



NOTICE AND AGENDA
REGULAR MEETING OF THE GOVERNING COUNCIL OF
ALBUQUERQUE AVIATION ACADEMY
(Formerly SAMS)
August 16, 2024
2:00 p.m.
AAA Board Room
6441 Ventana Rd NW, Albuquerque, NM
and Internet/Call-in
(See Special Procedures Below)

AAA MISSION

Albuquerque Aviation Academy cultivates opportunities for 6th-12th grade students to excel in fields related to aviation and STEAM. Students will have unique options to explore and excel in multiple career areas of aviation which are woven throughout an innovative hybrid learning experience.

- I. Call to Order
 - A. Roll Call
 - B. Adoption of the Agenda*
 - C. Review/Approval of Minutes from July 26, 2024 Special Meeting*
- II. Public Comment (comments will be limited to two minutes) – see attached Special Procedures for more information.
- III. Ongoing Business Matters
 - A. Aviation Program Update
 - B. Facility Update
- IV. Administrative Update
 - A. Student Achievement Update
- V. New Business Matters
 - A. Lease Assistance Application (discussion/action) *
 - B. CLA Statement of Work (discussion/action) *
 - C. PF Indicator 3.c. Compliance List for 2024-25 (discussion/action) *
- VI. Governing Council Development
 - A. No Discussion with Kelly Callahan



VII. Finance Report

- A. Business Office Operations Update
- B. Voucher Approvals June 2024 (discussion/action) *
- C. Voucher Approvals July 2024 (discussion/action) *
- D. Bank Reconciliation June 2024 (discussion/action) *
- E. Bank Reconciliation July 2024 (discussion/action) *

VIII. Announcements

- A. Date for next Regular AAA Governing Council Meeting

IX. Adjournment*

Note: * Indicates Action Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Amanda Catanzaro at acatanzaro@samsacademy.com least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Ms. Catanzaro at the email address above if a summary or other type of accessible format is needed.



Special Procedures for August 16, 2024 AAA Governing Council Regular Meeting

The AAA Governing Council Regular Meeting on August 16, 2024 at 2:00 pm will be held at Albuquerque Aviation Academy board room and will provide for those not wishing to attend in person access to view and/or participate via Zoom. This will be available to the public, Governing Council members and AAA staff.

The procedures for accessing the meeting are as follows:

From a computer, tablet or smartphone, enter the following URL:

<https://us04web.zoom.us/j/5383341131?pwd=UWpFVWNQejFoRDRYMct3OXlEdkxhUT09>

OR

Call one of the following numbers:

1-669-900-6833

1-301-715-8592

1-253-215-8782

(Because of the increase of Zoom for meeting use, the phone numbers may appear to be busy at first. Keep trying until you get through.)

Meeting ID: 538 334 1131

Access Code: 4100

You will also be asked to enter your (optional) participant ID. Just follow the spoken directions (press #) to skip this step, as it is not needed for this meeting.

Public comment will be allowed during the meeting either via Zoom or in person. To speak during public comment, please email your request to speak with your name to acatanzaro@samsacademy.com up to twenty-four hours prior to the meeting. Requests to speak made after twenty-four hours prior to the meeting will not be honored. Speakers will be un-muted to address the Governing Council. Public comments will be limited to two minutes. The public may email comments to Amanda Catanzaro acatanzaro@samsacademy.com. Email comments will be kept with the records of the meeting.

Audio and video recording of the open meeting will be available upon request.

Should anyone wishing to join the meeting via the internet have issues accessing the meeting you may contact Amanda Catanzaro at 505-715-3420.

These procedures are subject to revision given changing circumstances. Please check the AAA website for any updates to these procedures.



GOVERNING COUNCIL

Regular Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, July 26, 2024

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Jody Meyer, Roland Dewing, Laura Kohr, Mike Romo, and Farrah Nickerson

BOARD MEMBERS ABSENT

Mike Deveraux, Alex Carothers, and Larry Kennedy

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Lauren Chavez, and Sean Fry

PUBLIC

none

These minutes were approved on _____

By a vote of ___ yes ___ no ___ absent ___ abstained

_____ President

_____ Secretary

I. Call to Order

Farrah Nickerson called to order the Regular Meeting of the Governing Council for the Albuquerque Aviation Academy for July 26, 2024 at 2:02 PM on Zoom.us and in person.

A. Roll Call

Farrah Nickerson asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Mike Romo (via zoom) and Farrah Nickerson.

B. Adoption of the Agenda*

Farrah Nickerson asked for the following changes to the agenda. Change date of last months meeting to 6/14/2024 Special Meeting. Farrah Nickerson asked for a motion to approve the agenda with amendments. Laura Kohr made a motion to approve the agenda with amendments. Jody Meyer seconded the motion. Farrah Nickerson called for a roll call vote to approve the agenda. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Mike Romo, and Farrah Nickerson; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from June 14, 2024 Special Meeting*

Farrah Nickerson asked for a motion to approve the minutes from the June 14, 2024 Special Meeting. Laura Kohr made a motion to approve the minutes. Jody Meyer seconded the motion. Farrah Nickerson called for a roll call vote to approve the agenda. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Mike Romo, and Farrah Nickerson; all voted yes. The motion carried unanimously.

II. Public Comment

Farrah Nickerson asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Ongoing Business Matters

A. Aviation Program Update

Dr. Lauren Chavez presented that they have flown approximately 63 hours since last board report. Another student completed their check-ride this morning. Airplane strut needs to be rebuilt. Getting an estimate and estimated time down from mechanic. There is also a slight brake fluid leak.

Another news article came out about the school. Positive publicity.

Internships are going well and another student did their ATC internship this week. Hot Air Balloons class is going to be restructured this year to be more hands-on based on feedback from students last year.

Dr. Chavez reviewed expenses.

Farrah Nickerson asked if the report could use the updated logo.

B. Facility Update

Amanda Catanzaro presented the July 2024 Facilities report including the completed projects since the last meeting.

Projects that are still in progress include downspouts and gym thermostat. Some of the door handles are loose and/or not working and a small hole in the stucco outside.

Reviewed list of upcoming projects.

Question was presented if Facility Update is still needed on a monthly basis. This was included during building but since facility is complete, do we still need a monthly update?

IV. Administrative Update

A. Student Achievement Update

Bridget Barrett shared the new format for monthly administrative report and is looking for feedback from the governing council as to what you would like to see. Ms. Barrett has also added a goal for herself regarding classroom walk-throughs.

Introduction of Matt Dixson, the Dean of Students. He is working on positive student incentives for the year and will provide data as the year progresses.

V. New Business Matters

A. Inventory Certification*

Sean Fry shared that this is a requirement by statute for the audit. Governing Council is confirming that Amanda Catanzaro has completed an inventory for assets over \$5000.

Farrah Nickerson asked for a motion approving and authorizing Amanda Catanzaro to sign the Inventory Certification. Laura Kohr made a motion to approve. Roland Dewing seconded the motion. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Mike Romo, and Farrah Nickerson; all voted yes. The motion carried unanimously.

VI. Governing Council Development

A. No Discussion with Kelly Callahan

VII. Finance Report

A. Business Office Operations Update

Sean Fry presented that the Finance Committee met prior to the Governing Council meeting and reviewed all the financial documents. Over 1 million in operational funds to end the year! We are at the highest enrollment ever. Brought in more revenue than budgeted. Reviewed Title funds.

Question was asked about Sean Fry reimbursement. That was for e-fax because the first year cannot be done on a billed basis so much have been paid for with credit card. Has since been moved to a billed process.

July Voucher Approvals and Bank Reconciliation was removed from the agenda as action items so both will be moved to next month's meeting.

VIII. Announcements

Next regular Governing Council meeting is scheduled for August 16, 2024.

IX. Adjournment*

Farrah Nickerson called for a motion to adjourn. Roland Dewing made a motion to adjourn. Jody Meyer seconded the motion. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Mike Romo, and Farrah Nickerson; all voted yes. The motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on July 26, 2024 at 2:39 p.m.



Monthly Report - August 16, 2024

All figures and outcomes are based on the date of this report - Aug 08, 2024.

FLIGHT TRAINING:

- **Flights** - We've flown ~30 hrs since the last board report.
- **Aircraft Status** - We are still waiting for the mechanic to get the airplane in for the front strut rebuild.

CLASSES:

- **Airplane** - We've had one class of each class so far, and it's exciting to see a new crop of kids!
- **Drone** - Ditto ;)
- **Balloons** - We had our first class with our new guest instructor, and we are very excited about the possibilities!

ADDITIONAL:

- **Internships** - I'm telling the new students about our internships
- **Drone SOCCER** - We got to fly one of the drone soccer balls a little, and the kids in class (10th grade,) wished they could join!

