ANDOVER REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING

LONG POND SCHOOL
707 LIMECREST ROAD, NEWTON, NEW JERSEY 07860
AUGUST 21, 2024 at 7:30 pm

BOARD OF EDUCATION

Brian Hertenstein	**James Fetcho**	**Jeffrey Neubig**
Jane Byron	**Robert Koroski**	**William Porter**
Maria Dunbar	**Steven Minnick**	**Lena Sciroppo**

Mission Statement

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

I. INTRODUCTORY ITEMS

- •Call Meeting to Order
- •Pledge of Allegiance
- •The District Mission Statement and Notice of Public Meeting are listed for the Board and the public:

Notice of Public Meeting

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the Municipal Clerks of the date, time, and place of the meeting.

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig
_____Mr. Porter	_____Mrs. Sciroppo	_____Dr. Koroski

II. EXECUTIVE SESSION: (if needed)

The Andover Regional Board of Education, County of Sussex, State of New Jersey will adjourn into closed session meeting to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

1. Matters rendered confidential by State or Federal law.
2. Matters which could impair the right to receive federal funds.
3. Matters which could constitute an unwarranted invasion of personal privacy if conducted in public.
4. Negotiations.
5. Discussions involving the purchase, lease, or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest.
6. Discussions of tactics and techniques used in protecting the safety and property of the public.
7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling under attorney-client privilege.
8. Personnel.
9. Deliberations after a public hearing.

Whereas, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and whereas, this public body is of the opinion that such circumstances presently exist.

Be it resolved that the Andover Regional Board of Education will now go into private session to discuss matters rendered confidential according to the aforementioned specific exceptions.
Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. All appropriate persons who may be discussed in private session have been notified.

Expected Length: _____ Convene Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____

1. **RECONVENE**: Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____

III. PRESENTATION(S):

- Mr. Joe Ordile- Master Plan Survey

IV. APPROVAL OF MINUTES: Approve the minutes of the following Board of Education meetings, as recommended by the Superintendent of Schools.

July 15, 2024 Regular Meeting Minutes
August 8, 2024 Special Meeting Minutes

Motion by:_____ Second by: _____ Final Call Vote: _____

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig
_____Mr. Porter	_____Mrs. Sciroppo	_____Dr. Koroski

V. COMMITTEE REPORTS:

Board Committees:

Personnel/Policy	**Finance/Operations**	**Curriculum/Instruction**
Mr. Porter (Chair)	Mr. Fetcho (Chair)	Mrs. Dunbar (Chair)
Mrs. Sciroppo	Mr. Hertenstein	Dr. Neubig
Dr. Koroski	Mr. Minnick	Ms. Byron

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Dr. Koroski	Mrs. Dunbar
NJSBA Delegate Assembly	Mr. Minnick	Mrs. Dunbar
Newton Board of Education Rep.	Ms. Byron	Dr. Koroski
Sussex County Educational Services	Mr. Hertenstein	Dr. Koroski
Andover Regional Parent Teacher Association	Mrs. Sciroppo	Dr. Neubig
Township Liaison	Dr. Koroski	Mrs. Dunbar/Dr. Neubig
Negotiations/Sick Bank	Dr. Koroski	Mr. Hertenstein/ Mr. Fetcho
QSAC Committee	Dr. Koroski	Mr. Minnick
Tri-District Consortium	Dr. Koroski	Mr. Porter & Mrs. Sciroppo
SEPAG Liaison	Dr. Koroski	Mr. Fetcho

VI. SUPERINTENDENT REPORT:

A. HIB Report
B. QSAC Review Update

Resolve that the Board of Education accepts the attached HIB Report**,** as recommended by the Superintendent of Schools.

Motion by:_____ Second by: _____ Final Call Vote: _____

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig
_____Mr. Porter	_____Mrs. Sciroppo	_____Dr. Koroski

B. Curriculum, Instruction & Assessment: Listed below is the report from **Jennifer Reynolds,** Coordinator of Curriculum, Instruction and Assessment

- Completed and received approval for the 24-25 ESSA grant
- Worked with administrative team on interviews and hires of new staff
- Met individually with new staff members to discuss roles and responsibilities
- Created agendas for the New Staff Orientation and the first two days with our staff
- Attended a Danielson Training with the administrative team

C. Technology Report: Listed below is a report from Joseph DeLuca, Technology/Network Systems Administrator.

- Transferred our library management system to Follett's Destiny.
- Met with HP to discuss a future plan for an infrastructure refresh.
- Installed a new security camera to monitor the LPS cafeteria lunch line.

