East Union High School

PARENT AND STUDENT HANDBOOK

SY: 2024-2025

1700 N. Union Road | Manteca, CA, 95336 | PH: (209) 858-7270 | FAX: (209) 858-7508 | Office Hours: 8:00 A.M. to 4:00 P.M.

https://www.mantecausd.net/eastunionhighschool

Ver. 7.25.24

East Union High School

Student/Parent Handbook Contents

Information	Location
East Union Mission, Student Learning Outcomes, and Help Guide	Page 3
Important Phone Numbers and Bell Schedules	Page 4
School Year Calendar and Important Dates	Page 5
EUHS Library Information	Page 6
Registration	Page 7
EUHS Academic Counseling, and Academic Honors	Pages 8-9
Eligibility Information	Page 10
Attendance Information	Pages 11-12
Lancers LEAD! (Lancer Virtues, LEAD Cards, Behavioral Expectations/Code of Conduct)	Pages 13-14
Student Discipline (Violations, Saturday School, Alternative Placement, Dress Code, Sexual Harassment)	Pages 15-20
Parent Information (Deliveries, Pick-up/Drop-Off, Devices, Medications and Miscellaneous)	Pages 21-22
Athletics Information	Page 23
Clubs and CTSOs	Pages 24-25

Manteca Unified School District policies prohibit discrimination, harassment, intimidation, and bullying at all school sites and school activities based on actual or perceived characteristics: race, color, ancestry, nationality, national origin, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or association with a person or group with one or more of these actual or perceived characteristics at any school sponsored activity. *The following employees have been designated to handle questions and complaints of alleged discrimination:*

Title IX Coordinator: *Francine Baird, Ed.D – Director of Equity and Access; 2271 W. Louise Avenue, Manteca, CA 95337; 209-825-3200; fbaird@musd.net*

Title II Coordinator: *Jody Burriss, Ed.D – Director of Special Education; 2271 W. Louise Avenue, Manteca, CA 95337; 209-858-0722*

504 Coordinator: *Jessica Red, MSN, RN, PHN, RCSN; Coordinator: Certificated Administrator of Student Services; 2271 W. Louise Avenue, Manteca, CA 95337; 209-858-0788*

East Union Mission and Student Learning Outcomes

East Union's mission is to inspire, prepare and empower every student to succeed in our ever-changing world. We provide a safe supportive and inclusive environment where students master grade level standards through connections, respect, and accountability.

EU Student Learning Outcomes

COMMON CORE PROFICIENCY

- *Students work to demonstrate academic proficiency and/or growth in core curriculum skills, while also utilizing common formative assessments and summative assessments to analyze content mastery across all departments.*

PROBLEM SOLVING

- *Students will use critical thinking and organizational skills to plan their time, identify problems and solve complex situations, problems, and essential questions.*

TECHNOLOGY

- *Students will choose district approved applications to engage in content specific technology to complete assignments, assessments and projects that will demonstrate learning and understanding.*

COMMUNICATION

- *Students will speak and write with clarity, demonstrate active listening by actions and read with the goal of comprehension and application. They will demonstrate understanding of the audience, purpose and word choice when interacting with others on campus.*

SELF-MANAGEMENT

- *Students develop and establish goals using current and future responsibilities to become active members on East Union's campus through the inclusion in campus programs and goal monitoring.*

LANCERS LEAD!

Where do I go for Help?

Attendance Office	Counseling Center	Administration Office
Saturday School needs	Academic needs and support.	Pay Fees/Fines
Off-Campus Passes	Change Classes	Drop Off Items for Students
Detention Information	Request SST/504 Plan Meetings	Visitor Check In
First Aid/Health Support	Work Permits	Parking Passes
Non-Academic Counseling (VCC)	Grade Check Forms	Academic/Teacher Concerns
Student Discipline Concerns	Transcripts	
Threats, bullying, or interpersonal conflict	Registration	
	Disenrolling a Student	

***Go to the Attendance office for immediate assistance with student concerns, bullying, harassment, mental health needs or thoughts of self-harm.**

East Union Phone Directory

Main Line:	Attendance Voicemail:	Main Fax:	Attendance Fax:	Counseling Fax:
(209) 858-7270	Ext. 57271	(209) 858-7508	(209) 858-7506	(209) 858-7507

Office Manager:	**Jill Saberniak**
jsaberniak@musd.net	Ext. 57273
ASB Clerk:	**Deanna Holtzinger**
dholtzinger@musd.net	Ext. 55900
Teacher Subs:	**Rachel Lopez**
rllopez@musd.net	Ext. 55911
Account Clerk:	**Elvia Martinez**
esmartinez@musd.net	Ext. 55917
Counseling Secretary:	**Jo Ann Nielsen**
jneilsen@musd.net	Ext. 55910
Attendance Clerk:	**Deneen Cook**
Dcook@musd.net	Ext. 55904

Attendance Secretaries:	**Kristy Mendoza**
	Marisol Anaya-Valdez
kmendoza@musd.net	Ext. 55909
manayavaldez@musd.net	Ext. 55907
Health Clerk:	**Jennifer Collins**
jcollins@musd.net	Ext. 55906
VP Secretary / Discipline:	**Jasmine Rico**
Jrico@musd.net	Ext. 55908
Registrar:	**Trini Medrano**
tmedrano@musd.net	Ext. 57274
Athletic Secretary:	**Jennifer Meyer**
jmeyer@musd.net	Ext. 55912

Bell Schedules

REGULAR SCHEDULE	
1st	8:40 - 10:10
2nd	10:16 - 11:50
Lunch	11:50 - 12:20
3rd	12:26 - 1:56
4th	2:02 - 3:32

LATE START WEDNESDAYS	
1st	9:40 - 10:55
2nd	11:01 - 12:20
Lunch	12:20 - 12:50
3rd	12:56 - 2:11
4th	2:17 - 3:32

MINIMUM DAYS	
1st	8:40 - 9:45
2nd	9:51 - 11:00
Lunch	11:00 - 11:14
3rd	11:20 - 12:25
4th	12:31 - 1:36

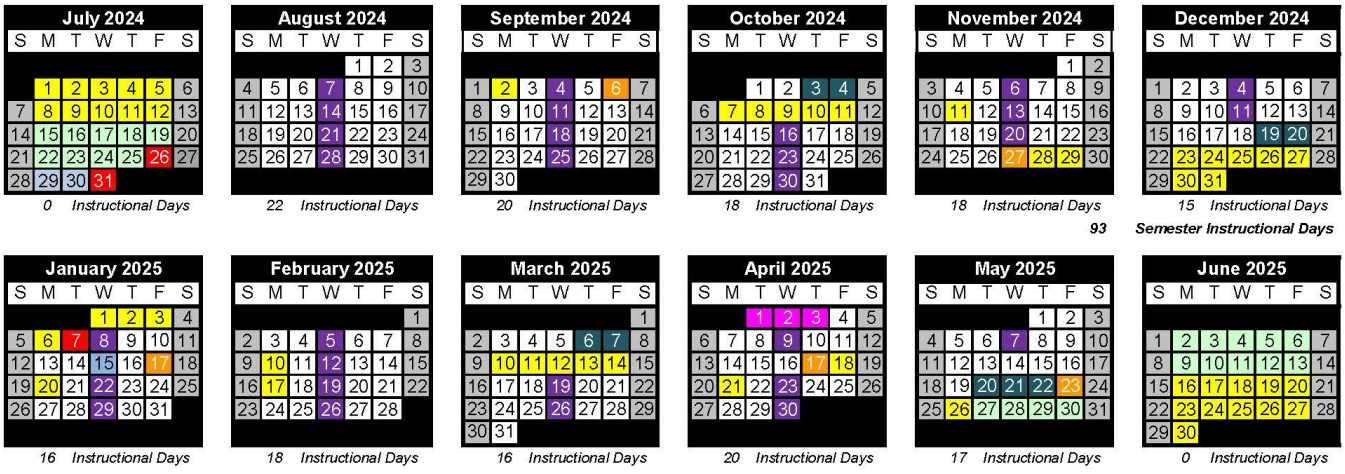
RALLY	
1st	8:40 - 9:59
2nd	10:05 - 11:28
(NO CHECKOUTS after 11:10)	
RALLY	**11:34 - 12:04**
Lunch	12:04 - 12:42
3rd	12:48 - 2:07
4th	2:13 - 3:32

