

Columbia Heights Public Schools

Minutes of the REGULAR SCHOOL BOARD MEETING May 28, 2024

Chair Mueller called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

Clerk Granlund called roll.

Members present: Ms. Granlund, Ms. Houle, Ms. Medearis, Ms. Mueller, Ms. Palmer, Ms. Pettway, and Superintendent Stenvik

Members absent: None

HYLANDER HIGHLIGHTS

The Board honored the Athena Award Winner Thanhtruc Mai and Oscar Eng Award Winner Ryan Agudo Medina.

AGENDA APPROVAL/ADJUSTMENTS, ANNOUNCEMENTS, CORRESPONDENCE

A. **Approval of Agenda** motion by Palmer, seconded by Granlund, to approve the agenda as presented. Motion Carried.

B. Announcements

- June 6, Thur. Last Day of School
- June 6, Thur. 7:00 p.m. Graduation
- June 11, Tue. 5:00 p.m. Sub-Committee on Policy, Community Room
- June 11, Tue. 5:00 p.m. Sub-Committee on Community Engagement, Training Room
- June 11, Tue. 6:00 p.m. Regular School Board Meeting, Community Room
- June 18, Tue. 5:30 p.m. School Board Work Session, North Park
- June 19, Wed District Closed for observation of Juneteenth

COMMUNICATION TO THE BOARD –None

CONSENT AGENDA

Motion by Houle, seconded by Pettway, to approve the action required to implement the items on the consent agenda. **Northeast Metro 916 Agreement for Services, Overnight and out of State Field Trips, Meeting Minutes:** May 14 and May 21 **Personal Report 5.28.2024: Cara Gardner:** Social Studies Teacher, CA, rehire, for 186 days for the 2024-2025 school year. **Rachel Mace:** Math Teacher, CA, rehire for 186 days for the 2024-2025 school year. **Licensed – Conditional Nicole Renier:** Gr 5 Teacher, HL, new hire, step 5, lane 1 (BA), \$52,523 for 189 days for the 2024-2025 school year (the conditional offer of employment is subject to successful completion of a criminal background check). **Danyell Christensen:** Gr 1 Teacher, HL, new hire, step 5, lane 10 (MA+60), \$72,986 for 189 days for the 2024-2025 school year (the conditional offer of employment is subject to successful completion of a criminal background check). **Laura Berens:** ECSE Teacher, FC, new hire, step 10, lane 6 (MA), \$79,574 for 189 days for the 2024-2025 school year (the conditional offer of employment is subject to successful completion of a criminal background check). **Lindsay Wooten:** Special Education Teacher, CHHS, new hire, step 3, lane 1 (BA), \$48,844 for 189 days for the 2024-2025 school year (the conditional offer of employment is subject to obtaining the appropriate license and successful completion of a criminal background check). **Diane Tam:** Kindergarten Teacher, NPSf, new hire, step 1, lane 6 (MA), \$54,816 for 189 days for the 2024-2025 school year (the conditional offer of employment is subject to obtaining the appropriate license and successful completion of a criminal background check). **Sydney Aubin:** Elementary Teacher, VV, new hire, step 1, lane 1 (BA), \$45,936 for 189 days for the 2024-2025 school year (the conditional offer of employment is subject to successful completion of a criminal background check). **Michael Ims:** PE Teacher, CHHS, new hire, step 1, lane 1 (BA), \$45,936 for 189 days for the 2024-2025 school year (the conditional offer of employment is subject to successful completion of a criminal background