D. Child Study Team Report: The updates below regarding the District CST and Special Services are prepared by Suzanne Ross, Supervisor of Special Services/LDTC.

- Ongoing collaboration with the administrative team regarding operations, programs and schedules, finalizing staffing needs for the 24/25 school year.
- Participated with the Administrative 2 day professional development: including Realtime training updates, program and services reviews and Danielson observation training.
- Attended the State of New Jersey Virtual Summer Learning Institute series on:
  * Creating an Effective SEPAG in your District
  * The District's Role in the SEPAG: Collaboration, Communication and Coordination
  * Special Education Monitoring Cycle for Cohorts 2-6
  * Understanding Inclusive Education and the FREE support provided to schools through the New Jersey Inclusion Project
- Conducted several tours of the preschool program with new and/or potential families.
- Participated in a roundtable Q&A discussion with Sussex County Cohort 2 Special Education Monitoring Committee.
- Participated in a Rutgers Preschool Education Quality study review of our current preschool program. This review was based on classroom evaluations using the Early Childhood Education Rating Scale (ECERS), during the 23/24 school year.
- Ongoing programming for 2023 Extended School year (ESY), and coordination of related service needs.

Special Services Audit updates:

To date the following actions have occurred (in coordination with the district Action Plan:

Compliance:

- #3 - Workshop attendance at Understanding Inclusive Education and the FREE support provided to schools through the New Jersey Inclusion Project
- #7 - Workshop attendance at Creating an Effective SEPAG in your District & The District's Role in the SEPAG: Collaboration, Communication and Coordination

Programs & Services

- #1 & #2 Professional development through the New Jersey Department of Education Summer Institute series including: SEPAG's, Inclusion and Special Education Monitoring.

E. Suspension/HIB Reports

F. Principal's Reports

VII. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT: None at this time.

VIII. PUBLIC PARTICIPATION ON AGENDA ITEMS:

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

**** Members of the public are requested to keep their comments to a maximum of 3 minutes.****

IX. ACTION ITEMS:

A. PERSONNEL/POLICY:

Be it resolved that resolution numbers 1-23 be adopted, as presented:

Motion by:_____ Second by:_____ Final Call Vote:_____

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig
_____Mr. Porter	_____Mrs. Sciroppo	_____Dr. Koroski

1. **Rehire**: Approve Rebecca Burrows as Special Education Teacher with start date of September 1, 2024 through June 30, 2025 at $73,946 MA 30 Step 6 (salary may be subject to adjustment

upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE), pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

2. **New Hire**: Approve Alyssa Allen as Preschool Teacher with start date of September 1, 2024 through June 30, 2025 at $64,214 BA 15 Step 3 (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE), pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

3. **New Hire**: Approve Ryan Zuccheri as Music Teacher at LPS with start date of September 1, 2024 through June 30, 2025 at $65,478 BA Step 5 - (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE), pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

4. **New Hire:** Approve Louise Powers to serve as Long Pond School's exclusive substitute at the rate of $120/day for the 2024-2025 school year, as recommended by the Superintendent of Schools.

5. **New Teacher Mentor FMB**: Approve Jennifer Bogert (FMB) & Dave Peterson (LPS), to serve as mentors for new teachers to the school district but not new to teaching, at a stipend of $550 each to be paid through Title II funds upon completion of the assignment at the end of the school year for the 2024-2025 school year, as recommended by the Superintendent of Schools.

6. **Harassment, Intimidation & Bullying (HIB) & Anti-Bullying Specialists (ABS)**: Approve Lisa Sargenti - FMB and Bradley Heinke - LPS as the HIB & ABS for the 2024-2025 school year, as recommended by the Superintendent of Schools.

