



# Peachtree Ridge High School 2024-2025

1555 OLD PEACHTREE ROAD  
SUWANEE, GA 30024

Main Office Community	678-957-3100
School Office	678-512-6040
Fax	678-957-3108
Attendance	678-512-6052
Counseling	678-512-6070
Curriculum Office	678-512-6038
Athletics	678-512-6044

**Website: [www.peachtreeridge.org](http://www.peachtreeridge.org)**

**Principal**

..... *Mr. Jadd Jarusinski*

**Assistant Principals**

- ..... *Mr. Joaquin Byrd*
- ..... *Dr. Brittany Devitt*
- ..... *Mr. Scotty McDaniel*
- ..... *Mr. Sean O'Connor*
- ..... *Mrs. Micah Porter*
- ..... *Mr. Antoine Shade*
- ..... *Mr. OJ Soto*
- ..... *Mr. Kevin Turner*
- ..... *Dr. Adrienne Wylie*

**Community School Director**

..... *Mrs. Nina Hidalgo*

**Mascot:** Lions

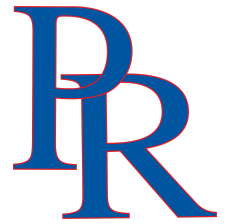
**Colors:** Royal Blue and White with Red accents

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**Peachtree Ridge High School**  
*Home of the Lions*



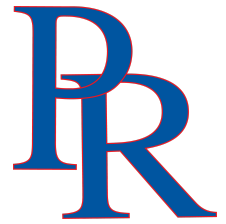
## **Regular Bell Schedule**

***Monday/Wednesday/Friday***

<b>Morning Warning Bell</b>	<b>7:04</b>
<b>1<sup>st</sup> Block</b>	<b>7:10 - 8:45</b>
<b>2<sup>nd</sup> Block</b>	<b>8:51 - 10:23</b>
<b>3<sup>rd</sup> Block</b>	<b>10:29 - 12:31</b>
· <i>A Lunch</i>	<i>10:29 - 10:55</i>
· <i>B Lunch</i>	<i>11:00 - 11:27</i>
· <i>C Lunch</i>	<i>11:32 - 11:59</i>
· <i>D Lunch</i>	<i>12:04 - 12:31</i>
<b>4<sup>th</sup> Block</b>	<b>12:37 - 2:10</b>



**Peachtree Ridge High School**  
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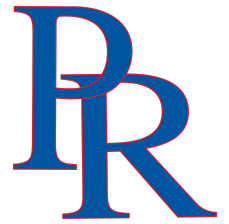
## **PRIDE and Lion Time Bell Schedule**

*Tuesday/Thursday*

<b>Morning Warning Bell</b>	<b>7:04</b>
<b>1<sup>st</sup> Block</b>	<b>7:10 - 8:31</b>
<b>PRIDE</b>	<b>8:37 - 9:17</b>
<b>2<sup>nd</sup> Block</b>	<b>9:23 - 10:43</b>
<b>3<sup>rd</sup> Block</b>	<b>10:49 - 12:44</b>
· <i>A Lunch</i>	<i>10:49 - 11:12</i>
· <i>B Lunch</i>	<i>11:17 - 11:43</i>
· <i>C Lunch</i>	<i>11:48 - 12:14</i>
· <i>D Lunch</i>	<i>12:19 - 12:44</i>
<b>4<sup>th</sup> Block</b>	<b>12:50 - 2:10</b>



**Peachtree Ridge High School**  
*Home of the Lions*



## **PRIDE First Bell Schedule**

<b>Morning Warning Bell</b>	<b>7:04</b>
<b>PRIDE</b>	<b>7:10 - 7:50</b>
<b>1<sup>st</sup> Block</b>	<b>7:56 - 9:17</b>
<b>2<sup>nd</sup> Block</b>	<b>9:23 - 10:43</b>
<b>3<sup>rd</sup> Block</b>	<b>10:49 - 12:44</b>
· <i>A Lunch</i>	<i>10:49 - 11:12</i>
· <i>B Lunch</i>	<i>11:17 - 11:43</i>
· <i>C Lunch</i>	<i>11:48 - 12:14</i>
· <i>D Lunch</i>	<i>12:19 - 12:44</i>
<b>4<sup>th</sup> Block</b>	<b>12:50 - 2:10</b>

## INFORMATION GUIDE FOR STUDENTS

Academic Advisement .....	Counseling Office
Accident Insurance Claim Forms .....	Clinic
ADAP Cards .....	Front Office
Athletic Information/ Eligibility/ Extracurricular Activities .....	Athletic Office
Bus Approval (Riding a Different Bus).....	Lobby Desk
Bus Route Information.....	Lobby Desk
Certificates of Attendance .....	Lobby Desk
Check-In/Check-Out.....	Lobby Desk
College Application/Information/Scholarships.....	Counseling Office
College Testing - ACT / SAT .....	Counseling Office
Community School Information .....	Community School Office
Curriculum/ Instruction/ Scheduling Information .....	Curriculum Office
Driver Education Classes .....	Community School Office
Graduation Requirements .....	Counseling Office
Homebound Instruction .....	Attendance Office
Lockers-Information and Repair .....	Freshman Academy
Lost and Found .....	Lobby Desk
Parking Information .....	Attendance Office
Pre-Arranged Absences .....	Attendance Office
Reduced/Free Lunch Information.....	School Nutrition Office
Textbooks .....	1100 Office
Transcript Information.....	Counseling Office
Withdrawal Information .....	Counseling Office
Work Permits .....	Counseling Office

Please check our website for a current list of sponsors and contact information. [www.peachtreeridge.org](http://www.peachtreeridge.org) under "students" tab

# Gwinnett County Public Schools 2024-25 SCHOOL YEAR CALENDAR

**4 Independence Day (Systemwide Holiday)**  
**23 Administrative Staff Meeting**  
**25-26 Required Pre-planning/ Staff Development [#1-2]**  
**29-31 Required Pre-planning/ Staff Development [#3-5]**