FINALS	
Final 1 (1st/3rd)	8:40 - 10:40
Brunch	10:40 - 10:54
Final 2 (2nd/4th	11:00 - 1:00

MANTECA UNIFIED SCHOOL DISTRICT

2024-2025 High School Calendar

Board Adopted Revision February 8, 2024



July 2024	0 Instructional Days
August 2024	22 Instructional Days
September 2024	20 Instructional Days
October 2024	18 Instructional Days
November 2024	18 Instructional Days
December 2024	15 Instructional Days
	93 Semester Instructional Days
January 2025	16 Instructional Days
February 2025	18 Instructional Days
March 2025	16 Instructional Days
April 2025	20 Instructional Days
May 2025	17 Instructional Days
June 2025	0 Instructional Days
	87 Semester Instructional Days

Legend

- Student Breaks/Closed to the Public
- Summer Break/School Office Open
- High School Finals Day
- District-wide Minimum Day
- Teacher Prep (no students)
- Inservice Days (no students)
- Late Start Schedule
- CAASPP / PE Testing Schedule

First Day of School - August 1, 2024

Last Day of School - May 23, 2025

High School End of Term

1st Semester: October 4	3rd Semester: March 7
2nd Semester: December 20	4th Semester: May 23

Teacher Flex & Non-Flex Days

Teacher Flex Days:	10/3, 10/4,12/19, 3/6, 3/7, 4/17, 5/20, 5/21, 5/22, 5/23
Teacher Non-Flex Days:	9/6, 1/17
Teacher Leave Early Days:	11/27, 12/20

***180* School Year Instructional Days**

Employee Holidays

July	4	Independence Day
September	2	Labor Day
November	11	Veterans Day
November	28-29	Thanksgiving
December	24	Christmas Eve
December	25	Christmas
January	1	New Year's Day
January	20	Martin Luther King Day
February	10	Lincoln's Birthday (obs)
February	17	Washington's Birthday
April	18-21	Spring Break
May	26	Memorial Day
June	19	Juneteenth

Student Breaks

October	7-11	Fall Break
December	23 - Jan 7	Winter Break
March	10-14	Spring Break

Revised 5/16/2024

Important Dates for the 24-25 SY

July 31: 9th Grade Round up
August 1: First Day of School
August 4: Last day to request a class change for Term 1
August 20: MAP Testing ELA and Back to School Night
August 22: MAP Testing Math
August 23: Fall Fest Rally
September 26: Homecoming Parade
September 27: Homecoming Rally
October 3 and 4: Term 1, Semester 1 Finals
October 7 through 11: Fall Break
October 18: Football vs MHS (Senior Night)
October 22: Girls Volleyball v. Sierra (Senior Night)
November 18: Fall Sports Social
November 27: Minimum Day
November 28 and 29: Thanksgiving Holiday
December 13: Winter Fest Rally
December 19 and 20: Term 1, Semester 2 Finals

January 9: Start of Term 2, Semester 1
January 13: Last day to request a class change, Term 2
January 14: MAP Testing ELA
January 16: MAP Testing Math
January 17: Minimum Day
February 18: Winter Sports Social
February 7: LEAD Rally
March 6th and 7th: Term 2, Semester 1 Finals
March 10 through 14: Spring Break
March 28: Spring Fest Rally
April 15: MAP Testing ELA
April 16: MAP Testing Math
April 18, 19, and 21: Easter Break
May 9: Fun in the Sun Rally
May 13: Spring Sports Social
May 20 and 21: Term 2, Semester 2 Finals
May 23: Last Day of School and East Union Graduation

EUHS Library Information

All students and staff are welcome to use the resources of the library. Library and Technology Center hours are Monday - Friday from 7:30 am– 4:00pm. For current library resources please visit https://www.mantecausd.net/domain/1008

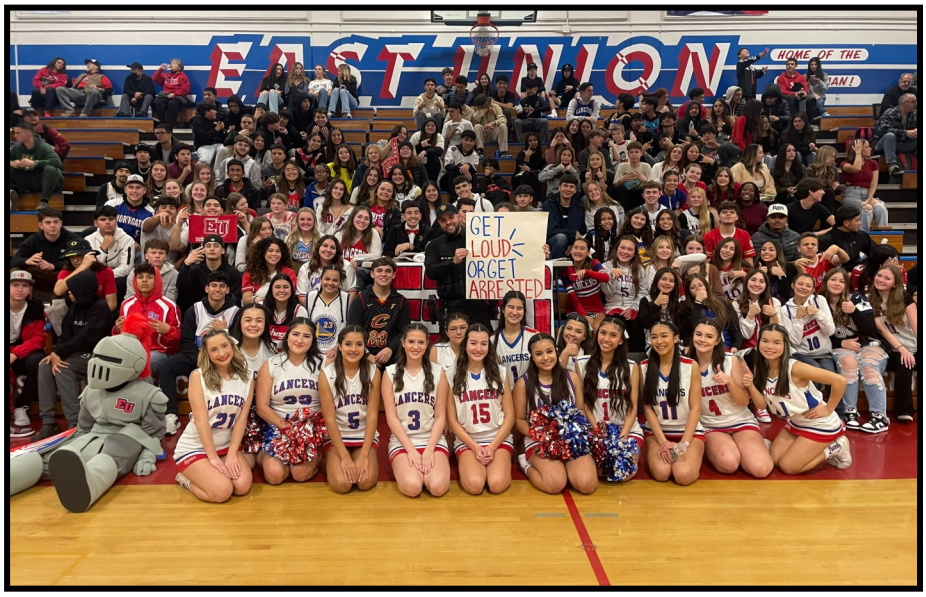
Printing is available for 10 cents per page. Students are expected to observe acceptable behavior, including no food, gum, or drinks. **Entry during class time is by teacher pass only**. A valid ID is required to check out materials and/or equipment and access student library accounts.

Up to two library books may be checked out with a valid student ID for 21 days. Fine notices will be emailed to student email accounts daily during the school year. Overdue items are billed replacement cost after 30 days. Lost or damaged library books must be paid for at replacement cost. Students without standing overdue notices will be restricted from checking out further items until all fines are paid or cleared.

Textbooks are the property of MUSD and are provided "on loan" to students. Ed Code 48904 states that "the parent or guardian of a minor shall be liable to a school district for all property belonging to a school district loaned to a minor and not returned upon demand of an employee of the district authorized to make the demand."

Textbooks will be checked out during Orientation, or on the first day of attendance for new enrollment/transfer students. At the end of the year, or when transferring from East Union High School, students will return all textbooks to the library. Materials will be assessed for condition and students will be charged for damage/loss. All obligations must be cleared with the library staff and account clerk.

Students are responsible for their own textbooks. This includes damage that occurs due to fire, water, theft, etc. Book covers are required. Do not use contact paper or any other stick-on covers. Students should not write in or highlight texts, nor should they loan textbooks to friends



No food or drinks are allowed in the library

Library Fine Information

Condition	Fine
Lost Item	Replacement Cost
Pages torn out/Missing	Replacement Cost
Bar Code Missing	$5
Pen/Ink Marks	$5 Minimum

Internet Information

East Union students have access to the Internet. Students are expected to use this resource responsibly.

Before a student internet account can created, in order to access the internet, they are required to fill out an Internet access form. This must be signed by both the student and parent and will be kept on file for the current school year.

Students engaging in inappropriate use of MUSD network resources or accessing information of an illegal, inappropriate, or unauthorized nature will be disciplined and may lose their Internet access. Student use is monitored by the District Office.

Electronic communications on Manteca Unified School District devices and software are considered "Public" communications and subject to review by district personnel at any time.

Families needing assistance with internet access should contact the Attendance Office for information on a free hot spot to support their student's learning at home.

Registration Information

Registering Students

New Students to MUSD:

1. Go to www.mantecausd.net
2. Find the tab “About MUSD”
3. Go to “Student Registration.
4. Go to “Pre-Enrollment.”
5. Create an account in Pre-Enrollment.
6. Upon completing and submitting your enrollment, send an email to the EU registrar at tmedrano@musd.net with the student’s name.
7. Once received, the registrar will call you with an appointment to complete the registration.

For returning MUSD students:

1. Go to www.mantecausd.net
2. Find the tab “About MUSD”
3. Go to “Student Registration.
4. Go to “Students returning to MUSD.”
5. Print the final page, “Completed Registration Form, Parents Rights and Responsibilities form.
6. Email to the EU registrar at tmedrano@musd.net for an appointment.

