

Madeira Middle School Family Vacation Form

This form should be completed and submitted to the front office prior to the date of departure and/or the first day of absence from school. Excused absences from school for a family vacation will be limited to five school days per school year. Students with excessive absences, truancy, or failing grades may have their request for excused absences due to a family vacation denied.

Parents, guardians and students are reminded that it is the students responsibility to request and complete all make-up work and be prepared to submit that work on their first day of return to school. The student should be prepared to make up any missed quizzes or tests upon their return as well. Long term projects that fall due during the vacation should be submitted to the teacher prior to the departure.

Student Name _____ Grade _____

will be on a family vacation beginning _____ / _____ / _____ and returning to school on _____ / _____ / _____. I understand that it is my child's responsibility to request all work to be made up from the teachers and to submit any major projects that fall due during the vacation prior to departure. I realize that any missed quizzes and tests will be made up upon my child's return to school.

	<u>Subject</u>	<u>Teacher</u>	<u>Approximate Grade</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____

Parent Signature

Principal Signature

Approval Date