ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION *VOTING MEETING* AGENDA
August 19, 2024 - 6:00 P.M.

A Special Meeting was held on Monday, August 5, 2024 in the Elementary Cafetorium for the purpose of the discussing the following matters: Youth Football using the football field during the 2024-2025 season; advertising for an Administrator at WSTU; and filling a long-term 4th grade substitute position.

I. Flag Salute.

II. Moment of Silence.

III. Roll call of members and recording names of directors present.

IV. Consideration to waive the reading and approve the Official Minutes from the July 8, 2024 Workshop meeting (*the July 15, 2024 Voting Meeting Official Minutes will be submitted for approval at the September 16, 2024 Voting Meeting*) and the August 5, 2024 Special Meeting as attached.

V. PUBLIC PARTICIPATION

VI. PRESENTATIONS

--A-CV/WSTU support staff updates

VII. BOARD CONCERNS

CONSENT AGENDA

A. Discussion related to the conference and field trip requests, as presented, on the attached form.

B. Consideration to approve, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2024-2025 school year:

TEACHER/SECRETARIAL/AIDES/CUSTODIAL/CAFETERIA/NURSE

Laura Andreykovich – Foreign Language K-12
Jessica Baum – Emergency Certified Teacher
Gavin Brinkley – PreK-4
*Danielle Curry - Nurse
Katherine Custer – Secondary Earth & Space Science
Melissa Evankovich - Secretarial
Karen Farkas – ACT 91 (Classroom Management) and Secretarial
Hannah Farrington – Nurse
Dani Hile - Nurse
John Hummel – Emergency Certified Teacher
Amy Kaufman – Secretarial
Ron Kerlin – Math (HS only)
Dave Kinman – Spanish, French, SS, Latin, ESL (HS only)
*Elizabeth Linamen – Elementary K-6/Special Ed. N-12
Elaine Matticks – Emergency Certified Teacher
Joe McCoy – Chemistry/General Science
Chelsie McNany - Nurse

*Crystal Mohler – Elementary K-6
Jennifer Pollock – Elementary K-6
Rachel Raybuck – Nurse
* Dan Reed – Emergency Certified Teacher
Amelia Sherman – ACT 91 (Classroom Management)
Cynthia Snyder – Emergency Certified Teacher
Aaron Stoddard – Emergency Certified Teacher
Tracy Strauser - Cafeteria
Bradley Wagner – Administration/Math 7-12 (HS only)
Andrew Whitcomb – Emergency Certified Teacher
Sydney Wise – PK-4

**indicates District Office has not received all appropriate documentation*

C. Consideration to approve the request from the ACV/PTO to use the PTO room on the following dates: September 9, 2024; October 7, 2024; November 4, 2024; December 9, 2024; January 6, 2025; February 3, 2025; March 3, 2025; April 7, 2025 and May 5, 2025, from 3:15 P.M. – 4:30 P.M. for the purpose of holding monthly PTO meetings as attached.

D. Consideration to approve the request from the ACV/PTO to use the PTO room on the following dates: September 30, 2024, October 1, 2024, October 2, 2024 and during Open House on October 3, 2024 for the purpose of holding the annual Book Fair as attached.

E. Consideration to approve the request from the ACV/PTO to use the small area in or around the cafeteria during breakfast and lunch hours on the following dates: September 4, 2024; October 9, 2024; November 6, 2024; December 4, 2024; January 8, 2025; February 5, 2025; March 12, 2025; April 2, 2025; and May 7, 2025 for the purpose of a "School Cart" (non-food items) for the students as attached.

F. Consideration to approve the request from Varsity Softball Boosters to use the High School Gymnasium, Cafeteria, Spectator Restrooms on a Saturday in December – February (based on gym availability) from 7:00 A.M. – 7:00 P.M. for the purpose of hosting a Dodgeball Tournament as attached.

G. Consideration to approve the request from Brandy Giles, upon receipt of all appropriate documentation, to be a volunteer with the Jr. High Cheerleaders for the 2024-2025 school year.

H. Consideration to approve the request from Julie Myers, to remain a Volunteer with the Cheer program for the 2024-2025 school year as attached.

I. Consideration to approve the request from Julie Myers and Ashley Duffee, Co-Presidents of the UHS/ACV Cheer Booster program to sell spirit towels and poms during the 2024-2025 season as attached.

J. Consideration to approve the request from Employee #442 to use Thursday, August 22, 2024, as an unpaid leave day as attached.