JULY 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**1-2 Winter Break (School Holidays)**  
**3 Teacher Planning/Staff Development [#8] (Student Holiday)**  
**6 Begin 2nd Semester [Day 92]**  
**20 MLK Jr. Day (Systemwide Holiday)**

**1-2 Required Pre-planning/ Staff Development [#6-7]**  
**5 First Day of School**

AUGUST 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

**7 Digital Learning Day #3**  
**13-17 Student/Teacher Holidays (School Holidays)**

**2 Labor Day (Systemwide Holiday)**  
**20 Digital Learning Day #1**

SEPTEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**5-6 Early Release Elementary and Middle School**  
**14 Digital Learning Day #4**

**10-14 Fall Break (School Holidays)**  
**23-24 Early Release Elementary and Middle School**

OCTOBER 2024						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**7-11 Spring Break (School Holidays)**

**5 Digital Learning Day #2**  
**25-29 Thanksgiving Break (School Holidays)**

NOVEMBER 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2025						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**19-21 Early Release for High School Exams**  
**21 Last Day of School [Day 180]**  
**22-23 Teacher Post-planning/ Staff Development [#9-10]**  
**26 Memorial Day (Systemwide Holiday)**  
 Note: GCPS will make up any inclement weather days by using Digital Learning Days, and/or extending the school day or year.

**18-20 Early Release for High School Exams**  
**20 End 1st Semester [Day 91]**  
**23-31 Winter Break (School Holidays)**

DECEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2025						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**12-Month Employee Holidays 2024-25**  
**July 4 Independence Day**  
**Sept. 2 Labor Day**  
**Nov. 28-29 Thanksgiving**  
**Dec. 23-31 Winter Break**  
**Jan. 1 Winter Break**  
**Jan. 20 MLK Jr. Day**  
**April 11 Spring Holiday**  
**May 26 Memorial Day**  
**June 19 Juneteenth**

First and Last Days of School  
 Teacher Planning/Staff Development/Student Holiday

Student/Teacher Holiday  
 Digital Learning Day

## FROM THE PRINCIPAL

Dear Students:

Welcome to another school year at the Ridge! As we usher in the next steps of this journey together, it is a good time to celebrate our accomplishments and reflect on our progress, both individually and as a school. I encourage each of you to set a series of meaningful goals for the year and dedicate yourself to achieving these goals at high levels. As we sharpen our focus in pursuit of becoming the *Standard of Excellence* in education and help you prepare for your bright future, our faculty and staff remain committed to our three key initiatives:

- Engaging bell-to-bell instruction in all classrooms
- Effective collaboration for improved student learning
- Essential safety nets for all PRHS students

At Peachtree Ridge High School, we plan for success for *every* student, in *every* classroom, *every* day and seek to maximize the profound effect teachers and the culture of the Ridge have on students' lives. We will continue working with our colleagues in our feeder elementary and middle schools as we grow a strong K-12 perspective throughout our cluster. We are One Ridge and proud to be LIONS!

As we add the class of 2028, we will begin our twentieth year as a school and have much of which to be proud. As a community we have faced many challenges over the past two years. I am proud of our students and staff as you continued to engage in your learning regardless of the circumstances and we look forward to again welcoming back our students.

I encourage you to find more ways to become involved in the life of our school and help build our legacy-- this is **your** school. Each of us must make the commitment to pursue excellence at high levels, both inside and outside of the classroom. Together we must all own the journey as we continue the pursuit of becoming the *Standard of Excellence* in education.

Here to serve,



Mr. Jadd Jarusinski  
Principal

### **Peachtree Ridge High School's Vision**

Peachtree Ridge High School will be the standard of excellence as a learning community, committed to effective instruction that prepares students for success in a dynamic global environment.

### **Peachtree Ridge High School's Mission**

The mission of Peachtree Ridge High School is to build a community of learners through engaging, relevant, challenging instruction that fosters collaboration and a respect for diversity.



# **GWINNETT COUNTY PUBLIC SCHOOLS**

## **VISION**

Gwinnett County Public Schools will become a system of world-class schools where students acquire the knowledge and skills to be successful in college and careers.

## **MISSION**

The mission of Gwinnett County Public Schools is to pursue excellence in academic knowledge, skills, and behavior for each student resulting in measured improvement against local, national, and world-class standards.

## **CONFIDENTIAL HOT LINE**

Help keep your school safe. If you think you know that someone is carrying a weapon, drugs, or alcohol, call 770-822-6513, 24 hours a day. You do not have to give your name.

## **HOMELESS CHILDREN AND YOUTH**

The Stewart B. McKinney/Vento Education for Homeless Children and Youth Act ensures the educational rights and protections for children and youth experiencing homelessness. It provides legal protections for children and youth in homeless situations to enroll in, attend, and succeed in school and preschool programs. In accordance with this law, Gwinnett County Public Schools affords homeless children and youth equal access to the same free, appropriate public education, including a public preschool education such as Head Start, Even Start, State Pre-K, and Title I Preschool Programs as provided to other students. Homeless children and youth will have access to education and other services that they need to have an opportunity to meet the same challenging state student academic achievement standards to which all students are held. Please contact the Peachtree Ridge High School Counseling office for further information.

## **INDIVIDUALS WITH DISABILITIES**

It is the practice of the Gwinnett County Public Schools to provide instructional and appropriate related services and provide a free, appropriate public education for individuals with documented disabilities. Individuals may contact the attendance office for information regarding such services.

## **TITLE IX INFORMATION**

If you believe that you are being mistreated by school employees on the basis of your race, color, religion, gender, age, national origin, or handicap, please tell any school employee in whom you have confidence your complaint or tell one PRHS Title IX Coordinators: **Dr. Brittany Devitt** and **Dr. Adrienne Wylie** about the manner in which you are being treated and why.