EXPENSES:

- **Fuel:** Please see the finance report (World Fuel). I estimated \$2,250, based on hours flown and average fuel cost.
- **Maintenance:** \$422.50 (oil change)
- **Hangar Rental:** \$357 per month
- **Insurance:** Annual Premium - \$9616

August 2024 Facilities



8/12/2024

Projects Completed Since Last Meeting

- Ventana Gate
- High School Boys Bathroom Paper Towel Dispenser Lock Replaced
- Flag replaced

Projects that Still Need Attention (status)

- Working with EB to complete all warranty issues around the school
 - Downspout Drainage Issues (ongoing conversation with EB and now Steve)- met 2/19/2024; Did receive an email that new spouts are in production
 - Gym Thermostat
 - Warranty issue with HVAC unit for High School Classroom #306
- Door Handle in High School Room #3 Not Locking (working with Verkada)
- Hole in stucco (north facing side near Focus Room)- there are multiple holes. EB (Jason) said it may be caused by birds. Looking for patch color to match.
- HVAC Units that need attention: Classroom #306, Classroom #302, Lunchroom and Admin Hall. HVAC PM was completed 8/7 & 8/8. TLC coming back out on 8/14 to assess all units again and diagnose the issues with units that are not running the way they should.
- Desk drawers in Social Worker office need repair/replace

Upcoming Major Projects

- Seeking quotes for track & artificial turf on west side on campus. 2023 Legislative funding will be used for this project. Walk through with vendors complete and waiting on quotes.
- Sharp Boards in the rest of the classrooms. 2024 Legislative funding. Received quote. Waiting for state to release funds.

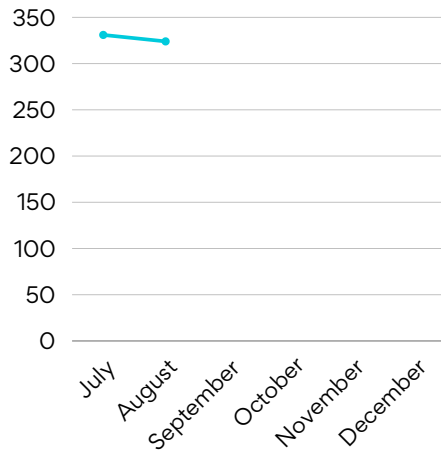


Administrative Update August 2024



Student Enrollment

Student Enrollment Goal
SY 24/25: 320



😊 Current Enrollment : **324**

😊 Last Year 40 Day: **306**

😊 Waitlist : **50**

Academics by Enrollment

Number of students ahead, behind, failing and passing:



39%

On Pace and Passing



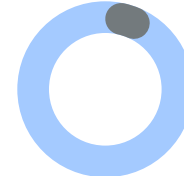
38%

Behind and Passing



1%

On Pace and Failing

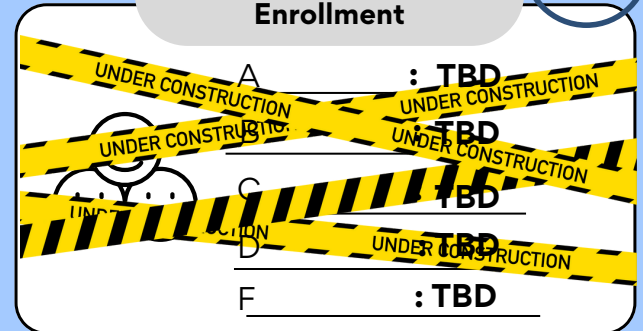


10%

Behind and Failing

*60% is a passing grade *148 non starts

Grade Reports by Enrollment



Walkthrough Goal

Percentage of Goal Met This Month



Goal : 30

Met : 6

Percent: 20% as of 8/12

What's Happening?

You are all invited to our next assembly, 8/15 or 8/19 at 8:30 a.m. We are planning to roll out our aviation academic challenge and have a presentation with a falconer!

[Resend e-mails](#)

Public School Capital Outlay Council Application for Lease Assistance

[Admin](#)

[View my School Applications](#)

[Application User Guide](#)

[Log Out](#)

**If you have questions or require assistance,
please email charters@nmpsfa.org.**

A separate application is required for each
separate facility and lease.
Include the separate student member
count (MEM) for each specific site.

LEASE ASSISTANCE INFORMATION

All fields are required to be completed

**Data on this page is not SAVED until you click the SAVE button
below.**

School Name: *

Southwest Aeronautics, Mathematics and Science Academy

Physical Address (as shown on lease):

6441 Ventana Rd NW

City Albuquerque

State New Mexico

Zip 87114

Mailing Address:

6441 Ventana Rd NW Albuquerque, NM 87114

School Telephone Number: 5056086441

Administrator:

Bridget Barrett

Administrator E-mail:

bbarrett@samsacademy.com

Administrator Title:

Head Administrator

Business Manager:

Sean Fry

Business Manager E-mail:

sfry@samsacademy.com

Person responsible for filling out and submitting application:

Amanda Catanzaro

E-mail of person completing form if not Administrator or Business Manager:

acatanzaro@samsacademy.com

Telephone Number: 505-608-6441x103

Type of Charter School (if applicable): State ▾

What School District is the charter school located in?:

Albuquerque Public Schools ▾

Date charter school authorization term ends: Jun ▾

30 ▾ 2029 ▾ 

Does the charter school (if applicable) have a current audit?

Yes ▾

Current Audit Opinion: Unmodified ▾

LEGAL REVIEW SECTION

All fields are required to be completed

1. PROPERTY (PURSUANT TO SECTION 22-8B-4.2 NMSA 1978)

Property Owner Name:

Address:

Telephone Number:

Property Owner Type of the Lease Arrangement:

Public Entity - Owned by the charter school, the school district, the state, an institution of the state, another political subdivision of the state, the federal government, one of the agencies or a tribal government.

Private Entity - Anything other than a public entity or non-profit entity.

Non Profit Entity - Specifically organized for the purpose of providing the facility for the charter school.

Lease Purchase Agreement - In accordance with the Public School Lease Purchase Act, approved by PED.

2. LEASE

Has the school entered into a NEW Lease Agreement since the school's last application?

Does the school have a Lease Purchase Agreement (LPA)?


Yes ▾

Does the school have a PED LPA approval letter?

Yes ▾

Provide date of PED LPA approval:

Jan ▾ 28 ▾

2023 ▾ 

Has an existing Lease Purchase Agreement been AMENDED since the school's last application?

No ▾

3. TERMS OF LEASE AGREEMENT

Beginning Date:

Jan ▾ 20 ▾ 2023 ▾ 

Ending Date:

Jan ▾ 20 ▾ 2053 ▾ 

Options to Renew:

NA

Was the Lease Agreement, Lease Purchase Agreement or Lease Amendment prepared by an attorney?

Yes ▾

Attorney Name:

R. Daniel Castille

Address:

1701 Old Pecos Trail Santa Fe, NM 87505

Telephone Number:

505-988-4476

PLANNING REVIEW SECTION

All fields are required to be completed

Does the school facility have an Authorizing Agency "E"

Occupancy Certificate?

Yes

Pursuant to Section 22-24-9.3a NMSA 1978, does the school have a current Facility Master Plan?

Yes

End date of current Facility Master Plan:

2024



FINANCE REVIEW SECTION

All fields are required to be completed (do not use commas when entering numbers)

1. LEASE PAYMENTS

Name of Payee:

RM SAMS LLC

Annual Payment Amount: \$

739270.52

Number of Payments Per Year:

12

2. LEASE AGREEMENT SERVICES

Capital improvements, maintenance and operations expenses are not eligible for lease assistance.



Please indicate whether the following services ARE or ARE NOT included in the Lease Agreement:

Capital Improvements?

No ▼

Custodial Expenses?

No ▼

Maintenance Expenses?

No ▼

For example: general repairs to buildings and preventative maintenance systems

Property Taxes?

No ▼

Utility Expenses?

No ▼

3. ENROLLMENT

If the school has multiple sites, do not combine student MEM count. Include only site specific student count for each application.

Prior Year's PED 80/120 Day Student MEM Count:

PSFA will adjust this count to match PED's certified 80/120 day student MEM count from the prior year.

For new charter schools, provide PED's estimated 40-day enrollment.

Current Approved Enrollment Capacity:

Grade Levels Served:

SUMMARY OF LEASE ASSISTANCE

CALCULATIONS:

Data auto-filled from information provided above.

**Potential Lease Assistance Estimate -
Based on Lease**

Annual Lease Payment: \$

Total Lease Agreement Services Annual Cost: \$

1. ALLOWABLE LEASE ASSISTANCE BASED ON LEASE:

\$

(Annual Lease Payment - Total Lease Agreement Services Annual Cost)

Potential Lease Assistance Estimate - Based on MEM

Certified PED 80/120 Day Student MEM Count:

2. ALLOWABLE LEASE ASSISTANCE BASED ON MEM: \$

(PED 80/120 Day Student MEM Enrollment x \$815.60 or the amount determined by PSCOC for the upcoming year)

Potential estimated lease assistance award is the lesser of lines 1 or 2.

ATTACHMENTS

Upload required, completed and signed forms in the Attachments Section below.

The following documents must be completed, signed and submitted ANNUALLY.

Click the icons below to download or print the blank forms.



PSCOC
Conflict of
Interest



PSCOC
Application
Signature
Page

The following documents must be updated, completed, signed and submitted if there have been changes to the Lease Agreement in the past year. If no changes have been made to the Lease Agreement, you may submit the previously completed documents used in prior years.

