of the consequences.

A student who is sent to the campus behavior coordinator's or other administrator's office through an ordinary or a formal teacher removal from class is not considered to have been removed from the classroom for the purposes of reporting data through the Public Education Information Management System (PEIMS) or other similar reports required by state or federal law.

Return to the Classroom

If the teacher removed the student from class because the student engaged in assault resulting in bodily injury, aggravated assault, sexual assault, or aggravated sexual assault against the teacher, the student may not be returned to the teacher's class without the teacher's consent. In other cases where the teacher initiates a formal removal, the student may only be returned to the teacher's class without the teacher's consent if the Placement Review Committee determines that the teacher's class is the best or only alternative.

In-School Suspension (ISS)

Reasons for ISS

Students may be placed in ISS for any misconduct listed in any category of the SCC.

Procedure for ISS

The student will be informed of the reason for placement in ISS and be given an opportunity to respond. While in ISS the student will complete assignments from his or her teacher, and the campus administrator may place restrictions on the student's participation in school-sponsored or school-related activities.

Notice for ISS

On the day the consequence is assigned, the campus behavior coordinator or other appropriate administrator will contact the parent/guardian by phone or in person and will also make a good faith effort to provide the student with written notice of the disciplinary action to be delivered to the parent/guardian that same day. If the parent/guardian is not reached by phone or in person by 5:00 p.m. on that day, written notice will be sent to the parent's/guardian's last known address, via mail or electronically. Failure to send any notice within this time period or as noted elsewhere in the SCC does not preclude imposing the ISS discipline consequence.

Out-of-School Suspension (OSS)

Reasons for OSS

Students may be suspended from school for any misconduct listed in any category of the SCC.

Procedure for OSS

The student will be informed of the reason for out-of-school suspension and be given an opportunity to respond before the administrator's decision is final. While the student is suspended, the administrator may place restrictions on the student's participation in school-sponsored or school-related activities. Students may be suspended for a maximum of three school days at a time.

Notice for OSS

On the day the consequence is assigned, the campus behavior coordinator or other appropriate administrator will contact the parent/guardian by phone or in person and will also make a good faith effort to provide the student with written notice of the disciplinary action to be delivered to the parent/guardian that same day. If the parent/guardian is not reached by phone or in person by 5:00 p.m. on that day, written notice will be sent to the parent's/guardian's last known address, via mail or electronically. Failure to send any notice within this time period or as noted elsewhere in the SCC does not preclude imposing the OSS consequence.

Assignments During ISS and OSS

The student will be required to complete all class assignments, homework, tests, and other academic work covered during the suspension. The student will have the opportunity to receive full credit for completed academic work when submitted in a timely manner and in accordance with the teacher or administrator's instructions. The student will be provided during the period of suspension, whether in-school or out-of-school, an alternative means of receiving all course work provided in the classes in the foundation curriculum that the student misses as a result of the suspension, including at least one option for receiving the course work that does not require the use of the Internet.

Grade Level and Other Restrictions on Suspension

A student who is in second grade or younger cannot receive an out-of-school suspension unless, while at school or at a school-sponsored activity, the student engages in conduct that contains the elements of an offense related to weapons or a violent offense, or unless the student engages in selling, giving, or delivering to another person or possessing, using, or being under the influence of marijuana or a controlled substance, a dangerous drug, or an alcoholic beverage.

A student who is homeless, as that term is defined in federal law for homeless children and youth, cannot receive an out-of-school suspension, unless the student engages in conduct that contains the elements of an offense related to weapons or a violent offense, or unless the student engages in selling, giving, or delivering to another person or possessing, using, or being under the influence of marijuana or a controlled substance, a dangerous drug, or an alcoholic beverage.

Disciplinary Alternative Education Program (DAEP)

Reasons for Mandatory DAEP Placement

School-Related. Subject to the requirements of Texas Education Code, Section 37.009 (a), a student must be placed in DAEP for any of the following misconduct if committed while on school property, within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:

- Engages in conduct punishable as a felony.
- Commits an assault (**see definitions**) resulting in bodily injury (**see definitions**) against another.
- Sells, gives, delivers, possesses, uses, or is under the influence of a controlled substance (**see definitions**) or a dangerous drug (**see definitions**), in any amount not punishable as a felony.
- Sells, gives, delivers, possesses, uses, or is under the influence of marijuana (**see definitions**) or tetrahydrocannabinol (**see definitions**).
- Sells, gives, delivers, possesses, uses, is under the influence of an alcoholic beverage or commits a serious act or offense while under the influence of an alcoholic beverage.
- Possesses, uses, sells, gives, or delivers to another person an e-cigarette (**see definitions**).
- Engages in an offense relating to abusable volatile chemicals (**see definitions**).
- Engages in conduct that contains the elements of the offense of harassment under specific provisions of the Texas Penal Code (**see definitions**), against an employee of the school district.
- Engages in public lewdness (**see definitions**).
- Engages in indecent exposure (**see definitions**).
- Possesses, other than on his or her person, or uses a firearm (**see definitions**) as defined by state law. Note: Possession of a firearm as defined by federal law is an expellable offense.
- Possesses, other than on his or her person, or uses a knife with a blade over 5½".

Reasons for Discretionary DAEP Placement

- Engages in expellable conduct if the student is between six and nine years of age.
- Engages in a federal firearm offense if the student is six years of age or younger.

Off-Campus. A student must be placed in DAEP for engaging in a Title 5 (**see definitions**) felony offense or aggravated robbery while off-campus and not in attendance at a school-sponsored or school-related activity if:

- The student receives deferred prosecution,
- A court or jury finds the student engaged in delinquent conduct, or
- The Superintendent or Superintendent's designee has a reasonable belief that the student has engaged in conduct defined as either a Title 5 felony offense or aggravated robbery (as defined in the Penal Code).

Regardless of Location. A student must be placed in DAEP if the student engages in the following misconduct, regardless of whether the conduct occurred on or off campus:

- Issues a false alarm or report (**see definitions**) or a terroristic threat (**see definitions**) involving a public school.
- Retaliates (**see definitions**) against any school employee.
- Is a registered sex offender (**see definitions**) under court supervision, probation, community supervision, or parole.

Students who are: (1) convicted of continuous sexual abuse of a young child or children; or (2) convicted, receive deferred adjudication or deferred prosecution, been found to have engaged in delinquent conduct or conduct in need of supervision, or been placed on probation for either sexual assault or aggravated sexual assault against another student assigned to the same campus at the time the offense occurred will be placed in DAEP (or JJAEP as appropriate) on the request of the victim's parents if the victim student does not wish to transfer, and there is only one campus serving that grade level. Placement in this circumstance may be for any length of time considered necessary.

School-Related. A student may be placed in DAEP for any of the following misconduct if committed while on school property, or while attending a school-sponsored or school-related activity on or off school property:

- Committing any offense included in the list of "General Types of Prohibited Misconduct" in this SCC.
- Engaging in persistent (**see definitions**) misbehavior that violates this SCC.
- Engaging in criminal mischief if the damage is less than \$2500.

Off-Campus. A student may be placed in DAEP for engaging in the following misconduct while off-campus and not in

attendance at a school-sponsored or school-related activity:

- The administrator has a reasonable belief that the student engaged in conduct punishable as a felony (other than aggravated robbery or a Title 5 felony), and the student's continued presence in the regular classroom is a threat to the safety of others or is detrimental to the educational process.
- Off-campus conduct for which DAEP placement is required by state law when the administrator does not learn of the conduct until more than a year passes after the conduct occurred.

Regardless of Location. A student may be placed in DAEP if the student engages in the following misconduct, regardless of whether the conduct occurred on or off campus:

- A registered sex offender (**see definitions**) who is not under any form of court supervision will be placed in regular classes if the student is not a threat to the safety of others, is not detrimental to the educational process, and such placement is not contrary to the best interests of the District's students.
- Engages in bullying (**see definitions**) that encourages a student to commit or attempt to commit suicide.
- Incites violence against a student through group bullying.
- Releases or threatens to release intimate visual material of a minor or a student who is 18 years of age or older without the student's consent.
- Is involved with a public school fraternity, sorority, secret society, or gang (**see definitions**), including participating as a member or pledge, or soliciting another person to become a member or pledge.
- Is involved in criminal street gang activity (see definition).

Emergency DAEP Placement

An administrator may order an emergency DAEP placement if the student has been so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to teach the class, the learning of other students, or the operation of a school-related or a school-sponsored activity. The reason for emergency placement must also be a reason for which DAEP placement could be ordered on a non-emergency basis. At the time of the emergency placement, the student will be told the reason for the action.

No later than the tenth day after the date of emergency DAEP placement, the student will be given a conference as required for regular placement in DAEP; see below.

Procedure for DAEP Placement

Conference. No later than three school days after the student is removed from class, a campus administrator will schedule a conference with the campus behavior coordinator or other appropriate administrator, the student's parent/guardian, and the student. At the conference, the administrator will explain the allegations against the student, inform the student of the basis for the proposed DAEP placement, and give the student an opportunity to explain his or her version of the incident. The District may conduct the conference and make a discipline decision regardless of whether the student or the student's

Length of DAEP Placement

parent/guardian attends if the District made reasonable attempts to have them attend.

On placement of a student in a disciplinary alternative education program, the school district shall provide information to the student's parent or person standing in parental relation to the student regarding the process for requesting a full individual and initial evaluation of the student under the Texas Education Code, Section 29.004.

If during the term of DAEP placement the student engages in additional misconduct, additional conferences may be conducted and additional discipline may be imposed.

Interim Placement. Until a placement conference can be held, the student may be placed in another appropriate classroom, in-school suspension, or out-of-school suspension. The student may not be returned to the regular classroom pending the placement conference.

DAEP Placement Order. If the outcome of the conference is to place the student in DAEP, the campus behavior coordinator or designee will issue a DAEP placement order. If the length of placement differs from the guidelines included in the SCC, the DAEP placement order will give notice of the inconsistency.

A copy of the DAEP placement order will be sent to the student and the student's parent/guardian. For those students placed in DAEP for a reason identified in the Texas Education Code, the District will also send the juvenile court a copy of the DAEP placement order no later than the second business day after the placement conference. A copy of the DAEP placement order will be included with any records sent to a school where the student seeks to enroll. The enrolling school district has discretion to enforce the DAEP placement order.

The length of a student's placement in DAEP will be determined on a case-by-case basis using the criteria identified in the "Discipline Considerations" section of this SCC. All DAEP placements will result in placement for up to 174 school days.

If the DAEP is at capacity at the time a DAEP placement decision is made for a student who engaged in conduct related to marijuana, a vape, alcohol, or an abusable chemical, the student shall be:

- (1) placed in in-school suspension; and
- (2) if a position becomes available in the DAEP program before the expiration of the placement period, transferred back to the DAEP for the remainder of the placement order.

If the DAEP is at capacity at the time a DAEP decision is made for a student who engaged in conduct described under Section 37.007 that constitutes violent conduct, as defined by commissioner rule or administrator discretion in the absence of commissioner rule, a student who has been placed in the program for conduct related to marijuana, a vape, alcohol, or an abusable chemical:

- (1) may be removed from the DAEP and placed in in-school suspension to make space in the DAEP available for the student who engaged in violent conduct; and

Particular Rules for Registered Sex Offenders

- (2) if removed from the DAEP for this reason, shall be returned to the DAEP if space becomes available prior to the end of the placement period.

Successful completion of school days will be determined at the discretion of the District. The length of DAEP placement may not exceed one year unless, after review, the District determines that the student is a threat to the safety of other students or District employees.

Students placed in DAEP at the end of one school year may be required to complete the assigned term at the beginning of the next school year. For DAEP placement to extend beyond the end of the school year, the administrator must determine that: (1) the student's presence in the regular classroom or campus presents a danger of physical harm to the student or others; or (2) the student engaged in serious or persistent misbehavior that violates the SCC. For purposes of this paragraph only, "serious or persistent misbehavior" means any misconduct identified as being punishable with placement in DAEP or expulsion or three or more violations of the SCC or repeated occurrences of the same violation.

If the DAEP placement extends beyond 60 days or the end of the next grading period, whichever is sooner, the student or the student's parent/guardian may participate in a proceeding before the Board or Board's designee as provided in policy FNG (LOCAL). Any decision of the Board is final and may not be appealed.

The general SCC rules for DAEP placement apply to registered student sex offenders (**see definitions**) except as modified in this section.

Placement. Registered sex offenders will be placed in a Juvenile Justice Alternative Education Program (JJAEP) in lieu of DAEP if: (1) ordered to attend JJAEP by a court, or (2) if permitted by agreement between the District and the JJAEP.

Length of Placement. Registered sex offenders under court supervision will be placed in DAEP for a minimum of 85 school days, which is the equivalent of one semester. Registered sex offenders who are not under any form of court supervision but are assigned to DAEP must serve a minimum of 85 school days, which is the equivalent of one semester.

Transfers. Registered sex offenders under court supervision that transfer into the District will be required to complete the DAEP assignment assessed by the previous school district, but will receive credit for any time already spent in DAEP.

Registered sex offenders who are not under court supervision that transfer into the District will be required to complete the DAEP assignment assessed by the previous school district, but will receive credit for any time already spent in DAEP.

Periodic Review for Registered Sex Offenders. After 85 school days in DAEP, a review committee will determine by majority vote and recommend to Executive Director of Student Services whether the student should remain in DAEP or be returned to the regular classroom. Executive Director of Student Services will follow the committee's decision to return the student to the regular classroom unless the student's presence in the regular classroom is a threat to the safety of others, is detrimental to the educational process, or is not in the best interests of the District's students. Conversely, Executive Director of Student Services will follow the committee's decision to continue the student's placement in DAEP unless the student's presence in the regular classroom is not a threat to the safety of others, is not detrimental to the educational process, or is not contrary to the best interests of the District's students.

Other DAEP Issues

If the student remains in DAEP, the review committee will re-consider the student's placement before the beginning of the next school year.

Appeals for Registered Sex Offenders. DAEP placement may be appealed as described in District policy FNG or FOC. However, the appeal is limited to the factual question of whether the student is required to register as a sex offender under the law. A decision of the District's Board of Trustees is final and may not be appealed.

Grade Levels. Elementary students in kindergarten through grade 5 will not be placed in DAEP with secondary students in grade 6 through grade 12.

No Participation in Activities While in DAEP. Students placed in DAEP under state law may not attend or participate in school-sponsored or school-related extracurricular activities during the period of DAEP placement.

Impact on Graduation. For graduating seniors who are in DAEP during the last week of school, the DAEP placement will continue through graduation, and the student will not be allowed to participate in commencement exercises and related graduation activities.

Transportation. A student placed in DAEP will not be provided transportation unless the student has an IEP that requires special transportation designated as a related service.

Periodic Review. The District will review a student's DAEP placement and academic status every 120 calendar days. In the case of a high school student, the student's progress toward graduation will be reviewed and a graduation plan will be established. At the review, the student or the parent/guardian will have an opportunity to present reasons for the student's return to the regular classroom or campus. The student may not be returned to the classroom of a teacher who removed the student without that teacher's consent.

Coursework Opportunity. Students placed in DAEP will have an opportunity to complete coursework required for graduation, at no cost to the student, before the beginning of the next school year.

Transition from DAEP. As soon as practicable after the DAEP administrator determines the date a student will be released from the program, the administrator will provide written notice of the date to the student's parent/guardian and to the administrator of the campus to which the student will return. The DAEP will also provide the campus administrator an assessment of the student's academic growth while attending the alternative education program and the results of any assessment instruments administered to the student. Not later than five instructional days after the date of release from the DAEP, the campus administrator will coordinate the student's transition to a regular classroom, which must include assistance and recommendations from school counselors, school district peace officers, school resource officers, licensed clinical social workers, campus behavior coordinators, classroom teachers who are or may be responsible for implementing the student's personalized transition plan, and any other appropriate school district personnel.

Transition Plan. Each student must be provided a personalized transition plan developed by the campus administrator. The transition plan must include recommendations for the best educational placement of the student and the provision of information to the student's parent or person standing in parental relationship to the student about the process to request a

full individual and initial evaluation of the student for purposes of special education services under Texas Education Code, Section 29.004. The transition plan may include recommendations for counseling, behavioral management, or academic assistance for the student with a concentration on the student's academic or career goals; recommendations for assistance for obtaining access to mental health services provided by the district or school, a local mental health authority, or another private or public entity; and a regular review of the student's progress toward the student's academic or career goals. If practicable, the campus administrator or designee will meet with the student's parent/guardian to coordinate plans for the student's transition.

Effect of Student Withdrawal. When a student withdraws from school before a DAEP placement order is completed, the District may complete the proceedings and issue a DAEP placement order. If the student re-enrolls in the District during the same or subsequent school year, the District may enforce the DAEP placement order at that time, minus any portion of the placement that was served by the student during enrollment in another district.

If the administrator does not issue a DAEP placement order after the student withdraws, the next district in which the student enrolls may complete the proceedings and issue a DAEP placement order.

Student Transfers. Students assigned to DAEP in another Texas district, a Texas open-enrollment charter school, or an out-of-state school district at the time of enrollment into the District will be placed into the District's DAEP to complete the term of their DAEP placement. In order to continue an out-of-state DAEP placement, the basis for the DAEP placement must also be a reason for DAEP placement in the enrolling district. If the out-of-state DAEP placement period exceeds one year, the District will reduce the period of placement so that the total placement does not exceed one year unless the District determines that the student is a threat to the safety of others or extended placement is in the best interests of the student.

Summer School. Students in DAEP during summer programs will be served alongside other students not assigned to DAEP.

Summer Activities. Students whose DAEP placement continues past the end of the school year and into the next school year will not be permitted to participate in school-related activities occurring during summer months, including team camps, clinics, practices, and workouts.

Criminal Proceedings. The review and appeal process described below is limited to retaliation or off-campus misconduct. It does not apply if the student was placed in DAEP as required by law for conduct occurring on or within 300 feet of school property, at a school-sponsored or school-related activity, or for a false alarm or report or terroristic threat involving a public school.

If the District receives notice that prosecution of a student's case was refused and no formal proceedings, deferred adjudication, or deferred prosecution will be initiated or a court or jury found the student not guilty or that the student did not engage in delinquent conduct or conduct indicating a need for supervision and dismissed the student's case with prejudice, the District will review the student's DAEP placement and will schedule a review with the student's parent/guardian no later than the third day after receiving notice. The student will not be returned to the regular classroom before the review. After reviewing the notice and receiving information from the student's parent/guardian, the administrator may only continue the student's DAEP placement if the administration has reason to believe the student's presence in the regular classroom threatens the safety of others.