K. Consideration to approve the request from Jim Marron, Foxburg Chamber of Commerce, to use the school parking lots as overflow parking during the annual Foxburg Festival from 11:00 A.M. – 6:30 P.M. on Sunday, September 29, 2024 as attached.

VIII. FINANCE AND PURCHASE

A. Consideration to approve paying bills for August, 2024. (will be distributed on 8/19/24)
B. General Fund/Financial Report/Payroll Check Register, including Athletics for July, 2024.
C. Cafeteria Finance Report for July, 2024.
D. Activities Report for July, 2024.
E. F.I.R.S.T. Program Report for July, 2024.
F. Elementary Activity Account for July, 2024.
G. Elementary Yearbook Activity Account for July, 2024.
H. Cafeteria Report – Stacey Redding

I. Consideration to approve removing Andrea Stewart from the following accounts with Farmers National Bank: Athletics; Cafeteria and Scholarship.

J. Consideration to approve adding Erin Morrison to the following accounts with Farmers National Bank: Athletics; Cafeteria and Scholarship.

K. Consideration to approve the re-appointment correspondence from Mark C. Turnley dated July 24, 2025 (Regular Audit & Single Audit) for the fiscal years of 2023-2024 ($14,750.00); 2024-2025 ($15,000.00); and 2025-2026 ($15,000.00) as attached.

IX. PERSONNEL

A. Consideration to approve appointing Dr. David McDeavitt as Interim Principal at the WSTU facility beginning with the 2024-2025 school year until the vacated Principal position has been filled.

B. Consideration to approve advertising for a long-term substitute School Counselor to fill maternity leave beginning November 1, 2024.

C. Consideration to approve advertising for two (2) full-time, one-to-one aides beginning with the 2024-2025 school year.

D. Consideration to approve the Attendance Officer/Student Information Manager Job Description as attached.

E. Consideration to approve the Business Manager Job Description as attached.

F. Consideration to approve the Central Office/School Board Secretary Job Description as attached.

G. Consideration to approve the High School Cyber School Coordinator and Curriculum Specialist Job Description as attached.

H. Consideration to approve the District Secretary (Full-time 220 days) Job Description as attached.

I. Consideration to approve the Principal, Western Secure Treatment Unit (WSTU) Job Description as attached.

J. Consideration to approve the School Psychologist Job Description as attached.

K. Consideration to approve the Jr/Sr High School Counselor Job Description as attached.

L. Consideration to approve the Superintendent Job Description as attached.

M. Consideration to approve the Superintendent's Secretary/Accounts Payable Job Description as attached.

N. Consideration to approve the Technology Technician Job Description as attached.

O. Consideration to approve the Technology Technician (Support Specialist) Job Description as attached.

P. Consideration to approve increasing Secretarial/Cafeteria/Custodial substitute hourly rates from $10.00 per hour to $13.66 per hour beginning with the 2024-2025 school year.

Q. Consideration to accept the letter of resignation as Assistant Softball Coach from Cathy Walzak, effective July 17, 2024 as attached.

R. Consideration to approve advertising for the vacated Assistant Softball Coach position.

S. Consideration to accept the letter of resignation as Elementary Girls' Basketball Coach from fAe gibson dated August 1, 2024 as attached.

T. Consideration to approve advertising for the vacated Elementary Girls' Basketball Coach position.

U. Consideration to accept the letter of resignation as a Part-time, 3-hr. per day custodian from Jenna Stefanacci as attached. Jenna's last day with the district will be Thursday, August 15, 2024.

V. Consideration to approve advertising for the vacated Part-time, 3-hr. per day custodian position.

W. Consideration to accept the letter of resignation as a Part-time, 3.5-hrs. per day High School lunch monitor from Darrin Schmoll dated August 5, 2024 as attached.

X. Consideration to approve advertising for the vacated Part-time, 3.5-hrs. per day, High School lunch monitor.

Y. Consideration to approve the letter of resignation as full-time Child Specific Aide from Angela Redmond, dated August 7, 2024 as attached.

Z. Consideration to approve hiring Emma Fox, upon receipt of all appropriate documentation, as Assistant Varsity Cheer Coach at a supplemental salary of $1,493.00.

AA. Consideration to approve advertising for a Jr. High Assistant Cheer Coach.

BB. Consideration to approve to hire, Ross Moser (with zero years' experience), upon receipt of all appropriate documentation as Jr. High Golf Coach at a supplemental salary of $885.00.