Informacion de registro Estudiantes nuevos y pasados

Nuevos estudiantes:

1. Ir a www.mantecausd.net
2. Vaya a la pestaña que dice "About MUSD"
3. Llegué a "Registro de estudiantes"
4. Vaya al icono de flecha "Estudiantes que regresan a MUSD"
5. Deberá imprimir el "Formulario de registro completado y el formulario de derechos y responsabilidades de los padres. (Sólo última página)
6. Envíe un correo electrónico a Trini a tmedrano@musd.net para una cita.

Estudiantes anteriores:

1. Ir a www.mantecausd.net
2. Vaya a la pestaña que dice "About MUSD"
3. Llegué a "Registro de estudiantes"
4. Vaya al icono de flecha "Estudiantes que regresan a MUSD"
5. Deberá imprimir el "Formulario de registro completado y el formulario de derechos y responsabilidades de los padres. (Sólo última página)
6. Envíe un correo electrónico a Trini a tmedrano@musd.net para una cita.

Required Forms for Registration

Acceptable Documents Listed Below: Los siguientes elementos son necesarios para inscribir a cualquier estudiante o estudiantes.

1. Birth Certificate (Certificado de Nacimiento)

2. Immunization Record (Inmunizaciones)

3. Proof of residency. (The following items may be used: Property tax payment receipts, Rental Property contract, Lease or Payment receipts, Utility service contract, statement, or payment receipts from PG&E, Comcast, etc., Pay Stubs, Voter Registration, Correspondence from a government agency, Declaration of residency executed by the parent or legal guardian of the pupil.
Prueba de residencia: Recibos de pago de impuestos a la propiedad Contrato de propiedad de alquiler Recibos de arrendamiento o pago Contrato de servicios públicos, estado de cuenta o recibos de pago (PG&E, Comcast, etc.) Talones de pago Registro de votantes Correspondencia de una agencia gubernamental Declaración de residencia ejecutada por el padre o tutor legal de un alumno.)

4. Unofficial Transcript if student will be in the 10th, 11th, or 12th grades. (Transcripción no oficial si el estudiante será un 10th, 11tt, 12th.)

5. Individualized Education Program (IEP) report if the student has one. (Informe del IEP si tiene uno.)

EAST UNION
EST. 1966

Disenrollment

Students may be disenrolled voluntarily by parents, guardians, or others with educational rights.

To disenroll your student:
1. Come to EU and speak with the registrar at least one to two days before departing East Union High School.
2. Alternatively, email the registrar at tmedrano@musd.net with the following information: Student’s name, student’s birthdate, student’s last day, and the school the student will be attending.

Student must complete a withdrawal slip to complete the disenrollment and return all MUSD and East Union school items.

Students may be dropped/ disenrolled involuntarily under the following circumstances:

1. Violation of a School Attendance Review Board (SARB) contract.
2. 10 consecutive days of non-attendance with no communication to the school.

Need Assistance?

For information or assistance, please contact our registrar at 209-858-7274 or via email tmedrano@musd.net.

Si tiene alguna pregunta, no dude en ponerse en contacto con Trini Medrano / Registrador

Academic Counseling at East Union

Academic Counseling Services

Counselors provide a large number of services for students. Below is a brief listing of some of those services. For more info, please see your counselor.

- Tutoring Information
- Study Skills assistance
- Parent/student conferences
- Referrals to Special Ed
- Alternative Education Information
- Career information
- Academic Conferences/Grade Level
- Testing
- Vocational/military info
- College info
- Scholarship info
- Financial aid info
- FAFSA Support
- 504 Plan Support

Graduation Requirements

English	
English	40 Credits
Science	
Physical	10 Credits
Life	10 Credits
Social Science	
World History	10 Credits
US History	10 Credits
Gvt./Econ.	10 Credits
Math	
Must Pass Algebra 1	30 Credits
Fine Arts/World Language	
World Language or Fine Arts	10 Credits
Other	
Physical Education*	40 Credits
Health Education	5 Credits
Electives	120 Credits

**May waive after 20 credits. Subject to approval.*

Total Credits to Graduate: 275

Counselor	Students	Extension
Angeleena Sim	A - Gom	55901
Susan Taiariol	Gon - O	55902
Juan Gonzalez	P - Z	55903
Jessica Muñoz	Special Programs	55905

Contacting your Academic Counselor

Counselors are available if students or parents have any questions or concerns. The best way to reach them is by email. Counselors are available to meet with students or parents to support academic, social/emotional and college/career planning needs. If you would like to schedule an appointment please contact your counselor or visit the counseling center.

Counselor	Email
Angeleena Sim	asim@musd.net
Susan Taiariol	staiariol@musd.net
Juan Gonzalez	jjgonzalez@musd.net
Jessica Muñoz	jmunoz@musd.net

College A-G Requirements

Subject	Credits
A– Social Studies	20
B– English	40
C– Math	30 (Algebra 1, Geometry, Algebra 2)
D– Lab Science	20 (CP Science)
E– World Language	20
F– Visual and Performing Arts	10
G– Elective	10

Grades must be C– or higher to meet subject requirements.

Credit Deficiency Policy

Students and their parents must monitor their academic progress frequently. East Union and MUSD provide Parent Connect and Student Connect to assist in self-monitoring.

Should a student fail a course it is recommended that they or their parent/guardian contact their counselor and discuss credit recovery options.

Deficiencies may be made up through placement in one of the district's alternative programs, i.e. Calla Continuation High School and Night/Adult Education. These spots are limited and must be applied for. Behavior and attendance will also be a factor in program acceptance.

Course Changes

Course Changes must be requested within the first 5 days of school. Students must visit the Counseling Center and place their name on their counselor's Class change Request List and their Counselor will call them up to discuss the change. All requests will be evaluated by the Assistant Principal who will approve or deny the change and notify the student of the decision. ***Term 1 deadline for course change requests is August 4, 2024. Term 2 deadline for course change requests is January 13, 2025.***

Academics, Honors, and Awards

The Faculty and Staff of East Union High School strive to create an educational, equitable, and safe environment where all students have the opportunity to excel. Learning is the purpose of East Union and we firmly believe that all students can succeed.

Academic Awards

The Academic Block **EU** is achieved by earning:

- A grade point average (GPA) of 3.5 or higher for three consecutive terms.
- For every two additional terms with a 3.5 or higher, the student will earn a Lamp.
- Throughout four years of high school, a student can earn up to one Academic Block and two Lamps.

See your counselor for more information.

Graduation Honors

There are a number of potential honors for EU graduates:

Activities Letters at East Union High School are available in the following areas:

- Associated Student Body/Leadership
- Band
- Theatre
- FFA
- JROTC
- Link Crew
- Yearbook

Please contact the advisors for these areas for specific requirements.

- Honor cords recognize a student's academic accomplishments according to specific criteria. Honor Cord requirements are updated annually. Only authorized cords may be worn at graduation. Please reach out to your academic counselor or Mrs. Cano for details.
- The Seal of Biliteracy is given in recognition of seniors who have attained proficiency in two or more languages, celebrating the benefits of being bilingual. See your counselor for more information.

Senior Awards

EUHS honors its Senior class by recognizing students for the honors and achievements they have earned throughout the year at our annual Senior Awards Night. In the presence of parents and families, Lancer staff and the East Union community, our students are celebrated for academic achievements, athletics, scholarships, and other honors. Senior Awards Night is hosted by EU counselors in Dalben Center.

EU CSF Chapter 793

East Union is proud to host a CSF chapter at our site. The California Scholarship Federation, Inc., is a nonprofit organization whose mission is to recognize and encourage academic achievement and community service among middle and high school students in California. There are approximately 1500 chapters in middle schools and high schools throughout the state, and each chapter is comprised of student members who meet eligibility requirements. CSF promotes scholastic excellence through rewarding those who take the hardest classes and achieve the highest grades in them. Students who participate in CSF receive additional recognition at graduation in addition to opportunities for scholarships and conferences.

Citizenship Grades

The staff of East Union High School has high expectations for student behavior. All students will receive a citizenship grade each semester. Citizenship guidelines are as follows: attending class regularly, being on time with all necessary materials, completing homework on time, meeting deadlines, doing work independently when requested, exercising care of school equipment, showing respect for students, staff, and others, not disrupting class, and exercising good conduct.

If a student receives two "U" grades on a report card, he/she is ineligible for the next semester. Unsatisfactory citizenship may be earned for exhibiting inappropriate behavior, being disruptive, being uncooperative, or interfering with other students' learning.