The administrator's decision may be appealed to the Board. In the event of an appeal, at the next scheduled meeting the Board will: (1) review the notice, (2) hear statements from the student, the student's parent/guardian, and the administrator, and (3) confirm or reverse the decision of the administrator.

If the Board confirms the decision of the administrator, the student and the student's parent/guardian have the right to appeal to the Commissioner of Education. The student may not be returned to the regular classroom while the appeal is pending.

Expulsion

Reasons for Mandatory Expulsion

School-Related. A student must be expelled for any of the following misconduct that occurs on school property or while attending a school-sponsored or school-related activity on or off school property:

- Brings to school a firearm, as defined by federal law (**see definitions**).
- Possesses or uses a handgun* on or about his or her person (**see definitions**).

* Firearm note: So long as the firearm is not brought on school property, a student will not be expelled solely for using, exhibiting, or possessing a firearm at an off-campus approved target range facility while participating in or preparing for a school-sponsored shooting sports competition or while participating in or preparing for a shooting sports educational activity sponsored or supported by the Texas Parks and Wildlife Department or an organization working with the Department.

- Possesses or uses a location restricted knife, on or about his person.
- Possesses, manufactures, transports, repairs, or sells one of the following prohibited weapons: an explosive weapon, machine gun, short-barrel firearm, armor-piercing ammunition, chemical dispensing device, zip gun, improvised explosive device, or tire deflation device (**see definitions**).
- Engages in the following misconduct as defined in the Texas Penal Code: (1) aggravated assault, (2) sexual assault, (3) aggravated sexual assault, (4) arson, (5) murder, (6) capital murder, (7) criminal attempt to commit murder or capital murder, (8) indecency with a child, (9) aggravated kidnapping, (10) aggravated robbery, (11) manslaughter, (12) criminally negligent homicide, or (13) continuous sexual abuse of a young child or children.
- Sells, gives, delivers, possesses, uses, or is under the influence of a controlled substance (**see definitions**) or a dangerous drug (**see definitions**), if the behavior is punishable as a felony.

Regardless of Location. A student must be expelled if the student engages in the following misconduct, regardless of whether the conduct occurred on or off campus:

- Retaliates (**see definitions**) against a school employee or volunteer by committing a state-mandated expellable offense.

Reasons for Discretionary Expulsion

While in DAEP. A student may be expelled for engaging in documented serious misbehavior as defined by law (**see definitions**) while the student is placed in DAEP and on the DAEP site/campus despite documented behavioral interventions.

School-Related. A student may be expelled for any of the following offenses that occur on school property, within 300 feet of school property as measured from any point on the District's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:

- Sells, gives, delivers, possesses, uses, or is under the influence of a controlled substance or a dangerous drug, if the conduct is not punishable as a felony.
- Sells, gives, delivers, possesses, uses, or is under the influence of marijuana **(see definitions)** or tetrahydrocannabinol **(see definitions)**.
- Sells, gives, delivers, possesses, uses, or is under the influence of an alcoholic beverage or commits a serious act or offense while under the influence of an alcoholic beverage.
- Engages in misconduct that contains the elements of an offense relating to abusable volatile chemicals **(see definitions)**.
- Commits an assault **(see definitions)** resulting in bodily injury to a school employee or volunteer.
- Engages in deadly conduct **(see definitions)**.

Three Hundred Feet. Additionally, a student may be expelled for any of the following offenses that occur within 300 feet of school property as measured from any point on the District's real property boundary line:

- Possesses a firearm, as defined by federal law **(see definitions)**.
- Possesses or uses a handgun* on or about his or her person **(see definitions)**.

* Firearm note: So long as the firearm is not brought on school property, a student will not be expelled solely for using, exhibiting, or possessing a firearm at an off-campus approved target range facility while participating in or preparing for a school-sponsored shooting sports competition or while participating in or preparing for a shooting sports educational activity sponsored or supported by the Texas Parks and Wildlife Department or an organization working with the Department.

- Possesses or uses a location restricted knife, on or about his person.
- Possesses, manufactures, transports, repairs, or sells one of the following prohibited weapons: an explosive weapon, machine gun, short-barrel firearm, armor-piercing ammunition, chemical dispensing device, zip gun, improvised explosive device, or tire deflation device **(see definitions)**.
- Engages in the following misconduct as defined in the Texas Penal Code: (1) aggravated assault, (2) sexual assault, (3) aggravated sexual assault, (4) arson, (5) murder, (6) capital murder, (7) criminal attempt to commit murder or capital murder, (8) indecency with a child, (9) aggravated kidnapping, (10) aggravated robbery, (11) manslaughter, (12) criminally negligent homicide, or (13) continuous sexual abuse of a young child or children.

- Sells, gives, delivers, possesses, uses, or is under the influence of a controlled substance **(see definitions)** or a dangerous drug **(see definitions)**, if the behavior is punishable as a felony.

Regardless of Location. A student may be expelled if the student engages in the following misconduct, regardless of whether the conduct occurred on or off campus:

- Commits aggravated assault, sexual assault, aggravated sexual assault, murder, capital murder, criminal attempt to commit murder or capital murder, or aggravated robbery against another student.
- Retaliates against a school employee or volunteer by committing an assault **(see definitions)** resulting in bodily injury.
- Engages in felony criminal mischief.
- Engages in breach of computer security by accessing a computer, computer network or computer system owned by or operated on behalf of a school district without consent and knowingly alters, damages, or deletes school district property or information or breaches any other computer, computer network, or computer system.
- Engages in bullying **(see definitions)** that encourages a student to commit or attempt to commit suicide.
- Incites violence against a student through group bullying.
- Releases or threatens to release intimate visual material of a minor or a student who is 18 years of age or older without the student's consent.
- Commits a state-mandated expellable offense on the school property of another Texas school district or while attending a school-sponsored or school-related activity of another Texas school district.
- Issues a false alarm or report **(see definitions)** or a terroristic threat **(see definitions)** involving a public school.

Title 5 Felonies Regardless of Location. In addition to the expellable conduct listed above, a student may also be expelled and placed in Juvenile Justice Alternative Education Program if the student:

- is arrested for a Title 5 felony offense **(see definitions)** or aggravated robbery,
- is charged with engaging in a Title 5 felony offense or aggravated robbery,
- received deferred adjudication or deferred prosecution for a Title 5 felony offense or aggravated robbery,
- is on probation for a Title 5 felony offense or aggravated robbery,

- was found by a court or jury to have engaged in delinquent conduct for a Title 5 felony offense or aggravated robbery,
- has been referred to a juvenile court for delinquent conduct based on a Title 5 felony offense or aggravated robbery, or
- was convicted of a Title 5 felony offense or aggravated robbery;

and the administrator determines the student's presence in the regular classroom either threatens the safety of other students or teachers, is detrimental to the educational process, or is not in the best interests of the District's students.

In this circumstance, expulsion to an alternative setting may be ordered regardless of: (1) the date on which the conduct occurred, (2) the location at which the conduct occurred, (3) whether the student was enrolled in the District at the time the conduct occurred, or (4) whether the student successfully completed any court disposition requirements regarding the conduct.

A student may be subject to an expulsion under this circumstance until: (1) the student graduates from high school, (2) the charges are dismissed or reduced to a misdemeanor, (3) the student completes the term of the placement, or (4) the District assigns the student to another program. The student will be entitled to the same periodic review afforded to other students in alternate settings. An expulsion ordered in this case is final and may not be appealed beyond the Board of Trustees.

Emergency Expulsion

An administrator may order the immediate expulsion of a student if the administrator reasonably believes the emergency expulsion is necessary to protect persons or property from imminent harm. The reason for the emergency expulsion must also be a reason for which expulsion could be ordered on a non-emergency basis. At the time of the emergency expulsion, the student will be told the reason for the action. No later than the tenth day after the date of emergency expulsion, the student will be given a hearing as required for a regular expulsion; see below.

Procedure for Expulsion

Hearing. Students alleged to have committed an expellable offense will receive a hearing before the Assistant Superintendent for Student Services within a reasonable time following the alleged misconduct. The student's parent/guardian will be informed of the basis for the proposed expulsion and will be invited in writing to attend the hearing. After making an effort to inform the student and parent/guardian of the hearing, the District may hold the hearing regardless of whether the student or the student's parent/guardian attends. At the hearing, the student is entitled to:

- Representation by an adult, including the student's parent/guardian, who can provide guidance to the student and who is not an employee of the District; and
- An opportunity to testify and to review and present evidence and witnesses in the student's defense.

Additional proceedings may be conducted and additional discipline may be imposed if the student engages in additional misconduct while the student is already expelled.

Interim Placement. Until an expulsion hearing can be held, the student may be placed in another appropriate classroom, in-school suspension, out-of-school suspension, or DAEP.

Expulsion Order. If the outcome of the expulsion hearing is that the student will be expelled, the appropriate administrator will issue an expulsion order and provide a copy to the student and the student's parent/guardian. If the duration of the expulsion differs from the guidelines in the SCC, the expulsion order will give notice of the inconsistency.

The District will send a copy of the expulsion order to the juvenile court no later than the second business day after the expulsion hearing. A copy of the expulsion order will be included with any records sent to a school where the student seeks to enroll. The enrolling school district has discretion to enforce the expulsion order.

Length of Expulsion

The duration of the expulsion will be determined on a case-by-case basis using the criteria identified in the "Discipline Considerations" section of this SCC. Both mandatory and discretionary expulsions will result in expulsion for up to 174 school days.

School days counted towards completion of the expulsion term will be determined at the discretion of the District. Students who bring a firearm (as defined by federal law) to school will be expelled from the regular classroom for at least one calendar year except as modified by the administrator on a case-by-case basis.

An expulsion will not exceed one calendar year unless, after review, the District determines that: (1) the student is a threat to the safety of other students or to District employees; or (2) extended expulsion is in the best interest of the student.

Students expelled at the end of one school year may be required to complete the term of their expulsion at the beginning of the next school year.

Other Expulsion Issues

Academic Impact. Students will not receive academic credit for work missed during the period of expulsion unless the student is enrolled in a Juvenile Justice Alternative Education Program (JJAEP) or other District-approved program or as necessary to provide a free appropriate public education under IDEA.

Participation in Activities. Expelled students are prohibited from being on school grounds or attending or participating in school-sponsored or school-related activities while expelled.

Age Restrictions. Students under the age of ten who engage in expellable behavior will not be expelled, but will be placed in DAEP.

Effect of Student Withdrawal. If a student withdraws from the District before the expulsion hearing is conducted, the District may proceed with conducting the hearing after sending written notice to the parent/guardian and student. If the student re-enrolls during the same or subsequent school year the District may enforce the expulsion order at that time; students will be credited for any expulsion period that was served by the student while enrolled in another district.

If the administrator does not issue an expulsion order after the student withdraws, the next district in which the student enrolls may complete the proceedings and issue an expulsion order.

Student Transfers. The District will continue the expulsion of students expelled from either another Texas school district or from an out-of-state school district for behavior that is also a reason for expulsion in the enrolling district, until the term of

Expulsion Appeals

expulsion has been served. If the out-of-state expulsion exceeds one year, the District will reduce the period of the expulsion so that the total expulsion does not exceed one year unless the District determines that the student is a threat to the safety of others or extended placement is in the best interest of the student.

An expelled student may appeal the expulsion decision to the Board of Trustees as provided by policy. The student or student's parent/guardian must submit a written appeal to the Superintendent within 10 days after receipt of the expulsion order or decision. The Superintendent will give the student or the student's parent/guardian written notice of the date, time, and location of the meeting at which the Board will review the decision. Consequences will not be delayed pending the outcome of the appeal.

Definitions

ABUSABLE VOLATILE CHEMICALS: Those substances as defined in Texas Health and Safety Code § 485.001.

ALCOHOLIC BEVERAGE: Those substances as defined in Texas Alcoholic Beverage Code § 1.04.

ARMOR-PIERCING AMMUNITION: Handgun ammunition that is designed primarily for the purpose of penetrating metal or body armor and to be used primarily in pistols and revolvers or other firearms.

ASSAULT: For student discipline purposes, intentionally, knowingly, or recklessly causing bodily injury to another.

BODILY INJURY: Physical pain, illness, or impairment of a physical condition.

BULLYING: A single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves written or verbal expression, including electronic communication, or physical conduct that occurs on or is delivered to school property or to the site of a school-sponsored or school-related activity on or off school property or on a publicly or privately owned school bus or vehicle being used for transportation of students to or from school or a school-sponsored or school-related activity, and that: (1) has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property; (2) is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student; (3) materially and substantially disrupts the educational process or the orderly operation of a classroom or school; or (4) infringes on the rights of the victim at school, including cyberbullying (see definition below). See District policy FFI for additional information regarding bullying.

CHEMICAL DISPENSING DEVICE: A device other than a small chemical dispenser sold commercially for personal protection, that is designed, made, or adapted for the purpose of dispensing a substance capable of causing an adverse psychological or physiological effect on an individual.

CLUB: An instrument specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with the instrument, including a blackjack, nightstick, mace, and tomahawk.

CONTROLLED SUBSTANCE: A substance, including a drug, an adulterant, and a dilutant, listed in Schedules I through V or

Penalty Group 1, 1-A, 2, 2-A, 3, or 4 of the Texas Controlled Substances Act. The term includes the aggregate weight of any mixture, solution, or other substance containing a controlled substance. The term does not include hemp, as defined by Agriculture Code 121.001, or the tetrahydrocannabinols (THC) in hemp.

CRIMINAL STREET GANG: Three or more persons having a common identifying sign or symbol or an identifiable leadership which continuously or regularly associate in the commission of criminal activities.

CYBERBULLYING: Bullying that is done through the use of any electronic communication device, including through the use of a cellular or other type of telephone, a computer, a camera, electronic mail, instant messaging, text messaging, a social media application, an Internet website, or any other Internet based or electronic communication tool and that occurs off school property or outside of a school-sponsored or school-related activity, if the cyberbullying interferes with a student's educational opportunities or substantially disrupts the orderly operation of a classroom, school, or school-sponsored or school-related activity.

DANGEROUS DRUG: Substances as defined in Chapter 483 of the Texas Health and Safety Code, specifically a device or a drug that is unsafe for self-medication and that is not included in Schedules I through V or Penalty Groups 1 through 4 of the Texas Controlled Substances Act.

DEADLY CONDUCT: Recklessly engaging in conduct that places another in imminent danger of serious bodily injury or by knowingly discharging a firearm in the direction of an individual, habitation, building, or vehicle.

DEADLY WEAPON: A firearm or anything manifestly designed, made, or adapted for the purpose of inflicting death or serious bodily injury or anything that in the manner of its use or intended use is capable of causing death or serious bodily injury.

E-CIGARETTE: "E-cigarette" means an electronic cigarette or any other device that simulates smoking by using a mechanical heating element, battery, or electronic circuit to deliver nicotine or other substances to the individual inhaling from the device. The term does not include a prescription medical device unrelated to the cessation of smoking. The term includes 1) a device described by the statute regardless of whether the device is manufactured, distributed, or sold as an e-cigarette, e-cigar, or e-pipe or under another product name or description, and 2) any component, part, or accessory for the device, regardless of whether the component, part, or accessory is sold separately from the device.

EXPLOSIVE WEAPON: Any explosive or incendiary bomb, grenade, rocket, or mine that is designed, made, or adapted for the purpose of inflicting serious bodily injury, death, or substantial property damage, or for the principal purpose of causing such a loud report as to cause undue public alarm or terror. It includes a device designed, made or adapted for delivery or shooting an explosive weapon.

FALSE ALARM OR REPORT: Knowingly initiating, communicating, or circulating a report of a present, past, or future bombing, fire, offense, or other emergency that is known to be false or baseless and that would ordinarily: (1) cause action by an official or volunteer agency organized to deal with emergencies; (2) place a person in fear of imminent serious bodily injury; or (3) prevent or interrupt the occupation of a building, room, place of assembly, publicly accessible place, or mode of conveyance such as an automobile.

FIGHTING: Two or more persons engaged in any mutual violent or physically aggressive contact toward each other such as

scuffling, pushing, shoving, or hitting.

FIREARM (Federal law): (1) Any weapon, including a starter gun, that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive; (2) the frame or receiver of any such weapon; (3) any firearm muffler or firearm weapon; or (4) any destructive device, such as any explosive, incendiary or poison gas bomb, grenade, missile, rocket, or mine.

FIREARM (State law): Any device designed, made, or adapted to expel a projectile through a barrel by using the energy generated by an explosion or burning substance or any device readily convertible to that use.

FIREARM SILENCER: Any device designed, made, or adapted to muffle the report of a firearm.

GANG: An organization, combination, or association of persons composed wholly or in part of students that: (1) seeks to perpetuate itself by taking in additional members on the basis of the decision of the membership rather than on the free choice of the individual, or (2) that engages in illegal and/or violent activities. In identifying gangs and associated gang attire, signs, or symbols, the District will consult with law enforcement authorities.

GRAFFITI: Making marks of any kind on the tangible property of another without the effective consent of the owner.

HANDGUN: Any firearm designed, made, or adapted to be fired with one hand.

HARASSMENT (as defined by Board Policy and federal law): Threatening to cause harm or bodily injury to another, engaging in intimidating conduct, causing physical damage to the property of another, subjecting another to physical confinement or restraint, maliciously taking any action that substantially harms another's physical or emotional health or safety, or other conduct prohibited by District policy FFH or DIA that is so severe, persistent, or pervasive that it has the purpose or effect of substantially or unreasonably interfering with a student's performance; creates an intimidating, threatening, hostile, or offensive educational environment; affects a student's ability to participate in or benefit from an educational program or activity; or otherwise adversely affects the student's educational opportunities. (See also definition of Sexual Harassment, below.)

HARASSMENT (as defined by the Penal Code): Actions against a school employee with intent to harass, annoy, alarm, abuse, torment, or embarrass, whereby the student initiates the communication and makes a comment, request, suggestion, or proposal that is obscene; threatens, in a manner reasonably likely to alarm the employee receiving the threat, to inflict bodily injury on the employee or to commit a felony against the employee, a member of the employee's family or household, or the employee's property; conveys, in a manner reasonably likely to alarm the employee receiving the report, a false report, which is known by the student to be false, that another person has suffered death or serious bodily injury; sends repeated electronic communications in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrass, or offend an employee of the District; or publishes on an Internet website, including a social media platform, repeated electronic communications in a manner reasonably likely to cause emotional distress, abuse, or torment to another person, unless the communications are made in connection with a matter of public concern.

