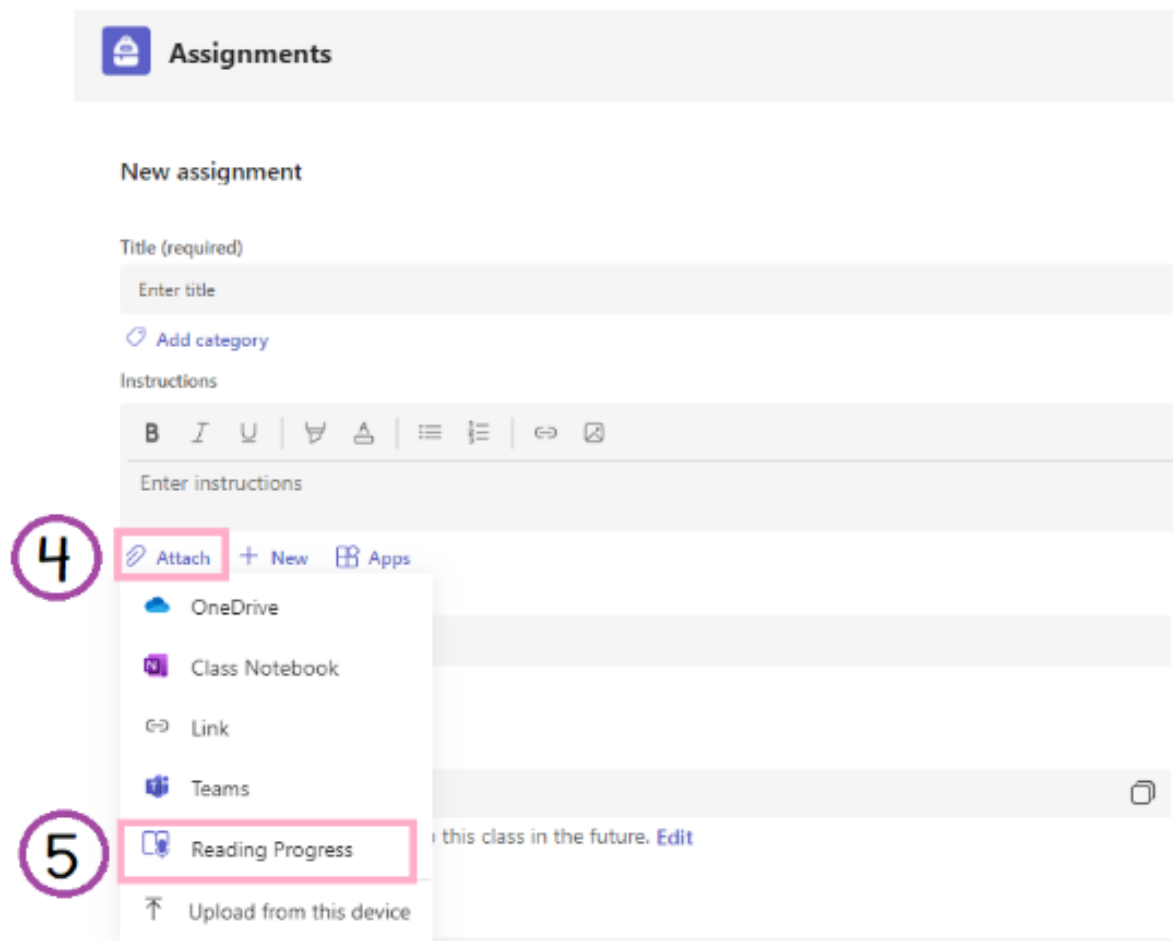


## How to Create a Reading Progress Assignment

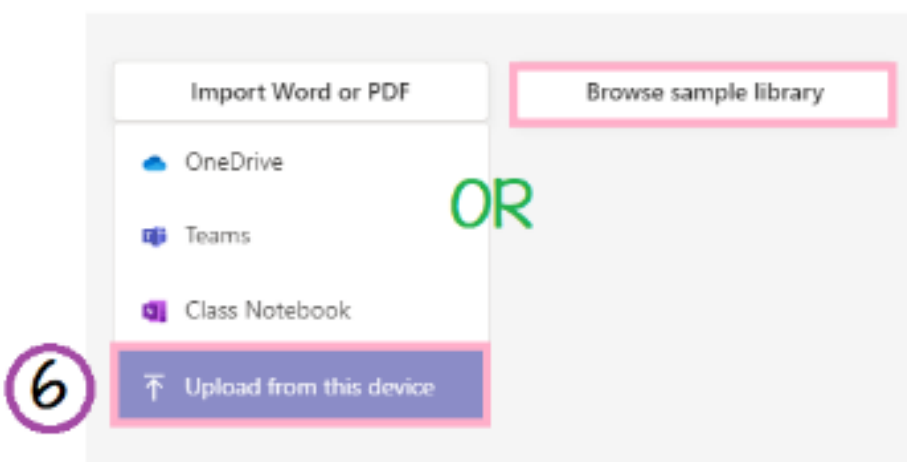
1. Click “Assignments” in your Classroom Teams
2. Click Create
3. Click Assignment

The screenshot shows the Microsoft Teams interface. On the left sidebar, the 'Assignments' menu item is highlighted with a pink box and a circled '1'. The main content area shows the 'Assignments' page with tabs for 'Assigned', 'Returned', and 'Drafts'. The 'Assigned' tab is active, showing a list of assignments: 'Let's Join Joy's Show' (Reading Progress, Due March 12, 2022 11:59 PM), 'Practice' (Math, Due March 15, 2022 11:59 PM), 'Fluency Practice 1' (Reading Progress, Due April 1, 2022 11:59 PM), and 'What Are Stars' (Reading Progress, Due tomorrow at 11:59 PM). At the bottom of the page, a 'Create' button is highlighted with a pink box and a circled '2'. A dropdown menu is open from the 'Create' button, with 'Assignment' selected and highlighted with a pink box and a circled '3'.

4. Click Attach or Learning Accelerators
5. Click Reading Progress



6. Click Import Word or PDF, OR Browse sample library



[Video Tutorial Here](#)