Click the icons below to download or print the blank forms.



Certification
A - Public
Facility



Certification
B - No
Public
Facility
Available



Certification
C - Facility
Owner -
Non-Profit \\
Foundation



Lease
Amendment
- Owner
Maintains
Facility
Statement

ATTACHMENTS SECTION

Please preview the uploaded documents to ensure the document has uploaded correctly, and a blank page is not submitted.

NOTE: To preview an uploaded document prior to saving this page, right-click over the link and select "open in a new tab".

Lease Agreement Documents

Must contain all required dates, signatures, notaries and attachments.

 No file chosen

Files must be less than **200 MB**.

Allowed file types: **jpg jpeg png tif pdf**.

Additional Lease Agreement Documents such as amendments or exhibits (if applicable)

Must contain all required dates, signatures, notaries and attachments.

Additional Lease Agreement Documents (if applicable)

 No file chosen

Files must be less than **200 MB**.

Allowed file types: **jpg jpeg png tif pdf**.

No file chosen

Files must be less than **200 MB**.
Allowed file types: **jpg jpeg png tif pdf**.

No file chosen

Files must be less than **200 MB**.
Allowed file types: **jpg jpeg png tif pdf**.

No file chosen

Files must be less than **200 MB**.
Allowed file types: **jpg jpeg png tif pdf**.

No file chosen

Files must be less than **200 MB**.
Allowed file types: **jpg jpeg png tif pdf**.

Lease Amendment-Owner Maintains Facility to Statewide Adequacy Standards

No file chosen

Files must be less than **200 MB**.
Allowed file types: **jpg jpeg png tif pdf**.

If Lease Agreement or Lease Amendment contains language indicating compliance with the requirement that the owner maintains facility to statewide standards (pursuant to Section 22-8B-4.2 NMSA 1978), please specify the page number, section and paragraph:

PED Approval for Lease Purchase Agreement (if applicable)

Submit PED approval for Lease Purchase Agreement, or if there have been modifications to the LPA, show proof that modifications have been approved by PED.

 No file chosen

Files must be less than **200 MB**.
Allowed file types: **gif jpg jpeg png pdf**.

Certification A – Public Facility, Certification B – No Public Facility, or Certification C – Non-Profit / Foundation

Must include and must contain all required signatures and notaries.

 No file chosen

Files must be less than **200 MB**.
Allowed file types: **jpg jpeg png tif pdf**.

Charter Authorization Term

Acceptable documents listing Charter Authorization Term could be: letter from PED, Record of Renewal document or the pages of the Performance Contract with Section 3.02 Term of Charter, listing term of Contract, PEC Charter Contract or District Charter Contract. DOCUMENT MUST LIST THE END DATE OF TERM.

 [Aviation_Academy_Renewal_letter_121423_1.pdf](#)

REMOVE

Files must be less than **200 MB**.
Allowed file types: **jpg jpeg png tif pdf**.

Please specify the page identifying term dates:

E Occupancy Certificate

 No file chosen

Files must be less than **200 MB**.
Allowed file types: **jpg jpeg png tif pdf**.

District or Charter School's Conflict of Interest Policy

 [SAMS_Conflict_of_Interest_Policy.pdf](#) REMOVE

Files must be less than **200 MB**.
Allowed file types: **jpg jpeg png tif pdf**.

School Floor Plans (if applicable)

No file chosen

Files must be less than **200 MB**.
Allowed file types: **jpg jpeg png tif pdf**.

PSCOC Annual Conflict of Interest Questionnaire

This document must be completed, signed by Governing Board and submitted ANNUALLY.

No file chosen

Files must be less than **200 MB**.
Allowed file types: **jpg jpeg png tif pdf**.

PSCOC Application Signature Page

This document must be completed, signed and submitted ANNUALLY.

No file chosen

Files must be less than **200 MB**.
Allowed file types: **jpg jpeg png tif pdf**.

Status Created/Editing ▾

CAPTCHA

PSFA employs anti-SPAM measures for forms used over the internet.



What code is in the image? *

Enter the characters shown in the image.

SAVE

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[acatanzaro@sams...](#) | [Log out](#)



PUBLIC SCHOOL CAPITAL OUTLAY COUNCIL

Lease Assistance Application Annual Conflict Of Interest Questionnaire

Charter School Name: Southwest Aeronautics, Mathematics and Science Academy
School District: Albuquerque

The following definitions apply to this Questionnaire:

“Interested party” An employee of a school district or charter school who has authority to procure or make decisions regarding procurement, purchasing or contracting on behalf of the district or charter school or an employee who is in a position to influence such decisions; or a member of a district school board or charter school governing body (collectively referred to as “governing body), who has a direct or indirect financial interest, as defined below.

“Financial interest” A person has a financial interest if the person has, directly or indirectly, through business, investment, or family relationship:

- a. An ownership or investment interest in any entity with which the school district or charter school has a transaction or arrangement (e.g. a property lease);
- b. A compensation arrangement with the school district or charter school or with any entity or individual with which the school district or charter school has a transaction or arrangement; or
- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the school district or charter school is negotiating a transaction or arrangement.

“Family Member” means a spouse, father, father-in-law, mother, mother-in-law, son, son-in-law, daughter, daughter-in-law, brother, brother-in-law, sister or sister-in-law of a member of the governing body or the head administrator. *NMSA 1978 §22-8B-10 (2009)*.

Please include as an attachment to this Questionnaire a current list of governing council members, a current list of school board and/or charter school foundation members, and if applicable, a copy of governing board minutes approving exception to anti-nepotism laws.

1: Briefly describe the property selection process and actions taken to ensure that the leased premises were in the best interest of the district/school.

School contracted with a realtor who specializes in Charter School properties and reviewed a number of properties. This location was selected due to its' proximity to the Double Eagle Airport.

2: Briefly describe how the lease premises support the current or future space needs of the district/school.

School was built from the ground up using input from Governance Council, Staff, and Families. Current FMP and Charter was referenced to ensure space was adequate for all amenities and planed membership growth.

3: Briefly describe how the determination was made that the negotiated lease was at or below fair market value.

School used legal council and realtor to evaluate comparable property prices.

4: In selecting the leased facility was the site selected competitively from other potential school sites?

Yes.

Describe the selection process, the number of sites considered, the number of offers made, and the reason the selected leased site was chosen:

School considered only available pieces of land in target area. Three final sites were evaluated, but this location was within utilities and other city infrastructure.

How was it determined that the selected site and lease was a good value?

Comps from realtor.

5: Can any of the parties to the lease be considered an “interested party” or an immediate family member of an “interested party” as defined in definitions above?

If no, then skip Question 6 and proceed to Question 7.

[Select One]

**6-A: If you answered “Yes” to Question No. 5 provide the following information:
Which party to the lease has a financial interest?**

[Click here to enter text]

6-B: Describe the financial interest of the party identified in 6-A?

[Click here to enter text]

6-C: Was the financial interest disclosed to the governing body prior to execution of the lease?

[Select One]

If yes, attach a copy of the governing body minutes of the meeting at which the financial interest was disclosed and/or any other documentation evidencing disclosure.

If no, explain why the financial interest was not disclosed prior to execution of the lease or whether some other consideration of the financial interest was made by the governing body or district/school employee executing the lease:

[Click here to enter text]

6-D: If the financial interest was not properly disclosed, describe possible remedies and justification of how the benefits of continuing the current lease outweigh the conflict.

[Click here to enter text]

Describe any hardship that would result if the PSCOC denied lease assistance.

[Click here to enter text]

7: Does your district/charter school have a written Conflict of Interest policy and written disclosure of conflicts requirement?

If yes, attach a copy of your policy.

Yes.

8: If you do not have a written policy addressing conflict of interest, does your governing body or district/charter school have an internal rule or procedure that addresses entering into contracts with interested persons?

If yes, attach a copy of the written rule or procedure.

[Select One]

CERTIFICATION

The undersigned hereby certify that to the best of their knowledge the answers to this questionnaire are true and accurate. If any of the answers to this Questionnaire change, the authorized representative of the district/charter school will notify the PSCOC through PSFA within thirty (30) days of the following:

Check one:

- The lease and price negotiated for the property was in the best interest of the district/charter school and there were no violations of any conflict of interest laws.
- A financial interest was not properly disclosed and the district/charter school requests an exception due to the undue hardship that will result to the district/charter school by avoiding the prohibited conflict when weighed against the public interest served.
- Due to extenuating circumstances the district/charter school requests additional time to respond.

School Board President or Governing Council President:

Signed by: Larry Kennedy Date: 8/6/2024
 Signature: _____
 Print Name: Larry Kennedy
 Print Title: Governing Council President

State Chartered Charter School Administrator:

Signature: Bridget Barrett Date: 8/13/24
 Print Name: Bridget Barrett
 Print Title: Head Administrator

Locally Chartered School District Superintendent or Designee:

Signature: _____ Date: _____
 Print Name: _____
 Print Title: _____
 School District: _____

Signatures certify that to the best of their knowledge the information contained herein is complete and accurate.