HAZING: Any act, occurring on or off the campus, by one person alone or acting with others, directed against a student, for the purposes of pledging, initiation into, affiliation with, holding office in, or maintaining membership in an organization, if the act constitutes any type of physical brutality, involves sleep deprivation, exposure to the elements, confinement in a small space,

calisthenics, or other similar activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student, or involves the consumption of a food, liquid, alcoholic beverage, liquor, drug, or other substance, including in amounts that would lead a reasonable person to believe the student is intoxicated. Hazing includes soliciting, encouraging, directing, aiding, or attempting to aid another student in engaging in hazing, as well as having firsthand knowledge of the planning or occurrence of a specific student hazing incident without reporting the incident to a school administrator, a peace officer, or a law enforcement agency. Consent to or acquiescence in the hazing activity does not excuse the student of responsibility for the misconduct.

HIT LIST: List of people targeted to be harmed using a firearm, knife, or any other object to be used with intent to cause bodily harm.

IMPROVISED EXPLOSIVE DEVICE: A completed and operational bomb designed to cause serious bodily injury, death, or substantial property damage that is fabricated in an improvised manner using nonmilitary components. The term does not include unassembled components that can be legally purchased and possessed without a license, permit, or other governmental approval; or an exploding target that is used for firearms practice, sold in kit form, and contains the components of a binary explosive.

INDECENT EXPOSURE: Those acts defined in Texas Penal Code § 21.08 as an offense that occurs when a person exposes his or her anus or any part of his or her genitals with intent to arouse or gratify the sexual desire of any person and is reckless about whether another is present who will be offended or alarmed by the act.

INTENT: The design, resolve, determination, or state of mind with which a person acts, ordinarily proven through inferences drawn from the act and/or circumstances surrounding the act. Intent includes the conscious objective or desire to engage in the conduct or cause the result, an awareness that the conduct is reasonably certain to cause the result, or disregard of a substantial and justifiable risk when there is an awareness that the circumstances exist, or the result will occur. The fact that a student may not have been motivated by a desire to violate the SCC does not preclude imposing a disciplinary consequence so long as the student intended to engage in the underlying conduct that violated the SCC.

INTIMATE VISUAL MATERIAL: Visual material that depicts a person with the person's intimate parts exposed or engaged in sexual conduct. "Visual material" means any film, photograph, video tape, negative, or slide of any photographic reproduction or any other physical medium that allows an image to be displayed on a computer or other video screen and any image transmitted to a computer or other video screen.

INVASIVE VISUAL RECORDING: A person commits an offense if, without the other person's consent and with intent to invade the privacy of the other person, the person: (1) photographs or by videotape or other electronic means records, broadcasts, or transmits a visual image of an intimate area of another person if the other person has a reasonable expectation that the intimate area is not subject to public view; (2) photographs or by videotape or other electronic means records, broadcasts, or transmits a visual image of another in a bathroom or changing room; or (3) knowing the character and content of the photograph, recording, broadcast, or transmission, promotes a photograph, recording, broadcast, or transmission described above.

KNIFE: A bladed hand instrument that is capable of inflicting serious bodily injury or death by cutting or stabbing, including a switchblade.

KNUCKLES: Any instrument consisting of finger rings or guards made of a hard substance that is designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with a fist enclosed in the knuckles.

LOCATION-RESTRICTED KNIFE: A knife with a blade over 5 ½ inches.

MACHINE GUN: Any firearm capable of shooting more than two shots automatically, without manual reloading, by a single function of the trigger.

MARIJUANA: The plant *Cannabis sativa* L., whether growing or not, the seeds of that plant, and every compound, manufacture, salt, derivative, mixture, or preparation of that plant or its seeds.

ON OR ABOUT HIS OR HER PERSON: Within the student's control and within arm's reach.

PARAPHERNALIA: Any article or device used or intended for use to inject, ingest, inhale, or otherwise introduce marijuana, a controlled substance, a dangerous drug, or an alcoholic beverage into the human body, including but not limited to roach clips, rolling papers, needles, baggies with residue, razor blades, or pipes.

PERSISTENT: Three or more violations of the SCC or repeated occurrences of the same violation.

POSSESSION : To have in or on: (1) a student's person or in the student's personal property, such as the student's clothing, purse, or backpack; (2) in any conveyance used by the student for transportation to or from school or school-related activities, such as an automobile, truck, motorcycle, or bicycle; or (3) any other school property used by the student, such as a locker or desk.

POSSESSION OR PROMOTION OF LEWD VISUAL MATERIAL DEPICTING A CHILD: Possessing, accessing, or promoting, lewd visual material depicting a child, as further defined by Texas Penal Code § 43.25 and punishable as a felony.

PROHIBITED WEAPONS: A prohibited weapon includes the following items: armor-piercing ammunition, chemical dispensing device, explosive weapon, machine gun, short-barrel firearm, zip gun, improvised explosive device or tire deflation device as further defined in Texas Penal Code § 46.05.

PUBLIC LEWDNESS: Those acts defined in Texas Penal Code § 21.07 as an offense that occurs when a person knowingly engages in an act of sexual intercourse, deviate sexual intercourse, or sexual contact in a public place or, if not in a public place, is reckless about whether another is present who will be offended or alarmed by the act.

REASONABLE BELIEF: A determination that misconduct occurred made by the administrator using all available factual and legal information, including information furnished under Article 15.27 of the Code of Criminal Procedure.

RETALIATE: Harming or threatening to harm another: (1) on account of their service as a District employee or volunteer, (2) to prevent or delay another's service to the District, or (3) because the person intends to report a crime, including posting the residence address or telephone number of the employee on a publicly accessible website with intent to threaten harm or

cause harm to the employee or the employee's family or household.

SELF-DEFENSE: To claim self-defense, the student must (1) be without fault in provoking the encounter and not act as the aggressor, and (2) use the minimum force required to remove himself or herself from immediate danger of harm. Actions that escalate or continue the encounter will not be considered self-defense. Interactions prior to the encounter will also be considered.

SERIOUS MISBEHAVIOR: To engage in (1) deliberate violent behavior that poses a direct threat to the health or safety of others, (2) extortion to gain money or other property by force or threat, (3) coercion, meaning to threaten to either commit an offense; inflict bodily harm; accuse a person of any offense; expose a person to hatred, contempt, or ridicule; or to harm the credit of any person, (4) public lewdness as defined in Texas Penal Code § 21.07, (5) indecent exposure as defined in Texas Penal Code § 21.08, (6) criminal mischief as defined in Texas Penal Code § 28.03, (7) personal hazing as defined in Texas Education Code § 37.152, or (8) harassment of a student or District employee as defined in Texas Penal Code § 42.07(a)(1).

SEX OFFENDER: A student required to register as a sex offender under Chapter 62 of the Code of Criminal Procedure for an offense committed on or after September 1, 2007. The term does not include a student who: (1) is no longer required to register as a sex offender under Chapter 62, (2) is exempt from registering as a sex offender under Chapter 62, or (3) receives an early termination of the obligation to register as a sex offender under Chapter 62.

SEXUAL HARASSMENT: Unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature, or conduct on the basis of sex prohibited by District policy FFH or FNC, when it is so severe, persistent, pervasive, and objectively offensive that it has the purpose or effect of effectively denying a person equal access to an educational program or activity. Conduct that meets the definitions of sexual assault, dating violence, domestic violence or stalking under federal law.

SHORT-BARREL FIREARM: A rifle with a barrel length of less than 16 inches or a shotgun with a barrel length of less than 18 inches, or any weapon made from a rifle or shotgun if, as altered, has an overall length of less than 26 inches.

SWITCHBLADE KNIFE: Any knife with a blade that folds, closes, or retracts into the handle or sheath and that opens automatically by pressing a button or other device located on the handle or opens or releases a blade from the handle or sheath by the force of gravity or centrifugal force. It does not include a knife that has a spring, detent, or other mechanism designed to create a bias toward closure and that requires exertion applied to the blade by hand, wrist, or arm to overcome the bias toward closure and open the knife (also known as one-handed openers or assisted openers).

TELECOMMUNICATIONS DEVICE: Any type of device that: (1) emits an audible signal, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor, or (2) permits the recording, transmission, and/or receipt of messages, voices, images, or information in any format or media, electronic or otherwise. It does not include an amateur radio under control of someone with an amateur radio license.

TERRORISTIC THREAT: Threats to commit any offense involving violence to any person or property with intent to: (1) cause a reaction by an official or volunteer agency organized to deal with emergencies; (2) place any person in fear of imminent serious bodily injury; (3) prevent or interrupt the occupation or use of a building, room, place of assembly, place to which the public has access, place of employment or occupation, aircraft, automobile, or other form of conveyance, or other public place; (4) cause

impairment or interruption of public communications, public transportation, public water, gas, or power supply or other public service; (5) place the public or a substantial group of the public in fear of serious bodily injury; or (6) influence the conduct or activities of a branch or agency of the federal government, the state, or a political subdivision of the state (including the District).

TETRAHYDROCANNABINOL (THC): The primary psychoactive component of the cannabis plant. A THC concentration of .3% or greater is prohibited in Texas.

TIRE DEFLATION DEVICE: A device, including a caltrop or spike strip, that, when driven over, impedes or stops the movement of a wheeled vehicle by puncturing one or more of the vehicle's tires.

TITLE 5 FELONY OFFENSES: Offenses against the person that, depending on the circumstances, may include murder; capital murder; manslaughter; criminally negligent homicide; unlawful restraint; kidnapping; aggravated kidnapping; trafficking of persons; unlawful transport; assault; aggravated assault; sexual assault; aggravated sexual assault; improper relationship between educator and student; indecency with a child; injury to a child, an elderly person, or a disabled person; abandoning or endangering a child; invasive visual recording; sexual coercion; deadly conduct; terroristic threat; aiding a person to commit suicide; harassment by a person in a correctional facility; continuous sexual abuse of a young child or children; bestiality; voyeurism; disclosure or promotion of intimate visual material; and tampering with a consumer product.

UNDER THE INFLUENCE: When in the employee's professional judgment, the student does not have the normal use of mental or physical faculties likely attributable to the student's use of a prohibited substance. Such impairment may be evidenced by the symptoms typically associated with drug or alcohol use or other abnormal or erratic behavior or by the student's admission. The student need not be legally intoxicated.

USE: With respect to substances, voluntarily injecting, ingesting, inhaling, or otherwise introducing a prohibited substance into the body. With respect to objects or devices, putting into action or service or carrying out an action or purpose with the object or device.

ZIP GUN: A device or combination of devices that was not originally a firearm and is adapted to expel a projectile through a smooth-bore or rifled-bore barrel by using the energy generated by an explosion or burning substance.

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Extracurricular	4, 5, 9, 25	Safety	4, 6, 8, 10, 13, 14, 15, 22, 24, 26, 30, 31, 32, 33, 34, 35, 37
False alarm	21, 26, 29, 33	Search	6
Felony	13, 20, 21, 22, 27, 28, 29, 30, 34, 36, 38	Self-defense	7, 37
Fighting	10, 34	Serious	11, 18, 20, 22, 24, 27, 28, 32, 33, 34, 35, 36, 37, 38
Firearm	13, 14, 20, 21, 27, 28, 31, 32, 33, 34, 35, 36, 37, 38	Sex offender	6, 21, 22, 24, 25, 37
Fireworks	12	Sexting	
Graduation	25	Sexual assault	18, 21, 27, 28, 29, 37, 38
Handgun	27, 28, 32, 34	Sexual harassment	11, 34, 37
Harassment	11, 20, 34, 37, 38	Short-barrel firearm	27, 28, 36, 37
Hazing	12, 35, 37	Silencer	13, 34
Hit list	11, 35	Special education	5, 26
		Spice	13

Stealing	13
Terroristic threat	5, 21, 26, 29, 38
Tire deflation device	27, 28, 36, 38
Title 5	21, 22, 29, 30, 38
Tobacco	12
Transfer	8, 9, 14, 21, 23, 24, 26, 31
Transfers	24, 26, 31
Transportation	4, 5, 6, 9, 10, 16, 17, 25, 32, 36, 38
Under the influence	19, 20, 27, 28, 29, 38
Use	4, 5, 6, 8, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 26, 27, 28, 29, 32, 33, 34, 35, 36, 37, 38
Vandalizing	13
Withdrawal	5, 26, 31
Zip gun	27, 28, 36, 38

Wylie Independent School District

2024-2025 Extracurricular Code of Conduct

1. Extracurricular Activities: General Provisions

What is an Extracurricular Activity?

- < Any University Interscholastic League (UIL), School District, or campus-sponsored or related public performances, events, contests, demonstrations, displays, club activities, athletics, whether on- or off-campus;
- < Any elected offices and honors (such as student counsel and homecoming queen);
- < All co-curricular activities, which are those held in conjunction with a credit-bearing class, but that may take place outside of school and outside of the school day (such as band and choir);
- < All national organizations (such as National Honor Society or Future Farmers of America); and
- < Any activity held in conjunction with another activity that is considered to be an extracurricular activity (such as a meeting, practice, or fundraiser).

Why are Extracurricular Activities Important?

- < They promote self-discipline, responsibility, leadership, teamwork, self-confidence, commitment, and student wellness.
- < They enhance and enrich curricular educational offerings.
- < They offer participants the opportunity to be leaders and role models on campus and in the community.
- < They enable participants to represent the School District in a positive manner.

2. Jurisdiction

Who is Subject to the Extracurricular Code of Conduct?

Any student who participates in one or more extracurricular activities is subject to the Extracurricular Code of Conduct (ECC). A student is subject to the ECC from the time he/she is selected for, elected to, or otherwise joins an extracurricular activity and continues to be subject to the ECC from that point forward unless or until the student no longer participates in extracurricular activities.

When Does the Extracurricular Code of Conduct Apply?

The privilege of representing the School District carries with it a greater responsibility to conduct oneself with respect and dignity, and to serve as a role model for all students. Consequently, extracurricular activity participants are expected to comply with the ECC at all times, regardless of location. This includes both on and off-campus conduct as well as evenings, weekends, holidays, and summer vacation.

3. Conduct Expectations

What is Expected of Extracurricular Activity Participants?

Participants in extracurricular activities are representatives of the School District, and must conduct themselves in a manner that reflects positively on the School District at all times. Specifically, they must:

- < Maintain an average of 70% or better in all academic courses, except as provided in District policy FM (Legal);
- < Be punctual and prepared for all games, practices, meetings, performances, camps, and/or other scheduled events related to an extracurricular activity;
- < Treat all school property with respect and ensure that school property is returned upon request and in good condition (excluding reasonable wear and tear);
- < Abide by the District's dress and grooming standards for students as well as any dress and grooming standards applicable to the specific extracurricular activity;
- < Comply with UIL rules, including those related to random steroid testing, if applicable;
- < Be courteous and respectful toward all fellow participants, school faculty and staff members, spectators, parents, and officials, whether from Wylie ISD or from any other school district;
- < Provide advance written notice to the coach or sponsor of an activity if they are unable to attend a game, practice, meeting, performance, and/or other scheduled event related to the extracurricular activity;
- < Comply with all rules and guidelines in the ECC and those established for a specific extracurricular activity in which the student participates; and
- < Comply with and adhere to the behavioral standards identified in the District's Student Code of Conduct.

4. Prohibited Conduct

What Conduct is Prohibited for Extracurricular Activity Participants?

Category A Violations:

- < Engaging in theft, destruction, or misuse of school district property;
- < Failing to return school property as directed;
- < Engaging in hazing, harassment or bullying of others as defined by the Wylie ISD Student Code of Conduct;
- < Buying, selling, giving, delivering, using, possessing, or being under the influence of tobacco, alcohol, marijuana, a controlled substance (without a proper prescription), or a dangerous drug at any time and regardless of whether the student is on school property or at a school-related activity;
- < Possessing or using e-cigarettes/paraphernalia at any time and regardless of whether the student is on school property or at a school-related activity;
- < Engaging in any unreasonably dangerous athletic technique that unnecessarily endangers the health or safety of a student;
- < Maintaining or being identified on a website or blog that depicts behavior that is illegal or is sexual in nature;
- < Sending, transmitting, or posting images or other material that is related to illegal or sexual activity; and
- < Engaging in conduct prohibited by the District's Student Code of Conduct that is punishable by placement in DAEP or expulsion.

Category B Violations:

- < Being tardy to games, meetings, practices, performances, camps, and/or other events without permission from the activity sponsor or coach;
- < Being absent from games, meetings, practices, performances, camps, and/or other events without permission from the activity sponsor or coach;
- < Engaging in acts of poor sportsmanship, such as cheating, using derogatory and/or profane language, or taunting other participants;
- < Being insubordinate to a coach or sponsor;
- < Being disruptive during a game meeting, practice, performance, camp, and/or other event;
- < Failing to return school district property as directed;
- < Violating the established rules or guidelines of a specific extracurricular activity in which the student participates;
- < Violating the District's standards for dress and grooming or the standards set for the specific extracurricular activity; and
- < Engaging in general misconduct prohibited by the District's Student Code of Conduct.

Note: Students placed in DAEP are ineligible to participate in or attend extracurricular activities pursuant to Texas Education Code § 37.006(g). If the DAEP placement days exceed extracurricular consequence days, the student will be ineligible for extracurricular activities until the DAEP placement is complete.

Note: The standards of the ECC are independent of the Student Code of Conduct. Violations of these standards of behavior that are also violations of the Student Code of Conduct may result in a student being disciplined under both standards.

5. Consequences

Category A Violations:

First Offense:

The student will be suspended from participation for up to *30 days and will be placed on a behavior contract.

Second Offense:

The student will be suspended from participation for up to *60 days and will be placed on a behavior contract for 4 school weeks.

Third Offense:

The student will be suspended from participation from **all** extracurricular activities for the remainder of the school year. If the violation occurs within 3 school weeks of the end of the current school year, the student will be suspended for the remainder of the current school year and the entirety of the next semester, including any extracurricular activities or events during the summer months.

Fourth Offense:

The student's participation in **all** extracurricular activities will be revoked for the remainder of the time the student attends that campus, or any other Wylie ISD campus serving the same grade levels as the campus the student currently attends. For example, the remainder of the student's high school career.

