## **BACK TO SCHOOL 2024**

# **NEWSLETTER**

Svkesville Middle School

7301 Springfield Ave. Sykesville, MD 21784 (410) 751-3545

sml.carrollk12.org

## **Welcome Back!**

For information and updates during the school year, visit the School Website at sml.carrollk12.org and click on "Parent Information Board."



#### **Bus Routes:**

Need school bus information? Go to the CCPS website at **Transportation Services - Bus** Routes.

You can also use **Infofinder i** (see link below) to input your address and get bus stop information for your student.

Infofinder i

## Mark Your Calendars:

August 15 - Student Schedules visible in HAC

August 28 - 6th Grade Back-to-School Night (5-7 PM)

September 3 - Schools Open, First Day for Students

September 9 - 7th/8th Grade Back-to-School (5-7 PM)

October 4 - Fall Student Pictures

October 18 - Schools Closed for Students

November 5 - Schools/Offices Closed for Election Day

November 25 - Picture Make-up Day

# Sykesville Middle School 2024-2025 Master Schedule

6th Grade -	4 Member	Team 1 & Team 2	6th Split - 4 I	Member	Team 3
PD	TIME	DESCRIPTION	PD	TIME	DESCRIPTION
0	8:00 - 8:25	Homeroom	0	8:00 - 8:25	Homeroom
1	8:25 - 8:55	FLEX	1	8:25 - 8:55	FLEX
2	8:55 - 9:55	AC 1	2	8:55 - 9:55	AC 1 (7)
3	9:55 - 10:55	AC 2	3	9:55 - 10:55	AC 2 (7)
4	10:55 - 11:50	AC 3	4	10:55 - 11:50	AC 3 (6)
	11:50 - 12:20	LUNCH		11:50 - 12:20	LUNCH (6)
5	12:20- 1:25	AC 4	5	12:20- 1:25	AC 4 (6)
6	1:25 - 2:10	RA 1	6	1:25 - 2:10	RA 1 (6)
7	2:10 - 2:55	RA 2	7	2:10 - 2:55	RA 2 (6)
BR	2:55	Bus Room	BR	2:55	Bus Room
		2 3.0 7 1.0 0.11			
7th Grade -	4 Member	Team 4 & Team 5	7th Split - 4 I	Member	Team 3
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PD	TIME	DESCRIPTION	PD	TIME	DESCRIPTION
0	8:00 - 8:25	Homeroom	0	8:00 - 8:25	Homeroom
1	8:25 - 8:55	FLEX	1	8:25 - 8:55	FLEX
2	8:55 - 9:55	AC 1	2	8:55 - 9:55	AC 1 (6)
3	9:55 - 10:55	AC 2	3	9:55 - 10:55	AC 2 (6)
4	10:55 - 11:40	RA 1	4	10:55 - 11:40	RA 1 (7)
5	11:40 - 12:25	RA 2	5	11:40 - 12:25	RA 2 (7)
6	12:25 - 12:30	AC 3	6	12:25 - 12:30	AC 3 (7)
0	12:30 - 1:00	LUNCH	0	12:30 - 1:00	LUNCH (7)
6	1:00 - 2:00	AC 3	6	1:00 - 2:00	
7	2:00 - 3:00	AC 4	7	2:00 - 3:00	AC 3 (7) AC 4 (7)
BR	3:00	Bus Room	BR	3:00	Bus Room
Oth Orada	F	T 6 9 T 7			
8th Grade -	5 member	Team 6 & Team 7			
PD	TIME	DESCRIPTION			
	8:00 - 8:25				
0		Homeroom			
1	8:25 - 8:55	FLEX			
2	8:55 - 9:40	RA 1			
3	9:40 - 10:25	RA 2			
4	10:25 - 11:15	AC 1			
-	11:15 - 11:45	LUNCH			
5	11:45 - 12:35	AC 2			
6	12:35 - 1:20	AC 3			
7	1:20 - 2:10	AC 4			
8	2:10 - 3:00	AC 5			
BR	3:00	Bus Room			

# Sykesville Middle School 2024-2025 2 hr 45 min Early Dismissal Schedule

6th Grade -	4 Member	Team 1 & Team 2	6th Split - 4 N	/lember	Team 3
PD	TIME	DESCRIPTION	PD	TIME	DESCRIPTION
0	8:00 - 8:25	Homeroom	0	8:00 - 8:25	Homeroom
2	8:25 - 9:00	AC 1	2	8:25 - 9:00	AC 1 (7)
3	9:00 - 9:40	AC 2	3	9:00 - 9:40	AC 2 (7)
4	9:40 - 10:15	AC 3	4	9:40 - 10:15	AC 3 (6)
5	10:15 - 10:50	AC 4	5	10:15 - 10:50	AC 4 (6)
6	10:50 - 11:15	RA 1	6	10:50 - 11:15	RA 1 (6)
7	11:15 - 11:40	RA 2	7	11:15 - 11:40	RA 2 (6)
	11:40 - 12:10	LUNCH		11:40 - 12:10	LUNCH (6)
BR	12:10	Bus Room	BR	12:10	Bus Room
7th Grade -	4 Member	Team 4 & Team 5	7th Split - 4 N	// ember	Team 3
PD	TIME	DESCRIPTION	PD	TIME	DESCRIPTION
0	8:00 - 8:25	Homeroom	0	8:00 - 8:25	Homeroom
2	8:25 - 9:00	AC 1	2	8:25 - 9:00	AC 1 (6)
3	9:00 - 9:40	AC 2	3	9:00 - 9:40	AC 2 (6)
4	9:40 - 10:05	RA 1	4	9:40 - 10:05	RA 1 (7)
5	10:05 - 10:30	RA 2	5	10:05 - 10:30	RA 2 (7)
6	10:30 - 10:35	AC 3	6	10:30 - 10:35	AC 3 (7)
	10:35 - 11:05	LUNCH		10:35 - 11:05	LUNCH
6	11:05 - 11:40	AC 3	6	11:05 - 11:40	AC 3 (7)
7	11:40 - 12:15	AC 4	7	11:40 - 12:15	AC 4 (7)
BR	12:15	Bus Room	BR	12:15	Bus Room
011 O 1		T 00T 7			
8th Grade -	5 member	Team 6 & Team 7			
PD	TIME	DESCRIPTION			
0	8:00 - 8:25	Homeroom			
2	8:25 - 8:50	RA 1			
3	8:50 - 9:15	RA 2			
4	9:15 - 9:45	AC 1			
5	9:45 - 10:10	AC 2			
6	10:10 - 10:40	AC 3			
7	10:40 - 11:10	AC 4			
	11:10 - 11:40	LUNCH			
8	11:40 - 12:15	AC 5			
BR	12:15	Bus Room			

