

Columbia Heights Public Schools
Minutes of the
REGULAR SCHOOL BOARD MEETING
June 25, 2024

Chair Mueller called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

Clerk Pettway called roll.

Members present: Ms. Medearis, Ms. Houle, Ms. Mueller, Ms. Pettway and Superintendent Stenvik

Members absent: Ms. Palmer, Ms. Granlund

HYLANDER HIGHLIGHT

The Board recognized Columbia Heights High School- De La Salle High School Synchronized Swim Coach Camille Gross for being named the "2024 Coach of the Year" by the Minnesota High School Synchronized Swimming Coaches Association.

AGENDA APPROVAL/ADJUSTMENTS, ANNOUNCEMENTS, CORRESPONDENCE

A. Approval of Agenda motion by Houle, seconded by Pettway, to approve the amended agenda as presented. Motion Carried.

B. Announcements

- July 4, Thursday Holiday, District Closed
- July 9, Tue. 6:00 p.m. Regular School Board Meeting, Community Room
- Aug. 14, Wed. 5:00 p.m. Sub- Committee on Policy, Community Room
- Aug. 14, Wed. 5:00 p.m. Sub-Committee on Community Engagement, Training Room
- Aug. 14, Wed. 6:00 p.m. Regular School Board Meeting, Community Room

COMMUNICATION TO THE BOARD – None

CONSENT AGENDA

Motion by Pettway, seconded by Houle to approve the action required to implement the items on the consent agenda. Motion Carried.

Minutes: June 11 and 18, 2024

Workers Compensation

Personal Report

Licensed – Conditional

Laura Berens: ECSE Teacher, ECSE, new hire, summer 2024 (the conditional offer of employment is subject to successful completion of a criminal background check). **Marzena Mohler:** ECSE Teacher, ECSE, new hire, step 4, lane 5 (BA+60), \$58,973 for 189 days for the 2024-2025 school year (the conditional offer of employment is subject to obtaining the appropriate license and successful completion of a criminal background check). **Olivia Tracy:** 1st Grade Teacher, VV, new hire, step 1, lane 6 (MA), \$54,816 for 189 days for the 2024-2025 school year (the conditional offer of employment is subject to obtaining the appropriate license and successful completion of a criminal background check). **Jason Dreves:** PE Teacher, HL, rehire, step 11, lane 6 (MA), \$80,663 for 189 days for the 2024-2025 school year (the conditional offer of employment is subject to successful completion of a criminal background check). **Genevieve Bettin:** Kindergarten Teacher, NPSfl, rehire, step 10, lane 1 (BA), \$66,537 for 189 days for the 2024-2025 school year (the conditional offer of employment is subject to successful completion of a criminal background check).

Support – Conditional Hussien Mohamed: Summer Educ Asst, CHHS, new hire, \$22.70/hr (step 3) for 6/17/24-7/11/24 (the conditional offer of employment is subject to successful completion of a criminal background check).

Support Patricia Riera: Change to: Principal Secretary, VV, effective 8/8/24. **Marisol Galicia Estevez:** Adv Club Supv Sub, Comm Ed, current employee, \$21.91/hr (step 5) for 2023-2024 school year. **Kevin Moore:** Mini Adv Supv Sub, Comm Ed, current employee, \$21.91/hr (step 5) for 2023-2024 school year. **Coach/Advisor/Additional Assignment**
Elizabeth Brubakken: Youth Volleyball Summer Coach, CHHS, Summer 2024. **Madeline Matthews:** Summer Writing Seminar, CHHS, Summer 2024. **Jose Lima:** Summer Casual Custodian, DW, Summer 2024. **Rose Szurek:** Summer Casual Custodian, DW, Summer 2024. **Mike Sorensen:** Summer Youth Volleyball Camp Summer Coach, CHHS, Summer 2024.
Leave Requests Manita Lama: PreK4 Asst, VV, requests medical leave from 2/28/24-6/6/24.
Resignations/Terminations Manita Lama: PreK4 Asst, VV, effective 6/6/24. Reason: Resignation.
Vicki Denzer: Adapted Soccer Coach, CHHS, effective 11/18/23. Reason: Resignation.
Charlotte Stalcar: Musical Costumer, CHHS, effective 12/20/23. Reason: Resignation.
Stephanie Varela: ECFE Asst, Comm Ed, effective 6/6/24. Reason: Resignation.
Dannesia Rubio-Gonzalez: Mini Adv Asst, Comm Ed, effective 7/19/24. Reason: Resignation.

