

**MANSFIELD SCHOOL  
BOARD OF DIRECTORS REGULAR BOARD MEETING  
MANSFIELD SCHOOL DISTRICT #207  
June 25, 2024**

The Board of Directors met in the Mansfield School District library. Board members present were Cory Moore, Brad Murison, Dusty Wittig and Cassidy Tupling. Superintendent Bruce Todd and Business Manager Kim Pease were present. Guest present was Bo Roberts.

Board Chair Cory Moore called the meeting to order at 7:00 PM.

**Adoption of Agenda**

Brad Tupling motioned to approve the agenda, Cassidy Tupling seconded. Motion carried.

**Consent Agenda**

**Board Meeting Minutes:**

1. Regular Board Meeting Minutes May 28, 2024.
2. Special Board Meeting Minutes June 12, 2024.

**June Expenditures:**

- A. **Payroll Total - \$197,221.46**
- B. **Accounts Payable –**
  - General Fund - \$60,184.42
  - Capital Projects - \$1,470.81
  - ASB Fund - \$20,620.18
  - TVF - None

Cassidy Tupling motioned to approve the consent agenda, Brad Murison seconded. Motion carried.

**Personnel**

**Resignations**

Brad Murison motioned to approve the resignation of Adrienne Douke, Custodial/Grounds, Cassidy Tupling seconded. Motion carried.

**Recommended Hires-**

Casi Bilyeu – School Nurse-4 days/week

Superintendent Todd discussed the potential for increasing the districts' nurse, Casi Bilyeu, days per week from two days per week to a three or four day per week schedule for the upcoming 2024-2025 school year. Brad Murison motioned to approve the increased days of nursing to four days per week, Cassidy Tupling seconded. Motion carried.

**Reports**

**Budget Report**

May 2024 fund balances:

Gen Fund-\$588,847.17

Cap Projects Fund-\$128,659.18

ASB Fund-\$68,929.72

TV Fund-\$283,504.44

The May 2024 financials were reviewed with the board.

Enrollment is 97.42 FTE K-12

**Superintendent's Report:**

Superintendent Todd shared his report for June 2024, which included updates on the Economy & Efficiency Waiver status, CTE program updates, and facility projects. Discussion took place. See included report for further details.

**Principal's Report**

Superintendent Todd shared the Principal's report with informational updates on the Music Teacher opened position, Title funding, and score results from student end of year testing. See included report for further details.

**Athletic Report**

none

**Old Business**

**Installation of All-Weather Track**

Superintendent Todd gave updates on project and funding progress. Dusty Wittig motioned to go forth with the installation of the All-Weather Track, Brad Murison seconded. Motion carried.

**New Business**

**Para-Professional Position**

Superintendent Todd discussed the option of opening an additional para-professional position for the 2024-25 school year that would be posted, filled and funded strictly by grant dollars. Discussion took place. Brad Murison motioned to approve the posting and filling of a grant funded para professional, Dusty Wittig seconded. Motion carried.

**Resolution 2024-06-01 Cancelled Warrant**

Cassidy Tupling motioned to approve Resolution 2024-06-01 Cancelled Warrant, Brad Murison seconded. Motion carried.

**School Board Meeting Dates – 2024-2025 SY**

The board was provided a proposed 2024-2025 school board meeting dates and times. Discussion took place. Cassidy Tupling motioned to approve the 2024-2025 School Board Meeting dates and times as discussed, Dusty Wittig seconded. Motion carried.

**2024-25 F203 FTE Projection**

Discussion took place regarding the upcoming budget and enrollment FTE. Brad Murison motioned to build the 2024-2025 budget with an enrollment of 80 FTE, Dusty Wittig seconded. Motion carried.

**Good of Order**

Budget Hearing is scheduled for Tuesday, July 23<sup>rd</sup>, 7:30PM. The regular board meeting will follow at 8PM.