Signatures and printed names of ALL Board Members or Governing Council members:

Signed by:
Signature: Larry Kennedy Date: 8/6/2024
25713DA9665A431...
Print Name: Larry Kennedy

Signed by:
Signature: Farrah Nickerson Date: 8/6/2024
9E6A07073CE6494...
Print Name: Farrah Nickerson

Signature: _____ Date: _____
Print Name: Roland Dewing

Signed by:
Signature: Alex Carothers Date: 8/6/2024
8CD85313FC1B4E9...
Print Name: Alex Carothers

Signature: _____ Date: _____
Print Name: Mike Deveraux

Signature: _____ Date: _____
Print Name: Laura Kohr

Signed by:
Signature: Jody Meyer Date: 8/6/2024
C0082CFBC2D048A...
Print Name: Jody Meyer

Signature: _____ Date: _____
Print Name: Mike Romo

Signature: _____ Date: _____
Print Name: _____

Signature: _____ Date: _____
Print Name: _____

(Please Duplicate This Page for Additional Council Members)



PUBLIC SCHOOL CAPITAL OUTLAY COUNCIL

Application for Lease Assistance

The following individuals certify to the best of their knowledge, the information contained in this lease assistance application is complete and accurate.

Name of Charter School: _____

School Board President or Governing Council President:

Signature: _____ Date: _____

Print Name: _____

Print Title: _____

Charter School Administrator:

Signature: _____ Date: _____

Print Name: _____

Print Title: _____



Statement of Work - Audit Services

July 2, 2024

This document constitutes a statement of work ("SOW") under the master service agreement ("MSA") dated June 19, 2023, or superseding MSA, made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and Southwest Aeronautics, Mathematics, & Science Academy ("you," "your," or "the entity"). We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services CLA will provide for the entity as of and for the year ended June 30, 2024.

Matt Bone is responsible for the performance of the audit engagement.

Scope of audit services

We will audit the financial statements of the governmental activities, the aggregate discretely presented component units (if applicable), each major fund, and the aggregate remaining fund information (if applicable), which collectively comprise the basic financial statements of Southwest Aeronautics, Mathematics, & Science Academy, and the related notes to the financial statements as of and for the year ended June 30, 2024.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the entity's basic financial statements.

The RSI will be subjected to certain limited procedures, but will not be audited.

We will also evaluate and report on the presentation of the supplementary information other than RSI accompanying the financial statements in relation to the financial statements as a whole.

Nonaudit services

We will also provide the following nonaudit services:

- Preparation of your financial statements and the related notes.
- Preparation of the required supplementary information (RSI).
- Preparation of the supplementary information.
- Converting cash basis accounting records to accrual basis (as requested).
- Preparation of adjusting journal entries

- GASB-87 Lease Assistance (as requested)
- GASB-96 SBITA Assistance (as requested)
- Depreciation Calculation Assistance (as requested)

Audit objectives

The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Our audit will be conducted in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require us to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. Our audit will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion.

We will apply certain limited procedures to the RSI in accordance with U.S. GAAS. However, we will not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) other than RSI accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

We will issue a written report upon completion of our audit of your financial statements.

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from the engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming opinions on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue a report, or withdrawing from the engagement.

We will also provide a report (which does not include an opinion) on internal control over financial reporting and on compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements, as required by *Government Auditing Standards*. The report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the entity is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit conducted in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Auditor responsibilities, procedures, and limitations

We will conduct our audit in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards*.

Those standards require that we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. As part of our audit, we will:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and evaluate whether audit evidence obtained is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the amounts and disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on our evaluation of audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

Although our audit planning has not been concluded and modifications may be made, we have identified

the following significant risk(s) of material misstatement as part of our audit planning:

- Management override of controls
- Cash to modified accrual adjustments and full accrual adjustments

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards*. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not require auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting fraud or errors that are material to the financial statements and to preventing and detecting misstatements resulting from noncompliance with provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. An audit is not designed to provide assurance on internal control or to identify deficiencies, significant deficiencies, or material weaknesses in internal control. However, we will communicate to you in writing significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the entity's compliance with the provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

We will include in our report on internal control over financial reporting and on compliance relevant information about any identified or suspected instances of fraud and any identified or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements that may have occurred

that are required to be communicated under *Government Auditing Standards*.

We are also responsible for communicating certain matters in accordance with the provisions of Section 2.2.2 NMAC of the New Mexico State Auditor Rule, which govern the conduct of local governmental entity audits performed in the state of New Mexico. These matters will be communicated in the schedule of findings and responses. We are required to conduct our audit in accordance with the Rule. The State Auditor's Office may send our firm referral letters to address certain confidential matters during our audit of your entity. These letters, in accordance with the Rule, require confidential communication between our firm and the New Mexico State Auditor.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Management responsibilities

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements and RSI in accordance with U.S. GAAP.

Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for 12 months beyond the financial statement date.

You are responsible for the design, implementation, and maintenance of effective internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including evaluating and monitoring ongoing activities and safeguarding assets to help ensure that appropriate goals and objectives are met. You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for implementing systems designed to achieve compliance with applicable laws and regulations and the provisions of contracts and grant agreements; identifying and ensuring that the entity complies with applicable laws, regulations,

contracts, and grant agreements; and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered. You are responsible for taking timely and appropriate steps to remedy any fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we may report.

You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including amounts and disclosures, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters, and for the accuracy and completeness of that information (including information from within and outside of the general and subsidiary ledgers); (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

Management is responsible for the preparation of the supplementary information in accordance with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit and the presentation of the basic financial statements and RSI. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies to us of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the "Audit objectives" section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Responsibilities and limitations related to nonaudit services

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services. Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

Use of financial statements

Should you decide to include or incorporate by reference these financial statements and our auditors' report(s) thereon in a future private placement or other offering of equity or debt securities, you agree that we are under no obligation to re-issue our report or provide consent for the use of our report in such a registration or offering document. We will determine, at our sole discretion, whether we will re-issue our report or provide consent for the use of our report only after we have performed the procedures we consider necessary in the circumstances. If we decide to re-issue our report or consent to the use of our report, we will be required to perform certain procedures including, but not limited to, (a) reading other information incorporated by reference in the registration statement or other offering document and (b) subsequent event procedures. These procedures will be considered an engagement separate and distinct from our audit engagement, and we will bill you separately. If we decide to re-issue our report or consent to the use of our report, you agree that we will be included on each distribution of draft offering materials and we will receive a complete set of final documents. If we decide not to re-issue our report or decide to withhold our consent to the use of our report, you may be required to engage another firm to audit periods covered by our audit reports, and that firm will likely bill you for its services. While the successor auditor may request access to our workpapers for those periods, we are under no obligation to permit such access.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

Engagement administration and other matters

We expect to begin our audit on approximately July 8, 2024.

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

We will provide copies of our reports to the entity; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing confidential or sensitive information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the sole and exclusive property of CLA and constitutes confidential and proprietary information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to New Mexico Public Education Department, the New Mexico State Auditor, or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of CLA personnel. Furthermore, upon request, we may provide copies or electronic versions of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the New Mexico Public Education Department, the New Mexico State Auditor. If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our audit engagement ends on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific SOW for that service.

Government Auditing Standards require that we make our most recent external peer review report publicly available. The report is posted on our website at www.CLAconnect.com/Aboutus/.

Fees

Our professional fees are outlined in the table below. This estimate is based on anticipated cooperation from your personnel and their assistance with locating requested documents and preparing requested

schedules. If the requested items are not available on the dates required or are not accurate, the fees and expenses will likely be higher. Our invoices, including applicable state and local taxes, will be rendered each month as work progresses and are payable on presentation.

Service	Fee
Financial Statement Audit - School	\$19,750
Financial Statement Audit - School - Close Out Year (as applicable)	\$7,500
Financial Statement Audit - School - Planning Year (as applicable)	\$6,000
Financial Statement Audit - Foundation (if required)	\$5,500
School or Foundation - Debt Issuance in current year (as applicable)	\$1,750
School or Foundation - Previous Debt Issuance (as applicable)	\$1,000
Stand-Alone Report (if requested)	\$3,500
Non-audit consulting services (if requested, may require a separate SOW)	\$250 per hour

Unexpected circumstances

We will advise you if unexpected circumstances require significant additional procedures resulting in a substantial increase in the fee estimate.

Changes in accounting and audit standards

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in the SOW increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

Agreement

We appreciate the opportunity to provide to you the services described in this SOW under the MSA and believe this SOW accurately summarizes the significant terms of our audit engagement. This SOW and the MSA constitute the entire agreement regarding these services and supersedes all prior agreements (whether

oral or written), understandings, negotiations, and discussions between you and CLA related to audit services. If you have any questions, please let us know. Please sign, date, and return this SOW to us to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and the parties' respective responsibilities.

Sincerely,

CliftonLarsonAllen LLP

Response:

This letter correctly sets forth the understanding of Southwest Aeronautics, Mathematics, & Science Academy.