# Sykesville Middle School 2024-2025 2 hr Late Arrival Schedule

6th Grade - 4	4 Member	Team 1 & Team 2	6th Split - 4 N	Member	Team 3
PD	TIME	DESCRIPTION	PD	TIME	DESCRIPTION
0	10:00 - 10:25	Homeroom	0	10:00 - 10:25	Homeroom
2	10:25 - 11:10	AC 1	2	10:25 - 11:10	AC 1 (7)
3	11:10 - 11:55	AC 2	3	11:10 - 11:55	AC 2 (7)
	11:55 - 12:25	LUNCH		11:55 - 12:25	LUNCH (6)
4	12:25 - 1:10	AC 3	4	12:25 - 1:10	AC 3 (6)
5	1:10 - 1:55	AC 4	5	1:10 - 1:55	AC 4 (6)
6	1:55 - 2:25	RA 1	6	1:55 - 2:25	RA 1 (6)
7	2:25 - 2:55	RA 2	7	2:25 - 2:55	RA 2 (6)
BR	2:55	Bus Room	BR	2:55	Bus Room
					2 40 1 10 0 111
7th Grade - 4	4 Member	Team 4 & Team 5	7th Split - 4 N	Member	Team 3
PD	TIME	DESCRIPTION	PD	TIME	DESCRIPTION
0	10:00 - 10:25	Homeroom	0	10:00 - 10:25	Homeroom
2	10:25 - 11:10	AC 1	2	10:25 - 11:10	AC 1 (6)
3	11:10 - 11:55	AC 2	3	11:10 - 11:55	AC 2 (6)
4	11:55 - 12:25	RA 1	4	11:55 - 12:25	RA 1 (7)
5	12:25 - 12:55	RA 2	5	12:25 - 12:55	RA 2 (7)
6	12:55 - 1:00	AC 3	6	12:55 - 1:00	AC 3 (7)
	1:00 - 1:30	LUNCH		1:00 - 1:30	LUNCH (7)
6	1:30 - 2:15	AC 3	6	1:30 - 2:15	AC 3 (7)
7	2:15 - 3:00	AC 4	7	2:15 - 3:00	AC 4 (7)
BR	3:00	Bus Room	BR	3:00	Bus Room
	0.00	Busitosiii	511	0.00	Duo i tooiii
8th Grade - 8	5 member	Team 6 & Team 7			
0 0					
PD	TIME	DESCRIPTION			
0	10:00 - 10:25	Homeroom			
2	10:25 - 10:55	RA 1			
3	10:55 - 11:25	RA 2			
	11:25 - 11:55	LUNCH			
4	11:55 - 12:35	AC 1			
5	12:35 - 1:10	AC 2			
6	1:10 - 1:45	AC 3			
7	1:45 - 2:20	AC 4			
8	2:20 - 3:00	AC 5			
BR	3:00	Bus Room			
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## Sykesville Middle School 2024-2025 Schedules

For the 2024-25 school year Sykesville Middle School Related Arts classes will run as follows:

- **PE, Band\*, Orchestra\*, and Chorus\*** Students with these subjects in their schedule will have the class for the whole academic year on an A Day/B Day rotation.
- **Fitness and General Music** Students with these subjects in their schedule will have the class for either Semester 1 or Semester 2 (MP1/MP2 or MP3/MP4) on an A Day/B Day rotation.
- Art, FACS, Health, and Tech Ed Students with these subjects in their schedule with have the class for one marking period, every day.
- \* Band, Orchestra, and Chorus are performance-based classes and include evening concerts as part of the curriculum and grade.

## A Day/B Day Rotation -

For classes that run on A/B days, the first day of school (9/3/24) will be an A Day. Snow days are treated like holidays/weekends—they are not in the rotation. For example: Tuesday is a B Day; Wednesday CCPS is closed for inclement weather; then Thursday will be an A Day. If Wednesday and Thursday are closed for inclement weather; then Friday will be an A Day.

## **Dates and Teacher Information**

## **6th Grade BTSN**

Wednesday 8/28/24 5-7 p.m.

## 7th/8th Grade BTSN

Monday 9/9/24 5-7 p.m.

## **Teachers and Room Numbers**

\*denotes Team Leader

Team 1 - 6th Grade Team 2 - 6th Grade 204: Ms. Reed - Math 203: Ms. Litzau - Math 200: \*Ms. Whitlow - ELA 209: Ms. Jones - ELA 233: Ms. Hartman - Science 221: Mr. Mulzoff - Science

202: Ms. Conkling - S Studies 208: \*Ms. Zepp - S Studies

Team 4 - 7th Grade Team 5 - 7th Grade 171: Ms. Miller - Math 170: Ms. Boccuzzi - Math 176: \*Ms. Smith - ELA 168: \*Ms. Piek - ELA

177: Ms. Kanitz - Science 180: Ms. Heffernan - Science 175: Ms. Richardson - S Studies 169: Ms. Nievod - S Studies

