



Director of Federal Programs
Dr. Barbara Mundy

School Name	Central Elementary School
LEA	Hendry County School District

I, Alexis Price, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

The following is to ensure school-level parent and family engagement plans meet the requirements of Section 11 16(b) of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA).

The above named school agrees to the following assurances:

- Involve parents of children served in Title I, Part A in decisions about how Title I Part A funds are spent;
- Carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA;x
- Jointly develop/revise plan with parent and make available to the local community;
- Involve parents and families in planning, reviewing, and improving schoolwide program plan;
- Use the findings of parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan;
- Provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals;
- Notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher(s) who is out of field;
- Provide each family with an individualized student report about the performance of their child(ren) on the State assessments (ESEA Section 1116)

Melissa S. Carter

August 1, 2024

Principal Signature:

Date:

Mission Statement

- Does the mission statement include:
- How is the parent and family engagement plan a shared responsibility?
- How does parent and family engagement assist in providing high quality instruction for all learners?

Response:

Our mission is to continuously improve upon high academic excellence, by encouraging all parents to participate as informed partners and inspiring each student to reach their potential in a safe learning environment.

Involvement of Parents: Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

- Does the plan include:
- How will the school involve the parents and families in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? (ESEA Section 1116)

Response:

At the beginning of each year we have an informational meeting for parents at each grade level. During this meeting teachers and administration explain that we are a Title I school, we give a description of what Title I means, parents' rights, and how this benefits our students, as well as budget information. At this time we also invite parents to be part of our PTO and our School Advisory Council, both of which help make decisions on goals for school improvement, parental involvement plans and activities, and on how we use our funds. Parents are notified by notes/calendars home, school website, social media (Facebook), Remind App, and school marquee, in order to give them as many opportunities as possible to attend parental involvement activities hosted by Central. We encourage parental feedback through evaluation input and this information is summarized for use during SAC meetings and other parental committees.

Coordination and Integration: Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e) (4)].

- Does the plan include:
- How will the school coordinate and integrate parent and family engagement programs and activities?
- How will the school coordinate and integrate parent and family activities that teach parents how to help their child at home? (ESEA Section 1116)

Count	Program	Coordination
1	Parent	Parents meet to discuss data in order to review and update the policy on a yearly basis.

	Involvement Policy	
2	Grade Group Meetings	At the beginning of each year parents are invited to attend a grade level meeting that explains the curriculum to the parents, the expectations of the teachers, and student assessments.
3	Parent/Teacher Conferences	Conferences are scheduled in the middle of each grading period (after progress reports) so that the teacher can meet with the parents one on one to review their child's grades and discipline in class. These meetings provide a forum for discussing ways parents can help at home. Parents become active participants in the learning process.
4	Daily Planners & Binders	Students are required to write down their daily assignments. This planner and binder also serves as a means of communication between the parents and the teacher. This will assist in keeping students organized and parents informed on what academics are being taught in class and also upcoming family events.
5	School Advisory Council	All parents are invited to be part of this meeting. The committee is composed of parents, teachers, administration, as well as community members. This committee reviews school data and assists in making decisions about school improvement.
6	Parent Liaison	This is an excellent program that provides parents with several different needs. The liaison helps with communication to parents, attends meetings to translate, and provides any type of support needed by students, or parents.
7	School Compacts	Parents help review and update the compact each year. The compact is then sent home with all students to help explain the expectations of everyone involved (parents, students, administration, and teachers).
8	Remind App	This system is designed to allow all parents the opportunity to hear upcoming school events in either English or Spanish.
9	Letters Home to Parents	All letters that are sent home are written in English and Spanish to help with the communication between the parents and the school.
10	Family Fun Nights	There are at least two family fun nights planned for each year. This involves literacy and STEM which promotes the family and the school working together.
11	Migrant extended day/year	This program continues to help migrant students with improving their academics after school, the transition to English over the summer as well as maintain skills learned in the school year and to expand on those through STEM activities.
12	State Assessment Information	Parents will be given printed reports explaining their child's performance on state testing.

13	Social Media (Facebook Page)	This social media site will be used to provide parents with an additional venue to communicate with the school, after school hours, and keeps parents updated on school happenings and current events at the school.
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Annual Parent Meeting: Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequate Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c) (1)].

- Does the plan include:
- A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the schools Title I program?
- A description of the nature of the Title I program that is shared with parents (schoolwide or targeted assistance)?
- A description of how the meetings will cover adequate yearly progress (AYP), choice, and rights of parents are covered at the annual meeting?

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Open House	Administration	August 2023	Greeted parents when they came into school. Answered any and all questions that they might have.
2	School Improvement/Title 1 Overview Meeting	Administration	August 2023	Parents are given copies of agenda, and minutes
3	Grade Level Parent Nights	Grade Level Teachers	August 2023	Explanation of curriculum & programs, question and answer session

Flexible Parent Meetings: Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

- Does the plan include:
- How will the school offer a flexible number of meetings, such as meetings in the morning or evening?

- How will the school provide, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement? (ESEA Section 1116)

Response:

We have an open door policy at Central Elementary where parents are welcome and encouraged to come throughout the day to meet with administration. Teachers are able to meet with parents during their planning time, after school, or a designated time agreed upon by both parties.