An automatic "U" will be given for being placed on a Tardy Contract for receiving five (5) tardies in the same semester or for a 5 day suspension or twice in a grading period. Only the concerned teacher will issue the "U" mark.

Dance Eligibility

East Union sponsors several dances throughout the school year. To enter the dances, students must meet all eligibility requirements and must present a current school picture ID. All school rules are in effect during dances. School dress codes will also be enforced. Students may be searched before being allowed to enter. Doors will open and close at a specified time. Once the doors close, students will not be allowed to enter. Once students leave the dance, they will not be allowed to re-enter.

Eligibility Information

Eligibility Policy

Students will be ineligible for extra (i.e. athletics, clubs, all dances) and co-curricular performance activities (i.e. band, drama) for any of the following reasons:

- Less than 20 units per term
- Less than 2.0 GPA previous semester
- Two (2) F's or U's in a grading period
- A suspension of 5 days, twice (less than 5 days) in the same grading period results in a "U," and 45 school days (**Weekends, breaks DO NOT count**) of ineligibility. Additional suspensions during the ineligibility extend the period.

Students become eligible on the 46th school day after a 5-day suspension.

- Seniors receiving a 5-day suspension, 2 suspensions of less than 5 days, or 2 U's for Term 2, Semester 2 will not participate in the graduation ceremony and activities. Seniors must be eligible to attend Grad Night.
- Seniors who wish to participate in Senior activities must clear all outstanding unexcused absences and tardies greater than 30 minutes. Failure to attend Saturday School may result in the loss of graduation privileges.

Block Waiver

Seniors may waive **one** period each term.

Senior students who wish to waive a class period must meet the following criteria:

- Be credit appropriate (on track to graduate)
- Be eligible – 3.0 GPA, less than 2 F's, no discipline/behavior issues, not on a SARB Contract, bill & fine free, good attendance (including tardies), A-G (on track)

Transportation to and from school is the student/parent responsibility.

Students are not to be on campus during the waived period.

Any student who becomes credit deficient, ineligible, or requirement deficient will forfeit their waiver and will be placed in an appropriate class for the remainder of the Term.

Attendance at East Union

Clearing Absences

California Education Code 48205 states that absences from school may only be excused for the following reasons: illness, quarantine, medical appointments, dental appointments, jury duty, attendance at the funeral of an *immediate* family member, or other justifiable reasons approved ***IN ADVANCE*** by administration. Because family vacations are not considered excused absences, we encourage you to schedule them outside of the regular school year. If it is necessary for your child to miss school during the school year, arrangements may be made through administration to make up absences via Saturday School.

Excusing Absences

All absences must be excused by a note, email or phone call from the parent/guardian as listed on the registration form. **These absences must be excused *within five days* of the absence.** It is the student's responsibility to make sure all absences are cleared in the proper amount of time, as well as making arrangements for all make-up work with teachers. **These absences may not be cleared after five school days**. Students and parents may check their attendance via Student or Parent Connect or by contacting the attendance clerk or the attendance office.

18-year-old students may clear their own absences as described above per Education Code 46012. The school, however, reserves the right to verify the legitimacy of such absences, if it appears appropriate responsibility is not being maintained.

Students who have been placed on an attendance contract by the SARB panel must have a doctor's note to clear an absence.

No academic penalty shall be issued because of absence due to a school sponsored activity. It is the student's responsibility to make arrangements with their instructors to make-up work missed due to the absence. Absences from medical reasons require a note, email or call. Students are encouraged to schedule medical appointments for after school hours.

Off-Campus Passes

East Union is a closed campus. 10-12 grade students with a valid Off-campus pass may leave during lunch only. Students may ***NOT*** leave campus during passing periods, brunch or lunch on minimum days. 9th grade students are NOT eligible for an off-campus pass. Off-Campus privileges must be applied for and may be revoked at any time by school administration or parent request. Students leaving campus without a proper check out or without a valid off-campus pass will be considered truant and assigned to work detail, Saturday School or suspension.

Excused: illness, medical appointment, (*doctor note required after 3 consecutive days*), funeral; (*one day in state, maximum of three out of state; memorial card or letter from funeral home required*), school sponsored activity

Unexcused: vacations, missing bus, no ride, oversleeping, baby-sitting, shopping, out of town, working, unexplained, functions or appointments for other persons, translating for other persons, club/travel sports and dance competitions, graduations, family emergency, DMV appointments, sibling performances, are some examples of unexcused absences.

Must be pre-approved (documentation required): college visit (*Seniors only; requires pre-approval form and documentation, for a total of 3 days per year*), religious holiday/retreat/ event, court, Military Entrance Processing Station (*MEPS; not to exceed more than 3 days without administrative approval*).

Tardiness

Students are expected to attend class on time daily. Students who accumulate tardies may be assigned discipline by their teachers for each tardy period.

5 or more tardies will result in the student being placed on a tardy contract and they will be required to complete a BASE lesson on truancy.

Subsequent violations can result the following measures:

- Saturday Schools
- Off-Campus Pass Revoked
- Alternative Placement
- Referral to School Attendance Review Board

In addition, Tardy sweeps will be conducted at random times throughout the year by the administration. Students caught in a tardy sweep will be assigned detention.

Attendance (Continued)

Make-up for Excused Absences

Students with excused absences are entitled to make up all work for full credit. Students must be responsible for arranging all such make up with each teacher. Students shall have no less than two (2) days make up time for each day of absence up to five (5) days. This time shall exclude weekends and holidays. At the teacher's discretion, time limits may be extended. Each teacher shall determine the standards necessary to receive a grade.

Physical Education, Band, Choir and Ag FFA require attendance for participation in and performance of course work. Thus, these courses may use penalties for reason of absences, if attendance is an integral part of the grade and that such standards are uniformly implemented throughout the department. Penalties may include lowering of a grade. (Board Policy 6154.)

Students marked absent in error must have teacher email attendance for correction, verifying the student's presence. It is the responsibility of the student to take care of this task. You may also contact the teacher through parent connect.

Poor Attendance

Consistently poor attendance and truancies will lead to several negative ramifications:

- Parent notification and truancy letters
- Referral to Vice Principal for parent conference
- Referral to SARB (Student Attendance Review Board)
- Excessive absence letter to improve attendance (after 6 excused absences)
- Pre-medical warning letter to improve attendance (after 10 excused absences)
- Medical note requirement from doctor for each absence— telephone advice is not accepted (after 15 excused absence)
- Saturday School/suspension
- Community School referral

Reasons such as oversleeping, missing the bus or train, car problems, the alarm not going off, etc. Will not be considered as excused tardies. Such actions may result in disciplinary action, a tardy contract, other possible consequences

NOTE: In order to participate in athletics (practice or games) students must be present for 2 full periods.

Check-Out Procedures

Students who must leave prior to the end of the school day are **REQUIRED** to check out of school through the Attendance Office. A parent, guardian, or other authorized person must contact the EUHS Attendance office to release the student from campus. Students must then retrieve their pass from the Attendance Office to exit campus.

Parents are encouraged to make all appointments after school hours whenever possible, as this will lessen instructional disruptions. Failure to properly check out of school will result in an unexcused absence plus disciplinary action: either detention or Saturday School.

Students are not to use personal cell phones to call home to check out, as the Attendance Office must contact parents first. Please do not leave a message to check students out.

Board Policy No. 5113a A student should not be absent from school without the parent's knowledge and consent. Students will be allowed to be absent from school, for reasons expressly authorized by applicable law. Verification of absence can be verbal, in person or written to be determined by the principals. The Board of Education directs that absences for "justifiable personal reasons" under Education Code Section 48205 shall be granted only for comparable short-term absences (maximum: five days) unless a longer time is required by applicable law. A principal or designee cannot approve an absence for such purposes as traveling with parents on a vacation or business trip, or for early starts or late returns from such trips.

Lancers LEAD!

LEAD Virtues

East Union is a PBIS campus, and students are expected to embody the virtues of **Loyalty, Empathy, Accountability, and Determination** in their words and deeds while on campus or participating in school activities. Each month, one of the four virtues will be emphasized though all will be honored. The adoption of these virtues benefits both the student and the school as a whole through actions which ultimately lead to greater success. These virtues paint a picture of the successful East Union graduate who will embody these ideas as they move on to their post-secondary and adult lives. East Union staff members also embody these traits as examples for our students.

