PUBLIC MEETING NOTICE
OFFICE OF THE HOLBROOK TOWN CLERK

In conformity with the provisions of Chapter 30A, §20, Massachusetts General Laws, I hereby file notice that a meeting of the:

BOARD/COMMITTEE: Holbrook School Committee

DATE: Thursday, August 22, 2024 TIME: 6:00pm

BUILDING: Holbrook Middle-High School, 245 So. Franklin St., Holbrook, MA 02343

ROOM: Auditorium

NOTE Notices and lists of topics are to be posted 48 hours in advance of the meetings **excluding** Saturdays, Sundays, and legal holidays. Please keep in mind the hours of operation of the Office of the Town Clerk and make the necessary arrangements to be sure your posting is made in an adequate amount of time **30 minutes prior to the closing** of the Town Clerk Office.

Jeanmarie Tarara 08/15/2024 01:40 pm
Posting Authority

AGENDA
(Must be included at time of posting)

This meeting is being recorded for broadcast by H-Cam.
I. Call to Order and Pledge of Allegiance
II. Public Participation
A. Resident' s concerns – Citizens wishing to make a statement are asked to confine their remarks to issues. This agenda item is not provided for airing complaints about any individual.
III. Reports
A. Summer IT Summer Help Student Report
B. Superintendent' s report
i. Superintendent' s goals update
C. Special Education and Civil Rights Monitoring Final Report Presentation
IV. Financial Update
A. FY24 Financial Report
B. FY24 Schedule of Warrants Paid
V. Personnel
A. New Hires
1. Alana Sutherland, Paraprofessional, John F. Kennedy Elementary School, effective August 26, 2024
2. Mikaela Wilson, Grade 5 Teacher, (1-year appointment) John F. Kennedy Elementary School, effective August 26, 2024
3. Rebecca Rose, Registered Behavior Tech, Holbrook School District, effective August 26, 2024
4. Courtney Foley, Paraprofessional, Holbrook Middle-High School, effective August 26, 2024

5. Madison Giberson, Music Teacher, Holbrook Middle-High School, effective August 26, 2024
6. Kristina Gionfriddo, Grade 7 English Teacher, Holbrook Middle-High School, effective August 26, 2024
7. Ann O' Keeffe, 0.6 Spanish Teacher/0.4 ESL Teacher, Holbrook Middle-High School, effective August 26, 2024
8. Corinne Sherwood, Grade 6 English Teacher, Holbrook Middle-High School, effective August 26, 2024
B. Resignations
1. Nicole Campbell, Paraprofessional, John F. Kennedy Elementary School, effective August 9, 2024
2. Elizabeth Demaio, Paraprofessional, John F. Kennedy Elementary School, effective August 9, 2024
3. Jacquelyn Griffith, Middle School English Teacher, Holbrook Middle-High School, effective July 5, 2024
4. Kaileen Hand, ESL Teacher, Holbrook Middle-High School, effective August 1, 2024
5. Elizabeth Hebb, Special Education Teacher, Holbrook Middle-High School, effective August 6, 2024
6. Michael Sheehan, Spanish Teacher, Holbrook Middle-High School, effective June 30, 2024
VI. Discussion Items
A. Holbrook Middle-High School Parent/Guardian Handbook
B. Holbrook Middle-High School Faculty Handbook
C. John F. Kennedy Elementary School Parent/Guardian Handbook
D. John F. Kennedy Elementary School Faculty Handbook
E. John F. Kennedy Elementary School Substitute Handbook
F. HEA Flex Block Memorandum of Agreement
G. Custodial/Maintenance Unit Memorandum of Agreement
H. Yondr Pouches
I. Superintendent' s annual salary review
J. Revised School Committee Meeting Dates
K. Revised School Committee Sub Committee Assignments
L. Official Delegate for November 2024 MASS/MASC Conference
M. 1st Reading Policy AC-Nondiscrimination
N. 1st Reading Policy ACA-Nondiscrimination on the basis of sex
O. 1st Reading Policy ACAB-Sexual and Sex-Based Harassment and Retaliation
P. 1st Reading Policy ACGA-Civil Rights Grievance Procedure
Q. 1st Reading Policy ACA-R-Nondiscrimination on the Basis of Sex Under Title IX Including Sex-Based Harassment
R. 1st Reading Policy AC-R-Nondiscrimination Policy Including Harassment and Retaliation
S. 1st Reading Policy ACGB-Title IX Sexual Discrimination Grievance Procedure
T. 1st Reading Policy JEB-Entrance Age
U. 1st Reading Policy JF-School Admissions
V. 1st Reading Policy JFABC-Admission of Transfer Students
W. 1st Reading Policy JFABE-Educational Opportunities for Military Children
X. 1st Reading Policy JHD-Exclusions and Exemptions from School Attendance
Y. 1st Reading Policy JH-Student Absences and Excuses
Z. 1st Reading Policy JOB-Student Involvement in Decision-Making
AA. 1st Reading Policy JICFB-Bullying Prevention
BB. June 13, 2024 School Committee Meeting Minutes
VII. School Committee Sub Committee Member Report
VIII. School Committee Member Report

IX. Action Items
A. Superintendent Goals
B. Holbrook Middle-High School Parent/Guardian Handbook
C. Holbrook Middle-High School Faculty Handbook
D. John F. Kennedy Elementary School Parent/Guardian Handbook
E. John F. Kennedy Elementary School Faculty Handbook
F. John F. Kennedy Elementary School Substitute Handbook
G. HEA Flex Block Memorandum of Agreement
H. Custodial/Maintenance Unit Memorandum of Agreement
I. Yondr Pouches
J. Superintendent' s annual salary review
K. Revised School Committee Meeting Dates
L. Revised School Committee Subcommittee Assignments
M. Official Delegate for November 2024 MASS/MASC Conference
N. June 13, 2024 School Committee Meeting Minutes
VII. Old Business
VIII. New Business

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.
DISTRIBUTION OF AGENDA TO: Media; Student Advisory Committee; All School Offices School Committee, All Principals, Business Manager, Principals, Director of Curriculum, Director of Technology, Director of Special Education, H.E.A. President, and Building representatives

MEETING PROCEDURES - Public Participation
All meetings of the School Committee are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The School Committee welcomes citizens to be present at all meetings. It wishes to be responsive to the public' s need to address the Committee on matters before the Committee. In order that this may be accomplished in the most orderly manner possible, the School Committee has established the following procedures:
1) Time shall be provided at each meeting for individuals or groups to address the Committee.
2) The first item on every School Committee agenda is " Citizens Concerns" . Time is provided for citizens to make a statement concerning matters before the School Committee. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
3) Any speaker shall give his/her name; address the group he/she represents, if any.
4) Presentation should be brief. Five minutes should be maximum unless an extension is given the speaker by the Chairperson.
5) Speakers are welcome to offer objective criticism of the school district. The Committee will not hear personal complaints of school personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Americans with Disability Disclosure:
If you are a person with a disability who needs any accommodation in order to attend and/or participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the Town Administrator's Office, at 50 N Franklin Street, Holbrook, MA 02343 or call 781-767-4312.
If you are hearing or voice impaired, please call 711.