



# Franklin PTO

## Meeting Minutes

August 14 2024 @ 9:00 AM

Board Members: Maggie Luth, Lauren Kozak, Danielle Winwood, Brittany Balmat, Monica Goetz, Samantha Martin, Nikki Holbrook



**Called to order:** 9:00a (Franklin cafeteria)

### **Principal Report:** Sunaina Kelly

- This year's focus will be on implementing two new curriculums & STEM program
- Former PBIS will no longer be used & is being replaced by more immediate rewards/feedback
  - Assembly beginning of every week (wear Franklin PTO provided shirts) to recognize students of the week
  - Recess aides will utilize prize cart for whole class rewards
  - Lunch aides will be identifying students to sit at star student table
- STEM committee dates will be sent out to families soon
- K teachers need take-aways (pencils, bookmarks, etc.) for KRA (PTO approved)

### **Staff Report:**

- Mrs. Neumann: Neighborhood Bridges (school board program) - people can post needs (school fees, back-to-school supplies, medical bills, etc.); will share link to introduce to Franklin families to the program

### **Board Reports:**

#### President - Maggie Luth

- Wadsworth United PTO- District Membership price is \$5

#### 1st Vice President (Volunteers) - Lauren Kozak

- Several open spots for committee chairs
  - <https://www.signupgenius.com/go/10C084AABAA2BA7FFC61-48679350-20242025#/>
- Update the website frequently - feel free to use that as another information reference
  - <https://fr.wadsworthschools.org/volunteer>
- Looking for pictures for the B2SB and K Orientation slideshow
  - Add them here: <https://photos.app.goo.gl/3X4G5of49deh1oRv9>
- Reminder for events: we can request high school help for their volunteer hours
  - Need at least a 3-week notice if there is a need
- Looking for more volunteers to help post announcements on the FB page
  - Content calendar started with ideas:  
<https://docs.google.com/spreadsheets/d/1mLvAlah4P0amyx0sYYoqHP1MuMuDPDqx/edit?usp=sharing&oid=115845361495516298543&rtfpo=true&sd=true>

#### 2nd Vice President (Membership) - Danielle Winwood

- Membership count- 6

- <https://docs.google.com/forms/d/e/1FAIpQLScakSkyG4WgESHj7K1BjzQcO1WvuwomuMB4ErL3Mt12ENvR2g/viewform?pli=1>
- Will be focusing on teachers soon & reminding them of booster opportunities
  - Reminding people to use Venmo QR due to difficulties finding current account
- Meet the board and membership booth will be set up as permitted with current building maintenance

Secretary - Brittany Balmat

- Approval of May Meeting Minutes. Motion: Mandi Yoak, Second: Nikki Hohlbrook

Treasurer - Monica Goetz

- Account balance: \$8,989.32
- Email receipts to franklinelementarytreasurer@gmail.com

Treasurer-Elect - Samantha Martin

- Budget:
  - [https://drive.google.com/file/d/1ATUggkxHAiumWsWP7HKqeIM\\_OZm6h\\_ry/view?usp=sharing](https://drive.google.com/file/d/1ATUggkxHAiumWsWP7HKqeIM_OZm6h_ry/view?usp=sharing)

Committee Head/PTO Liaison - Nikki Holbrook

**Recaps:** none

## Committee Reports/Updates:

- Back to School Bash: 8/20 6-7:30p & 8/27 6-7p Jenny Neforos & Jill Munyon
  - Help Us Grow theme; \$300 budget
  - Yard games, bubbles & chalk
  - Photo op
  - Table with lettuce seeds & pots for planting (“lettuce welcome you to Franklin”)
  - Popsicles at PTO table
- Spiritwear Sale 8/20-9/13: Lauren Kozak
  - Proposal & Decision
    - Susan Smerekanich will have a booth at B2SB & k orientation with all sizes of all items and several printed items with designs for sale
      - will allow families to touch material, gage sizes to order, and see the designs
    - Markups are 30%-50%
    - Fall favorites will be offered at Spring sale



