



Walled Lake Consolidated Schools

850 Ladd Road, Building D
Walled Lake, MI 48390
248-956-2030

2024/2025 Criminal History/Reference Form

* Please note background checks will not be processed prior to 30 days before scheduled event.

In congruence with the state law for employees and to maintain student safety in Walled Lake Consolidated Schools, anyone convicted of ANY felony or a misdemeanor criminal sexual offense will not be permitted to volunteer in the school district.

Volunteer's Name: _____ Building: _____

Classroom Teacher's Name: _____

Student's Name: _____

Volunteer Job Assignment: _____ Event Date: _____

***** PLEASE PRINT CLEARLY *****

Name: _____
Legal First Name FULL Middle Name Last Name

Maiden Name/Names Previously used: _____

Date of Birth: _____ Gender: Male Female

Race: White Black Asian/Pacific Islander American Indian/Alaskan Native Unknown/Other

You are only required to complete one of these forms per year. Therefore, if you submitted a form earlier this school year, please indicate this by also completing the information below:

Yes, I previously completed a WLCSO criminal history form for the 2024-2025 school year for:

School Name: _____ Approximate Date: _____

In any previous school year, have you obtained volunteer approval with Walled Lake Schools? YES / NO

Pursuant to Public Act 68 of 1993 and Public Act 83 of 1995, I represent that (*you must check one*)

_____ I **have not** been convicted of, or pled guilty or nolo contendere (no contest) to any crimes.

_____ I **have** been convicted of or pled guilty or nolo contendere (no contest) to the following crimes (use separate sheet to explain nature of conviction, date and court):

- a. _____
- b. _____
- c. _____

I understand that the above information is required by the Central Records Division of the Michigan State Police, Lansing, MI. I authorize Walled Lake Consolidated Schools to utilize the above information for the sole purpose of obtaining a conviction only criminal history file search, pursuant to the Michigan Freedom of Information Act (PA 442 of 1976).

Volunteer's Signature: _____ Date: _____

(Electronic signatures are not accepted.)

Telephone # _____ Email Address _____

It is the policy of the Walled Lake Consolidated Schools Board of Education that no person on the basis of race, color, religion, national origin or ancestry, age, sex, marital status, or disability shall be discriminated against, excluded from participation in, denied the benefits of or otherwise be subjected to discrimination in any program or activity.

In order to provide a safe experience for all of our students while attending camp, the Office of Children and Adult Licensing requires all staff and volunteers to complete a Criminal History and Reference Form (Rule 400.11109). This form allows the district to run an ICHAT report through the State of Michigan.