7. **Rescind**: Rescind only Stephanie Oberg from P/P motion #15 from May 15, 2024 Board meeting as follows:

> *15.* ***Summer 2024 Box Openers (Summer Clerk)****: Approve the following at $15.13/hr, not to exceed 66 hours each as recommended by the Superintendent of the Schools.*
>
> *Dawn O'Connell - FMB*
>
> *Stephanie Oberg - LPS*

8. **2024 Extended School Year Speech/Language Specialist:** Approve, retroactively, Alison DelDuca, Speech/Language Therapist for the Extended School Year, which runs July 1, 2024 through July 30, 2024 (excluding July 4 and 5) for 3 days per week, 8:30-12:30 (4 hours/day) at a rate of $50/hour, as recommended by the Superintendent of Schools.

9. **2024 Extended School Year Occupational Therapist:** Approve, retroactively, Tara Meller, Occupational Therapist for the Extended School Year, which runs July 1, 2024 through July 30,

2024 (excluding July 4 and 5) for 2 days per week, 8:30-12:30 (4 hours/day) at a rate of $50/hour, as recommended by the Superintendent of Schools.

10. **Summer 2024 Box Opener (Summer Clerk)**: Approve Bradley Heinke - LPS at $15.13/hr, not to exceed 66 hours, as recommended by the Superintendent of the Schools.

11. **Substitute Pay for the 2024-2025 School Year**: Approve the following substitute rates for the 2024-2025 school year, as recommended by the Superintendent of Schools.

Long Term Substitute (Grading/Planning)	$150/day for 60 days/placed on guide step 1 after 60 days per policy
Substitute Teacher (Including Permanent Sub)– Full Day	$120/day
Substitute Teacher – ½ Day	$60
Substitute Para	$15.13/hour
Substitute Secretary	$15.13/hour
Nurses	$250/day
Substitute Custodian	$15.13/hour
Substitute Custodian (w/Black Seal)	$20/hour

12. **Approval of IDEA Funded Aide**: Approve the following salary to be funded by the Federal IDEA Basic grant for employee #1361 Rosita Coye at 27% for $7,178, for the 2024-2025 school year, as recommended by the Superintendent of Schools.

13. **Schedule B Recommendations**: Approve the attached LPS Schedule B recommendations for the 2024-2025 school year, as recommended by the Superintendent of Schools.

14. **Schedule B Recommendations**: Approve the attached FMB Schedule B recommendations for the 2024-2025 school year, as recommended by the Superintendent of Schools.

15. **Principal in Charge:** Approve the following individuals as "Principal in Charge" to serve in a volunteer supervisory capacity in the event that our Building Principal is not present in building for professional, personal, or health related reasons for the 2024-2025 school year, as recommended by the Superintendent of Schools. All individuals listed hold required certification or certification is pending, will need to be approved by the County Executive Superintendent, and will have been trained in emergency operation procedures.

- Lauren Huffman
- Cary Cotto
- Alyssa Maxwell
- Jennifer Reynolds
- Suzanne Ross

16. **Paraprofessional Staff for 2024-2025 School Year:** Approve the following Paraprofessional staff members for the 2024-2025 school year, starting September 1, 2024 through June 30, 2025, as recommended by the Superintendent of Schools.

