

**MINUTES:** Meeting of the Monona Grove School District Board of Education, held Wednesday, June 12, 2024 at 6:00 pm

**BOARD MEMBERS PRESENT:** Susan Manning, Eric Hartz, Janice Stone, Philip Haven, Janice Stone, Rachelle Miller, Peter Sobol (arrived at 6:03)

**ADMINISTRATORS & STAFF PRESENT:** Daniel Olson, Mark Powell, Christa Foster, Katy Byrnes Kaiser, Lisa Heipp, Reed Foster, Kris Langer, Mitch McGrath, Joe Schneider, Angie Fassl, Jesse Starr

**OTHERS PRESENT:** Chief Brian Chaney – Monona PD, Chief Mark Garry – Cottage Grove PD, Jessica Hegeland – Cottage Grove Schools SRO

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**A. Call to Order – Elizabeth Cook** called the meeting to order at 6:00pm.

**B. Declaration of Public Notice** – acknowledged

**C. Convene into Closed Session Pursuant to Wisconsin Statutes 19.82(1), 19.85(1)(c), 19.85(1)(e) and 120.13(1)(c) for consideration of the following:**

1. Approval of Closed Session Minutes
2. Employee Separation Agreement and Release
3. Employee Retirement Benefit
4. Administrator Contract
5. 2024-2025 Administrator Compensation
6. Review and Act Upon Student Expulsion Order

**Motion:** Susan Manning moved to convene into Closed Session at 6:02pm, pursuant to Wisconsin Statutes 19.82(1), 19.85(1)(c), 19.85(1)(e) and 120.13(1)(c) for consideration of the following:

1. Approval of Closed Session Minutes
2. Employee Separation Agreement and Release
3. Employee Retirement Benefit
4. Administrator Contract
5. 2024-2025 Administrator Compensation
6. Review and Act Upon Student Expulsion Order

Philip Haven seconded. Roll call vote: Eric Hartz – aye, Susan Manning – aye, Janice Stone, Philip Haven – aye, Rachelle Miller – aye, Elizabeth Cook – aye. The motion carried 6-0.

The Board discussed Employee Separation Agreement and Release, Employee Retirement Benefit, Administrator Contract and 2024-2025 Administrator Compensation in Closed Session. No action was taken in Closed Session.

**D. Reconvene into Open Session**

1. Action Regarding Closed Session Business as Appropriate

**Motion:** Peter Sobol moved to reconvene into Open Session at 7:00pm. Susan Manning seconded. Roll call vote: Eric Hartz – aye, Susan Manning – aye, Janice Stone, Rachelle Miller – aye, Philip Haven – aye, Peter Sobol – aye Elizabeth Cook – aye. The motion carried 7-0.

**Motion:** Eric Hartz moved approval of Employee Separation Agreement and Release as presented. Peter Sobol seconded. Roll call vote: Roll call vote: Eric Hartz – aye, Susan

Manning – aye, Janice Stone, Rachelle Miller – aye, Philip Haven – aye, Peter Sobol – aye Elizabeth Cook – aye. The motion carried 7-0.

## **E. Order of Business**

## **F. Public Appearances**

## **G. Consent Agenda**

### **1. School Board Meeting Minutes**

- May 8, 2024
- May 15, 2024
- May 28, 2024

### **2. Staff Hirings**

**Dana Kilgore** – Reading Teacher at GRS, replacing Erin Verhagen, effective 24-25 school year

**Sean Anderson** – Middle Campus Teacher at MG21, replacing Alexandre Mentele, effective 24-25 school year

**Ashley Bindl** – Grade 5 Teacher at GRS, replacing Traci Becker, effective 24-25 school year

**McKenna Melotte** – Grade 3 Teacher at GRS, replacing Mark Esch, effective 24-25 school year

**Keith Pollock** – Middle Campus Teacher at MG21, replacing Benjamin Hulbert, effective 24-25 school year

**Isabel Hussey** – Grade 5 Teacher at GRS, replacing Jennifer Todd, effective 24-25 school year

**Elizabeth Caucutt** – School Social Worker at GRS, replacing Sarah (Sally) Karch, effective 24-25 school year

**Amanda Zielinski** – Grade 1 Teacher at Winnequah, replacing Cierra Drabik, effective 24-25 school year

**Montana Steinmann** – Grade 4 Teacher at GRS, replacing James Cooper, effective 24-25 school year

### **3. Staff Resignations & Retirements**

#### **RESIGNATIONS:**

**Abby Welch** – School Psychologist at Winnequah School, effective June 7, 2024. Resignation received 5/14/2024.

**Caden Nelson** – Grade 7 Math and Social Studies Teacher at GDS, effective June 7, 2024. Resignation received 5/16/2024.