Category B Violations:

First Offense:

The student will receive a verbal warning and reprimand and will be directed to refrain from future violations.

Second and Third Offenses:

The student will be suspended from participation for 2 school weeks and will be placed on a behavior contract for 4 school weeks.

Fourth Offense:

The student will be suspended from participation from **all** extracurricular activities for the remainder of the school year. If the violation occurs within 3 school weeks of the end of the current school year, the student will be suspended for the remainder of the current school year and the entirety of the next semester, including any extracurricular activities or events during the summer months.

Fifth Offense:

The student's participation in **all** extracurricular activities will be revoked for the remainder of the time the student attends that campus, or any other Wylie ISD campus serving the same grade levels as the campus the student currently attends. For example, the remainder of the student's high school career.

Definition: “weeks” means school weeks, but also includes any non-school weeks in which an extracurricular competition or event occurs, such as camps during the summer or on school holidays.

Definition: “suspension” means that the student will not be permitted to participate in any competition, contest, scrimmage, performance, or election associated with an extracurricular activity. The student may continue to participate in practices.

Note: An extracurricular activity participant starts each school year with a clean slate, unless he or she had participation in extracurricular activities revoked during the previous school year and the school year ended before the revocation period was completed. Any consequences that were assessed during the prior school year for which the student owes additional suspension or behavior contract time must still be completed before the participant will be allowed to resume participation in extracurricular activities. For example, a student who was suspended from participation for 4 school weeks during the last week of school may have an additional 3 weeks of suspension to complete beginning with the next school year.

6. Procedures

Who Determines that a Violation of the ECC has Occurred?

The activity sponsor or coach will determine whether a violation of the ECC has occurred and will assess the appropriate consequence.

How will Consequences be Assessed for Different Violations of the ECC?

Consequences for violating the District's ECC are assessed based on the severity of the violation and the commission of prior ECC violations.

Is a Student Entitled to Participate in Extracurricular Activities?

No. Participation in extracurricular activities is a privilege, not a right. As such, a student's participation may be revoked at the District's discretion.

If a Student Receives ISS/OSS on the day of a performance/game/activity, can the student participate in the performance/game/activity that day?

No. A student receiving ISS/OSS, may not participate in a performance/game/activity that day.

How Will Parents be Notified that a Violation of the ECC has Occurred?

Parents will be notified of all violations that result in suspension from participation in extracurricular activities. The activity sponsor or coach will contact the student and the student's parent via telephone or face-to-face conference within 5 school days from the time the activity sponsor or coach learns of such a violation. At this time, the activity sponsor or coach will inform the parent and student that a violation of the ECC has occurred, discuss with them the applicable consequences, and give the student an opportunity to respond to the allegations.

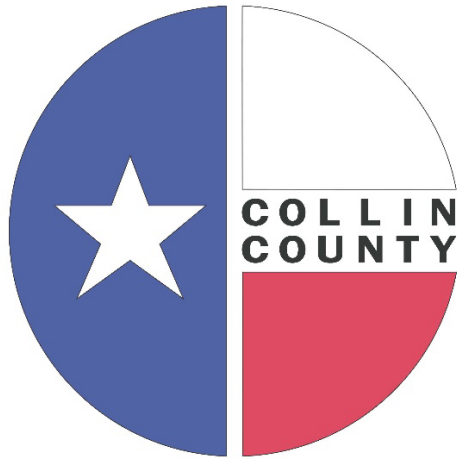
What if a Parent Does Not Agree with the Decision?

All appeals will be addressed through the District's complaint process, contained in policies FNG (Legal) and (Local). A decision of the Wylie ISD Board of Trustees regarding an extracurricular activity complaint is final and is not appealable.

7. Acknowledgment

I have read, understand, and agree to abide by Wylie ISD’s Extracurricular Code of Conduct for the 2024-2025 school year. I understand that I will be held accountable for the behavior expectations and consequences outlined in the Extracurricular Code of Conduct. I understand that by participating in extracurricular activities, I am a representative of Wylie ISD and a role model to my peers and throughout the community; therefore, the Extracurricular Code of Conduct governs my behavior at all times, and applies both on and off school property. I understand that the behavior expectations of the Extracurricular Code of Conduct are in addition to those included in the Wylie ISD Student Code of Conduct. I understand that violations of the behavior standards of the Extracurricular Code of Conduct that are also violations of the Student Code of Conduct may result in my being disciplined under both the Extracurricular Code of Conduct and the Student Code of Conduct.

Student Name:	Parent/Guardian Name:
<hr/>	<hr/>
Campus:	Parent/Guardian Signature:
<hr/>	<hr/>
Grade Level:	Date:
<hr/>	<hr/>
Student Signature:	
<hr/>	
Date:	
<hr/>	



JOINT ELECTION SERVICES CONTRACT
("Election Services Contract")

ELECTION SERVICES AGREEMENT

BETWEEN

THE COLLIN COUNTY ELECTIONS ADMINISTRATOR
("Contracting Election Officer")

AND

WYLIE INDEPENDENT SCHOOL DISTRICT
("Participating Political Subdivision")

FOR THE CONDUCT OF A JOINT ELECTION

TO BE HELD ON TUESDAY, NOVEMBER 5, 2024

TO BE ADMINISTERED BY THE COLLIN COUNTY ELECTIONS ADMINISTRATOR

1. ADMINISTRATION AND STATUTORY AUTHORITY

- a. Bruce Sherbet ("Bruce Sherbet") is the duly appointed County Elections Administrator ("Elections Administrator") of Collin County, Texas, and the Department Head of the Collin County Elections Department. As such, Mr. Sherbet is the Election Administrator of Collin County, Texas and authorized by Subchapter D of Chapter 31 of Title 3 of the Texas Election Code to enter into this Election Services Contract with the contracting authority of the Participating Political Subdivision.
- b. The contracting authority of the Participating Political Subdivision is hereby participating in the Joint Election to be held in Collin County, Texas on Tuesday, November 5, 2024. The Participating Political Subdivision is hereby contracting with the Elections Administrator of Collin County, Texas and all other joining jurisdictions to perform the election services set forth in this Election Services Contract under Subchapter D of Chapter 31 of Title 3 of the Texas Election Code.

2. DUTIES AND SERVICES OF THE CONTRACTING ELECTION OFFICER

- a. The Contracting Election Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:
 - i. The Contracting Election Officer will prepare and publish the required Notice of Election and post the required orders and resolutions to the Collin County Elections Department website.
 - ii. The Contracting Election Officer shall arrange for appointment, notification (including writ of election), training and compensation of all presiding judges, alternate judges, the judge of the Central Count Station and judge of the Early Voting Ballot Board.
 - iii. The Contracting Election Officer shall be responsible for notification of each Election Day and Early Voting presiding judge and alternate judge of his/her appointment. The presiding election judge of each vote center will use his/her discretion to determine when additional workers are needed, during peak voting hours.
 - iv. The Contracting Election Officer will determine the number of clerks to work in the Central Count Station and the number of clerks to work on the Ballot Board.
 1. Election judges shall attend the Contracting Election Officer's school of instruction (Election Law Class). A training event calendar will be provided.
 2. Election judges and alternate judges shall be responsible for picking up and returning election supplies to the County Election Warehouse located at 2010 Redbud Blvd., Suite 102, McKinney. Compensation for this pickup and delivery of supplies will be \$25.00.
 - v. The Contracting Election Officer shall compensate each election judge and worker. Each judge shall receive \$15.00 per hour, each alternate judge shall receive \$14.00 per hour, and each clerk shall receive \$13.00 per hour for services rendered. Overtime will be paid to each person working more than 40 hours per week.

- b. The Contracting Election Officer shall procure, prepare, and distribute voting machines, election kits, and election supplies.
 - i. The Contracting Election Officer shall secure election kits, which include the legal documentation required to hold an election and all supplies.
 - ii. The Contracting Election Officer shall secure the tables, chairs, and legal documentation required to run the Central Count Station.
 - iii. The Contracting Election Officer shall provide all lists of registered voters required for use on Election Day and for the Early Voting period required by law.
 - iv. The Contracting Election Officer shall procure and arrange for the distribution of all election equipment and supplies required to hold an election.
 - 1. Equipment includes the rental of ES&S ExpressVote Universal Voting Machines (EVS 6.1.1.0), ES&S ExpressTouch Curbside Voting Machines (EVS 6.1.1.0), ES&S DS200 Ballot Counters (EVS 6.1.1.0), ES&S Model DS450 and DS850 High-Speed Scanners/Tabulators (EVS 6.1.1.0), ADA compliant headphones and keypads, voting signs, and election supply cabinets.
 - 2. Supplies include paper ballot cards, Early Voting and Election Day supply kits, provisional ballot kits, security seals, pens, tape, markers, etc.
- c. The Contracting Election Officer, Bruce Sherbet, shall be appointed the Early Voting Clerk.
 - i. The Contracting Election Officer shall supervise and conduct Early Voting by mail and in person and shall secure personnel to serve as Early Voting Deputies.
 - ii. The Contracting Election Officer shall select the Early Voting polling locations and arrange for the use of each.
 - iii. Early Voting by personal appearance for the Participating Political Subdivision shall be conducted during the Early Voting dates and times and at the locations listed in Exhibit "A" attached and incorporated by reference into this Election Services Contract.
 - iv. All applications for an Early Voting mail ballot shall be received and processed by the Collin County Elections Administration Office located at 2010 Redbud Blvd., Suite 102, McKinney, Texas 75069.
 - 1. Applications for mail ballots erroneously mailed to the Participating Political Subdivision shall immediately be faxed to the Contracting Officer for timely processing. The original application shall then be forwarded to the Contracting Election Officer for proper retention.
 - 2. All Federal Post Card Applications (FPCA) will be sent a mail ballot. No postage is required.
 - v. All Early Voting ballots (those cast by mail and those cast by personal appearance) shall be prepared for counting by the Early Voting Ballot Board in accordance with Section 87.000 of the Texas Election Code. The Contracting Officer shall appoint the presiding judge of this Board.
- d. The Contracting Election Officer shall select the Election Day vote centers and arrange for the use of each.
 - i. The Participating Political Subdivision shall assume the responsibility of remitting their portion of cost of all employee services required to provide access, provide security or provide custodial services for the vote centers.
 - ii. The Election Day vote centers are listed in Exhibit "B", attached and incorporated by reference into this Election Services Contract.

- e. The Contracting Election Officer shall be responsible for establishing and operating the Central Count Station to receive and tabulate the voted ballots in accordance with Section 127.001 of the Election Code and of this agreement. The Central Count Station Manager shall be Bruce Sherbet. The Central Count Station Judge shall be Kathi-Ann Rivard. The Tabulation Supervisor shall be Brian Griesbach.
 - i. The Tabulation Supervisor shall prepare, test and run the County's tabulation system in accordance with statutory requirements and county policies, under the auspices of the Contracting Election Officer.
 - ii. The Public Logic and Accuracy Test and Hash Validation of the electronic voting system shall be conducted in accordance with Texas Election Code. The Contracting Election Officer will post the required Notice of Logic and Accuracy Testing and Hash Validation.
 - iii. Election night reports will be available to the Participating Political Subdivision at the Central Counting Station on election night. Provisional ballots will be tabulated after election night in accordance with State law.
 - iv. The Contracting Election Officer shall prepare the unofficial canvass report after all precincts have been counted, and will provide canvassing documents to the Participating Political Subdivision as soon as possible after all returns have been tallied.
 - v. The Contracting Election Officer shall be appointed as the custodian of the voted ballots and shall retain all election materials for a period of 22 months.
 - 1. Pending no litigation and as prescribed by law, the voted ballots shall be shredded 22 months after the election.
- f. The Contracting Election Officer shall conduct a partial manual count as prescribed by Section 127.201 of the Texas Election Code and submit a written report to the Participating Political Subdivision in a timely manner. If applicable, a written report shall be submitted to the Secretary of State as required by Section 127.201 of the aforementioned code.

3. DUTIES AND SERVICES OF THE PARTICIPATING POLITICAL SUBDIVISION

- a. The Participating Political Subdivision shall assume the following duties:
 - i. The Participating Political Subdivision will prepare, adopt, and publish all legally required election orders, resolutions, and other documents required by, or of, their governing bodies. The Participating Political Subdivision are required to send Collin County Elections Department a copy of any election order or resolution related to this Joint Election within three business days of publishing, adopting or ordering it.
 - ii. The Participating Political Subdivision shall provide the Contracting Election Officer with an updated map and street index of their jurisdiction in an electronic (PDF and shape files preferred) or printed format as soon as possible but no later than Monday, August 19, 2024.
 - iii. The Participating Political Subdivision shall procure and provide the Contracting Election Officer with the ballot layout and Spanish translation in an electronic format.
 - 1. The Participating Political Subdivision shall deliver to the Contracting Election Officer as soon as possible, but no later than 5:00 p.m. Thursday, August 29, 2024, the official wording for the Participating Political Subdivision's November 5, 2024 Joint Election.
 - 2. The Participating Political Subdivision shall approve the ballot proofs format within 24 hours of receiving the ballot proof and prior to the final printing.

- a. If the Participating Political Subdivision fails to approve the ballot proofs within 24 hours of receiving the proofs, the Contracting Election Officer will presume that the ballot proofs have been approved by the Participating Political Subdivision. Any costs incurred by making any changes to the ballot (designing, printing, programming, etc.) from this point forward will be the responsibility of the Participating Political Subdivision.
 - iv. The Participating Political Subdivision shall compensate the Contracting Election Officer for all associated costs including any additional verified cost incurred in the process of running this election or for a manual recount, this election may require, consistent with charges and hourly rates shown on Exhibit "C" for required services.
 - 1. The charges incurred during the manual recount are outlined in Sec. 212 of the Texas Election Code.
 - b. The Participating Political Subdivision shall pay the Contracting Election Officer 90% of the estimated cost to run the said election prior to Monday, September 30, 2024. The Contracting Election Officer shall place the funds in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code. The deposit should be made payable to the "Collin County Treasury" with a note "For election services" included with the check documentation and delivered to the Collin County Treasury, 2300 Bloomdale Rd., #3138, McKinney, Texas 75071.
 - c. The Participating Political Subdivision shall pay the cost of conducting said election, less partial payment, including the 10% administrative fee, pursuant to the Texas Election Code, Section 31.100, within 30 days from the date of final billing. Additionally, all payments in excess of the final cost to perform the election will be refunded to the Participating Political Subdivision.
- 4. COST OF SERVICES.
 - a. See Exhibit "C".
 - b. Note: A Participating Political Subdivision shall incur a minimum cost of \$3,500.00 to conduct a joint election with the Collin County Elections Department.
- 5. RUNOFF ELECTIONS
 - a. Each Participating Political Subdivision shall have the option of extending the terms of this contract through its Runoff Election, if applicable. In the event of such Runoff Election, the terms of this contract shall automatically extend unless the Participating Political Subdivision notifies the Elections Administrator in writing within 3 business days of the original election.
 - b. Each Participating Political Subdivision shall reserve the right to reduce the number of Early Voting polling locations and/or Election Day vote centers in a Runoff Election. If necessary, any voting changes made by a Participating Political Subdivision between the original election and the Runoff Election shall be submitted by the authority making the change to the United States Department of Justice for the preclearance required by the Federal Voting Rights Act of 1965, as amended.
 - c. Each Participating Political Subdivision agrees to order any Runoff Election(s) at its meeting for canvassing the votes from the November 5, 2024 Joint Election, and to conduct its drawing for ballot positions at, or immediately following, such meeting in order to expedite preparations for its Runoff Election.
 - d. Each Participating Political Subdivision eligible to hold Runoff Elections after the November 5, 2024 Uniform Election Date agrees that the date of a necessary Runoff Election shall be held in accordance with the Texas Election Code, which will be Saturday, December 14, 2024.

6. GENERAL PROVISIONS

- a. Nothing contained in this Election Services Contract shall authorize or permit a change in the officer with whom, or the place at which any document or record relating to the Participating Political Subdivision's November 5, 2024 Joint Election are to be filed, or the place at which any function is to be carried out, or any nontransferable functions specified under Section 31.096 of the Texas Election Code.
- b. Upon request, the Contracting Election Officer will provide copies of all invoices and other charges received in the process of running said election for the Participating Political Subdivision.
- c. If the Participating Political Subdivision cancels their elections pursuant to Section 2.053 of the Texas Election Code, the Participating Political Subdivision shall pay the Contracting Officer a contract preparation fee of \$75.00 and will not be liable for any further costs incurred by the Contracting Officer.
- d. The Contracting Officer shall file copies of this contract with the County Judge and the County Auditor of Collin County, Texas.

WITNESS BY MY HAND THIS ____ DAY OF _____ 2024.