ACKNOWLEDGEMENT OF CONTRIBUTIONS

Motioned by Medearis, seconded by Houle: Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. On that behalf, the board may act as trustee of any trust created for the benefit of the district and for the benefit of pupils thereof.”

Therefore, the School Board of Columbia Heights Public Schools, Independent School District No. 13, resolves to accept with appreciation the contributions detailed in the background \$71,952.27

DETAILED BACKGROUND:

Monetary

Donations made by the following to the Columbia Heights High School Scholarship Fund:

- Elaine Yost \$300
- Miranda Clemens RE/MAX Synergy \$500 for the RE/MAX Synergy Muske Community Support Foundation Scholarship
- Pete Heryla and John Rockwell at RE/MAX Synergy \$500 for the RE/MAX Synergy Scholarship
- Danielle Berg- Valley View Elementary \$1,260 for the Valley View Alumni Scholarship
- Pamela Zimba \$400, and Jane Halek and Elaine Yost \$300 for the Halek Family Scholarship
- Jennifer Kline \$11,000 for the Jayden Kline Scholarship Fund
- Jonathan Rehlander- Columbia Heights Fine Arts Foundation \$6,552.55 for the Columbia Heights Fine Arts Foundation
- Jim Scalise \$50,000 for the Italian American Club Foundation Scholarship.

A donation to Columbia Heights High School of \$1,139.72 was made by the Columbia Heights Fine Arts Foundation.

The total fiscal year 2023-2024 monetary contributions to date: \$219,403.12

Roll Call Vote:

Houle – Aye
 Medearis – Aye
 Mueller – Aye
 Pettway – Aye

Resolution and Motion carried

REPORTS FROM MEMBERS OF THE BOARD

Houle- Attended the work session and reviewed March/April expenses.

Medearis- Chaperoned LEAP students to the Young Authors Conference; attended Powwow; 5th grade party at Highland; RISE UP celebration at Columbia Academy; Graduation, Work Session, Columbia Heights Art Information Fair; and watched the MSBA legislative update webinar.

Mueller- Attended Chair Meeting last week and this week; Work Session; finished Science of Reading quiz and had a conversation with a parent.

Pettway- Attended Hilltop City Council meeting; Work Session; Columbia Heights Art Information Fair; and finished Science of Reading quiz.

SUPERINTENDENT’S REPORT AND CORRESPONDENCE

Superintendent Stenvik – Negotiations continue with the clerical, food service, education assistant and custodial employees. Administration Team retreat and chaperoned field trip to Mille Lacs.

MSBA Membership

The Board was presented with information on the MSBA Membership for the 2024-2025 school year.

Policy First Reading

414- Mandated Reporting of Child Neglect

415- Mandated Reporting of Maltreatment of Vulnerable Adults

Fund Balance Policy

The Board was presented with information on the Fund Balance Policy.

Strategic Plan Framework

Director Stuenkel presented the Strategic Plan Framework.

Motion by Pettway, seconded by Medearis, to approve the Strategic Plan Framework. Motion carried unanimously.

2024-2025 Budget

Motion by Medearis, seconded by Houle, to approve the 2024-2025 Preliminary Budget. Motion carried unanimously

BOARD TOPICS –

Chair Mueller – There was a closed session last week to discuss Superintendent evaluation and goals. Friday is the Jamboree Parade. One ticket remaining for the Guthrie Theater – Little Shops of Horrors.

Member Houle – Clarified the district is closed on Thursday, July 4th and not Tuesday per the agenda.

ADJOURNMENT

Having completed all of the items on the regular agenda, at 7:16 p.m. Chair Mueller adjourned the meeting.

Date minutes approved

Michelle Pettway, Clerk, Board of Education
Independent School District 13