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- Backpack Connection: Katie Heiple
  - Clothing donation and shopping (location TBD)
  - Potentially start within first 2 weeks of school (with additional students added as needed)
- Conference Meals #1-2: Brittany Balmat
  - Headcount needed from Mrs. Kelly - approximately 45
  - Proposal:
    - 9/25 Casa del Rio - Trying to keep it to \$300: Brittany planning to deliver by 4:30p, sign up genius to request drinks, paper products, and dessert. Requesting 1 volunteer to help Brittany set up.
    - 10/3 Jimmy John's - will do a sign-up genius to request: chips, drinks, paper products, dessert
      - \$210 - (60) 1/3 sandwiches, bowtie pasta, homestyle potato salad
- Chipotle Night 9/18: Maggie Luth
  - Flyers will go out a week before; 4-8p
- Book Fair #1 10/7-10/10: Maggie Luth & Lauren Kozak
  - Proposal: Link our fall book fair with our read-a-thon
- Read-a-thon: Monica Goetz & Dani Winwood
  - Proposal: Fall and/or Halloween theme
    - Link will open 10/7. Will be using 99 Pledges again.
    - Read-a-thon will take place 10/14-10/18. PTO will provide paper tracking sheets which will need to be completed by 10/21.
    - Participation reward (popsicles), top class (pizza), top reader incentives (TBD)
    - Possible Literacy Night during this week too & open Book Fair the same night (need to coordinate with UA student teacher advisor)
- Fall Festival:
  - Seeking a Committee chair/Co-Chair

## Other Business & Announcements:

- 8/19: Teacher First Day Breakfast - Maggie Luth
  - Set up by 8:15a; deciding food options in coordination w/ Mrs. Kelly
- PTO Closet and cash drawer - Quick Clean-Up (when building maintenance is complete)
- Back to School Haircuts - Nikki Holbrook & Katie Heiple
  - Went well, had 6 people
  - Next time will advertise more regarding stylists qualifications & possibly utilize a Signup Genius for specific appointment times
  - Planning to provide haircuts during the day for Weekenders (coordinating with Mrs. Neumann) every 6-8 weeks & possibly offering another fundraising date opportunity
- Sensory Room gear ready to be dropped off by Monica Goetz when school's ready for it

## Questions? New Ideas?

- Will look into possibly getting school board approval for consolidating all Franklin teacher's Amazon Wishlists into one location to be sent out to families (Nikki Holbrook)

## Next Meeting Topics:

- Spiritwear Sale(update)
- Conference Meals: #1-3(update)
- Pioneer Week (What are the needs?)
- Restaurant Night: Chipotle Night 9/18(update)
- Book Fair(proposal)
- Read-a-thon(proposal)
- Fall Festival(proposal)

## Upcoming Dates:

- 8/14: PTO Meeting & Folder Stuffing  
9a-12p
- 8/15: New Student Orientation  
3:30-4:30p
- 8/19: Teacher First Day - Staff  
Welcome Back Breakfast
- 8/20: Back to School Bash 6-7:30p
- 8/20-9/13: Spiritwear Sale
- 8/22: First Day of School (1st-4th)
- 8/22, 8/23 & 8/26: Kindergarten  
Readiness Assessments
- 8/27: Kindergarten Orientation 6-7p
- 8/28: First Day of School (K)
- 8/28-9/4: Mum Fundraiser
- 9/2: No School
- 9/3: PTO Meeting 6pm
- 9/17: Picture Day
- 9/18: Chipotle Night 4-8p
- 9/20: No School
- 9/23-9/27: Pioneer Week
  - 9/23: Juice & Popcorn
  - 9/24: Wagon Ride
  - 9/26: 4th Grade Campfire  
6-7:30p
- 9/25: No School - Parent/Teacher  
Conferences 11:30a-7p
- 10/3: Parent/Teacher Conferences  
4:30-8p
- 10/4: October PTO Meeting  
9:30-10:30a

**Attendance:** Monica Goetz, Nikki Holbrook, Sunaina Kelly, Maggie Luth, Jill Munyon, Meagan Neumann, Dani Winwood, Mandi Yoak

Adjourned 9:48. Motion: Mandi Yoak, Second: Nikki Holbrook