On campus, students acting in accordance with Loyalty, Empathy, Accountability, and Determination will be rewarded with LEAD cards by staff members. These cards can be redeemed for a bracelet which will give the student opportunities for early lunch releases throughout the year as well as other rewards.

The Phenix Shield is the symbol of EUHS's LEAD program.

On Page 13, the virtues are arranged to help guide student behavior in all campus locations.

Loyalty

Loyal students respect the rules and the rights of others. They show school spirit, and honor the purpose of school by fulfilling the role of the student. Finally, Loyal students do not let people behave in abusive ways towards others, and report wrongdoing and rules violations to teachers and staff.

Empathy

Empathetic students are kind to others. They welcome new people into their groups. They are patient, and helpful. They show support and compassion when people are struggling. They use positive, appropriate language and are respectful to peers, guests, faculty, and staff. They lift others up.

Accountability

Accountable students know their responsibilities and act with their safety and the safety of others firmly in mind. They own the actions and decisions they make, are honest about those activities, and are prepared for the consequences which result. Accountable students act mindfully and follow school expectations.

Determination

Determined students give one hundred percent on campus and in life. They take actions which contribute to their health and long-term success. They participate in their lessons, complete their work, and use their time wisely. They also do not let others drag them away from their goals.

Rewards!

Staff members may award students who demonstrate the qualities of Loyalty, Empathy, Accountability, and Determination a LEAD card. These cards are intended to reward students for their good conduct and will show the LEAD virtue and a short description of the student's actions.

These cards can be redeemed at the Administration office for a bracelet. The bracelets allow students to be released early for lunch on select days throughout the year.

In addition, students who are awarded a LEAD card may be entered into a drawing for a monthly prize.

See the student code of conduct on page 14 for information on behavioral expectations on campus.

In the 2023-2024 School Year, Staff members handed out more than <u>859 LEAD cards to students.</u>

Lancers LEAD! Code of Conduct and Behavioral Expectations

	School Expectations			
Area/Setting	**Loyalty**	**Empathy**	**Accountability**	**Determination**
Bathrooms/Locker Room	• Respect this area by keeping it clean • Report any concerns/ problems to staff • Do not abuse your privileges.	• Respect the privacy and dignity of others	• Wash/sanitize your hands • Keep valuables secured • Check out of class properly and carry a valid hall pass.	• Return to class quickly • Use the restrooms appropriately
Cafeteria/Eating Area	• Inspire others in a positive way • Lend a hand to others	• Welcome others into your group • Treat others with kindness • Use appropriate language	• Wash/sanitize your hands • Wait your turn • Clean up after yourself • Take only what you need	• Eat a healthy, balanced diet • Use your time wisely
School Events/ Activities	• Support our team and show your EUHS spirit • Stay in designated area • Abide by the school rules and expectations.	• Be kind and respectful to others • Help guide new students • Be a welcoming host to guests	• Give speakers your full attention • Follow staff directions • Respect all guests	• Show pride in our campus and keep it clean • Participate • Do your best
Common Area/ Outside	• Move with a purpose	• Be mindful of others • Use positive language	• Take ownership of your own actions • Be timely as you move around the campus.	• Make positive choices • Show pride in our campus and keep it clean • Be aware of your surroundings
Offices/Library/ Technology	• Listen and use your manners • Report any concerns/ problems to staff	• Wait at the window patiently for assistance • Be respectful & honest • Use a calm and appropriate tone of voice	• Take ownership of your own actions • Utilize digital and technological material appropriately	• Make positive choices
Classroom	• Do your own work • See the best in others • Report inappropriate comments/images/ behaviors to staff	• Value other's perspective • Respect the privacy and dignity of others • Lift others up	• Take ownership of your own actions • Be prepared and turn work in on time • Follow teacher rules and directions	• Give 100% all the time • Actively participate • Complete all tasks on time
Entering/Exiting Parking Lot	• Park, walk, and drop off in designated areas	• Be patient • Be mindful of others	• Visible parking pass • Valid off campus pass • Follow safety rules when walking or driving	• Arrive on time • Move with a purpose

Behavior and Discipline

Ed Code Violations (Suspension and Expulsions)

The following sections of the California **EDUCATION CODE 48900** are grounds for discipline, including suspension and/or expulsion from the district:

***A. Threatened, attempted, or actual physical injury to another.**

***B. Possessed, sold, furnished, or used explosives, dangerous objects, or weapons (including knives, stun guns [P.C.12650], pepper spray [P.C.12403.8])**

***C. Possessed, sold, furnished, or used alcohol or controlled drugs (as defined by Health and Safety Code 11007)**

***D. Unlawfully offered controlled drugs, then provided another substance in place of it**

***E. Committed or attempted robbery or extortion**

F. Attempted or actual damage of school or private property

G. Attempted or actual theft of school or private property

H. Possessed or used tobacco products

I. Committed obscene acts, habitual profanity or vulgarity

J. Unlawfully offered or furnished any drug paraphernalia

K. Disrupted school activities or willfully defied school authorities (includes fighting)

L. Knowingly received stolen school or private property

M. Possession of imitation firearm

N. Sexual assault/battery

O. Threatened or harassed witness

P. Soma Drug offered, arranged or negotiated to sell or sold

Q. Hazing

R. Bullying/Cyber bullying

T. Aid/Abet Physical Injury

Sexual Harassment (48900.2)

Hate Crimes (48900.3)

Hostile Educational Environment (48900.4)

***Expulsion hearing required**

E.C.44807 *"… schools shall hold pupils to a strict account for their conduct on the way to and from school, on the playgrounds, or during recess." Students are deemed to be under the jurisdiction of the school in the following circumstances: during, or while going to or from school sponsored activities; while on school grounds; going to or coming from school; during lunch, on or off campus."*

The code of conduct applies to any student who is 1) on school property, attendance at school or on the way to or from school or during lunch, 3) at any school sponsored activity on or off campus, and 4) whose conduct at any other time or place has a direct and immediate effect on maintaining order and discipline or protecting the safety and welfare of the students or staff in school.

Discipline for Less Serious Offenses

Students receiving discipline for lesser offenses may be assigned the following "Alternative Means of Correction" or AMC consequences. Repeated lesser violations may result in suspension.

- **Saturday School:** Students attend campus on scheduled Saturdays from 8:00am to 12:00 noon. Students may attend voluntarily to clear unexcused absences. Dates and expectations follow on page 16.
- **Work Detail or Tutoring:** Students may attend 2 hours of work detail or tutoring to clear a Saturday School assignment. Students must arrange this with a staff member or attend a regularly scheduled tutoring session. Forms for confirmation are available in the Attendance Office.
- **Alternative Placement:** A full day alternative schedule in which students complete their regular assignments as well as additional reflection and behavioral instruction as appropriate for their violation. Students will not be allowed off-campus during an Alternative Placement. Dates and expectations follow on Page 16.
- **Teacher Suspension:** (Ed Code 48910) a teacher may suspend a student from class for any of the acts enumerated in EC 48900 for the day of the offense and the following day. The teacher shall ask the parent/guardian to attend a conference to discuss the incident.
- **Detention:** Students are required to serve assigned detention in a timely manner. Unserved detention may result in Saturday school. Teachers may assign detentions as needed and schedule them before school, after school, or during lunch. Administrative detention will be held afterschool on Tuesday and Thursday from 3:45 to 4:15.
- **BASE Lesson** (See Page 16)

Behavior and Discipline (Continued)

Saturday School Dates 24-25

- *August 24, 2024*
- *August 31, 2024*
- *September 14, 2024*
- *September 21, 2024 (2 for 1)*
- *October 19, 2024*
- *October 26, 2023*
- *November 2, 2024*
- *November 16, 2024 (2 for 1)*
- *December 7, 2024 (2 for 1)*
- *January 25, 2025*
- *February 1, 2025*
- *February 15, 2025*
- *February 22, 2025 (2 for 1)*
- *March 22, 2025 (2 for 1)*
- *April 5, 2025*
- *April 12, 2025 (2 for 1)*
- *May 3, 2025*
- *May 10, 2025 (2 for 1)*

*Saturday Schools (explained on page 13) may be assigned for disciplinary purposes or **truancy**. Students assigned to Saturday School will receive a reminder the day prior to the assigned date. Students who fail to attend for discipline may be assigned Alternative Placement.*

Students must bring something academic or constructive to do during the four hours on campus. Classwork, reading a book, drawing/sketching are acceptable activities.

