

Columbia Heights Public Schools
Minutes of the
REGULAR SCHOOL BOARD MEETING
March 12, 2024

Chair Mueller called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

Clerk Granlund called roll.

Members present: Ms. Granlund, Ms. Houle, Ms. Medearis, Ms. Mueller, Ms. Palmer, and Ms. Pettway,
Superintendent Stenvik

Members absent: None

AGENDA APPROVAL/ADJUSTMENTS, ANNOUNCEMENTS

Approval of Agenda motion by Pettway, seconded by Granlund, to approve the agenda as presented.
Motion carried unanimously.

Announcements

- March 19 Tue. 5:30 p.m. Work Session, Columbia Heights High School, Library.
- March 25-29 No School
- March 29 Friday, District Closed
- April 5 Wed. No School
- April 9 Tue. 5:00 p.m. Sub-Committee on Policy, Community Room,
- April 9 Tue. 5:00 p.m. Sub-Committee on Community Engagement, Training Room
- April 9 Tue. 6:00 p.m. Regular School Board Meeting, Community Room
- April 10 Wed. No School

COMMUNICATION TO THE BOARD –None

CONSENT AGENDA

Motion by Houle, seconded by Palmer, to approve the action required to implement the items on the consent agenda. **Personal Report: March 12, 2024**, Licensed Shelly Vixayvong: Change to Virtual Heights/Spanish Teacher, CHHS/CA, 1.33 FTE, effective 2/15/24-6/7/24 (74 days total). Support – Conditional Robert Hallin: Custodian, HL/VV, new hire, step 3, \$22.17/hr for 94 of 261 days during the 2023- 2024 school year (the conditional offer of employment is subject to successful completion of a criminal background check). Maria Heras: Education Assistant (Student Success), CHHS, new hire, step 2, \$19.04/hr for 69 of 183 days during the 2023-2024 school year (the conditional offer of employment is subject to successful completion of a criminal background check). Croix Rosenberger: Custodian, CHHS, new hire, step 1, \$17.73/hr for 85 of 261 days during the 2023-2024 school year (the conditional offer of employment is subject to successful completion of a criminal background check). Rodrigo Quinteros: Custodian, CHHS, new hire, step 2, \$19.66/hr for 84 of 261 days during the 2023-2024 school year (the conditional offer of employment is subject to successful completion of a criminal background check). Franco Pizarro: Custodian, CHHS, new hire, step 2, \$19.66/hr for 85 of 261 days during the 2023- 2024 school year (the conditional offer of employment is subject to successful completion of a criminal background check). Jacqueline Lee: AP Proctor, T&L, new hire, effective 4/1/24 (the conditional offer of employment is subject to the successful completion of a criminal background check). Support Blanca Inamagua: Change to Long Hour Cook Substitute, VV, .875 FTE, effective 2/12/24-6/6/24. Hanna Abikar: Change to Education Assistant, HL, .13 FTE, effective 2/26/24. Coach/Advisor/Additional Assignment Marques Fondren: Assistant Track and Field Coach, CHHS, current employee, effective 2023-2024 school year. Serena Secraw: ENCORE Teacher, VV, current employee, effective 2023-2024 school year. Alexis Handley: Assistant Speech Coach, CHHS, new hire, for the 2023-2024 school year (the conditional offer of employment is subject to successful completion of a criminal background check). 3 Elisabeth Cleveland: MRC Stipend, NP, current employee, effective 2023-2024 school year. Danielle Berg: MRC Stipend, VV, current employee, effective 2023-2024 school year. Maureen Reilly: MRC