Bruce Sherbet, Elections Administrator
Collin County, Texas

WITNESS BY MY HAND THIS ____ DAY OF _____ 2024

By: _____
Dr. David Vinson, Superintendent
Wylie Independent School District

Attest: _____
Rhonda Tracy, Assistant to the Superintendent
Wylie Independent School District

Collin County Election Services
November 5, 2024 Joint Election

Wylie ISD

Registered Voters
Percentage

53,568
4.8845384%

Category	Estimated Polling Locations	Estimated Units or Description	Cost Per Unit	Estimated Election Expenses	Estimated Entity Expenses
Early Voting by Mail					
Kits - Mail Ballots		15,000	\$ 1.15	\$ 17,250.00	\$ 842.58
Postage		15,000	\$ 0.88	\$ 13,200.00	\$ 644.76
Paper Ballot Printing Services		0	\$ 0.31	\$ -	\$ -
Paper Ballot Shipping (per box)		0	\$ 30.00	\$ -	\$ -
Ballot Stock - BOD		15,000	\$ 0.12	\$ 1,800.00	\$ 87.92
Category Subtotal				\$ 32,250.00	\$ 1,575.26
General Election Expenses					
Mileage			Per Election	\$ 500.00	\$ 24.42
		12 vans for 6 weeks @ \$650 per week			
Van / Car Rental			Per Election	\$ 46,800.00	\$ 2,285.96
Election Night Receiving Cover			Per Election	\$ 3,167.80	\$ 154.73
Polling Place Rental			Per Election	\$ 20,000.00	\$ 976.91
Notice of Election			Per Election	\$ 9,700.00	\$ 473.80
Security - EV			Per Election	\$ 2,000.00	\$ 97.69
Security - ED including Traffic Control			Per Election	\$ 2,000.00	\$ 97.69
Early Voting Ballot Board			Per Election	\$ 40,000.00	\$ 1,953.82
FICA - Election Workers		\$ 939,533.00	Per Election	\$ 71,874.27	\$ 3,510.73
County Employee/IT Overtime - EV/ED			Per Election	\$ 30,000.00	\$ 1,465.36
Process Pollworker Checks - EV	47	470	\$ 1.50	\$ 705.00	\$ 34.44
Process Pollworker Checks - ED	119	1190	\$ 1.50	\$ 1,785.00	\$ 87.19
Drayage Per Location - ED	119	238	\$ 202.00	\$ 48,076.00	\$ 2,348.29
Drayage Per Location - EV	47	94	\$ 202.00	\$ 18,988.00	\$ 927.48
Category Subtotal				\$ 295,596.07	\$ 14,438.50
Programming					
			25 Days @ \$1975 / day		
Coding Services				\$ 70,000.00	\$ 3,419.18
Balotar Programming			Per Election	\$ 1,250.00	\$ 61.06
Category Subtotal				\$ 71,250.00	\$ 3,480.23
Early Voting by Personal Appearance					
Election Judge OT - EV (with OT)			\$ 15.00	\$ 69,560.00	\$ 3,397.68
Alternate Judge OT - EV (with OT)			\$ 14.00	\$ 65,001.00	\$ 3,175.00
Clerk OT - EV (6 per location, with OT)			\$ 13.00	\$ 474,136.00	\$ 23,159.36
ES&S Support Staff / Field Techs - EV			40 Days	\$ 247,500.00	\$ 12,089.23
Equipment Assembly - EV	47	47	\$ 50.00	\$ 2,350.00	\$ 114.79
Category Subtotal				\$ 858,547.00	\$ 41,936.06
Election Day and Tabulation					
Election Day/Post Election Vendor Support			15 Days	\$ 79,200.00	\$ 3,868.55
Notice of Inspection/Tabulation Test			Per Election	\$ 1,500.00	\$ 73.27
Category Subtotal				\$ 80,700.00	\$ 3,941.82

Wylie ISD

Registered Voters
Percentage53,568
4.8845384%

Category	Estimated Polling Locations	Estimated Units or Description	Cost Per Unit	Estimated Election Expenses	Estimated Entity Expenses
Supply Cost					
Ballots - Card Stock ExpressVote - EV		657,000	\$ 0.14	\$ 88,695.00	\$ 4,332.34
Ballots - Card Stock ExpressVote - ED		73,000	\$ 0.14	\$ 9,855.00	\$ 481.37
Test Ballots		3,000	\$ 0.14	\$ 420.00	\$ 20.52
Kits - ED	47	47	\$ 60.00	\$ 2,820.00	\$ 137.74
Kits - EV	119	119	\$ 32.00	\$ 3,808.00	\$ 186.00
Kits - Provisional EV	47	47	\$ 52.00	\$ 2,444.00	\$ 119.38
Kits - Provisional ED	119	119	\$ 45.00	\$ 5,355.00	\$ 261.57
Polling Place Maps - EV	47	47	\$ 25.00	\$ 1,175.00	\$ 57.39
Polling Place Maps - ED	119	119	\$ 25.00	\$ 2,975.00	\$ 145.32
Signs Metal (5 per location)	166	830	\$ 5.00	\$ 4,150.00	\$ 202.71
Signs Wood	166	166	\$ 2.00	\$ 332.00	\$ 16.22
Ballot Card Stock - Provisional - EV (50 PL)	47	2,350	\$ 0.21	\$ 481.75	\$ 23.53
Ballot Card Stock - Provisional - ED (50 PL)	119	5,950	\$ 0.16	\$ 952.00	\$ 46.50
Ballots - Sample - All Packs	0	0	Per Election	\$ 3,000.00	\$ 146.54
Printer Labels - EV (1 roll per location)	47	188	\$ 6.97	\$ 1,310.36	\$ 64.01
Printer Labels - ED (1 roll per location)	119	238	\$ 6.97	\$ 1,658.86	\$ 81.03
Category Subtotal				\$ 129,431.97	\$ 6,322.15
Equipment					
Cabinet Security - EV	47	65	\$ 200.00	\$ 13,000.00	\$ 634.99
Cabinet Security - ED	119	137	\$ 200.00	\$ 27,400.00	\$ 1,338.36
Computer Cabinet - EV	47	0	\$ 50.00	\$ -	\$ -
DS200 Ballot Counter - EV	47	65	\$ 350.00	\$ 22,750.00	\$ 1,111.23
DS200 Ballot Counter - ED	119	137	\$ 350.00	\$ 47,950.00	\$ 2,342.14
ExpressVote - EV (9 per location)	47	585	\$ 200.00	\$ 117,000.00	\$ 5,714.91
Expres Vote - ED (9 per location)	119	1233	\$ 200.00	\$ 246,600.00	\$ 12,045.27
ExpressTouch - EV	47	65	\$ 200.00	\$ 13,000.00	\$ 634.99
ExpressTouch - ED	119	137	\$ 200.00	\$ 27,400.00	\$ 1,338.36
Category Subtotal				\$ 515,100.00	\$ 25,160.26
Personnel					
Election Judge - ED			\$ 15.00	\$ 35,105.00	\$ 1,714.72
Alternate Election Judge - ED			\$ 14.00	\$ 32,963.00	\$ 1,610.09
Clerk - ED (6 per location)			\$ 13.00	\$ 222,768.00	\$ 10,881.19
Category Subtotal				\$ 290,836.00	\$ 14,206.00
Election Expense				\$ 2,273,711.04	\$ 111,060.29
Cost (minimum)					\$ 111,060.29
10% Administrative Fee					\$ 11,106.03
Total Cost					\$ 122,166.32
90% deposit due Monday, September 30, 2024					\$ 109,949.69

November 5, 2024 Joint General and Special Election - Early Voting Locations, Dates and Hours

(5 de noviembre de 2024 Elección general y especial conjunta - Lugares de Votación Temprana,
Fechas y Horas)

Important Note: Eligible Collin County registered voters (with an effective date of registration on or before November 5, 2024) may vote at any Early Voting location.

(Nota importante: Los votantes registrados elegibles del Condado de Collin (con una fecha efectiva de registro en o antes del 5 de noviembre de 2024 pueden votar en cualquier lugar de votación anticipada.)

Sunday (Domingo)	Monday (Lunes)	Tuesday (Martes)	Wednesday (Miércoles)	Thursday (Jueves)	Friday (Viernes)	Saturday (Sábado)
October 20 No Voting (20 de octubre) (Sin votar)	October 21 Early Voting (21 de octubre) (Votación adelantada) 8 am – 5 pm	October 22 Early Voting (22 de octubre) (Votación adelantada) 8 am – 5 pm	October 23 Early Voting (23 de octubre) (Votación adelantada) 8 am – 5 pm	October 24 Early Voting (24 de octubre) (Votación adelantada) 8 am – 5 pm	October 25 Early Voting (25 de octubre) (Votación adelantada) 8 am – 5 pm	October 26 Early Voting (26 de octubre) (Votación adelantada) 7 am – 7 pm
October 27 Early Voting (27 de octubre) (Votación adelantada) 11 am – 5 pm	October 28 Early Voting (28 de octubre) (Votación adelantada) 7am - 7pm	October 29 Early Voting (29 de octubre) (Votación adelantada) 7am - 7pm	October 30 Early Voting (30 de octubre) (Votación adelantada) 7am - 7pm	October 31 Early Voting (31 de octubre) (Votación adelantada) 7am - 7pm	November 1 Early Voting (1 de noviembre) (Votación adelantada) 7am - 7pm	November 2 No Voting (2 de noviembre) (Sin votar)

Polling Location (Lugar de Votación)	Room Name (Nombre de la habitación)	Address (Dirección)	City (Ciudad)	Zip Code (Código postal)
Collin County Elections (Main Early Voting Location)	Voting Room	2010 Redbud Blvd., Suite 102	McKinney	75069
Allen ISD Service Center	Main Lobby	1451 N. Watters Rd.	Allen	75002
Allen Municipal Courts Facility	Community Room	301 Century Pkwy.	Allen	75013
Anna Municipal Complex	Lobby	120 W. 7th St.	Anna	75409
Blue Ridge Community Center	Main Room	200 W. Tilton St.	Blue Ridge	75424
Carpenter Park Recreation Center	South Lobby	6701 Coit Rd.	Plano	75024
Children's Health Star Center	Activity Room	6993 Stars Ave.	McKinney	75070
Collin College Celina Campus	Classroom CEC110	2505 Kinship Pkwy.	Celina	75009
Collin College Farmersville Campus	Atrium	501 S. Collin Pkwy.	Farmersville	75442
Collin College Frisco Campus	Building J, Room 113	9700 Wade Blvd.	Frisco	75035

Polling Location <i>(Lugar de Votación)</i>	Room Name <i>(Nombre de la habitación)</i>	Address <i>(Dirección)</i>	City <i>(Ciudad)</i>	Zip Code <i>(Código postal)</i>
Collin College Higher Education Center	Atrium	3452 Spur 399	McKinney	75069
Collin College McKinney Campus	Atrium C Square	2200 University Dr.	McKinney	75071
Collin College Plano Campus	Atrium D Square	2800 E. Spring Creek Pkwy.	Plano	75074
Collin College Wylie Campus	Lobby	391 Country Club Rd.	Wylie	75098
Davis Library	Children's Program Room	7501 Independence Pkwy. A	Plano	75025
Frisco Fire Station #05	Training Room	14300 Eldorado Pkwy.	Frisco	75035
Frisco Fire Station #08	Training Room	14700 Rolater Rd.	Frisco	75035
Gay Library	Meeting Room	6861 W. Eldorado Pkwy.	McKinney	75070
Haggard Library	Programs Room	2501 Coit Rd.	Plano	75075
Harrington Library	Thelma Rice Sproles Program Room	1501 18th St.	Plano	75074
Josephine City Hall	Council Chambers	201 Main St.	Josephine	75173
Lavon City Hall	Gymnasium	120 School Rd.	Lavon	75166
Liberty Recreation Center	NA	2601 Glencliff Dr.	Plano	75075
Lovejoy ISD Administration Building	Portable #1 Training Room	259 Country Club Rd.	Allen	75002
Lucas Community Center	Community Room	665 Country Club Rd.	Lucas	75002
McKinney Fire Station #05	Community Room	6600 Virginia Pkwy.	McKinney	75071
McKinney Fire Station #07	Community Room	861 Independence Pkwy.	McKinney	75072
McKinney Fire Station #09	Community Room	4900 Summit View Dr.	McKinney	75071
McKinney Fire Station #10	Community Room	1150 Olympic Crossing	McKinney	75071
Melissa Public Safety Building	Court Room	2402 McKinney Ave.	Melissa	75454
Methodist Medical Center Richardson	Conference Room A	2831 E. President George Bush Hwy.	Richardson	75082
Michael J. Felix Community Center	Rooms A and B	3815-E Sachse Rd.	Sachse	75048
Murphy Activity Center	The Great Hall	201 N. Murphy Rd.	Murphy	75094
Old Settler's Recreation Center	North Multi-Purpose Room	1201 E. Louisiana St.	McKinney	75069

Polling Location <i>(Lugar de Votación)</i>	Room Name <i>(Nombre de la habitación)</i>	Address <i>(Dirección)</i>	City <i>(Ciudad)</i>	Zip Code <i>(Código postal)</i>
Parker City Hall	Council Chambers	5700 E. Parker Rd.	Parker	75002
Parr Library	Programs Room	6200 Windhaven Pkwy.	Plano	75093
Princeton Municipal Center	615 Training Room	2000 E. Princeton Dr.	Princeton	75407
Prosper Town Hall	Community Room	200 S. Main St.	Prosper	75078
Renner-Frankford Branch Library	Programs Room	6400 Frankford Rd.	Dallas	75252
Roy & Helen Hall Memorial Library	Dulaney Room	101 E. Hunt St.	McKinney	75069
Royse City ISD Mike McKinney Maintenance Facility	Training Room	1420 FM 1777	Royse City	75189
Shiloh Missionary Baptist Church	Youth Church	920 E. 14th St.	Plano	75074
St. Paul Town Hall	Council Chambers	2505 Butcher's Block	St. Paul	75098
The Grove at Frisco Commons	Game Room C	8300 McKinney Rd.	Frisco	75034
Vale Frisco Apartments	The Play Room	12050 Research Rd.	Frisco	75033
Wylie Community Park Center	Meeting Room East	800 Thomas St. #100	Wylie	75098

***Polling locations are subject to change. For the most current list of locations, please visit the Elections webpage at www.collincountytexas.gov/elections.**

*(*Los lugares de votación están sujetos a cambios. Para obtener la lista más actualizada de ubicaciones, visite la página web de Elecciones en www.collincountytexas.gov/elections.)*

Applications for ballot by mail may be mailed and must be received no later than the close of business on October 25, 2024, to:

(Las solicitudes de boleta por correo pueden enviarse por correo y deben recibirse a más tardar el 25 de octubre de 2024 para:)

Bruce Sherbet, Early Voting Clerk

2010 Redbud Blvd. Suite 102

McKinney, Texas 75069

972-547-1900

www.collincountytx.gov

Applications for ballot by mail may also be faxed or emailed and must be received no later than the close of business on October 25, 2024. For an application for ballot by mail submitted by telephonic facsimile machine or electronic transmission to be effective, the hard copy of the application must also be submitted by mail and be received by the early voting clerk not later than the fourth business day after the transmission by telephonic facsimile machine or electronic transmission is received. (Texas Election Code 84.007)

(Las solicitudes de boleta por correo también pueden enviarse por fax o correo electrónico y deben recibirse antes del cierre de operaciones el 25 de octubre de 2024. Para que una solicitud de boleta por correo enviada por máquina de fax o transmisión electrónica sea efectiva, la copia impresa de la solicitud también debe presentarse por correo y ser recibida por el secretario de votación anticipada a más tardar el cuarto día hábil posterior a la recepción de la transmisión por fax o máquina electrónica de fax. (Código Electoral de Texas 84.007).)

Fax (Fax) – 972-547-1996

Email (Correo electrónico) – absenteemailballoting@collincountytx.gov

Election Day Vote Centers for the November 5, 2024 Joint General and Special Election – 7 am - 7 pm*

(Centros de votación del día de las elecciones para las Elección de general y especial conjunta del 5 de noviembre de 2024 – 7 am – 7pm*)

Important Note: Eligible Collin County registered voters (with an effective date of registration on or before November 5, 2024) may vote at any Election Day location.

(Nota importante: Los votantes registrados elegibles del Condado de Collin (con una fecha efectiva de registro en o antes del 5 de noviembre de 2024 puede votar en cualquier lugar el día de las elecciones.)

Polling Location (Lugar de Votación)	Room Name (Nombre de la habitación)	Address (Dirección)	City (Ciudad)	Zip Code (Código postal)
Aldridge Elementary School	Gym	720 Pleasant Valley Ln.	Richardson	75080
Allen ISD Service Center	Main Lobby	1451 N. Watters Rd.	Allen	75002
Allen Municipal Courts Facility	Community Room	301 Century Pkwy.	Allen	75013
Anna ISD Administration Building	Board Room	201 E. 7th Street	Anna	75409
Anna Municipal Complex	Lobby	120 W. 7th St.	Anna	75409
Armstrong Middle School	Small Gym	3805 Timberline Dr.	Plano	75074
Barksdale Elementary School	Gymnasium	2424 Midway Rd.	Plano	75093
Benton Staley Middle School	Auxiliary Gym	6927 Stadium Dr.	Frisco	75033
Bethany Elementary School	Gymnasium	2418 Micarta Dr.	Plano	75025
Blue Ridge Community Center	Main Room	200 W. Tilton St.	Blue Ridge	75424
Bowman Middle School	Cafeteria Foyer in Corridor H	2501 Jupiter Rd.	Plano	75074
Carpenter Middle School	Small Gym	3905 Rainier Rd.	Plano	75023
Carpenter Park Recreation Center	South Lobby	6701 Coit Rd.	Plano	75024
Centennial High School	Gymnasium	6901 Coit Road	Frisco	75035
Chandler Elementary School	Gymnasium	1000 Water Oak Drive	Allen	75002
Children's Health StarCenter	Activity Room	6993 Star Ave.	McKinney	75070
Christ the Servant Lutheran Church	Fellowship Hall	821 S. Greenville Ave.	Allen	75002
Clark High School	Conference Room 100W	523 Spring Creek Pkwy.	Plano	75023
Collin College Celina Campus	Classroom CEC110	2505 Kinship Pkwy.	Celina	75009
Collin College Farmersville Campus	Atrium	501 S. Collin Pkwy.	Farmersville	75442

Polling Location <i>(Lugar de Votación)</i>	Room Name <i>(Nombre de la habitación)</i>	Address <i>(Dirección)</i>	City <i>(Ciudad)</i>	Zip Code <i>(Código postal)</i>
Collin College Frisco Campus	Building J, Room 113	9700 Wade Blvd.	Frisco	75035
Collin College Higher Education Center	Atrium	3452 Spur 399	McKinney	75069
Collin College McKinney Campus	Atrium C Square	2200 University Dr.	McKinney	75071
Collin College Plano Campus	Atrium D Square	2800 E. Spring Creek Pkwy.	Plano	75074
Collin College Wylie Campus	Lobby	391 Country Club Rd.	Wylie	75098
Collin County Elections Office	Voting Room	2010 Redbud Blvd., Suite 102	McKinney	75069
Comerica Center	Lobby	2601 Avenue of the Stars	Frisco	75034
Curtis Middle School	Gymnasium	1530 Rivercrest Blvd.	Frisco	75002
Daffron Elementary School	Gymnasium	3900 Preston Meadow Dr.	Plano	75093
Davis Library	Children's Program Room	7501 Independence Pkwy. A	Plano	75025
Dowell Middle School	Library (D100)	301 S. Ridge Rd.	McKinney	75072
East Plano Islamic Center	Multipurpose Room	4700 14th St.	Plano	75074
Ereckson Middle School	Gymnasium	450 Tatum Drive	Allen	75013
Evans Middle School	Gymnasium	1225 Walnut Springs Dr.	Allen	75013
Ford Middle School	Gymnasium	630 Park Place Dr.	Allen	75002
Fowler Middle School	Gymnasium	3801 McDermott Rd.	Plano	75025
Frankford Middle School	Gymnasium	7706 Osage Plaza Pkwy.	Dallas	75252
Frisco Fire Station #05	Training Room	14300 Eldorado Pkwy.	Frisco	75035
Frisco Fire Station #08	Training Room	14700 Rolater Rd.	Frisco	75035
Gateway Church Prosper Campus	Lobby	4331 E. Prosper Trl.	Prosper	75078
Gay Library	Meeting Room	6861 W. Eldorado Pkwy.	McKinney	75070
Haggar Elementary School	Gym	17820 Campbell Rd.	Dallas	75252
Haggard Library	Programs Room	2501 Coit Rd.	Plano	75075
Harrington Library	Thelma Rice Sproles Program Room	1501 18th St.	Plano	75074
Haun Elementary School	Gymnasium	4500 Quincy Ln.	Plano	75024

