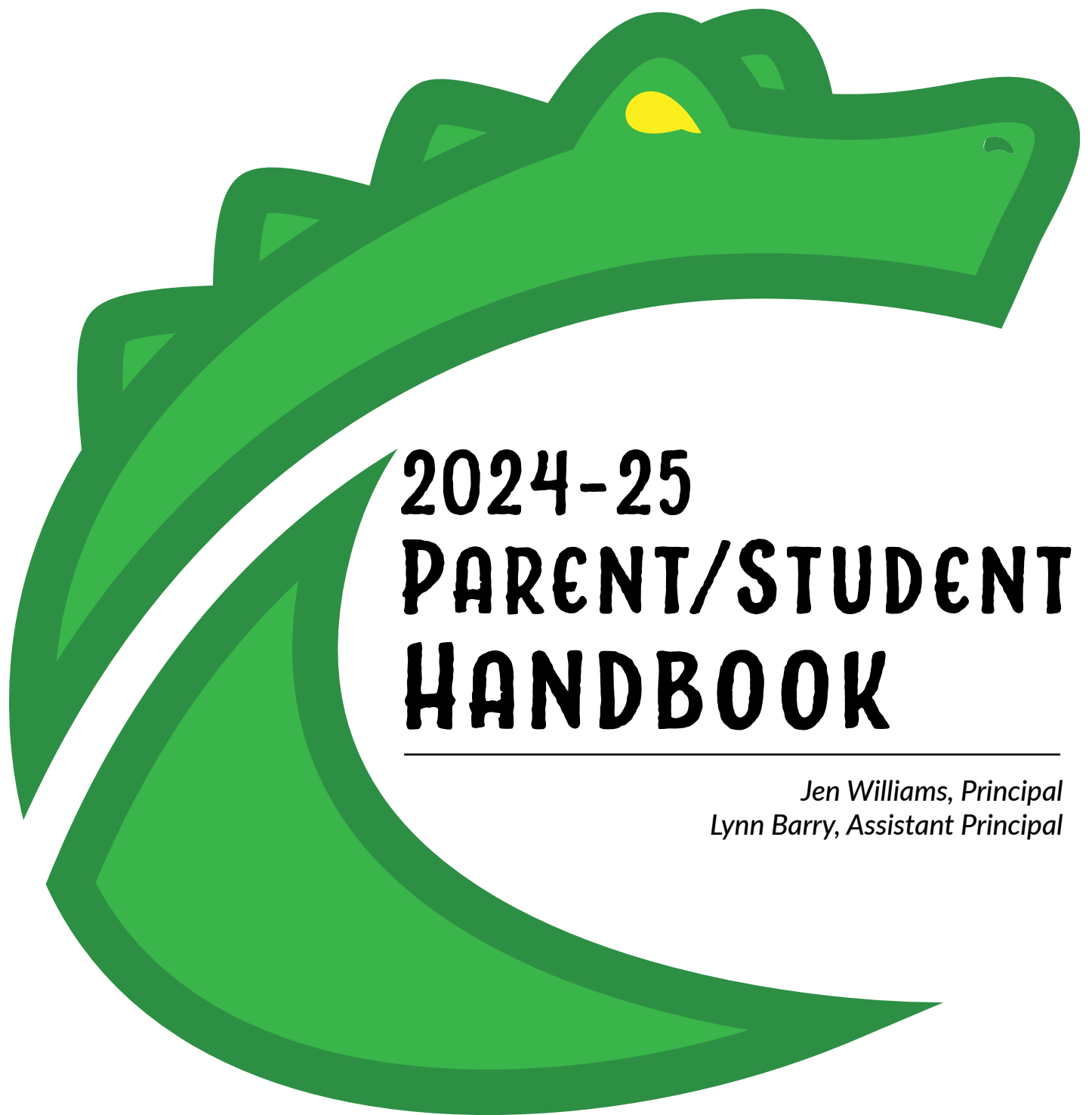


CROSSLER

MIDDLE SCHOOL



**2024-25
PARENT/STUDENT
HANDBOOK**

*Jen Williams, Principal
Lynn Barry, Assistant Principal*

CROSSLER MISSION STATEMENT

Crossler is a safe and welcoming community where everyone can and will learn, grow, and belong.

SALEM-KEIZER PUBLIC SCHOOLS' STRATEGIC PLAN

EQUITABLE STUDENT OUTCOMES

We will ensure that all students master grade-level academic standards and attain the behavioral and social-emotional skills needed to thrive.

HOW WE WILL DO THIS

1. Implement Data Driven Systems- We will create systems to routinely analyze and respond to student data.
2. Leadership Development- We will develop the knowledge, will, and skill of our leaders to interrupt systems of oppression.
3. Improve Instruction- We will provide the right instruction at the right time for every student.
4. Effective Operations- We will align district operations to support instruction.
5. Inclusive Culture and Community- We will build inclusive environments that empower students and staff to thrive.

KEY PERFORMANCE INDICATORS

These indicators and outcomes provide checkpoints for student success.

- Equity, Diversity and Inclusion
- Social-Emotional Supports
- Elementary Success
- Middle School Success
- High School Success
- Community Engagement/Empowerment

Salem-Keizer Public Schools promotes equal opportunity for all individuals without regard to age, color, disability, marital status, national origin, race, religion or creed, sex or gender, sexual orientation, or veteran status. For more information, please view our [Nondiscrimination /Title IX policy](#).

