

EAGAN HIGH SCHOOL Handbook/Calendar



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CELEBRATING 35 YEARS!

Stay Connected - www.ehs.district196.org

Athletic - www.eaganwildcats.org

2024-2025



Welcome to Eagan High School's 35th Year!

Welcome Wildcats and Families!

The faculty and staff at Eagan High School are excited to begin our 35th school year with all of you and our community.

Our first day of school is Wednesday, August 28th. We have all students in school that day with 9th graders and LINK Crew in the building starting at 7:40 AM. Grades 10, 11, 12 join them at 11:00 AM.

Check the "Fast Facts" calendar on this page. It has lots of important dates for the entire school year.

We are determined and committed to providing the best opportunities for learning, belonging, achievement and success for our students. *Our goal is to create belonging, inclusion and equity for all.* Every student, faculty and staff member will be a part of the effort! We hope to engage our families in this goal as well!

Sincerely,

Dr. Polly Reikowski
Principal, Eagan High School
polly.reikowski@district196.org

Commitment to Justice

District 196 decries and rebukes any and all forms of racism, bigotry or intolerance towards District 196 students. District 196 will continually examine district practices and policies to eliminate injustices where they are found and to develop an inclusive and equitable culture in which all students can learn and flourish. Eagan High School is committed to justice and equity and ensures we will follow this dedication.

Want to see what is happening in the school building right from your phone? Go to the App store and search for the **rSchoolToday** Activity Scheduler. There is no cost for this app.



School Messenger Quick Tip - District 196 offers an online reporting system through School Messenger Quick Tip. It allows students to report concerns or problems at anytime and may be anonymous. All reports are dealt with immediately. Access is on the website at <https://ehs.district196.org/quicktip>

MAIN OFFICE
651-683-6900
ATTENDANCE OFFICE
651-683-6911
REGISTRAR/COUNSELING
651-683-6919

Fast Facts ~ Important Dates

Please note: All events are subject to change!

1st Day of School (T1)	Wednesday, August 287:40 a.m. 9th Grade 11:00 a.m. 10th, 11th and 12th Grade
Parent/Teacher Night: "Meet the Teachers Student's Schedule"	Monday, Sept. 16.....6:00-8:00 p.m.
Homecoming Week	Mon. Sept. 30 - Sat., Oct. 5
Faculty Data and Assessment Day	Friday, October 4..... NO SCHOOL FOR STUDENTS
Homecoming Football Game vs. Farmington	Friday, October 4 7:00 p.m.
Homecoming Dance	Saturday, Oct. 5.....8:00-11:00 p.m.
Parent -Teacher Conferences	Thursday, October 10 5:30-8:30 p.m.
Parent -Teacher Conferences	Friday, October 11..... 7:30-9:30 a.m. NO SCHOOL FOR STUDENTS on Friday, October 11th
State Teacher Convention	Thurs-Fri, Oct. 17-18.....NO SCHOOL
Freshmen Retreat	Thursday, November 7..... 7:40-2:30
Faculty Data/Assessment	Friday, November 8NO SCHOOL FOR STUDENTS
Teacher Workshop	Monday, November 11.....NO SCHOOL FOR STUDENTS
Final Exams - Fall Tri	Monday & Tuesday Nov. 25 & Nov. 26
Teacher Workshop	Wednesday, November 27.....NO SCHOOL FOR STUDENTS
Thanksgiving Break	Thurs. - Fri., Nov. 28-29..... NO SCHOOL
Winter Tri (T2) Begins	Monday, December 2.....PAWS 7:40 a.m.
Winter Break	Monday, December 23 through Wednesday, Jan 1, 2025
School Resumes for Students	Thursday, January 2, 20257:40 a.m.
Faculty Data and Assessment Day	Friday, Jan 17NO SCHOOL FOR STUDENTS
Martin Luther King Day	Monday, January 20..... NO SCHOOL
Parent-Teacher Conferences	Thursday, January 23..... 6:00-8:30 p.m.
Parent-Teacher Conferences	Friday, January 24 7:30-9:30 a.m. NO SCHOOL FOR STUDENTS on Friday, January 24th
Teacher Workshop	Friday, February 7.....NO SCHOOL FOR STUDENTS
Presidents' Day	Monday, February 17 NO SCHOOL
Teacher Workshop	Tuesday, February 18.....NO SCHOOL FOR STUDENTS
Winter Tri (T2) Final Exams	Wednesday-Thursday, March 5 & 6
Teacher Workshop	Friday, March 7NO SCHOOL FOR STUDENTS
Spring Tri (T3) Begins	Monday, March 10..... PAWS 7:40 a.m.
Spring Break	Monday-Friday, March 24-28.....NO SCHOOL
Teacher Workshop	Monday, March 31.....NO SCHOOL FOR STUDENTS
School Resumes for Students	Tuesday, April 1.....7:40 a.m.
ACT Test for Juniors	Tuesday, April 15 7:40 a.m. - 1 p.m.
Pre-ACT test for Sophomores	Tuesday, April 15.....7:40 a.m. - 1 p.m.
Parent-Teacher Conferences	Wednesday, April 23..... 6:30-8:30 p.m.
Faculty Data and Assessment Day	Friday, April 26NO SCHOOL FOR STUDENTS
Prom	Saturday, May 178:00 p.m.-11:30 p.m. MOA
Memorial Day	Monday, May 26..... NO SCHOOL
Last Day for Seniors	Friday, May 30.....Including Graduation Rehearsal
Graduation Day	Saturday, May 31.....tbd.
Spring Tri (T3) Final Exams (9-11)	Wednesday and Thursday.....June 4-5
Last Day for grades 9-11	Thursday - last day of school for all students.....June 5

2024-2025 DAILY SCHEDULES

Regular School Day Schedule

Period 1	7:40 – 8:28
Period 2	8:33 – 9:19
PAWS	9:24 – 9:39
Period 3	9:44 – 10:30
Period 4	10:35 – 11:21
Period 5	11:26 – 12:46

A Lunch 11:21-11:46

(Class 11:51-12:46)

B Lunch 11:41-12:06

(Class 11:26-11:41 and 12:11-12:46)

C Lunch 12:01-12:26

(Class 11:26-12:01 and 12:31-12:46)

D Lunch 12:21-12:46

(Class 11:26-12:21)

Period 6	12:51 – 1:38
Period 7	1:43 – 2:30

Activity Bus Departs at 4:50 PM

First Day of Trimester 2 and 3

PAWS 7:40 - 7:55

Period 1 8:00 - 8:47

Period 2 8:52 - 9:39

Remainder of day follows Regular School Day Schedule

District 196 Information line 651-423-7777

EHS Absence Reporting (24 hours a day)
651-683-6915

School Closing Info - EHS Website
www.EHS.District196.org

Pepfest Schedule

Period 1	7:40 – 8:20
Period 2	8:25 – 9:05
PAWS	9:10 – 9:25
Period 3	9:30 – 10:10
Period 4	10:15 – 10:55
Period 5	11:00 – 12:20
A Lunch	10:55-11:20 (Class 11:25-12:20)
B Lunch	11:15-11:40 (Class 11:00-11:15 and 11:45-12:20)
C Lunch	11:35-12:00 (Class 11:00-11:35 and 12:05-12:20)
D Lunch	11:55-12:20 (Class 11:00-11:55)
Period 6	12:25 – 1:03
Period 7	1:08 – 1:45
10 Minutes Passing to Assembly	
Pepfest	1:55 - 2:30

Final Exam Schedule (2 days)

Period 1 or 2	7:40 – 9:05
PAWS	9:15 – 9:40
Period 3 or 4	9:45 -- 11:05
Period 5	11:10 – 1:05
A Lunch	11:05-11:35 (Class 11:40-1:05)
B Lunch	11:30 -12:00 (Class 11:10-11:30 and 12:05-1:05)
C Lunch	12:10-12:40 (Class 11:10-12:10 and 12:45-1:05)
D Lunch	12:35-1:05 (Class 11:10-12:35)
<i>If you eat A Lunch on Day 1, you eat B lunch Day 2</i>	
<i>If you eat B Lunch on Day 1, you eat A Lunch Day 2</i>	
<i>If you eat C lunch on Day 1, you eat D Lunch Day 2</i>	
<i>If you eat D lunch on Day 1, you eat C Lunch Day 2</i>	
Period 6 or 7	1:10 – 2:30

NEWSLETTERS

Eagan High School and **Counselor Connection Newsletters** will be sent at the end of each week to all students, in Schoology Updates, and all parents/guardians, through School Messenger email. The link will be sent to these two newsletters. We use the S'More web newsletter service for the newsletters. They translate into over 140 languages and are ADA compliant.

Please open and review our weekly newsletter for the most important, up-to-date information. Each newsletter is also kept on our website under "Families" so they may be reviewed at any time.



Photo courtesy of MoLo Photography

SCHOOL SONG

*We are from Eagan, stand up and cheer.
The Wildcats are roaring year after year.
Send a victory shout on high,
Shake down the thunder from the sky!
Yes, we're the Wildcats and we are great!
Onward to glory, fame is our fate.
Blue and Green and Silver waving
Onward to victory!*



DISTRICT 196
One District. Infinite Possibilities.

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SCHOOL MESSENGER QUICK TIP

District 196 offers an online reporting system through School Messenger Quick Tip. It allows students to report concerns or problems at anytime and may be anonymous. All reports are dealt with immediately .

Access is on the website at: <https://www.district196.org/quicktip>

CALENDAR DISCLAIMER

This calendar contains only the basic information. All dates and times are subject to change. For school closing information, listen to WCCO AM-830, watch WCCO-TV Channel 4, KSTP-TV, Channel 5, KARE-TV Channel 11, or check the EHS web site at www.ehs.district196.org.

Sign up for parent email notifications (Listserv) on our website:

ehs.district196.org/families/join-parent-email-groups

III. DIRECTORIES

<u>OFFICE STAFF</u>	<u>VOICE MAIL BOX</u>	<u>E-MAIL ADDRESS</u>	<u>FACULTY</u>	<u>VOICE MAIL BOX</u>	<u>E-MAIL ADDRESS</u>
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Dr. Polly Reikowski, Principal	36902	polly.reikowski@district196.org	Suzy Heilman	86577	suzanne.heilman@district196.org
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Students Alpha C-Gr, Jolaine Haider	36924	jolaine.haider@district196.org	Family and Consumer Science Department		
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Students Alpha Ku-Ne, Michelle Lehmann*	36923	michelle.lehmann@district196.org	Technology and Engineering Department		
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Kristi O'Brien, Counseling Secretary	36908	kristi.l.obrien@district196.org	Jay Peloquin, Tech Support/Integration	36972	jay.peloquin@district196.org
Naavah Hemmer, Counseling Clerk	36921	naavah.hemmer@district196.org	Paul Saxton*, Video/Media Specialist	36963	paul.saxton@district196.org
Librarian, Media Specialist			Sandra Ward, ITC/Web Secretary	36962	sandra.ward@district196.org
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			Elissa Vrchota (French)	86536	elissa.vrchota@district196.org

* Denotes Department Chair

EHS Staff Directory

To access Voice Mail: Dial 651-683-6969, then enter the five-digit number. To send an E-mail: (first name).(last name)@district196.org

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Todd Carlson*(also DP)	86623	todd.carlson@district196.org			

Activities, Fine Arts and Athletics Directory

<u>ACTIVITIES</u>	<u>ADVISOR/COACH</u>	<u>VOICE MAIL BOX</u>	<u>SPORTS</u>	<u>ADVISOR/COACH</u>	<u>VOICE MAIL BOX</u>
Academic Quiz/Knowledge Bowl.....	Brett Melton	83373	<u>Fall Season</u>		
Ambassadors.....	Michelle Lehmann	36930	Adapted Soccer PI.....	Lorrie Buecksler.....	lorrie.buesckler@district196.org
Black Student Union.....	Kayla Hammond/Isaiah Pritzl	36928	Adapted Soccer CI.....	Brett Kosidowski	82422
Business Professionals of America	Paul Kovach	86500	Cheerleading	Angela Lyscio	eagancheercoaches@gmail.com
Chess Team.....	TBD	TBD	Cross Country Boys.....	Shannon Braun	86625
Creative Writing Club	Lissi Corbett	86585	Cross Country Girls.....	Lisa Langenhahn.....	86611
eSports	Martin Simmons	85505	Dance Team (Performance)	Allie Paulson	alliepaulson4@gmail.com
French Club.....	Elodie Hubbard/Elissa Vrchota.....	86781	Football.....	Nick Johnson	36966
German Club	Sonja Dewing	86538	Soccer Boys	Josue Boutouli	wildcatsvarsity@gmail.com
Green Club	Rachel Downing/Lisa Hinsz	86548	Soccer Girls.....	Qassim Ilmi	q.ilmi@hotmail.com
Here and Now Club	Lynsey Catchpool	86614	Swimming Girls.....	Andrew Michelson	85329
Interact.....	Nichela Urbanciz/Karen Elliott/Dave Loeffler	86506	Tennis Girls.....	Lisa Johnson	lisa.n.johnson@district196.org
Jewish Culture Club.....	Amy Jo Cherner/Becca Shuman	83400	Volleyball	McKenna Melville	86516
LINK Crew	Lynsey Catchpool/Isaiah Pritzl/Rachel Downing	86579			
	Sue Haus/Mitchell Snobeck		<u>Winter Season</u>		
Literary Magazine.....	Lissi Corbett	86585	Adapted Floor Hockey CI	Brett Kosidowski.....	82422
Lit Wits Club	Nichela Urbanciz	86539	Adapted Floor Hockey PI	Brett Sadek/Jake Wypzynski	84371
Math Team.....	Lisa Kehe	86532	Basketball Boys	Kevin McKenzie	kevin.mckenzie@district196.org
Muslim Student Assn.	Bethanie Barrios.....	86710	Basketball Girls.....	Jesse Madsen	86663
Mythology Club.....	Nichela Urbanciz	86539	Dance Team (Competition).....	Nicole Lonetree Brovold.....	nicolelonetree@gmail.com
National Art Honor Society	Stephanie Molstre-Kotz.....	86644	Figure Skating	Karri Nachtigal.....	nachtigalfam@gmail.com
National Forensic League.....	Chris McDonald	86607	Gymnastics.....	Shelly Eklund	86510
National Honor Society.....	Erin Thompson/Olivia Gesk.....	86575	Hockey Boys.....	Todd Carlson	86623
Newspaper	Sara Stensaas	86537	Hockey Girls	Jessica Ptachick.....	jessica.ptachick@outlook.com
Prom Committee.....	McKenna Melville.....	86516	Alpine Skiing.....	Carl Zeilon	eevalpine@gmail.com
Robotics Teams (FTC, FRC)	David Hendricksen	dave@hendricksen.org	Nordic Skiing	Brian Abery.....	abery001@umn.edu
SADD.....	Josh Stacy.....	86543	Swimming Boys	Chris Morgan.....	swimsarter@gmail.com
Science Olympiad.....	Carrie Williams	carrie.williams@district196.org	Wrestling.....	Zachary Hansen	zachary.hansen@district196.org
Ski/Snowboard Club.....	Lissi Corbett	86585			
Spanish Club	Jamie Pehl.....	86648	<u>Spring Season</u>		
Spectrum	Karen Terhark.....	86561	Adapted Softball CI.....	Jeff Anderson	88841
Student Council	Paul Kovach/Julia Comer/Ryan Hauenstein	86500	Adapted Softball PI.....	Brett Kosidowski	82422
Stitch Wits.....	Nichela Urbanciz	86539	Baseball.....	Steve Butler.....	steve.butler@district196.org
Unified Club.....	Matt Moore/Jenelle Milleson	82837	Golf Boys	Dave Loeffler	86506
Video Production Team.....	Paul Saxton	36963	Golf Girls.....	Nathan Dunn	nathan.dunn@district196.org
Women in STEM	Martha Rietveld	86652	Lacrosse Boys.....	Tony Mattia	coachmattia@yahoo.com
World Language Honor Society.....	Elodie Hubbard	86781	Lacrosse Girls.....	Caitlyn Hart Doffing	cait.hart531@gmail.com
Yearbook	Suzanne Heilman.....	86577	Softball.....	Christian Duncan	christian.duncan@district196.org
			Tennis Boys.....	Angie Flake	angela.flake@district196.org
<u>Fine Arts</u>			Track Boys.....	Adam Copeland	86572
Broadway Musical	CJ Sorensen/Amy Jo Cherner	86579	Track Girls	Rob Graham	86508
B Natural, Caché, Chamber Singers,			Volleyball Boys	Luke Lopez	lukelopeznd13@gmail.com
Freshman Select, Super Group, Vox.....	James Cox/Amy Jo Cherner/Adam Giebner	86717			
ENCORE!.....	Jim Cox/John Ratzlaff	86579	<u>Other</u>		
Fall Play.....	Nancy Owzarek	86669	Arts and Activities Director.....	Polly Reikowski	86902
One Act Play (Winter).....	C. J. Sorensen.....	cjsore@gmail.com	Athletic Director.....	Jason Elias	86912
Pep Bands, Jazz Ensembles.....	Rebecca Shuman/Doug Hart/Michael Pearson	86519	Athletic Trainer.....	Anne Swanberg, Twin Cities Orthopedics.....	36945
			Intramural Sports.....	Casey Odell.....	83513
Policy, Public Forum and			Parent Volunteer Coordinator.....	Angela Harteneck	36911
Lincoln-Douglas Debate Team	Chris McDonald.....	36903			
Speech Team.....	Cami Sharratt/Chris McDonald.....	85355			
Congressional Debate	Chris McDonald.....	36903			
Technical Theatre	John Ratzlaff	86948			
Winter Play	Nichela Urbanciz	86668			

ATTENDANCE/ABSENCE NOTIFICATION

EHS Attendance Voice Mail: 651-683-6915

This number can be utilized anytime day or night.