NAME	SCHOOL	ASSIGNMENT**	HOURS	STEP	SALARY
Clark, Kimberly	LPS	Coverage shared para LLD/ LPS Main office Coverage	28.75	5	$28,344
Cook, Stephanie	FMB	Coverage PreK2/gr. Shared para	28.75	3	$26,429
Coston, Candice	LPS	1:1 para Grade 6 (LLD)	28.75	5	$28,344
Coye, Darrius	FMB	1:1 para gr.K (MD)	28.75	2	$25,519
Coye, Peyton	FMB	Class para PreK1	28.75	1	$24,641
Coye, Rosita	FMB	Shared para gr.2-4 ICS/RC	28.75	3	$26,429
D'Angelo, Audrey	FMB	Shared para gr. 2-4/ICS/ Main Office Coverage	28.75	6	$29,349
Denamen, Shirley	LPS	1:1 para gr 8 ICS/RC	28.75	1	$24,641
DiCapua, Ashley	FMB	Class para PreK2	28.75	3	$26,429
Finley, Amy	LPS	Class para gr. 5 ICS	28.75	4	$27,370
Gibbons, Casey	FMB	Class para PreK6	28.75	3	$26,429
Hiler, Judi	FMB	Shared para gr. 1 ICS	28.75	3	$26,429
Kulesa, Jessica	FMB	Class Para PreK4	28.75	4	$27,370
Livigne, Deanna	FMB	Shared 1:2 para MD K-2	28.75	1	$24,641
McDole, Joanne	LPS	1:2 para gr.6 & gr.5 ICS	28.75	3	$26,429
Mohanram, Marita	FMB	1:1 para gr 3 MD	28.75	2	$25,519
Nichols, Marianne	FMB	Class para PreK1	28.75	5	$28,344
Nikolakopoulos, Scott	LPS	1:1 para gr 5 RC/LLD	28.75	6	$29,349
Nuvolone Elizabeth	FMB	1:1 para PreK 1	28.75	1	$24,641
Pike, Jennie	LPS	1:1 para gr 6 (LLD)	28.75	6	$29,349
Roque, Maria	FMB	Class para PreK 6	28.75	4	$27,370
Sabb, Shante	FMB	1:1 para gr.K MD	28.75	4	$27, 370
Santiago, Kerry	FMB	Class para PSD 3/ Coverage ICS	28.75	3	$26,429
Skelly, Karen	FMB	Class Para PSD 3	28.75	1	$24,641
Sumski, Lisa	FMB	Shared para LLD 3-4	28.75	6	$29,349
Toczynski, Bozena	LPS	Class para LLD gr 5-8	28.75	2	$25,519
Williams, Loretta	FMB	1:1 para gr. 4 (MD)	28.75	5	$28,344
Yachimiak, Monique	FMB	1:1 gr. 4 RC & ICS gr 3/4	28.75	2	$25,519

** Assignments subject to change.

17. **Internal Transfers**: Approve the following as recommended by the Superintendent of Schools:

EMPLOYEE	FROM	LOCATION	TO	LOCATION
Stacey Publik	District ELL	FMB/LPS	Grade 8 ELA	LPS
Lauren Mann	District Music	FMB/LPS	Music	FMB
Rebecca Morrell	ELA	LPS	Grade 4 ELA	FMB
Nicole Sautter	Sp. Ed	FMB	21st Century Learning	FMB

18. **Mentoring**: Approve the following as per NJDOE Provisional Teacher Process requirements, with the mentoring fee to be paid through the Andover Regional Board of Education, as recommended by the Superintendent of Schools.

Mentee	Mentor	Payment	Weeks
Lauren Mann CEAS: 2100 - MUSIC	Jen Bogert	$55/Month	September 1, 2024-May 15, 2025
Lauren Dillon CEAS: 2475 - TOSD	Dave Peterson	$55/Month	September 1, 2024-June 30, 2025

19. **RTI Coordinator at LPS:** Approve Stephanie Oberg to serve as Long Pond School's Math RTI Coordinator for the 2024-2025 school year at a rate of $3,500 from Title I, as recommended by the Superintendent of Schools.

20. **RTI Coordinator at LPS:** Approve Brittany Grau to serve as Long Pond School's ELA RTI Coordinator for the 2024-2025 school year at a rate of $3,500 from Title I, as recommended by the Superintendent of Schools.

21. **ML Outreach Coordinator**: Approve Marianela Torres as the ML Outreach Coordinator for the 2024-2025 school year with a stipend of $750 to come from Title III, as recommended by the Superintendent of Schools.

22. **Substitutes:** Approve the following substitute(s) for the 2024-2025 school year pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

POSITION	NAME
CUSTODIAN	Dawn Jacobsen
CUSTODIAN	Brody Jacobsen
CUSTODIAN	Yessica Montes Utrera
NURSE	Clare Golden
NURSE	Laurie Knies
TEACHER	Cheryl Bailey
TEACHER	Karen Balzano
TEACHER FMB Only	Deborah DiMatteo
TEACHER/PARA	Karen Dul
TEACHER	Valerie Egan