Polling Location <i>(Lugar de Votación)</i>	Room Name <i>(Nombre de la habitación)</i>	Address <i>(Dirección)</i>	City <i>(Ciudad)</i>	Zip Code <i>(Código postal)</i>
Hendrick Middle School	Gymnasium	7400 Red River Dr.	Plano	75025
Hickey Elementary School	Gymnasium	4100 Coldwater Creek	Plano	75074
Hightower Elementary School	Gymnasium	2601 Decator Dr.	Plano	75093
Hunt Elementary School	Gymnasium	415 Oriole Dr.	Murphy	75094
Hunt Middle School	Auxiliary Gym	4900 Legendary Dr.	Frisco	75034
Independence High School	Gymnasium	10555 Independence Pkwy.	Frisco	75035
Islamic Association of Collin County	Multipurpose Room	6401 Independence Pkwy.	Plano	75023
Islamic Center of Frisco	Multipurpose Room	11137 Frisco St.	Frisco	75033
Josephine City Hall	Council Chambers	201 Main St.	Josephine	75173
Lavon City Hall	Gymnasium	120 School Rd.	Lavon	75166
Liberty High School	Gymnasium	15250 Rolater Rd.	Frisco	75035
Liberty Recreation Center	NA	2601 Glencliff Dr.	Plano	75075
Lovejoy ISD Administration Building	Portable #1 Training Room	259 Country Club Rd.	Allen	75002
Lucas Community Center	Community Room	665 Country Club Rd.	Lucas	75002
McCall Elementary School	Gymnasium	6601 Cloverhaven Way	Plano	75074
McKinney Boyd High School	Library A100	600 Lake Forest Dr.	McKinney	75071
McKinney Fire Station #05	Community Room	6600 Virginia Pkwy.	McKinney	75071
McKinney Fire Station #07	Community Room	861 Independence Pkwy.	McKinney	75072
McKinney Fire Station #09	Community Room	4900 Summit View Dr.	McKinney	75071
McKinney Fire Station #10	Community Room	1150 Olympic Crossing	McKinney	75071
McKinney High School	PAC Lobby	1400 E. Wilson Creek Pkwy.	McKinney	75069
McKinney North High School	Auditorium Lobby	2550 Wilmeth Rd.	McKinney	75071
McMillen High School	Gymnasium	750 N. Murphy Rd.	Murphy	75094
Melissa Public Safety Building	Court Room	2402 McKinney Ave.	Melissa	75454
Melissa United Methodist Church	Worship Center	3851 McKinney St.	Melissa	75454

Polling Location <i>(Lugar de Votación)</i>	Room Name <i>(Nombre de la habitación)</i>	Address <i>(Dirección)</i>	City <i>(Ciudad)</i>	Zip Code <i>(Código postal)</i>
Methodist Medical Center Richardson	Conference Room A	2831 E. President George Bush Hwy.	Richardson	75082
Michael J. Felix Community Center	Rooms A and B	3815-E Sachse Rd.	Sachse	75048
Miller Elementary School	Gymnasium	5651 Coventry Dr.	Richardson	75082
Milligan Water Supply	Meeting Room	1400 S. Bridgefarmer Rd.	McKinney	75069
Murphy Activity Center	The Great Hall	201 N. Murphy Rd.	Murphy	75094
Nelson Middle School	Gymnasium	10100 Independence Pkwy.	Frisco	75035
Old Settler's Recreation Center	North Multi-Purpose Room	1201 E. Louisiana St.	McKinney	75069
Parker City Hall	Council Chambers	5700 E. Parker Rd.	Parker	75002
Parr Library	Programs Room	6200 Windhaven Pkwy.	Plano	75093
Plano Senior High	Gymnasium	2200 Independence Pkwy.	Plano	75075
Plano West Senior High	Gymnasium	5601 W. Parker Rd.	Plano	75093
Preston Elementary School	Gymnasium	2455 Hilliard Dr.	Allen	75013
Princeton Municipal Center	615 Training Room	2000 E. Princeton Dr.	Princeton	75407
Prosper ISD Community Room	Foyer	250 W. First St.	Prosper	75078
Prosper Town Hall	Community Room	200 S. Main St.	Prosper	75078
Rasor Elementary School	Gymnasium	945 Hedgcox Rd.	Plano	75025
Renner Middle School	Gymnasium	5701 W. Parker Rd.	Plano	75093
Renner-Frankford Branch Library	Programs Room	6400 Frankford Rd.	Dallas	75252
Rice Middle School	Gymnasium	8500 Gifford Dr.	Plano	75025
Roach Middle School	Gymnasium	12499 Independence Pkwy.	Frisco	75035
Robinson Middle School	Gymnasium	6701 Preston Meadow Dr.	Plano	75024
Roy & Helen Hall Memorial Library	Dulaney Room	101 E. Hunt St.	McKinney	75069
Royse City ISD Mike McKinney Maintenance Facility	Training Room	1420 FM 1777	Royse City	75189
Sam Carter Service Center	Lobby	12025 Rolater Rd.	Frisco	75035
Sam Johnson Recreation Center	Gymnasium	401 W. 16th St.	Plano	75075

Polling Location <i>(Lugar de Votación)</i>	Room Name <i>(Nombre de la habitación)</i>	Address <i>(Dirección)</i>	City <i>(Ciudad)</i>	Zip Code <i>(Código postal)</i>
Scoggins Middle School	Gymnasium	7070 Stacy Rd.	McKinney	75070
Seis Lagos Community Services Association	Main Room	222 Seis Lagos Trl.	Wylie	75098
Shepton High School	Gym	5505 Plano Pkwy.	Plano	75093
Shiloh Missionary Baptist Church	Youth Church	920 E. 14th St.	Plano	75074
Sigler Elementary School	Gymnasium	1400 Janwood Dr.	Plano	75075
Slaughter Elementary School	Gymnasium	2706 Wolford Ave.	McKinney	75071
Southfork Mobile Home Park	Event Room	216 Southfork Blvd.	Wylie	75098
St. Paul Town Hall	Council Chambers	2505 Butcher's Block	St. Paul	75098
Stinson Elementary School	Gymnasium	4201 Greenfield Dr.	Richardson	75082
Stonebridge United Methodist Church	Fellowship Hall	1800 S. Stonebridge Dr.	McKinney	75072
The Grove at Frisco Commons	Game Room C	8300 McKinney Rd.	Frisco	75034
Tom Muehlenbeck Recreation Center	Meeting Room A	5801 W. Parker Rd.	Plano	75093
UTD Callier Clinical Research Center	Lobby	811 Synergy Park Blvd.	Richardson	75080
Vale Frisco Apartments	The Play Room	12050 Research Rd.	Frisco	75033
Valley Creek Elementary	Gymnasium	2800 Valley Creek Trl.	McKinney	75070
Vandeventer Middle School	Gymnasium	6075 Independence Pkwy.	Frisco	75035
Verona Baptist Church	Fellowship Hall	7204 FM 1377	Blue Ridge	75424
Weston Community Center	Main Room	117 Main St.	Weston	75097
Woodcreek Church	Atrium - North Entrance	3400 E. Renner Rd.	Richardson	75082
Wyatt Elementary School	Gymnasium	8900 Coit Rd.	Plano	75025
Wylie Community Park Center	Meeting Room East	800 Thomas St. #100	Wylie	75098
Your Community Church - Branch	Fellowship Hall	7011 FM 546	Princeton	75407

***Polling locations are subject to change. For the most current list of locations, please visit the Elections webpage at www.collincountytx.gov/elections.**

*(*Los lugares de votación están sujetos a cambios. Para obtener la lista más actualizada de ubicaciones, visite la página web de Elecciones en www.collincountytx.gov/elections.)*

Applications for ballot by mail may be mailed and must be received no later than the close of business on October 25, 2024, to:

(Las solicitudes de boleta por correo pueden enviarse por correo y deben recibirse a más tardar el 4 de octubre de 2024 para:)

Bruce Sherbet, Early Voting Clerk

2010 Redbud Blvd. Suite 102

McKinney, Texas 75069

972-547-1900

www.collincountytx.gov

Applications for ballot by mail may also be faxed or emailed and must be received no later than the close of business on October 25, 2024. For an application for ballot by mail submitted by telephonic facsimile machine or electronic transmission to be effective, the hard copy of the application must also be submitted by mail and be received by the early voting clerk not later than the fourth business day after the transmission by telephonic facsimile machine or electronic transmission is received. (Texas Election Code 84.007)

(Las solicitudes de boleta por correo también pueden enviarse por fax o correo electrónico y deben recibirse antes del cierre de operaciones el 25 de octubre de 2024. Para que una solicitud de boleta por correo enviada por máquina de fax o transmisión electrónica sea efectiva, la copia impresa de la solicitud también debe presentarse por correo y ser recibida por el secretario de votación anticipada a más tardar el cuarto día hábil posterior a la recepción de la transmisión por fax o máquina electrónica de fax. (Código Electoral de Texas 84.007).)

Fax (Fax) – 972-547-1996

Email (Correo electrónico) – absenteemailballoting@collincountytx.gov

Collin County Joint General and Special Election – November 5, 2024

Listed below are important dates to mark on your calendar for the Tuesday, November 5, 2024 uniform election date.

Contracts – Contracts will be generated and delivered to all jurisdictions starting than **Monday, July 15, 2024**.

Order of General Election – Deadline for political subdivisions to order a general election – **Monday, August 19, 2024**. Please send your Order of Election to kbreaux@co.collin.tx.us no later than **Friday, August 23, 2024**.

Order of Special Election to Fill a Vacancy – Deadline to order a special election to fill a vacancy – **Monday, August 19, 2024**.

Executed Contracts – Executed contracts should be returned by **Friday, September 6, 2024**.

Candidate Filing Deadline for a Regular Election – (Note: dates are different for a “to fill a vacancy” election, depending on when the notice to file was posted. See [Election Advisory No. 2024-17 – November 5, 2024 and December 14, 2024 Election Law Calendar](#).

- Candidate filing deadline for Regular Election – **Monday, August 19, 2024 at 5 p.m.**
- Write-In Candidates filing deadline for General Election **Friday, August 23, 2024 at 5 p.m.** (Sec. 144.006, 146.054 (b) (2)).
- Candidate Withdrawal - Last day for a candidate or write-in candidate to withdraw name from the ballot – **Monday, August 26, 2024 at 5 p.m.**

Election Cancellation – The recommended first day to cancel your election is **Monday, August 26, 2024**. If your election can be canceled, please email a copy of your Certification of Unopposed Candidates to Kaleb (kbreaux@co.collin.tx.us) as soon as possible. **NOTE: NEW LAW:** SB 1 (2021, 2nd C.S) amended Sections 2.053 and 2.056 of the Texas Election Code to make this cancellation process mandatory, rather than discretionary. For additional information, consult the outline on [Cancellation of Election for Local Political Subdivisions](#).

Ballot – Email ballot materials to Kaleb at kbreaux@co.collin.tx.us.

- Recommended deadline for Drawing for Place on Ballot – **Monday, August 26, 2024**. Sec. 52.094 (Note: The ballot drawing notice must be posted 72 hours prior to the drawing).
- **Deadline to receive final ballot wording – Monday, August 26, 2024.**
 - Please provide all office titles, candidate names (in order of drawing), and, if applicable, all propositions as they are to appear on the ballot. All ballot wording must be provided in both English and Spanish. Ballot wording can be delivered as early as available, **but not later than 5 p.m. on the Monday, August 26, 2024**.
 - The Election Code does not provide direction on how to list multiple write-in candidates for the same office on the List of Declared Write-in Candidates. If there are two or more declared write-in candidates in any one race, the Secretary of State recommends that you list them in alphabetical order or conduct a ballot drawing pursuant to Section 52.04(a) and (c) of the Code.

Notes on Ballot Layout: Please see [Chapter 52. BALLOT FORM, CONTENT, AND PREPARATION, Subchapter A. PREPARING THE BALLOT](#) for ballot layout and wording regulations.

Ballot Proofing - Please respond with revisions or an approval signature **within 24 hours** of receiving your ballot proof.

- **Ballot Proofing Note:** If you fail to approve the ballot proof within 24 hours of receiving the proof the Elections Office will presume that the ballot proof has been approved. Any costs incurred by making any changes to the ballot (designing, printing, programming, etc.) from this point forward will be the responsibility of the jurisdiction.

Polling Locations – Our deadline to finalize polling locations is **Friday, September 13, 2024**. Delivery schedules will be supplied once the locations have been confirmed.

Deposits – The 90% deposit for election services is due by **Monday, September 30, 2024**. Please use the deposit amount shown on your Estimated Cost of Election Services. The deposit should be made payable to the “**Collin County Treasury**” with a note “**For election services**” included with the check documentation and delivered to:

Collin County Treasury
2300 Bloomdale Rd., #3138
McKinney, Texas 75071

Notice of Bond Elections – Entities holding bond elections must provide additional notice per Section 4.003 (f) added by SB637. A debt obligation order under Section 3.009 must be posted: 1. (Elections Department will post) On Election Day and during Early Voting by personal appearance, in a prominent location at each polling location. 2. (Entity will handle) Not later than the 21st day before Election Day, in 3 public places. 3. (Entity and County will post) During the 21 days before Election Day, on the entities website. See full notation for Bond Notices and the required information for the Order/Notice of Bond Election in the [SOS Election Law Calendar](#). Elections Department will place the bond notice materials you provide in each EV and ED polling location. Materials to be posted in the polling locations is needed by **Tuesday, October 8, 2024**. (*Equipment delivery will begin on Wednesday, October 16, 2024.*)

Notice of Election – Section 4.002. AUTHORITY RESPONSIBLE FOR GIVING NOTICE: Except as otherwise provided by law, the following authority shall give notice of an election: (1) the county judge of each county wholly or partly in the territory covered by the election, for an election ordered by the governor; (2) *the presiding officer of the governing body of a political subdivision, for an election ordered by the presiding officer or the governing body*; and (3) the authority ordering the election, for an election ordered by any other authority. The last day of period during which notice of election must be published is **Tuesday, October 15, 2024**. (NOTE: If your jurisdiction happens to be a part of more than one county, the Notice of Election must be published in each County. Collin County Elections will post one Notice of Election in the Dallas Morning News. The notice will include every political jurisdiction included in the joint election.)

FPCA Ballot 45th Day Deadline – **Saturday, September 21, 2024**

Public Logic & Accuracy (L&A) and Tabulation Equipment Test – **Friday, October 11, 2024 (anticipated)**

Early Voting Dates and Times

Monday, October 21, 2024 – Friday, October 25, 2024	8 a.m. – 5 p.m.
Saturday, October 26, 2024	7 a.m. – 7 p.m.
Sunday, October 27, 2024	11 a.m. – 5 p.m.
Monday, October 28, 2024 – Friday, November 1, 2024	7 a.m. – 7 p.m.

Website Information – Beginning **Tuesday, October 22, 2024**, the daily Early Voting Rosters will be posted to the Collin County Election Information page no later than 10 a.m., to reflect the previous day’s voters. The rosters will show names of voters who have voted in person or whose voted mail ballot has been returned to the Elections Department. (Section 87.121)

Ballot Style Reports – A “Jurisdiction Turnout” report indicating how many voters have voted within your jurisdiction will be distributed daily to the jurisdiction contact email on file, beginning **Tuesday, October 22, 2024**.

Election Reporting and Special Reports

- Unofficial Early Voting results will be posted to the Collin County Election website at 7 p.m. on Election Night and Election Day results will be posted beginning at 8:30 p.m. and continue in 30 minute increments until complete. In addition we will email the results to the jurisdiction contact email on file.
- After the Election Night results are at 100%, no further election results will be posted on the Election website until all provisional and overseas ballots have been counted.
- A list of voters who voted on Election Day will be posted on the Collin County Election website the day after the election by 10 a.m.

Election Canvass

- First possible day to canvass the election (Sec. 67.003) – **Friday, November 8, 2024.**
 - **Wednesday, November 6, 2024 at 5 p.m.** - Deadline to receive “late domestic ballots” mailed within the United States from non-military voters and from any military voters who submitted an Application for Ballot By Mail (“ABBM”) (not a Federal Postcard Application – “FPCA”), if the carrier envelope was placed for delivery by mail or common or contract carrier AND bears a cancellation mark of a Postal Service or a receipt mark of a common or contract carrier or a courier indicating a time not later than 7 p.m. at the location of the election on Election Day.
 - **Friday, November 8, 2024** - The first possible day to conduct official local canvass of returns by governing authority of the political subdivision. However, the canvass may not be conducted until the ballot board has verified and counted all provisional ballots, if a provisional ballot has been cast in the election, AND counted all timely received mailed domestic ballots cast from addresses within the United States, and all timely received mailed ballots cast from outside the United States. Notice of canvass must be posted at least 72 hours continuously before the canvass is conducted.
 - **Tuesday, November 12, 2024** - The last day to receive ballots from non-military and any military voters casting ballots from outside of the United States, who submitted an ABBM, (not an FPCA) AND who placed their ballots in delivery by 7:00 p.m. on election day as evidenced by a postal service cancellation mark or a receipt mark of a common or contract carrier or a courier (Secs. 86.007; 101.057; 101.001).
 - **Tuesday, November 12, 2024** - Last day that a voter can cure their ID related Provisional ballot or mail ballot defect at our office (Sec. 65.054(b), 65.0541(a))
 - **Monday, November 18, 2024** - Last day that the Early Voting Ballot Board may convene to qualify/county mail ballots cast (Sec. 87.125(a)) or Provisional ballots cast (Sec. 65.051(a), 1.006). New Law: SB1703 allows the EV Ballot Board until the 9th day after the election to qualify and count any provisional or overseas ballots.
- Last day to canvass the election (Sec. 67.003) – **Tuesday, November 19, 2024.**

Voter Registration

- Last day to register to vote – **Monday, October 7, 2024.**
- A list of eligible registered voters will be delivered to each entity on **Friday, October 18, 2024** (allowing all registration activity to be processed.)

