

**MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, May 18, 2020**

The regular meeting of the Marin County Office of Education Personnel Commission was held on Monday, June 22, 2020 via video conference.

1. Ms. Zerkel convened the meeting at 3:32 p.m.

Call to Order

2. Present for the meeting via video conference were Commissioners Catherine McKown, Paulette Foster, and Dr. Arline Zerkel. The staff was represented via video conference by Tracee Edmunds, and Erin Feely. Guests via video conference: Christine Franceschi, and Adriane Lommel.

Roll Call/Guests

3. Motion, seconded, and carried, McKown/Foster; the matter passed 3-0 to approve and adopt the agenda.

Agenda Approved

4. Ms. Zerkel invited the public to comment on items not on the agenda.

Public Comment

5. Motion, seconded, and carried, McKown/Foster; the matter passed 3-0 to approve the minutes for the meeting held April 20, 2020.

Minutes Approved

6. Motion, seconded, and carried, Foster/McKown; the matter passed 3-0 to approve the 2020-21 Personnel Commission Budget.

Public Hearing

7. Ms. Edmunds provided information on layoffs due to the Governor's proposed budget and the impact to public education. Changes to funding for MCOE and the uncertainty of when schools will return to in person learning necessitated layoffs. The effective date of the layoffs is July 31, 2020. We are holding a series of informational meetings on a weekly basis to ensure laid off employees can receive helpful resources and information.

Layoffs

8. Ms. Edmunds provided updates on the local handling of the Covid-19 pandemic. MCOE is working with a skeleton crew in the office while others worked remotely and efforts are underway to bring all staff back in to the office by June 1st. MCOE has implemented a sign in protocol for staff accessing the office, as well as making PPE available. Four sites across the county are operating Pop-up Childcare centers. We are working with public health to reopen classrooms in cohorts of 12 of fewer students. Mr. McLaughlin provided a review of safety protocols for staff returning to work.

COVID-19 Update

9. Ms. Edmunds reported on the following:

Personnel Director's Report

- Passing of Dr. Byron Mauzy, MCOE employee for 27 years, and Superintendent of Schools for 14 years.
- Reviewed status report for the period of April 20, 2020 – May 18, 2020. Current leaves, resignations, and vacancies were reviewed.

10. Ms. Zerkel invited Commissioners to report on items not on the agenda.

Reports/Items

11. Motion, seconded, and carried, Zerkel/McKown the matter passed 3-0 to adjourn the meeting. Ms. Zerkel adjourned the meeting in honor of Dr. Byron Mauzy at 4:23 p.m.

Adjournment



Tracee Edmunds
Secretary