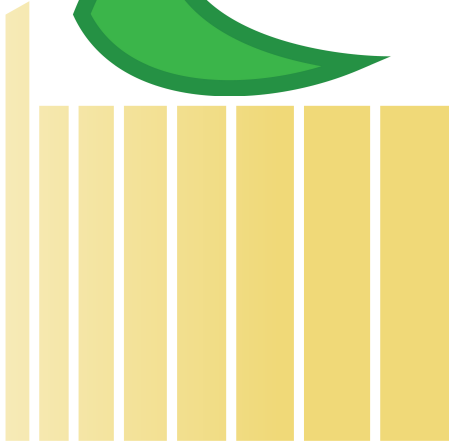
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DAILY SCHEDULES



**Monday
Tuesday
Thursday
Friday**
Bell Schedule

Wednesday
Late Start
Schedule

Advisory

9:20 - 9:35 am

Period 1

9:39 - 10:34 am

10:20 - 11:10 am

Period 2

10:38 - 11:33am

11:14 - 12:02 pm

A

Lunch FOR 1ST LUNCH GROUP

11:33 - 12:03 pm

12:02 - 12:32 pm

Period 3A

12:07 - 1:02 pm

12:36 - 1:24 pm

B

Period 3B

11:37 - 12:32 pm

12:06 - 12:54 pm

Lunch FOR 2ND LUNCH GROUP

12:32 - 1:02 pm

12:54 - 1:24 pm

Period 4

1:06 - 2:01 pm

1:28 - 2:16 pm

Period 5

2:05 - 3:00 pm

2:20 - 3:08 pm

Period 6

3:04 - 4:00 pm

3:12 - 4:00 pm

SCHOOL CONTACT INFO

Main Office.....503-399-3444

FAX.....503-391-4005

Attendance Reporting Line.....503-399-3514

Our school website and Parent Square are our primary tools for communicating events and information with parents and students. Please check it on a regular basis for updated information.



We also have a Crossler Facebook page that we use to send out information.

You can like us at www.facebook/crosslermiddleschool



Parent Web Portal & Mobile App

Synergy ParentVue is a tool to help families stay informed about their student's progress. This tool can be used to access your student's grades, attendance information, and to communicate via email with teachers. Students will have access to the same information using Synergy StudentVue.


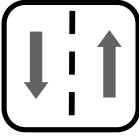







Stay connected with the Mobile App!

To login to the free ParentVUE/StudentVUE mobile app, download the ParentVUE application if you are a parent or the StudentVUE application if you are a student. When prompted to enter the district URL, enter <https://sis-portal.salkeiz.k12.or.us/>. Then login with your username and password.



CROSSLER SCHOOL-WIDE PROCEDURES & EXPECTATIONS

LOCATION	RESPONSIBLE	RESPECTFUL	SAFE
Classroom 	<p>Be on time, ready to learn with all materials.</p> <p>Be an active listener.</p> <p>Follow class procedures.</p> <p>Keep cell phones off and away.</p>	<p>Honor other opinions and the right to learn.</p> <p>Collaborate with others at appropriate times.</p> <p>Encourage others to do their best work.</p>	<p>Keep your hands, feet, and person to self.</p> <p>Follow all adult directions.</p> <p>Use materials appropriately.</p>
Hallway 	<p>Carry a hall pass during non-passing time.</p> <p>Arrive to class on time.</p> <p>Keep electronics off and away.</p> <p>Follow all adult directions.</p>	<p>Walk on the right side of hallway.</p> <p>Respect personal space and property of others.</p> <p>Speak quietly and use appropriate language.</p>	<p>Keep your hands and feet, and person to self.</p> <p>Walk at a safe speed, taking the stairs one at a time.</p> <p>Keep the flow of traffic moving, "walk & talk."</p>
Arrival/Dismissal 	<p>Silence cell phones and keep them put away.</p> <p>Arrive ready to learn, with all your materials.</p> <p>Upon dismissal, go directly to the Commons, pick up area, or after-school activity. Depart campus.</p>	<p>Respect personal space and property of others.</p> <p>Use school appropriate language.</p> <p>Follow adult directions.</p>	<p>Walk bikes, skateboards, scooters, etc. on & off property.</p> <p>Be aware of traffic and correctly use crosswalks.</p>
Bus 	<p>Arrive at Commons on time for bus departure.</p> <p>Keep belongings near you.</p> <p>Stay seated and quiet until dismissed</p>	<p>Wait patiently for your turn to be dismissed to the bus.</p> <p>Respect personal space and property of others.</p> <p>Use appropriate language.</p>	<p>Stay with your assigned bus route number.</p> <p>Line up and load buses appropriately.</p> <p>Keep your hands, feet, and person to self.</p>
Restrooms 	<p>Use restroom between classes, or with teacher permission and hall pass.</p> <p>Report inappropriate behavior and vandalism to an adult.</p> <p>Flush the toilet after use.</p>	<p>Clean up after yourself.</p> <p>Respect the privacy of others.</p> <p>Maintain one person per stall.</p>	<p>Wash your hands with soap and water for 20 seconds before leaving.</p> <p>Keep electronics off and put away.</p> <p>Report all unsafe behaviors to an adult.</p>
Commons 	<p>Clean-up after yourself.</p> <p>Take all lunch items to the recycling center when finished.</p> <p>Keep all food and drink in the Commons.</p>	<p>Wait patiently in line; do not cut.</p> <p>Raise your hand and wait to be dismissed by an adult.</p> <p>Include all students; no saved seats.</p> <p>Use school appropriate language.</p>	<p>Keep your hands, feet, and food to yourself.</p> <p>Walk at all times when in the Commons.</p> <p>Stay seated until dismissed.</p>
Assembly 	<p>Keep all electronics off and away.</p> <p>Sit with assigned class.</p> <p>Wait until your class is dismissed; exit with the teacher.</p>	<p>Follow adult directions; listen to those who are speaking.</p> <p>Celebrate performances.</p> <p>Cheer at appropriate times.</p>	<p>Enter and exit the Gym quietly.</p> <p>Keep your hands and feet to self.</p> <p>Follow all adult directions.</p>

SCHOOL INFORMATION

School Hours

Students may enter the hallways at 8:55 AM and should clear the building by 4:00 PM. Students participating in extracurricular activities or athletics are allowed in the school outside of regular student hours when they are under the direct supervision of a staff member.

