

Columbia Heights Public Schools
Minutes of the
REGULAR SCHOOL BOARD MEETING
June 11, 2024

Chair Mueller called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

Clerk Granlund called roll.

Members present: Ms. Granlund, Ms. Houle, Ms. Mueller, Ms. Palmer, Ms. Pettway, and Superintendent Stenvik

Members absent: Ms. Medearis

AGENDA APPROVAL/ADJUSTMENTS, ANNOUNCEMENTS

A. Approval of Agenda motion by Granlund, seconded by Houle, to approve the agenda as presented.

B. Announcements

June 18, Tue. 5:30 School Board Work Session, North Park School for Innovation

June 19, Wednesday, District Closed, Juneteenth

June 25, Tue. 6:00 p.m. Regular School Board Meeting, Community Room

COMMUNICATION TO THE BOARD – None

CONSENT AGENDA

Motion by Houle, seconded by Palmer, to approve the action required for implementation of the items on the consent agenda. School Board Minutes for May 28, Personal Report March 2024 Treasurers Report. The motion was Carried unanimously.

ACKNOWLEDGMENT OF CONTRIBUTIONS

Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. On that behalf, the board may act as trustee of any trust created for the benefit of the district and for the benefit of pupils thereof.”

Therefore, the School Board of Columbia Heights Public Schools, Independent School District No. 13, resolves to accept with appreciation the contributions detailed in the background \$10,705

DETAILED BACKGROUND:

Monetary

- The Columbia Heights Athletic Boosters Donated \$10,455 to the Activities Department for Columbia Academy Gym \$5,000, Elementary Patrols \$300, and Football \$5,155.
- Renee Aschoff donated \$250 to the Activities Department for the Columbia Academy End of Year Party.

Value in Kind

- The Columbia Heights Police Department and the City of Columbia Heights donated 15 bikes for the Bicycles for the 2024 Bike Giveaway. The bikes were donated with Locks purchased by the Columbia Heights Police Association and Helmets donated by the Columbia Heights Rotary.

The total fiscal year 2023-2024 monetary contributions to date: \$147,450.90

The motion by Pettway for the adoption of the preceding resolution was duly seconded by Member Granlund, and upon vote being taken thereon, the following voted in favor thereof:

Granlund – Aye, Houle-Aye, Mueller-Aye, Palmer-Aye, Pettway-Aye

The following voted against the same: None
Thereupon, the said resolution was declared duly passed and adopted.

REPORTS FROM MEMBERS OF THE BOARD

Ms. Granlund attended the CHHS graduation ceremony, Powwow, Columbia Academy choir concert and end-of-year celebration,

Ms. Pettway Attended the POWWOW, celebrating our American Indian Families, the North Park recorder concert, and the Valley View Fun Run. Columbia Heights City Council meeting on Monday, Pool with a Cop event. Sub-Committee on Community Engagement

Ms. Houle attended the Sub-Committee on Policy.

Ms. Palmer attended the 916 board Meeting with two points to note: Celebrating the graduation of ALC 113 from Metro Heights and news of moving one of the ALCs to Century College. Teacher Apprentice Program. Attended the CHHS Graduation. It was AMAZING.

Ms. Mueller attended the CHHS graduation, Columbia Heights Business Council meeting, synchronized swimming state meet, Powwow, and chair meeting and spoke with community members.

SUPERINTENDENTS REPORT

I attended the powwow with the American Indian parent committee, which over 500 people attended. I also attended the Highland graduate parade and graduation Ceremony and participated in the End-of-year administrative meeting.

EMPLOYEE OF THE YEAR

Leueen Saavedra Placement Center Cultural Liaison is recognized for her work in the district. Testimony from peers, Chair Mueller, and Vice Chair Granlund shared their touching moments with Leueen. Six staff members nominated her for working with a kind heart and living the district's Mission and Values.

STRATEGIC PLAN FRAMEWORK

The Vision 2030 Strategic Plan is an information Item that will be brought forward as an action Item on June 25th.

Strategic Priorities. Living document gives us a framework to work and provide us with room for adjustments. For additional thoughts, please come forward. Summer into fall, one more discussion to work on the metrics this summer. Sub-grand Mission 2030. A formal document will cover the process and its use for presentations. It was created in partnership with your community.