check). **Sarah Dela Cruz:** Special Education Teacher, HL, rehire, step 2, lane 2 (BA+15), \$48,844 for 189 days for the 2024-2025 school year (the conditional offer of employment is subject to obtaining the appropriate license and successful completion of a criminal background check) **Ezra Herscovivi:** Science Teacher, CA, new hire, step 3, lane 6 (MA), \$58,973 for 189 days for the 2024-2025 school year (the conditional offer of employment is subject to successful completion of a criminal background check). **Support – Conditional Kristel Pacheco:** Adv Club/Mini Adv Club Asst Sub, Comm Ed, new hire, \$15.52/hr (step 5) for the 2023-2024 school year (the conditional offer of employment is subject to successful completion of a criminal background check). **Kendreas Bailey:** Custodian, CHHS, new hire, \$22.17/hr (step 3) for 2023-2024 school year (the conditional offer of employment is subject to successful completion of a criminal background check). **Ashlee Hill:** Lunch Duty Monitor, NP, new hire, \$22.70/hr (step 3) for the 2023-2024 school year (the conditional offer of employment is subject to successful completion of a criminal background check). **Kevin Tillman:** Custodian, CHHS, new hire, \$25.22/hr (step 4) for the 2023-2024 school year (the conditional offer of employment is subject to successful completion of a criminal background check). **Martha Ortiz-Robles:** Summer Adv Club Asst, Comm Ed, new hire, \$15.52/hr (step 5) for the 2023-2024 school year (the conditional offer of employment is subject to successful completion of a criminal background check).

Coach/Advisor/Additional Assignment Allison Schoon: ESY ECSE Teacher, FC, Summer 2024. **Matt Birr:** Special Education Teacher, CHHS, Summer 2024. **Bob Lilledahl:** Special Education Teacher, CHHS, Summer 2024. **Tessa Williams:** Special Education Teacher, CHHS, Summer 2024. **Mikayla Woebke:** Special Education Teacher, CHHS, Summer 2024. **Namgyal Dorjee:** Special Education Teacher, CHHS, Summer 2024. **Shelly Johnson:** Special Education Teacher, CHHS, Summer 2024. **Danielle Berg:** Summer School Principal, DW, Summer 2024. **Stephanie Anderson:** Summer EL Reading Teacher, VV, Summer 2024. **Peg Nelson:** Summer EL Reading Teacher, VV, Summer 2024. **Marie Nelson:** Summer EL Reading Teacher, VV, Summer 2024. **Resignations/Terminations** **Braylon Lane:** Musical Director, CA, effective 3/27/24. Reason: Seasonal. **Brian Durose:** Softball Coach, CHHS, effective 6/7/23. Reason: Seasonal. **Haley Braaten:** Educ Asst, CA, effective 6/6/24. Reason: **Emma Benson:** Adv Club Supv/Adv Club Supv Sub, FC, effective 11/8/23. Reason: Seasonal. **Andy Lozado:** Mini Adv Aide/Mini Adv Aide Sub, FC, effective 10/11/23. Reason: Resignation. **Tami Fisher:** WSI and Aquatics Coord, Comm Ed, effective 11/22/23. Reason: Resignation. **Val Rolstad:** Educ Asst, CHHS, effective 6/6/24. Reason: Retirement. **Julio Batres:** Boys Asst Soccer Coach, CHHS, effective 10/15/23. Reason: Retirement. **Lindsey Harnack:** Asst Volleyball Coach, CHHS, effective 11/25/23. Reason: Resignation. **Doug Jetton:** Engineering Teacher, CA, effective 6/7/24. Reason: Resignation. **Kendreas Bailey:** Custodian, CHHS, effective 5/20/24. Reason: Resignation. Motion Carried unanimously.

ACKNOWLEDGEMENT OF CONTRIBUTIONS

Motioned by Granlund, seconded by Medearis: Whereas: Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. On that behalf, the board may act as trustee of any trust created for the benefit of the district and for the benefit of pupils thereof.”

Therefore, Be it resolved by the School Board of Columbia Heights Public Schools, Independent School District No. 13, that the School Board accepts with appreciation the contributions, detailed in the background, of \$10,429.31.

Monetary

- Columbia Heights Library Foundation donated \$20,000 to Columbia Heights Public Schools to support district-wide literacy.

Value in Kind

- A case of apples, estimated to be worth \$100, was donated to Highland Staff from The Falldin American Legion Post 555.
- 30 kites were donated to the Highland Band for students by Ryan Rieder with an estimated value of \$98.