168: Ms. Barnes - HR only

001: Mr. Lowe - STEM

Team 6 - 8th Grade Team 7 - 8th Grade 164: Mr. Sabad - Math P2: Ms. Snively - Math P1: \*Ms. Calabria - ELA 181: Ms. Kimble - ELA P3: Ms. Rudden - Science 163: \*Ms. Murphy - Science 182: Ms. Mullinix - S Studies 003: Mr. Wukitch - S Studies Team 3 - (6th/7th Grade)

217: Ms. Rice - Math 211: Mr. Oswald - ELA 218: Ms. Horn - Science 210: \*Ms. Richards - S Studies

210: Ms. Easton - 6th HR only

## **Related Arts Teachers**

166: Ms. Castro - Spanish

<u>Teacher</u>	<u>Subject</u>	Room #
Mr. Seth	Health	145
Mr. Beck	PE	Gym
Ms. Roop	PE	Gym
Mr. Jensen	PE/Fitness	Gym
Mrs. Franz	Tech Ed	021
Mr. Krynick	Instrumental Music	140
Ms. Einsfeld	Vocal/General Music	025
Ms. Neville	Art	158
Ms. Ballenger	FACS	152

## **Special Education Teachers**

Rooms 205/206/002:

Ms. Bartlett - 8th Grade
Ms. Holt - 6th/7th Grade
Ms. Akula - 6th Grade
Ms. Walston - 7th Grade
Room 002:
Ms. Lyons - LFI
Room 231:
Ms. Putt - Speech Pathologist

## **Specialists**

Rooms 222/223: Ms. Barnes - Reading Ms. Easton - Math Ms. Abbott - Advanced Academics Media Center: Ms. Bricca, Media Specialist Ms. Vondy, Media Clerk Ms. Grandy - Career Coach



# Refrigerator Page 2024-2025

Erin Brilhart, Principal <u>ErinBrilhart@carrollkl2.org</u>
Michael Passen, Assistant Principal <u>MichaelPassen@carrollkl2.org</u>
Phone: 410-751-3545 Fax: 410-751-3573



School website: sml.carrollkl2.org

## Sykesville Middle School Hours

STUDENTS ARRIVE: 8:00 a.m.

HOMEROOM: 8:00 - 8:25 a.m.

CLASSES: 8:25 am - 3:00 p.m.

DISMISSAL: 3:00 p.m.

- 2 hour, 45 minute early dismissal time is 12:15 p.m.
- Students arriving after 8:25 a.m. will be marked TARDY
- Morning door opening procedures can be found on the next page.

## 2024-2025 Marking Periods\*

MP I: September 3 - November 6

MP 2: November 7 - January 24

MP 3: January 28 - April 4

MP 4: April 7 - June 13

\*Actual marking periods may be adjusted depending on the use of emergency closing days.

Dowload a copy of the 2024-2025 CCPS Calendar here - https://www.carrollkl2.org/about/calendar

## **Attendance**

If your child is absent, email the school at: <a href="mailto:smlattendance@carrollkl2.org">smlattendance@carrollkl2.org</a>

It is your child's responsibility to obtain any missed assignments; either from a classmate, Schoology, or from their teachers upon their return to school. If your child is absent from school for three or more consecutive days, you may make arrangements for homework by contacting teachers. Please give 24 hours notice for this request.

IMPORTANT – Visit the Parent Information Board on the school website for specific instructions about late arrivals and early dismissals.

## 2024-2025 Food Services

A variety of breakfast and lunch choices are available daily for your child to enjoy. If your family qualifies for free or reduced-price school meals, applications can be submitted online. Go to "Cafeteria News and Notes" in the newsletter for meal prices and a complete list of cafeteria information. You can also download a copy here – <u>Cafeteria Parent Flyer 24–25</u>.

Breakfast is served at 8:00 a.m. Students should report to Homeroom first and get a Breakfast Pass from the teacher.

\*\*Go here for school menus https://carrollkl2.nutrislice.com/ \*\*

If you have any questions about Food Services, please contact our Cafeteria Manager, Amanda Binder at <a href="mailto:AmandaBinder@carrollkl2.org">AmandaBinder@carrollkl2.org</a>.
You can also visit Food Services on the CCPS website at <a href="https://www.carrollkl2.org/operation/financial-services/food-services">https://www.carrollkl2.org/operation/financial-services/food-services</a>.

<u>IMPORTANT</u> - Deliveries of food and drink from Door Dash, Grub Hub, or any food delivery service are not accepted at Carroll County Public Schools. Staff will not accept items from the driver. If items are left at the door, they will be discarded.

## School Counseling Office

Ms. Charitonuk, School Counselor <u>KatieCharitonuk@carrollkl2.org</u>
6th (all) and 7th Grade (A-L)

Mr. Flynn, School Counselor MichaelFlynn@carrollkl2.org
7th Grade (M-Z) and 8th Grade (all)

Ms. Forsberg, Registrar/Secretary <u>LisanneForsberg@carrollkl2.org</u>

## Personal Devices \*\*NEW 8/15/24\*\*

Personal devices are not permitted to be out during the school day (including breakfast and lunch) or for instructional purposes. Personal devices include, but are not limited to, cell phones, tablets, earbuds, and any other electronic device that may distract from or disrupt learning. Devices should be left at home or put away and silenced in lockers.

Smart watches are permitted at the secondary level. Personal laptops may be used for instructional purposes only, but may encounter issues accessing CCPS sites.

## 2024-2025 Calendar/Handbook

Download a copy of the 2024-2025 CCPS Informational calendar here -

<u>Calendar Student/Parent Handbook -</u> Student Handbook

Printed copies will be distributed after school starts (one per family).

## **Lockers/Backpacks**

All students will be issued a locker to use during the school year. Families may provide a lock to their child to use on the lockers. The office MUST be given a copy of the combination or key. Students may use a backpack to carry materials to and from school. Teams will share more specific details on these procedures at the start of the year.

## **6th Grade Outdoor School**

#### **WEEKS OF:**

March 18 to 21st (4 days)
March 24th to 28th
March 31st to April 4th
April 7th to 11th

There will be a meeting for 6th Grade Parents in early 2025. Watch for a School Messenger email.