TEACHER	Mary Fox
TEACHER	Pam Geiger
TEACHER	Casey Gibbons
TEACHER	Sarah Granholm
TEACHER	Nicholas Krehel
TEACHER	CJ Margolis
TEACHER	Steve McGoldrick
TEACHER/Leave	Kyle Mosner
TEACHER	Michael Patsis
TEACHER	Celia Reynolds
TEACHER/SECR	Leslie Brooks
TEACHER/SECR	Louise Powers
TEACHER/SECR	Melanie Williams
TEACHER/PARA	Kimberly Raso
TEACHER/PARA	Tracy Smolen
TEACHER/PARA/Leave	Kim Hubey
TEACHER/PARA/SECR	Colleen Figueiredo
TEACHER/PARA/SECR	Laurie Morano
TEACHER/PARA/SECR	Michele Sweeney
TEACHER/PARA/SECR	Zane Pike
PARA	Elyse Bilancia
PARA	Peyton Coye
PARA	Alexis McGuire
PARA	Kaila McGuire
PARA	Hannah Posser

Sub Teacher	Stephanie Cook	Sub Teacher Cert
Sub Teacher	Candice Coston	Sub Teacher Cert
Sub Teacher	Marianne Nichols	Teacher Cert (CE)
Sub Teacher	Jennie Pike	Teacher Cert

23. **First Reading of Policies & Regulations:** Approve the first reading of the following (and attached) policies and regulations, as recommended by the Superintendent of Schools.

P 0141 Board Member Number and Term (Revised)
P 0141.1 Board Member Number and Term – Sending District (Revised)

P 0141.2	Board Member Number and Term – Receiving District (Revised)
P 0164.6	Remote Public Board Meetings During a Declared Emergency (M) (Abolished)
P 2200	Curriculum Content (M) (Revised)
R 5200	Attendance (M) (Revised)
P 5337	Service Animals (Revised)
P 5350	Student Suicide Prevention (M) (Revised)
P 7231	Gifts From Vendors (M) (Abolished)
P 8420	Emergency and Crisis Situations (M) (Revised)
P & R 8467	Firearms and Weapons (M) (Revised)
P 9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (Revised)

B. <u>FINANCE/OPERATIONS</u>:

Be it resolved that resolution numbers 1-24 be adopted, as presented:

Motion by: Second by: Final Call Vote:

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig
_____Mr. Porter	_____Mrs. Sciroppo	_____Dr. Koroski

1. **<u>Treasurer & Board Secretary's Certification and Report</u>**: Approve the unaudited July 2024 Board Secretary's and Treasurer's Reports pursuant to N.J.A.C. 6A:23A-16.10(c)3, we certify that as of July 2024 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as recommended by the Superintendent of Schools.

2. **<u>Transfers</u>**: Approve/accept the Transfer Report for July 2024, as recommended by the Superintendent of Schools.

3. **<u>Petty Cash</u>**: Approve/accept the Petty Cash Checking Account Report for July 2024, as recommended by the Superintendent of Schools.

4. **<u>Bills List</u>**: Approve/accept the Bills List from July 16, 2024 through August 21, 2024 for a total of $1,525,734.75 as recommended by the Superintendent of Schools.

5. **<u>Contract with Maschio's Trucking, LLC:</u>** Approve, retroactively, the delivery service agreement with Maschio's Trucking, LLC for the 2024-2025 school year, as recommended by the Superintendent of Schools.

6. **<u>Proposal with Alarm & Communications Technology:</u>** Approve, retroactively, the proposal with ACT for installation of Win-Pak and replacement of access panels at LPS & FMB for

security purposes at a cost of $27,119.70 to be paid out of maintenance reserve the 2024-2025 school year, as recommended by the Superintendent of Schools.

7. **Contract with Best of You Therapy:** Approve the contract with Best of You Therapy for speech services for the 2024-2025 school year at various rates per the contract, as recommended by the Superintendent of Schools.

8. **Sussex County Technical School Tuition Contract:** Approve the annual tuition contract with Sussex County Technical School for the 2024-2025 school year at a total cost of $2,750 per pupil, as recommended by the Superintendent of Schools.

9. **NJTSS-Early Reading Reimbursement Agreement:** Approve the NJTSS-Early Reading initiative for the participating district reimbursement agreement to receive reimbursement from the NJDOE of up to $4,000 for the specified allowable uses and activities listed in the reimbursement agreement for the 2024-202 school year, as recommended by the Superintendent of Schools.