To report a student absence:

1. Parents/guardians are requested to call the Eagan High School **Attendance Voice Mail (651-683-6915)** before noon each day their student is absent.
2. You can also reach Attendance at **651-683-6911** from 7am - 3pm.
3. Please include the following information when calling:
 - Your name and relationship to your student.
 - Your absent student's name and grade.
 - Day (Monday-Friday) and date of absence.
 - Reason for absence.
 - A daytime phone number where you may be reached which allows us to verify your call, if needed.

Sample Message:

"This is John Doe, father of Mike Doe, grade 10. Mike will be absent Monday, September 18, because of illness. I can be reached at my work number 111-111-1111 during the day."

PLEASE DO NOT CALL THE MAIN OFFICE

SIGN UP TO RECEIVE PARENT EMAILS and stay "up to date" with your school on Listserv.

Navigate to ehs.district196.org>families>join-parent-email-groups

ACCESS EHS SCHOOL CALENDAR ON THE WEB How to use the EHS Online Calendar:

Go to the EHS web site at www.EHS.District196.org select Menu and ATHLETICS found in the dropdown window.

Click on SSC Calendar/EHS and it will open in a new window showing activities for the current week starting with the current day.

When looking for future activities, go to VIEW SCHEDULES on the right side under the calendar and choose a program.



PARENT ACCESS TO CAMPUS AND SCHOOLOGY

We are expecting parents/guardians to join the Eagan High School access programs in Schoology and Campus. By joining these programs, parents/guardians will have instant, online, timely, secure and no-cost access to school information about your students. Specifically, you will have online access to your child's attendance, tardy, discipline, report cards, physical dates, and transcript data(CAMPUS). You will also have access to assignments and grading data for each class in which your child is enrolled (Schoology), with grading updated on a regular basis. Parents and guardians of new Eagan High School students will receive their access as school begins.


Parents who do not have access to CAMPUS or Schoology or experience difficulties may call the **CAMPUS Help Desk at 651-683-6919** or the **Schoology Hotline 651-683-6962** for assistance.

VOLUNTEER OPPORTUNITIES

Eagan High School has numerous opportunities for parents and community members to volunteer their time at EHS. Call **Angie Harteneck at 651-683-6911** or email angela.harteneck@district196.org if you are interested in volunteering your time at Eagan High School.



AUGUST 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	REMINDER: REGISTER FOR FALL SPORTS ONLINE through the Edutrak system.			1	2	3
4	5 School Board Meeting 6 PM @ Dakota Ridge	6	7	8	9	10
11	12 First Day of Practice for Fall Sports Teams	13	14	15	16	17
18	19 New Teacher Workshop	20 New Teacher Workshop	21 Teacher Workshop	22 Teacher Workshop	23	24
25	26 Adapted Soccer Begins Teacher Workshop 9th grade Parent/Guardian and student Orientation 5:30 -6:30 PM & 7:00- 8:00 PM	27 Teacher Workshop	28 FIRST DAY OF SCHOOL **START TIMES** Grade 9 start time 7:40 AM Grades 10-12 start time 11:00 AM	29 SECOND DAY OF SCHOOL Lifetouch photos Today! (ID code for ordering photos: EVTMMCSSX) Regular Class Schedule	30	31


SEPTEMBER 2024

EHS Attendance Voice Mail: 651-683-6915 *This number can be utilized anytime day or night.*

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Labor Day No School	3 School Resumes	4	5	6 Pepfest: 1:40 PM Gym	7
8	9 School Board Meeting 6 PM @ Dakota Ridge	10	11	12	13	14
15	16 Teacher/Parent Meetings in classes "Walk Through the Student Schedule" 6:00-8:00 p.m.	17	18	19 Freshmen Tailgate 5pm	20	21
22	23 School Board Meeting 6 PM @ Dakota Ridge	24	25 Eagan Academy Fall Session Begins	26 ASVAB Test AM	27	28
29	30				29	


OCTOBER 2024

EHS Attendance Voice Mail: 651-683-6915 *This number can be utilized anytime day or night.*

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
 Homecoming Week: <i>"We Are Eagan"</i>		1 Flag Football 6:30 PM Stadium	2	3 Dodgeball Tournament 6:00 PM -All Gyms Pepfest @ EHS 1:45PM	4 No School - Data Assessment Day for Teachers Homecoming Football vs. Farmington-7PM	5 Homecoming Dance 8:00-11:00 p.m Main Gym
6	7 Lifetouch Photo Retake Day (ID Code for ordering retakes: EVTXNJ4T7) School Board Meeting 6 PM @ Dakota Ridge	8	9 PSAT - hours 1-5	10 Parent Teacher Conferences 5:30-8:30 PM, Student Commons and South Lobby and Halls	11 NO SCHOOL for Students Parent Teacher Conferences 7:30-9:30 AM, Student Commons and South Lobby and Halls	12
13	14 Blood Drive @ EHS	15	16	17 NO SCHOOL - Teacher Education MN Convention	18 NO SCHOOL - Teacher Education MN Convention	19
20	21	22	23	24	25	26 ACT offered at EHS (Academic Wing)
27	28 Girls Hockey begins	29	30	31		

NOVEMBER 2024

EHS Attendance Voice Mail: 651-683-6915 *This number can be utilized anytime day or night.*

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 Senior Yearbook Photos due by electronic submission	2
3	4 School Board Meeting 6 PM @ Dakota Ridge	5 Election Day- no activities 6-8 pm	6	7 Freshmen Respect Retreat w/Youth Frontiers - all day	8 Teacher Professional Development Day No School for Students	9
10	11 Teacher Prof. Dev. Day No School for Students Girls Basketball, Boys Hockey, Gymnastics, Alpine and Nordic Ski begin	12 Veterans Day Assembly 9AM - Gym	13	14	15	16
17	18 Wrestling, Boys Basketball and Adapted Floor Hockey begin	19	20	21	22	23
24	25 Finals Day One 1, PAWs, 3, 5, 7 Boys Swim/Dive begins	26 Finals Day Two 2, PAWs, 4, 5, 6	27 No School for Students Teacher Professional Development Day No School for Students	28 No School Thanksgiving Break THANKSGIVING DAY	29 No School Thanksgiving Break	30


DECEMBER 2024

EHS Attendance Voice Mail: 651-683-6915 *This number can be utilized anytime day or night.*

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Winter Tri Begins 7:40 AM in PAWS	3	4	5	6	7
8	9 School Board Meeting 6 PM @ Dakota Ridge	10	11	12	13	14
15	16	17	18	19	20	21
22	23 Winter Break NO SCHOOL	24 Winter Break NO SCHOOL	25 Winter Break NO SCHOOL	26 Winter Break NO SCHOOL	27 Winter Break NO SCHOOL	28
29	30 Winter Break NO SCHOOL	31 Winter Break NO SCHOOL				


JANUARY 2025

EHS Attendance Voice Mail: 651-683-6915 *This number can be utilized anytime day or night.*

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	Winter Break NO SCHOOL	Winter Break NO SCHOOL	1 Winter Break NO SCHOOL New Year's Day	2 School Resumes 7:40 AM	3	4
5	6 Eagan Academy Wlnter Session Begins	7	8	9	10	11
12	13 School Board Meeting 6 PM @ Dakota Ridge	14	15	16	17 NO SCHOOL for Students, Teacher Data Assessment Day	18
19	20 NO SCHOOL Martin Luther King Jr. Day	21 Incoming Freshmen Parent Night 6PM Auditorium	22	23 Parent Teacher Conferences 6:00-8:30 PM, Student Commons and South Lobby and Halls	24 NO SCHOOL FOR STUDENTS Parent Teacher Conferences 7:30 - 9:30 AM, . Student Commons and South Lobby	25
26	27 Special School Board Meeting 5:30 PM @ D.O.	28	29	30	31	


FEBRUARY 2025

EHS Attendance Voice Mail: 651-683-6915 *This number can be utilized anytime day or night.*

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7 NO SCHOOL for Students- Teacher Workshop Day	8 ACT Test offered at EHS Academic Wing
9	10 School Board Meeting 6 PM @ Dakota Ridge	11	12	13	14	15
16	17 NO SCHOOL Presidents' Day	18 Teacher Professional Development Day No School for Students	19	20	21	22
23	24	25	26 District 196 College Fair @ EHS 3:00-4:30PM	27	28	

MARCH 2025

EHS Attendance Voice Mail: 651-683-6915 *This number can be utilized anytime day or night.*

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 Adapted Softball begins	4	5 Finals: Periods 1, PAWS 3, 5, 7	6 Finals: Periods 2, PAWS,4, 5, 6	7 NO School -for students - Teacher Workshop Day	8
9	10 Trimester 3 Begins PAWS 7:40 a.m. Softball and Track & Field begin Baseball Arm Care begins School Board Meeting 6 PM @ Dakota Ridge	11	12	13	14	15
16	17 Golf begins Baseball season begins	18 MCA Test Day grades 10,11	19	20	21	22
23/30	24/31 3/24 NO SCHOOL SPRING BREAK 3/31 Teacher Workshop No School Students 3/31 Boys Tennis begins 3/31 Boys & Girls Lacrosse begins	25 NO SCHOOL SPRING BREAK	26 NO SCHOOL SPRING BREAK	27 NO SCHOOL SPRING BREAK	28 NO SCHOOL SPRING BREAK	29

APRIL 2025

EHS Attendance Voice Mail: 651-683-6915 *This number can be utilized anytime day or night.*

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 School Resumes 7:40am	2	3	4	5
6	7 Eagan Academy Spring Session Begins	8	9	10	11	12
13	14 School Board Meeting 6 pm @ Dakota Ridge	15 ACT for 11th Graders Pre-ACT-10th Graders Bilingual Seals Test Digital learning day for Grades 9 & 12	16	17	18	19
20	21 MCA Science Testing grade 10	22 MCA Science Testing grade 10	23 MCA Science Testing grade 10 Parent Teacher Conferences 6:30-8:30PM	24 MCA Science Testing grade 10	25 NO SCHOOL FOR STUDENTS Faculty Data Analysis Day	26
27	28	29	30			

MAY 2025

EHS Attendance Voice Mail: 651-683-6915 *This number can be utilized anytime day or night.*

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Eagan Academy Summer Session Registration Begins	2	3
4 AP Testing this week	5	6	7	8	9	10
11 AP Testing this week	12 School Board Meeting 6 PM @ Dakota Ridge	13	14 Eagan Foundation Scholarship Presenta- tion 6:00PM Commons	15	16	17 PROM Dance at MOA
18	19 NHS Induction Ceremony 8 PM, Auditorium	20	21	22	23	24
25	26 NO SCHOOL Memorial Day	27	28	29	30 Seniors' Last morning of School Senior Graduation Rehearsal follows until 11:00 AM	31 Graduation Ceremony All Night Senior Party Planned by parents

JUNE 2025

EHS Attendance Voice Mail: 651-683-6915 *This number can be utilized anytime day or night.*

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4 Final Exams Periods: 1, PAWS, 3, 5, 7	5 Final Exams Periods: 2, PAWS, 4, 5, 6 Last Day of School for grades 9-11	6 Have a great summer! Teacher Workshop 1/2 day	7
8	9 Eagan Academy Summer Session begins School Board Meeting 6 PM @ Dakota Ridge	10	11	12	13	14
15	16	17	18	19	20	21
22	23 School Board Meeting 6 PM @ Dakota Ridge	24	25	26	27	28
29	30					


JULY 2025

EHS Attendance Voice Mail: 651-683-6915 *This number can be utilized anytime day or night.*

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 Eagan Academy Summer Session ends	3 Fourth of July!	4	5
6	7	8	9 Register to participate on Fall sports teams Mid-July	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST 2025

EHS Attendance Voice Mail: 651-683-6915 *This number can be utilized anytime day or night.*

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

V. Personalization at EHS

People Achieving Wildcat Spirit

PAWS

Freshmen students, along with grades 10, 11, and 12, will be assigned a PAWS class. PAWS (People Achieving Wildcat Spirit) is our daily homeroom period that consists of freshmen, sophomores, juniors and seniors. The goal of PAWS is to make a large school smaller and provide our students with an adult advocate in the building. Students will remain with the same advocate all four years of their high school years.

Some of the activities during the daily 15-minute period that occurred last year were: food drives, school-wide spirit competitions, grade checks and Egan AM. In addition, it is a great time for our students to take 15 minutes out of their day to catch their breath as they move through a rigorous seven-period class schedule.

LINK CREW

Egan High School is continuing the LINK Crew program. LINK Crew is a national program designed to provide freshmen students with junior and senior mentors to help them successfully navigate through their first year of high school. LINK Leaders will take part in 10 hours of training that will provide them with skills for building connections with our incoming freshmen.

LINK Crew will sponsor several events throughout the school year including, Freshmen Tailgate, Dodgeball Tourney, Ice Cream Social, Amazing Race Competition and other events designed to promote successful outcomes for our freshmen. Please encourage your students to attend these events and become involved at EHS.

LINK CREW & 9th GRADE on AUGUST 28

The first day of school begins at 7:40 AM on Wednesday, August 28. All freshmen students should report to the Student Commons and Gym. The day will begin with a large assembly followed by students working together in small groups with LINK Crew Leaders. The remainder of the student body, grades 10, 11 and 12, will report to school at 11:00 AM and follow a modified schedule that will allow them to eat lunch and meet all of their teachers in classes. The day will conclude at 2:30 PM.

EHS HOMECOMING WEEK - September 30 - October 5

Egan High School Homecoming Week runs from Monday, Sept. 30 – Saturday, October 5. The LINK Crew will host Girls Flag Football on Tuesday, Oct. 1 and the 13th Annual Dodgeball Tournament at 6 PM on Thursday, October 3. There will be several other events during the week to get students involved in the Egan community. One of the highlights will be the football game on Friday night (Oct. 4) against Farmington. The Homecoming semi-formal dance will be held on Saturday night, Oct. 5 in the EHS gymnasium from 8 PM - 11 PM. Tickets sold at the door. Guests must be pre-registered and approved.

FRESHMAN RESPECT RETREAT - Thursday, November 7

Freshmen students will have the opportunity to spend one school day with other freshmen as they participate in the Respect Retreat organized by Youth Frontiers. Over 450 freshmen students participated in our most recent retreat. It is a great experience for freshmen. Registration for the retreat can be paid in the EduTrak system. There is support for this payment at EHS - contact the counselor.

VI. Attendance Policy

District 196 School Board adopted Policy 503 and Regulation 503.2AR governing high school attendance. It sets the expectations that a major student responsibility is daily attendance.

Each student's attendance, grade and discipline incidents are recorded electronically and available to parents/guardians and students online.

**ABSENCE REPORTING VOICEMAIL
651-683-6915**

This number can be utilized anytime day or night.

To ensure the safety and well-being of all students, parents are required to report their child's absences on the day of the absence. Please contact the school office as soon as possible on the day your child will be absent. Reporting absences promptly helps us maintain accurate attendance records and address any concerns promptly.

Student attendance is critical to academic success. We expect students to be in school, unless they are excused by parents/guardians. Students who attend school consistently are more likely to achieve academically, graduate high school and succeed in their careers, college experience, or both after high school.

Chronic Absenteeism

Chronic absenteeism is defined as missing more than 10% of school days for any reason. This is equal to 6 days per trimester (or 18+ days per year). Students who are absent from school at this rate miss out on the valuable learning activities that take place in the classroom, both with the teacher and with peers. While they may complete some or even all of the work missed, the learning experience is significantly altered. We understand that there may be circumstances that prevent a student from attending, however we expect those absences to be limited.

Expectation

Excessive absences may have adverse consequences due to the inability of students to keep up with course assignments, activities, assessments, etc. With the exception of the school-authorized and verified absences noted below, high school students are expected to attend every class every day. Loss of credit in a course may be a result of absenteeism.

Truancy

Truancy as defined by Dakota County: Under law, a habitual truant in the high school setting is defined as a person under the age of 17 who is absent from attendance at school without a lawful excuse for seven full days and/or seven first period absences throughout the course of the school year. Please see <https://www.district196.org/academics/attendance-matters> for more information.

TYPES OF ABSENCES:

Absent Excused (AE)

ARE counted in the excessive absence rule and include, but are not limited to: Illness, medical or dental appointments that cannot be made outside of school time, pre-authorized, pre-planned absences of three days or more. This must be arranged prior (at least one week) for the absence to be excused and unexcused absences.