Stipend, VV, current employee, effective 2023-2024 school year. Eli Forsline: ENCORE Support, VV, current employee, effective 2/21/24-5/1/24. Fanny Pallchizaca: ENCORE Support, VV, current employee, effective 2/21/24-5/1/24. Matt Birr: Assistant Baseball Coach, CHHS, current employee, effective 2023-2024 school year. Sean Pabon: Assistant Baseball Coach, CHHS, current employee, effective 2023-2024 school year. Dan Shuck: Head Baseball Coach, CHHS, current employee, effective 2023-2024 school year. Scott Opatz: Head Baseball Coach, CA, current employee, effective 2023-2024 school year. Camille Gross: Head Synchronized Swimming Coach, CHHS, rehire, effective 2023-2024 school year. Kelsey Asjes: Assistant Synchronized Swimming Coach, CHHS, current employee, effective 2023-2024 school year. Rachael Naessens: Assistant Synchronized Swimming Coach, CHHS, rehire, effective 2023-2024 school year. Jacob Endres: Head Boys Tennis Coach, CHHS, rehire, effective 2023-2024 school year. Lucas Toutge: Assistant Boys Tennis Coach, CHHS, current employee, effective 2023-2024 school year. Keon Lewis: Head Track and Field Coach, CHHS, current employee, effective 2023-2024 school year. Zach Johnson: Assistant Track and Field Coach, CHHS, current employee, effective 2023-2024 school year. Stephanie Alvarez: Assistant Track and Field Coach, CHHS, current employee, effective 2023-2024 school year. Ariel Orcutt: Co-Head Track and Field Coach, CA, current employee, effective 2023-2024 school year. Molly MacDonald: Co-Head Track and Field Coach, CA, current employee, effective 2023-2024 school year. Ava Helmer: Assistant Softball Coach, CHHS, rehire, effective 2023-2024 school year. Leave Requests Maria Gorde: Mini Adv Asst/Supv, FC, requests parental leave from approx. 4/11/24 for up to 12 weeks. Michelle Lunders: Teacher, HL, requests FMLA from 2/22/24 for up to 12 weeks. Nicole Geffre: MARSS Manager, DC, requests FMLA from approx. 4/17/24 for up to 12 weeks. Carol White: Educ Asst, VV, requests medical leave from approx. 3/14/24 for up to 12 weeks. 4 Resignations/Terminations Munira Ahmed: Food Service Substitute, DW, effective 1/3/24. Reason: Termination Derek Anderson: Custodian, CHHS, effective 2/23/24. Reason: Termination Lee Lor: Deputy Director of Finance, DC, effective 4/12/24. Reason: Resignation Skye Federation: EL Teacher, CHHS, effective 6/6/24. Reason: Resignation Marques Fondren: Science Teacher, CHHS, effective 6/6/24. Reason: Resignation. **School: Seniority Lists: Clerical, Custodial, Education Assistant, Food Service, Home School Liaison, Lunch Duty Monitor.** According to their Master Agreements, the seniority list for Education Assistant, Home School Liaison, Lunch Duty Monitor, Custodial, Clerical, and Food Service employees must be updated yearly. **Teacher and ECFE Teacher Seniority List.** According to the Teachers' Master Agreement, the seniority lists must be updated yearly. **Lane Changes:** Salary Adjustments 2023-2024—Additional Training. **Policies** second reading: 616- System Account 619- Staff Development Standards 707- Transportation of Public-School Students 710-Extra-Curricular Transportation. **Board Minutes:** February 20 Work Session and Regular Meeting. Motion Carried unanimously.

ACKNOWLEDGMENT OF CONTRIBUTIONS RESOLUTION:

Member Pettway introduced the following resolution and moved its adoption:

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. On that behalf, the board may act as trustee of any trust created for the benefit of the district and for the benefit of pupils thereof."

Therefore, be it resolved by the School Board of Columbia Heights Public Schools, Independent School District No. 13, that the School Board accepts with appreciation the contributions detailed in the background, for \$10,300.

DETAILED BACKGROUND:

Monetary

- A donation of \$350 was made to Columbia Academy Robotics by Tasty Pizza for State Team Sponsorship.
- A donation of \$125 was made to Columbia Academy Robotics by Heights Chiropractic Clinic for State Team Sponsorship
- A donation of \$100 was made to Valley View by RCN Inc.; DBA Columbia Heights Insty Prints for the Valley View Fun Run.
- A donation of \$30 was made to North Park by The Blackbaud Giving Fund.
- A donation of \$2,000 was made to the Columbia Heights High School Scholarship Fund by Dean and Joyce Bliss.
- A donation of \$1,000 was made to Columbia Heights High School Scholarship Fund 2024 by Michael Scholl.
- A donation of \$3,000 was made to Columbia Heights High School Scholarship Fund 2024 by Greg Gardner.

- A donation of \$100 was made to the Valley View Fun Run by Metro Therapy.
- A donation of \$2,000 was made to Columbia Heights High School for Teacher Appreciation by Jennifer Correa.
- A donation of \$100 was made to the Valley View Fun Run by Collin MK Anderson Agency Inc.
- A donation of \$50 was made to Valley View for Student needs from The Blackbaud Giving Fund.

Value in Kind

- A donation of Winter Gear was made to Columbia Heights High School for student needs by Camp Digital. Estimated value: \$1,445.

Total fiscal year 2023-2024 monetary contributions to date: \$77,955.42

The motion for the adoption of the foregoing resolution was duly seconded by Member Medearis, and upon vote being taken thereon, the following voted in favor thereof:

Granlund –Aye, Houle- Aye, Medearis-Aye, Mueller-Aye, Palmer-Aye, Pettway-Aye. The following voted against the same: None

Thereupon, the said resolution was declared duly passed and adopted.

REPORTS FROM MEMBERS OF THE BOARD

Ms. Houle: reviewed the financial review for December and January Reports and attended the Sub-Committee on Policy meeting. The CPA firm I work for is providing an internship for High school students interested in accounting and finance, encouraging Columbia Heights students to apply.

Ms. Pettway attended Pet Beds for Animal Shelters, a wrestling event at Murzyn Hall, the BIPOC family advisory committee at North Park, and an MSBA officer training workshop for the new clerk role. She also volunteered at Co Hi Con and attended the Middle School Musical and the Subcommittee on Community Engagement.