You may also contact the school system's TITLE IX COORDINATOR for assistance by writing or calling:

TITLE IX COORDINATOR  
GWINNETT COUNTY PUBLIC SCHOOLS  
437 OLD PEACHTREE ROAD, NW  
SUWANEE, GA 30024-2978  
678-301-6005

## GENERAL INFORMATION

### **BUS TRANSPORTATION**

In case of an emergency only, if it is necessary for a student to ride a different bus home, a parent note from home must be presented to the lobby desk before school with a phone number to verify the request.

### **CLINIC / CLINIC CARDS**

When students become ill or injured during the day, they should request a pass to the clinic. The clinic worker will contact parents as situations require. The clinic worker will supervise the administration of medications, take temperatures, and administer emergency first aid when appropriate. For the safety and well-being of students, county policy mandates that a digital clinic card be completed for every student. It must include current address and phone number, medical conditions, emergency numbers, and a valid parent signature. If changes occur during the year, parents should notify the clinic or school nurse. Students are not allowed to check out without the school making parent/guardian contact.

### **PRESCRIPTION / OVER-THE-COUNTER MEDICATIONS**

If a student must have any medication administered at school, the parent must complete the Administration of Medication Request Form and return it to the school. Medications must be in the original container and must be housed in the clinic. If medications must be given over a long period of time, the Administration Request Form must be updated yearly. Students may not have medications in their possession or share medications of any kind (prescription or over the counter) with others.

### **DRESS CODE**

Peachtree Ridge High School is the standard of excellence in all we do. In an effort to maintain this standard, we encourage students to present themselves in a way that promotes excellence in dress. The following guidelines were created to help inform decisions when deciding what to wear to school. At Peachtree Ridge, the clothing that is selected to wear should not diminish our daily academic focus. Our core business of teaching and learning is disrupted when a student has to be referred to an administrator for dress that does not promote school excellence and pride. If a student is dressed in a style that does not promote excellence based on the discretion of a school administrator, the student will be asked to correct the situation.

Failure to comply will result in a discipline referral.

Clothing that does **NOT** promote an image of excellence is an outfit that...

1. Shows cleavage
2. Shows midriff
3. Shows bottoms/ upper thighs
4. Shows undergarments
5. Includes head covering (hats, etc.)
6. Includes inappropriate pictures/texts

Clothing that **DOES** promote an image of excellence is an outfit that...

1. Covers your chest
2. Covers your stomach
3. Covers your bottom/ upper thighs
4. Covers your undergarments
5. Has appropriate content on shirts
6. Uncovers your head unless for religious purposes

## **ELEVATOR ACCESS**

An elevator is available for those who are unable to use the stairs. Unauthorized use of elevators may result in disciplinary consequences.

## **FOOD SERVICES**

The PRHS School Nutrition Program provides a wide range of meal options to its students. The Food Court approach features complete meals available at every line, including vegetarian options at the Garden Spot. The cost of a complete lunch (1 entrée, 1 or 2 servings of fruit, 1 or 2 servings of vegetables and 1 milk) is \$2.75. Breakfast is \$1.75. A La Carte food items are priced separately.

**Payments and Charging:** Students may put money on their accounts with cash or checks using their student ID numbers at any cashier station. Payment may also be made online at [www.mypaymentsplus.com](http://www.mypaymentsplus.com). The money in each students account may only be used for the purchase of food items in the School Nutrition Program. According to County policy, the student charge limit is \$4.00. Charges are not allowed for supplemental or ala carte items. Once the charge limit has been reached the student may receive a designated alternate meal at no charge as defined by the School Nutrition Program.

**Free & Reduced Price Meal Benefit:** Many students qualify for the Free and Reduced Meal Program we encourage all parents to apply for this program online at <http://gwinnett.schoollunchapp.com> or by picking up a paper form from any cashier or from the Counseling Department.

## **INCLEMENT WEATHER**

In the case of inclement weather which is severe enough to prompt a school closing, announcements will be made on the radio at AM 750 or from various network TV stations including GCPS Television, or at [www.GCPSk12.org](http://www.GCPSk12.org).

## **LOCKERS**

Students may pay for lockers at [mypaymentsplus.com](http://mypaymentsplus.com) for \$3. All students who pay a locker fee are assigned a school locker to use. Student should not give locker combinations to anyone, share lockers with other students without administrative approval, or leave money and valuables in a locker. The school assumes no responsibility for lost or stolen articles, including textbooks. Every effort is made to ensure that lockers are in good repair; however, an occasional problem may arise. If a locker does not lock properly, the student should notify an administrator immediately and should not use that locker. The non-working locker will be repaired, or a new locker will be issued as soon as possible. Lockers are the property of Peachtree Ridge High School and may be inspected and searched by school officials. No decals, stickers, or padlocks may be put on lockers. PE lockers/locks are available for a small fee and must be used by all students using locker rooms.

## **LOST AND FOUND**

All lost and found items are to be turned in to the Lobby Desk. Students should check lost and found before and after school and during lunch.

## **DELIVERIES TO SCHOOL**

We do not interrupt classes for student messages or for the delivery of forgotten items such as lunches, money, keys, books, homework, book bags, etc. Students are encouraged to remember to bring needed items with them to school. In addition, we do not deliver flowers, gifts, or fast food to classrooms. Students may not receive any deliveries from a third party (friends, outside vendors, restaurants, etc.) at any time during the school day, including lunchtime. Interruption of classes for deliveries interferes with instruction. Please help us protect the learning environment.

## **MOMENT OF SILENCE**

Senate Bill 396 (20-2-1050) provides that at the beginning of each school day, each teacher is responsible for conducting a brief period of silence not to exceed sixty seconds in duration. This time is reserved for personal reflection of the anticipated events of the school day. If further information is needed, please contact the main office.