Absent Exempt (AX)

Absences, which are NOT counted in the excessive absence rule, include but are not limited to: School-sponsored curricular, religious holiday, death of an immediate family member, unique emergency, chronic illness, military deployment, in-school suspension or out of school suspension, EHS cocurricular activities and EHS field trips.

Unexcused (AU)

Unexcused absences are treated with consequences in accordance with the behavior expectations as outlined in district policy and administrative regulation. Unexcused absences occur when a student chooses to be absent from school without approval. Consequences may include, but are not limited to, detention, in-school or Saturday school, and/or restitution to make up for lost learning time.

Students with seven to ten absences per trimester will receive a letter/email homeregarding attendance concerns. If attendance concerns persist, the student may be subject to Administrative Regulation 503.2.1AR, Truancy, in compliance with state law.

Absent Unexcused Absences/Chronic Absenteeism

ARE counted in the excessive absence rule and include, but are not limited to: Staying home to babysit, needed at home, oversleeping/being tired, missed bus, car trouble, work, travel/vacation (if not pre-approved by the school).

Notification of Absences/Intervention Process

Each student's attendance, grade and discipline incidents are recorded electronically and available to parents/guardians online. Automated phone calls are generated when a student is unexcused from one or more class periods in a day.

Step 1: (7) absences: Notification will be communicated to student's parent/guardian by email.

Step 2: (10) absences: School's designated administrator will review and investigate reasons for the absences, hold a meeting with a student and involve the parent/guardian to determine course of action to resolve concerns.

Step 3: (15) absences: After 15 absences from any single class period, a student will receive a **NC ("No Credit") mark on their report card for that class.** No credit will be earned at that time. Credit may be earned with successful completion of the following:

- Approved Appeal for Credit
- Attendance Progress Agreement
- Credit Recovery or priority enrollment in a future course.

Upon ten absences from any single class period, students may receive an NC or "no credit" mark on their transcript for that class.

Extended Absences - Pre Approved Form

Student absences of 3 days or more due to vacation or other reason are excused if the school is notified and the proper paperwork has been completed. Vacation absences beyond 5 days will be marked as unexcused. Pre-approval forms can be found in the Attendance Office.

Admits and Absences

When a student is absent a parent/guardian phone call is required.

- Call our 24 hour voicemail for absences: 651-683-6915
- Call before 1:00 pm each day a student is absent.

If a student needs to arrive late or depart early, parents/guardians must notify the attendance office,

- Call our attendance office: 651-683-6911 or send note with your student.
- Students are required to check-in/check-out at the attendance office for these instances.
- Please make every effort to schedule appointments outside of the school day.

Tardies - Tardies are defined as being late to class without a pass

- **Step 1:** (3-5) tardies to same class: Teacher imposed consequences will be assigned. Communication by the teacher with family will either be by phone or email. Failure to complete consequences will result in a referral to administration.
- **Step 2:** (5-7) tardies to the same class will result in a detention. Communication with family will occur. (failure to show for detention will result in all day R & R, additional detentions and/or a parent conference).
- **Step 3:** (10) tardies to same class; Administrator will request a family meeting to determine a highly individualized plan for increased attendance.

College and University Visits

Students and parents should plan to visit college/university campuses on non-school days or outside of school hours. If this is not possible and students will be absent three or more school days, a Pre-Planned Absence form must be filled out, signed and authorized prior to the absence. If this process is followed, the absence will be verified. Forms are available in the Attendance Office.

Make-Up Work

Class absences necessitate make-up work, which, if not completed on time, may lead to failure or incomplete grades. Teachers must allow students to complete missed work, assignments, tests, quizzes, etc., but it is the student's responsibility to consult their teacher about absences from class and required make-up work. Students generally have one or two days per day of absence in which to turn in make-up work. Regulation/503.2AR/4-27-15

Athletics and Activities Absences

Please be aware and notify students participating in activities of the school's position regarding student absenteeism and illness:

1. Students who practice, rehearse or play in competition or activities must attend at least four class periods on the day of the activity. It is the school's position that, if students are too ill to attend school, they are too ill to participate in co-curricular activities.
2. Activities are never to be used as an excuse for being late for school.
3. In the event of an extenuating situation regarding a student's participation, the Principal Team member in charge will make the final decision. If there are any concerns regarding the above policies, please contact us.

VII. Curriculum

Graduation Requirements*

1. Take the grade 11 ACT during the statewide administration in grade 11 to meet the requirements.
If unable to participate in the grade 11 ACT statewide administration, students may participate in a variety of other exams including the ASVAB, Accuplacer, SAT, MCA exams, or other National administrations of the ACT exam.
2. Complete at least 66 required and elective credits:
 - English - 4 years (12 credits), must pass a Literature course in grades 11 and 12
 - Social Studies - 4 years (12 credits), must pass Economics in grade 12
 - Science - 3 years (9 credits)
 - Math - 3 years (9 credits)
 - Health - 2 credits (Issues I and Issues II)
 - Physical Education- 4 credits (Class of 2028 and beyond - 3 credits)
 - Safety Ed - 1 credit (Driver's Training and CPR)
 - Arts -1 credit in Visual Arts or Performing Arts or other courses as identified in the on-line Student Registration Guide (3 credits Class of 2028 and beyond)
3. Electives - 16 credits:
 - No more than 12 credits in Music (Band and/or Choir) may be counted towards graduation.
 - No more than 12 credits in "on-the-job" work programs may be counted towards graduation.
4. Considering "Early Graduation"?... see your counselor soon to start planning.
5. Safety Education: Students will receive a waiver if they can document both CPR certification and a Driver's Permit or waiver and credit if they also complete "Credit by Assessment". Student may choose to complete this requirement via Community Education at 651-423-7720.

*NOTE: Adjustments to the graduation requirements may be made in response to changes in state and federal laws and or standards.

GRADE POINT AVERAGE (GPA) (Grades 9-12)

Marking System

A	=	4.00	D+	=	1.30
A-	=	3.70	D	=	1.00
B+	=	3.30	D-	=	0.70
B	=	3.00	F	=	0.00
B-	=	2.70	P	=	Pass
C+	=	2.30	NC	=	No Credit
C	=	2.00	NG	=	No Grade
C-	=	1.70			

The grade point average (GPA) is computed by the following procedure:
multiply the number of grades by their value, sum and divide by the number of grades.
For example: suppose a student received 1 A, 2 B's and 3 C's one trimester.
 $(1 \times 4.0) + (2 \times 3.0) + (3 \times 2.0) = 4.0 + 6.0 + 6.0 = 16.$
6 (credits attempted) 16 (mark points)
Mark-Point Average = 2.66

GRADE/PASS OPTION

A student at Eagan High School may take **one class** per trimester on a "Grade/Pass" basis. During the first 30 days of a class, the student must obtain a "Grade/Pass" form from the Counseling Office and return this signed form to the Counseling Office. "Grade/Pass" applications will NOT be accepted after the first 30 days of class. All "Grade/Pass" students in any course will take all tests and quizzes, turn in all regular class work, and receive grades along with other students. Only the final mark is a "Pass" or "No-Credit" mark. The subject taken on a "Grade/Pass" basis will not be included in a student's honors status, or academic lettering standing. A special feature of the "Grade/Pass" option allows a student to convert from a "Grade/Pass" option to a final letter grade. Students must notify their teacher on the last day of class of their choice. If a student is taking a class on this basis and is removed from class or determined to be cheating/plagiarizing, the student will receive a grade of "F" for the course and be assigned to structured study hall for the rest of the trimester.

COMMENCEMENT - MAY 31, 2025

Eagan High School graduation ceremony will be **Saturday, May 31, 2025**. The ceremony will be planned by the senior class. Early graduates are invited to participate in the graduation ceremony with their classmates. All diplomas will be dated and issued on or after May 31st, 2025. Any senior who has nine or fewer credits left to meet EHS graduation requirements may participate in the June graduation ceremonies but will not receive a diploma until credits are completed. However, any senior who is short credits, yet within this parameter, must also be enrolled at Eagan High School or at one of the alternative learning centers with whom we work (ALC, 196Online, DCALS, ABE). If the senior has "dropped", and is not attending school he/she is not eligible to participate. Those with insufficient credits will not receive a diploma until all graduation requirements have been satisfactorily met. Seniors participating in the ceremony must comply with expectations for dress and decorum and pay the District Graduation fee.



Photo courtesy of Molo Photography

DIPLOMAS AND GRADUATION (CLASS OF 2025)

A senior must fulfill all EHS and District 196 requirements in order to achieve graduation.

Diplomas will be issued only to those who:

1. Have successfully met all EHS and District 196 credit requirements.
2. Have returned all school property (books, equipment, uniforms, ipads and cords etc.).
3. Have paid all fines and fees as required (lost or damaged materials, purchases, parking fines etc.).
4. Have fulfilled all disciplinary consequences.
5. Have submitted all PSEOP transcripts/report cards for EHS credit approval.
6. Have taken MCA's, ACT or ASVAB Test.

CREDIT RECOVERY PROGRAM

The purpose of Eagan Academy is to build students' academic skills and success in school. Eagan Academy will offer students the opportunity to make up previously failed required classes while providing additional support with assignments, and promote student success and connectedness to school.

Students who participate in this blended learning class for 4 weeks may earn required credits. A student who is absent for more than one class period may not receive credit for the course. Students will not earn traditional grades in these courses. After completion of the courses students will either earn a "pass" grade or "no grade" to be added to their transcript. The student's GPA will not change. Courses will be held after school (2:40 – 4:00 p.m.), on Monday, Tuesday, Wednesday, and Thursday.

Students must register using the online Eagan Academy registration form. Registration forms are available on the EHS home page or from the counselor.

Course offerings are subject to change due to the number of student registrations and faculty availability. Some classes have limited enrollment, and preference for sessions will be given by the date the application is returned. All regular school rules are in effect during Eagan Academy.

Eagan Academy Course Schedule* - School Year Sessions

Fall Session begins : September 25, 2024

Winter Session begins : January 6, 2025

Spring Session begins : April 7, 2025

*Registration for each of these sessions starts the first day of each trimester.

Classes run right after school, Mondays - Thursdays

Eagan Academy Summer Sessions

Summer Session begins: June 9, 2025 *Summer Registration will begin May 1, 2025

FAILURES AND INCOMPLETES

When a student is having academic difficulty in a class, the teacher should be consulted for assistance. It is also suggested that the student inform his/her counselor of the problem, especially if grades in more than one class are being affected.

Students who fail a required class must see their counselor without delay to make arrangements for repeating the course in Eagan Academy or Summer Session. Failure to make up required courses will jeopardize a student's graduation. Credits for failed elective subjects must also be made up. Make up of required courses must be done through Eagan Academy or Summer School.

Incomplete grades are assigned at the discretion of the teacher and request of the student. It is for students who have not successfully completed required class assignments/expectations or met the required outcomes during the trimester. When students receive an incomplete grade, they should see their teacher as soon as possible to arrange for needed make-up work and turn it in on time. The deadline for making up an incomplete grade is 15 school days into the next trimester. Incomplete grades that are not made up will result in failure for the course and, as a result, loss of credit. No separate report card/notification is issued for completion of incompletes. The final grade is recorded on the official transcript once it has been determined by the teacher.

FINAL EXAMS/ ASSESSMENTS

Final exams and graded culminating activities are held at the end of each trimester during two final exam days. 1.5 hour blocks of time will be scheduled for classes. A schedule for those exams will be: 1st Day: Hours 1, PAWS, 3, 5, 7. 2nd Day: Hours 2, PAWS, 4, 5, 6. **Final exams will not be given early for any reason.** Students absent during finals will arrange to make them up as soon as possible with their teachers. If they are not completed by the time a grade must be reported, an Incomplete may be recorded.

GRADE CHANGE

Changes in the final grade occur only when a clerical or calculation mistake has taken place. The Counseling Office, in conjunction with the teacher, will handle requests of this nature.

GRADE REPORTS

As mid trimester approaches, parents and students should check Schoology and Campus for an update of academic progress. At the conclusion of each trimester, during the week following final exams, the final grade will be posted into the Campus transcript. In addition, teachers will email notices of student excellence and deficiency to parents. Parental communication with teachers, counselors and administrators is encouraged. Our voice mail system, as well as e-mail, is especially useful for this process. No report cards are mailed.

In addition to the grades of A, B, C, D and F, the following grade options are available.

- I Incomplete. This is for the student who has not completed ALL work due to illness, lack of completion despite adequate ability level on the part of the student, and/or other intervening circumstances. Because Eagan High School believes good attendance and good effort are required for a passing grade, our policy has been to assign a grade of I (Incomplete) to the students who fail to measure up to individual expectations. If the students meet the work expectations (quantity and quality) for the course, by the deadline, the grade can be changed to an appropriate letter grade. See "Failures and Incompletes."
- P This indicates a passing grade (with credit) for students who elect to take a course on a Grade/Pass basis, and for courses made up in Eagan Academy or summer school.
- NC This indicates a failing grade (no credit) for students who elect to take a course on a Grade/Pass basis. It is also used for students who enrolled late in the course.
- NG This indicates that the student remained in the class, attended the classes, completed all work, and remained in good standing. This grade does not negatively affect the GPA.

THE HONOR CODE - Academic Integrity Policy

Academic integrity on the part of all students is basic to the individual growth and development realized through Eagan High School coursework. When cheating or plagiarism occurs, the teaching/learning process and school climate are seriously undermined and student growth and development is compromised. Cheating and/or plagiarism also prevent the teacher from truly evaluating the student's level of mastery.

Definitions

Cheating: presenting as your own the work of another, using someone else's work, words and/or ideas and claiming them as your own. Some examples of cheating include, but are not limited to the following:

1. Copying and/or providing for another person an examination, assignment or other work to be graded;
2. The use of unauthorized "cheat sheets" or electronic retrieval devices (calculators, cell phones, computer, etc.);
3. Buying/selling/sharing examinations, tests, papers.
4. Having another student take an exam, write a paper or assignment;
5. Receiving and/or providing test questions/answers prior to or after taking examination.
6. Submitting AI written or Chat GPT work as your own.

Plagiarism: a form of cheating; taking another's words, thoughts or ideas and representing them as your own. Some examples of plagiarism include but are not limited to the following:

1. Using all or part of another's speech, paper or ideas as your own;
2. Using a direct quote without citing the source;
3. Copying a passage word for word and not using quotation marks;
4. Substituting words or rearranging the phrasing of a copied passage without indicating that changes have been made;
5. Rearranging the order of sentences or ideas from the original passage and presenting it as your own;
6. Not acknowledging or documenting sources.
7. Submitting AI or Chat GPT work as your own.

Student Responsibilities

Each student has a responsibility to:

1. Not participate, either directly or indirectly in cheating or plagiarism;
2. Actively discourage cheating or plagiarism;
3. Report any known incidents of plagiarism or cheating;
4. Abide by the Honor Code.

Teacher Responsibilities

Each teacher has a responsibility to:

1. Inform students of the Eagan High School cheating/plagiarism policy and of any specific interpretation of the policy unique to a given course;
2. Actively discourage cheating and plagiarism by students;
3. Contact parents/guardians of a student involved in cheating and/or plagiarism.
4. Document the behavior in student records.

Parent Responsibilities

Each parent has a responsibility to:

1. Actively support the EHS Honor Code.
2. Educate his/her child about academic integrity.

Consequences (not limited to the ones mentioned and may be assigned in combination)

1. Students involved in cheating may receive a "0" (no credit) on the test/assignment in question.
2. Students involved in plagiarism of a paper/assignment may receive a "0" (no credit). Students may be required to resubmit the assignment in order to be eligible to successfully pass the course.
3. Parent(s) will be informed and a notation of the violation will be placed in the student's discipline records.
4. Students may be removed from the course with an "F" grade.
5. Scholarship, leadership and honors opportunities may be denied.
6. National Honor Society membership and LINK Crew membership may be revoked or denied.
7. Letters of recommendation may be denied or revoked.

HONORS STATUS OVERVIEW -

The Honors Status is designed to:

1. Recognize students who take a significant number of Advanced Placement (AP), College in the Schools (CIS) or Honors courses.
2. Encourage students to enroll in the most challenging courses.
3. Provide a "with Honors" addition to the Graduation Recognition.

HONORS STATUS QUALIFICATION

To qualify for Honors Status at Eagan High School, students must meet the following criteria:

1. Students must complete at least 24 trimester courses of Advanced Placement (AP), College in the Schools (CIS) or Honors courses (from the list that follows) throughout grades 9-12.
2. Students must successfully complete each course with a grade of C or better.
3. The Grade/Pass option of "P" will not count as an honors course for this designation.
4. PSEO classes must be submitted(syllabus) for review to be considered for honors.