Voter Registration Applications should be mailed to Registrar of Voters, 2010 Redbud Blvd., Suite 102, McKinney, TX 75069, or faxed to 972-547-1995, or emailed to voterregistration@collincountytx.gov. (If faxed or emailed, the original application must be mailed and received within 4 business days.)

Ballot by Mail

- Last day to receive an application for ballot by mail (received, not postmarked) is close of business on **Friday, October 25, 2024.**

Ballot by Mail Applications should be mailed to Bruce Sherbet, Early Voting Clerk, 2010 Redbud Blvd., Suite 102, McKinney, TX 75069, or faxed to 972-547-1996 or emailed to absenteemailballoting@collincountytx.gov. (If faxed or emailed, the original application must be mailed and received within 4 business days.)

Joint Runoff Election – December 14, 2024 (if applicable)

Ballot Proofing – Anticipated ballot proofing for the runoff election will be within a week of the canvass.

Polling Locations – Will be based on jurisdictions' offices/races in the Runoff.

Early Voting Dates and Times

Monday, December 2, 2024 – Saturday, December 7, 2024	8 a.m. – 5 p.m.
Monday, December 9, 2024 – Tuesday, December 10, 2024	7 a.m. – 7 p.m.

Voter Registration

- Last day to register to vote – **Thursday, November 14, 2024**
- A list of eligible registered voters will be delivered to each entity on **Friday, November 22, 2024** (allowing all registration activity to be processed.)

Voter Registration Applications should be mailed to Registrar of Voters, 2010 Redbud Blvd., Suite 102, McKinney, TX 75069, or faxed to 972-547-1995, or emailed to voterregistration@collincountytx.gov. (If faxed or emailed, the original application must be mailed and received within 4 business days.)

Ballot by Mail

- Last day to receive (not postmarked) close of business on **Tuesday, December 3, 2024**.

Ballot by Mail Applications should be mailed to Bruce Sherbet, Early Voting Clerk, 2010 Redbud Blvd., Suite 102, McKinney, TX 75069, or faxed to 972-547-1996 or emailed to absenteemailballoting@collincountytx.gov. (If faxed or emailed, the original application must be mailed and received within 4 business days.)

Public Logic and accuracy & Tabulation Equipment Test – Friday, November 22, 2024 (anticipated)

Website Information – Early Voting rosters will be posted to the Collin County Election Information page no later than 10 a.m. daily to reflect the previous day's voters. The rosters will show names of voters who have voted in person or if a mail ballot has been received back into our office. (Section 87.121)

Ballot Style Reports – A "Jurisdiction Turnout" report indicating how many voters have voted within your jurisdiction will be distributed daily to the jurisdiction contact email on file.

Election Reporting and Special Reports

- Unofficial early voting results will be posted to the Collin County Election website at 7 p.m. on Election Night and Election Day results will be posted beginning at 8:30 p.m. and continue in 30 minute increments until complete. In addition we will email the results to the jurisdiction contact email on file.
- After the Election Night results are at 100%, no further election results will be posted on the Collin County Election website until all provisional and overseas ballots have been counted.
- A list of voters who voted on Election Day will be posted on the Elections website the day after the election by 10 a.m.

Election Canvass

- First possible day to canvass the election if your entity has NO Provisional Ballots and NO Overseas ballots that have not been received to be counted. (Canvass notice must be posted 72 hours before the canvass is conducted.) – **Tuesday, December 17, 2024**
- Last day that a voter can cure their ID related Provisional ballot or mail ballot defect at our office (Sec. 65.054(b), 65.0541(a)) – **Friday, December 20, 2024**
- Last day that the Early Voting Ballot Board may convene to qualify/county mail ballots cast (Sec. 87.125(a)) or Provisional ballots cast (Sec. 65.051(a), 1.006). **Monday, December 23, 2024.**
- Last day to canvass the election (Sec. 67.003) – **Thursday, December 26, 2024.**

Wylie ISD Innovative Courses 2024-25

In accordance with TEA regulations involving innovative courses, a school district may offer any state-approved innovative course for state elective credit. The following list of innovative courses are proposed for use in Wylie ISD during the 2024-25 school year. All of these courses were approved for use by the Texas Education Agency on August 14, 2023. These courses expand student offerings and complete pathways for high school students.

Career and Technical Education Courses

Advanced Floral Design
Advanced Video Game Programming
Civil Engineering and Architecture (PLTW)
General Employability Skills
Introduction to Engineering Design (PLTW)
Marketing
Principles of Exercise Science and Wellness
Sports and Entertainment Marketing II
Video Game Programming

Other Electives

Community Transportation
Making Connections I-IV
Methodology for Academic and Personal Success (MAPS)
Path College Career I-IV
Peer Assistance and Leadership I and II
Peer Assistance for Students with Disabilities I-II
Sports Medicine I-III
Student to Industry Connection

WYLIE INDEPENDENT SCHOOL DISTRICT

WYLIE, TEXAS

BID NAME

Request For Proposal –2025-J06-100

Recommendation:

(Superintendent)

Proposals were received from eight (8) offerors for RFP 2025-J06-100 Fine Arts Contracted Services.

Andrew Hayes

Blake Minor Design

Darla Meek

Evelio C Villarreal

Gabriel Rodriguez

Ross Patterson

Unit Sets Unlimited (Unit Sets LLC)

Victor Cruz

It is the recommendation that seven (7) be awarded:

Andrew Hayes

Blake Minor Design

Darla Meek

Evelio C Villarreal

Gabriel Rodriguez

Ross Patterson

Victor Cruz

The term of this contract will be for **two (2)** school years, beginning August 20, 2024, through July 31, 2026 with an additional two (2), one (1) -year automatic renewals.

AGENDA:

August 19, 2024

WYLIE INDEPENDENT SCHOOL DISTRICT

WYLIE, TEXAS

Instructional Supplies, Services, Subscriptions and Software

Request For Proposal –2025-J06-103

Recommendation:

(Superintendent)

Proposals were received from five (5) offerors for RFP 2025-J06-103 Instructional Supplies, Services, Subscriptions and Software.

Ajax Group LLC

Amplio Learning Technologies (US)

Box Out Designs L.L.C. (Box Out Sports)

Kiddom

ShoeboxTasks (Centering On Children)

It is the recommendation that all five be awarded:

The term of this contract shall be one (1) school year (2024-2025) with three (3) optional automatic renewals on August 1st of each eligible year.

AGENDA:

August 19, 2024

WYLIE INDEPENDENT SCHOOL DISTRICT

WYLIE, TEXAS

Student Nutrition Large Kitchen Equipment Replacement

Request For Proposal –2025-J07-104

Recommendation:

(Superintendent)

Proposals were received from eight (8) offerors for RFP 2025-J07-104

Gradys

Mission Restaurant Supply

Nouveau Construction and Techn

Oswalt Restaurant Supply

Pasco Brokerage, Inc.

Sam Tell & Son Inc

Supreme Fixture Co. INC

Ts EQUIP-IT

It is the recommendation that one (1) be awarded:

Pasco Brokerage, Inc

The terms of this agreement would be one year, August 20, 2024, through August 19, 2025, pricing shall remain firm during this time.

AGENDA:

August 19, 2024

WYLIE INDEPENDENT SCHOOL DISTRICT

WYLIE, TEXAS

Fine Arts Contracted Services

Request For Proposal –2024-M03-113

Recommendation:

(Superintendent)

Proposals were received from thirty- four (34) offerors for RFP 2024-M03-113 Fine Arts Contracted Services.

Alexander Music Consultant (Alicia Alexander)
Andrew Toth
Ashley Rollins
Cindy Johnston
CT Voice Studio (Candace Tillman)
Cynthia Paxton
Daniel Morrison
Diane Camp
DJB Music Services, LLC (David Jay Brandon)
Fred J Allen (self) (Fred Allen)
James Wilson
Jason Alexander Ciesla
Kris Galbreath Designs
Lindy Perez
Lisa Hale
Lynne Jackson
Mara Adams
Martha Ball
Missey Head Consulting (Jayne Melissa Head)
Plank Road Publishing, Inc.
Quincey Jarmon
Rachel Dodson
Robert Straka
Rose Costumes
Sandy Shelley (Sandra Shelley)
SASI - The Leadership People, LLC
Shannon Berkstresser
Southwest Emblem Company
Steve Luthye
Teresa Engelmann Piano
Terry Berrier (Teresa S Berrier)
The Alternative Comedy Theater, LLC
Yata for Luda
Zucha Piano

It is the recommendation that all be awarded:

WYLIE INDEPENDENT SCHOOL DISTRICT

WYLIE, TEXAS

The term of this contract will be for **one (1)** school year, beginning August 20, 2024 through July 31, 2025 with an additional two (2), one (1) -year automatic renewals on August 1 of each eligible year.

AGENDA:

August 19, 2024

WYLIE INDEPENDENT SCHOOL DISTRICT

WYLIE, TEXAS

Student Nutrition: Cafeteria Furniture

Request for Closed Sealed Proposal –CSP 2024-M05-119

Recommendation:

(Superintendent)

Qualifications or Proposals were received from fifteen (15) offerors for CSP 2024-M05-119.

BIOFIT ENGINEERED PRODUCTS

Blue Box LLC

Business Interiors

Hertz Furniture Systems, LLC

Indeco Sales Inc.

Learning Environments LLC

Liberty Office Products

Lone Star Furnishings

MeTEOR Education

Officewise Furniture and Supply

Oswalt Restaurant Supply

Palmer Hamilton

PLANO OFFICE SUPPLY CO

Quality Specialty Products

School Specialty LLC

It is the recommendation that three (3) be awarded:

Indeco Sales Inc

Lone Star Furnishings

MeTEOR Education

Contracts shall be effective: August 20, 2024-August 19, 2025

AGENDA:

June 17, 2024

New and Unfinished Action Items

Subject: Adoption of Ordinance Setting Tax Rate for 2024-2025 School Year

The board of trustees must adopt a tax rate before the later of September 30 or the 60th day after the date the certified appraisal roll is received, the board shall adopt a tax rate for the current tax year that reflects the two components:

Component	2023-24 Tax Rate	2024-25 Tax Rate
Maintenance and Operations (M&O)	\$ 0.7575	\$ 0.7552
Interest and Sinking (I&S)/Debt Service Rate	0.4550	0.4550
Total Tax Rate	\$ 1.2125	\$ 1.2102

We propose the 2024-25 rates be adopted by the two rates above, \$0.7552 for Maintenance and Operations that supports the General Fund and \$0.455 for Interest and Sinking Fund that supports the Debt Service Fund. The No-New-Revenue Tax Rate exceeds the proposed tax rate by \$0.090008 which will require the motion to have additional language. It is recommended that you approve this item as presented by administration.

Contact: Scott Roderick, CPA, Assistant Superintendent for Finance and Operations

Motion: I move that the property tax rate be increased by the adoption of a tax rate of \$1.2102, which is effectively an 8.04 percent increase in the tax rate.

In addition, I move to approve, the Resolution to Set the Tax Rate for Tax Year 2024, setting the tax rate at \$0.7552 for the purpose of maintenance and operations and \$0.455 for the purpose of payment of principal and interest on debts.

Subject: Consideration and Action on an Order Calling the General Trustee Election for Places 3, 4 and 7 to be held on the November 5, 2024, Uniform Election Date, and providing for the conduct of the Election and other matters contained therein

Attached is the Order of Election calling the General Election for Places 3, 4 and 7 for the November 5, 2024, Uniform Election Date.

Contact: Dr. David Vinson, Superintendent

Motion Requested: I make a motion to approve the Consideration and Action on an Order Calling the General Trustee Election for Places 3, 4, and 7 to be held on the November 5, 2024, Uniform Election Date, and providing for the conduct of the Election and other matters contained therein as presented by administration

Subject: Personnel – Section 551.074 of the Texas Government Code

1. Resignations
2. Employment
3. Additional Personnel Units

Contact: Amanda Lannan, Assistant Superintendent for Human Resources

Motion: It is recommended that you approve the resignations, employment and additional personnel units as presented by administration

**RESOLUTION AND ORDINANCE ADOPTING AD VALOREM TAX RATE FOR
WYLIE INDEPENDENT SCHOOL DISTRICT**

§
§

WHEREAS, on June 17, 2024, a budget was adopted by Wylie Independent School District for the fiscal year beginning July 1, 2024, and ending June 30, 2025; and

WHEREAS, the said budget as adopted, in order to meet the lawful obligations of Wylie Independent School District for the period covered by that budget, requires the raising of revenue in the amount of \$249,061,966 which amount includes required revenue for debt service, including funds for the retirement of bonded indebtedness in the amount of \$47,374,820 and requires additional revenue for maintenance and operation in the amount of \$201,687,146; and

WHEREAS, the Chief Appraiser of the Collin Central Appraisal District has certified the taxable value of property taxable by Wylie Independent School District in the amount of \$11,126,702,464, according to the appraisal roll of the Collin Central Appraisal District; and

WHEREAS, the Board of Trustees of Wylie Independent School District is pursuant to due and proper notice of this meeting, conducting a meeting in open session for the purpose of adopting a tax rate and making a tax levy for the current year, 2024;

NOW THEREFORE, be it Ordained and Resolved by the Board of Trustees of the Wylie Independent School District that the ad valorem tax rate for 2024 be set at \$1.2102 for each \$100.00 of property taxable by this School District; that a levy of taxes be made as imposed by this rate; that of such adopted rate, the amount of \$0.455 per \$100 of taxable property be allocated to debt service, and the amount of \$0.7552 per \$100.00 of taxable property be allocated to maintenance and operation.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN
LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.74 PERCENT AND WILL RAISE
TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY
APPROXIMATELY \$-2.30.**

The Tax Assessor for Wylie Independent School District shall be promptly notified of this adopted rate.

ADOPTED this the 19st day of August, A.D. 2024.

President, Board of Trustees
Wylie Independent School District

ATTEST:

Secretary, Board of Trustees
Wylie Independent School District

Record Vote	YES	NO
Jacob Day		
Stacie Smith		
Kylie Reising		
Matt Atkins		
Bill Howard		
Virdie Montgomery		
Mike Williams		

ORDER OF GENERAL ELECTION FOR OTHER POLITICAL SUBDIVISIONS
ORDEN DE ELECCIÓN GENERAL PARA OTRAS SUBDIVISIONES POLÍTICAS

An election is hereby ordered to be held on 11 / 5 /2024 for the purpose of voting on:
(date)

(Por la presente se ordena celebrar una elección el 11 / 5 /2024 con el propósito de votar sobre.)
(fecha)

List Offices/Propositions/Measures on the ballot (Enúmere los puestos/proposiciones/medidas oficiales en la boleta)

Wylie ISD Board of Trustees
Place 3
Place 4
Place 7

Early voting by personal appearance will be conducted each weekday at:
(La votación adelantada en persona se llevará a cabo de lunes a viernes en:)

The Main Early Voting Location (sitio principal de votación adelantada)

Location (sitio) Hours (horas)

Please see attachment for specific early voting	dates, locations and times.
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Branch Early Voting Locations (sucursal sitios de votación adelantada)

Location (sitio) Hours (horas)

See attchment	Ver anexo

Early voting by personal appearance will be conducted each weekend at:
(La votación adelantada en persona se llevará a cabo en el fin de semana en:)

The Main Early Voting Location (sitio principal de votación adelantada)

Location (sitio) Hours (horas)

See Attachment	Ver anexo
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Branch Early Voting Locations (sucursal sitios de votación adelantada)

Location (sitio) Hours (horas)

See Attachment	Ver anexo

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Bruce Sherbet, Collin County Elections Administrator

Name of Early Voting Clerk
(Nombre del Secretario/a de la Votación Adelantada)

2010 Redbud Blvd. Suite 102
Address (Dirección)

McKinney, TX 75069
City (Ciudad) Zip Code (Código Postal)

972-547-1990
Telephone Number (Número de teléfono)

election@collincountytexas.gov
Email Address (Dirección de Correo Electrónico)

https://www.collincountytexas.gov/Elections
Early Voting Clerk's Website (Sitio web del Secretario/a de Votación Adelantada)

Applications for Ballots by Mail (ABBM)s must be received no later than the close of business on:
(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse no más tardar de las horas de negocio el:)

10 / 25 /2024
(date)(fecha)

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:
(La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:)

9 / 21 /2024
(date)(fecha)

Issued this 19 day of August, 20 24.
(day) (month) (year)

(Emitida este día 19 de agosto, 20 24.)
(día) (mes) (año)

Signature of Presiding Officer (Firma del Dirigente que Preside)

Signature of Board Member
(Firma del Director)

Signature of Board Member
(Firma del Director)

Signature of Board Member
(Firma del Director)

Signature of Board Member
(Firma del Director)

Signature of Board Member
(Firma del Director)

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Signature of Board Member
(Firma del Director)

Signature of Board Member
(Firma del Director)

Signature of Board Member
(Firma del Director)

Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar not later than 60 days before election day.
Nota de Instrucción: Se deberá entregar una copia de esta orden de elección al/a la Secretario(a) del Condado/Administrador(a) de Elecciones y el/la Registrador(a) de Votantes a más tardar 60 días antes del día de elección.

November 5, 2024 Joint General and Special Election - Early Voting Locations, Dates and Hours

(5 de noviembre de 2024 Elección general y especial conjunta - Lugares de Votación Temprana,
Fechas y Horas)

Important Note: Eligible Collin County registered voters (with an effective date of registration on or before November 5, 2024) may vote at any Early Voting location.

(Nota importante: Los votantes registrados elegibles del Condado de Collin (con una fecha efectiva de registro en o antes del 5 de noviembre de 2024 pueden votar en cualquier lugar de votación anticipada.)