## **PARKING**

Parking applications are available on the Peachtree Ridge website. Eligible seniors, students in co-op work programs, and joint enrollment students are given first priority to park on campus. If additional spaces are available after these students have been assigned parking places, Juniors may apply for remaining spaces. The parking fee is \$75 per year. **Check [www.peachtreeridge.org](http://www.peachtreeridge.org) for additional information concerning parking.**

Efforts are made to ensure parking lot security. However, Peachtree Ridge High School and the Gwinnett County Public Schools assume no responsibility for damages, loss, or theft. Students drive and park on campus at their own risk. If a car accident occurs on campus, it is up to the individuals involved to report the accident to school officials and the police to settle damages. **Students are not allowed to loiter in the parking lot at any time. Students are not allowed in any parking areas at any time without written permission of an administrator except when arriving on campus or leaving campus; after school hours, students may not move cars to the faculty lot or to the lot behind the school.** Upon arrival at school, students should go directly into the building. **Vehicles brought on campus are subject to search by school officials.** The only place where students may park is in the student parking lot. Violations of parking regulations will result in any or all of the following: revoking of parking privileges, towing of automobile, booting of automobile, and/or issuing of a parking ticket. Visitor parking is located in the designated areas in front of the school.

## **PTSA**

The PTSA mission is to support and speak on behalf of youth in the school, in the community and other organizations affecting youth; assist parents in developing the skills they need to raise and protect their youth; and encourage parents, teachers, students and the community involvement in the school. With parental support, the PTSA is able to provide the students and faculty with many educational tools, programs and memorable functions to enhance their educational experience at PRHS. Parents, teachers, and students may pay PTSA dues at Totem - check [peachtreeridge.org](http://peachtreeridge.org) for additional information.

## **VISITORS**

Students are not allowed to have visitors during the school day. Parents must have a prior appointment with the teacher and permission from an administrator to observe a class. **All visitors that have official business in the school must report to the Lobby Desk to sign in and obtain a visitor badge** to go to any location in the building, including the attendance or counseling office.

## **WORK PERMITS**

Work permit data sheets are available at the Lobby Desk. Students should complete section A of the data sheet and have Employers complete section B. The completed data sheet, the \$2 fee, and proof of age (driver's license, learner's license, or birth certificate) should be turned into the lobby desk. Work permits may take up to 2 days for processing.

## **ACADEMICS AND INSTRUCTION**

Peachtree Ridge High School is a 4 X 4 block school, which offers a strong academic program for students. Student schedules are comprised four courses each term (semester) allowing students to earn eight credits per year. Consult the Peachtree Ridge High School Curriculum web page for complete information regarding courses and graduation requirements.

### **ACADEMIC LETTER**

Students who earn a numerical grade average of 94.0% in both Fall and Spring terms of the previous school year are eligible to receive an Academic Letter. Academic letters are presented during the Fall Semester. Students who have earned a PRHS letter can opt to receive a pin instead of a letter. There will be no rounding of numbers to the next highest number. Only credits earned at PRHS are eligible for Academic Letter consideration.

### **CLASS RANK**

Class rank is based on cumulative grade average at the end of 1st semester. The Valedictorian and Salutatorian will be determined based on cumulative grade average at the end of Fall semester of their senior year.

### **FINAL EXAMS**

Final exams are given the last two days of each term. Students are not permitted to check out during an exam period. If a student misses an exam due to an excused reason, the student needs to make arrangements with the teacher within five days of returning to school. **Final exams are not given early.**

### **FINAL EXAM EXEMPTION**

Exam exemption applies only to quarter four/ second term graduating seniors. The final exam exemption policy will be located at [www.peachtreeridge.org](http://www.peachtreeridge.org) website under the curriculum tab.

### **HONOR GRADUATES**

Honor graduates are seniors who have achieved a cumulative numerical grade average of 90.0% or above without rounding. These students are determined by grades at the completion of first term and recognized at Spring Honors Night. Seniors may also achieve Honor Graduate status at the completion of the Spring Term.

*Students who earn Honor Graduate status at the completion of Spring Term will be notified at graduation practice.*

## **GIFTED EDUCATION**

The Gwinnett County Public Schools gifted education program serves students by providing academic challenges for those who are intellectually advanced. Peachtree Ridge offers gifted classes in Language Arts, Math, Science, Social Studies, Foreign Language, Directed Study, and the Quest Internship Program. Students who have been tested and have met eligibility criteria in elementary, middle, or high school in Gwinnett County or in another Georgia school system are eligible to take gifted classes at PRHS.

A student may be referred by a teacher, a counselor, or a parent for gifted testing. When a student is referred, he/she is placed in the referral process by submitting a portfolio to the Referral Committee. The next step is an official referral to be tested. Georgia Department of Education eligibility standards require that a student meets the criteria in three of four areas: mental ability, achievement, creativity, and motivation. A number of assessment instruments are used in this process.

## **SCHEDULE CHANGES**

Schedule change requests will be considered for the following reasons:

- The student does not have the prerequisite to be in a class.
- The student has already taken and passed the complete course.
- The student has failed this same course under the same teacher before and there is another teacher teaching the course.
- The student is in a senior PRIDE and needs a course to meet graduation requirements for spring graduation

## **Grading Scale**

A=90 and above

B = 80 - 89

C = 70 - 79

F = below 70

## **GRADUATION**

The graduation ceremony is by invitation to students in good standing who have met all credit requirements and completed coursework through Spring term of their senior year. This is indicated in the senior letter that is mailed in the fall. In order to walk at graduation, students must also have returned all textbooks, library books, school issued items, cleared all fines, and passed all required tests. Students who have met all requirements except for passing all parts of the previously listed tests may walk at graduation but will receive a certificate of attendance rather than a diploma. Appropriate behavior is expected during all graduation ceremonies.

## **HOMEWORK REQUESTS**

Students who have been or expect to be absent two or more consecutive days may request homework assignments through the counseling office or by emailing a request to teachers directly. Please allow twenty-four hours for teachers to respond to a request for assignments.

## **HOPE SCHOLARSHIP**

For qualified students the HOPE scholarship provides tuition and certain fees in Georgia public colleges and technical schools. For more details about HOPE as well as other financial aid information, check out the website ([www.gsfc.georgia.gov](http://www.gsfc.georgia.gov)) or ask your counselor.

