

MEMORANDUM

TO: Early Learning Teachers and Paraprofessionals (General Education)

FROM: Human Resources/Labor Relations
Maria Ceballos, Executive Director, Early Learning Department

REGARDING: CLASSIFIED/CERTIFICATED DUTY YEAR FOR 2023-2024

DATE: April 20, 2023

Duty Year (School Days Only)	Start/End Date	Professional Learning	Family Connections “Meet and Greet”	First/Last Day with Students
Preschool Teacher (183 Duty Days – 10 months) Student Days 175	<u>Start Date</u> August 9, 2023 <u>End Date</u> June 4, 2024	<u>Institute Days</u> August 10, 2023 August 11, 2023 <u>Buyback Days</u> August 9, 2023 October 9, 2023 March 4, 2024	<u>Family Connection</u> <u>Orientation</u> August 14, 15, and 16, 2023	<u>First Day</u> August 17, 2023 <u>Last Day</u> June 4, 2024
Child Development Paraprofessional (193 Duty Days-9 months) 175 Student Days 12 Holidays Non-duty days for Preschool Paraprofessionals: August 9, 2023 August 10, 2023 June 5, 2024 June 6, 2024	<u>Start Date</u> August 11, 2023 <u>End Date</u> June 4, 2024	<u>Buyback Days</u> October 9, 2023 March 4, 2024 <u>Institute Day</u> August 11, 2023	<u>Support teachers with</u> <u>Family Connection</u> <u>Orientation</u> August 14, 15, 16, 2023	

Please note three days are allotted for Family Connections, providing the opportunity for teachers and paraprofessionals to begin building relationships with families and students using the Family Languages and Interests Interview and Ages and Stages Questionnaires and onboard families with Learning Genie sign in and out process.

If you have any questions regarding this memorandum, you may contact Kim Beckwith Preschool Manager at 457-3690 or Maria Ceballos Executive Director at 457-3623.

Thank you,

Maria Ceballos

Maria Ceballos Tapia
Executive Director
Early Learning Department
Fresno Unified School District
Office (559) 457-3685
cc: Office Manager

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