- A Conn Bb Trumpet was donated to the Highland Band for student need by Phil Doherty, with an estimated value of \$250.
- Leslee Sherk donated Nancy Drew Books to Columbia Academy Media Center, with an estimated value of \$448.

The total fiscal year 2023-2024 monetary contributions to date: \$136,745.90

Upon vote being taken thereon, the following voted in favor thereof:

Granlund –Aye, Houle-Aye, Medearis-Aye, Mueller-Aye, Palmer-Aye, Pettway-Aye

The following voted against the same: None

Resolution and Motion carried

REPORTS FROM MEMBERS OF THE BOARD

Ms. Palmer attended the work session

Ms. Houle participated in the Work Session

Ms. Pettway attended the Expressions art show North Park Track and Field Day, the Work Session, and the BIPOC family meeting.

Ms. Medearis attended the Expressions art show at Silverwood. She attended the Early Childhood Learning Council Garden fundraising event, the MSBA seminar on READ ACT, the Highland Track and Field event, and the Work Session. Annual Valley View. Event CA band concert

Ms. Granlund connected with local representatives at the SRO meeting and attended the Two Chair meetings, the Expressions art show, and the community night at Rail Werks.

Ms. Mueller participated in the SRO meeting and attended the last two chair meetings and the high school band concert. Great recognition to the seniors who attended day 2 of the synchro state meet. The JV team did not place, but they were competitive. Camila was awarded coach of the year at the state level and held Conversation Member Pettway and Vice Chair Granlund Superintendent Stenvik.

SUPERINTENDENT'S REPORT AND CORRESPONDENCE

I attended two days of track and Field events and the Expressions art show—CH boosters with the Hot Dog Wagon. The CH library foundation accepted the check. I am grateful for the library foundation grant. I directly support English learner books. I am preparing for the end-of-year Powwow this Friday. I conversed with Chair Mueller, Vice Chair Granlund, and Member Pettway.

AMERICORPS

Tara Thukral, principal Kulman and Americrps Eric, sandy Stephanie, and Aaron, online. They are presented on the partnership with the support of reading and math and building relationships. Derik Ampact leverages the power of AmeriCorps to fill needs in the community education programming, fill needs and gaps, and recruit, train, and support the tutors to provide high-voltage tutoring during the school day. Three programs: reading, math, and early learning program K-3rd grade math Core k-3 or 4-8 getting ready for algebra. Early learning core pre-k students are needed to help prepare for kindergarten. This makes our 10th year of the partnerships. The server has 400 students and 95 students, with the expansion of services.

AVID (ADVANCEMENT VIA INDIVIDUAL DETERMINATION) UPDATE

Emily Gardner, Teaching and Learning Coordinator, and Teachers Jennie Bradd and Darcy Hedeon presented the Board with information on AVID (Advancement Via Individual Determination). This is an informational item only. Discussed the program highlights of the Columbia Academy and the Columbia Heights High School programs.

MINNESOTA STATE HIGH SCHOOL LEAGUE MEMBERSHIP (MSHSL)

Activities Dir. Henderson presented information on the MSHSL Membership for 2024-2025. This will be brought forward at a future meeting for approval. The membership aligns with the core values of our district. Action will be sought at a future meeting. MSHSL supports 24 sports with athletes in 7-12 grade students to participate in education-based sporting events.

SOLAR FOR SCHOOLS GRANT PROGRAM

Bryan Hennekens, Director of Buildings and Operations, and Rich Ragatz from iDEAL energies presented information to the Board about who they are, what they do, and how they hope to assist Highland and Valley View

schools with grants for Solar Panels to provide clean, integrated, all-in-house services. Active conversation with Insurance coverage. Property liability.

