



## Upland Unified School District

### Work Experience Class

### Student Jobsite Requirements

#### JOB REQUIREMENT:

You must find your own job and cannot be self-employed.

Your job must meet all of the following criteria:

1. ☐ You are an employee, not self-employed or an independent contractor.
2. ☐ You are paid and receive an official statement of tax deductions when paid. (Check Stub)
3. ☐ The business has Workers Compensation Insurance.
4. ☐ You are normally scheduled to work a **minimum** of 9 hours a week.  
☐ The business is open to the public and allows indiscriminate access to the visiting Work Experience Teacher during school hours (7:45am - 3:00p.m. Mon. – Fri.).
5. ☐ The business is located **within 15 miles** of Upland High School.
6. ☐ The business is **NOT** located on or within private residential property (home business).
7. ☐ Working conditions are considered safe, moral and legal. You have supervision.
8. ☐ Your paid position has the probability of lasting the entire semester.
9. ☐ You do not work for a temporary employment agency.
10. ☐ Your employer provides a learning situation and keeps records of your attendance
11. ☐ Your employer must follow Labor Laws for Minors, US Fair Labor Standards.
12. ☐ If under age 18, you have or will immediately obtain a Work Permit.
13. ☐ If under age 18, you do not operate prohibited equipment.

**Examples of unacceptable jobs:** Jobs over 15 miles from school, babysitting/child care, housekeeping (no paycheck stub & home based business), door-to-door sales, (unsafe, no supervision), sign holder/twirler, in-home personal care assistant.