Students who engage in poor behavior or who do not have an acceptable activity will be sent home and the Saturday School will not count for its intended purpose. This may lead to ineligibility or further discipline.

Seniors who wish to participate in Senior activities must clear all outstanding unexcused absences and tardies greater than 30 minutes. Failure to attend Saturday School may result in being unable to walk in May.

BASE Lessons

In the course of discipline or during Alternative Placement a student may be required to complete a BASE lesson. These **Social-Emotional activities** are intended to educate students on making healthy, constructive choices in school and life. When assigned as a disciplinary consequence, students are expected to complete the activity within one week of notification. Failure to complete the lesson will result in additional consequences. (i.e., Alternative Placement)

BASE lessons may be accessed through Office 365 by all students.

Intervention Terms

SARB: A School Attendance Review Board is a panel of educators where students are referred for significant and ongoing attendance issues when a student reaches "**T3**" status.
SART: The **School Attendance Review Team** or SART is a group of staff members who examine student attendance and conduct meetings to determine appropriate interventions when students are struggling to attend regularly.
SST: Parents, Teachers, and Administrators may request a **Student Success Team** for a specific student to address concerns about student needs, academic achievement, attendance, or other issues which may be affecting the student's academic performance in school. Parents may request an IEP through their student's counselor.
T1: The first stage of **Truancy**. students are assessed as "T1" when they miss 90 or more minutes of unexcused class time during the school year.
T2: Second Stage of Truancy. Students and Parent will be notified by mail and a conference with the SART or Vice Principal will be scheduled to discuss the cause of the truancy and possible supports or solutions.
T3: Third Stage of Truancy. Student will be referred for a SARB Hearing and notice will be sent to Human Services Agencies that the student is not attending school regularly.

Alternative Placement

*Students in Alternative Placement must comply with the **instructions** and **expectations** provided by the instructor at all times. Assigned students will be expected to complete **restorative activities** as part of their consequence.*
*Students must place their phone in the **AP Phone Locker** during class time and will be unable to access them.*
Students in Alternative Placement may not to use the restroom unescorted.
Students who are checked out during Alternative Placement may be reassigned to the next date by site administration.
Student misbehavior during Alternative Placement will result in suspension.

Behavior and Discipline (Continued)

Bullying, Harassment, and Hazing

It is the policy of East Union High School and the Manteca Unified School District that our campus be a safe place for all students, staff, and visitors. This is intended to ensure a productive learning environment for all. In pursuit of that policy Bullying, Harassment, and Hazing are strictly prohibited. Actions which may constitute harassment include:

- Making rude or insulting remarks of a racist, sexist, or gender-oriented nature.
- Unwelcome teasing or name calling.
- Spreading malicious rumors.
- Intimidation through following, approaching, or confronting another student in a large group.
- All other behaviors which may be considered detrimental by a reasonable person to any student's physical or emotional well-being. This includes any hazing/harassment via social media and/or other electronic means.

Ongoing, pervasive, or extreme harassment falls into the category of bullying. Bullying may also occur through the Internet or other forms of technology, known as Cyber-Bullying. Bullying has a negative effect on a student's ability to learn and students engaging in these behaviors will be subject to discipline.

Students must report any perceived harassment to a campus monitor, staff member, teacher, or administrator for support and assistance.

Sexual Harassment

Sexual Harassment is a specific subset of harassment as defined above. The Manteca Unified School District policy (5145.81a) strictly prohibits sexual harassment by a student or employee. It is defined as unsolicited and unwanted sexual advances, requests for sexual favors, and other verbal, physical, or visual conduct of a sexual nature (EC 212.5), which can create an intimidating, hostile or otherwise offensive educational environment.

Examples of types of conduct which are prohibited or may constitute sexual harassment include:

- Unwelcome leering, sexual gestures or propositions
- Unwelcome sexual slurs, inuendo, threats, verbal abuse, derogatory comments or sexually degrading descriptions
- Graphical verbal comments about an individual's body, or overly personal conversation
- Sexual jokes, stories, drawings, objects, pictures, or gestures
- Spreading sexual rumors
- Touching an individual's body or clothes in a sexual manner

If any student feels that he/she is being sexually harassed by another student or by a school employee or other person who is on the school grounds or at a school activity they must report this, verbally or in writing, to any school administrator, counselor, teacher, or other staff member, or to the District Coordinator of Child Welfare and Attendance. (This person may be reached at 825-3200, X50735.) You will be asked to write a statement detailing the complaint and sign it. All Sexual Harassment complaints will be investigated in a timely manner and appropriate action taken in accordance with district policy. Students or employees found to be engaging in the sexual harassment of others will be subject to appropriate discipline.

Students must report any perceived harassment to a campus monitor, staff member, teacher, or administrator for support and assistance.

Behavior and Discipline (Continued)

Lancer Dress Code

School Board Policy #5132 states that students are expected to wear clothing that is suitable for the school activities in which they participate and shall not wear clothing presents a health or safety hazard, or which causes a substantial disruption to the educational program. Repeated violations or refusal to comply with the district dress code may result in disciplinary action or support as needed.

- Students must wear a shirt, bottom covering, and shoes appropriate for school. Shirts must have fabric on front, back, and on the sides under the arms. Bottom coverings may be pants, sweatpants, shorts, a skirt or dress, or leggings. Shoes must be appropriate for school and may be specified for some activities. (i.e.: athletic shoes during P.E.)
- Students may not wear swimwear except as needed for athletic practice or required class.
- No clothing or personal items may bear images or messages which are crude, obscene, hateful, violent, sexually explicit, gang-related, or connected with firearms, drugs, tobacco, or alcohol.
- Items which obscure the face or ears are not allowed except where medically documented or for religious observance.
- Clothes shall be sufficient to always conceal undergarments. Students may not have a bare abdomen (i.e.: sport bra) or wear transparent shirts.
- All students are allowed to wear clothing, jewelry or personal items that express self-identification with, or support for, individuals or groups based on the characteristics set forth in California Education Code Section 200, including but not limited to: disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, or sexual orientation.
- No clothing or articles of clothing (including but not limited to gloves, bandannas, shoestrings, wristbands, belts, jewelry) which appears to be related to or identifiable as connected to gangs may be worn.
- Multiple items of common gang colors (including red, blue, or other colors identified by law enforcement) may not be worn.
- Tattoos which may promote gang affiliation or are generally offensive to others may not be shown.
- Any clothing, apparel, or attire which could be used as a weapon, or could be damaging to school property, including, but not limited to, steel-toed boots, chains, items with spikes or studs, punched-out belt buckles, etc., are not allowed.
- Hats must be worn in such a manner as to provide protection from the environment. Beanies may be worn for protection against cold weather. Hats are subject to the prohibition on gang color and identification unless they display the East Union High School logo. Hats/hoods/beanies may not be worn indoors.
- Coaches and staff members may impose more specific requirements than those listed to accommodate the special needs of certain sports, activities, or classes.
- Blankets and other non-clothing items may not be used on campus.

Violations of the above dress code will result in the following consequences:

1st Offense: Warning and student will be required to cover/change clothes. Parents may bring a replacement. Parents notified of dress expectations.

2nd Offense: Detention assigned. Student must change clothes. Loaner shirt will be offered or parents may bring a replacement. Student and parent sign Dress Code Agreement.

3rd Offense: Saturday School Assigned. Loaner shirt will be offered or parents may bring a replacement.

4th Offense: Alternative Placement. Loaner shirt will be offered or parents may bring a replacement. Student will be required to maintain a change of acceptable clothing on site. Continued violations will lead to progressive discipline.

Behavior and Discipline (Continued)

Academic Integrity

All forms of cheating and plagiarism are strictly prohibited at East Union High School. Students are expected to conduct themselves with integrity when completing their schoolwork. Behavior that is unacceptable includes, but not limited to:

- Copying another student's work
- Working with others on work that is meant to be done individually
- Allowing another student to look or copy your answers
- Remove testing material from classroom.
- Giving work to another student
- Texting or e-mailing answers
- Using Apps or Artificial Intelligence (A.I., such as ChatGPT, Jasper, Free AI, Cleverbot, Etc…) resources to generate responses in whole or part.

