



## RFI - Supplementary P.E. Social Emotional Learning Program RFP – Questions & Answers

**Question:**

Does the requirement of a Site Lead (page 8) mean there are a minimum of 2 staff members needed (1 coach/instructor and 1 site lead)?

**Answer:**

There is no requirement to have 2 staff members. The coach could be considered the onsite lead.

**Question:**

Can you please confirm the funding source(s) for this program?

**Answer:**

There will be different funding sources. – Title I, Home & School Club, School Site funds, General Fund

**Question:**

Can you please clarify the page and section requirements outlined on pages 4 and 5 of the RFP? Specifically:

- Does the 8 page limit refer only to the 4 questions in Section C on page 4?
- Are there any page limits for questions D-H?
- Do you want Sections D-H to be included as part of Section C or as a separate part of the proposal?

**Answer:**

Yes. The 8 page limit is referring to Section C. There is no page limit for sections D-H. For consistency purposes, please list sections D-H on a separate page.

**Question:**

The proposal submission has two different criteria expected in the document. One is asking for five evaluator copies in three 3 ring binders, the other asks for three evaluator copies in three 3 ring binders, in addition to the unbound original and electronic copy. Which is preferred? I planned on submitting five to be safe, but want to follow the correct criteria.

**Answer:**

Thank you for pointing that out. Three evaluator copiers in 3 ring binders and one electronic copy will be acceptable

**Question:**

If the Home & School Club, PTO/PTA pay for the program, would the schools have to follow the RFP process.

**Answer:**

Our practice is for the Home and School Clubs and Parent Student Organizations to donate the funds to the district who will then follow the proper procurement processes.