## **MAKE-UP WORK PROCEDURE**

The PRHS make-up work procedure will be in line with the Gwinnett County Public Schools grading policy. Please refer to course team and/or teacher syllabus for details.

## **MEDIA CENTER**

The Media Center provides informational services that support all phases of the instructional program by providing materials, equipment, and instruction. The Media Center is open before and after school every Monday through Friday from 6:45 AM to 2:10 PM. Students will be admitted to the Media Center during class time with a pass signed by their assigned teacher. All students will sign in when entering the media center unless entering with their class. Students may not use a pass from a substitute teacher to enter the media center.

A student may check out up to four books at a time for a period of four weeks. Students may renew their materials for an additional two weeks. Students are expected to return all books and pay all fines prior to taking a final exam.

Some equipment (such as cameras) are available for students to check out overnight, but students must have a clear record and sign a Camera Consent form. Students can pay for any media center fees online through My Payments Plus. Students are able to print black & white copies in the media center. The hours of operation of the media center are from 6:45- 2:10, and our after -school program is open in the media center Monday - Thursday from 2:10-4:30 where students can study, use the computers and take advantage of homework help and tutoring from their peers.

## **PRIDE**

Peachtree Ridge High School has established an adult advocate/advisement program for its students under the name of PRIDE(Personal Responsibility In Developing Excellence). Utilizing lesson plans designed by the school's PRIDE Committee, PRIDE groups will meet frequently with their students to discuss various academic, testing, career, and community goals. PRIDE groups are led by a faculty member. Parents should feel free to contact their child's PRIDE teacher as an additional contact person for concerns.

## **PRIDE ASSIGNMENTS**

Students are assigned to grade level PRIDE groups based on the number of units attained by fall term. Some students may also be assigned to PRIDE groups based on their participation in school clubs or activities. **No adjustments of PRIDE assignments will be made during the school year except for graduating seniors.**

## **PROGRESS REPORTS, REPORT CARDS, and the PARENT PORTAL**

Progress reports are issued after the completion of 4.5, 9, and 13.5 weeks of each term. The report card, issued at the end of each term, is a record of the student's final grade and credit for each class. Parents and guardians can securely access timely details regarding student academic progress, attendance, discipline, and test history online through the Parent Portal. If you have not yet registered for Parent Portal access, please complete the registration form located on our school webpage and return your registration information to PRHS in person to complete the process.

## TECHNOLOGY USE AND GUIDELINES

**\*\*Attention Students: Every time you sign on to the PRHS network, it implies that you have read and have accepted the responsibilities contained in this agreement. \*\***

### Network Terms and Conditions

1. I will not share my password with anyone else. I will protect all my passwords.
2. I will not log on as any other user, nor allow another user to log on under my username
3. I will not download any software (including any form of games or Instant Messenger) or make changes to the hardware or software configuration of any machine by downloading, saving, or installing software or executable files on computer hard drives or the network.
4. I will not gain unauthorized access to other people's files or programs or to on-line resources by using someone else's password.
5. I will not use the computer to harm other people.
6. I will not interfere with the computer work or files belonging to other people.
7. I will not use a computer to steal property.
8. I will not improperly use the network, including introducing software viruses and/or bypassing local school or office security policies.
9. I will not steal or damage data and/or computers or network equipment.
10. I will not access, upload, download, or distribute pornographic, hate-oriented, profane, obscene, or sexually explicit material.

### Internet Terms and Conditions

1. I will only go to internet sites approved by my teacher. The use of Internet resources must be in support of education and research. Use must be consistent with the educational objectives of PRHS. Transmission or downloading of any material in violation of U.S. or state regulation is prohibited. This includes—but is not limited to— material that is threatening or obscene, copyrighted, or potentially harmful to the PRHS community.
2. I will not use any chat room or web log site (Blogs).
3. I will not use the GCPS network to publish ANY information for public or private viewing on the internet.
4. I will not sign on to any email package unless explicitly allowed by my teacher for a particular assignment.
5. I will not modify any proxy settings, or other system settings, on any computer.
6. I understand that printing shall be limited to information that supports only school related assignments, and then only with the permission of my teacher.

**REMEMBER: The fact that a user “can” perform a particular action does not imply that he/she “should” take that action. Users are expected to act responsibly when using computers and networks on this campus.**

**Chromebooks** - Link to GCPS website regarding issued technology resources: [LINK](#) 14

## Damaged or Lost Devices

Please note that incidents of damage or loss do not reset each school year.

Fees are effective July 1, 2024:

Equipment	Loss	Damage
Chromebook	Any lost device: \$200 (No cost with a police report for stolen item)	Damage: \$25  Any device that is damaged beyond repair: \$200
Accessories (Power Adaptor)	Lost accessories replacement fee: \$25	Damage: \$25



The use of any GCPS computer or computer network is a privilege, not a right, which may be temporarily or permanently revoked at any time for abusive or malicious conduct. Such conduct would include placing unlawful or defamatory information on a system, the use of abusive or offensive language in either public or private files or documents, or acts of sabotage that are likely to result in the loss of work or the network itself. Our goal in providing network services to teachers and students is to promote academic excellence at Peachtree Ridge High School. We believe that access to global resources will facilitate the research process and the development of information literacy skills.

It is important that all users recognize their responsibilities in having access to and using online databases, the Internet, and instructional programs. It is the user's responsibility to abide by the network policies of Peachtree Ridge High School.

Gwinnett County Public School personnel will make every effort to educate and guide all users in the proper use of electronic media, including the Internet. Because access to the Internet provides connections to other computer systems located all over the world, users (and parents of users) must understand that neither the Gwinnett County Public Schools nor any district staff member controls the content of the information available on these other systems. Some of the information available is controversial and sometimes may be offensive. The Gwinnett County Public Schools DOES NOT CONDONE the use of such materials. Therefore, it is imperative that the user be held accountable for the appropriate utilization of this technology.