Photo courtesy of Molo Photography

Honors Criteria: Courses that apply

ENGLISH	MATH	SOCIAL STUDIES	SCIENCE	WORLD LANGUAGES & ARTS
Honors English A, B, C, (9)	Honors Geometry A, B, C	AP: World History Modern A, B, C (9)	Honors Earth Science A, B, C (9)	CIS: French (12)
Honors 10: American Dream Honors 10: The American Experience Honors Speech (10)	Honors Algebra II A, B, C	AP: US History A, B, C (10)	Honors Biology A, B, C (10)	CIS: Spanish (12)
AP: Language A, B, C (11)	AP: Pre-Calculus A, B, C	AP: European History A, B, C (11)	Honors Chemistry A, B, C (11)	CIS: German (12)
AP: Literature A, B, C (12)	AP: Statistics A, B, C		AP Physics A, B, C (12)	
CIS: Literature (12) CIS: Writing (12) CIS: Lit/Writing (12)	AP: Calculus A, B, C	AP: Psychology A, B, C (12)	AP: Chemistry A, B, C (12)	AP: Art Portfolio
CIS: Public Speaking (11-12)	Multi-Variable Calculus A, B, C	AP: Economics A, B, C (12)	AP: Biology A, B, C (12)	AP: Music Theory
	AP: Computer Science A, B, C	Developmental Psych A, B, C (12)	CIS: Human Physiology A, B, C (11-12)	
	UMTYMP (U of MN)	Honors Civics A, B, C (9)	CIS: Animal Science (SES) A, B, C	

PSEO classes - students must submit a request and the syllabus to counselors for the class to be reviewed for honors.

THE CRITICAL ELEMENTS TO COLLEGE ADMISSION WILL CONTINUE TO BE:

- The challenging courses taken by the student
- College Entrance Examination Scores (students who challenge themselves get higher test scores!)
- Co-curricular and school program participation
- Participation in activities outside of school including service activities
- Special talents
- College Application/Essay
- Letters of Recommendation
- Interview
- Reputation of a student's high school (Eagan High School's reputation is very strong)

Class Rank

Class rank will only be reported directly to the military/scholarship in the rare event that it must be reported in order for the student to be considered. Other than those unique circumstances, class rank information will not be available to colleges, scholarships, students or families.

How will students be recognized at the time of Graduation?

90th Percentile: Summa Cum Laude

80th Percentile: Magna Cum Laude

70th Percentile: Cum Laude

* Students in these groups with Honors Status (see p. 26) will be recognized for Honors Status as well at Graduation and graduate "with honors"

Minnesota Statewide Test Dates

All Minnesota public school students in grades must take the MCA assessments or are required to take one of a variety of other national standardized tests. State approved standardized tests include: ACT, SAT, Accuplacer or ASVAB. The ACT will be offered free of charge to all grade 11 students in spring of their junior year. The Pre-ACT will be offered to all sophomores at the same time.

ACADEMIC LETTERING

At the conclusion of the school year, in late June, students who have earned a grade point average (GPA) of 3.666 or higher for 15 or more courses at Eagan High School or PSEO during the academic year, will be awarded an Academic Letter Award. The Academic Letter Award certificate will be mailed to students in early July.

Course Registration

Course registration plans for the 2025-2026 school year will be given to students and parents early in the winter trimester. Students are encouraged to plan ahead for a four-year plan of course selection. Registration is done “on-line” at EHS.

NATIONAL HONOR SOCIETY - Induction Ceremony is Monday, May 19th

Students who have completed winter trimester of their sophomore year with a cumulative Grade Point Average of 3.8 may be considered for National Honor Society. In addition, students in grades 10-11 with a 3.6 GPA and above and Honors Status may be considered for membership. Membership in the local chapter is an honor bestowed upon a student. An application process is required for those who meet the requirements. Selection for membership is by a faculty council and is based on outstanding scholarship, service, leadership and character. Membership may be denied or revoked for student violations of any rules or policies including but not limited to plagiarism, cheating, chemicals, alcohol, forgery or insubordination. Membership will be revoked for lack of active participation, failure to earn community service hours and/or failure to attend meetings as required. Once selected, members have the responsibility to continue to demonstrate the qualities which earned them membership

An Induction Ceremony will be held on Monday, May 19, 2025, for new inductees and returning members. New members must participate in our Induction Ceremony. Membership is transferred along with a student to a new school.

To be considered for this membership, the student must complete an application and information form which is given to eligible students in late April. Student eligibility will first be determined by GPA. The areas of leadership, service (24+ documented hours that are not required by another organization from June until the time of application are required), and character must be demonstrated by the student and verified in the application. Grade point and/or Honors Status, and academic success must be maintained throughout high school in order to remain a member. **All NHS members are required to complete 12 hours of verified community service per trimester and to attend NHS meetings in order to remain members.**

Leadership

The student who exercises leadership:

- Is resourceful in proposing new problems, applying principles and making suggestions.
- Demonstrates initiative in promoting school activities.
- Exercises influence on peers in upholding school ideas.
- Contributes ideas that improve the civic life of the school.
- Exemplifies positive attitudes.
- Inspires positive behavior in others.
- Demonstrates academic initiative.
- Successfully holds school offices or positions of responsibility, conducting business effectively and efficiently, and without prodding, demonstrates reliability and dependability.
- Is a forerunner in the classroom, at work and in school or community activities.
- Is thoroughly dependable in any responsibility accepted.

Service

The student who serves:

- Is willing to uphold scholarship and maintain a loyal school attitude.
- Participates in some outside activity: Girl Scouts, Boy Scouts, church groups, volunteer services for the aged, poor or disadvantaged.
- Volunteers dependable and well-organized assistance, is gladly available and is willing to sacrifice to offer assistance.
- Cheerfully and enthusiastically renders any requested service to the school.
- Is willing to represent the class or school in interclass and interscholastic competition.
- Does committee work without complaint.
- Shows courtesy by assisting visitors, teachers and students.
- Volunteers to provide willing service to the community, not just to fulfill a requirement

Character

The student of character:

- Takes criticism willingly and accepts recommendations graciously.
- Consistently exemplifies desirable qualities of behavior (cheerfulness, friendliness, poise, stability).
- Upholds principles of morality and ethics.
- Cooperates by complying with school regulations concerning property, programs, office, halls, etc.
- Demonstrates the highest standards of honesty and reliability.
- Shows courtesy, concern and respect for others.
- Observes instructions and rules, punctuality and faithfulness both inside and outside the classroom.
- Has powers of concentration and sustained attention as shown by perseverance and application to studies.
- Manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit by the mistakes of others.
- Actively helps rid the school of bad influences or environment.

POST-SECONDARY ENROLLMENT OPTIONS PROGRAM (PSEOP)

Junior and senior students who are considering enrolling in the PSEOP are required to meet with their counselor and parent(s) to learn about the program's options and requirements. NO PSEOP credits will be accepted at EHS without a signed agreement between the student, parent(s) and the principal or principal's designee. Diplomas will be issued only after PSEOP grades are turned in at EHS and books are returned to colleges as required. Parking permits for EHS are not guaranteed to PSEOP students.

SENIOR CLASS PHOTOS FOR YEARBOOK

Yearbook photos for seniors are due no later than **Friday, November 1, 2024**. Photos must be submitted directly to Jostens: <https://photos.jostens.com/R7NJ68>. If it does not automatically log you into the site, enter user name: 00TMBDp1_V362Pfu9dIMVuw. Browse to select the photos(s) you wish to upload. Enter information about the photo. Provide contact information in case the staff needs additional information. Click on “Save Details. All school dress codes apply for senior pictures.

VIII. Co-Curricular - Athletics and Activities

ACTIVITY FEES FOR DISTRICT 196

Activity fees, as approved by the School Board, are required for participation in all athletic and most fine arts and competitive student activities. Students will not be allowed to practice or participate in these activities until they have filled out and signed the enrollment form and paid the necessary fee. Student participants in athletics, cheer leading and dance team must have a current physical on file at school.

ATHLETIC PARTICIPATION FEES

\$110	\$140	\$149	\$165	\$176	\$204
Adapted Athletics 7th -12th Grade Participants	Fall Performance Dance	All 9th Grade participants All middle school participants on H.S teams	Cheerleading Cross Country Dance Team-Comp (Winter) Nordic Skiing* Tennis (Grades 10-12) (Alpine Skiing* requires a lift pass and no add'l participation fee.)	Baseball Basketball Figure Skating* Golf* Gymnastics Lacrosse* Swimming Soccer Softball Track Volleyball Wrestling (Grades 10-12)	Football Hockey (Grades 10-12)

ARTS AND ACTIVITIES PARTICIPATION FEES FOR DISTRICT 196

\$88 per activity (10-12) \$66 per activity (9)	\$55 per academic team (9-12)
Debate ENCORE! Instrumental Ensembles Musicals One-Act Play Full Length Plays Speech Student Congress Vocal Ensembles	Chess Team Math Team Mock Trial Quiz Bowl/Knowledge Bowl Science Olympiad Robotics Team

*Practices for these sports may be held off campus. Students may be responsible for their own transportation to practices. **Middle school students on high school teams/activities pay 9th grade fee.** A fee cap of \$385.00 will be set per individual student per year (Fine Arts and Athletics). **Intramural fees and fall performance dance do not apply to cap.** Fees will be waived for students qualifying for Educational Benefits and International exchange students. Fees are to be paid at the beginning of each activity season. If a student quits an activity within seven calendar days, the fee will be refunded. If a student switches sports and there is a difference in fees, the difference will be refunded or the student will be asked to pay the difference. After the seven days, refunds will be given using athletic director's discretion. (Injury, relocation of family, etc.)

No District Fee Is Required For:

Yearbook, Newspaper, Pit Orchestra, Student Council, Tech Theatre, National Honor Society, National Art Honor Society, National Business Honor Society, National Forensic League, SADD, Pep Bands, Clubs, Video Tech Crew, Eagan AM, Ambassadors, BPA -Business Professionals of America. (Membership fees may be assessed for National Organizations.)

CO-CURRICULAR PARTICIPATION AND ILLNESS/ABSENCES

Please be aware and notify students participating in activities of the school's position regarding student absenteeism and illness:

1. Students who practice, rehearse or play in competition or activities must attend at least four class periods on the day of the activity. It is the school's position that, if students are too ill attend school, they are too ill to participate in co-curricular activities.
2. Activities are never to be used as an excuse for being late for school.
3. In the event of an extenuating situation regarding a student's participation, the Principal Team member in charge will make the final decision. If there are any concerns regarding the above policies, please contact us.

LOCAL ACADEMIC ELIGIBILITY RULES

In grades 9 -12 a student must be passing five (5) classes in the previous trimester to be eligible for participation at the beginning of the activities season. If the student is not passing five (5) classes, a principal will develop a plan for the student that may include ineligibility for a time period until the student is passing or ineligibility from that point forward.

ATHLETICS, ARTS AND ACTIVITIES CODE

(All activities, teams and groups.) During the calendar year, regardless of the quantity, a student shall not:



- use or possess a beverage containing alcohol
- use or possess tobacco, including e-cigarettes and vaping devices
- use or consume, have in possession, buy, sell or give away any other controlled substance or paraphernalia.

Eagan High School supports the Minnesota State High School League's (MSHSL) general rule regarding academic performance and eligibility in cocurricular activities. The MSHSL rule states: "To be scholastically eligible, a student must be making satisfactory progress towards the school's requirement of graduation." The purpose of this rule is to help each student enjoy a successful experience in both cocurricular programs and in the classroom. The MSHSL rule supports good education as it relates to the total experiences offered to students at Eagan High School. To apply the MSHSL rule to benefit our students, Eagan High School has developed the following guidelines:

1. A cocurricular participant, to be academically eligible, must have earned five (5) or more credits the previous trimester. Credits earned in summer school/credit recovery or through home-bound instruction will count in this total.
2. Students who do not earn the required number of credits may regain their eligibility for play during an assigned probationary period. However, those who fail to meet this standard during the probationary period may lose their eligibility. Consequently, some students may lose their eligibility to participate.
3. Students who fail to meet the academic eligibility guidelines will be notified by the activity director and their coach will be informed.

MSHSL ELIGIBILITY Rules regarding inappropriate behavior by students:

- After confirmation of a Mood-Altering Chemicals violation following the last day of a student's tenth grade school year, the student will no longer be eligible to serve as a team captain or in a similar leadership position.
- Students at Eagan High School have the privilege to participate in cocurricular programs and other school sponsored activities and events, including, but not limited to, assemblies, graduation and dances. Student participation in school sponsored cocurricular programs, attendance at activities and events, eligibility for awards, recognition and captain positions may be denied based on inappropriate conduct at school and/or in the community.
- After confirmation of a Mood-Altering Chemicals violation during a season in which the student is a participant, the student will not be eligible for awards voted on by the team or selected by the coaching staff. If a violation occurs following the last day of a student's 10th grade in school, they will no longer be eligible for school sponsored awards. School sponsored awards include but are not limited to: Team Captain, Athena Award, Excel Award, Triple A Award, Athlete of the Year and Scholar Athlete. Students may be considered for non-school sponsored awards which are beyond the control of the school. Examples include: All-Metro, All-State and All-Star teams.

EHS ADMISSIONS TO EVENTS	
District 196 has determined the following admission fees:	
 EAGAN WILDCATS ATHLETICS <i>(per event)</i> Adults - \$7.00 Students - \$5.00 (K-12)* <small>*(ISD 196 students (9-12) free with student ID- Except Football Games)</small> Senior Citizens (age 62+) - May attend regular season athletic events at no charge.	 THEATRE PRODUCTIONS: Plays Adults - \$7.00 Students - \$5.00 Senior Citizens (age 62+) - \$5.00
SECTION/STATE EVENTS - <i>(no passes)</i> Adults - Price varies by event Student - Price varies by event Senior Citizens - Price varies by event	THEATRE PRODUCTIONS: Musicals & ENCORE! Adults - \$9.00 Students - \$5.00 Senior Citizens (age 62+) - \$7.00

IX. General Information

ACCIDENTS

Students are to immediately notify the supervising teacher or coach if injured at school or while participating in a school activity.

ACT and Pre-ACT at EHS

On Tuesday, April 15, 2025, Juniors will take the ACT at EHS. No fee will be charged. The test will be given in classrooms from 7:40 am to 1:00 pm. This will be an official ACT test. Sophomores will take the Pre-ACT on the same day, at the same time.

CELL PHONES

Students at EHS are allowed to carry cell phones. The school will not be responsible for lost cell phones. Students must silence cell phones while in the school.

In addition, the teacher expectations in classrooms are as follows:

- Each classroom space will have a numbered cell phone caddy hung near the front of the classroom. (Provided by EHS)
- Teachers will assign students to place their cell phone in a numbered pocket as they enter the classroom. Students will be assigned a number to use.
- If a student leaves the classroom with a restroom or hallway pass to an office, another classroom, or the library they are not allowed to take their cell phone with them.
- Teachers will direct students to pick up their phones when the class period is ending-not when students decide to do so.
- Students may take their cell phone to lunch during period 5-with the expectation to return it to the numbered pocket if they return to class from lunch B or C.
- Student use of cell phones in study halls, and PAWS is at teacher discretion. Cell phones should not, however, leave with a student to go to a restroom.

COLLEGE FAIR

The National College Fair information will be shared with students and parents as the information is released. Look for the info in the Friday newsletter and on the Counseling web page.

District 196 offers a College Fair each year at one of the high schools. It is open to all 196 students and families. This year the District 196 College Fair will be held on **Wednesday, February 26, 2025 at Eagan High School: 3:00-4:30 p.m.** in the main gym.

ABSENCE REPORTING VOICEMAIL 651-683-6915

COLLEGE AND UNIVERSITY VISITS

Students and parents should plan to visit college/university campuses on non-school days or outside of school hours. If this is not possible and students will be absent from three or more school days, a Pre-Planned Absence form must be filled out, signed and authorized prior to the absence. If this process is followed, the absence will be verified. Forms are available in the Attendance Office.

DAILY ANNOUNCEMENTS

Students and faculty who wish to make announcements regarding student activities must have the announcement approved, in writing, by the faculty advisor and administrator by 8:30 a.m. The announcements may be for ETV, the website, Eagan AM and/or the scrolling screens. Announcements are published every day on the EHS web site and on ETV.

DANCES AT EHS AND PROM

School dances (excluding Prom) are planned by Council for EHS students.

Current EHS I.D. Cards are required to be shown at the admission station.

A \$5 fee will be charged to students who do not have their student I.D. Any guests at dances must:

- 1) Be pre-registered and approved using the "Dance Guest Request" form - available on the website - www.EHS.District196.org - prior to the dance.
- 2) Be of high school age and present photo identification at the dance entrance.
- 3) Only one guest per event is allowed per EHS student.
- 4) EHS host must be present at the dance with his/her guest.
- 5) Guests must be under the age of 21 and/or attending grades 9, 10, 11, or 12.
- 6) EHS reserves the right to deny guest's attendance.

All students at dances must follow EHS behavior and dress expectations including but not limited to:

- 1) All coats, jackets, bags or purses will be checked. No face masks (other than medical) or face paint is allowed. All school rules apply to all who attend.
- 2) Students will not have locker access at dances.
- 3) ISD 196 Dress Code will be enforced.
- 4) Once students choose to leave the dance they may not return.

PROM

Eagan High School Prom is planned for Saturday, May 17, at the Mall of America in Bloomington, MN. Juniors and Seniors at EHS are allowed to attend. Tickets are sold in advance at Eagan High School (in early May). Students may bring **pre-approved** guests provided they are in grades 10, 11, or 12 and under age 21.