All School Improvement Meetings are conducted in the evening hours after 5:30 so that more parents can be involved. This year we will be having one Title 1 parent information night. Translators will travel from meeting to meeting in order to provide assistance for parents.

The Parent/Teacher Conference times vary in order to accommodate the parents. Parents may also request a conference time other than the designated progress report conferences.

Building Capacity: Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

- Does the plan include:
- How will the school implement activities that will build capacity for meaningful parent/family involvement?
- How will the school provide materials and training to assist parents/families to work with their child(ren)?
- How will the school provide other reasonable support for parent/family engagement? (ESEA Section 1116)

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Student Planners & AVID Binders	Daily	All Students	Students will record daily HW assignments in their Student Planners and keep classwork and notes organized in their AVID Binders.
2	Remind/School Calendars		All Students	Parents will be aware of current events and will be informed if their child is absent.
3	Parent/Teacher Conferences	4	All Students	Cooperation between the

				teacher & parents.
4	Open House	1	All Students	Communication between teacher & parents.
5	Title 1 Night	1	All Students	Parent Awareness of curriculum, expectations, and how to help their child be successful.
6	Take Your Dad to School Day	1	All Students	Build the capacity of fathers involved in their child's education.
7	Chili Bingo	1	All Students	Build the rapport with all stakeholders to increase student rapport.
8	Christmas Program	1	All Students	Build confidence in students by showcasing their talents.
9	Literacy Night	1	All Students	Build students' reading ability by providing parents with ways to work on reading at home with their child.
10	STEM Night	1	All Students	Build students science ability by providing students and parents with engaging science activities
11	Mother's Day	1	All Students	Build the capacity of mothers involved in their child's education.
12	Data Days	2-3	All Students	Awareness to parents/guardians about student's data, as well as student accountability

Staff Development: Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e) (3)].

- Does the plan include:
- A description of the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff: - with the assistance of parents/families, in the value and utility of contributions of parents/families?

- How to reach out to, communicate with, and work with parents/families as equal partners?
- In implementing and coordinating parent/family programs, and in building ties between parents/families and the school (ESEA Section 1116)?

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Weekly PLC Meetings with Grade Levels	Weekly		Work with grade levels on different ideas/ways to share information with parents.
2	Parent University	Monthly		We will share this on our social media and Remind to invite parents.

Other Activities: Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

- Does the plan include:
- How other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren) (ESEA Section 1116)?

Response:

The regular classroom teachers meet with parents throughout the year to look at the data of their child and to make suggestions on how they can help their child at home. Academic on-line resources, sites, and Apps, that can be used at home to reinforce their learning, will be sent home, posted on the school website, and on the school Facebook page.

Communication: Describe how the school will provide parents of participating children the following [Section 1118(c) (4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b) (2) is not satisfactory to the parents of participating children, the school will include the parent's comments with the plan that will be made available to the local education agency [Section 1118(c) (5)].

- Does the plan include:

- How will the school provide timely information about the Title I programs?
- How will the school describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?
- How, if requested by parents, does the school provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?
- How will the school submit parents/ families comments if the schoolwide plan is not satisfactory to them (ESEA Section 1116)?

Response:

- Parents are informed about the Title 1 programs during grade level parent meetings, PTO, & SAC meetings.
- A detailed description is given to parents explaining the Title I programs provided to their students.
- Parent/Teacher meetings occur throughout the year to provide parents the opportunity to participate in a question and answer session related to decisions in their child's education.

Accessibility: Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

- Does the plan include:
- A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?
- A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

Response:

- All written communication to parents will be in both English & Spanish. The home school liaison will translate all flyers, meeting notices, newsletters, and school plans that are sent home.
- Translators will be provided to all parents who request it during meetings, phone calls, or any other needed communication.
- Transportation will be provided for migrant families through the federal programs office.
- Advocates are also available to provide assistance when necessary.
- Home-school liaison will be available to assist with parent concerns.

Discretionary Activities (optional): Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities.

- Does the plan include:
- not required, but will be paid for through Title I, Part A funding (for example: home visits, transportation for meetings, activities related to parent/family engagement, etc).

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parental Meetings	Melissa Carter	Increased parental involvement.	August- May
2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	PTO	Allison Shelton	Parent, teacher communication & Involvement	August- May
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Extra-Curricular Events	Melissa Carter	Involve positive role models from within the community to show students and parents their support.	August- May

Barriers: Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

- Does the plan include:
- A description of the barriers that hindered participation by parents during the previous school year?
- A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children (ESEA Section 1116)?

Count	Barrier (Including Specific Subgroup)	Steps the School will take to Overcome
1	Transportation	Community outreach presentations.
2	Time of Meetings	Hold meetings later to provide a more feasible time for working parents to attend.
3	Language	Translators at meetings and all documents translated into native language.

Please upload into Title I Crate the following:

- **Parent School Compact**
- **Evidence of Input from parents for the Parent School Compact**
- **Parent Family Engagement Plan and PFEP input from parents on trainings they need**
- **Evidence of Input from Parents for Parent Family Engagement Plan and input from parents on trainings they need**