## **PE Uniforms**

All students must wear appropriate clothing during Physical Education class. A Sykesville Middle School uniform is not mandatory, but clothing must consist of a gray (or white) t-shirt, black shorts, and gym shoes.

For your convenience, students will have the opportunity to purchase an SMS PE uniform the first week of school through our Physical Education Department.

The cost is \$10 for the shirt and \$10 for the shorts (\$20 for both). Payment can be made with MySchool Bucks, cash, or check (payble to Sykesville Middle School).

## **Sykesville Middle School Hours**

The school's main entrance is locked until 8:00 a.m., and students will not be able to enter the building until that time. At 8:00 a.m. a staff member will be on duty in the front lobby to allow students access to the school building. Students should report directly to homeroom.

The doors behind the school, nearest the portables, will remain locked until 8:00 a.m., at which time a staff member will be on duty to allow students who walk or ride their bikes to enter the building through those doors and report directly to homeroom.

All exterior doors are locked during the school day.

#### **Invitation to Visit**

Sykesville Middle School is open to parents, guardians, and other family members at all times. However, for reasons of safety, visitors are **required** to report to the Main Office before going anywhere in the building. **All visitors must present a valid driver's license to be scanned.** They will be given a pass that they must wear the entire time they are in the building. Parents wishing to make an appointment with individual teachers, counselors, or other staff members should call in advance of their visit.

## Arrival and Dismissal Procedures \*\*NEW\*\*

#### **Arrival to School:**

8:00 a.m. is the earliest students may enter the building. This includes walkers, car riders and bus riders.

**Car Riders** are to be dropped off using the "Car Rider Loop" at the front of the building/main parking lot. Students are to enter directly into the building and proceed to Homeroom.

**Walkers/Bicycle Riders** are to enter through the main lobby entrance or the door by the bicycle rack and proceed to Homeroom.

## Late Arrival (after the 8:25 a.m. bell):

Students are expected to be seated in Homeroom BEFORE 8:25 a.m. Students arriving late due to a medical or other appointment must bring a note from the practitioner to be marked excused. All other tardies will be marked unexcused. Students do not need to be escorted into the building when arriving late.

## Regular Dismissal from School:

Dismissal begins at 3:00 p.m. Bells will dismiss students at the following intervals:

3:00 p.m. - Walkers and Car Riders/Parent Pick-up

3:03 p.m. - Wave 1 buses

3:10 p.m. - Wave 2 buses

Students traveling home by a means different than what is specified on the emergency card (i.e. walker or car rider instead of taking the bus, etc.) need to bring a note written and signed by a parent/legal guardian to the main office first thing in the morning after checking into homeroom. If we do not have a note, the student will be sent home via their normal mode of PM transportation. \*\*PHONE CALLS OR EMAILS WILL NOT BE ACCEPTED.\*\*

## Early Dismissal from School (before the 3:00 p.m. bell):

Students who are dismissed before 3 p.m. will be marked as leaving early. We understand the necessity of medical appointments during instructional time, however, this should be avoided if possible. For the early dismissal to be coded excused, please send a provider note with the student the next day they are in school.

#### \*\*PROCEDURE FOR EARLY DISMISSAL:\*\*

- 1. PARK IN A REGULAR PARKING SPOT (NOT THE FIRE LANE); RING THE BELL; THEN ENTER THE BUILDING TO SIGN OUT THE STUDENT.
- 2. AFTER A VALID ID HAS BEEN PRESENTED, THE OFFICE WILL THEN CALL INTO THE CLASSROOM AND ASK THE TEACHER TO DISMISS THE STUDENT.
- 3. Make sure you arrive at school in plenty of time to get to your appointment. Depending on your child and the class they are in, it can take up to 10 minutes for a student to get packed up and to the front office.

Only parents/legal guardians may arrive at the school and request to pick up their child. To authorize another adult (including an emergency contact) to pick up your child, the student must bring a note to the main office first thing in the morning after checking into homeroom. The note must be signed by a parent/guardian and state the reason for the early dismissal and the name of the adult picking up the child. Remember to inform the adult of the procedure stated above. Since we often have questions about the role of emergency contacts, please review the information below.

#### **Emergency Contacts:**

- Are utilized by the school in the event of an emergency and parent/legal guardians are not available.
- May pick up students **ONLY** when a note has been provided (in advance) by the parent/legal guardian.
- Must bring and present a valid ID.

## **Transportation**

If parents/guardians need to check or verify a bus stop, please use Infofinder i (see link below). This application provides stop information based on an ADDRESS search. Click the link and **follow the instructions** to use the app. The application is a courtesy service, and no technical support is provided by CCPS if you are unable to use it on your mobile device/PC.

#### Infofinder i

Please Note: Not all addresses in Carroll County have an assigned bus stop. If you are unable to identify a bus stop, **contact your child's school for further information** about the nearest bus stops.

Parents/guardians are responsible for the student's travel and conduct between home and the bus stop location until they board the bus.

#### **BUS RIDERS**

Students riding buses should arrive at their designated bus stops at least five minutes prior to the scheduled pick-up time. One AM and one PM stop location shall be allowed for each transported student.

Video/Audio cameras are placed on school buses to protect students and staff and to provide a safe and orderly transportation environment. The privacy of students and the recordings are kept secure and are reviewed only by authorized Carroll County Public Schools Personnel.

Permission to ride a bus, other than a student's assigned bus, is only granted in emergency situations.

Permission to ride a different bus can be granted only by the school's administration. **BOTH** sets of parents/guardians must submit written requests in advance. Further, a written request from a parent or guardian is required whenever a student will be traveling home by a means different than what is typical for that student (i.e. walking home or parent pick-up instead of taking the bus, etc.). These requests must be sent to the office first thing in the morning. Phone calls or emails will not be accepted.

## **WALKERS**

It is always a good idea for students to walk with a friend, using only the sidewalks and/or paths provided. At no time should students "cut" across or be on private property without the owner's permission.