DRESS, GROOMING T-SHIRT DESIGN AND POLICY

Clothing may not include words or visuals which are obscene, abusive, inappropriate, disruptive or discriminatory, or which advertise alcohol, tobacco, narcotics or drugs. Dress or grooming which is disruptive of the classroom or school atmosphere is not allowed. Shoes must be worn at all times for health and safety reasons. EHS Class or Activity apparel including T-shirts and jerseys must be pre-approved (see T-shirt Designed/Ordered Spiritwear policy below). No face masks may be worn at any time. Students will be subject to disciplinary consequences in the event of noncompliance with these regulations.

T-SHIRT/SPIRITWEAR POLICY

EHS students must preapprove the design sales and delivery plan of all apparel before ordering with classmates/teams/groups. The design, price, distribution plan and order form must all be prepared with a Principal's signature. Any student apparel that does not follow and meet this policy may be banned from school and school events.

1. Students prepare a printed/emailed design of the front and back of the proposed T-Shirt or Jersey. All slogans and/or pictures must be included in the written design. The proposed shirt/jersey color and sizes to be sold should also be listed in the written proposal, as should be targeted sales group. A bookkeeping plan must also be included in the written proposal (shirt/jersey cost, sale dates, location of sale collections, people collecting money, proof of purchase lists, etc.)
2. The printed design and bookkeeping plan must be dropped off in the Main Office for administrative approval prior to accepting any orders.
3. Upon approval, an order form is designed with a picture of the front of the shirt and the back of the shirt clearly shown, along with an HS administrator's signature. The order form has the shirt/jersey cost, various sizes, quantity, and tentative shipping dates clearly identified. EHS will make copies of the order form and make them available to students.
4. Orders are taken by the students and the shirts/jerseys are then ordered.
5. A delivery plan is developed so that the distribution is done in an organized way - no one gets new apparel unless they have paid for it!

EHS will not allow shirts/jerseys to be sold to students unless this policy is followed. Parents should not give money to students unless they are shown an order form with drawings, the cost, and an administrator's signature of approval clearly listed. Inappropriate shirts/jerseys (inappropriate words, messages and/or pictures) will not be allowed at EHS at any time. School Spirit is always encouraged at EHS, but it must be done appropriately.

ELIGIBILITY RULES, EXPECTATIONS AND CONDITIONS FOR ACTIVITIES

Students at Eagan High School have the privilege to participate in co-curricular programs and other school-sponsored activities and events, including, but not limited to, assemblies, graduation and dances. Student participation in school-sponsored co-curricular programs and attendance at activities and events may be denied based on their conduct at school and in the community.

FUND RAISING AND DONATION DRIVES

All fund raising activities and donation drives must have prior approval by the principal team. This includes before, during and after school, as well as on district-provided transportation or at school-sponsored events. School organizations that would like to sponsor a fundraiser must submit a proposal to the Principal's Office. Donation Drives will be reviewed by Student Council. Individual students are not permitted to sell items to raise money. Booster groups representing EHS must work with the co-curricular principals for pre-approval of fund raising.

HALL PASSES/LIBRARY PASSES

Passes are required at all times. Students must not leave the classroom without a pass from the teacher. Passes are issued for a specific destination and are not to be used for any other purpose. Passes to the library may be given by a study hall teacher, classroom teacher, or by the library staff. Students need to sign in and sign out of the library. Students leaving the building for the parking lot must have a pass to do so from the Attendance Office. Misuse or forgery of a pass will result in disciplinary consequences. The library is available for students after school Mondays-Thursdays.

LOCKS AND LOCKERS

Hallway lockers are equipped with combination locks; students will not be allowed to affix any other locks to them. Locks are not provided for physical education or co-curricular activities. Students will be responsible for the security of gym lockers issued to them by supplying their own combination padlocks. All material must be removed from physical education or co-curricular lockers prior to the end of the trimester. We strongly discourage keeping any amount of money or other valuables in lockers. The sharing of lockers with fellow students is not advised due to security-related problems.

MILITARY RECRUITERS

Under state and federal laws, military recruiters and institutions of higher education can request from school districts the names, addresses and home telephone numbers of students in grades 9, 10, 11, and 12. Parents of students in these grades have the option to refuse the release of this information. Forms are available at the District 196 web site (www.district196.org) for parents to indicate their refusal to release this information. This is a separate form parents and/or guardians may use to deny the release of specific "directory" and yearbook information about their child.



Photo courtesy of Molo Photography

PARKING

Students are encouraged to use school district-provided transportation. This fall nearly 2350 students will attend Eagan High School. We have a limited number of parking spaces on our campus. An online process for juniors and seniors buying parking permits will be followed each trimester. Permits cost \$80 per trimester. This is a District 196 charge. Any student who fails to fill out an application by the established deadline will be charged a \$20 late fee. Seniors have priority for permit purchase. Juniors are next in priority until permits are all purchased. Sophomores and Freshmen are not eligible for parking permits.

Students with unpaid fines or fees will not be granted a parking permit, until all fines or fees are paid or the item(s) returned. Student cars displaying valid parking permits may park only in marked parking spaces in the East and Stadium parking lots. Students may not park in the South parking lot or the staff lot near the loading dock or in “no parking” areas at any time during the school day. Permits must be displayed as instructed in student vehicles. Vehicles without permits or parked inappropriately will be ticketed and/or towed. State law prohibits parking in designated handicapped parking spaces without a handicapped permit. This law is enforced 24 hours a day. Students who receive a parking ticket must report to the main office within 5 school days. Failure to do so will result in the vehicle being towed. Violators will lose all parking privileges. Students who receive a parking ticket will be ineligible to apply for a parking permit the following trimester. Forged permits will result in discipline consequences as well as denial of future permits. Any senior ticketed for parking without a permit during the 3rd trimester of their senior year may forfeit senior privileges or have them delayed.

PARTIES AND REFRESHMENTS DURING SCHOOL DAY

Parties, “snacks” and beverages are not allowed in the classrooms during the regular school day with the exception of occasional activities during PAWS time. School organizations and clubs may schedule parties outside the regular school day by requesting approval from an administrator.

PHONES, IPODS, LASER POINTERS, UNIVERSAL REMOTES

Disturbances which interrupt educational opportunities and theft problems may originate from iPods, headphones, laser pointers, universal remotes, personal computing devices, cellular phones and other nuisance articles (skateboards, roller blades, squirt guns, water balloons, etc.). Students are advised not to bring such items to school. Eagan High School and District 196 will not assume responsibility for investigating loss or theft of such articles and will not be responsible for their replacement. This also includes any personal items. (backpacks, clothing, shoes, etc.)

Telephones have been provided for student use in the locker bays, east entry, front hallway on the main level and in the Student Commons. Please refrain from calling your student during class time. In the event of emergency situations, please call the Attendance Office.

POSTERS AND HANDOUTS

Students may not post or handout any material at EHS or on school property unless pre-approved to do so. This includes birthday notices, greetings, advertisements, etc. Members of the Principal’s Team will review requests and approve with their signature.

RESTRICTED LUNCH PERIOD/RESTRICTED STUDY HALL/FOOD DELIVERY

Lunches are to be eaten in the Commons. During the lunch period students are required to remain in school, in the Commons. EHS does not allow students to leave the building or campus during lunch periods or study halls. Consequences will be assigned to those who leave the building without permission. EHS will refuse food delivery for students.

SCHOOL BREAKFAST AND LUNCH

District 196 provides, through Food Services, a school lunch program. Full meals or ala carte items are available. A computerized system is used for the payment of ala carte items. Every student is assigned a five-digit personal ID number or given a “lunch card” to scan each school year. This number is used to access prepaid dollars in the student’s account. For additional information call Food and Nutrition Services at 651-683-6957. *Due to crowded conditions and need for seating no tables will be moved together for lunches.

Minnesota is the fourth state in the country to offer universal school meals to students. The Free School Meals bill provides all students one complete breakfast meal and one complete lunch meal each school day at no-cost. Incomplete meals or individual items, second meals/entrees and a la carte options are not included in the Free School Meals bill and will need to be purchased.

While meals are free for all students, all families are highly encouraged to complete an Application for Educational Benefits. These applications have a significant impact on District 196. They determine how much funding students, families, schools, and our district receive in benefits. Benefits for schools include school funding, when families complete the application you are helping to ensure every school gets all the funding it deserves. Student and family benefits may include free or discounted fees for cable and internet providers, reduced athletic, transportation, and testing fees, etc. For additional information call Food and Nutrition Services at 651-683-6957.

SCHOOL PHOTOS

Lifetouch will take photographs of our students. It is planned for Thursday, Aug. 29th. **These photos are used for the yearbook (grades 9-11) and for Student I.D.** Cards (grades 9-12). Retakes will be offered on Monday, October 7th. There is no cost for the photo used for the I.D. card and yearbook. Students and families may order, at their own expense, a packet of photos from Lifetouch. Picture ID: EVTMMCSSX; RETAKE Picture ID: EVTXNJ4T7

STUDENT USE OF FACILITIES

No students will be allowed to use any of the school facilities unless supervised by a staff person. All student requests for building utilization must go through the Principal’s Team.

STUDENT VISITORS

Due to the crowded conditions and security requirements at EHS, NO STUDENT VISITORS will be allowed during the school day.

LUNCH AND BREAKFAST COST - 2024-25 School Year

Educational Benefits Program (formerly Free & Reduced Program)
Breakfast - Free for all Students; Second Breakfast - \$2.25 (also adult price)
Lunch - Free for all Students; Second Lunch - \$4.95 (also adult price)
Milk - 1 free milk included with meal; each add'l milk - \$0.40
Second Entrée - \$4.00
Ala Carte Varies in Price

www.district196.org/services/food-and-nutrition-services

X. Planning for the Future

JUNIOR YEAR

- Meet with your counselor to:
 - Check CREDITS for graduation (Need 66).
 - Use resources available in Career Center and Naviance.
- Attend District 196 College Fair - talk with admission offices.
- Explore MCIS, Family Connection, websites, etc.
- Make use of your Career Assessments.
- Take ACT or SAT (not necessary for Community or Tech Colleges).
- Begin application process for ROTC or military service academies.
- Create an initial list of prospective colleges.
- Visit colleges (See "Visiting Campuses" page on Counseling website).
- NCAA Clearinghouse.....register if needed.

SENIOR YEAR

September - October

- Small group Senior meetings.
- Meet with your counselor - continue your post high school planning process.
- Collect information from colleges (on-line, Career Center, college fair, send for materials).
- Check out deadlines for applications. (Some as early as Oct. 1). You may apply to colleges as early as September.
- Meet with College Representatives in the Career Center.
- Visit Colleges.
- Retake ACT or SAT if necessary.
- Obtain Teacher Recommendations if needed.
- Take ASVAB if you are considering the military. See your Counselor.
- Fill out FAFSA for financial aid.

November - December

- Continue research on colleges.
- Submit college applications (by Thanksgiving if possible, by December 15 for sure).
- Research Scholarships (see Family Connection or Fastweb).
- Visit/Revisit college campuses if undecided.

January - February

- Attend Financial Aid workshop during parent conferences in January.
- Continue scholarship search.
- Apply for Eagan Foundation scholarships in January.

March - April

- Financial aid notices sent from colleges.
- Notify colleges you will not attend.
- Send in housing contract.
- Apply for reciprocity if attending colleges in Wisconsin, North Dakota or South Dakota.

XI. Student Expectations and Behavior

OVERVIEW OF DISCIPLINE POLICIES

District 196 strives to keep students in the classroom, to limit suspensions from school, to view discipline through an equity lens and to eliminate disproportionality in school discipline for students of color and students receiving special education services. District 196 seeks to prevent student dismissals from school through the early detection of problems and to respond to inappropriate behaviors in a manner that is designed to prevent behaviors recurring, including through restorative practices and skill building where appropriate. Each District 196 school fosters the social and emotional learning of its students and seeks the engagement of students, parents, staff and community. Student support staff members (including, where appropriate, counselors, social workers, cultural family advocates, case managers and school psychologists) may be available to assist students who engage in unwanted behavior.

AFTER SCHOOL POLICY

Students must be in a supervised activity to remain in the building. If students are not in a supervised activity they are asked to go to the East Entrance where they will be supervised until their ride arrives. Parents are requested to pick up their child in the lower level, student East parking lot area. The library closes at 4:00 p.m. (3:00 p.m. on Fridays, or the last day of the student school week.)

ALCOHOLIC BEVERAGES, UNPRESCRIBED DRUGS OR CONTROLLED SUBSTANCES - USE AND POSSESSION

A student shall not knowingly buy, sell, possess, use, transmit, be under the influence of, or show any affect of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, nicotine, intoxicant or mind altering substance of any kind while on school property or at school activities. If a principal or principal's designee has reason to believe that an illegal act or violation of school rules has been committed, he/she is authorized to search the student and his/her property or school property and confiscate any contraband. Law enforcement agencies may be contacted. Students will also be suspended from school and a parent conference will be held. The consequences for selling or distributing chemicals is expulsion. For students in all co-curricular activities, including band and choir performances, theatre performances and activity contests, Eagan High School will follow the Minnesota State High School League suspension rule for a violation of this nature and consequences for participation.

ASSAULT/FIGHTING/HARASSMENT/THEFT/EXTORTION/BULLYING

Students who engage in fighting demonstrate a lack of self-restraint and self-discipline. Consequences will be determined according to the seriousness of the situation, whether or not a student or other person was injured, and whether or not the building or property was damaged. Such consequences may include an administrative conference, a parent conference, Out-of-School Suspension and police investigation. Harassment or Bullying of any kind to students or staff will not be tolerated and consequences will be enforced vigorously. Theft and extortion are criminal activities and will not be tolerated. Students engaged in such activities will be suspended from school and the Eagan Police Department will be notified. Cyber bullying, filming others without permission, threatening or harassment using technology will also result in discipline consequences.

BEHAVIOR AND DISCIPLINE

Students at EHS are expected to conduct themselves in a manner that will reflect favorably upon themselves, their home and their school. This expectation goes beyond the school day to include field trips, games and other school-organized functions. Students must demonstrate self-discipline to meet this expectation. Effective self-discipline involves a positive attitude and respect toward the entire school climate. It is expected that students will treat other students, as well as adults, with respect. Actions which disrupt the smooth operation of the school, such as fighting and those behaviors which disrupt classroom learning, as well as public displays of affection, are not showing proper respect or self-discipline toward fellow students. Students share with faculty and staff the responsibility of maintaining a safe, nondiscriminatory, stimulating and productive learning environment. Any inappropriate student behaviors will lead to appropriate consequences. Eagan High School will comply with the District 196 Student Behavior Expectations and Consequences (603.3AR) published on the last pages of this guidebook and in the Student Rights and Responsibilities Handbook.

Students 18 years of age and older must abide by any and all regulations which apply to the general student body.

COMPUTER USE, IPADS AND INTERNET ACCESS

Computers and the Internet must be used in a responsible, ethical and legal manner. Examples of unauthorized access or activity while using an EHS computer include: access into district, school or staff computer files; access into a school or district file server; or inappropriate use of the Internet. Students who choose not to follow established guidelines will be subject to District 196 Student Rights and Responsibilities guidelines, which may lead to a loss of privileges, suspension and/or prosecution.

Students:

- Must have a pass or be with a class to access computer workstations. Scheduled classes using computer lab areas have priority over “drop-in” student use.
- Must not leave the computer lab area until the bell rings unless specified on the student pass.
- Must refrain from bringing food and open drink containers into any computer lab area
- Must log off the computer when leaving the Internet or class.
- Must comply with all rules and the signed agreement for iPads, personal devices on the internet or school network.

CO-CURRICULAR BEHAVIOR

Behavior expectations and consequences for misbehavior for students participating in co-curricular activities, including all athletic teams, arts programs, activities programs and clubs, shall be the same as for students in other school or district activities, as described in District Policy 503, Student Behavior Expectations and Consequences for Misbehavior. Students participating in co-curricular MSHSL activities will also be expected to abide by the rules of the Minnesota State High School League.

DAMAGE OF PROPERTY (VANDALISM)

Such behavior will result in suspension from school, payment for damages, and the school's turning the case over to the police department.

DETENTION

This consequence is assigned for unexcused absences, tardies or other issues. It is held from 2:40-4:00 p.m. on selected school days. Unexcused absence from detention will result in an out-of-school suspension or additional time being assigned. Absences from after school detention will result in assignment of the consequences for repeated insubordination.

EHS STUDENTS AND DAKOTA HILLS MIDDLE SCHOOL

Eagan High School students are not allowed within Dakota Hills Middle School or its grounds at any time unless accompanied by a faculty member or pre-approved to do so. **In addition, EHS students are not allowed to ride DHMS buses.**

FIRE ALARMS AND FIRE EXTINGUISHERS

Turning a false fire alarm is a misdemeanor under Minnesota State Statutes and is punishable by a fine of up to \$300 and imprisonment of 30 days in jail. Any student who tampers with a fire alarm sensor/detector or an extinguisher will be subject to immediate suspension. Parents will be notified of such an infraction. WE WILL PROSECUTE ANYONE CAUGHT TURNING IN A FALSE ALARM.

GAMBLING

Gambling of any kind is prohibited by district regulations and EHS rules. Any student involved in gambling will be subject to disciplinary consequences.