Plagiarism is defined by KEYS FOR WRITERS (2nd edition) as when you deliberately or inadvertently present someone else's actual words or even ideas as if they were your own. The following actions qualify as plagiarism under this definition:

- Include in your own essay a passage, an identifiable phrase, or an idea that you have copied from someone else's work without acknowledging and documenting your source.
- Use exactly the same sequence of ideas and organizations as your source.
- Fail to put an author's words inside quotation marks.
- Use in your paper long sections that have been rewritten by you or a friend.
- Buy, find, or receive a paper that you turn in as your own work

Violations of the above regulations will result in the following consequences at the discretion of the faculty and administration:

1st Offense: No credit on assignment/assessment and parent contact by teacher. Referral to Vice Principal, conference, and documentation of the offense.

2nd Offense: No credit on assignment/assessment and parent contact by teacher. Referral to Vice Principal and assignment to Saturday School or Alternative Placement as determined by Administration.

3rd Offense: No credit on assignment/assessment. Student will received a "U" for citizenship grade. Referral to Vice Principal and appropriate discipline up to and including suspension as determined by Administration.

Continued violations will result in progressive discipline.

Parent Information

Personal Messages and Deliveries

Every effort is made not to interrupt the learning environment. We will send a pass for your student to pick up items dropped off. We are not responsible for items dropped off for your student, including money/cash.

Due to health and safety concerns, food may not be dropped off to students in the parking lot. In addition, outside vendors are not permitted to make food deliveries to students. Food delivery services (Door Dash, etc.) will be turned away.

We are not able to hold your student's sports equipment or bags in the office. You will need to make arrangements with your student to hand-deliver these items to them during lunch or after school. Please refrain from delivering flowers or gifts for your student during the school day. Balloons are not allowed on campus at any time.

Parent Connect and Student Connect

Stay connected! View assignments, grades, attendance, upcoming news and events via computer, tablet, or mobile device. Re-enrollment (summer packet) can be submitted digitally through this platform. Download the convenient Manteca USD app, go to https://q.musd.net/ParentPortal (parents) or https://q.musd.net/student (students). If you do not have an account, please the office for assistance; please include your student's name. This is also a convenient way to communicate with teachers.

Valley Community Counseling (VCC)

Referrals to this outside agency are available through the Counseling and Attendance offices. VCC services are site-based and require a referral and permission slip signed by the parent/guardian.

VCC provides the following Services to students at East Union:

- Non-Academic Counseling
- Social/Emotional Support
- Substance Abuse Counseling
- Crisis Intervention*
- Conflict Resolution Support

VCC counselors are housed in the Attendance Office. Students subject to discipline will be referred to VCC for peer conflict and substance abuse violations as a means of intervention and support.

***Students experiencing an emotional crisis should report to the Attendance Office for immediate assistance.**

Lost and Found

Lost items turned in to the school are located in the Attendance Office.

EU Nurse

Our school nurse is available through the District Health Services program. When on campus Mrs. Marian is located in the Attendance Office.

On Campus Tutoring

EUHS offers tutoring programs for all students on campus. See your counselor for tutoring schedule.

Medical/Hospital Services

Medical costs of students' accidents are normally the responsibility of the parents or guardians.

Medication on Campus

Medications will not be accepted or administered without the following requirements:

1) physician/parent request forms must be filled out completely with signatures (and detailed instructions).
2) medication taken to school must be in pharmacy labeled bottle or kit.

Nonprescription medication, i.e. aspirin, will **not** be given at school even at parental request. Parents may bring medication to school and administer if necessary. Students may not keep medicine on their person or in lockers. All medicines must be turned in to the Health Clerk unless prior arrangements have been made.

Unique health conditions: If a student has a unique health problem (i.e. severe allergic reaction, seizures, heart problems, etc.), it is imperative that the school be notified. Once documented, a care plan will be developed and the student will be able access additional support.

Open Enrollment

Open Enrollment allows students to apply to schools outside their residence area. Open Enrollment is available in January, and May through July. Spots are determined by lottery and contingent on satisfactory behavior, academics, and attendance.

Parent Information

Student Phones and Electronic Devices

East Union High School follows the MUSD Board Policy #5131 regarding Electronic Devices on school campuses. "Electronic Devices" include all Internet connected items capable of communication or calculation through electronic signals, including but not limited to Smartphones, cellular phones, smart watches, tablets, personal computers, gaming devices, air pods or earbuds, or any other device fitting these descriptions. *The Manteca Unified School District and East Union High School are not responsible for theft or loss of any electronic device.*

Students are allowed to have and use their devices on campus under the following conditions:

Student personal and school devices *may* be used:

- During Brunch and Lunch.
- In instructional time under the direct supervision of a teacher for instructional purposes.
- If the device is prescribed and essential for student health and documented with the school. (i.e.: Diabetic Monitoring or medical support.)
- If the device is designated in an IEP or 504 plan and used as directed.

Student devices *may NOT* be used during instructional time, and during other school activities during the instructional day.

- Devices must be powered off, put away in a backpack or purse, and remain out of sight during instructional time. (Unless under a condition stated above.)
- In addition, these conditions apply If requested by a bus driver enroute to school or to the student's home.

Students will be subject to discipline if they violate the provisions of the Board Policy, take pictures or videos on campus without permission from the administration, or otherwise misuse their device or violate other provisions within California Ed Code. This can include phone confiscation for parent retrieval.

Prohibited Activities

Laser devices (P.C. 417.25), skateboards, roller blades, water pistols, Nerf guns, water balloons, pagers, cameras, permanent markers, chains, stun guns (P.C. 12650), pepper spray (P.C. 12403.8), offensive substances (P.C. 375), and other devices which might disrupt school or create an unsafe learning environment are NOT permitted at EUHS or EUHS events or activities. Activities prohibited include loitering on campus after 4th period and gambling.

For health and safety reasons Eating/Drinking in the campus restrooms is not allowed. Similarly, Two or more students may not occupy the same stall in a campus restroom. Students violating this prohibition will be subject to discipline.

Campus Law Enforcement will be notified of all relevant activities on campus.

Work Permits

All students under the age of 18 must obtain a work permit in order to be employed. Students requesting a work permit application must meet all eligibility requirements. You must have a job or an interview to request an application which can be picked up from the Mrs. Nielsen in the Counseling Office. Work permits must be renewed every year in August. Work permits are subject to continuing eligibility, behavior, and attendance requirements. Students who fail to maintain their academic, attendance or behavioral responsibilities may lose their work permit at the discretion of East Union High School.

Detection Dogs

East Union High School and MUSD use detection dogs on campus to provide a deterrent for the possession or contraband items on campus. These dogs are provided through a private company contracted by the Manteca Unified School District.

There will be routine, random inspection of campus areas including lockers, classrooms, backpacks, gym areas, and parking lots (cars). These random inspections will be conducted to ensure staff and student safety. The dogs are not trained to sniff individuals. The dogs will pick up scents of live or spent ammunition, traces of alcohol, illegal substances, and empty alcohol containers.

An administrator will be present with the K-9 team when they are working on the campus. The administrator will be responsible to ensure that the dogs are used equitably.

EUHS Administration will investigate any and all suspicious items on campus identified by the dog teams. This may include search of personal belongings and vehicles. Students will be interviewed about the issue and asked to complete an official statement.

Students found with contraband items will be subject to school discipline for items which violate Ed Code provisions. Parents will be notified of all discipline provided to their students.

Law Enforcement will support all campus activities and will be notified of any relevant discoveries during these sweeps.

Parent Information

The **North or Student Lot** is the designated area for the pick up and drop off of all students on campus during the school day. Students may also be dropped off or picked up on **Northgate Avenue near the Varsity Baseball Field** before and after school.

Pick up and drop off is not allowed in the South or Staff Lot during the school day. **(7:30 AM to 4:00 PM)** In addition, parking access to the Staff Lot is restricted until 4 p.m. each school day except for designated school officials or public safety personnel.

Due to high traffic on Union Road, Northgate Drive, and our Student Lot, parents are encouraged to carpool students, pick up, or drop off students within walking distance of the campus.

Students walking on/to campus must use designated pedestrian access points and sidewalks to best ensure their safety.

Student Parking

Student parking on campus for the 24/25 School Year may be **limited** due to the ongoing construction and modernization of the East Union campus. Students must have a valid parking permit to park on campus. Applications can be obtained from the Administration Office or Mrs. Cano's Classroom.

The following requirements apply to student parking on campus:

- Must possess a valid CA driver's license
- Must display an East Union HS parking pass
- Must possesses adequate insurance
- Vehicle to be left alone during the school day (See below)
- Abide by driving/parking privileges outlined in permit request

Access to student vehicles is restricted during instructional time so students should refrain from storing needed items in their vehicles. In addition, students may not loiter in the parking lot during passing or lunch periods. Student vehicles are subject to search at any time.