#### **CAR RIDERS/PARENT PICK-UP**

Parent pick-up and drop-off will continue to be along the front sidewalk of the school. For the safety of all students, please be patient and follow the instructions of the designated school staff at this location.

## **Student Support Resources**

Sykesville Middle School staff strive to create a welcoming and safe learning environment for all students.

Carroll County Public Schools and Sykesville Middle School in particular offer a variety of supports and resources for students in need of assistance. Students are advised to contact their school counselor, teachers, or administrators for assistance and to learn more information about school-based and district-wide resources available to students and parents.

The Carroll County Public Schools Department of Student Services maintains a webpage where parents and students may submit online reports if they have concerns about bullying, harassment, and Title IX, available at <a href="https://www.carrollk12.org/student-services/incident-reporting">https://www.carrollk12.org/student-services/incident-reporting</a>. The Department of Student Services maintains information about additional resources on the topic of bullying and cyberbullying as well as behavioral and mental health, health services, counseling, student and parent resources, student support, and athletics on its main webpage at <a href="https://www.carrollk12.org/student-services">https://www.carrollk12.org/student-services</a>.

More information about the CCPS Notice of Non-Discrimination may be found in the CCPS Informational Calendar and Student/Parent Handbook, available at <a href="https://www.carrollk12.org/about/calendar">https://www.carrollk12.org/about/calendar</a>.

## **Bullying and Harassment is Prohibited**

In accordance with Board Policy JICK, bullying, harassment, intimidation, discrimination, or hazing of any person on school property or at a school-sponsored function or by the use of electronic technology at a public school is prohibited. For more information about Board Policies prohibiting bullying or harassment, please visit the Board of Education document library available at <a href="https://www.carrollk12.org/board-of-education/documents">https://www.carrollk12.org/board-of-education/documents</a>.

More information about bullying, harassment, intimidation, discrimination, or hazing may also be found in the CCPS Informational Calendar and Student/Parent Handbook, available at <a href="https://www.carrollk12.org/about/calendar">https://www.carrollk12.org/about/calendar</a>.



## **Sources of Strength**

Sykesville Middle is continuing to build resiliency in our school community with our student-led club Sources of Strength! The vision of Sources is to **Empower a Well World**. By bringing together a diverse group of students and adults from across our school we hope to live out this vision.

Our Sources Team will be planning and implementing campaigns throughout the school year to help our school community gain a better understanding of the protective factors on the Sources Wheel. We hope to bring a message of Hope, Help, and Strength!

Please look for future communication regarding our campaigns and messaging!



The 988 Suicide & Crisis Lifeline offers 24/7 access to trained crisis counselors who can help people in emotional distress (e.g., suicidal, substance use, mental health crisis, or any other kind of emotional distress).

If you or someone you know is struggling or is in crisis, help is available.

- Call 988
- Text 988
- Chat online at www.988lifeline.org

## **Change of Address**

State and County attendance regulations require the school to maintain accurate, up-to-date, enrollment information for each student; therefore, when you have a change of address it is mandatory you provide the school with one of the following:

- SIGNED Lease/Rental Agreement on a home/apartment in which the parent/legal guardian is currently residing (expired lease is not acceptable)
- Current Rent Receipt \*
- Recent Bill for a service delivered to the residence (e.g., BGE, land-line phone, cable, oil, water) \*
- Mortgage Statement/Bill \*
- SIGNED Settlement Document
- Property Tax Bill from the current fiscal year indicating "Primary Residence"
- Deed (must show house number, street name and name of parent/legal guardian)
- Residence Verification Statement accompanied by an acceptable proof of residency for the owner/lessee of the property
- Real Property Data Search Report listing parent/guardian name and "principal residence"

\*DATE ON DOCUMENT MUST BE WITHIN 60 DAYS OF ENROLLMENT. If you do not have any of these documents, please contact the Student Services Department at (410) 751-3120 for further assistance.



## **Emergency Cards**

On the first day of school each student will receive one (1) copy of his/her Emergency Card. You will find a great deal of your child's information preprinted on the card. It is critical the preprinted information is carefully reviewed by a parent/guardian. If the card reflects incorrect information you are asked to make note of the revisions on the card. All Emergency Cards must be signed by a parent/guardian and returned to the school within three (3) days.

The phone number associated with the student for office and emergency calls (i.e. school weather closings) will AUTOMATICALLY update to the primary number for Parent/Guardian #1. If this is not the number you want called first, then you need to change the emergency card.

In addition, it is extremely important for parents to update their child's information throughout the school year. A change of residence, however, will require proper documentation. This accurate information will allow the school nurse, guidance counselors, team leaders, administrators and classroom teachers to have the accurate information needed to remain in close communication with parents and guardians.

Thank you!

## **School Messenger**

The Carroll County Public School System uses SchoolMessenger to provide parents with information from their child's school and the school system. This service enhances the ability of the schools to communicate with parents and members of the school community. It delivers both e-mail and phone alerts at no charge to parents. Parents may also opt in to receive text messages.

There is no need to sign up for this service. All information is taken from the emergency procedure cards. Parents/guardians are automatically enrolled in the system. If at any time you need to update your contact information, please call your child's school office.

For more information about School Messenger go to <a href="https://www.carrollk12.org/about/communications-office">https://www.carrollk12.org/about/communications-office</a>.

## **Home Access Center**

Home Access Center is available for students, parents and legal guardians to login and view information pertaining to their students. Please follow these directions to login to your account:

- Go to the Carroll County Public Schools website at <a href="https://www.carrollk12.org/">https://www.carrollk12.org/</a>
- Go to Academics, then Student and Parent Resources.
- Click on the icon for Home Access Center to get to the login screen.
- Enter the email address you provided on your student's emergency card (it will be the email account where you receive School Messenger alerts. You will receive an email to that account with a link to a web page. If the email message does not appear within several minutes check your junk mail folder and make sure it wasn't delivered there. It will come from donotreply@carrollk12.org.
- Click the link from the email message and follow the instructions on-screen. You will be prompted to answer 3 questions about one of your students. Once you have answered the questions correctly your password will appear on-screen. Click the link on that page to be taken to the Home Access Center login screen.
- Login using your email address and the password that was displayed on-screen. After logging in be sure to click 'Profile' in the top right-hand corner and identify a new password for your account.