Contacting Crossler Middle School Staff

The Crossler Middle School office is open Monday through Friday from 8:30 AM to 4:30 PM. The telephone number for the main office is 503-399-3444. Teachers are on duty Monday-Friday from 8:15 AM to 4:15 PM.

During most of the day, teachers are in their classrooms instructing students. Often the best way to contact a teacher is by e-mail. To contact a staff member by e-mail, follow these directions: last_name_first_name@salkeiz.k12.or.us. For example, smith_john@salkeiz.k12.or.us. Teacher email links are also on the school website: <https://crossler.salkeiz.k12.or.us/>.

School Closure and Inclement Weather

In the event of bad weather, Salem-Keizer Public Schools' officials will make the decision by 5:15 AM that day to close all or selected schools or to delay the start of school. Information regarding closures and delays is communicated to parents and families through ParentSquare, the district social media sites including Facebook, Twitter, and Instagram and on the school district Emergency School Closures and Delays webpage at: [CLOSURES AND DELAYS](#).

ATTENDANCE

[Attendance Phone: 503-399-3514](#)



Parents are requested to call the 24-hour attendance line to report absences before 2:00 PM on the day of an all-day absence. Please provide student's name, grade, date of absence, reason for absence and identify the name and relation of person

leaving the message (parent, guardian, etc.) . A written excuse when the student returns, including the above information and signed by the parent is also acceptable for excused absences. This note must be turned in to the attendance office before school upon the student's return. In this way, the school can be assured that all absences occur with the knowledge of the parents . Parents who do not call in absences or write a valid excuse may be contacted by the automated attendance calling system. **Oregon law states that parents are legally responsible for making sure their children are in school.**

Excused Absences

Excused absences from school are given only for illness, an emergency in the immediate family or a medical appointment and must be excused within three (3) days of a student returning to school. Oregon law requires the school to review any absences and determine whether or not it is an unexcused or excused absence. **For students who show patterns of irregular attendance, a doctor's note may be required.**



Unexcused Absences

Any absence without a call or a valid written excuse within 48 hours will be marked as unexcused on a student's attendance records.

Late Arrivals

Students arriving after 9:20am must report to the Attendance Office for an admit slip. Please send your student to school with a note, call the school office directly, or check in your student at the attendance office if they are late. Any student who doesn't have valid tardy verification at their time of check in may receive an unexcused tardy. **Please refer to the Tardy Policy section (page 4) for more information.**

Future Absences

If parents are aware in advance that a student will be absent, the parent should call or send a signed note to the attendance office or leave a message in the attendance reporting line. To gather work that will be missed, the student should request assignments from each teacher for the dates that will be missed. **It is the student's responsibility to collect the homework from the teachers.**

Student Absence Help

If your student is out for an extended period of time and needs help navigating CANVAS or gathering supplies to support learning at home, please reach out to us for assistance.

10-Day Absences

The State of Oregon Revised Statutes on attendance state that when a student is absent 10 consecutive days the school must place the student's schedule on hold and the parent must bring the student in for re-enrollment. Parents will be sent a letter should this occur.

Tardy Policy

A student shall be considered tardy in class when he/she is outside the classroom without permission after class begins.

- Tardies are cumulative across periods: if a student is tardy first period, second period, and third period, that will count as three separate tardies.
- The tardy policy will re-start each six weeks.

- Parents will receive daily notification through the automated attendance calling system for any unexcused tardies.

Tardies will be addressed using the following guidelines:

First & Second Tardies:

- Warning
- Phone call home (ANY unexcused tardy will result in an automated notification call)

Third Tardy:

- Lunch Detention
- Parent Contact

Sixth Tardy:

- Lunch Detention
- Parent Contact
- Phone call home from behavior specialist, and/or administrators

Ninth Tardy:

- After-School Detention
- Phone call home from behavior specialist, and/or administrators

Twelfth Tardy:

- After-School Detention
- Phone call home from behavior specialist, and/or administrators

Automated Calling System

Crossler Middle School places great importance on student attendance. Students need to be in each class every day in order to make the middle school years the best that they can be. We want to work with parents to discourage any missing or skipping of classes. We know that at-risk behaviors, such as skipping, can arise in middle school. The best way to deal with this issue is by contacting all parent/guardians as quickly as possible when a multiple-period or full-day absence occurs.

How does it work?

If a student is marked absent for two or more classes in a day, parents receive a call with an automated message. In addition, if a student has been marked tardy (unexcused) in any class, parents will receive an automated tardy notification.

Check In/Out Procedures

When a student arrives at school more than ten minutes late or returns from an appointment, he/ she must check in at the attendance office. A parent or guardian may accompany the student or send a written note excusing the absence and allowing the student admittance into class. Please do not leave a message on the attendance line that your student will arrive at school late because those messages are not heard until later in the school day.

When it is necessary for a student to leave school during the day, he/she must bring a written note from a parent/

guardian with the exact time of dismissal to the Attendance Office before school. If your child is to walk home, catch the bus, or ride with someone other than a parent, please state this information in a note along with a phone number where you can be reached to verify the information.