Ms. Palmer attended and chaired the 916 chair Board Meeting, participated in what we are looking for in the new Police Chief in Columbia Heights, and attended the Community Sub on Community Engagement.

Ms. Medearis: participated in the Strategic Plan core team meetings, and the position description, and the community survey for the Police Chief. Attended the Columbia Academy PTO meeting, the Columbia Academy Play, and the Sub-Committee on Policy meeting.

Ms. Granlund had phone conversations with Superintendent Stenvik, Members Medearis, Pettway, and Chair Mueller and attended a meeting with the superintendent about the “squish” at Columbia Academy and Valley View. Participated in the What Are We Looking for in a New Police Chief discussion, attended the Columbia Academy Musical on its opening night, watched the Senate hearing on the SRO debate, spoke with Senator Kunesh and Council Member Spriggs, and attended the Chair Meeting and the Subcommittee on Community Engagement.

Ms. Mueller attended the Columbia Academy Musical Sponge Bob. Conversations with Superintendent Stenvik and Vice-Chair Granlund. Attended the Chair Meeting and Sub-Committee on Policy

Superintendent Report

The Month of Ramadan has started, Ramadan Mubarak, for those who observe that month. The Boys’ Basketball team has made it to the section finals, and thanks to the Boosters, we will provide a Fan bus to Stillwater to watch on March 14; live streaming is available. If the team makes it to state the high school schedule, it may be adjusted on the 20th and 21st. I attended the Columbia Academy musical Sponge Bob, appreciative of the audio and technical improvements to the Performance Art Center made possible by Voter Approved Bond.

Participated in a Focus group for the survey to fill the police chief vacancy in April. Continue to meet with the Latino Lead Organization, drafting legislation bills to strengthen and fund EL parent engagement. I was approached to support a bill authored by Representative Virnig to provide school boards with cost savings and flexibility in Special Election timelines for filling vacancies on school boards. The core planning team is wrapping up this week and will be reporting to the Board at the Work Session next week. Communication with Members Houle, Medearis, and Pettway. Vice-chair Granlund and Chair Mueller.

Mini-Adventures and Adventure Club Fee Increase

Kristen Stuenkel, Director of Community Education, presented information on the 5% fee increase for the 2024-2025 School Year for the Mini-Adventures and Adventure Club programs.

High School Stadium Lighting Project Bryan Hennekens, Dir. of Finance and Operations, Presented the Stadium Light proposal for new lighting to the stadium. Seek approval at the April 9th meeting to provide the field with LED-efficient lighting. Information only.

Achievement and Integration Budget

Granlund motioned, seconded by Houle, to approve the Achievement and Integration budget and plan for 2024-2025 as presented. All in Favor Motion carried unanimously.

Columbia Heights High School WareWashing Space Alterations

Motion by Palmer, seconded by Houle, to approve the base bid for the Columbia Heights High School WareWashing Space Alterations. All in Favor, Motion carried unanimously.

Health Insurance and Dental Bids

At the Feb 20th meeting, information was presented on the bid processes for Blue Cross Blue Shield and Delta Dental. Motion by Granlund, seconded by Pettway, moved to approve the health insurance and dental bids as presented. All were in Favor, Motion carried unanimously.

2024-2025 School Calendar

Motion by Palmer, seconded by Pettway to approve the 2024-2025 School Calendar pursuant to Minnesota Statutes 120A.42, the governing body of any district may contract with any of the teachers of the district for the conduct of schools, and may conduct schools, on either, or any, of the following holidays, provided that a clause to this effect is inserted into the teacher's contract: Martin Luther King Jr.'s birthday, Lincoln's and Washington's birthdays, Indigenous Peoples Day and Veterans' Day. On Martin Luther King Jr.'s birthday, Washington's birthday, Lincoln's birthday, and Veterans' Day, at least one hour of the school program must be devoted to a patriotic observance of the day. On Indigenous Peoples Day, at least one hour of the school program must be devoted to the observance of the day. All in Favor, Motion Carried unanimously

Termination of Probationary Teacher Contracts Resolution- Resolution 1

Motion by Palmer, seconded by Houle, to approve or accept the Termination of Probationary Teacher Contracts Resolution- Resolution 1. Roll call Vote in Favor: Granlund –Aye, Houle- Aye, Medearis-Aye, Mueller-Aye, Palmer-Aye, Pettway-Aye. The resolution was approved and adopted.

BOARD TOPICS –

Member Houle discussed the resources the district receives from Anoka County to provide social services to our district's students and the district staff hours that go into providing crisis support.

Anoka County Children and Family Council partners with the district for services. The Board is interested in research and data on the Full-Service Community Schools and their impact on Student success.

Member Medearis Highland Book Bash will be held on March 14 from 6 to 7:30 p.m. Special guests will read aloud, and there will be books and ice cream sandwiches.

ADJOURNMENT

Having completed all the items on the regular agenda, Chair Mueller adjourned the meeting at 7:08 p.m.

Date minutes approved

Michelle Pettway, Clerk, Board of Education.
Independent School District 13