10. **Settlement Agreement & Release:** Approve the settlement agreement and release for OAL Docket No. EDS 09036-2024 at a cost of $48,480, as recommended by the Superintendent of Schools.

11. **Contract with Pam Brillante:** Approve the contract with Dr. Pam Brillante for PEA services of PIC & PIRS for the 2024-2025 school year at a rate of $130/hour to be paid out of maintenance reserve the 2024-2025 school year, as recommended by the Superintendent of Schools.

12. **After School Activities Officials Rates**: Approve the following officials rates for the 2024-2025 school year, as recommended by the Superintendent of Schools.

Official Type	Rate
Basketball Referees	$72/game $90/tournament
Field Hockey Officials	$68/game $102/for two games

13. **Approve updated Facilities plans:** Approve the updated facilities plans: IPM Plan, IAQ Plan, Chemical Hygiene Plan, as recommended by the Superintendent of Schools.

14. **Purchasing Manual:** Approve the 2024-2025 Purchasing Manual, as recommended by the Superintendent of Schools.

15. **Contract with Commission for the Blind and Visually Impaired**: Approve the contract with NJDOE for Commission for the Blind and Visually Impaired for Student #1782282207 at an annual rate of $2,420 for the 2024-2025 school year, as recommended by the Superintendent of Schools.

16. **Contract with Commission for the Blind and Visually Impaired**: Approve the contract with NJDOE for Commission for the Blind and Visually Impaired for Student #5102609593 at an

annual rate of $2,420 for the 2024-2025 school year, as recommended by the Superintendent of Schools.

17. **Maintenance Reserve Proposals:** Approve the following project(s) to be paid out of maintenance reserve, as recommended by the Superintendent of Schools:

Project	Amount not to exceed:
New Access panels(ACT)	$27,753.20

18. **Building Use for 2024-2025 School Year**: Approve the following building use for the Long Pond and/or Florence M. Burd schools, as recommended by the Superintendent of Schools.

NAME OF ORGANIZATION	PURPOSE	DATE REQUESTED	INSURANCE CERTIFICATE	BUILDING
Newton United Soccer Club	Practice	2024-2025 school year	Yes	LPS & FMB
Sussex County YMCA	Before & After Care	2024-2025 school year	Yes	FMB
NBYFL	Cheer Practice	8/12/24-9/4/24	Yes	FMB & LPS
PTA	Staff breakfast	Sept. 3, 2024	Yes	LPS
PTA	PTA Meetings	2024-2025 school year	Yes	FMB
PTA	Book Fair	9/20/24-9/27/24	Yes	FMB
PTA	Ice cream Social	9/13/24	Yes	FMB
Andover Newton Basketball	Practice & Games	10/1/24-3/15/24	Yes	LPS & FMB

19. **Tax Levy Payments:** Approve the revised amount of tax monies required for school purposes for the 2024-2025 school year is $16,190,337 for General Fund and $746,788 for Debt Service and that the Andover Borough & Township is hereby requested to pay the Treasurer of School Monies the below listed amounts:

Andover Township:

Due Date	General Fund Tax Levy	Debt Service Levy	Due Date	General Fund Tax Levy	Debt Service Tax Levy

July 1, 2024	$1,194,617.91		January 1, 2025	$1,240,747.74	
August 1, 2024	$1,240,747.74	$342,317	February 1, 2025	$1,240,747.74	$342,317
September 1, 2024	$1,240,747.74		March 1, 2025	$1,240,747.74	
October 1, 2024	$1,240,747.74		April 1, 2025	$1,240,747.74	
November 1, 2024	$1,240,747.74		May 1, 2025	$1,240,747.74	
December 1, 2024	$1,240,747.74		June 1, 2025	$1,240,747.69	
Total 2024	**$7,398,356.61**	**$342,317**	**Total 2025**	**$7,444,486.39**	**$342,317**
			Subtotals	**$14,842,843**	**$684,634**
			Total 24/25 Certified Tax Levy	**$15,527,477**	

Andover Borough:

Due Date	General Fund Tax Levy	Debt Service Levy	Due Date	General Fund Tax Levy	Debt Service Tax Levy
July 1, 2024	$112,291.16		January 1, 2025	$112,291.17	
August 1, 2024	$112,291.16	$31,077	February 1, 2025	$112,291.17	$31,077
September 1, 2024	$112,291.16		March 1, 2025	$112,291.17	
October 1, 2024	$112,291.16		April 1, 2025	$112,291.17	
November 1, 2024	$112,291.17		May 1, 2025	$112,291.17	
December 1, 2024	$112,291.17		June 1, 2025	$112,291.17	
Total 2024	**$673,746.98**	**$31,077**	**Total 2025**	**$673,747.02**	**$31,077**
			Subtotals	**$1,347,494**	**$62,154**
			Total 24/25 Certified Tax Levy	**$1,409,648**	

20. **ParaProfessional Statement of Assurance:** Approve the Statement of Assurance regarding the use of the ParaProfessional staff for the 2024-2025 school year, as recommended by the Superintendent of Schools.

21. **Paraprofessional Additional Hours:** Approve paraprofessionals for additional hours, outside

of their scheduled hours, to be paid at their hourly rate, *as needed in emergency situations*, as recommended by the Superintendent of Schools.

22. **AREA Salary Guide Movement:** Approve movement on the AREA salary guide for the 2024-2025 school year, as per current AREA contract for the following teachers, (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE), as recommended by the Superintendent of Schools.

NAME	POSITION	FROM STEP	FROM SALARY	TO STEP	TO SALARY
Jennifer Coffey	Teacher	BA Step 8	$70,162	BA+15 Step 8	$71,812
Alyssa Maxwell	Teacher	MA 45 Step 4	$72,951	MA 60 Step 4	$74,001
Jennifer Moriarty	Teacher	MA 15 Step 5	$71,578	MA+30 Step 5	$72,428
Steve Zanella	Teacher	MA 45 Step 17	$96,463	MA 60 Step 17	$97,543

23. **District Mentoring Plan**: Approve the Andover Regional District Mentoring Plan (attached) for 2024-2025 school year, as recommended by the Superintendent of Schools.

24. **Emergency Virtual/Remote Instruction Program**: Approve the attached Emergency Virtual/Remote Instruction Program for the 2024-2025 school year, as recommended by the Superintendent of Schools.

C. CURRICULUM/INSTRUCTION:

Be it resolved that resolution number 1 be adopted, as presented:

Motion by:_____ Second by: _____ Final Call Vote: _____

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig
_____Mr. Porter	_____Mrs. Sciroppo	_____Dr. Koroski

1. **Professional Development Workshops:** Approve the following professional development, registration fees and mileage reimbursement, as recommended by the Superintendent of Schools.

Name	Program/Location	Date	Fees/Mileage
Suzanne Ross	NJALC Fall Symposium East Windsor, NJ	October 25, 2024	Registration: $135
Patricia Ross	The Principles & Practices of	September 25-26,	Registration: $450

	Sheltered Instruction Part 1 and Part 2 ONLINE	2024	

COMMUNICATIONS TO BOARD: None

OLD and NEW BUSINESS:

A. OLD BUSINESS

B. NEW BUSINESS

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

**** Members of the public are requested to keep their comments to a maximum of 3 minutes.****

EXECUTIVE SESSION (as needed):

The Andover Regional Board of Education, County of Sussex, State of New Jersey will adjourn into closed session meeting to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

1. Matters rendered confidential by State or Federal law.
2. Matters which could impair the right to receive federal funds.
3. Matters which could constitute an unwarranted invasion of personal privacy if conducted in public.
4. Negotiations.
5. Discussions involving the purchase, lease, or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest.
6. Discussions of tactics and techniques used in protecting the safety and property of the public.
7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling under attorney-client privilege.
8. Personnel.
9. Deliberations after a public hearing.

Whereas, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and whereas, this public body is of the opinion that such circumstances presently exist.

Be it resolved that the Andover Regional Board of Education will now go into private session to discuss matters rendered confidential according to the aforementioned specific exceptions.

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. All appropriate persons who may be discussed in private session have been notified.

Expected Length: _____ Convene Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____

1. **RECONVENE**: Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____

2. **ADJOURNMENT**: Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____