If students become ill during the day, they **MUST** go to the office to call parent/guardian to arrange to be checked out. Students will not be permitted to make calls regarding illness from classroom phones or personal cell phones. When calling to have your student dismissed during the day, you will be required to come to the main doors and sign the student out. **Students leaving school during school hours without checking out will be considered truant.**



ATHLETICS

Athletic Events

Students are welcome and encouraged to participate in, or be spectators at, school athletic events. Student spectators participating in positive yells and cheers help encourage those who are competing. Spectators are expected to demonstrate common courtesy and good sportsmanship when attending any athletic event. Students in attendance at athletic events should remain in the bleachers or designated areas for spectators. **Students will not be allowed to roam the school halls. Students may be excluded from all after-school activities if unable to follow the expectations. Note:** Students attending high school events **MUST** be accompanied by an adult.

DISCIPLINE

Discipline ([see Student Rights and Responsibilities](#))

Detention, in-school suspension, out-of-school suspension, and expulsion from school are sometimes necessary for infractions of school rules and regulations. These disciplinary decisions are made to ensure that Crossler is a safe and welcoming school environment and that students can focus on learning.

Lunch, After School Detention

Students whose behavior is inappropriate or disruptive may be assigned to lunch detention and/or after school detention. Students who serve a lunch detention may be asked to help clean tables or help with recycling. After school detention may be assigned for some behavioral infractions. Detention time is 4:00-4:30. If students are

late to detention, they can serve an additional day. Talking is not allowed during detention time. Students will remain seated and work on school assignments. It is the student's responsibility to bring sufficient schoolwork or reading material to last the entire duration of detention. If rules are not followed, students will serve the remainder of the detention plus one additional day. Parents are responsible for arranging students' transportation home.

PASSroom In-School Suspension

Students who violate school rules that would normally warrant suspension from school are often placed in the PASS (Positive Alternative to School Suspension) room for the entire day instead of being sent home (out-of-school suspension). A Crossler staff will supervise the students assigned to the PASSroom. Classroom teachers will assign lessons for students to study during this time. While in the PASSroom students will:

1. Complete all assignments/schoolwork.
2. Read after assignments are completed.
3. Not talk or visit with other students.

Violence

Schools are not places to make jokes about aggressive behavior and/or violence. If we learn of a student threatening to shoot, kill, or harm another person, we will take action, whether or not the threat was made in a joking manner. This can include reporting the student to the police, as well as suspension or expulsion from school. Zero-tolerance for violence includes acts of aggression and threats of violence.

HONOR CODE POLICY

Please see below for both the definition of cheating, and the consequences for cheating

Cheating & Plagiarism

- Copying all or parts of another student's assignment that was to have been done individually, loaning your assignment to another student to copy, or representing others' work as your own.
- Copying during a test, or allowing another student to copy off of your test.
- Changing answers or not marking errors on your own or another's work when you have been given responsibility of correcting the paper.
- Changing answers on a test paper after it has been returned to the student, unless instructed to make corrections.
- **Plagiarism:** Copying four or more words directly from a source without quotes. If assignments are given in which reference books are used, the teacher must make it clear that credit must be given to the author of the material in question. If credit is not given as instructed, the teacher may lower the grade on the assignment and/or lower the citizenship grade.

Consequences

Effects on Grades:

1. The grade on the specific assignment or test will automatically become an "F",
2. The citizenship grade will automatically be lowered to an "N" or "U" for the six week grading period,
3. Student will receive a disciplinary referral with appropriate consequences.

Disciplinary Actions:

1. Lunch Detention,
2. After School Detention,
3. After School Detention/Parent Conference.

Teacher Responsibilities:

1. Notify Student(s),
2. Notify Counselor, Behavior Specialist, and Assistant Principal,
3. Write disciplinary referral to be given to Behavior Specialist,
4. Notify parents,
5. If students are allowed to work together on class assignments, it is the teacher's responsibility to make clear what answers or work can be shared.

FAMILY INFORMATION

Accidents and Illnesses

Students who become ill or are injured should report immediately to a teacher or to the office. After determining the seriousness of the illness or severity of the injury, parents may be called. If the illness or injury is minor, the student may be placed in the school Health Room for a short while, minor first aid may be given, and/or the student may be returned to class. It is important that the school have emergency phone numbers in order to make contact with parents. **Please be sure the school office always has your most up-to-date emergency information.**

As a general rule, students are allowed to stay in the Health Room for up to the remainder of a class period. At that point, a decision is made as to whether the student will go home or return to class.

Visitors

Our school buildings are open, but there is limited access for visitors and guests. Anyone who enters our school building who is not a Crossler employee or current enrolled student must come to the main office & check in and out using an online system. We encourage families to drop their students off so they enter the school building by themselves, but we may permit entry on a case-by-case basis. Please call our school office @ 503-399-3444 or use the call button by the front door to communicate with our office staff - if you need to access the school building.

GETTING TO AND FROM SCHOOL

Bicycles, Skateboards, & Scooters

All students riding bicycles, skateboards, and scooters to school are to park them in the designated area. Although the school will make every effort to safeguard your property, the school will **not** assume financial responsibility for stolen or damaged property. Students are advised that all personal items are to be locked at all times while parked at school.

Fire Lanes

The curbs at the front of the school are painted red and designated as a fire lane. It is unlawful to block this lane by parking, stopping, or leaving a vehicle.

Bus Conduct

Students being transported are under the authority of the bus driver. Those who refuse to obey the directions of the driver or to abide by bus regulations may receive a bus disciplinary referral and/or a school disciplinary referral. In some cases these students forfeit their right to ride on the bus. Parents having a question concerning bus transportation should call 503-399-3108.



Departure Safety

The departure of approximately 900 students at the end of the school day whether by school bus, private vehicle, bicycle or by walking, presents the need for extreme caution to be exercised by all concerned.