CC. Consideration to approve removing Kevin Wetzel as an Assistant Softball Coach effective immediately.

DD. Consideration to approve advertising for an Assistant Softball Coach.

EE. Consideration to approve hiring Jennifer Pollock as a Long-term, Emergency Certified teacher to beginning August 19, 2024 (to fill a maternity leave for Employee #371).

ITEMS FF. THROUGH OO. LISTED BELOW ARE A CONTINUATION OF THE 20% SALARY INCREASE FOR THE SECOND YEAR OF THE WSTU GRANT.

FF. Consideration to approve increasing the salary of the Technology Technician, Aaron Hile, by 20%, to compensate for the increased work and responsibility resulting from and associated with The District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 220 work days from July 1, 2024 through June 30, 2025. The 20% increase shall continue thereafter in accordance with the MOU dated January 15, 2024.

GG. Consideration to approve increasing the salary of the Technology Technician, Jeff Raybuck, by 20%, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 220 work days from July 1, 2024 through June 30, 2025. The 20% increase shall continue thereafter in accordance with the MOU dated January 15, 2024.

HH. Consideration to approve increasing the salary of the School Counselor, Minnie Logue, by 20%, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 193 work days from July 1, 2024 through June 30, 2025. The 20% increase shall continue thereafter so long in accordance with the MOU dated January 15, 2024.

II. Consideration to approve increasing the salary of the Online Learning/A-CV Cyber Education Coordinator, Julie Raybuck by 20%, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 183 work days from July 1, 2024 through June 30, 2025. The 20% increase shall continue thereafter in accordance with the MOU dated January 15, 2024.

JJ. Consideration to approve increasing the salary of the Superintendent, David McDeavitt, by 20%, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 220 work days from July 1, 2024 through June 30, 2025. The 20% increase shall terminate on June 30, 2025, unless the Board passes an additional motion to continue thereafter.

KK. Consideration to approve increasing the salary of the Business Administrator, Andrea Stewart, by 20% for the 2024-2025 school year, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 220 work days from July 1, 2024 through her last work day with the district, pro-rated to the number of work days available from July 1, 2024 through Andrea's last workday.

LL. Consideration to approve increasing the salary of the Accounts Payable/Superintendent's Secretary, Cortney Chalmers, by 20% for the 2024-2025 school year, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 220 work days from July 1, 2024 through June 30, 2025.

MM. Consideration to approve increasing the salary of the Attendance Officer/PIMS/Homeless Liaison, Michelle Austin, by 20% for the 2024-2025 school year, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 193 work days from July 1, 2024 through June 30, 2025.

NN. Consideration to approve increasing the salary of the Central Office/School Board Secretary, Tammy Thompson, by 20% for the 2024-2025 school year, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 220 work days from July 1, 2024 through January 3, 2025 (retirement date).

OO. Consideration to approve increasing the salary of the School Psychologist, Anna Smith, by 20% for the 2024-2025 school year, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% WSTU grant funded increase in salary shall be based upon the position's required 220 work days from July 1, 2024 through June 30, 2025.

X. INSTRUCTIONAL SERVICES

A. Elementary Report.

-- Consideration to approve the TSI plan for the Elementary School as attached.

-- Consideration to approve the following participants for the Steering Committee for the TSI designated Elementary School as follows: Building Principal; Chief School Administrator; School leaders; Teachers; School Improvement Facilitator; Paraprofessionals (if applicable); Students (high school only); District representative; Community members; parent of children attending the elementary school; specialized instructional personnel and other individuals determined by the school (if appropriate).

B. Secondary Report.

C. Western Secure Treatment Unit Report.

D. Federal Programs Report.

--Consideration to approve the K-6 Schoolwide Title I Program Handbook 2024-2025. (To be distributed at Voting Meeting).

E. District Report.

-- Consideration to approve the Unified Champion Schools Memorandum of Understanding between Special Olympics Pennsylvania and the Allegheny-Clarion Valley High School dated April 4, 2024, effective through June 30, 2025 as attached.

-- Consideration to approve the following participants for the ACT 48 Committee for the 2024-2025 school year: Dr. David McDeavitt; Mrs. Lori Sherman; Dr. William Jordan; Mrs. Kristin Thurber; Ms. Stefanie Best; Mr. Deryk Herold; Mr. Warren Thomas; Mrs. Courtney Rice; Mr. Jerry Marron; WSTU Principal (TBD); Mr. Trevor Hile; Mrs. Darlene Scott; Mrs. Erin Barlett; Ms. Allie Atwood and Mrs. Megan Bashline.