GENERAL MISCONDUCT

General misconduct may include, but is not limited to, the following behaviors: inappropriate language, fighting, forgery, truancy, vandalism, theft, possession and/or sale of stolen property, illegal substances or any other illegal activity. General misconduct will result in discipline, depending on the individual incident. Parents will be notified and/or a parent conference will be scheduled. In cases warranting greater concern, police may be notified.

HOMEWORK HELP

Students who have fallen behind in assignment completion and have not stayed after school to make up missed work with the teacher, will be assigned to Homework Help to make up the missing assignments. This is held on Wednesday from 2:40 until student finishes the work. It is conducted by faculty members.

INSUBORDINATION

Students shall obey all reasonable directive of principals, teachers, substitute teachers, secretaries and clerks, bus drivers, and all other school personnel who are authorized to give such directives. Directives which are always reasonable include:

- 1) Request for name.
- 2) Directive to go or accompany staff member to the school office.
- 3) Directive to cease an activity. Refusal to comply with a reasonable directive or being untruthful in response to a question asked will result in out-of-school suspension.

INTERFERENCE OR OBSTRUCTION

Interference and obstruction are defined as any action taken to attempt to prevent a faculty, staff member or student from exercising their lawfully assigned duties. It is not allowed and such actions will receive disciplinary consequences.

LOCKER INSPECTION/SEARCH

School lockers are the property of District 196 and are loaned to students for their use. The school reserves the right to inspect lockers at any time if, in the opinion of school authorities, such inspection is deemed necessary for the purposes of enforcing school policies, reviewing art work and pictures to insure that they are of good taste and proper for school exhibition, insuring student safety, or to confiscate items of contraband such as weapons, drugs, squirt guns, water balloons (as well as other nuisance items), tobacco, e-cigarettes, vaping devices, alcohol, stolen items and school property. The items will be confiscated and the student may be suspended or face expulsion from school. Such inspections will be conducted under the supervision of a principal. Students are not allowed to access others' lockers.

Students are reminded not to tell anyone their locker combination or to share their lockers. If the need arises to change the locker combination, the student will see the designated student service person. A \$5.00 FEE WILL BE ASSESSED PRIOR TO THE COMBINATION CHANGE.

MINNESOTA PUBLIC LAW 691 AND STUDENTS

Students and parents should be aware that Minnesota P.L. 691 mandates that police will inform school officials of any violation of minor possession and consumption in any community. These students will be referred to a pre-assessment team composed of teachers, counselors and administrators who will determine whether there is a need for intervention or outside referral. Any such referrals will be shared with co-curricular principals, and participation and eligibility rules will be enforced for all activities, contests and performances. Honors and/or recognition at EHS may be affected by such violations. Teachers, counselors and administrators who will determine whether there is a need for intervention or outside referral.

STUDENT RESPONSIBILITIES

Student responsibilities include: conscientious effort in school work and activities; respect for the rights of other students, school staff and school visitors; and adherence to a cooperation in upholding local, state and federal laws, and district and school policies, rules and regulations. Most of all, students share with the administration and staff the responsibility of establishing and maintaining a safe, stimulating and productive learning environment.

A major student responsibility is regular attendance and punctuality. Many studies correlate regular attendance with success in school. Regular attendance means that the academic learning process is not interrupted, less time is spent on make-up assignments, and students benefit from participation and interaction with others in class. Establishing a pattern of good attendance will benefit the student in school and the workplace. Arriving to school and classes on time is required. Truancy petitions may be issued for students with unexcused absences and/or tardies.

STUDY HALL

All study hall assignments at Eagan High School are assigned and scheduled with attendance required. Rules of the 9th and 10th grade study halls include:

1. Seats are assigned.
2. Quiet study is enforced.
3. Students will not be excused to the library.
4. No eating, drinking, dice or game/card playing is allowed.
5. 11th and 12th grade study halls will be conducted in the Student Commons and lecture halls. These students are to follow the same rules except food and beverages are allowed if the study hall is in the Commons and, provided that cleanup is not a problem. Since students choose to have a study hall in their schedule, they are expected to attend study hall daily unless excused by a parent note or call for an acceptable purpose prior to absence. These absences should be limited.

TOBACCO AND E-CIGARETTES AND ELECTRONIC DEVICES FOR VAPING

The State Law prohibiting the use of tobacco is found in Section 609.685 of the Laws of Minnesota. Our local school district policy and Minnesota State Law prohibits the use of tobacco, vaping devices and e-cigarettes by teachers, principals, other school employees, students, parents and visitors in school, on school grounds, on school buses or at school activities. Any student using tobacco and e-cigarettes or vaping devices is in violation of this policy and will be subject to disciplinary actions: Eagan High School will report drug violations to the police. The Eagan Police will issue citations for violations of this state statute which will result in fines, possible court appearance and penalties. Eagan High School will follow the Minnesota State High School League suspension rule for a violation of this nature.

VERBAL ABUSE AND PROFANITY

Verbal abuse is defined as causing alarm, anger or resentment in others through the use of language that is disrespectful, racist, offensive, obscene or threatening, or by engaging in boisterous and noisy conduct. The use of abusive language and profanity indicates one's inability to properly express one's feelings in an appropriate manner. This shows a lack of self-discipline and a lack of proper respect toward fellow students, teachers and staff. Such inability to express oneself properly will lead to appropriate consequences.

WIRELESS ACCESS

Wireless access on the school's network will be available to all students at EHS. All internet rules are applicable and students must follow the user agreement signed each school year. WiFi Network: 196-GUEST

SCHOOL MESSENGER QUICK TIP

District 196 offers an online reporting system through School Messenger Quick Tip. It allows students to report concerns or problems at anytime and may be anonymous. All reports are dealt with immediately. Access is on the website at: <https://www.district196.org/quicktip>.

STUDENT PRINTING

Each student will have a pre-set limit of \$10.00/yr which is about 333 copies on EHS printers. Color printing is available for a charge through the teacher.

XII. Student Services

COUNSELING AND SCHOOL RESOURCES

Counseling and School Resource services will be available to all students through our Counseling Department. Counselors will be assigned by alpha to our students.

Counselor Alphabetical Assignments

A-B & AVID	Susan Olsen	ext. 36929
C-Gr	Jolaine Haider	ext. 36924
Gu-Kt	Kayla Hammond	ext. 36928
Ku-Ne	Michelle Lehmann	ext. 36923
Ng-Sh	Thay Thao	ext. 36926
Si-Z	Norah Krohse-Hermon	ext. 36930

Students wishing to schedule an appointment will do so through the Counseling Office secretary or by calling 651-683-6921. Counselors offer an online self-scheduling calendar as well.

In addition to the counselors Detective Jeff Thul of the Eagan Police Department will work with all EHS students as the school's resource officer. His phone number is 651-683-6927.

Eagan High School has these Cultural Family Advocates: Veronica Ramos, Rashelle Redmon and Kadra Warsame. Carlos Myles/Student Support Specialist is also an available resource. They will be in our building connecting with students and families and can be reached by email or phone.

HEALTH OFFICE

The health office is located in the attendance office area and the nurse's hours are 6:40 am-2:40 pm. The school nurse is available to coordinate and provide care for our students; Any student who is ill or in need of first aid should see the nurse.

- **Students must have a pass from their teacher before reporting to the health office, unless it is an emergency.** If a student wants to come to the health office between classes, he/she must obtain a pass from the teacher of the next hour's class.

- **Students may not leave school or arrange for their own ride home without first reporting to the nurse.** The school nurse will assess the illness and call if necessary. **If this procedure is not followed, the absence will be considered unexcused and the possibility of a disciplinary action may follow.**

Non-prescription pain medication (Tylenol, Ibuprofen, Aleve) can be carried and self-administered by students if the emergency card is signed electronically by a parent/guardian and the student abides by the district's policy. These medications must be carried in their original containers. **NO baggies please.**

Other Non-prescription medications (allergy, cold or migraine medication) must be brought to the Health Office with a note from the parent instructing the nurse how and when to administer the medication to the student. They can be kept in the Health Office for 1 school year. Students may not share medications with others.

Generic Tylenol and Ibuprofen are available from the Nurse when the student has a current, electronically signed emergency card on file with the school. This form must be filled out online. State regulations prohibit schools from dispensing **any** medication

without written permission from the parent or legal guardian.

Medications

To ensure students receive needed medication and that it is not misused, the school district has developed rules for the administration of medication in school. Please note the following points:

1. All medication must be kept in the school nurse's office and must be administered by the school nurse or other appropriate school personnel unless there is authorization on file with the health office.
2. Medical guidelines:
 - A completed Prescription Medication Authorization Form from a student's parent or guardian.
 - Medication in a prescription bottle or original container is required before a school nurse will give a student prescription or non-prescription medication.
 - Only FDA approved medications will be administered by school personnel.
 - Parent consent for non-prescription medications is required.
3. If medication is to be given for more than two weeks, a written order from a physician or dentist must be provided to the school.
4. If prescription medication remains in the nurse's office after the end of a school year or when the student is no longer attending the school, the nurse will contact the student's parent or guardian to pick up the medication. If the medication is not picked up within one month, it will be destroyed. With parent permission, epi pens, inhalers, and insulin can be sent home with the student at the end of the school year.

Required Immunizations:

State law requires all students entering 9th grade to have at least 3 Tdap/DTap/Td with a **Tetanus** booster (given after age 10-11), 2nd **MMR**, 3 total polio vaccinations, 2 varicella (chicken pox) or a date (MM/YY) of when they had the disease and 3 Hepatitis B vaccinations. All 10th grade students must have at least 1 Meningitis/Meningococcal vaccine complete. All students entering 12th grade must receive a booster dose the Meningococcal vaccine by the first day of school. Parents may file for medical exemption with either a signed statement from a health care provider or conscientious objection signed by the parent/guardian and notarized.

Health Plans

If a student has a health condition that could result in an emergency (for example, serious allergy with epi pen, diabetes, seizure disorder or asthma) or has a health condition requiring accommodations (for example, medication administration, treatments, or restrictions) contact the School Nurse before the school year starts or as soon as the condition develops. Our school and district websites have the necessary forms for parents/guardians and the child's physician to complete. <http://www.district196.org/student-services/health-services/>

HOME BOUND INSTRUCTION

Students who are absent for 15 consecutive school days of illness, or 15 consecutive school days related to the same illness, may receive homebound instruction. This involves a teacher meeting with the student and bringing school work to and from EHS teachers. One hour is provided for each day of absence. A medical doctor must request this service by verifying the 15 school days or more of absence that is a result of illness/injury and the need for homebound instruction. See Mr. Jameson or a counselor for assistance.

RECORDS

Student records are maintained in the Counseling Office. Confidential records will be protected as required by school policy and law. The following individuals may see students records:

- Parents or legal guardians of minor students.
- Minor or adult students wishing to view their own records.
- Staff members of ISD 196 school who have an educational responsibility for an individual student.

Colleges, vocational schools, employers, social agencies and police may have access to records only with the written permission of adult students, parents, legal guardians or upon subpoena by a court order.

SCHEDULE CHANGE GUIDELINES

As a result of the carefully developed scheduling process, it is unlikely that students will be allowed to change their schedules. However, in the event of an unusual need to change a class schedule, students should request and submit a change form from the Counseling Office. All schedule changes are subject to parent and principal approval and class availability.

Late schedule changes will not be accepted unless a student with extenuating circumstances makes a request. Absences are carried over from the old to the new classes. Approval by the assistant principal and parent is necessary to accomplish the change. A student who has been denied a schedule change may drop a course with a grade of "F" and be assigned to a structured (9-10) study hall. Parent permission is required to do so.

SPECIAL SERVICES (INDIVIDUAL EDUCATION PLAN AND 504 PLAN)

Various remedial and support courses are offered to those students who have gone through the district Child Study process and have been placed into Special Education service. This procedure involves referral to Child Study. Parent permission is required for assessment. Staffing and program decision-making involving staff, parents and the student. An IEP is created and approved for the student by the team.

In accordance with state and federal mandates, District 196 seeks out, evaluates and serves students with disabilities. District staff use a comprehensive child study process to systematically screen, evaluate and place students in special education services from ages birth-21. Students are entitled to a free appropriate public education in the "least restrictive environment." To learn more about your rights under special education law, you may request a copy of the Notice or Procedural Safeguards from your principal or download it from the Minnesota Department of Education: <http://education.state.mn.us/mde/dse/sped/proc/>.

504 Plans may be created for students with a documented disability that impacts the access to learning. Parent and student requests for a meeting to discuss such an access plan are handled by Ms. Robinson, the school psychologist.

Section 504 is a federal law which prohibits discrimination against persons with a disabling condition in any program receiving federal financial assistance.

The law defines a person with a disabling condition as anyone who:

- Has a mental or physical impairment, which substantially limits one or more major life activities;
- Has a record of such an impairment, or
- Is regarded as having such an impairment.

The district has specific responsibilities under the law, which include identifying, reviewing and, if the child is determined to be eligible, developing and implementing a 504 plan.

TRANSPORTATION - District Provided

High school students who live more than 1.5 miles from the school are eligible for district bus transportation to and from school. Transportation is provided during the school day for SES or Career Development students who move from building to building.

ACTIVITY BUSES - District 196 Secondary schools will offer after school activity/academic buses. Check for the schedule of times.

Students MUST have a school issued pass to ride activity buses. Passes are issued in the main office and may be for the entire year or just as needed.

Student riders are expected to exhibit good behavior at all times on school buses and at boarding points. If any student does behave badly, he/she will be warned about it and assigned a seat on the bus. If he/she persists, he/she will be promptly disciplined by the school, the student may be denied the privilege of riding the buses.

If bad weather should force a halt in bus operations, this fact will be announced officially over the EHS Website (www.EHS.District196.org) radio station WCCO-AM 830 and on the District web site at www.district196.org. A district phone call and email will be sent to each household.

TRANSPORTATION - Fee for Service

Fee for service transportation is offered for families who live less than 1.5 miles from the high school. The cost for this optional bus service to and from school for all 171 days of the 2024-2025 school year is \$300/student. There is a reduced cost for early applications. The cost is \$150 for students who qualify to receive Educational Benefits. Registration can be completed online using credit card at <http://www.district196.org/District/Departments/Transportation/Index.cfm>.

EMERGENCY INFORMATION

Emergency Information must be reviewed and updated by parent/guardian each school year ONLINE in the Parent Campus system.

XIII. Upcoming Productions and Performances

A full range of performing and production opportunities are available to students at EHS in the 2024-2025 school year. Students with all levels of experience and ability are welcome to participate. In addition to performing on stage, students are needed as technical workers in sound, lighting, set construction, properties, costuming, etc. All events are in the EHS auditorium unless otherwise indicated.

All plays, musicals and ENCORE! have reserved, assigned seat ticket sales. Tickets will be on sale online www.EHS.District196.org and click on "purchase tickets" near the show's logo on our front page. The ticket booth will open 1/2 hour before each performance.

Fall Play - Clue on Stage Directed by Nancy Owzarek
Senior Citizen Preview: Wednesday, September 25 at 4:00 p.m.
Thursday, September 26 at 7:00 p.m.
Friday, September 27 at 7:00 p.m.
Saturday, September 28 at 7:00 p.m.

Musical - Disney's Beauty and the Beast Directed by Amy Jo Cherner /C.J. Sorensen
Senior Citizen Preview Wednesday, December 4 at 4:00 p.m.
Friday, Dec. 6 & Saturday, Dec. 7 at 7:00 p.m.
Sunday, December 8 at 3:00 p.m.
Thursday, Friday, Saturday, December 12, 13, 14 at 7:00 p.m.

MSHSL One Act Play Title TBD Directed by C.J. and Rebecca Sorensen
Section 3AA Prelims - Jan. 21 & Jan. 22 at site TBD, 3:30 p.m.
Section 3AA Finals - Wednesday, January 29 - at site TBD 3:30 p.m.
State AA One Act Competition- O'Shaughnessy Auditorium, St. Paul
Friday, February 7th - 9 a.m.- 5 p.m.

Winter Play - Title TBD Directed by Nichela Urbanciz
Senior Citizen Preview Wednesday, February 26, at 4:00 p.m. - Auditorium
Thursday, Friday, Saturday, February 27, 28, March 1 at 7:00 p.m.- Auditorium

ENCORE! 2025 Title TBD Directed by Jim Cox/John Ratzlaff
Senior Citizen Preview: Wednesday, April 23 at 4:00 p.m.
Friday, April 25, & Saturday, April 26 at 7:00 p.m.
Sunday, April 27 at 3:00 p.m.
Thursday, May 1 at 7:00 p.m.
Friday, May 2, and Saturday, May 3 at 7:00 p.m.

VOCAL MUSIC CONCERTS

(Free admission except as noted)

Fall Concert and Social

Monday, October 28, 6:00 p.m. - Auditorium

Holiday Concerts

Monday, December 16, 6:00 & 7:00 p.m. - Auditorium

196 Sings!

Tentative date - Thursday, January 9th, 10 a.m - 2 p.m. - Auditorium

Dakota Valley Festival Concert (Concert Choir Only - Tickets Required)

Sunday, February 2 at 7:00 - Eastview High School

Tickets at the door, or from choir members.