**Emily Moses** – Family Consumer Education Teacher at MGHS, effective June 7, 2024. Resignation received 5/16/2024

**Alexander Mory** – EL Teacher at MGHS and GDS, effective June 7, 2024. Resignation received 5/27/2024.

**Emma Tuthill** – Social Studies Teacher at MGHS, effective June 7, 2024. Resignation received 6/4/2024

**Kelsey Upward** – Reading Teacher at TP, effective June 7, 2024. Resignation received 6/5/24.

**Rebecca Personke** – FCS Teacher at MGHS, effective June 7, 2024. Resignation received 6/6/24.

**James Kamoku** – Associate Principal at GDS, effective June 28, 2024. Resignation received 6/11/24.

4. Staff Contract Amendments – n/a
5. Vouchers Payable

**Motion:** Peter Sobol moved approval of the consent agenda as presented. Rachelle Miller seconded. The motion carried unanimously.

## **H. Recognitions**

1. Monona Grove High School's graduation ceremony was held June 2nd. Congratulations to the class of 2024! May your future be filled with success, happiness, and endless possibilities. Here's to all the amazing things you'll achieve!
2. Many fun activities were held in our schools last week-check our Facebook page for a look at just some of the events held in our schools to celebrate another successful school year.
3. Joseph Schneider, Activities Director and Associate Principal at Monona Grove High School, has been awarded the InSideOut Leadership Award. InSideOut initiative, in partnership with the National Football League Foundation, empowers and equips school communities to implement purpose-based sports. InSideOut trains athletic directors and coaches to become transformational leaders, creating a community of belonging for student-athletes' social-emotional and character development.
4. Joe has also been recognized by the National Interscholastic Athletic Administrators Association as a Certified Master Athletic Administrator. To earn this distinction, Joe has demonstrated exemplary knowledge, contributions and on-going professional development in the field of interscholastic athletic administration. The voluntary certification process included a thorough evaluation of the candidate's educational background, experience, NIAAA Leadership Courses and professional contributions. It culminates with a practical written or oral presentation project.
5. Elizabeth Cook, Susan Manning, Eric Hartz and Peter Sobol recognized Dr. Olson and shared their gratitude for his service to the District at his last regular Board Meeting. Mark Powell, was also recognized for his contributions to the District.

## **I. Correspondence and Announcements**

Janice Stone shared information about the Cottage Grove Pride Parade happening on June 28, 2024.

## **J. Administrative Reports**

1. Superintendent's Report – Dan Olson  
Dr. Olson shared a report about student transportation and how the transportation zones are created or updated.

## **K. Board Reports**

1. Personnel Committee – Philip Haven  
Personnel Committee met on May 20, 2024 and June 4, 2024. Philip Haven shared a brief report.

2. Ad Hoc 4K-2 Attendance Boundaries Committee  
The Ad Hoc 4-2 Attendance Boundaries Committee met on May 20, 2024 and June 3, 2024. Elizabeth Cook shared a brief report.
3. Monona Grove Education Foundation  
The Monona Grove Education Foundation met on June 11, 2024. Susan Manning shared a brief report.

#### **L. Possible Action Items**

1. 2024-2027 School Resource Officer (SRO) Memorandum of Understanding  
Chief Mark Garry, Chief Brian Chaney and SRO Jessica Hegeland discussed the SRO program and answered Board questions.  
**Motion:** Peter Sobol moved approval of 2024-2027 School Resource Officer (SRO) Memorandum of Understanding as presented. Philip Haven seconded. The motion carried unanimously.
2. 2024-2025 Preliminary Budget  
**Motion:** Rachelle Miller approval of 2024-2025 Preliminary Budget, as presented. Philip Haven seconded. The motion carried unanimously.
3. 2024-2025 Lease Agreement with American Capital Financial Services, Inc.  
This item will be on the July 9, 2024 Agenda.
4. 2024-2025 Revised Open Enrollment Recommendation  
**Motion:** Philip Haven moved approval of 2024-2025 Revised Open Enrollment Recommendation, as presented. Rachelle Miller seconded. The motion carried unanimously.