GRADE 3-5 LITERACY CURRICULUM

Director Thukral and Emily Gartner, Teaching and Learning Coordinator. Presented information for the 2024-2025 school year grade 3-5 Literacy Curriculum. With the 2023 legislative changes to the READ Act, on the intention in how we execute and prioritize the required materials to support the recommended curriculum. Approval will be sought at the June 11th meeting.

FEDERAL TITLE GRANTS

Director of Teaching and Learning Tara Thukral presented information on the Federal Title Grants.

An annual item for Federal Title grants 1, 2, 3, and 4 is June 11 for the preliminary Title I grant to achieve the state standards. Supplemental academic Support materials, family engagement, Support for students who are experiencing homelessness or foster care, projection for Title I, June 30 applications are turned in. Title II key Title III English learning. Teacher support and cultural lesson. Title IIA, Part A, eligible immigrants support new families in the district—Nov. Dec. allocation. REACH program. And a lot of resources.

Title IV well-rounded achievements. STEM PE Social Emotional learning and technology.

Back on June 11 seeking approval of the Title Grants. Title IIIA does not require approval.

NORTHEAST METRO 916 LONG-TERM FACILITY MAINTENANCE PLAN RESOLUTION

Motion by Houle, seconded by Granlund, to approve The District 916 – Long-Term Facilities Maintenance Plan Resolution as presented at the May 14 meeting.

Resolution approving Northeast Metro 916 Intermediate School District's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of those projects in the district's application for fiscal year (FY) 2026 long-term facility maintenance revenue.

BE IT RESOLVED by the School Board of School District No. 13, State of Minnesota, as follows:

1. The school board of Northeast Metro 916 Intermediate School District has approved a long-term facility maintenance program budget for its facilities for the 2024-2025 school year (Pay 2025 Levy) for \$431,950.00 of which School District No. 13's proportionate share is \$14,716.00 for pay as you go projects. The various components of this program budget are attached hereto and are incorporated herein by reference. Said budget is hereby approved.
2. Minnesota Statutes, Section 123B.53, subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long-term facility maintenance program for each member school district to be included in its application shall be determined by utilizing a blended rate where 25% of the rate is determined by multiplying the total cost of the intermediate school district long-term facility maintenance times the ratio of the member school district's net tax capacity to the total net tax capacity of the intermediate school district and 75% of the rate is determined by multiplying the total cost of the intermediate school district long-term facility maintenance times the ratio of ADM utilization by district to the total ADM utilization. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for fiscal year 2026 is hereby approved, subject to approval by the Commissioner of Education. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

Roll Call Vote: Granlund – Aye
Houle – Aye
Medearis – Aye
Mueller – Aye

Palmer – Aye
Pettway – Aye

Resolution and Motion carried

LONG-TERM FACILITY MAINTENANCE PLAN - COLUMBIA HEIGHTS

Motion by Palmer, seconded by Houle, to approve Columbia Heights Public Schools 10-year Long-Term Facilities Maintenance Plan. As presented at the May 14 meeting.

Motion carried unanimously

BUILDING CAPACITY

Motion by Palmer seconded by Medearis to approve the building capacity ...ANCHOR Program Highland Gains students over the summer. Recommend seeking approval for closing Highland K and third grade and the 9-12 ANCHOR program to open enrollment for the 2024-2025 school year. This will not impact your enrollment if you are a current open-enrolled student.

BOARD TOPICS –

Ms. Granlund: The CA choir will be split into two time frames on Thursday, May 30th, 6:15-7:15 in the PAC.

Ms. Mueller- The senior end-of-the-year celebration is on Thursday at Ramsdell Park. Reminder to arrive for Graduation at 6 PM ceremony at 7 PM District POW WOW 5 PM rain or Shine. August 13, move to Wednesday, August 14.

Ms. Houle attended the MSBA classes' phase 4 policy meeting regarding library materials. The Subcommittee on Policy Chair requests review.

ADJOURNMENT

Having completed all of the items on the regular agenda, at 8:26 p.m., Chair Mueller adjourned the meeting.

Date minutes approved

Michelle Pettway, Clerk, Board of Education
Independent School District 13