Strict compliance with all applicable ethical and legal rules and regulations must be maintained by all users of the wide area network and/or other electronic informational services including electronic mail (e-mail). Users must respect intellectual property rights and understand that school system data accessible over the network constitutes property. All electronic, telephonic, and communications transmitted by, received from, or stored in these systems are property of the Gwinnett County Public Schools. Users of such systems should have no expectation of privacy. Student e-mail use for legitimate educational purposes will be subject to monitoring and review, including review of text and attachments that are related to that student or students. At NO TIME should a student consider GCPS e-mail private or confidential in any way.

Failure to follow these guidelines can violate the Official Code of Georgia, OCGA, Codes 16-9-90, 16-9-91, 16-9-92, and 16-9-93, as well as United States Public Law 106-554, known as the Children's Internet Protection Act. Such actions can also lead to disciplinary actions, up to and including loss of access to GCPS technology resources and further disciplinary actions as defined by existing GCPS policies.

## **TEXTBOOKS**

Students are responsible for books that have been issued to them and must reimburse the school for lost or damaged books. The Gwinnett County policy regarding textbooks is: "Students failing to pay for lost or damaged books may lose one or more privileges at the discretion of the school principal, such as loss of participation in an extracurricular activity, loss of school privilege, or restricting the privilege to checking out additional books from the media center. Loss of privilege should not impact opportunity to learn. Grade reports, diplomas, or certificates of progress may be withheld until restitution is made. Student records may not be withheld."

At Peachtree Ridge, some of those consequences may include:

- Parking passes withheld or suspended
- No participation in graduation practice or the graduation ceremony
- No participation in Prom
- No participation in Senior Week activities
- No exemptions from final exams
- Suspension of checking-out books from Media Center
- Suspension from extracurricular activities (sports and clubs)

## **OFF-CAMPUS EDUCATIONAL PROGRAMS**

### **GRAYSON HIGH SCHOOL OF TECHNOLOGY ([www.graysonhighschool.org](http://www.graysonhighschool.org))**

Grayson High School Technical Education Program serves students from all Gwinnett County High Schools. PRHS students have the opportunity to take courses in the program in the afternoon only. Grayson offers a program similar to Maxwell and requirements are the same; however, no transportation is provided for students.

### **GWINNETT COUNTY ONLINE ([www.gwinnettonlinecampus.com](http://www.gwinnettonlinecampus.com))**

Gwinnett County Online Campus offers many part and full time opportunities for students to succeed. Lessons are available any time of the day over the Internet. These tools easily allow peer review of items and document sharing. A successful online student must be a self-motivated student who will work on his/her own with little or no direct physical contact with a teacher. For more information contact your counselor.

### **HOMEBOUND INSTRUCTION**

Homebound instruction is available for students who have valid medical reasons and will be absent at least ten (10) consecutive days. An application supported by a doctor's recommendation is necessary for placement in this program. Parents may contact the Attendance Office to begin the process. If students know they will be absent more than ten (10) class days, they may apply for Homebound Services before any absences occur.

### **MAXWELL SCHOOL OF TECHNOLOGY ([www.maxwellhigh.com](http://www.maxwellhigh.com))**

Maxwell offers technical classes in 3-hour blocks of time. Students earn 1.5 units for the 3-hour block. Morning and afternoon classes are available. Bus transportation between Peachtree Ridge and Maxwell is provided. More than 15 technical areas are available. Interested students should see their counselor. A student must be 16 years old and have earned 11 units before he or she may apply to Maxwell.

### **PHOENIX HIGH SCHOOL (<https://www.gcpsk12.org/PhoenixHS>)**

Phoenix High School exists to serve the needs of high school students who prefer a nontraditional setting or who need to retake failed classes. The academic year is divided into four nine-week mini-terms. Students may take classes after the regular school day at a cost of per class or attend full-time at no charge. Prior to registration students must consult a counselor to obtain a signed course registration form. Students who have withdrawn from their home school in order to attend Phoenix High School on a full-time basis may not participate in the graduation ceremony of their home school, but may be eligible for graduation at Phoenix High School.



# 2024-2025 Attendance Discipline Consequences

The following attendance policies are designed to emphasize the importance of student's success in their courses which directly correlates to student attendance.

<b>Tardy Policy</b>	<b>Class AWOL Policy</b>
1st, 2nd, and 3rd TARDY – Parent Vue Emails from GCPS district	1 <sup>st</sup> Class AWOL Administrative Referral, 1 or 2-hour Detention and Parent Contact
5th TARDY Student email warning	2 <sup>nd</sup> Class AWOL Administrative Referral, 2-hour Saturday School and Parent Contact
8th TARDY Administrative 1 Hour detention and parent contact	3 <sup>rd</sup> Class AWOL Administrative Referral, 4-hour Saturday School and Parent Contact
10th TARDY Administrative 2 hour Detention and parent contact	4 <sup>th</sup> Class AWOL Administrative Referral, 1 Day of ISS/OSS/loss of extracurricular privileges including but not limited to athletics, Homecoming, Prom and further interventions as needed
15th TARDY Administrative 2 hour Saturday school and parent contact	5+ AWOL Administrative Referral/Rule 10 Contract Violation Consequences and further interventions as needed
17th TARDY Administrative 4 hour Saturday school and parent contact	
20 <sup>th</sup> TARDY Further Administrative consequences including but not limited to Loss of privileges (Parking pass, etc.)	
Administrative Referral/ISS/OSS/loss of extracurricular privileges including but not limited to athletics, Homecoming, Prom, Loss of Student Parking for the Semester	
<b>*After 10 minutes late, you are now considered AWOL instead of tardy</b>	

Consequences for Attendance Violations: Consequences listed are for failure to follow the GCPS (Gwinnett County Public Schools) Student Conduct Behavior Code and local school rules. Peachtree Ridge High School may issue a Level I, II, or III offense for further violations of either Rule 10C or Rule 10D. If the school has issued a student a Behavior Contract and/or Rule 12 Notice, violations of Rule 10C and/or 10D may be elevated to a Level III offense. Students with persistent attendance issues may also be required to complete reflective modules to help redirect the behaviors and show students the importance of attendance.