Showcase Concerts

Monday, March 3, 6:00 and 7:00 p.m. - Auditorium

Cabaret

VOX, caché, B-Natural, - Sunday, May 18, 5:00 p.m. -

Eagan Community Center Bandshell

Spring Concerts and Awards

9th-12th Grade Choirs, Tuesday, May 27, 6:00 & 7:00 p.m. - Auditorium

INSTRUMENTAL MUSIC CONCERTS

Fall Band Concert

Monday, November 4, 7:30 p.m. ALL BANDS - (following 6 p.m Band Booster Band Dinner Event)

Pyramid Jazz Concert (EHS, DHMS, BHMS Jazz Ensembles)

Tuesday, December 17, 7:00 p.m. - Auditorium

Winter Concert

Monday, January 27, 10-12 Bands - 7:00 p.m. - Auditorium

Carnival Concert - 9th grade Bands

Carnival - Tuesday, January 28 - 5:30 p.m. Student Commons

Concert - 7:00 p.m. - Auditorium

Spring Jazz Band Concert

Thursday, March 6, 7:00 p.m. - Location TBD

Early Spring Band Concert & Spain Tour Bands Send-Off Concert

Monday March 17 - Concert and Symphonic & Spain Bands - 7:00 p.m. - Auditorium

Wind Ensemble Concert

Monday, May 5 - 7:00 p.m. - Auditorium

Showcase Concert- Wind Symphony

Tuesday, May 6 - 7:00 p.m. - Auditorium

Freshman Spring Concert

Monday, May 12, 7:00 p.m.

Varsity Spring Concerts and Awards

Wednesday, May 28, 7:30 p.m. - 10,11,12 Grade Bands

MAGICAL MOMENTS: SPEECH PERFORMANCES ON STAGE

Wednesday, April 2, 7:00 p.m. - Auditorium - Tickets at the door.

Behaviors and Responses

Students are expected not to engage in the following behaviors. A student who intentionally engages in a listed behavior is subject to a school response. The responses apply regardless of whether the behavior took place in school, on district property, in a district vehicle, at a school or district activity, during school videoconferencing, at a school bus stop or in student parking areas, including off-site parking locations commonly used by students. Responses also apply to behaviors carried out through the use of electronic communication. The responses may also apply for behaviors which take place at other locations but directly affect school programs or activities. The school district makes every effort to apply disciplinary responses consistently, but the administrator may recommend longer or shorter suspensions, expulsion, denial of transportation privileges, other discipline, or interventions such as mental health referrals on a case-by-case basis. This may include more severe disciplinary responses for students with multiple occurrences in different categories of behavior or when a single behavior is particularly severe. Administrators may apply less severe disciplinary responses after considering intent, the age and development of the child or other extenuating circumstances. Administrators may also require students to engage in conflict resolution or skill building experiences in addition to the listed responses.

CONTINUUM OF RESPONSE

BEHAVIORS	1st Occurrence	2nd Occurrence	3rd Occurrence	4th Occurrence
1. Abuse: Verbal, Written or Otherwise Expressed – Arousing alarm in others through the use of language that is discriminatory, abusive or obscene, including through the use of electronic communication.				
Involving student or staff (grades k-5)	★	★	★	★
Involving student (grades 6-12)	★	★	1-day susp.	2-day susp. and •VSB
Involving self-harm (grades K-12)	Conduct district risk assessment	Conduct district risk assessment	Conduct district risk assessment	Conduct district risk assessment
Involving staff (grades 6-12)	★	1-day susp.	2-day susp. and •VSB	3-day susp. and •VSB
2. Alarm, False – Intentionally giving a false report to 911 or a false alarm of a fire or other emergency, including through the use of electronic communication, or interfering with any alarm or alarm sensor.				
(grades k-5) (including dialing 911 and hanging up)	★	★	★	★ grades K-3; 1-day susp grades 4-5
(grades 6-12)	5-day susp.	expulsion		
Dialing 911 and hanging up (grades 6-12)	★	1-day susp	3-day susp	5-day susp
3. Alcohol*, Intent to Sell – Selling, or intending to sell, alcohol, including through the use of electronic communication, where selling - is prohibited by Minnesota or federal law.				
<small>* For the purposes of this handbook, alcohol means any alcoholic substance—in whatever form (e.g., liquid, powder)—that has an intoxicating effect on the central nervous system and includes any alcoholic substance which may not be legally possessed or consumed by persons under the age of 21.</small>				
(grades k-5)	★	★	★	★
(grades 6-12)	3-day susp. and recommendation for a chemical assessment	5-day susp. and recommendation for a chemical assessment	10-day susp. and recommendation for a chemical assessment	Expulsion and recommendation for a chemical assessment

BEHAVIORS (continued)	1st Occurrence	2nd Occurrence	3rd Occurrence	4th Occurrence
4. Alcohol, Possession or Use – Possessing, influenced by the use of, sharing alcohol or using alcohol.				
(grades k-5)	★	★	★	★
(grades 6-12) (possessing, under the influence or using)	2-day susp. with recommendation for a chemical assessment	4-day susp. with recommendation for a chemical assessment	6-day susp. with recommendation for a chemical assessment	8-day susp. with recommendation for a chemical assessment
(grades 6-12) (sharing)	2-day susp. with recommendation for a chemical assessment	4-day susp. with recommendation for a chemical assessment	8-day susp. with recommendation for a chemical assessment	10-day susp. with recommendation for a chemical assessment
5. Ammunition Possession – Possession of bullets, other projectiles designed to be used in a weapon or other material designed to cause pain or injury.				
(grades k-5)	★	★	★ grades K-3; 1-day susp. Grades 4-5	★ grades K-3; 1-day susp. Grades 4-5
(grades 6-8)	1-day susp.	3-day susp. and •VSB	expulsion and •VSB	
(grades 9-12)	3-day susp. and •VSB	5-day susp. and •VSB	expulsion and •VSB	
6. Arson – Intentional destruction or damage to school or district buildings or property by means of fire.				
(grades k-12)	expulsion, restitution and •VSB			
7. Assaultive Behavior: Aggravated – Engaging in physical aggression upon another person with a weapon or a device used as a weapon, or physical aggression upon another person that inflicts “substantial bodily harm” as that term is defined in Minnesota’s criminal code.				
(grades k-3)	★ and •VSB	★ and •VSB	★ and •VSB	★ and •VSB
(grades 4-5)	3-day susp. and •VSB	3-day susp. and •VSB	3-day susp. and •VSB	3-day susp. and •VSB
(grades 6-12)	expulsion and •VSB			
8. Assaultive Behavior: Physical – Acting with intent to cause fear in another person of immediate bodily harm or death, or intentionally bullying, inflicting or attempting to inflict bodily harm upon another person.				
Upon a student (grades k-5)	★	★	★ grades k-3; 1-day susp. grades 4-5	★ grades k-3; 3-day susp. grades 4-5
Upon a staff member (grades k-5)	★ and •VSB	★ and •VSB	★ grades k-3; 3-day susp. grades 4-5	★ grades k-3; 5-day susp. grades 4-5
Upon a student (grades 6-12)	5-10 day susp. and •VSB	expulsion and •VSB		
Upon a staff member, including agents, volunteers and School Resource Officers (grades 6-12)	expulsion and •VSB			
Refusing to obey an order to cease striking, hitting, or attacking another student with the intent to cause physical harm. (grades 6-12)	10-day susp and VSB	expulsion and VSB		

BEHAVIORS (continued)	1st Occurrence	2nd Occurrence	3rd Occurrence	4th Occurrence
9. Assaultive Behavior: Verbal, Written or Otherwise Expressed – Confrontation with a student or staff member through statements or actions which bullies, intimidates, threatens or causes fear of bodily harm or death, including through the use of electronic communication.				
Upon a student or staff member (grades k-5)	★	★	★ grades k-3; 1-day susp. grades 4-5	★ grades k-3; 3-day susp. grades 4-5
Upon a student (grades 6-8)	1-day susp.	3-day susp.	5-day susp. and •VSB	expulsion and •VSB
Upon a student (grades 9-12)	3-day susp.	5-day susp. and •VSB	expulsion and •VSB	
Upon a staff member (grades 6-12)	5-day susp. and •VSB	expulsion and •VSB		
10. Bodily Harm, Inflicting – Committing a reckless or negligent act that inflicts bodily harm upon another person.				
(grades k-5)	★	★	★	★
(grades 6-12)	1-day susp.	3-day susp.	5-day susp.	expulsion
11. Bullying – Bullying is subject to discipline under other categories including, but not limited to, abuse, assault, and harassment. See Administrative Regulation 503.8AR, Bullying Prohibition.				
12. Burglary – Entering a building or a specific area of a building without consent and with intent to commit a crime, or entering a building without consent and committing a crime.				
(grades k-5)	★	★ grades k-3; 3-day susp. and restitution grades 4-5	★ grades k-3; 3-day susp. and restitution grades 4-5	★ grades k-3; 3-day susp. and restitution grades 4-5
(grades 6-12)	expulsion and restitution			
13. Chemicals: Intent to Sell – Selling chemicals or drug paraphernalia, or intending or offering to sell chemicals or drug paraphernalia, including through electronic communication. (See definition of “chemicals and “drug paraphernalia” on page 13)				
(grades K-5)	★	★	★	★
(grades 6-8)	10-day susp. with recommendation for a chemical assessment	expulsion		
(grades 9-12)	expulsion			

BEHAVIORS (continued)	1st Occurrence	2nd Occurrence	3rd Occurrence	4th Occurrence
14. Chemicals: Possession, Under the Influence, Attempted Possession Sharing or Use – Possessing, being influenced by the use of, sharing or attempting to possess or use any chemical or drug paraphernalia, including through electronic communication. (See definition of “chemicals and “drug paraphernalia” on page.13)				
(grades k-5)	★	★	★	★
(grades 6-12) – Possession, under the influence, attempted possession or use of chemicals other than those felony level chemicals listed below will result in the following disciplinary responses.	2-day susp. with recommendation for a chemical assessment	4-day susp. with recommendation for a chemical assessment	6-day susp. with recommendation for a chemical assessment	10-day susp. with recommendation for a chemical assessment
(grades 6-12) – Sharing of chemicals other than those felony level chemicals listed below will result in the following disciplinary responses.	4-day susp. with recommendation for a chemical assessment	6-day susp. with recommendation for a chemical assessment	10-day susp. with recommendation for a chemical assessment	expulsion with recommendation for a chemical assessment
(grades 6-12) – Possession, under the influence, attempted possession or use of certain felony-level chemicals, specifically cocaine, ecstasy (MDMA), heroin, opioids, nonmedical methamphetamine (meth) and psilocybin (magic mushroom)	10-day susp. with recommendation for a chemical assessment	expulsion		
(grades 6-12) – Sharing of certain felony-level drugs, specifically cocaine, ecstasy (MDMA), heroin, opioids, nonmedical methamphetamine (meth) and psilocybin (magic mushroom), will result in expulsion.	expulsion			
15. Damage of or Tampering with Property (Vandalism) – Intentionally damaging or tampering with property that belongs to the school, district, other students, employees or others. (<i>Note: Damaging or tampering with safety and security equipment [e.g., fire extinguishers, Automated External Defibrillators {AEDs}, surveillance cameras/equipment, fire alarm sensors, sprinkler systems] will automatically result in disciplinary responses beginning at the 2nd occurrence level.</i>)				
(grades k-5)	★ and restitution	★ and restitution	★ and restitution	★ restitution and • VSB
(grades 6-8)	★ 1-day susp. and restitution	3-day susp. restitution and •VSB	5-day susp. restitution and • VSB	expulsion, restitution and •VSB
(grades 9-12)	3-day susp. restitution	5-day susp. restitution and •VSB	expulsion, restitution and •VSB	
Damage of Property (Vandalism) – Greater than \$500 damage (grades 9-12)	5-day susp. restitution	expulsion, •VSB and restitution		
<i>Damage of Property (Vandalism) - Greater than \$1,000 damage (grades 9-12)</i>	10-day susp. restitution	expulsion, •VSB and restitution		

BEHAVIORS (continued)	1st Occurrence	2nd Occurrence	3rd Occurrence	4th Occurrence
16. Dress – Clothing, accessories and videoconferencing backgrounds may not include words or visuals which are lewd*, obscene*, disruptive*, abusive*, racist or discriminatory*, or which advertise drugs, alcohol or tobacco. Dress or grooming which is disruptive to the classroom or school atmosphere is not allowed. Shoes must be worn at all times in school for health and safety reasons. Secondary school students may not wear facemasks, clothing, or any item that would prevent the student from being immediately identifiable, except as authorized or required by school administrators.				
(grades k-5)	★	★	★	★
(grades 6-12)	★	1-day susp	3-day susp	5-day susp

* **Lewd and Obscene** is defined as follows: 1) The average person, applying contemporary community standards, would find that the clothing taken as a whole appeals to the prurient interest of minors of like age; 2) The clothing depicts or describes sexual conduct in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of like age, and 3) The clothing taken as a whole lacks serious literary, artistic, political or scientific value for minors.

* **Disruptive** is defined as reasonably forecasted to materially and substantially interfere with the requirements of appropriate discipline in the operation of the school or the work of the school or to infringe on the rights of other students.

* **Abusive** is defined as insulting, contemptuous or defamatory.

* **Racist or Discriminatory** is defined as demonstrating prejudice against groups or individuals, as referred to in the district’s anti-discrimination policy.

17. Driving, Careless or Reckless – Driving on school property in such a manner as to endanger persons or property.				
(grades k-8)	★	★	★	★
(grades 9-12)	★; may include revocation of parking permit	3-day susp.; may include revocation of parking permit	5-day susp.; may include revocation of parking permit	expulsion
18. Fighting – Adversarial physical contact (differentiated from poking, pushing or shoving) in which both of the parties contributed to the situation by verbally instigating a fight and/or physical action.				
(grades k-5)	★	★	★	★ and •VSB
(grades 6-8)	★	3-day susp.	4-day susp. and •VSB	5-day susp. and •VSB
(grades 9-12)	2-day susp.	3-day susp. and •VSB	4-day susp. and •VSB	5-day susp. and •VSB
19. Fight Promotion: Promoting/Instigating a Fight – Contributing to or promoting a fight verbally or through behavior, including through the use of electronic communication.				
(grades k-5)	★	★	★	★
(grades 6-12)	★	1-day susp.	2-day susp. and •VSB	2-day susp. and •VSB
20. Fire Extinguisher, Unauthorized Use – Unauthorized handling of a fire extinguisher or fire alarm sensors.				
(grades k-5)	★	★	★	★
(grades 6-12)	5-day susp.	expulsion		

21. Fireworks or Combustibles, Possession – Possessing or offering for sale any substance, combination of substances or articles prepared to produce a visible or audible effect by combustion, explosion, deflagration or detonation.				
(grades k-5)	★	1-day susp. or parent shadow	3-day susp.	5-day susp.
(grades 6-12)	3-day susp.	5-day susp.	expulsion	
22. Fireworks or Combustibles, Use – Using or igniting any substance, combination of substances or articles prepared to produce a visible or audible effect by combustion, explosion, deflagration or detonation.				
(grades k-5)	★	★	★	★
(grades 6-8)	3-day susp.	5-day susp.	expulsion	
(grades 9-12)	5-day susp.	expulsion		
23. Gambling – Playing a game of chance for stakes.				
(grades k-5)	★	★	★	★
(grades 6-8)	★	★	1-day susp.	3-day susp.
(grades 9-12)	★	1-day susp.	3-day susp.	5-day susp.
24. Harassment – Participating in or conspiring with others to engage in acts that injure, bully, degrade, intimidate or disgrace other individuals, including indecent exposure, displaying pornography, and harassing words or actions that negatively impact on an individual or group because of their characteristics, including through the use of electronic communication. Harassment based upon an individual or group’s sex, race, religion, color, creed, national origin, marital status, familial status, disability, status with regard to public assistance, sexual orientation, age or genetic information shall also be handled in accordance with 503.4AR, Harassment, Discrimination, Violence or Hazing.				
(grades k-5)	★	★	★	★
(grades 6-12)	1-day susp.	3-day susp.	5-day susp.	expulsion
25. Hazing – Committing an act against a student or coercing a student into committing an act that creates a substantial risk of harm or holds a student up to ridicule in order for the student to be initiated into or affiliated with a student organization, group or club, including through the use of electronic communication. Hazing shall also be handled in accordance with 503.4AR, Harassment, Discrimination, Violence or Hazing by a Student.				
(grades k-5)	★	★	★	★
(grades 6-8)	1-day susp.	3-day susp.	5-day susp.	expulsion
(grades 9-12)	3-day susp.	5-day susp. and •VSB	expulsion and •VSB	

26. Incendiary Devices – Unauthorized possession or igniting of matches, lighters and other devices that produce flames.				
(grades k-5)	★	★	★	★
(grades 6-12)	1-day susp.	3-day susp.	5-day susp.	expulsion
27. Interference, Disruption or Obstruction – Any action taken to attempt to prevent one or more staff members or students from exercising their assigned duties or which compromises safety but is not otherwise covered by another behavioral category, including but not limited to, shouting, screaming or actions taken through the use of electronic communication.				
(grades k-5)	★	★	★	★
(grades 6-12)	★	★	1-day susp.	2-day susp.
28. Lewd Behavior – Sexual conduct that is considered indecent or offensive or other indecent behavior, including public urination. Lewd behavior that occurs on a school bus will also result in a 5-day bus suspension for a first occurrence and an expulsion from the bus for a second occurrence for students in grades 9-12.				
(grades k-5)	★	★	★	★
(grades 6-8)	★	1-day susp.	5-day susp.	expulsion
(grades 9-12)	1-day susp.	3-day susp.	5-day susp.	expulsion
29. Mace, Pepper Gas or Taser Possession – Possession of mace, pepper gas, tasers or similar substances designed to cause pain or injury.				
(grades k-5)	★	★	★	★ and •VSB
(grades 6-8)	3-day susp.	5-day susp. and •VSB	expulsion and •VSB	
(grades 9-12)	5-day susp. and •VSB	expulsion and •VSB		
30. Nuisance and/or Recording Devices – Causing a nuisance with objects that cause distractions, such as MP3 players (iPods), cellular phones, universal remote controls, laser pointers, speakers, headphones, iPads, Bluetooth devices, etc. This includes, but is not limited to, causing a nuisance through the non-curricular use of cameras, cell phones or other devices for photographic, audio, video, or digital recording and/or sharing of those recordings without staff permission, including but not limited to sharing or posting videos of a fight. It also includes unauthorized sharing of videoconferencing links or session content. Students who violate this provision may be prohibited from possessing their device in school for up to 45 days in addition to the disciplinary responses listed below.				
(grades k-5)	★	★	★	★
(grades 6-12)	★	1-day susp.	3-day susp.	5-day susp.

