

RHS Parking Rules and Regulations 2024-25

Purpose: Parking at RHS is a privilege. Due to our limited parking space and agreements with neighboring properties, we cannot provide unlimited parking. The following rules and regulations set out the process to apply for a parking spot, how those parking spots will be regulated throughout the year, and the consequences for violating parking expectations. Students with repeated violations may have their parking privileges revoked, and/or their vehicles towed away at the vehicle owner's expense.

How to obtain a parking permit:

1. Complete this application form and sign the agreement below.
 - a. You will need a copy of your driver's license, knowledge of your vehicle and license plate, and a way to pay.
2. Pay our \$55.00 permit fee. (this helps maintain the lot, purchase tags, etc...)
3. Pick up your permit from the front office the week before school starts.
4. Optional ways to save money:
 - a. Car-pooling: If your students regularly give other students rides to school, we will waive the permit fee of \$55.00. None of the car-pooling students will be given a permit on their own.
 - b. Car-pooling plus Tag-Sharing: We will allow up to 2 students from separate families to share a tag. This would allow them to each have the opportunity to drive, but not on the same day (i.e. Student A drives 2 days a week, student B the other 3 days or the like). This would allow students to car-pool and each may have the opportunity to drive. Both vehicles should not be parked during school hours on our lot. Violations would be the responsibility of the individual driver. We will also waive the \$55.00 permit fee for students that pursue this option.

Eligibility Criteria:

1. Permits will be awarded based on 2 factors.
 - a. In-District / Out-of-District status. Out-of-district students will be given first priority by class. Out-of-district students do not have access to in-district bussing, and they have longer commutes, so they will be prioritized.
 - b. Seniority. Older students will be given priority over younger students.
 - c. Order of award:
 - i. Out-of-district seniors.
 - ii. In-district seniors.
 - iii. Out-of-district juniors.
 - iv. In-district juniors.
 - v. Out-of-district sophomores.
 - vi. In-district sophomores.
 - vii. Freshmen are ineligible.
2. This application must be completed and sent to the RHS office with payment no later than August 20, 2024 to be considered in our first round of selections,
3. Student applications for parking privilege may be denied due to previous parking/driving concerns or issues.

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Please fill out the following information to apply for a parking permit:

Student Name: _____

Caregiver Name: _____

Student Driver's License # (Please attach a copy as well): _____

Student Grade Level: _____

Vehicle Year, Make, and Model: _____

Vehicle License #: _____

Permit type requested: Regular Carpool Tag Share/Carpool

Carpooling Information (only necessary if applying for fee waiver):

Students that will be riding with you:

Your signature below indicates you have read and reviewed all rules and regulations*, as well as the consequences for violating those rules and regulations* and, as such, consent to those consequences up to and including suspension of privileges, revocation of privileges, and towing for major violations or repeat minor violations.

Student Signature: _____

Date: _____

Caregiver Signature: _____

Date: _____

**Rules, regulations, and consequences on pages 3-4 of this application.*

For Office Use Only:

Permit issued? Yes No Permit #/Color: _____

Permit Type: Regular Carpooling Tag sharing / Carpooling

If the permit is denied, please provide reason: _____

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Rules and Regulations:

1. Students will be assigned to one of 2 available parking areas:
 - a. Main student lot: approximately 60 spots
 - i. There will not be an assigned parking spot in 2024-25. You may park in any spot in your designated parking lot.
 - ii. You will get a color coded tag that will allow you to park in this area, and your tag must match the license plate we have on file.
 1. If your vehicle changes during the year, it is your responsibility to work with the office to inform them. If you will use multiple vehicles throughout the year, you must inform the office and receive their approval.
 - iii. You are expected to park within the lines of a marked parking spot.
 - b. Upper student lot: approximately 10 student spots
 - i. In an effort to help students and their caregivers, we are going to open 10 extra parking spots this year.
 1. These spots will be in the approximate area of the upper parking lot near the middle doors to our school.
 2. Students parking here will be selected by office personnel based on their presumed level of responsibility, since these spots may interact more with buses and other students.
 - ii. These spaces will be marked for students.
 - iii. There will not be an assigned parking spot in 2024-25. You may park in any spot in your designated parking lot.
 - iv. You will get a color coded tag that will allow you to park in this area, and your tag must match the license plate we have on file.
 1. If your vehicle changes during the year, it is your responsibility to work with the office to inform them. If you will use multiple vehicles throughout the year, you must inform the office and receive their approval.
 - v. You are expected to park within the lines of a marked parking spot.
 - c. All other parking spaces are reserved for staff and guests.
2. Speed Limit: 10 MPH, no exceptions.
3. Follow all state of Oregon traffic regulations.
4. No overnight parking.
5. Houses with multiple students will not be issued multiple parking passes. Due to our limited space, students from the same household will only be issued one permit.
6. RHS is not responsible for any lost or stolen items from vehicles.
7. RHS is not responsible for stolen vehicles. There is limited video surveillance available for our lots. Students need to lock their vehicles and should not have valuable items visible during the day.
8. Once parked, students may not drive their vehicle again until they leave the school for the day. Students may not leave at lunch, advisory, or for any other reason unless approved by caregivers and office staff for reasons such as off-campus classes or appointments.

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9. All expectations, rules, and their consequences from the RHS student-parent handbook also apply at all times on RHS property. Students in violation of any of those rules, or the rules and regulations above, may receive any of the following consequences, as well as consequences as described in the student-parent handbook.
10. The school may conduct a parking audit at any time to determine if parking procedures are working appropriately and if students are utilizing their privilege appropriately.
11. Any changes to rules and regulations will be communicated to students and caregivers, and an appropriate amount of time will be given to come into compliance.

Consequences for Failure to Follow Regulations:

1. Minor Violations: (Such as slightly over the speed limit (<18 mph), parking in an incorrect area, parking over lines, etc...)
 - a. Warning: First time minor offenses will receive a warning, and will be instructed how to fix the problem, and will be warned that future offenses will receive a suspension of parking privileges.
 - b. Suspension of parking privileges: Students that commit a second or subsequent minor violation may have parking privileges suspended for 1-2 weeks.
2. Major Violations: (Such as speeding (>18 MPH), dangerous or reckless driving, violations of Oregon State Law, parking without a permit, regular minor parking violations, etc...)
 - a. Depending on the severity of the violation, any of the following consequences may be applied at any time for a major violation.
 - b. Suspension of Privileges: Parking privileges may be suspended for up to one month.
 - c. Revocation of Parking Privilege: Parking privileges will be immediately revoked for the school year for any violation that places any student, staff, or guest in a dangerous or potentially dangerous situation. Parking privileges will be revoked for the year for repeat major violations. Parking privileges may be revoked for repeated minor violations if other remedies have not proved effective.
 - d. Towing: A student's vehicle may be towed if it is parked in a spot that does not match its tag, or if a student parks in our lot during regular school hours without a tag.
 - i. We will make a reasonable attempt to locate the student and remedy the situation without towing if possible.
 - ii. Students that repeatedly park during school hours without an appropriate tag may have their vehicle towed without notice.
 - iii. All towing expenses are to be paid by the student and/or caregivers.
 - iv. Non-student vehicles may be towed if they are parked in the student designated areas during the day without a proper tag. Student lots will be marked, and signage will be provided for warning.
3. Any violation that also violates Oregon law will be reported to law enforcement.
4. School based discipline procedures as found in the RHS student-parent handbook may also be used in coordination with the consequences found here.