



July 31, 2024

Dear Parent/Guardian:

We are committed to providing every student in our school community with all the tools they need to succeed, including nutritious meals that everyone can enjoy together. That is why we are excited to announce that this year, we are using a new school meal program (**CEP-Community Eligibility Provision**) option to offer school breakfast and lunch every day to all students at no charge. All children enrolled in our schools can eat for free and there is no application required!

I am writing to share with you this exciting news and to ask that you help us ensure our meal program is a success by having your child participate in school breakfast and lunch every single school day. It is important that everyone participate in our universal meal program because...

**PART OF WHAT MAKES A GREAT SCHOOL CULTURE IS EVERYONE SHARING THE SAME MEAL TOGETHER.**

When all of our students are eating the same meals together, our cafeteria will become a place to learn more about new foods together, make healthy choices, and fuel up for learning and play.

**PARTICIPATING IN SCHOOL BREAKFAST AND LUNCH HELPS YOUR SCHOOL AND YOUR COMMUNITY.**

The more students who participate in school lunch and breakfast, the more money our school receives in federal reimbursement for meals served. More money coming into our meal program allows us to purchase more fresh and nutritious foods, while securing the financial stability of our school meal program.

**PARTICIPATING IN SCHOOL BREAKFAST AND LUNCH HELPS YOUR FAMILY.**

Participating in school breakfast and lunch helps provide nutritious food for your children at school so they can concentrate better and learn more and saves you valuable time and money at home.

I hope you will join me and the school community in supporting this exciting new program by participating in school breakfast and lunch this year. Please feel free to contact the school with any questions and to discuss any special dietary needs.

If you have other questions or need help, call 602-629-6444

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Adams'.



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Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
2. fax: (202) 690-7442; or
3. email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

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