Please make sure you review the FAQ/Users Guide here - <u>Home Access User Guide FAQs</u>. It contains important information and FAQs regarding getting connected and navigating Home Access Center.

## **Service Learning Information**

Procedures for submitting service learning hours at Sykesville Middle School are as follows:

- Service learning hours may begin to accumulate ON the first day of summer break prior to entering the 6th grade.
- Click on this link and compete the online Service Learning Hour Form within one year from the time the service is complete <a href="https://carrollk12org.finalsite.com/academics/ccps-service-learning">https://carrollk12org.finalsite.com/academics/ccps-service-learning</a>.
- Failure to thoroughly complete the form or follow the appropriate procedures may result in a student not receiving credit for hours worked or a delay in receiving those credits.
- Outdoor school forms must be submitted by October 1st of the 7th grade school year.
- Completed forms should be submitted as soon as possible following the completion of the activity in order for it to appear in the student record.
- Parents/guardians are able to check their child's Service Learning Hours via the Home Access Center.
- Due to the volume of forms received it is always a good idea to make and keep a copy of each thoroughly completed form before it is submitted.

For clarification and complete program information, please refer to the Carroll County Service Learning Guidelines that are located on the County website at <a href="https://carrollk12org.finalsite.com/academics/ccps-service-learning">https://carrollk12org.finalsite.com/academics/ccps-service-learning</a>.

If you have questions or are unsure whether an activity will count towards the Service Learning requirement, please contact the school's Service Learning Coordinator, Lisanne Forsberg at <u>LisanneForsberg@carrollk12.org</u> or call the County Coordinator at (410) 751-3000.

## **School Nurse**

It's almost back to school time and I wanted to send out a few reminders and hopefully provide answers to frequently asked questions! Please use the emergency card to document your child's medical conditions and/or changes to their medications. I hope everyone's summer has been relaxing and I am looking forward to a great school year!

You can also get more information about CCPS health topics, forms, etc. with the following link:

Health Services - Carroll County Public School District (carrollk12.org)

**Injuries and Return from Surgeries:** A note from a parent is acceptable for excuse from PE for <u>up to</u> 3 consecutive days, after that a note from a physician is required. Documentation from the physician should include:

- timeframe/dates of accommodations or restrictions
- when the student can return to regular activities without restrictions
- list of restrictions or accommodations (elevator use etc.)
- Student Physical Education Modification (finalsite.net)
- For hospitalization or surgery <u>SCHOOL LETTERHEAD (finalsite.net)</u>

**Fevers and illness:** Students must be fever free for at least 24 hours, WITHOUT fever reducing medications, before returning to school. While 24 hours is the minimum requirement, your student may still need additional rest and recovery from their illness.

**Required 7th grade Vaccines:** If your student is entering 7th grade this school year, please make sure they have the required 7th grade Vaccines which are a TDAP and MCV4. These vaccines are required to attend the 1st day of school.

**Change of clothes:** Due to storage space and supply of donated spare clothing, it is highly encouraged and advised to have your student keep a complete change of clothing in their locker in case of spills, accidents, or dress code violations. This will help avoid an extra trip to and from the school for parents and minimize missed class time for students.

**Medications:** Please have medication order forms completed and signed by a physician, with a parent signature. No medications can be accepted without a completed order. Please note even over the counter medications such as Motrin and Tylenol, must have a completed medication order form, signed by a physician. Students CANNOT self-carry a medication without a completed medication order form, signed by a physician. You can find medication order forms with the following link:

**CARROLL COUNTY PUBLIC SCHOOLS MEDICATION FORM (finalsite.net)** 

For Epi pens go to:

**CARROLL COUNTY BOARD OF EDUCATION (finalsite.net)** 

For Diabetic orders go to:

<u>DiabetesMedicalManagementPlan4-14-22.pdf (finalsite.net)</u>

Medications must be in the correct, original container, and must not be expired.

\*\*Be on the lookout for times and dates from me for Medication drop off.\*\*

Katherine Castiglia, BSN, RN Sykesville Middle School Nurse kacasti@carrollk12.org

# Cafeteria News and Notes 2024-2025

Please be sure to join us every day for a delicious, healthy breakfast and lunch.

Interactive menus and nutritional information are available online!

Visit https://carrollk12.nutrislice.com or download the Nutrislice app for your iOS or Android device.

## Meal Account and PIN Information

- o Every student who goes through our cafeteria line will use a unique Personal Identification Number (PIN) to access his or her account. Parents have the option to add any denomination to the account for the purchase of meals and snack items. It is a convenient way to ensure that money is not lost or forgotten during the hectic morning rush.
- o **What is the PIN?** Each student has been issued a unique, five-digit PIN. Parents can find their child's PIN in the CCPS Home Access Center (HAC). Once you sign on, the Cafeteria PIN will be located in the emergency section. Please help your child remember their number. It makes the line move faster and ensures that everyone has plenty of time to enjoy their meal. If they do happen to forget the number, the cashier will be able to find it for them.
- o How do I put money on the account?
  - o Visit www.myschoolbucks.com and set up a free account that allows you to add any value to the cafeteria account with a credit card. (There is a service provider fee for each transaction).
  - o Send in cash or a check to your school's cafeteria. The cafeteria manager will add it to the account. Checks made payable to your child's school.
  - o The money added to the account can be used to purchase meals AND snack items.
- o **Can I monitor what my child is purchasing?** Visit www<u>.myschoolbucks.com</u> and set up a FREE account. Once you complete the simple registration process, you can set up low balance alerts and monitor purchases made in the cafeteria.
- o What happens to my account at the end of the school year? Money that remains on your child's account will carry over from year to year. The account will also automatically transfer to any Carroll County Public School. o If your child graduates or no longer attends a CCPS school use this link to let us know if you would like the

account balance transferred to a sibling, donated, or refunded. https://forms.office.com/r/ieipsp12AQ

	sh or check to school and wa		ate fund use? You can use this form.
Student's N	Name		Homeroom Teacher
Amount Er	nclosed \$		<del></del> _
Please	place <b>All</b> of the money on m	y child's gene	eral account for the purchase of either meals, milk, or snacks.
Please	place the money on my child	's account, b	out I want to specify:
\$	for Breakfast and Lunch	\$	for Milk or Snacks