**Executive Session – Personnel-Certificated and Classified Salary Schedule & Principal Contract**

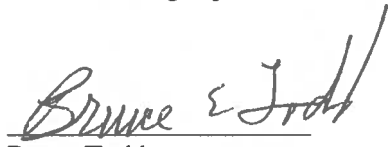
The board entered executive session at 7:30PM, for twenty minutes, to discuss salary schedules and principal contract. At 7:50PM the board returned to open session.

Dusty Wittig motioned to approve the 2024-2025 Certificated Salary Schedule with a 3.7% IPD as presented, Brad Murison seconded. Motion carried.

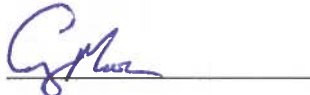



Brad Murison motioned to approve the 2024-2025 Classified Salary Schedule with a 3.7% IPD as presented, Cassidy Tupling seconded. Motion carried.

Cassidy Tupling motioned to approve the 2024-2025 Superintendent and Principal salary amount with a 3.7% IPD as presented, and the renewal of Lisa Guzman-Randall Principal Contract. Brad seconded and motion carried.

Board meeting adjourned at 7:55PM.

  
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Bruce Todd  
Board Secretary

These June 25, 2024 minutes are subject to Board approval at the next regularly scheduled meeting.

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cc draft minutes:  
Mansfield Board Members  
Superintendent

## **Superintendents Report for June, 2024**

**Budget:** General Fund - \$588,847.17, Capital Projects - \$128,659.18, ASB - \$ 68,929.72, TVF - \$283,504.44

**Enrollment:** May K-12 = 97.42 , PK-12 = 102.42

**Economy & Efficiency Waiver:** The 4-day week waiver has been submitted and waiting for approval.

**CTE:** CTE Director position Contract with ESD 171. Cost to MSD = \$18k per year. Improve our CTE programs, opportunities, and offerings for our students. The director will also seek out CTE grants which will pay for the CTE Director position contract, and then some, as the State and Feds are funneling large amounts of dollars into CTE programs.

**Facilities: Small District Modernization Grant** - 6 million dollar grant. Construction will begin in mid-April, 2025, with the gym repair and utilize the **Urgent repair grant** for \$354,800. The remainder of the work will continue through the summer of 2025 and possibly into the start of the school year. Some Roof repair will begin this summer.

**Douglas Country PUD Grant** - \$100,000 to improve lighting and windows. The project will begin in mid-June, 2024, with retrofitting all interior lighting and exterior soffit lighting to LED lights. The remainder of the dollars, after the completion of lighting, will go towards new windows. We have already received a check for \$80,000. The remaining \$20,000 will be reimbursed to the district upon completion of the project.

**All-Weather Track** – The installation will begin mid to late July and be completed by the end of September.

**Lawn Mower:** New Hustler 72" commercial mower – Purchased. Mowing time cut in half or more.

**AD Report:**

## Principal Report, 06/25/24

### Focus for the year:

Mission statement - "... to develop individuals able to compete successfully in a changing world"

### Current:

- Interviewed Beck Bartrand for the shared music position with Pateros.
  - Scotti Wiltse was present for the interview on Wednesday, June 19th
- Pre-application for Title 1A has been completed for the 24/25 School year.
  - Title 1A has been used to replace Gear Up for career and college exploration
  - Title 1A has also been used to implement the ICU program, "no zero policy" in the MSHS
    - ICU was successful - By the close of this last semester, the rate of students with a failing grade went down from 11 last year, to 5 this year.
    - More support will be put in place with the goal to lower failing grades to 0 fails.
- SBAC's - Mandatory State Test in Math, English Language Arts
  - Area of focus for the Leadership team
  - 3rd-8th grade & 10th grade
  - ELA Results
    - 3rd-6th grade, 12/26 passed (46% of our elem passed)
      - *Last year, 12/26 - same percentage*
    - 7th-10th grade, 9/16 passed (56% of our MSHS passed)
      - *Last year, 9/15 - 60%*
  - Math Results
    - 3rd-6th grade, 9/27 passed (33% of our elem passed)
      - *9/28 passed - 32%*
    - 7th-10th grade, 2/19 passed (10.5% of our MSHS passed)
      - *7/23 passed - 30%*