F. Student Board Representative Report.

G. School Police Report.

XI. POLICY

--Consideration to approve the Allegheny-Clarion Valley School District Title IX Regulations as attached.

--Consideration to approve the Allegheny-Clarion Valley School District Title IX Notice of Nondiscrimination each as attached.

--Consideration to approve the first reading of Policy #103.1 Nondiscrimination – Qualified Students with Disabilities, as attached.

--Consideration to approve the first reading of Policy #234 Pregnant/Parenting/Married Students as attached.

--Consideration to approve the first reading of Policy #247 Hazing as attached.

--Consideration to approve the first reading of Policy #249 Bullying/Cyberbullying as attached.

--Consideration to approve the first reading of Policy #252 Dating Violence as attached.

--Consideration to approve the first reading of Policy #317.1 Educator Misconduct as attached.

--Consideration to approve the first reading of Policy #336 Personal Necessity Leave as attached.

--Consideration to approve the first reading of Policy #709 Building Security as attached.

--Consideration to approve the first reading of Policy #807 Opening Exercises/Moment of Silence/Flag Displays as attached.

--Consideration to approve the first reading of Policy #824 Maintaining Professional Adult/Student Boundaries as attached.

XII. FACILITIES

XIII TRANSPORTATION

--Consideration to approve the request from Pamela Myers, Pam Myers Transportation, Inc., to add Carol Switzer, upon receipt of all appropriate documentation and an interview with the administration as a driver.

--Consideration to approve the request from Pamela Myers, Pam Myers Transportation, Inc. to add a 2016 Honda Odyssey (#3091) to her fleet.

--Consideration to approve the request from Tracy Irwin, Irwin Transportation, to add Alan Warner, upon receipt of all appropriate documentation and an interview with the administration as a driver.

--Consideration to approve the request from Clint Ace to add the following vehicles to his fleet: 2007- Dodge Grand Caravan (#0203) and a 2015-Dodge Grand Caravan (#4316).

--Consideration to approve the Bus/Van Driver List for the 2024-2025 school year as attached.

XIV. MISCELLANEOUS

-- Consideration to approve re-establishing the Football Committee with the following participants: Clifford Adams; James Best; Stephen Buzard; Brady Feicht; David McDeavitt; and Len Myers.

--Consideration to approve establishing a Facilities Committee (participantes TBD).

A. Career Center Report.

--A copy of the July 22, 2024 Joint Operating Committee Minutes are attached.

B. Intermediate Unit Report.

C. Correspondence.

--Letter received from the Parents of the A-CV Cross Country Team.

D. Technology Committee update.

E. Athletic Committee update.

F. Finance Committee update.

XV. OLD BUSINESS

XVI. NEW BUSINESS

CONFERENCES AND FIELD TRIPS FOR 2024-2025 (August, 2024 – Voting Meeting Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Megan Bashline (retroactive)	Transition Conference – PATTAN	7/31/24 8/1/24	Virtual from her home	$0.00	$75.00	$0.00	$0.00	$0.00	$0.00	$75.00 (retroactive)
David McDeavitt	2024 PASA PSBA Leadership Conference	10/6/24 10/7/24 10/8/24	Kalahari Resorts & Conventions - Pocono Pocono Manor, PA	$0.00	$509.00	$0.00	$0.00	$403.00	$0.00	$912.00
Brady Feicht	2024 PASA PSBA Leadership Conference	10/6/24 10/7/24 10/8/24	Kalahari Resorts & Conventions - Pocono Pocono Manor, PA	$0.00	$509.00	$0.00	$0.00	$403.00	$0.00	$912.00
Minnie Logue	Monthly County Counselor Meetings	8- Dates TBD	Riverview IU 6 Clarion, PA	$0.00	$0.00	$117.92 (total for 8 meetings)	$58.00 (total for 8 meetings)	$0.00	$0.00	$175.92
Minnie Logue	PHEAA Financial Aid Workshop	9/12/24	PennWest Clarion Clarion, PA	$0.00	$0.00	$0.00	$7.50	$0.00	$0.00	$7.50
Minnie Logue	IU6 Counselor Network Meetings	9/27/24 10/8/24 1/30/25 3/25/25	Riverview IU 6 Clarion, PA	$0.00	$0.00	$58.96 (total for 4 meetings)	$30.00 (total for 4 meetings)	$0.00	$0.00	$88.96

District costs to date:

July, 2024	$3,725.00 (EST.)
August, 2024	$2,171.38