CLA

CLA (CliftonLarsonAllen LLP)



Matt Bone, Principal

SIGNED 8/8/2024, 9:09:40 AM MDT

Client

Southwest Aeronautics, Mathematics, & Science Academy



Bridget Barrett, Head Administrator

SIGNED 8/8/2024, 9:13:07 AM MDT

Southwest Aeronautics, Mathematics, & Science Academy

SIGN: _____

Larry Kennedy, Governance

DATE: _____

**This document aligns with the Performance Framework adopted by the Public Education Commission
October 20, 2023**

Indicator 3.C. Compliance with Legal Requirements: The school creates a safe environment and is in compliance with the charter contract, federal and state statutes and rules, and PED guidelines unless waivers preserving charter autonomy are in place

Indicator 3.C. Business Rules:

- School complies with all requirements in the CSD’s Annual Compliance Checklist for the current fiscal year, published on the PEC and CSD web pages by July 1 annually.
- To confirm compliance with PED requirements and statutes/rules enforced by PED, CSD will request data from other PED bureaus/divisions to verify compliance.
- CSD will verify compliance with the contract during the annual site visit and annual report process.
- To update the compliance requirements each year:
 - CSD will only update the list of compliance requirements as required by the PED, PEC or state and federal law.
 - PEC adopts the updated list by June 30 of each year.

Indicator 3.C. Rating:

Meets Standard: In compliance with all requirements, is timely with submissions and does not have to resubmit due to errors.

Working to Meet Standard: In compliance with all requirements but may be late with submissions and may have to resubmit due to errors in the initial submission.

Does Not Meet Standard: Out of compliance with one or more requirement or one or more compliance requirement is not submitted.

Process: The CSD will monitor compliance through a) input provided by other bureaus and divisions within PED, b) desktop monitoring, c) on-site review, and d) through other notifications and information received about the school's non-compliance [according to the timeline below](#):

1. The CSD compiles a list of compliance item and submits the list to PEC the Friday before the May meeting. It will include any new legislative changes, rules and PED requirements made that year.
2. The PEC discusses the list at the May and June work sessions and approves it at the June meeting.
3. The list is published on the PEC web page prior to July 1; CSD will send a reminder to each state charter school.
4. Before September 1, each school shall submit to CSD an assurance letter and governing board minutes showing review and discussion of the Compliance Requirements document.
5. Based on [the Ratings Standards](#), CSD will rate each item, providing an explanation for any ratings of Partially Compliant or Out of Compliance.
6. As part of the annual report process, the CSD will provide an overall rating for 3.C Compliance with Legal Requirements, in accordance with the Performance Framework.

2024-25 Annual State Charter School Compliance Requirements

CSD monitors compliance requirements by a combination of: CSD desktop monitoring, other PED bureaus reporting to CSD, site visit document review and focus groups and rates each requirement **In Compliance**, **Partially Compliant** (if submission was late or had to be resubmitted due to errors), **Out of Compliance**, or **N/A**. CSD may not conduct a desktop review of every requirement in every school year. If CSD does not review a requirement, or the relevant PED bureau does not report to CSD regarding that requirement, the CSD may request an assurance from the school's governing board that those requirements have been met. Ratings for those requirements will be **In Compliance by Assurances**.

Compliance Area		Standard	Resources	Deadline	Primary Monitoring Source (Additional monitoring may be done as needed and CSD may rely on the School Assurance)	CSD Rating	Explanation and monitoring conducted if a school is given a rating of "partially compliant" or "out of compliance"
Contract	Mission Statement	Contractual Mission Statement Promoted and Implemented	Charter Contract	Annual Site Visit Date			
	Enrollment and Grade Levels	Enroll and serve students within the enrollment cap and grade-levels authorized	Charter Contract	Annual Site Visit Date	Nova data reports		
	Amendments and Notifications	Timely submission of Amendment requests and notifications	Amendments and Notifications Policies	28 or 14 days prior to PEC meeting as listed on form	CSD desktop monitoring		
e Statutes, Administrative Code, and PED Guidance	College and Career Readiness	Next Step Plans (NSP) (grades 8-12)	6.29.1.9J(2) NMAC; NSP Guidance	During last 60 days of SY (grades 8-11); before graduation (grade 12)	CCRB reporting to CSD		
	Curriculum and Instruction	MLSS Self-Assessment and Implementation	NMPED MLSS Guidance Tool	Per C&I directive	C&I reporting to CSD		
		Literacy Plan completed timely and implemented	22-13-32 NMSA 1978 and NMAC 6.30.17	Per Literacy Bureau directive	Literacy Bureau reporting to CSD		
	Data Validation	Timely validation of 40, 80, 120 day and end of year (EOY) data	NOVA Guidance	Provided annually by IT	IT reporting to CSD		
	Education Personnel	Valid and appropriate educator licensure and cleared background checks for all employees and volunteers	22-10A-5 NMSA 1978; Licensure Guidance	Annual Site Visit Date	Nova data reports; Licensure reporting		
		Signed contracts and evaluations of all licensed school employees		Educator Growth and Development Guidance	Site visit document review; Educator Growth reporting		
		Beginning Teacher Mentorship Program implemented	6.60.10 NMAC	Educator Growth and Development Guidance	Educator Growth reporting site visit focus groups		
	Language and Culture	Accurate and timely screening, identification and services provided to English Learners	6.29.5 NMAC; EL Guidance	Ongoing	Nova reports; LCD reporting; site visit focus		
	Identity, Equity and Transformation	Compliance with the Black Education Act; no substantiated Anti-Racism, Anti-Oppression Portal or federal level complaints	22-23C NMSA 1978; BEA Guidance	Ongoing	IET reporting		
		Actively engaged Equity Council	Equity Council Guidelines	Ongoing	LCD reporting		
	Indian Education (for schools meeting definition under 6.35.2.7 NMAC)	Compliance with the Indian Education Act	22-23A NMSA 1978; 6.35.2 NMAC; Indian Education Division Guidance	Ongoing	IET reporting		
		Conduct tribal consultation		Twice annually, by November	Tribal authority reporting		
Needs assessment including accountability tool		October 15 every 3 years		IET reporting			
Systemic framework for improving educational outcomes		Published on website annually by January 15					
	Tribal Education Status Report		Annually by September 30				
Safe and Healthy Schools	Compliance with Attendance for Success Act and Submission of Attendance Improvement Plan, Attendance Policy and Improvement Plan submitted timely and implemented	22-12A NMSA 1978	Annual Site Visit Date	Assurance and Safe & Health Schools Bureau			
	Menstrual Products in School bathrooms	22-1-15 NMSA 1978	Annual Site Visit Date				

Federal and State		Safe Schools Plan submitted timely and implemented	6.12.6 NMAC	Every 3 years by December 31 (Schools with SSPs due	reporting		
		Student Wellbeing and Competency Survey Administration (Grades 3-12)	Student Wellbeing and Competency Survey Guidance	Late fall (Nov.-Dec.) per Safe & Healthy Schools deadline			
		NM DASH Plan Annual and 90-day plans submitted timely	NM DASH Resource Library	School-specific (Deadlines sent to LEAs)	PSB reporting; CSD review of DASH plans		
	School Policies developed and implemented	Open Meetings Act (OMA) Policy and Annual Statement posted on the school website	OMA Compliance Guide	Annual Site Visit Date	CSD desktop monitoring		
		Complaint Policy for families and staff in place and implemented	6.10.3 NMAC				
		FERPA and IPRA policies in place and implemented	14-2 NMSA 1978; 20 U.S.C. § 1232g.				
		Conflict of Interest and Nepotism Policy in place and implemented, including disclosures of conflicts of interest	22-8B-10B and 22-8B-5 NMSA 1978				
		Student Discipline Policy in place and implemented	22-5-4.3 NMSA 1978; 6.11.2 NMAC				
		Bullying policy in place and implemented	6.12.7 NMAC				
	Special Education	Compliance with all agency, state and federal Special Education laws, rules, guidance, and no substantiated State or Federal Special Education Complaints	Special Education Law.		Special Education Division reporting		
			6.31.2 NMAC				
	Governance	Governing Board Meetings webcasting and archiving	SB137 (2024)	Beginning July 2024			



**6441 VENTANA RD NW
ALBUQUERQUE, NM 87114**

August 16, 2024

To: New Mexico Public Education Department Charter School Division
Director, Corina Chavez
corina.chavez2@ped.nm.gov

**Subject: Assurance of Governing Council Review of Performance Framework Indicator
3.c. Compliance List for 2024-2025**

Dear Charter School Division,

This letter is to assure the Charter School Division that the Governing Council of Albuquerque Aviation Academy reviewed the Performance Framework Indicator 3.c. Compliance List for the 2024-2025 school year. This review took place during our open meeting held on August 16, 2024.

The Governing Council thoroughly examined the compliance requirements and associated documentation to ensure adherence to the Charter School Division's guidelines. We remain committed to maintaining full compliance with all applicable standards and regulations, and we will continue to monitor and address any issues as needed throughout the school year.

Please feel free to contact us if any additional information or documentation is required.

Thank you for your attention to this matter.

