

RECORD OF PROCEEDINGS
Minutes of the Northern Local Schools Board of Education
Special Meeting – July 25, 2024

The Northern Local Schools Board of Education met in special session in the District Office Board Room.

The Pledge of Allegiance was said.

Call to Order - President Dale DeRolph called the meeting to order at 7:30 a.m.

Roll Call – Treasurer Jennie Clifton called the roll:

Members Present:

Sharon Cains
Dale DeRolph
Levi Dupler
Patrick Hogan
Megan Miller

Members Absent:

Recommendation for Approval - Mr. Dupler moved to approve the following meeting minutes:

1. Special Meeting, June 28, 2028

Mrs. Miller seconded the motion.

Roll call: Mr. Dupler, aye; Mrs. Miller, aye; Mrs. Cains, aye; Mr. Hogan, aye; Mr. DeRolph, aye.

Motion carried 5-0.

Superintendent's report – Mrs. Gussler presented the Superintendent's Report.

Business and Finance

Treasurer's Report – Mrs. Clifton presented the Treasurer's Report.

Recommendation for Approval – Mrs. Cains moved to approve the following:

1. June Financial Reports
Recommend the Board approve the June 2024 financial reports
2. 2024-2025 Estimated Revenue and Permanent Appropriations
Recommend the Board approve the 2024-2025 estimated revenue and permanent appropriations at the fund level.
3. Bus Purchases
Recommend the Board approve the purchase of one new 78 passenger bus and one new handicapped bus with a lift from Rush Truck Centers.
4. Negotiated Agreement with OAPSE #359
Recommend the Board approve a 3-year contract with OAPSE #359 beginning August 1, 2024 through July 31, 2027.

5. 2024-2025 Licking Regional Education Service Center Agreement
Recommend the Board approve the 2024-2025 Gifted Services Agreement with the Licking County Regional Education Service Center
6. ELA Curriculum Purchase with Amplify Education, Inc.
Recommend the Board approve the purchase of new K-5 English Language Arts Curriculum and Textbooks with a 5-year software and support component.
7. Change Order for Glenford Roofing Project
Recommend the Board approve a change order with Revere Roofing Company for the Glenford roof replacement project.
8. Disposition of Assets
Recommend the Board approve the disposal of the attached list of District assets.
9. Donations
Recommend the Board accept the following donations:
 - a. Dollar General, Thornville - District- wide school supplies

Mr. Dupler seconded the motion.

Roll call: Mrs. Cains, aye; Mr. Dupler, aye; Mr. Hogan, aye; Mrs. Miller, aye; Mr. DeRolph, aye.

Motion carried 5-0.

Employment

Recommendation for Approval – Mrs. Miller moved to approve the following:

1. Resignations
Recommend the Board accept the following resignations effective at the end of the 2023-2024 school year:
 - a. Nicole Harter, One-On-One Attendant
 - b. Jennifer Wiseman, Glenford Head Cook
2. Certified
Recommend the Board approve the following certified staff for a one-year automatic non-renewal, effective for the 2024-2025 school year:
 - a. Kathryn Stepanovich, Somerset 2nd Grade (BA/Step 2)
3. Certified Substitutes
Recommend the Board approve the following certified substitutes for the 2024-2025 school year:
 - a. Jena Wharton, Substitute Teacher
 - b. Patrick Saum, Substitute Teacher (pending successful BCI/FBI check)
4. Non-Certified
Recommend the Board approve the following non-certified staff for the 2024-2025 school year:
 - a. Daniel Pfeffer, Athletic Trainer, 3-year contract, as contained in the appendix
 - b. Dawn Lewis, Bus Driver, 7.50 hours per day, Step 0
 - c. Samantha Johnson, Bus Driver, 7.25 hours per day, Step 0
 - d. Brittany Butcher, Bus Driver, 6.75 hours per day, Step 0
 - e. Timothy Gaskill, Bus Driver, 5.75 hours per day, Step 0

- f. Jeff Vance, Bus Driver, 6.5 hour per day, Step 10
- g. Leah Crowley, One-on-One Attendant, 7 hours per day, Step 0

5. Supplemental

Recommend the Board approve the following supplemental positions for the 2024-2025 school year:

- a. Greg Otte, Band Director, 20 extended days
- b. Rachel Cooke, 7th grade volleyball coach

6. Non-Certified Substitutes

Recommend the Board approve the following non-certified substitutes for the 2024-2025 school year:

- a. Kim Freet, Bus Driver
- b. Brittany Phillis, Educational Aide, Glenford Elementary, pending certification and successful FBI/BCI check.
- c. Brittany Phillis, Cook, Glenford Elementary, pending certification and successful FBI/BCI check
- d. Brittany Phillis, Secretary, Glenford Elementary, pending certification and successful FBI/BCI check.

Mr. Dupler seconded the motion.

Roll call: Mrs. Miller, aye; Mr. Dupler, aye; Mrs. Cains, aye; Mrs. Miller, aye; Mr. DeRolph, aye.

Motion carried 5-0.

Board Policy and Procedure

Recommendation for Approval – Mr. Hogan moved to approve the following on first reading:

1. Board Policies

- a. po6423 – Use of Credit Cards
- b. po7450 – Property Inventory

Mr. Dupler seconded the motion.

Roll call: Mr. Hogan, aye; Mr. Dupler, aye; Mrs. Cains, aye; Mrs. Miller, aye; Mr. DeRolph, aye.

Motion carried 5-0.

Adjournment – Mr. Hogan moved to adjourn the meeting. Mr. Dupler seconded the motion.

Roll call: Mr. Hogan, aye; Mr. Dupler, aye; Mrs. Cains, aye; Mrs. Miller, aye; Mr. DeRolph, aye.

President DeRolph declared the meeting adjourned.

ATTEST:

President

Treasurer