Sunday (Domingo)	Monday (Lunes)	Tuesday (Martes)	Wednesday (Miércoles)	Thursday (Jueves)	Friday (Viernes)	Saturday (Sábado)
October 20 No Voting (20 de octubre) (Sin votar)	October 21 Early Voting (21 de octubre) (Votación adelantada) 8 am – 5 pm	October 22 Early Voting (22 de octubre) (Votación adelantada) 8 am – 5 pm	October 23 Early Voting (23 de octubre) (Votación adelantada) 8 am – 5 pm	October 24 Early Voting (24 de octubre) (Votación adelantada) 8 am – 5 pm	October 25 Early Voting (25 de octubre) (Votación adelantada) 8 am – 5 pm	October 26 Early Voting (26 de octubre) (Votación adelantada) 7 am – 7 pm
October 27 Early Voting (27 de octubre) (Votación adelantada) 11 am – 5 pm	October 28 Early Voting (28 de octubre) (Votación adelantada) 7am - 7pm	October 29 Early Voting (29 de octubre) (Votación adelantada) 7am - 7pm	October 30 Early Voting (30 de octubre) (Votación adelantada) 7am - 7pm	October 31 Early Voting (31 de octubre) (Votación adelantada) 7am - 7pm	November 1 Early Voting (1 de noviembre) (Votación adelantada) 7am - 7pm	November 2 No Voting (2 de noviembre) (Sin votar)

Polling Location (Lugar de Votación)	Room Name (Nombre de la habitación)	Address (Dirección)	City (Ciudad)	Zip Code (Código postal)
Collin County Elections (Main Early Voting Location)	Voting Room	2010 Redbud Blvd., Suite 102	McKinney	75069
Allen ISD Service Center	Main Lobby	1451 N. Watters Rd.	Allen	75002
Allen Municipal Courts Facility	Community Room	301 Century Pkwy.	Allen	75013
Anna Municipal Complex	Lobby	120 W. 7th St.	Anna	75409
Blue Ridge Community Center	Main Room	200 W. Tilton St.	Blue Ridge	75424
Carpenter Park Recreation Center	South Lobby	6701 Coit Rd.	Plano	75024
Children's Health Star Center	Activity Room	6993 Stars Ave.	McKinney	75070
Collin College Celina Campus	Classroom CEC110	2505 Kinship Pkwy.	Celina	75009
Collin College Farmersville Campus	Atrium	501 S. Collin Pkwy.	Farmersville	75442
Collin College Frisco Campus	Building J, Room 113	9700 Wade Blvd.	Frisco	75035

Election Day Vote Centers for the November 5, 2024 Joint General and Special Election – 7 am - 7 pm*

(Centros de votación del día de las elecciones para las Elección de general y especial conjunta del 5 de noviembre de 2024 – 7 am – 7pm*)

Important Note: Eligible Collin County registered voters (with an effective date of registration on or before November 5, 2024) may vote at any Election Day location.

(Nota importante: Los votantes registrados elegibles del Condado de Collin (con una fecha efectiva de registro en o antes del 5 de noviembre de 2024 puede votar en cualquier lugar el día de las elecciones.)

Polling Location (Lugar de Votación)	Room Name (Nombre de la habitación)	Address (Dirección)	City (Ciudad)	Zip Code (Código postal)
Aldridge Elementary School	Gym	720 Pleasant Valley Ln.	Richardson	75080
Allen ISD Service Center	Main Lobby	1451 N. Watters Rd.	Allen	75002
Allen Municipal Courts Facility	Community Room	301 Century Pkwy.	Allen	75013
Anna ISD Administration Building	Board Room	201 E. 7th Street	Anna	75409
Anna Municipal Complex	Lobby	120 W. 7th St.	Anna	75409
Armstrong Middle School	Small Gym	3805 Timberline Dr.	Plano	75074
Barksdale Elementary School	Gymnasium	2424 Midway Rd.	Plano	75093
Benton Staley Middle School	Auxiliary Gym	6927 Stadium Dr.	Frisco	75033
Bethany Elementary School	Gymnasium	2418 Micarta Dr.	Plano	75025
Blue Ridge Community Center	Main Room	200 W. Tilton St.	Blue Ridge	75424
Bowman Middle School	Cafeteria Foyer in Corridor H	2501 Jupiter Rd.	Plano	75074
Carpenter Middle School	Small Gym	3905 Rainier Rd.	Plano	75023
Carpenter Park Recreation Center	South Lobby	6701 Coit Rd.	Plano	75024
Centennial High School	Gymnasium	6901 Coit Road	Frisco	75035
Chandler Elementary School	Gymnasium	1000 Water Oak Drive	Allen	75002
Children's Health StarCenter	Activity Room	6993 Star Ave.	McKinney	75070
Christ the Servant Lutheran Church	Fellowship Hall	821 S. Greenville Ave.	Allen	75002
Clark High School	Conference Room 100W	523 Spring Creek Pkwy.	Plano	75023
Collin College Celina Campus	Classroom CEC110	2505 Kinship Pkwy.	Celina	75009
Collin College Farmersville Campus	Atrium	501 S. Collin Pkwy.	Farmersville	75442

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Collin College Frisco Campus	Building J, Room 113	9700 Wade Blvd.	Frisco	75035
Collin College Higher Education Center	Atrium	3452 Spur 399	McKinney	75069
Collin College McKinney Campus	Atrium C Square	2200 University Dr.	McKinney	75071
Collin College Plano Campus	Atrium D Square	2800 E. Spring Creek Pkwy.	Plano	75074
Collin College Wylie Campus	Lobby	391 Country Club Rd.	Wylie	75098
Collin County Elections Office	Voting Room	2010 Redbud Blvd., Suite 102	McKinney	75069
Comerica Center	Lobby	2601 Avenue of the Stars	Frisco	75034
Curtis Middle School	Gymnasium	1530 Rivercrest Blvd.	Frisco	75002
Daffron Elementary School	Gymnasium	3900 Preston Meadow Dr.	Plano	75093
Davis Library	Children's Program Room	7501 Independence Pkwy. A	Plano	75025
Dowell Middle School	Library (D100)	301 S. Ridge Rd.	McKinney	75072
East Plano Islamic Center	Multipurpose Room	4700 14th St.	Plano	75074
Ereckson Middle School	Gymnasium	450 Tatum Drive	Allen	75013
Evans Middle School	Gymnasium	1225 Walnut Springs Dr.	Allen	75013
Ford Middle School	Gymnasium	630 Park Place Dr.	Allen	75002
Fowler Middle School	Gymnasium	3801 McDermott Rd.	Plano	75025
Frankford Middle School	Gymnasium	7706 Osage Plaza Pkwy.	Dallas	75252
Frisco Fire Station #05	Training Room	14300 Eldorado Pkwy.	Frisco	75035
Frisco Fire Station #08	Training Room	14700 Rolater Rd.	Frisco	75035
Gateway Church Prosper Campus	Lobby	4331 E. Prosper Trl.	Prosper	75078
Gay Library	Meeting Room	6861 W. Eldorado Pkwy.	McKinney	75070
Haggard Elementary School	Gym	17820 Campbell Rd.	Dallas	75252
Haggard Library	Programs Room	2501 Coit Rd.	Plano	75075
Harrington Library	Thelma Rice Sproles Program Room	1501 18th St.	Plano	75074
Haun Elementary School	Gymnasium	4500 Quincy Ln.	Plano	75024

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Hendrick Middle School	Gymnasium	7400 Red River Dr.	Plano	75025
Hickey Elementary School	Gymnasium	4100 Coldwater Creek	Plano	75074
Hightower Elementary School	Gymnasium	2601 Decator Dr.	Plano	75093
Hunt Elementary School	Gymnasium	415 Oriole Dr.	Murphy	75094
Hunt Middle School	Auxiliary Gym	4900 Legendary Dr.	Frisco	75034
Independence High School	Gymnasium	10555 Independence Pkwy.	Frisco	75035
Islamic Association of Collin County	Multipurpose Room	6401 Independence Pkwy.	Plano	75023
Islamic Center of Frisco	Multipurpose Room	11137 Frisco St.	Frisco	75033
Josephine City Hall	Council Chambers	201 Main St.	Josephine	75173
Lavon City Hall	Gymnasium	120 School Rd.	Lavon	75166
Liberty High School	Gymnasium	15250 Rolater Rd.	Frisco	75035
Liberty Recreation Center	NA	2601 Glencliff Dr.	Plano	75075
Lovejoy ISD Administration Building	Portable #1 Training Room	259 Country Club Rd.	Allen	75002
Lucas Community Center	Community Room	665 Country Club Rd.	Lucas	75002
McCall Elementary School	Gymnasium	6601 Cloverhaven Way	Plano	75074
McKinney Boyd High School	Library A100	600 Lake Forest Dr.	McKinney	75071
McKinney Fire Station #05	Community Room	6600 Virginia Pkwy.	McKinney	75071
McKinney Fire Station #07	Community Room	861 Independence Pkwy.	McKinney	75072
McKinney Fire Station #09	Community Room	4900 Summit View Dr.	McKinney	75071
McKinney Fire Station #10	Community Room	1150 Olympic Crossing	McKinney	75071
McKinney High School	PAC Lobby	1400 E. Wilson Creek Pkwy.	McKinney	75069
McKinney North High School	Auditorium Lobby	2550 Wilmeth Rd.	McKinney	75071
McMillen High School	Gymnasium	750 N. Murphy Rd.	Murphy	75094
Melissa Public Safety Building	Court Room	2402 McKinney Ave.	Melissa	75454
Melissa United Methodist Church	Worship Center	3851 McKinney St.	Melissa	75454

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Methodist Medical Center Richardson	Conference Room A	2831 E. President George Bush Hwy.	Richardson	75082
Michael J. Felix Community Center	Rooms A and B	3815-E Sachse Rd.	Sachse	75048
Miller Elementary School	Gymnasium	5651 Coventry Dr.	Richardson	75082
Milligan Water Supply	Meeting Room	1400 S. Bridgefarmer Rd.	McKinney	75069
Murphy Activity Center	The Great Hall	201 N. Murphy Rd.	Murphy	75094
Nelson Middle School	Gymnasium	10100 Independence Pkwy.	Frisco	75035
Old Settler's Recreation Center	North Multi-Purpose Room	1201 E. Louisiana St.	McKinney	75069
Parker City Hall	Council Chambers	5700 E. Parker Rd.	Parker	75002
Parr Library	Programs Room	6200 Windhaven Pkwy.	Plano	75093
Plano Senior High	Gymnasium	2200 Independence Pkwy.	Plano	75075
Plano West Senior High	Gymnasium	5601 W. Parker Rd.	Plano	75093
Preston Elementary School	Gymnasium	2455 Hilliard Dr.	Allen	75013
Princeton Municipal Center	615 Training Room	2000 E. Princeton Dr.	Princeton	75407
Prosper ISD Community Room	Foyer	250 W. First St.	Prosper	75078
Prosper Town Hall	Community Room	200 S. Main St.	Prosper	75078
Rasor Elementary School	Gymnasium	945 Hedgcox Rd.	Plano	75025
Renner Middle School	Gymnasium	5701 W. Parker Rd.	Plano	75093
Renner-Frankford Branch Library	Programs Room	6400 Frankford Rd.	Dallas	75252
Rice Middle School	Gymnasium	8500 Gifford Dr.	Plano	75025
Roach Middle School	Gymnasium	12499 Independence Pkwy.	Frisco	75035
Robinson Middle School	Gymnasium	6701 Preston Meadow Dr.	Plano	75024
Roy & Helen Hall Memorial Library	Dulaney Room	101 E. Hunt St.	McKinney	75069
Royse City ISD Mike McKinney Maintenance Facility	Training Room	1420 FM 1777	Royse City	75189
Sam Carter Service Center	Lobby	12025 Rolater Rd.	Frisco	75035
Sam Johnson Recreation Center	Gymnasium	401 W. 16th St.	Plano	75075

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Scoggins Middle School	Gymnasium	7070 Stacy Rd.	McKinney	75070
Seis Lagos Community Services Association	Main Room	222 Seis Lagos Trl.	Wylie	75098
Shepton High School	Gym	5505 Plano Pkwy.	Plano	75093
Shiloh Missionary Baptist Church	Youth Church	920 E. 14th St.	Plano	75074
Sigler Elementary School	Gymnasium	1400 Janwood Dr.	Plano	75075
Slaughter Elementary School	Gymnasium	2706 Wolford Ave.	McKinney	75071
Southfork Mobile Home Park	Event Room	216 Southfork Blvd.	Wylie	75098
St. Paul Town Hall	Council Chambers	2505 Butcher's Block	St. Paul	75098
Stinson Elementary School	Gymnasium	4201 Greenfield Dr.	Richardson	75082
Stonebridge United Methodist Church	Fellowship Hall	1800 S. Stonebridge Dr.	McKinney	75072
The Grove at Frisco Commons	Game Room C	8300 McKinney Rd.	Frisco	75034
Tom Muehlenbeck Recreation Center	Meeting Room A	5801 W. Parker Rd.	Plano	75093
UTD Callier Clinical Research Center	Lobby	811 Synergy Park Blvd.	Richardson	75080
Vale Frisco Apartments	The Play Room	12050 Research Rd.	Frisco	75033
Valley Creek Elementary	Gymnasium	2800 Valley Creek Trl.	McKinney	75070
Vandeventer Middle School	Gymnasium	6075 Independence Pkwy.	Frisco	75035
Verona Baptist Church	Fellowship Hall	7204 FM 1377	Blue Ridge	75424
Weston Community Center	Main Room	117 Main St.	Weston	75097
Woodcreek Church	Atrium - North Entrance	3400 E. Renner Rd.	Richardson	75082
Wyatt Elementary School	Gymnasium	8900 Coit Rd.	Plano	75025
Wylie Community Park Center	Meeting Room East	800 Thomas St. #100	Wylie	75098
Your Community Church - Branch	Fellowship Hall	7011 FM 546	Princeton	75407

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*(*Los lugares de votación están sujetos a cambios. Para obtener la lista más actualizada de ubicaciones, visite la página web de Elecciones en www.collincountytx.gov/elections.)*

Applications for ballot by mail may be mailed and must be received no later than the close of business on October 25, 2024, to:

(Las solicitudes de boleta por correo pueden enviarse por correo y deben recibirse a más tardar el 4 de octubre de 2024 para:)

Bruce Sherbet, Early Voting Clerk

2010 Redbud Blvd. Suite 102

McKinney, Texas 75069

972-547-1900

www.collincountytx.gov

Applications for ballot by mail may also be faxed or emailed and must be received no later than the close of business on October 25, 2024. For an application for ballot by mail submitted by telephonic facsimile machine or electronic transmission to be effective, the hard copy of the application must also be submitted by mail and be received by the early voting clerk not later than the fourth business day after the transmission by telephonic facsimile machine or electronic transmission is received. (Texas Election Code 84.007)

(Las solicitudes de boleta por correo también pueden enviarse por fax o correo electrónico y deben recibirse antes del cierre de operaciones el 25 de octubre de 2024. Para que una solicitud de boleta por correo enviada por máquina de fax o transmisión electrónica sea efectiva, la copia impresa de la solicitud también debe presentarse por correo y ser recibida por el secretario de votación anticipada a más tardar el cuarto día hábil posterior a la recepción de la transmisión por fax o máquina electrónica de fax. (Código Electoral de Texas 84.007).)

Fax (Fax) – 972-547-1996

Email (Correo electrónico) – absenteemailballoting@collincountytx.gov

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Collin College McKinney Campus	Atrium C Square	2200 University Dr.	McKinney	75071
Collin College Plano Campus	Atrium D Square	2800 E. Spring Creek Pkwy.	Plano	75074
Collin College Wylie Campus	Lobby	391 Country Club Rd.	Wylie	75098
Davis Library	Children's Program Room	7501 Independence Pkwy. A	Plano	75025
Frisco Fire Station #05	Training Room	14300 Eldorado Pkwy.	Frisco	75035
Frisco Fire Station #08	Training Room	14700 Rolater Rd.	Frisco	75035
Gay Library	Meeting Room	6861 W. Eldorado Pkwy.	McKinney	75070
Haggard Library	Programs Room	2501 Coit Rd.	Plano	75075
Harrington Library	Thelma Rice Sproles Program Room	1501 18th St.	Plano	75074
Josephine City Hall	Council Chambers	201 Main St.	Josephine	75173
Lavon City Hall	Gymnasium	120 School Rd.	Lavon	75166
Liberty Recreation Center	NA	2601 Glencliff Dr.	Plano	75075
Lovejoy ISD Administration Building	Portable #1 Training Room	259 Country Club Rd.	Allen	75002
Lucas Community Center	Community Room	665 Country Club Rd.	Lucas	75002
McKinney Fire Station #05	Community Room	6600 Virginia Pkwy.	McKinney	75071
McKinney Fire Station #07	Community Room	861 Independence Pkwy.	McKinney	75072
McKinney Fire Station #09	Community Room	4900 Summit View Dr.	McKinney	75071
McKinney Fire Station #10	Community Room	1150 Olympic Crossing	McKinney	75071
Melissa Public Safety Building	Court Room	2402 McKinney Ave.	Melissa	75454
Methodist Medical Center Richardson	Conference Room A	2831 E. President George Bush Hwy.	Richardson	75082
Michael J. Felix Community Center	Rooms A and B	3815-E Sachse Rd.	Sachse	75048
Murphy Activity Center	The Great Hall	201 N. Murphy Rd.	Murphy	75094
Old Settler's Recreation Center	North Multi-Purpose Room	1201 E. Louisiana St.	McKinney	75069

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Parker City Hall	Council Chambers	5700 E. Parker Rd.	Parker	75002
Parr Library	Programs Room	6200 Windhaven Pkwy.	Plano	75093
Princeton Municipal Center	615 Training Room	2000 E. Princeton Dr.	Princeton	75407
Prosper Town Hall	Community Room	200 S. Main St.	Prosper	75078
Renner-Frankford Branch Library	Programs Room	6400 Frankford Rd.	Dallas	75252
Roy & Helen Hall Memorial Library	Dulaney Room	101 E. Hunt St.	McKinney	75069
Royse City ISD Mike McKinney Maintenance Facility	Training Room	1420 FM 1777	Royse City	75189
Shiloh Missionary Baptist Church	Youth Church	920 E. 14th St.	Plano	75074
St. Paul Town Hall	Council Chambers	2505 Butcher's Block	St. Paul	75098
The Grove at Frisco Commons	Game Room C	8300 McKinney Rd.	Frisco	75034
Vale Frisco Apartments	The Play Room	12050 Research Rd.	Frisco	75033
Wylie Community Park Center	Meeting Room East	800 Thomas St. #100	Wylie	75098

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