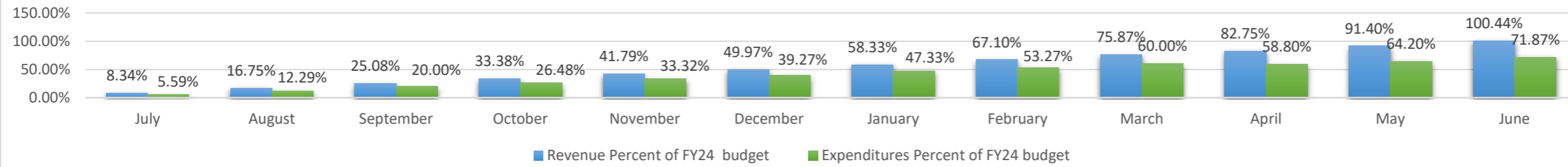
Sincerely,

Larry Kennedy
Governing Council President
Albuquerque Aviation Academy



Finance Summary as of June 30, 2024

Operational Revenue vs. Expenditures



AA Academy received 100.44% of budgeted Operational revenue & expended 71.87% of budget in FY2024.

Bank Reconciliation:

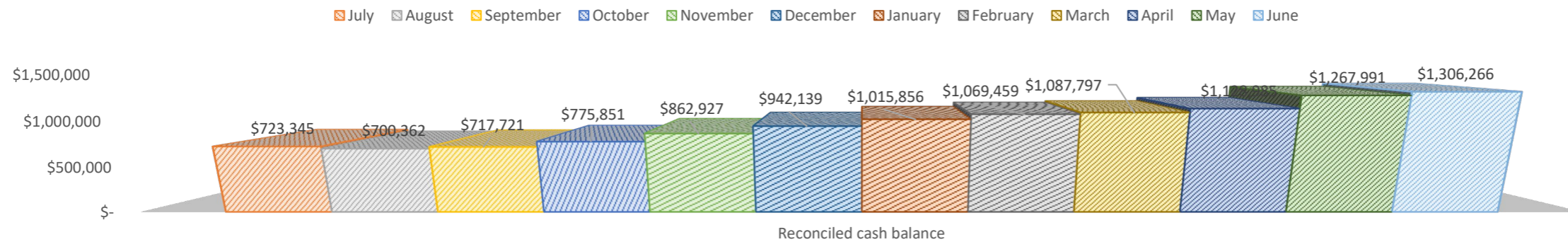
➤ June 2024

- Reconciled cash balance at month end was \$1,707,629.02
- Outstanding items total \$11,483.9
- Revenues exceeded Expenditures by \$66,174.94 in June

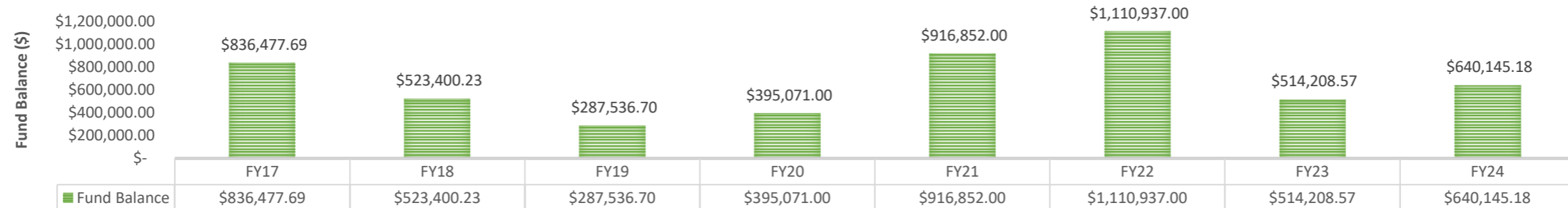
BARS for Approval:



FY24 OPERATIONAL CASH BALANCE



HISTORICAL OPERATIONAL FUND BALANCE





Albuquerque Aviation Academy
Bank Account Reconciliations
June 2024

	Bank Reconciliation +	Outstanding	Expected GL -	Actual GL 1	Difference
Beginning Balance	\$1,691,520.93 +	(\$62,344.89) =	\$1,629,176.04 -	\$1,629,176.04 =	\$0.00
Deposits/Debits	\$441,907.68 +	\$0.00 =	\$441,907.68 -	\$504,651.82 =	(\$62,744.14)
Withdrawals/Credits	(\$426,599.27) +	\$50,860.99 =	(\$375,738.28) -	(\$438,482.42) =	\$62,744.14
Sub Total	\$1,706,829.34	(\$11,483.90)	\$1,695,345.44	\$1,695,345.44	\$0.00
Outstanding Checks					
Date	Item Number	Description			Withdrawal
6/12/2024	6460	Dominic Tarango			\$1,000.00
6/12/2024	6466	University of Wisconsin System/WIDA			\$370.80
6/25/2024	6467	ACES Association of Charter Schools Education Services			\$6,286.37
6/25/2024	6468	Brady Industries of New Mexico LLC			\$405.18
6/25/2024	6469	CNM Bookstore, Store #402			\$541.50
6/25/2024	6470	Sean Fry			\$204.38
6/25/2024	6471	Kelly Callahan Professional Services, LLC			\$686.11
6/27/2024	6472	First Financial Group of America			\$1,054.10
6/27/2024		NM Department of Workforce Solutions			\$935.46
					\$11,483.90
	Bank Reconciliation +	Outstanding	Expected GL -	Actual GL 1	Difference
Beginning Balance	\$12,278.04 +	\$0.00 =	\$12,278.04 -	\$12,278.04 =	\$0.00
Deposits/Debits	\$5.54 +	\$0.00 =	\$5.54 -	\$5.54 =	\$0.00
Withdrawals/Credits	\$0.00 +	\$0.00 =	\$0.00 -	\$0.00 =	\$0.00
Sub Total	\$12,283.58	\$0.00	\$12,283.58	\$12,283.58	\$0.00



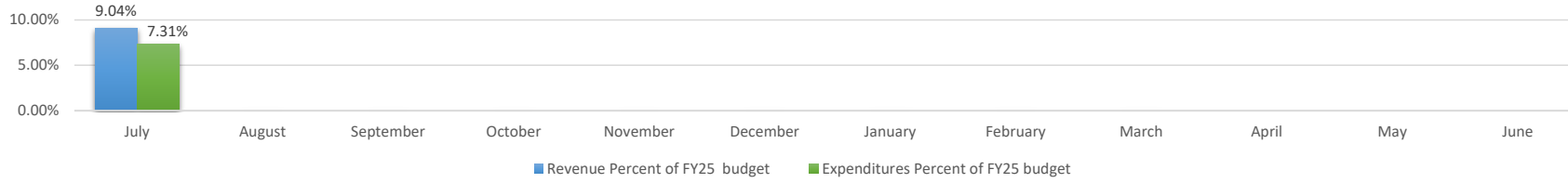
Albuquerque Aviation Academy
Bank Register Activity
June 2024