# Cafeteria News and Notes 2024-2025

## **Breakfast and Lunch Service**

A variety of breakfast and lunch choices are available daily for your child to enjoy. If you believe your family qualifies for free or reduced-price school meals, applications can be submitted online at: <a href="https://www.myschoolapps.com">www.myschoolapps.com</a>

## **Meal Charge Policy**

In the rare event that a student forgets their money or does not have any money remaining on their account, Carroll County Public Schools will allow each student to charge up to two days of breakfasts and lunches. Beyond the two days, the student will be served a complimentary meal of a sandwich and side items until repayment is made. Students must have cash or money on their account to purchase a second meal (breakfast or lunch) or any a la carte items as these cannot be charged. For more information visit www.carrollk12.org

## **Wellness Policy**

CCPS is committed to promoting student wellness and assuring that our school meals meet federal nutrition standards. Visit our website www.carrollk12.org to learn more about our policy and triennial assessment.

#### **Smart Snacks in Schools**

CCPS offers a variety of a la carte items for purchase in the cafeterias. Our a la carte food and beverage items meet the nutritional standards of the Smart Snacks in Schools regulations. Each student has a cafeteria account that they can access with an assigned PIN. To place money on account visit www.myschoolbucks.com or send cash or personal checks made out to your school with your child.

Please visit www.carrollk12.org for detailed information on the snacks available in our schools.

## Free and Reduced Priced Meals

Applications for free and reduced priced meals are accepted throughout the school year.

Meal benefits from last school year (2023-2024) will expire on

# APPLY for Meal Benefits online at: www.myschoolapps.com

October 14, 2024.

Meal Benefit Applications may also be obtained from your school or by visiting the CCPS website.

## **Meal Prices**

B<u>reakfas</u>t Elementary: \$1.50 Secondary: \$1.75

<u>Lunch</u> Elementary: \$2.50

> Middle: \$2.75 High: \$3.00

#### **Digital Menus**

Interactive menus and nutritional information available online!

Visit: https://carrollk12.nutrislice.com or download the Nutrislice app for your iOS or Android device.

#### *Employment*

Interested in joining our food services team? Visit our website <a href="www.carrollk12.org">www.carrollk12.org</a> or call 410-751-3040 for more information. THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER

## **Volunteer Training**

## **Volunteers - Carroll County Public Schools 2024-2025**

Volunteering is an excellent way for parents, family, community members, and business partners to build and strengthen ties with the Carroll County Public School System. Volunteers offer their time, effort, and/or talents to benefit all students in the school system.

Volunteer Training is online. Go to the CCPS website at <u>Volunteer Program (carrollk12.org)</u> to take the training for 2024-2025. You can check MULTIPLE locations on the form, so it is a good idea to check ALL schools that your children attend. This does not mean you have to volunteer at each school, but it does save time if you decide to chaperone a field or help at a school-sponsored event.

Reminder - Volunteer training obtained during previous school years is no longer valid.

Safety & Security - Volunteer Requirement
Volunteers MUST present valid ID each time they volunteer,
even when volunteering outside the building.

## **Boys & Girls Club of Carroll County**

# Be a Leader! Join the Boys & Girls Club at Sykesville Middle Schoo!

Are you looking to get the most out of your middle school experience?

The Boys & Girls Club at Sykesville Middle is the perfect place to make new friends, get help with homework, earn service hours and engage in fun activities. This leadership program at meets from 3-6 PM on Mondays Wednesday at Sykesville Middle School. Boys & Girls Club believes that kids are at their best when they are inspired so the Club has programs for all interests! BGC understands how to address the unique needs of middle school students and inspire them to become their best selves! BGC's program includes homework help so that students are more successful in school and a nationally recognized leadership development program, which provides opportunities for kids to make a difference in their community and in the world around them. But most of all, Boys & Girls Club is a fun, safe place for kids to hang out with their friends and make connections with caring adult mentors. The membership fee for the Boys & Girls Club's Sykesville Middle School program is only \$30 for the entire school year! And members who are 13 and older can also attend Friday teen nights at the Westminster Club (transportation not provided). Contact BGC at middleschool@bgcwestminster.org for more information or visit the Boys & Girls Club information table at back to school night! The program is reserved for Sykesville

Middle students only and spaces are limited!



Mondays & Wednesdays, 3–6 pm 7301 Springfield Ave., Sykesville, MD 21784

## **CCPS BOE/Legal Notices**

#### **CCPS BOARD OF EDUCATION MEETINGS**

The complete Board of Education meeting schedule for 2024-2025 can be found on the CCPS website at <u>carrollk12.org</u>.

#### **CONSENT AND RELEASE**

## <u>Permission to Photograph, Videotape or Audiotape</u>

Throughout the school year, the Carroll County Public School System frequently covers school activities and may use your child's photograph, video image, or voice for educational, informational, or public relations purposes, with or without identification by name.

If you do not wish to have your child's voice reproduced on tape or to have his/her image appear in such things as a video or a photograph, or on the school or school system website or social media, please notify the school principal in writing. It is assumed that parents and guardians consent to their children being audiotaped, photographed, videotaped, or having their image placed on a school website or social media by the school system unless such notification is received.