COMMUNICATION PLAN UPDATE

Dir. Stuenkel and Communications Coordinator Emma Bute presented an update on the Communication Plan. This is an informational item only. The Communication plan started in 2019, and the growth and focus have grown to the current level of Communication in the District to families and staff. Enhancing the digital and making it easier to find. Easier to translate and manually adjust as needed. Social Media aspects of communicating with the public. Meeting the expectations of the communication plan and excelling with the limited resources.

WORKERS COMPENSATION INSURANCE RENEWAL

Dir. Hennekens presented the Board with information on the Workers' Compensation Insurance Renewal. This will be brought forward for approval at the June 25 Board meeting. Marsh & Mc Lennan Agency with United Heartland Provider. premium for 2024-2025

MINNESOTA STATE HIGH SCHOOL LEAGUE MEMBERSHIP (MSHSL) RESOLUTION

Motion by Houle, seconded by Ganlund, to adopt the following resolution for continuing membership in the Minnesota State High School League:

RESOLUTION FOR 2024-2025 MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

RESOLVED that the Governing Board of School District Number 13, County of Anoka, State of Minnesota, delegates the control, supervision, and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that Columbia Heights High School is authorized by this, the Governing Board of said school district to:

1. Renew its membership in the Minnesota State High School League; and
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules, and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said league-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

Roll Call Vote: Granlund – Aye
Houle – Aye
Mueller – Aye
Palmer – Aye
Pettway – Aye

Resolution and Motion carried

GRADE 3-5 LITERACY CURRICULUM

Information was provided during meetings on May 11th and May 28th regarding the recommendation of the Wit and Wisdom curriculum for grades 3-5. Motion by Palmer, seconded by Palmer, to approve the Recommendation of Wit and Wisdom. The Motion carried unanimously.

FEDERAL TITLE GRANTS

May 24, 2024-2025 preliminary funding turn in the applications by June 30th Motion by Houle seconded by Pettway to approve the Motion carried unanimously.

SOLAR PANEL RESOLUTION

Information was presented at the May 28th Meeting Motion by Pettway, second by Palmer, to approve the Solar Panel Resolution. Motion carried unanimously. Roll call vote

DESIGNATION OF IDENTIFIED OFFICIAL WITH AUTHORITY FOR THE MDE EXTERNAL USER ACCESS RECERTIFICATION SYSTEM RESOLUTION

Motion by Houle, seconded by Granlund, to approve the attached 2024-2025 Resolution approving Zena Stenvik to act as the Identified Official with Authority (IOwA) and Stephanie Alvarez to act as the IOwA to add and remove names only for Columbia Heights Public School District 0013-01

DESIGNATION OF IDENTIFIED OFFICIAL WITH AUTHORITY FOR THE MDE EXTERNAL USER ACCESS RECERTIFICATION SYSTEM RESOLUTION

WHEREAS, The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external users' access to MDE secure systems for their local education agency (LEA).

NOW, THEREFORE, BE IT RESOLVED that the Director recommends the Board authorize Zena Stenvik to act as the Identified Official with Authority (IOwA) and Stephanie Alvarez to act as the IOwA to add and remove names only for Columbia Heights Public School District 0013-01.

Roll Call Vote: Granlund – Aye, Houle – Aye, Mueller – Aye, Palmer – Aye, Pettway – Aye
Resolution and Motion carried

BOARD TOPICS –

Granlund will not be at the next meeting and cannot vote for the strategic plan, but she is fully supported. Looking forward to the Jamboree Events

Palmer will not be at the next meeting and cannot vote on the strategic plan, but she is in full support of it.

Mueller- Remember the Special Called meeting and the science of reading discussion at the June 18 Work Session at North Park.

Jamboree Parade RSVP to Stephanie

Pettway Head Heart Hands stickers discussed Sub-Branding for Vision 2030.

ADJOURNMENT

Having completed all the items on the regular agenda, Chair Mueller adjourned the meeting at 7:44 p.m.

Date minutes approved

Michelle Pettway, Clerk, Board of Education.
Independent School District 13