Bank		Account Number			
Operating		#7515			
Date	Number	Payee/From	Deposit	Withdrawal	Description
6/1/2024	CR06-01	Summer school/ charger replacement	\$ 615.00		
6/2/2024		Internal Revenue Service		\$ 15,578.62	Federal Payroll Taxes
6/2/2024		NM Educational Retirement Board		\$ 39,944.16	Monthly NMERB-May 2024
6/3/2024		New Mexico Retiree Health Care Authority		\$ 4,153.84	Monthly Retiree Healthcare-May 2024
6/3/2024		New Mexico Taxation & Revenue Department		\$ 4,103.72	NM Payroll Taxes
6/3/2024		NM Public Schools Insurance Authority		\$ 22,843.50	June NMPSIA
6/3/2024	00025359	BANKCARD MTHLY FEES240531		\$ 138.71	Bank Credit Card Fees
6/3/2024	00025360	May 2024 Bank Fees		\$ 108.75	Bank Fees
6/3/2024	6453	First Financial Group of America		\$ 1,054.10	Monthly Employee Contributions
6/3/2024	CR06-02	Summer school/ charger replacement	\$ 345.00		
6/3/2024	CR06-03	Summer school	\$ 300.00		
6/6/2024	CR06-04	Summer school	\$ 150.00		
6/7/2024	CR06-05	Summer school	\$ 300.00		
6/10/2024	CR06-06	KRL Vending Commissions	\$ 150.54		
6/10/2024	CR06-07	Summer school/ charger replacement	\$ 930.00		
6/10/2024	CR06-08	Summer school	\$ 150.00		
6/11/2024	CR06-09	City of Albuquerque Deposit for graduation venue/ Restitution Check SG	\$ 959.61		
6/12/2024		ABCWUA		\$ 902.92	Water at 6441 Ventana
6/12/2024		Amazon Capital Services		\$ 428.51	Business Prime Renewal & Office Supplies
6/12/2024		Canon Financial Services, Inc.		\$ 968.63	Canon Copiers Lease-May 2024
6/12/2024		EM3 Networks		\$ 742.06	Internet Service at 6441 Ventana-June 2024
6/12/2024		Internal Revenue Service		\$ 16,113.91	Federal Payroll Taxes
6/12/2024		Janelle Tran		\$ 190.92	Contracted PT Services
6/12/2024		New Mexico Gas Company		\$ 47.77	Gas at 6441 Ventana Rd-May 2024
6/12/2024		New Mexico Taxation & Revenue Department		\$ 111.80	2nd Qtr. Workers Comp
6/12/2024		NUSENDA FCU		\$ 45,989.11	Payroll PP23
6/12/2024		Public Service Company of New Mexico		\$ 2,058.26	Electricity at 6441 Ventana Rd-May 2024
6/12/2024		Quadiant Leasing USA, Inc		\$ 463.74	Postage Meter Lease
6/12/2024		Stericycle, Inc.		\$ 462.77	Medical Waste-June 2024
6/12/2024		World Fuel Services, Inc.		\$ 1,801.52	Airplane Fuel
6/12/2024	6454	ACES Association of Charter Schools Education Services		\$ 11,377.24	Monthly Sub. Sped. and Tech Consulting-May 2024
6/12/2024	6455	Amanda Calanzaro		\$ 492.04	Staff Appreciation Reimburse
6/12/2024	6456	Bode Aviation, Inc.		\$ 357.00	Plane Hangar Rental-June 2024
6/12/2024	6457	Brady Industries of New Mexico LLC		\$ 125.14	Facilities Supplies
6/12/2024	6458	Cooperative Educational Services		\$ 3,237.55	Ancillary Services
6/12/2024	6459	Clearly Clean Janitorial Services LLC.		\$ 5,524.40	Monthly Janitorial
6/12/2024	6460	Dominic Tarango		\$ 1,000.00	Volleyball Coaching
6/12/2024	6461	Peabody, LLC/FastSigns		\$ 6,487.21	New AAA Signage for School
6/12/2024	6462	Public Charter Schools of NM formerly NM Coalition for Charter Schools		\$ 4,437.00	FY2025 Earlybird Membership
6/12/2024	6463	R. Daniel Castille, Attorney, LLC		\$ 2,762.21	Legal Fees-May 2024
6/12/2024	6464	Robertson Aircraft Inc.		\$ 3,263.31	Airplane Maintenance
6/12/2024	6465	University of Kansas Center for Research, Inc.		\$ 1,472.00	ASR State Testing
6/12/2024	6466	University of Wisconsin System/WIDA		\$ 370.80	ELL Screener
6/12/2024	CR06-10	Chromebook / Summer School	\$ 925.00		
6/14/2024	CR06-11	SEG June 2024	\$ 299,643.33		
6/14/2024	CR06-12	Summer school	\$ 150.00		
6/17/2024	CR06-14	Summer school/ charger replacement	\$ 165.00		
6/17/2024	CR06-15	Charger replacement	\$ 15.00		
6/18/2024	CR06-13AB	Sandoval County Property Tax	\$ 2,642.21		
6/20/2024	CR06-16	Bernalillo County Property Tax Dist.	\$ 112,774.17		
6/25/2024		Amazon Capital Services		\$ 578.83	Staff Appreciation
6/25/2024		Canon Financial Services, Inc.		\$ 1,013.40	Canon Copiers Lease-June 2024
6/25/2024		World Fuel Services, Inc.		\$ 1,263.37	Airplane Fuel
6/25/2024	6467	ACES Association of Charter Schools Education Services		\$ 6,286.37	Monthly Sub. Sped. and Tech Consulting-June 2024
6/25/2024	6468	Brady Industries of New Mexico LLC		\$ 405.18	Facilities Supplies
6/25/2024	6469	CNM Bookstore, Store #402		\$ 541.50	Dual Credit Materials
6/25/2024	6470	Sean Fry		\$ 204.38	Reimburse for efax June 2024-June 2025
6/25/2024	6471	Kelly Callahan Professional Services, LLC		\$ 686.11	Head Admin Consulting
6/26/2024		NUSENDA FCU		\$ 45,887.93	Payroll PP23
6/26/2024	00025475	BANKCARD PCI NON COMPLY062524		\$ 52.95	Bank Credit Card Fees
6/27/2024		Internal Revenue Service		\$ 3,789.73	Federal Payroll Taxes-ARA
6/27/2024		Internal Revenue Service		\$ 15,874.73	Federal Payroll Taxes
6/27/2024		New Mexico Retiree Health Care Authority		\$ 7,828.11	Monthly Retiree Healthcare-May 2024
6/27/2024		New Mexico Taxation & Revenue Department		\$ 4,812.85	NM Payroll Taxes
6/27/2024		NM Department of Workforce Solutions		\$ 935.46	2nd Qtr. SUTA
6/27/2024		NM Educational Retirement Board		\$ 69,948.86	Monthly NMERB-June 2024
6/27/2024		NUSENDA FCU		\$ 15,461.40	ARA Payout
6/27/2024	6472	First Financial Group of America		\$ 1,054.10	Monthly Employee Contributions
6/27/2024	CR06-17	FY25 Lab Fee	\$ 80.00		
6/28/2024	CR06-18	Student Support and Academic Enrichment	\$ 1,442.54		
6/28/2024	CR06-19	Title I	\$ 18,280.31		
6/28/2024	CR06-20	Carl Perkins	\$ 1,121.50		
6/30/2024	CR06-21	Dividend Income - Operating	\$ 768.47		
Sub Total			\$441,907.68	\$375,738.28	
Bank		Account Number			
Nusenda Savings		37627515			
Date	Number	Payee/From	Deposit	Withdrawal	Description
6/30/2024	CR06-22	Dividend Income - Savings	\$5.54		
Sub Total			\$5.54	\$0.00	
Grand Total			\$441,913.22	\$375,738.28	



Finance Summary as of July 31, 2024

Operational Revenue vs. Expenditures



AA Academy received 9.04% of budgeted Operational revenue & expended 7.31% of budget thru July 2024.

Bank Reconciliation:

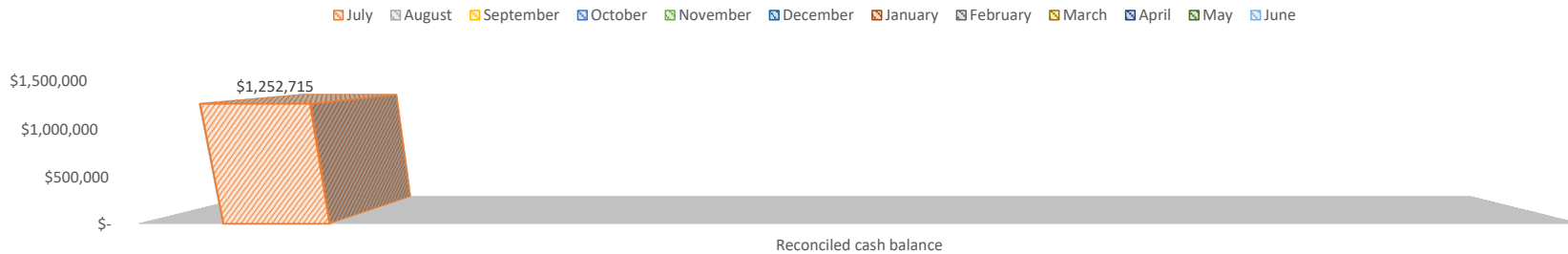
➤ July 2024

- Reconciled cash balance at month end was \$1,653,526.09
- Outstanding items total \$141,602.24
- Expenditures exceeded Revenues by \$54,102.93 in July

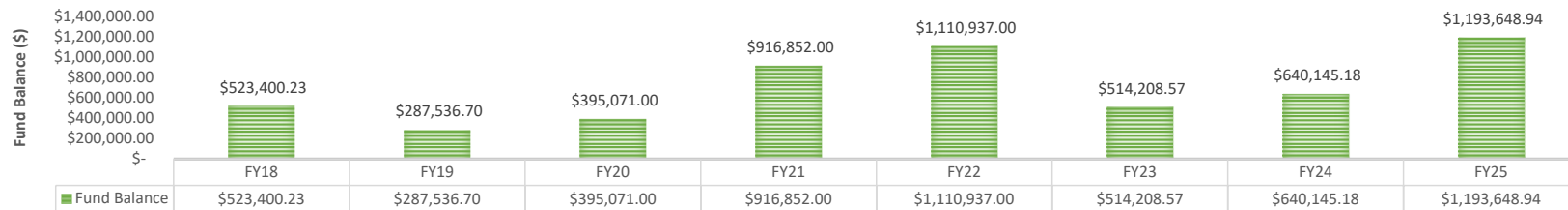
BARS for Approval:



FY25 OPERATIONAL CASH BALANCE



HISTORICAL OPERATIONAL FUND BALANCE





Albuquerque Aviation Academy

Bank Account Reconciliations

July 2024

	Bank Reconciliation +	Outstanding	Expected GL -	Actual GL 1	Difference
Beginning Balance	\$1,706,829.34 +	(\$11,483.90) =	\$1,695,345.44 -	\$0.00 =	\$1,695,345.44
Deposits/Debits	\$480,901.27 +	\$0.00 =	\$480,901.27 -	\$2,284,730.40 =	(\$1,803,829.13)
Withdrawals/Credits	(\$404,891.58) +	(\$130,118.34) =	(\$535,009.92) -	(\$643,493.61) =	\$108,483.69
Sub Total	\$1,782,839.03	(\$141,602.24)	\$1,641,236.79	\$1,641,236.79	\$0.00