31. Physical Contact – Staff – Making unwanted physical contact with a staff person while refusing to follow the direction of an adult in authority.				
(grades k-5)	★	★	★	★
(grades 6-12)	5-day susp. and •VSB	10-day susp. and •VSB	expulsion and •VSB	
32. Physical Contact – Student – Unwanted and/or disruptive physical contact with another student that does not rise to fighting or assault.				
(grades k-5)	★	★	★	★
(grades 6-12)	★	★	1-day susp.	1-day susp.
33. Pornography Possessing – Creating or accessing sexually explicit material, including through the use of electronic communications or materials.				
(grades k-5)	★	★	★	★
(grades 6-8)	★	1-day susp.	3-day susp.	5-day susp.
(grades 9-12)	★	3-day susp.	5-day susp.	5-day susp.
34. Pornography Sharing – Sharing pornography including through the use of electronic communications or materials, such as sexting.				
(grades k-5)	★	★	★	★
(grades 6-8)	1-day susp.	3-day susp.	5-day susp.	5-day susp.
(grades 9-12)	3-day susp.	5-day susp.	5-day susp.	5-day susp.
35. Propping, Rigging, Disabling or Misusing a Secure Door – Any action which causes a door to be unsecured in order to facilitate subsequent re-entry or unauthorized use of an emergency exit.				
(grades k-8)	★	★	★	★
(grades 9-12)	★	1-day susp.	3-day susp.	3-day susp.
36. Records or Identification Falsification – Falsifying signatures, data, or school documents, or refusing to give proper identification or giving false information to a staff member.				
(grades k-5)	★	★	★	★
(grades 6-8)	★	1-day susp.	3-day susp.	5-day susp.
(grades 9-12)	★	3-day susp.	5-day susp.	5-day susp.
37. Robbery or Extortion – Obtaining property from another person where his or her consent was induced by use of force, threat of force or under false pretenses, including through the use of electronic communication.				
(grades k-5)	★	★	★	★

(grades 6-8)	3-day susp. and restitution	5-day susp., restitution and •VSB	expulsion, restitution and •VSB	
(grades 9-12)	expulsion, restitution and •VSB			
38. Sexual Violence – A physical act of non-consensual, intentional touching of another person’s intimate parts under their clothing OR the intentional touching of another person’s intimate parts under their clothing where the consent of the victim is not a defense under Minnesota’s criminal code. (For more information, refer to 503.4AR, Harassment, Discrimination, Violence or Hazing by a Student and 503.5AR, Title IX Sexual Harassment Grievance Process.)				
(grades K-5)	★ grades k-3; 1-day susp. and •VSB grades 4-5	★ grades k-3; 3-day susp. and •VSB grades 4-5	★ grades k-3; 5-day susp. and •VSB grades 4-5	★ grades k-3; 10-day susp. and •VSB grades 4-5
(grades 6-8)	5-day susp. and •VSB	expulsion and •VSB		
(grades 9-12)	expulsion and •VSB			
Touching over the clothing as otherwise described above (grades k-5)	★	★	★	★
Touching over the clothing as otherwise described above (grades 6-8)	2-day susp.	5-day susp.	10-day susp.	expulsion
Touching over the clothing as otherwise described above (grades 9-12)	5-day susp.	10-day susp.	expulsion	
39. Technology-Related				
Unauthorized access or activity in a secured area of a computer network or digital platform, non-school use of technology, unauthorized adding or altering of hardware/software on a workstation or server (damage of property) or other violations of 503.7AR, Acceptable Use of Information Technology – Students (grades k-5)	★	★	★	★
Unauthorized access or activity in a secured area of a computer, network or digital platform (grades 6-12)	3-day susp.	5-day susp.	expulsion	
Non-school use of technology (grades 6-12)	★	★	1-day susp.	3-day susp.
Unauthorized adding or altering of hardware/software on a workstation or server (damage of property) (grades 6-12)	3-day susp. and restitution	5-day susp. and restitution	expulsion and restitution	
Other violations of 503.7AR, Acceptable Use of Information Technology - Students (grades 6-12)	★	★	1-day susp.	3-day susp.

40. Theft, or Knowingly Receiving or Possessing Stolen Property – Unauthorized taking of the property of another person or receiving or possessing such property, including taking financial information without permission. (For more information about theft related to the use of information technology, refer to 503.7AR, Acceptable Use of Information Technology - Students.)				
(grades k-5)	★ and restitution	★ and restitution	★ and restitution	★ and restitution
(grades 6-12)	1-day susp. and restitution	3-day susp. and restitution	5-day susp. and restitution	expulsion and restitution
Theft or Knowingly Receiving or Possessing Stolen Property – with a value over \$500 (grades 6-12)	5-day susp. and restitution	expulsion and restitution		
Theft or Knowingly Receiving or Possessing Stolen Property – with a value over \$1,000 (grades 6-12)	expulsion and restitution			
41. Threat of Bomb or Violence – With the purpose of terrorizing another or with reckless disregard of the risk of causing terror in another, directly or indirectly communicating a threat of a bomb or other act of violence against the school or another individual, including through the use of electronic communication.				
(grades k-5)	★	★	★ and •VSB	★ and •VSB
(grades 6-8)	5-day susp. and •VSB	expulsion and •VSB		
(grades 9-12)	expulsion and •VSB			
42. Tobacco and E-Cigarettes, Possessing – Possessing, or using tobacco or e-cigarettes (including, liquid or electronic cigarettes, vape pens and other devices, e-cigars or electronic hookah pens) in district buildings, on district grounds, in district vehicles or at district events in violation of 406.5AR, Tobacco-Free and Electronic Delivery Device-Free Environment. Use in a classroom or on a school bus will automatically result in disciplinary responses beginning at the 2nd occurrence level. K-5 students will receive a bus expulsion for a 4th use occurrence on a bus and 6-12 students will receive a bus expulsion for a 3rd use occurrence on a bus.				
(grades k-5)	★	★	★	★
(grades 6-12)	★	★	1-day susp.	3-day susp.
43. Tobacco and E-Cigarettes, Intent to Sell, Give or Share – Selling, giving or sharing tobacco or e-cigarettes (including liquid or electronic cigarettes, vape pens, e-cigars or electronic hookah pens) in district buildings, on district grounds, in district vehicles or at district events in violation of 406.5AR, Tobacco-Free and Electronic Delivery Device-Free Environment.				
(grades k-5)	★	★	★	★
(grades 6-12)	3-day susp.	5-day susp.	10-day susp.	expulsion

44. Trespassing – Being present in any district facility or portion of a district facility when it is closed to the public or when the student does not have the authorization to be there, or unauthorized presence in a district vehicle.				
(grades k-5)	★	★	★	★
(grades 6-8)	★	1-day susp.	3-day susp.	5-day susp.
(grades 9-12)	3-day susp.	5-day susp.	expulsion	
45. Vehicle, Unauthorized Use – Occupying or using vehicles during school hours without school authorization.				
(grades k-8)	★	★	★	★
(grades 9-12)	1-day susp.; may include revocation of parking permit	3-day susp.; may include revocation of parking permit	5-day susp.; may include revocation of parking permit	5-day susp.; may include revocation of parking permit
Refusal to comply with parking regulations. (grades 9-12)	★	1-day susp.; may include revocation of parking permit	3-day susp.; may include revocation of parking permit	5-day susp.; may include revocation of parking permit
46. Weapon or Look-alike Weapon, Possession – Possessing any firearm, whether loaded or unloaded, or any device intended to look like a firearm; any knife; any device or instrument designed as a weapon and capable of producing severe bodily harm, or intended to look like a device or instrument capable of producing severe bodily harm; or any other device, instrument, substance or explosive which, in the manner in which it is used or intended to be used, is calculated or likely to produce severe bodily harm or looks like it is calculated or likely to produce severe bodily harm.				
Look-alike weapon possession (grades k-5)	★	★	★	★ and •VSB
Weapon, possession (grades k-5) <i>(NOTE: State law requires expulsion if the weapon is a firearm.)</i>	★ to expulsion and •VSB			
Weapon or look-alike weapon, possession (grades 6-12)	expulsion and •VSB			

Student Transportation: Behavior Expectations

Riding a school bus is a privilege, not a right. The bus driver is responsible for maintaining appropriate student behavior on the bus and is authorized to assign students to specific seats. To help ensure the safety of students, transportation employees and other motorists, students are expected to abide by all student behavior rules outlined in school district regulations, and reviewed above in this handbook, and by the additional transportation safety rules reviewed below in the following chart. The driver will report students who violate the rules to the student's school principal or the Transportation Department student conduct specialist. Serious behavior described in the above list of behaviors, if it occurs on a school bus, may result in a denial of transportation privileges in addition to the school responses identified above. If a student's transportation privileges are denied because of the student's behavior, the student's parent(s) or guardian(s) will be responsible for transporting the student to and from school. Any student who is issued a citation trespassing them from a school property will lose their bus riding privileges to/from that property. Student behavior policies may be adjusted – as required by federal and state laws and regulations – for students who have individual education plans [IEPs].

Video cameras are used on some school buses, and students' conversations and actions may be recorded on video/audio tape. The use of video cameras is intended to decrease student behavior and allow safe bus operation for students, drivers and other motorists.

While riding in a district vehicle, in accordance with state law, students shall not transport gasoline, animals or any other dangerous or objectionable objects, except for animals specifically trained to assist people who are blind or have other disabilities. Students are allowed to bring other items on the bus that can be held on the student's lap or at his/her seat in a safe manner as long as it does not displace another student. Items such as skateboards, roller blades, ice skates, bats, etc. are allowed on the bus when stored in an appropriate bag/container so as to prevent injury to bus passengers. Items that are longer than 39 inches (the height of the bus seat back) are prohibited without approval from the Transportation Department.

To ensure on-time arrival at schools, students are expected to be present at the bus stop five minutes prior to the scheduled pick-up time. Once students board the bus they must remain on the bus until they have reached their school or designated stop. The driver will report students who violate the rules to the student's school principal or the Transportation Department student conduct specialist.

BEHAVIORS IN DISTRICT VEHICLES	1st Occurrence	2nd Occurrence	3rd Occurrence	4th Occurrence
47. Eating/Drinking on the Bus – Due to the dangers of choking and of allergic reactions to food, eating and drinking are not allowed on the bus.				
(grades k-5)	★	★	1-day bus susp.	3-day bus susp.
(grades 6-12)	★	1-day bus susp.	3-day bus susp.	5-day bus susp.
48. Improper Boarding or Departing – Getting on or off the bus in a manner which could cause injury to self or others or getting on or off the bus at the wrong bus stop.				
(grades k-5)	★	★	1-day bus susp.	3-day bus susp.
(grades 6-12)	★	1-day bus susp.	3-day bus susp.	5-day bus susp.
49. Not Remaining Seated when the bus is in motion (as required by Minnesota Statute 169.447), including not keeping hands, arms, legs and head inside the bus.				
(grades k-5)	★	★	1-day bus susp.	3-day bus susp.
(grades 6-12)	★	★	1-day bus susp.	3-day bus susp.
50. Poking, Pushing, Shoving or Play-Fighting				
(grades k-3)	★	★	★	1-day bus susp.
(grades 4-5)	★	★	1-day bus susp.	3-day bus susp.

BEHAVIORS IN DISTRICT VEHICLES (continued)	1st Occurrence	2nd Occurrence	3rd Occurrence	4th Occurrence
(grades 6-12)	★	1-day bus susp.	3-day bus susp.	5-day bus susp.
51. Tampering With or Damage of Emergency or Safety Equipment – Unauthorized handling of emergency or safety equipment on the bus, including first aid kits, fire extinguishers, cameras, two-way radios and emergency doors, windows or hatches, or crossing/patrol flags.				
(grades k-5)	★ and restitution	1-day bus susp. and restitution	3-day bus susp. and restitution	5-day bus susp. and restitution
(grades 6-8)	1-day bus susp. and restitution	3-day bus susp. and restitution	5-day bus susp. and restitution	expulsion from bus and restitution
(grades 9-12)	3-day bus susp and restitution	5-day bus susp and restitution	expulsion from bus and restitution	
52. Throwing, Shooting or Spraying of Objects or Propellants – Throwing or shooting any objects inside a bus, from outside to inside or from inside to outside a bus, including any spraying of propellants such as cologne, paint, etc. while on the bus. Throwing, shooting or spraying of objects or propellants directly at the bus driver will automatically result in disciplinary responses beginning at the second occurrence level.				
(grades k-5)	★ and restitution	1-day bus susp. and restitution	3-day bus susp. and restitution	5-day bus susp. and restitution
(grades 6-12)	★ and restitution	3-day bus susp. and restitution	5-day bus susp. and restitution	expulsion from bus and restitution
53. Use of Nuisance and/or Recording Devices on a School Bus Using nuisance devices including, but not limited to, laser pointers, cellular phones, cameras or electronic devices on a school bus in a way that becomes a distraction to the bus driver and/or disrupts the safe transportation of students and/or endangers students or employees. *Consequences start at the 2nd occurrence when the student is asked by bus driver/chaperone to cease the activity and student refuses.				
(grades k-5)	★	★	1-day bus susp.	3-day bus susp.
(grades 6-12)	1-day bus susp.	3-day bus susp.	5-day bus susp.	10-day bus susp.

Minnesota Statute 121A.59 states: “Transportation by school bus is a privilege, not a right, for an eligible student. A student’s eligibility to ride a school bus may be revoked for a violation of school bus safety or conduct policies, or for violation of any other law governing student conduct on a school bus, pursuant to a written school district discipline policy. Revocation of a student’s bus riding privilege is not an exclusion, expulsion, or suspension under the Pupil Fair Dismissal Act. Revocation procedures for a student who is an individual with a disability under the Individuals with Disabilities Education Act, United States Code, title 20, section 1400 et seq., section 504 of the Rehabilitation Act of 1973, United States Code, title 29, section 794, and the Americans with Disabilities Act, Public Law Number 101-336, are governed by these provisions.”

EAGAN HIGH SCHOOL

Celebrating 35 years!

Eagan High School is committed to engaging students in activities that foster the knowledge, skills and habits of mind necessary to be active learners, purposeful thinkers and responsible citizens



EAGAN HIGH SCHOOL • 4185 Braddock Trail • Eagan, MN 55123-1575 • 651-683-6900

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As required by Title IX and other state and federal nondiscrimination laws, District 196 does not discriminate in employment or in any of its education programs and activities, including vocational opportunities, on the basis of sex, race, religion, color, creed, national origin, marital status, familial status,* disability, status with regard to public assistance, sexual orientation, gender identity, membership or activity in a local human rights commission,* age or genetic information.* District 196 provides equal access to designated youth groups.

The Director of Human Resources, Shelly Monson (651-423-7859 – shelly.monson@district196.org) is the designated Title IX Coordinator and has also been designated to respond to employment-related inquiries regarding the district's non-discrimination policies. The Director of Elementary Education, Jeremy Sorenson (651-423-7782 – jeremy.sorenson@district196.org) and the Director of Secondary Education, Eric Hansen (651-423-7712 – eric.hansen@district196.org) have been designated to respond to student-related inquiries regarding the district's non-discrimination policies. The Director of Special Education, Janet Fimmen (651-423-7629 – janet.fimmen@district196.org) has been designated to respond to inquiries concerning the rights of a student with a disability. The mailing address for all directors is 3455 153rd Street W, Rosemount, MN 55068. Title IX inquiries may also be referred to the Assistant Secretary of the US Office for Civil Rights (OCR).

*Asterisked categories are limited to employment-related discrimination and harassment.