The following guidelines are provided to ensure greater safety of all students leaving campus:

- The bus lane that loops around the east parking lot is for buses only. Private automobiles are not allowed in this area.
- Those students who ride a bicycle/scooter/skateboard to school are directed to leave the bicycle rack area and walk the device to the main road before riding. These students are also cautioned to be alert to cars, buses, and foot traffic in the immediate area.
- Students who walk home are to leave campus by the sidewalks and not walk in the traffic areas.
- Students who ride the bus are expected to gather appropriately in the Commons. When bus route is excused, students will exit the building and remain in an orderly line and wait until the bus driver gives permission to board the bus.
- Drivers of private vehicles are advised to be alert to pedestrian and bicycle/scooter/skateboard traffic and to proceed from the area very slowly.
- Carefully observe all fire lanes. Salem Police will impose substantial fines for violations.

GRADING POLICY

Academics

The academic grade measures student progress in becoming proficient in the knowledge and skills in content area and literacy standards. Academics are graded as follows:

Letter Grade	Standard Scale	Proficiency Scale	Proficiency Level	Description
A	90-100%	3.50-4.00	Exceeds	Student understands simple and complex information and processes and makes in-depth inferences and applications that go beyond what is taught.
B	80-89%	2.75-3.49	Meets Standards (Proficient)	Student demonstrates clear understanding and skills related to each of the ideas and processes they are expected to learn.
C	70-79%	1.75-2.74	Approaching Standard	Student demonstrates understanding and skills at a basic level, simple outcomes, but may show some errors with more complex ideas and processes.
D	60-69%	.75-1.74	Approaching Standard	Student demonstrates understanding and skills at a basic level, simple outcomes, but may show some errors with more complex ideas and processes.
F	Below 59%	0-.74	Does Not Meet	With help, the student demonstrates some understanding and skills with respect to the information and processes they are expected to learn.

Grading

Students who do not demonstrate proficiency in their core classes may be placed in intensive courses designed to strengthen skills. In some cases, this may require a schedule change that involves a temporary loss of an elective class. These courses are graded with P or NP.

P=Pass, NP=No Pass

If there is insufficient information to provide a grade, a student may be graded with an NG.

NG=No Grade

Work Habits and Conduct

Work Habits and Conduct grades indicate student growth in desirable study habits and classroom conduct, and are broken into two categories: Work Habits and Conduct using the Professional Skill Rubrics

ParentVUE & StudentVUE

This online service provides information to middle and high school parents and students about grades, assignments, attendance and more.

ParentVUE is accessible from a desktop computer or through a smartphone app. If you have questions about logging into your ParentVUE account, please call the school office.

Students can access their information through a similar application called StudentVue.



Parent Web Portal & Mobile App



4=Exceeds

3=Met

2=Nearly Meets

1=Not Met

Grade Clarification

When there is a question regarding a grade, the following procedures should be used in the order they are listed:

1. Talk with the teacher who assigned the grade and ask for clarification and explanation of the grade.
2. Schedule an appointment with the appropriate counselor for assistance.
3. Contact a building administrator for further assistance.

STUDENT LIFE

Backpacks

Students will not be assigned lockers however they may sign up to have one. Students will be allowed to carry backpacks to their classes and during lunch. Exceptions to this policy, although rare, may be considered by school staff and/or parent/ guardian request.



Cafeteria Guidelines

All lunches will be eaten in the cafeteria. Students who wish to bring their lunch may do so.

The Crossler cafeteria serves full course meals during each lunch period.

All breakfast and lunches will be served at no cost to all students.

It is a privilege to eat in our cafeteria. Good manners and proper behavior are always expected. Conduct while in the cafeteria includes:

1. No cutting, crowding, or shoving in line.
2. No throwing food.
3. If a student makes a mess or spills something, it is that student who is to clean it up. Other students may be asked to help pick up debris when appropriate.
4. When finished eating, students are to clean their table and raise their hand to be dismissed.
5. Students will remain seated while eating and finish

eating in the cafeteria.

6. Students are expected to recycle all lunch utensils, paper products and other recyclable waste

Cell Phones & Electronic Devices

While many electronic devices are permitted on campus, they must not disrupt the learning environment. All electronics (cell phones, wireless headphones, headphones, iPads, video games, etc.) must be turned off and put away during the school day (**Off & Away**). Failure to follow the school guidelines for electronic devices can result in confiscation of the item and disciplinary consequences. **The district assumes no responsibility or liability for loss or damage to personal property brought to school.**



Cyberbullying

Cyberbullying is the use of any electronic communication device to harass, intimidate or bully. Communication of this form which occurs off school grounds but disrupts or prevents a safe and positive educational or working environment may also be considered cyberbullying. Acts of cyberbullying will not be tolerated by student to student, staff to student and student to staff. This is in accordance with district Administrative Policy INS-A003.

Deliveries

Students will be notified if they receive a delivery. The items will not be delivered to classrooms and the school cannot accept a food delivery (i.e. Door Dash, etc.).

Students may pick up their deliveries after school. **Balloons are not allowed on school buses.**

Emergency School Closures

If any type of emergency necessitates closing the school, your child will be sent home. If you or your child's guardian is not usually home during school hours, a contingency plan is needed, such as having your child report to a nearby friend's or neighbor's home.

During severe conditions, we may not be able to reach you by phone, so it's important for you to provide us with as much information as possible to make sure your child arrives home safely.

We encourage you to talk this over with your children, so they know what to do if they are sent home early. For instance, do they have a house key? If you have a hidden key, do they know where it is? Or, do they know to report to a neighbor's house?