Parking access is a privilege. Violations of school policies , unsafe behavior, or unsafe operation of a motor vehicle on school grounds may result in the loss of parking privileges or other disciplinary action up to and including law enforcement intervention.

MUSD is not responsible for the theft or damage to vehicles or any contents therein. Parking is at your own risk. The district will be held harmless and released of any liability arising from use of the parking facilities.

Students are subject to violations of the Manteca Police Department and may be cited.

Parent Involvement

Several opportunities are available for parents to become involved at East Union High School:

- Athletic Boosters
- Band Boosters
- ELAC
- School Site Council

Contact our office for additional information.

Clean Campus

East Union High School staff and the student body take pride in maintaining the beauty and cleanliness of our campus. We believe the appearance of our environment contributes to the overall positive culture and climate of our school.
Staff and students contribute in various ways to keeping our campus litter free.

Monitors, administrators, teachers and other staff lead by example, cleaning up litter around campus daily. Various clubs and groups also work on clean up days and at various other times throughout the year to keep our campus clean and welcoming to everyone.

Students who are found littering will be subject to disciplinary action.

Athletic Information

Important EUHS Sports Dates

June 3rd: Fall Sports Summer Practice Begins

August 5: First Day of Fall Practice. ***(All Clearances for Fall sports must be completed prior to this date.)***

August 29th: 1st Home Women's Golf v. CC

September 4: 1st Home Water Polo Game v. Mtn. House

September 10: 1st Home Women's Volleyball Home Game v. CC, and 1st Home Flag Football Game v. Mtn. House.

September 18: 1st Home Cross Country VOL Meet at TBD

September 19: 1st Home Frosh Football Game v. Sierra

September 27: 1st Home JV/Varsity Football Game v. Patterson

September 12: 1st Home Women's Tennis Home Game v. Oakdale

November 4: First Day of Winter Practice. ***(All Clearances for Winter sports must be completed prior to this date.)***

November 18: Fall Sports Social

January 2: 1st Home Boys Basketball Game v. Oakdale

January 9: 1st Home Girls Basketball v. Patterson

January 27: First practices for Baseball and Softball. ***(Clearances required by this date)***

February 2: : First Day of Spring Practice for all other Spring sports. ***(All Clearances for Spring sports must be completed prior to this date.)***

February 18: Winter Sports Social

May 13: Spring Sports Social

Standardized Valley Oak League (VOL) Admission Fees 2024-2025		
	Varsity / JV Football	All other sports
Adults	$10	$8
All Students (Student ID required)	$5	$4
Senior Citizens and Military/Veterans	$5	$4
All fees collected electronically via Go Fan. No cash will be accepted. Tickets allow for one entry and one exit. Spectators who leave will not be allowed to reenter.		

NO food or drinks are allowed inside the EUHS Gymnasium.

Eating is allowed in the Gym Foyer.

Athletic Information

All athletes must complete a sports physical before they are allowed to compete. Exams must be performed by a licensed physician (no chiropractors). Athletes will need to pick up a physical form and athletic clearance instructions in the Administration Office prior to the physical. Athletic clearance must be completed online. For more information, contact our athletic secretary.

The first day of fall practice begins Monday, August 5th. Athletic clearance must be completed prior to first practice.

For more information, including athletic schedules, the MUSD Athletic handbook, contact information for coaches, clearance information, and more please visit **https://www.mantecausd.net/domain/1058.**

The overall average GPA for EU student-athletes in the 23-24 school year was ***3.28.***

FALL: 3.39 (Highest GPA Average: Girls Golf, 3.79)

WINTER: 3.16 (Highest GPA Average: Cheer, 3.37)

SPRING: 3.30 (Highest GPA Average: Softball, 3.47)

Congrats to our high achieving student-athletes! LANCERS LEAD!

Clubs and CTSOs

East Union has a number of opportunities for students to get involved on campus or improve their knowledge in preparation for the adult world. Clubs allow students with similar interests to come together, socialize safely, and organize events for fun, support, and awareness. Career and Technical Student Organizations or CTSOs are include competitive and co-curricular activities which help students build skills and fellowship and are connected to specific courses on campus.

EUHS Army JROTC

East Union High School is home to a nationally recognized Army Junior Reserve Officer Training Corps (JROTC). The JROTC program is designed to help build student leadership, physical fitness, and character through the application of military principles. The program is one of the largest character and citizenship programs in the world, with a mission "To motivate young people to be better citizens." Students who participate in JROTC are under no obligation to join the military following high school. EUHS JROTC provides a number of co-curricular activities for interested students. The EU Raider Challenge Team is among the best in the nation, winning numerous awards and attending the national competition

EU FCCLA

The EU Family, Career, and Community Leaders of America (FCCLA) is a national Career and Technical Student Organization (CTSO) for young men and women in Family and Consumer Sciences (FCS) education in public and private school through grade 12. FCCLA offers intra-curricular resources and opportunities for students to pursue careers that support families. Since 1945, FCCLA members have been making a difference in their families, careers, and communities by addressing important personal, work, and societal issues through Family and Consumer Sciences education.

EUHS Clubs

- Art-N-Soul
- ASB– Leadership
- BSU– Black Student Union
- California Scholarship Federation
- Choir Club
- Debate Club
- Gay Straight Alliance
- Key Club
- MECHA
- Playbox Company & Thespians
- Tabletop Gaming Club

This is only a small selection of student clubs. See the following page for a full list of the current clubs on the East Union Campus.

EU FFA

Students enrolled in Agriculture courses connects them to the EU Future Farmers of America (FFA). Students in our FFA chapter have opportunities to travel, attend conferences, engage in Agriculture competitions, or raise animals. FFA offers leadership, business, and career development in addition to covering course requirements for graduation. The core of these experiences is the Supervised Agricultural experience or SAE. These are intended to give students a view of Agriculture as an industry.

Clubs and CTSOs (Cont.)

EUHS Full Club/Activities List with Advisor (24/25 SY, Revised 5/21/24)

- Senior Class Advisor – Mrs. Runyan
- Junior Class Advisor – Mrs. Bowers
- Sophomore Class Advisor – Mr. Matela
- Freshmen Class Advisor –Mr. Gale
- **ASB (Associated Student Body) – Mrs. Cano
- API (Asian Pacific Islander) Club – Ms. Temps
- Art-N-Soul – Mr. Moring
- Aquatics—TBD
- **AVID (Advancement Via Individual Determination) – Mrs. Herrera
- BAND- Mr. Silveira
- **BSU (Black Student Union)–TBD
- Choir Club – Mr. Fritzen
- Club Hope – Mr. Matela
- Creative Writing – Ms. Temps
- **CSF (California Scholarship Federation) – Ms. Munoz and Mr. Gonzalez
- Debate Club: Mr. Edom
- East Union Sports Network (EUSN) - Mrs. Harrington
- FCA (Fellowship of Christian Athletes) – Mr. Herrera
- **FCCLA (Family Career Community Leaders of America) – TBD
- FIDM Fashion– Mrs. Telles
- Folklorico– Mr. Valencia
- French Club – Mrs. Johnston
- **FFA (Future Farmers of America) – Mrs. Buck and Mrs. Silva
- **Future Teacher Club- Mrs. Nieves and Mrs. Murillo
- Girls Empowerment Leaders – TBD
- **GSA (Gay-Straight Alliance)– Ms. Danley
- Girls Empowerment Leaders– TBD
- **JROTC – Col. Tao/SSgt. Moreno
- **Journalism Honor Society Quill & Scroll – Ms. Cabrera
- **Key Club – Mr. Herrera
- Link Crew – Ms. Runyan
- Lucidity Dance Club– Mrs. Temps
- **Mecha – Mrs. Murillo and Mrs. Salcedo
- Playbox Company – Mrs. Taser
- **Social Justice Club – Mrs. Cabrera
- Spirit Squad – Ms. Runyan/Mrs. Bowers
- Tabletop Gaming Club – Mr. O'Brien
- **Thespians – Mrs. Taser
- Turning Point Club– Mr. Herrera
- Volleyball Club – Mrs. Liotard
- Weightlifting Club– Mr. Sauceda and Mr. Akhtar
- Yearbook – Mrs. Cabrera
- Young Ambassadors Club – Mr. Fritzen

denotes an honor cord/stole for graduation