Outstanding Checks			
Date	Item Number	Description	Withdrawal
6/25/2024	6469	CNM Bookstore, Store #402	\$541.50
6/27/2024	6472	First Financial Group of America	\$1,054.10
7/29/2024		Amazon Capital Services	\$2,395.58
7/29/2024		Canon Financial Services, Inc.	\$968.63
7/29/2024		EM3 Networks	\$742.06
7/29/2024		New Mexico Gas Company	\$32.06
7/29/2024		Quadient Finance USA, Inc.	\$200.00
7/29/2024	6473	Amanda Catanzaro	\$413.00
7/29/2024	6474	Civil Air Patrol	\$140.00
7/29/2024	6475	Clearly Clean Janitorial Services LLC.	\$199.11
7/29/2024	6476	E&M International, Inc.	\$1,657.43
7/29/2024	6477	Finalsite	\$5,500.00
7/29/2024	6478	Harris School Solutions	\$20,633.97
7/29/2024	6479	Imagine Learning LLC	\$99,500.97
7/29/2024	6480	National Association of Secondary School Principals	\$385.00
7/29/2024	6481	R. Daniel Castille, Attorney, LLC	\$1,456.05
7/29/2024	6482	Scholastic	\$435.50
7/29/2024	6483	Zometool Inc	\$21.99
7/30/2024	6484	Clearly Clean Janitorial Services LLC.	\$5,325.29
			\$141,602.24

	Bank Reconciliation +	Outstanding	Expected GL -	Actual GL 1	Difference
Beginning Balance	\$12,283.58 +	\$0.00 =	\$12,283.58 -	\$0.00 =	\$12,283.58
Deposits/Debits	\$5.72 +	\$0.00 =	\$5.72 -	\$12,289.30 =	(\$12,283.58)
Withdrawals/Credits	\$0.00 +	\$0.00 =	\$0.00 -	\$0.00 =	\$0.00
Sub Total	\$12,289.30	\$0.00	\$12,289.30	\$12,289.30	\$0.00



Albuquerque Aviation Academy
Bank Register Activity
July 2024

Bank	Account Number				
Operating #1515					
Date	Number	Payee/From	Deposit	Withdrawal	Description
7/1/2024		RM SAMS LLC		\$ 61,605.88	6441 Ventana LPA Payment - July 2024
7/1/2024	00025866	June 2024 Bank Fee		\$ 113.25	Bank Fees
7/1/2024	00025867	BANKCARD MTHLY FEES240630		\$ 139.87	Bank Credit Card Fees
7/2/2024		NM Public Schools Insurance Authority		\$ 22,849.26	July NMPSIA
7/2/2024	00025869	Adjustment for PVM25-0001 NMPSIA July 2024.		\$ 5.76	July NMPSIA Adjustment
7/8/2024	CR07-01	IDEA-B	\$ 6,523.96		
7/8/2024	CR07-02	Title II (Teacher/ Principal Training & Recruiting)	\$ 280.00		
7/8/2024	CR07-03	ESSER III ARPA	\$ 536.45		
7/8/2024	CR07-04	CTE(Career Tech)	\$ 14,067.30		
7/9/2024	CR07-05	Replacement Charger	\$ 15.00		
7/10/2024	CR07-06	FY25 Lab Fee	\$ 40.00		
7/11/2024		Internal Revenue Service		\$ 5,671.53	Federal Taxes FY25 PP01
7/11/2024		NUSENDA FCU		\$ 15,140.84	Payroll FY25 PP01
7/11/2024	CR07-07	Film Production	\$ 5,000.00		
7/16/2024	CR07-08AB	Sandoval County Property Tax	\$ 44.51		
7/16/2024	CR07-09	REAP 2023	\$ 23,611.00		
7/16/2024	CR07-10	Title IV	\$ 1,353.08		
7/16/2024	CR07-11	CTE(Career Tech)	\$ 4,704.95		
7/16/2024	CR07-12	Carl Perkins	\$ 325.15		
7/16/2024	CR07-13	FY25 Lab Fee	\$ 40.00		
7/17/2024	CR07-14	FY25 Lab Fee	\$ 80.00		
7/19/2024	CR07-15	FY25 Lab Fee	\$ 40.00		
7/23/2024	CR07-16	Bernalillo County Property Tax Dist.	\$ 8,491.70		
7/23/2024	CR07-17	FY25 Lab Fee	\$ 80.00		
7/23/2024	CR07-18	PSCOC Lease Assistance Qtr 4	\$ 57,194.00		
7/24/2024	CR07-19	FY25 Lab Fee	\$ 40.00		
7/24/2024	CR07-20	FY25 Lab Fee	\$ 40.00		
7/25/2024	CR07-21	Title II (Teacher/ Principal Training & Recruiting)	\$ 6,357.44		
7/25/2024	CR07-22	SEG JULY 2024	\$ 319,434.95		
7/25/2024	CR07-23	FY25 Lab Fee	\$ 80.00		
7/25/2024	CR07-24	FY25 Lab Fee	\$ 40.00		
7/26/2024	00025868	BANKCARD PCI NON COMPLY072524		\$ 52.96	Bank Credit Card Fees
7/26/2024	CR07-25	IDEA-B	\$ 10,546.46		
7/26/2024	CR07-26	FY25 Lab Fee	\$ 40.00		
7/26/2024	CR07-27	Daniels FT Grant	\$ 20,000.00		
7/29/2024		ABQWUA		\$ 983.03	6441 Ventana Water, Waste & Recycle - June 2024
7/29/2024		Amazon Capital Services		\$ 2,395.58	Library Book Order
7/29/2024		Canon Financial Services, Inc.		\$ 968.63	Canon Copiers Lease - July 2024
7/29/2024		EMS Networks		\$ 742.06	Internet Service at 6441 Ventana-July 2024
7/29/2024		Internal Revenue Service		\$ 10,262.91	Federal Taxes FY24 PP25
7/29/2024		Internal Revenue Service		\$ 10,262.80	Federal Taxes FY24 PP26
7/29/2024		Internal Revenue Service		\$ 5,702.22	Federal Taxes FY25 PP02
7/29/2024		New Mexico Gas Company		\$ 32.06	Gas at 6441 Ventana Rd-June 2024
7/29/2024		NMPSIA Risk		\$ 98,439.00	Annual Risk Liability Premium
7/29/2024		NUSENDA FCU		\$ 31,700.87	Payroll FY24 PP25
7/29/2024		NUSENDA FCU		\$ 31,700.50	Payroll FY24 PP26
7/29/2024		PowerSchool Group LLC		\$ 16,675.56	SIS, Special Programs & Registration Renewal
7/29/2024		Public Service Company of New Mexico		\$ 2,149.46	Electricity at 6441 Ventana Rd-June 2024
7/29/2024		Quadient Finance USA, Inc.		\$ 200.00	Postage
7/29/2024		RM SAMS LLC		\$ 61,605.88	6441 Ventana LPA Payment - August 2024
7/29/2024		Stericycle, Inc.		\$ 925.54	Medical Waste Disposal July-August
7/29/2024		World Fuel Services, Inc.		\$ 1,790.53	Airplane Fuel
7/29/2024	6473	Amanda Catanzaro		\$ 413.00	Reimburse for Employee Background Checks
7/29/2024	6474	Civil Air Patrol		\$ 140.00	Membership Renewal
7/29/2024	6475	Clearly Clean Janitorial Services LLC.		\$ 199.11	Facilities Supplies
7/29/2024	6476	EKM International, Inc.		\$ 1,657.43	Annual Fire Alarm Inspection
7/29/2024	6477	Finaliste		\$ 5,500.00	Annual Website Maintenance Renewal
7/29/2024	6478	Harris School Solutions		\$ 20,633.97	Apptafund Renewal FY2025
7/29/2024	6479	Imagine Learning LLC		\$ 90,500.97	Edgemunity Renewal
7/29/2024	6480	National Association of Secondary School Principals		\$ 385.00	Barrett Membership
7/29/2024	6481	R. Daniel Castille, Attorney, LLC		\$ 1,456.06	Legal Fees-June 2024
7/29/2024	6482	Scholastic		\$ 435.50	Library Book Order
7/29/2024	6483	Zometool Inc		\$ 21.99	Smartlab Repairs
7/29/2024	CR07-28	FY25 Lab Fee	\$ 40.00		
7/29/2024	CR07-29	FY25 Lab Fee	\$ 160.00		
7/30/2024	6484	Clearly Clean Janitorial Services LLC.		\$ 5,325.29	Monthly Janitorial
7/31/2024		NUSENDA FCU		\$ 15,225.64	Payroll FY25 PP02
7/31/2024	CR07-30	FY25 Lab Fee	\$ 880.00		
7/31/2024	CR07-31	Dividend Income - Operating	\$ 795.32		
Sub Total			\$480,901.27	\$535,009.92	
Bank Account Number					
Nusenda Savings 37627515					
Date	Number	Payee/From	Deposit	Withdrawal	
7/31/2024	CR07-32	Dividend Income - Savings	\$ 5.72		
Sub Total			\$5.72	\$0.00	
Grand Total			\$480,906.99	\$535,009.92	