Elevators

Only students with an elevator key may ride the elevator. If another student is assisting with carrying books, that student should take stairs, and meet up on the next floor. Any student who is found to be in violation of the rules, may lose their elevator key.

Food

Foods provided for classroom parties must be commercially prepared and individually packaged—no home cooked items will be allowed.



Homework

Homework is expected and, in several classes, it will be required. It is the responsibility of the students to make up assignments that were missed during absences. Following an absence, the student should contact each teacher about missed assignments.

Lost and Found

Most misplaced items are placed in the lost and found area located across from the cafeteria, however, small personal items such as glasses, jewelry and keys may be stored in the school office. Students who lose items should check the lost and found to see if the item has been turned in. Any unclaimed items will be donated to a charitable organization.

Personal Property

The district assumes no responsibility or liability for loss or damage to personal property brought on campus.

This includes but is not limited to the following: cell phones, iPads, AirPods, tablets, bicycles, skateboards, scooters, clothing, cameras, calculators, books, or other personal effects. The district does not carry insurance for personal property of students.

School Telephone

Office phones are not available for students use before or after school, except in the case of an emergency. Students should make arrangements Office phones are not available for students use before or after school, except in the case of an emergency. Students should make arrangements well in advance to eliminate the need of having to make a phone call after school.

Textbooks/Chromebooks

Textbooks are purchased by the school and loaned to students. Textbooks/Chromebooks are the responsibility of the student. If lost, the student may be academically unprepared because necessary information is not readily available. The library records books assigned to individuals and are to be returned after the course is completed. Students who fail to return course materials/textbooks/Chromebooks checked out to them will be charged for their replacement.



8th Grade Promotion Ceremony and Celebration

The Eighth Grade Promotion and Celebration event is a reward for students who demonstrate academic success throughout their eighth- grade year and continue responsible and productive behavior through the last six weeks of school. Therefore, students who fail to maintain minimum academic and behavior standards, including acceptable attendance, may not be invited to participate in the promotion event. Student eligibility will be determined on an individual student basis at the discretion of Administration. We are eager to support students in meeting these requirements as they prepare for high school and understand that successful preparation requires a collaborative effort between home and school. Please do not hesitate to contact us with any questions you may have.

STUDENT SERVICES

Counseling and Guidance

Crossler provides counseling services for a variety of needs. Students and parents are encouraged to take

advantage of the services available through their school counselor.

Crossler counselors:

- Assist with conflict resolution
- Consult with parents regarding student's needs and provide resources
- Refer parents and students to community agencies and resources
- Arrange parent and teacher conferences
- Provide student support to process conflict
- Provide small group counseling
- Arrange peer mediation
- Supports students in planning for college and careers.

Counseling website:

<https://crossler.salkeiz.k12.or.us/counseling>.

Medications

Parents/Guardians are encouraged to give medication to students before and after the school hours. If medication is needed to be given during school hours, the following must be followed:

- Medication must be brought to school in the original container.
- Blue Medication Form - available from school office and must be filled out completely.
- Medication will be administered as prescribed. Any change in prescription needs a signed and dated doctor's note.
- Medication will be given within 30 minutes before or after prescribed time.
- Over The Counter (OTC) medication will be given per manufacturer's directions - anything different requires note from doctor.



Student Self-Medication

If a student has a condition which requires, they carry medication with them, please contact our School-Based Health Assistant or School Nurse to fill out required documentation.

Health Insurance Portability and Accountability Act (HIPAA) Disclosure

Salem-Keizer Public Schools may be required by law to disclose protected health information regarding students. We may disclose your student's protected health information to state and federal agencies that regulate us as required by law.

These agencies include, but are not limited to, Oregon Department of Education, Oregon Department of Human Services, Oregon Medical Assistance Programs, and the United States Department of Education under Individuals with Disabilities Act (IDEA).

School Insurance

Application forms for student accident insurance, which contain additional information, are available in the Crossler office. Please make checks payable to the insurance company, not the school. Salem-Keizer Public Schools does not provide any type of student insurance.

Talented and Gifted Services

Salem-Keizer Public Schools identifies and serves students who are intellectually gifted or academically talented.



Identified students score in

the top three percentile points on a nationally standardized test of mental ability or test of academic achievement. Parents who feel that their child may fall into one of these categories may make a referral to the school principal.

WHAT TO BRING TO SCHOOL

School Supplies

The Crossler Staff is committed to giving students many opportunities to learn the organization skills necessary to be successful in their academic careers. Students will be checked-out a Chromebook & charger for the school year. We ask students to have the following items:

- Backpack - to hold supplies and Chromebook & charger
- Binder (3 ring, 1½-2 inch) - plastic, fabric, or zipper binder
- Dividers - for 3 ring binder
- 6 (max) College Ruled Notebooks
- Graphing Spiral (8th Grade Only)
- PENCIL or ZIPPER POUCH for supplies
- Pencils, pre-sharpened or mechanical (4-6)
- Pens (2-4, black or blue)
- Colored pencils
- Highlighters
- Eraser
- Ruler with standard & metric
- Scissors
- Glue stick
- PERSONAL (refillable) WATER BOTTLE

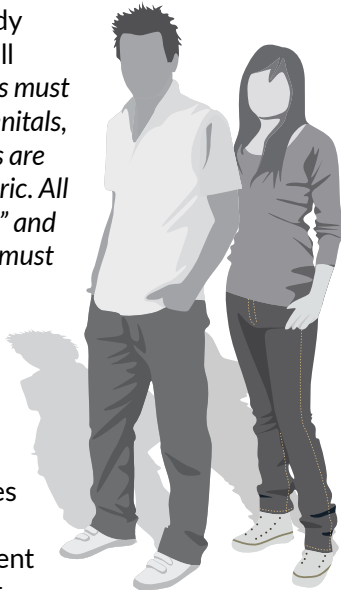
Not Required, but good to have headphones or earbuds, handheld pencil sharpener, calculator, folder to organize loose papers.