A total of 37 additional number Open Enrollment seats were approved in the following grades:

| <b>Grade</b> | <b>Additional<br/>Approved Seats</b> |
|--------------|--------------------------------------|
| 4K           | 8                                    |
| 1st Grade    | 1                                    |
| 2nd Grade    | 3                                    |
| 3rd Grade    | 7                                    |
| 5th Grade    | 1                                    |
| 6th Grade    | 4                                    |
| 9th Grade    | 12                                   |
| 12th Grade   | 1                                    |
| <b>Total</b> | <b>37</b>                            |

5. 2024-2025 Substitute Pay Rates  
**Motion:** Rachelle Miller moved approval of 2024-2025 Substitute Pay Rates, as presented. Philip Haven seconded. The motion carried unanimously.
6. 2024-2025 Extra-Curricular/Additive Schedule

**Motion:** Rachelle Miller moved approval of 2024-2025 Extra-Curricular/Additive Schedule, as presented. Philip Haven seconded. The Board discussed the 2024-2025 Extra-Curricular/Additive Schedule. Janice Stone requested a roll call vote.

Roll call vote: Susan Manning – aye, Rachelle Miller – aye, Philip Haven – aye, Eric Hartz – aye, Peter Sobol – aye, Elizabeth Cook – aye, Janice Stone abstained from the vote.

The motion carried 6 aye, 0 nay, 1 abstained.

7. 2024-2025 Coordinator Contracts

**Motion:** Peter Sobol moved approval of 2024-2025 Coordinator Contracts, as presented. Rachelle Miller seconded. The motion carried unanimously.

8. 2024-2026 Administrator Contract

**Motion:** Susan Manning moved approval of 2024-2026 Administrator Contract, as presented. Rachelle Miller seconded. The motion carried unanimously.

9. 2024-2025 Support Staff Compensation

**Motion:** Rachelle Miller approval of 2024-2025 Support Staff Compensation, as presented. Philip Haven seconded. The motion carried unanimously.

10. 2024-2025 Administrator Compensation

**Motion:** Rachelle Miller moved approval of 2024-2025 Administrator Compensation as presented. Philip Haven seconded. The motion carried unanimously.

11. 2024-2025 Dane County School Consortium Director Compensation

**Motion:** Susan Manning moved approval of 2024-2025 Dane County School Consortium Director Compensation as presented. Rachelle Miller seconded. The motion carried unanimously.

12. Revised Student Services and Equity Coordinator Job Description

**Motion:** Rachelle Miller moved approval of 2024-2025 Revised Student Services and Equity Coordinator Job Description, as presented. Philip Haven seconded. The motion carried unanimously.

13. Policy Revisions – 2<sup>nd</sup> Reading

- po1421 – Criminal History Record Check and Employee Self-Reporting Requirements (Revised)
- po3121 – Criminal History Record Check and Employee Self-Reporting Requirements (Revised)
- po4121 – Criminal History Record Check and Employee Self-Reporting Requirements (Revised)
- NEOLA Vol. 33, No. 1 Update
  - po0100 – Definitions (Revised)
  - po0122 – Board Powers (Revised)
  - po0144.3 – Conflict of Interest (Revised)
  - po0171.3 – Clerk (Revised)
  - po2250 – Innovative and Pilot Programs (Revised)
  - po2413 – Health Education (Revised)
  - po2460.03 – Independent Educational Evaluation (IEE) (Revised)

- po4430.05 – Nursing Mothers (Rescind)
- po5517 – Student Anti-Harassment (Revised)
- po5610 - Suspension and Expulsion (Revised)
- po6325 - Procurement - Federal Grants/Funds (Revised)
- po6610 - Nondistrict-Supported Student Activity Accounts (Revised)
- po6611 - District-Supported/Sponsored Student Activity Accounts (New)
- po7440 - Facility Security (Revised)
- po7540 - Technology (Revised)
- po8120 - Volunteers (Revised)
- po8310 – Access to Public Records (Revised)
- po8431 - Preparedness for Toxic Hazards (Revised)
- po8700 - Lactating Employees (New Policy – Replace 4430.05)
- po9130 - Public Requests, Suggestions, or Complaints (Revised)

**Motion:** Peter Sobol moved approval of Policy Revisions (second reading), as presented. Susan Manning seconded. 6-1 \*Eric (nay)

#### **M. Discussion Items**

##### 1. Policy Revisions – 1<sup>st</sup> Reading

- po8407 School Resource Officer Program (New Policy)

The Board discussed po8407. The Board came to consensus to table this policy for further review and updates.

#### **N. Future Meeting Dates**

- Personnel Committee - Monday, June 17, 2024 at 6:00pm
- Board of Education - **Tuesday**, July 9, 2024 at 7:00pm (6:00pm if Closed Session is necessary)

#### **O. Adjournment**

**Motion:** Philip Haven moved to adjourn at 8:46pm. Rachelle Miller seconded. Roll call vote: Peter Sobol – aye, Philip Haven, Eric Hartz – aye, Susan Manning – aye, Janice Stone – aye, Rachelle Miller – aye, Elizabeth Cook – aye. The motion carried 7-0.

**APPROVED:** MGSD Board of Education  
July 9, 2024