School AWOL policy - will follow district discipline guidelines to support all students

**\*FAILURE TO SERVE AN ADMINISTRATIVE CONSEQUENCE WILL RESULT IN A GCPS DISCIPLINE REFERRAL**

## STUDENT BEHAVIOR

The Gwinnett Board of Education Discipline Handbook contains Board-adopted policies that are related to discipline in Gwinnett County Public Schools. The publication provides detailed information about these policies and the current procedures for implementation, including consequences for student misconduct. It is the student's responsibility to be familiar with these policies and exhibit acceptable behavior. Local school administrators have broad discretion to determine consequences for most student misconduct at the local school level. The range of consequences for misconduct that can be assigned by a local school administrator may include but is not limited to a student conference, parent conference, before or after school detention, in-school suspension, Saturday school, out-of-school suspension up to ten days per occurrence, or referral to a Student Disciplinary Panel Hearing which may result in long-term suspension or expulsion. Depending upon the severity of the offense, Safety and Security may be contacted for referral to law enforcement officials. **Rule violations handled by an administrator maybe cumulative over a student's high school career.** In addition to consequences outlined in the Discipline Handbook, the consequences listed in this section are provided for your information. **Students must exit the building by 2:30 PM unless at a school sponsored activity and supervised by a teacher or coach.**

### SCHOOL BUS SAFETY

Anyone on a school bus is considered to be on school grounds; therefore, all county and school rules apply. Students are to follow the "School Bus Safety Guidelines and Safety Procedures" outlined in the Discipline Handbook.

### USE OR POSSESSION OF TOBACCO PRODUCTS

No student shall possess or use tobacco products or related paraphernalia on school grounds or at any school functions, including but not limited to electronic vaping and e-cigarettes.

### FIGHTING

The use of force or violence is absolutely prohibited. Causing or attempting to cause physical injury or behave in such a way as could reasonably cause bodily injury to any student/person is prohibited. Engaging in any behavior that threatens the safety or well-being of another person or has the likelihood of provoking a fight is prohibited.

### "BULLYING LAW" (GA. CODE 20-2-145; 20-2-751.4)

"Bullying is 1) any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so 2) any intentional display of force such as would give the victim reason to fear or expect immediate bodily injury or harm or 3) any intentional written, verbal, or physical act, which a reasonable person would perceive as being intended to threaten, harass, or intimidate that: a) causes substantial physical harm, b) substantially interferes with a student's education, c) is so severe, persistent or pervasive that it creates an intimidating/threatening educational environment or d) disrupts the orderly operation of school. (O.C.G.A. 20-2-751.4) Harassment and/or bullying are not tolerated. If a student feels that he/she is being harassed or bullied by another student, it should be reported immediately to a teacher, counselor, or administrator.

### DISRUPTION OF SCHOOL/CLASS

Students will not be allowed to interfere with the teacher's ability to teach or any students' opportunity to learn.

### ELECTRONIC DEVICES

Cell phones, MP3 players (i-Pods), PSPs, earphones, cameras, or any other electronic devices are not to be used during instructional time without teacher approval. Failure to comply will result in disciplinary action. **Peachtree Ridge High School is not responsible for items lost or stolen.**

## **CONFLICT RESOLUTION**

If a student is having a problem with another student and is unable to work it out, the student should talk with an administrator, counselor, or teacher. Students are expected to resolve problems in a peaceful manner.

## **CHEATING / PLAGIARISM**

Cheating and plagiarism are acts of academic dishonesty. A zero may be given for the assignment and the teacher will contact the parent. A student may be given a disciplinary consequence. Peachtree Ridge High School defines both cheating and plagiarism as any incident where a student takes credit for work that is not his or her own. Examples of cheating and plagiarism include, but are not limited to:

1. Buying or using any sort of paper or project from another person or service and turning it in as the product of your own work;
2. Turning in someone else's work as your own with or without that person's knowledge;
3. Copying statements from a source and using them without proper use of quotation marks and citations;
4. Paraphrasing information from a source without proper citations;
5. Using an electronic device to obtain or share assessment information or student work that is not a product of your own work.

## **COUNSELING DEPARTMENT**

The Counseling Department provides many services and programs for students, parents, and faculty to assist in achieving academic success and in exploring options for the future. Counselors work with students individually, in small groups, and in classroom guidance. Informational meetings are provided for parents throughout the year. Parent conferences are available by appointment.

### **COLLEGE AND CAREER CENTER (DEN)**

Information concerning colleges, technical schools, careers, the military, and financial aid is available. A valuable education/career planning tool is also available on the DEN link of the Counseling Department website.

### **COLLEGE, CAREER, AND MILITARY REPRESENTATIVES**

The Counseling Department invites representatives from colleges, vocational-technical schools, and military services as well as career speakers to present informational sessions during the school day. These programs are advertised in applicable bulletins as well as the school website and are available to interested students who sign up in advance to attend. Passes are not issued on the day of the presentation. The classroom teacher has the final approval of a student's attendance at these presentations. If a student plans a college visit, a pre-arranged absence form, which may be obtained from the attendance office, must be filled out and in the attendance office one week prior to the visit.

## **COUNSELING APPOINTMENTS FOR INDIVIDUALS**

Students may schedule individual counseling appointments through the counseling office. A counseling appointment is considered instructional time and is not a class absence. The counseling office is open daily from 6:30 AM until 3:00 PM.

## **COUNSELING GROUPS**

Counseling groups are offered to students to address specific individual needs. Although the types of groups offered differ each year depending on the needs of the students and counselor schedules, the following are examples: ninth grade success groups, divorce groups, grief groups, new student groups, anger management groups, foreign exchange groups, and study skills groups.