Note: Teachers may request additional /specific items.

Dress Code

We expect that all students will dress in a way that is appropriate for the school day, or for any school sponsored event. Any restrictions to the way a student dresses must be necessary to support the overall educational goals of the school and must be explained within this dress code. For more specifics, please view the entire dress code policy on our school district website.

- 1. Basic Principle:** Certain body parts must be covered for all students at all times. *Clothes must be worn in a way such that genitals, buttocks, breasts, and nipples are fully covered with opaque fabric. All items listed in the “must wear” and “may wear” categories below must meet this basic principle.*
- 2. Students Must Wear***, while following the basic principle of Section 1 above:
 - A Shirt (with fabric in the front, back, and on the sides under the arms), AND
 - Pants/jeans or the equivalent (for example, a skirt, sweat-pants, leggings, a dress or shorts), AND
 - Shoes. Activity-specific shoes requirements are permitted (for example, athletic shoes for PE).
- 3. Students May Wear**, as long as these items do not violate Section 1 above:
 - Hats facing straight forward or straight backward. Hats must allow the face to be visible to staff, and not interfere with the line of sight of any student or staff.
 - Religious head coverings.
 - Religious headwear.
 - Hoodie sweatshirts are allowed; however, hoods **may not** cover the head indoors.
 - Fitted pants, including opaque leggings, yoga pants and “skinny jeans”
 - Pajamas
 - Ripped jeans, as long as underwear and buttocks are not exposed.
 - Tank tops, including spaghetti straps; halter tops
 - Athletic attire
 - Visible waistbands on undergarments or visible straps on undergarments worn under other clothing (as long as this is done in a way that does not violate Section 1 above).
- 4. Students Cannot Wear:**
 - Violent language or images.
 - Gang-affiliated clothing.
 - Images or language depicting drugs or alcohol (or any illegal item or activity).



- Hate speech, profanity, pornography.
- Images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized groups.
- Any clothing that reveals visible undergarments (visible waistbands and visible straps are allowed)
- Swimsuits (except as required in class or athletic practice).
- Accessories that could be considered dangerous or could be used as a weapon.
- Any item that obscures the face or ears (except as a religious observance).

Adjustments to the dress code may be made on a case-by-case basis for a student’s IEP or social and emotional learning.

WHAT NOT TO BRING TO SCHOOL

Drugs and Alcohol

Salem-Keizer Public Schools has a zero-tolerance policy concerning drugs, drug paraphernalia, alcohol and/or look-alike drugs on school grounds or at school activities. Violations will result in serious consequences, which may include referral to police authorities, or possible expulsion.

Energy Drinks

These drinks can contain high levels of caffeine, which could lead to serious health problems. Warning labels on the cans specifically warn against allowing children to drink them. Any of these drinks found at school will be confiscated and disposed of.

Pepper, Mace, Air Horns, Stink Bombs and Lighters

Items such as these are not to be brought to school. Students bringing these items into school grounds or to a school function are subject to disciplinary action. Students are not to bring any other type of device or substance which has the potential to disrupt the educational atmosphere or cause harm to others.

Perfumes/Cologne

Many students and staff members have severe allergies or asthma. These medical conditions are worsened by the presence of perfume/cologne. **Therefore, perfume/cologne is prohibited at school.**

Tobacco/E-Cigarettes/Vape Pens

The Salem-Keizer School Board has adopted a policy that **prohibits smoking or any other use of tobacco products or paraphernalia on district property.** District property includes schools and other district buildings, district vehicles, personal vehicles while on district property, and any outdoor areas such as playgrounds and athletic fields. This policy applies at all times to anyone using district facilities or attending any district function and/or athletic

event. Thank you for your cooperation in making Salem-Keizer Schools a tobacco-free environment.

Trading Cards/Collectible Card Games

Trading cards (Magic, Pokémon, baseball, etc.) and the selling of these cards are not allowed at school. Please be advised not to bring them. Crossler Middle School will not be responsible for them if they are lost or stolen. **We will not investigate the loss of these items.**

Weapons Policy

Salem-Keizer Public Schools and Crossler Middle School have a policy forbidding weapons or replicas of weapons on school property. Weapons include, but are not limited to firearms, knives, replicas of weapons, metal knuckles, straight razors, explosives, irritating gases (such as mace, etc.), and other items fashioned with the intent to harm or threaten students, staff members, parents, or other patrons. Violations will result in serious consequences which may include referral to police authorities or expulsion.

2024-25 | SCHOOL CALENDAR

AUGUST/SEPTEMBER					
NE	26	27	28	29	30
H	ESD/8hr	KA	KA	KA	
KT	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
	30	FIRST DAYS Grades 6 & 99/3 Grades 1-5, 7, 8, 10-129/4 Kindergarten9/11			

OCTOBER				
	1	2	3	4
	7	8	9	10
	14	15	16	17
	21	22	23	24
	28	29	30	31
10/23: Middle and High school IA staff will work 8 hours Conferences and 4 hours Staff Dev.				

NOVEMBER				
				1
H	4	5	6	7
	11	12	13	14
	18	19	20	21
	25	26	27	28

DECEMBER				
	2	3	4	5
Trimester 2 Begins	9	10	11	12
	16	17	18	19
	23	24	25	26
	30	31		

JANUARY				
		H		
	6	7	8	9
	13	14	15	16
	20	21	22	23
	27	28	29	30

FEBRUARY				
Semester 2 Begins	3	4	5	6
	10	11	12	13
SH/M	17	18	19	20
	24	25	26	27

MARCH				
	3	4	5	6
Trimester 3 Begins	10	11	12	13
	17	18	19	20
	24	25	26	27
	31	High school IAs will work 4 hours Staff Dev. and 4 hours conferences.		

