

## ATHLETIC/FIELD TRIP INFORMATION

1. Driver pay for athletic/field trips for 2024-20235 is **\$16.00/hr.**
2. Fuel rate has increased for 2024-2025 to **\$0.60/mile.**
3. Buses will seat:  
**78 passenger OR 52 passenger** = 26 seats = 13 seats each side  
**MAV and RAIDER large white buses 44 passenger** = 22 seats = 11 each side  
**MAV and RAIDER small white activity buses 14 passenger** = 7 seats = 3 on one side and 4 on the other

**Small white activity buses 14 passengers:** (These buses are the only exception that do **not** require a CDL license to drive. You will need to contact the high school athletic offices (**HHS:** Denise Newton and **MHS:** Rachel Burns) to complete a training video and submit a copy of your driver's license to Christy Schutter in the Transportation Office in order to drive these buses.)

**Elementary** students may sit 3/seat giving you the 78 passenger capacity.

**Middle School** students to adult **MUST** sit 2/seat giving you the 52 passenger capacity.

4. Any coolers, equipment, and/or supplies riding on the bus **MUST be secured.** Items are not to be stacked higher than the seats nor ride in the aisle.
5. **It is imperative that you return at the time requested.** It is a domino effect in interrupting routes, not only for your school & students, but the other schools. Buses have to be held & upset/angry parents wanting to know where their child(ren) are when not dropped off at normal time. **\*\*\*Weather, accidents, bus mechanical issues, illness, etc are out of anyone's control.\*\*\*** If you have arrived late due to venue set-up, crowd, lines, etc, you **MUST** revise your depart time from the venue in order to return to school at the time that was requested.
6. **Eating on the bus is NOT permitted.** It is up to the driver's discretion to permit eating on the bus. You must provide your own trash bags and cleaning material, if needed. If the driver permits eating, it is your responsibility to walk the bus to make sure items have not been left behind. **The drivers will take before and after pictures of their bus. If you leave the bus in a condition that is NOT appropriate, you will be charged \$100 for the time and effort it takes to be cleaned.**
7. The maximum speed for buses is **60 mph** on highways and interstates. What may seem like an hour drive will be longer due to state laws for buses. The drivers will take the route that is most direct and easiest to manipulate the buses.
8. **Please** limit the number of parental chaperones. If there is limited bus availability, the parents will be the first to be cut. I don't want anyone to end up being the "bad guy" because there isn't enough room.
9. The driver's job on trips is to drive. It is the teachers'/coaches' class/team in/out of the bus. **Please** limit phone use and space out adults to help with supervision. The driver shouldn't be distracted due to student behavior. It is understandable to use the phones for driver assistance and contact teachers on other buses. **Adults/Teachers/Chaperones MUST be spaced out in the front, middle, and back of the bus.**

10. To check on the status of your trip and/or buses scheduled, login into Trip Tracker as normal. In the top left upper in the blue bar – VIEW CALENDAR. You will see the current day. Along the side, will list the month prior and after. You can change to whatever date is that you're in question.

In that blue bar, click on TODAY. You will be able to find the status of your trip: Requested/Approved/Scheduled.

11. Cancelling drivers <72 hrs prior to trip will result in charging anyway. The a lot of drivers have 2 jobs, driving and in between routes. They call off and hold this time for the requested trip. If you have too many drivers and send one away, you will be charged. The only time this will **not** result in a charge is if the host of the event has cancelled, weather has cancelled the event, or school has closed. This is out of anyone's hands.

### **DISCIPLINE: Board Policy 8600 under Discipline on School Buses**

***"During field trips or other special trips, the teacher(s) and/or chaperone(s) shall be expected to regulate student conduct on the bus."***

Please let me know if you have any questions. These are answers to questions that I receive frequently. **SPRING** is the **busiest**, right after Spring Break through the end of school, and can be chaotic. **Holidays** are very busy as well. Trips are assigned/scheduled in the order that I receive them.

If the days are already taken for extended day requests, I'll try and find optional days for you to consider. This is all a team effort. I'm here to help you with any questions or concerns.

Thanks so much for all that you do!

***Tonya Wilson***

***Revised & Approved by Kirk Brooks, Transportation Director 7.29.22***

***Additional revision approved by Bo Bowman, Interim Director 4.28.23***