**CRISIS HELP NUMBERS** - Confidential Hot Line - 770-822-6513, 24 hours a day

- Help keep your school safe. If you think you know that someone is carrying a weapon, drugs, or alcohol, call 770-822-6513, 24 hours a day. You do not have to give your name.
- SAFE House 770-995-7620 (24 hour help for runaways; help also available at any Quick Trip)
- Suicide Prevention Hotline 770-963-8141 (during business hours); 770-985-2495 (24 Hours) For other crisis help numbers, contact the counseling office.

## **GOVERNORS HONORS PROGRAM**

Students are nominated for the Governor's Honors Program by their teachers and compete at the county and state levels. Selected students pursue academic interest areas during the summer on a college campus. Call the counseling office for information or ask a department chair.

## **STUDENT RECORDS**

Under the Family and Educational Rights and Privacy Act of 1974, parents have several rights. These include: the right to inspect and review educational records of their child, the right to challenge the content of those records, the right to control the release of educational records of their child, the right to complain to the Family Educational Rights and Privacy Office about the school's failure to comply with the law, and the right to be informed of these rights just listed. To obtain a copy of the Gwinnett County policies on their compliance with the law, or to request the opportunity to inspect and review your child's records, contact the Peachtree Ridge High School Counseling office.

## **TRANSCRIPT REQUESTS**

Transcripts are available from the Counseling Office for a fee and the completion of a transcript request form. A transcript consists of a copy of the student's cumulative grades and the test card containing scores on the ACT, SAT, PSAT, and Graduation Tests. Students are responsible for mailing applications, officially sealed transcripts, and all supporting materials. Please allow up to 48 hours for processing a transcript request.

## PRHS TESTS DATES

### ACT

The ACT Assessment is designed to assess high school students' general educational development and their ability to complete college-level work. The tests cover four skill areas: English, mathematics, reading, and science. Composite scores are the average of the four test scores rounded to the nearest whole number.

Visit [ACT.org](http://ACT.org) for dates and additional information

### ADVANCED PLACEMENT TESTS (AP)

The Advanced Placement (AP) program is designed to provide college credit and appropriate placement to secondary school students who have successfully mastered college-level course work. AP courses offer students more rigorous coursework and additional academic challenges. In many cases, if a student scores a 3 or higher on an AP test they may receive college credit for the course.

Test dates: May 5th -16<sup>th</sup>, 2025

### END OF COURSE EXAMS (EOCs)

Under requirements of the state Department of Education, students in grades 8-12 who are enrolled in selected courses in core subjects must take a Georgia Milestone end-of-course exam at the completion of the class. The exams are designed to hold students statewide to the same learning standards. The exam counts for 20% of the student's final grade in the course. The end-of-course exam program is comprised of the following seven content-area assessments: Integrated Algebra, Integrated Geometry, U.S. History, Economics, Biology, 9th Grade Literature and Composition, and American Literature and Composition.

Test dates: TBD

\*indicates that tests and test windows may change based on a new STATE assessment

PSAT/NMSQT stands for Preliminary SAT/National Merit Scholarship Qualifying Test. This is a standardized test that provides firsthand practice for the SAT Reasoning Test™. It also gives you a chance to enter National Merit Scholarship Corporation (NMSC) scholarship programs. The state funds sophomore participation.

Test date – 10/25/2024

The SAT measures verbal and mathematics reasoning skills students have developed over time and skills they need to be successful academically. Many colleges and universities use the SAT I as one indicator among others to a student's readiness to do college-level work.

SAT for All (juniors) - 3/26/2025

Test dates - Visit <http://www.collegeboard.com/testing/>

#### DISTRICT ASSESSMENTS\*

District Assessments are administered every 4-1/2 weeks in the following Block semester-long classes: 9th Literature and Composition, 10th World Literature and Composition, 11th American Literature and Composition, 12th British Literature and Composition, Algebra I, Algebra II, Accelerated Algebra I, Geometry, Accelerated Geometry, Precalculus, Accelerated Precalculus, Biology, Chemistry, Physics I, US History, World Geography as well as at the end of the 9-week Economics class.

District Assessments monitor student progress throughout the semester and count towards the student's final grade. Students must test during the main administration or during the make-up window in order to receive a score.

#### FINAL EXAMS & Early Release

Final exams will be administered on the following dates. Early release schedules will be followed for all final exam dates.

October 3rd and 4th 2024 - Quarter 1 courses

December 14th and 15th 2024 - Quarter 2/Semester 1 courses

March 8th and 11th 2024

May 20th and 21st 2024 - Quarter 4/Semester 2 courses

\*subject to change based on GCPS Assessment updates



## **EXTRACURRICULAR ACTIVITIES**

Peachtree Ridge offers many extracurricular activities in which students are encouraged to participate.

### **ATTENDANCE FOR PARTICIPATION IN EXTRACURRICULAR ACTIVITIES**

Students must attend school at least two full blocks to be eligible to participate in extracurricular activities for that day. Students in ISS or OSS may NOT participate in practice or games on those days. **Students must exit the building by 2:30 PM unless at a school sponsored activity and supervised by a teacher or coach.**

### **ELIGIBILITY REGULATIONS**

Peachtree Ridge High School offers the opportunity for students to participate on various athletic teams and in academic activities. Team membership for Georgia High School Association (GHSA) competitive events are subject to tryouts and GHSA eligibility requirements. In order to be eligible to compete in athletic and/or academic competition, students must have earned 2.5 credits the preceding term **and be on track for graduation**. Sophomores must have five units, juniors must have eleven units, and seniors must have seventeen units. A student must also meet the residency requirement for athletics, i.e. live in the Peachtree Ridge school district or receive hardship status clearance from the GHSA to play at the Varsity level. Please contact the Athletic Office with any questions pertaining to eligibility.

***\*The policies, regulations, and procedures in this agenda book are subject to change as necessary. Please refer to the school's website for updates.***

The officers, employees and officials identified in this procedure/process/practice/manual/handbook are charged with using their personal judgment and deliberation in executing the functions and tasks set forth herein and nothing in the procedure/process/practice/manual/handbook should be construed or interpreted to create any ministerial duties on behalf of any officer, employee or official.