There are also occasions when the media cover certain school events (such as when a government leader visits a school). If you do not wish to have your child's name or likeness published by the media, you should address your concerns directly to the school involved so that the media is so advised. Please be advised that the school system has no control over the media when they are covering activities such as sporting events and musical programs that are open to the public.

## Use of Student Work on Websites or in Publications

There may be times throughout the year when the Carroll County Public School System wishes to display student work on school websites, social media, or in publications. If you do not wish to have your child's art, poetry, writing, etc. appear on school websites, social media, or in publications, please notify the school principal in writing. It is assumed that parents and guardians consent to their child's work being displayed on school websites, social media, or in publications unless such notification is received.

## **CCPS BOE/Legal Notices**

## **NOTICE OF NON-DISCRIMINATION**

The Board of Education of Carroll County does not engage in discrimination that is unlawful or contrary to Maryland State Department of Education guidance on the basis of age, color, genetic information, marital status, mental or physical disability, ancestry or national origin, race, religion, sex, sexual orientation, gender identity, or gender expression.

The Board of Education of Carroll County is firmly committed to creating equal employment and educational opportunities for all persons by providing an environment that supports optimal academic achievement and productive work and is free from any form of unlawful discrimination, including access to school facilities, educational programs, and extracurricular activities.

The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Human Resources, 125 North Court Street, Westminster, Maryland 21157, (410) 751-3070.

## **ADA ACCESSIBILITY STATEMENT**

Carroll County Public Schools (CCPS) does not discriminate on the basis of disability in employment or the provision of services, programs or activities. Persons needing auxiliary aids and services for communication should contact the Communications Office at 410-751-3020 or publicinfo@carrollk12.org, or write to Carroll County Public Schools, 125 North Court Street, Westminster, Maryland 21157. Persons who are deaf, hard of hearing, or have a speech disability, may use Relay or 7-1-1. Please contact the school system at least one (1) week in advance of the date the special accommodation is needed.

Information concerning the Americans with Disabilities Act is available from the Director of Facilities Management, (410) 751-3177, or the Communications Officer, (410) 751-3020, 125 North Court Street, Westminster, Maryland 21157.

## Sykesville Middle School 2024-2025 Supply List

Click here to download a copy of the Supply List - 2024-2025 School Supply List

	esville Middle School st supply list all grades
STUDE	2024-2025
	Grade 6
ity	Quantity
3-Ring Binders, Different Colors (if on TEAM 1) Pocket Folder (if on TEAM 1) Pocket Folder (if on TEAM 2) 5- Subject Spiral Notebook (if on TEAM 2) Marble Composition Book (if on TEAM 2) Pack of Sticky Notes (if on TEAM 2) 3-Ring Binders, Different Colors (if on TEAM 2) Pack of Index Cards (if on TEAM 2) 3-Ring 2" Binders, Different Colors (if on TEAM 3) Pocket Folder (if on TEAM 3) Marble Composition Book (if on TEAM 3) Pack of Sticky Notes (if on TEAM 3) Pencil Pouch	Spiral Notebook – 200 pages Highlighters – Blue, Pink, Yellow, Green Pair of Ear Buds (wired) Dry Erase Markers Block Eraser or Cap Eraser Glue Sticks Pack of 10 Colored Pencils and Sharpener Packs of Loose-Leaf Packs of 5-Tab Binder Dividers Pack of #2 Pencils Blue or Black Pens Scissors
	Grade 7
ity	Ouantity
	4 Packs of 5 Tab Binder Dividers
	2 Marble Composition books
	2 pks #2 Pencils
	1 Pair of Ear Buds
	2 pks 3x5 Ruled Index Cards
	1 pk Sticky Notes
	1 1 – Subject Spiral Notebook
	1 Multi Colored Highlighters (5 pack)
3 Ring Binders 2"	2 Expo Markers
	Grade 8
	Quantity
3-Ring Binders1 1/2 inch	4 Packs of 5-Tab Binder Dividers
Pack of #2 Pencils	1 Pencil Pouch
Pack - Blue & Black Pens	1 Block or Cap Erasers
Pack of Loose Leaf Paper	5 Subject Large Spiral Notebook with Holes
Pair of Ear Buds- wired only	2 Folder
Pack of 10 Colored Pencil	Optional – Sticky Notes
Glue sticks	
	tity 3-Ring Binders, Different Colors (if on TEAM I) Pocket Folder (if on TEAM I) Pocket Folder (if on TEAM I) 5-Subject Spiral Notebook (if on TEAM 2) Marble Composition Book (if on TEAM 2) Pack of Sticky Notes (if on TEAM 2) Pack of Sticky Notes (if on TEAM 2) 3-Ring Binders, Different Colors (if on TEAM 3) Pack of Index Cards (if on TEAM 3) Pocket Folder (if on TEAM 3) Pocket Folder (if on TEAM 3) Pack of Sticky Notes (if on TEAM 3) Pencil Pouch Blue or Black pens Red Pens Color Pencils & Sharpener Scissors Errasers Glue Sticks Loose Leaf Paper 3 Ring Binders-1 1/2 inch Pack of #2 Pencils Pack - Blue & Black Pens Pack of Loose Leaf Paper Pair of Ear Buds- wired only Pack of IO Colored Pencil

Related Arts Supply List				
FACS  2 Folders Pencil/Pen Paper  8th Grade will need materials for service learning project.  * Hair tie for food labs	Health  1 Folder Paper Pencil 6th graders will need a shoebox for a project	Tech Ed Pencil/Pens Hair Solution (Hair ties or headband) 10 sheets of loose leaf paper.		
Art	PE/Fitness  1 Folder Pencil Uniforms will be sold at the beginning of the school year.	Instrumental Music Information regarding supplies and uniform materials will be distributed during the first week of class.  Chorus Information regarding uniform materials will be distributed during the first week of class.  1 3 Ring black binder Pencils  General Music/Guitar Binder with 1 ½ Rings Notebook Paper Pencils		

06/12/2024