APRIL				
	1	2	3	4
	7	8	9	10
	14	15	16	17
	21	22	23	24
	28	29	30	

MAY				
			1	2
	5	6	7	8
	12	13	14	15
	19	20	21	22
H	26	27	28	29

JUNE				
	2	3	4	5
	9	10	11	12
	16	17	18	19
	20	Days may be added in June to make up for emergency closures. As much as possible, lost instructional time will be made up with instructional time, and lost PD time will be made up with PD time.		
LAST DAY	Elementary 6/11			
	Secondary 6/12			
ALL SHADED DAYS ARE NON-SCHOOL DAYS FOR ALL STUDENTS				

LEGEND	
	First Day of School for Grades 6 and 9
	First Day of School for Grades 1-5, 7, 8, 10-12
	First Day of School for Kindergarten
	Commencement
EC	Elementary Conferences (see dates for # of hours)
EG	Elementary Grading (see dates for # of hours)
ESD	Elementary Staff Development (see dates for # of hours)
H	Holiday
HSF	High School Finals
HSG	High School Grading (see dates for # of hours)
HSSD	High School Staff Development (see dates for # of hours)
HSPSAT	High School Preliminary SAT
I	Inservice
K-12C	K-12 Conferences (see dates for # of hours)
K-12EVG	K-12 Evening Grading (see dates for # of hours)
K-8G	K-8 Grading (see dates for # of hours)
KA	Kindergarten Assessments
KT	Kindergarten Transition
MSE	Middle School Early Release
MSG	Middle School Grading (see dates for # of hours)
MSSD	Middle School Staff Development (see dates for # of hours)
NE	New Employee Inservice Day
NS	No School
SC	Secondary Conferences (see dates for # of hours)
SG	Secondary Grading (see dates for # of hours)
SH/M	President's Day in February may be used as an optional make-up day for an emergency closure that occurs prior to Winter Break.
SID	Statewide Inservice Day
SSD	Secondary Staff Development
<i>Winter/Spring Break: Some district office buildings may be closed to the public. For more information call 503-399-3000.</i>	



SCHOOL DISTRICT 24J | SALEM, OREGON
ADOPTED APRIL 2024

KEY DATES CALENDAR

2024-25 | CALENDAR EVENTS

August 26	New Employee Orientation
August 27	Inservice
August 28	Inservice
August 29	Inservice
September 2	Holiday
September 3	First Day of School for Grades 6 and 9 Elementary Staff Development (8 hr.)
September 4	First day of School for Grades 1-5, 7, 8, and 10-12 Kindergarten Assessments
September 5	Kindergarten Assessments
September 6	Kindergarten Assessments
September 9	Kindergarten Transition
September 10	Kindergarten Transition
September 11	First Day of School for Kindergarten
October 10	High School Preliminary SAT
October 11	Statewide Inservice Day
October 23	Elementary Conferences (12 hr.) Secondary Staff Development (4 hr.) Secondary Grading (4 hr.) Secondary Conferences (4 hr.) <i>Middle and High school IA staff will work 8 hours Conferences and 4 hours Staff Dev.</i>
October 24	K-12 Conferences (12 hr.)
October 25	No School
November 11	Holiday
November 27	No School
November 28	Holiday
November 29	Holiday
December 6	K-8 Grading Day (8 hr.) High School Staff Development (4 hr.) High School Grading (4 hr.)
December 9	Trimester 2 begins
December 23 thru January 3	Winter Break
December 24	Holiday
December 25	Holiday

January 1	Holiday
January 20	Holiday
January 28	High School Finals
January 29	High School Finals
January 30	High School Finals
January 31	Elementary Staff Development (8 hr.) Middle School Staff Development (4 hr.) Middle School Grading (4 hr.) High School Grading (8 hr.) Middle School IA's Staff Development (8 hr.)
February 3	Semester 2 Begins
February 17	President's Day in February may be used as an optional make-up day for an emergency closure that occurs prior to Winter Break.
March 12	K-8 Grading (8 hr.) High School Staff Development (4 hr.) High School Grading (4 hr.) K-12 Conferences (4 hr.)
March 13	K-12 Conferences (12 hr.) <i>High school IAs will work 4 hours Staff Dev. and 4 hours conferences.</i>
March 14	No School
March 17	Trimester 3 Begins
March 24 thru 28	Spring Break
May 2	Elementary Staff Development (8 hr.) Secondary Staff Development (4 hr.) Secondary Grading (4 hr.)
May 26	Holiday
June 4-6	Commencement
June 10	High School Finals
June 11	High School Finals
June 12	Elementary Grading (8 hr.) Middle School Early Release High School Finals
June 13	Elementary Staff Development (4 hr.) Elementary Grading (4 hr.) Secondary Grading (8 hr.)
June 19	Holiday



Winter/Spring Break: Some district office buildings may be closed to the public. For more information, call 503-399-3000.

Days may be added in June to make up for emergency closures. As much as possible, lost instructional time will be made up with instructional time, and lost PD time will be made up with PD time.

SCHOOL DISTRICT 24J | SALEM, OREGON
ADOPTED APRIL 2024

Salem-Keizer Public Schools, Oregon School District 24J | 2450 Lancaster Drive NE, Salem, Oregon 97305
| 503-399-3000 | www.salemkeizer.org. Salem-Keizer Public Schools does not discriminate on the basis of race, color, religion, sex, sexual orientation, national origin, marital status, age or disability in its programs and activities.