



**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Remote Public Meeting

February 8, 2022, 5 p.m.

AGENDA

Instructions for joining the meeting:

https://asd5-org.zoom.us/webinar/register/WN_CYylGT9oSYGtIFm00wRP-A

You will receive a confirmation email containing information about joining the webinar.

Join by phone: 1-253-215-8782; Meeting ID 815 8955 4291

5:00 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Accounts Payable
3. Contract Adjustments
4. Overnight Trip Requests

Comments from Board Members

Comments from Student Representative

Comments from the Public

Under the emergency provisions of Resolution 2020-02, public comment is welcome via email and should be submitted to schoolboard@asd5.org by noon the day of the meeting.

Old Business

1. [Policy 3245 Students and Telecommunication Devices](#)

Superintendent's Report

1. Instructional Program
2. Health & Safety Update
3. [Vaping](#)

Board Meeting Agenda
February 8, 2022

Teaching and Learning

1. [Harbor Learning Center](#)

New Business

1. [School Gardens](#)
2. [Farm to School](#)
3. [Resolution 2022-01 Emergency Waiver](#)
4. [Policy 5401 Sick Leave](#)
5. [Policy 6220 Bid Requirements](#)
6. [WGU Contract](#)
7. Next Meeting

Executive Session / Closed Session

Personnel Matters

1. [Personnel Report](#)
2. Superintendent Mid-Year Evaluation

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

February 8, 2022, 5 p.m.

Link to join the meeting

https://asd5-org.zoom.us/webinar/register/WN_CYyIGT9oSYGtIFm00wRP-A

You will receive a confirmation email containing information about joining the webinar.

Or, join by phone: 1-253-215-8782; Meeting ID: 815 8955 4291

Call to Order

This meeting is being conducted remotely in compliance with the governor's emergency provisions of the Open Public Meetings Act.

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on January 11, 2022, are enclosed for your review and approval.
2. Accounts Payable – The payroll and accounts payable for January are enclosed for your review and approval.
3. Hello Foundation Contract Adjustments
 - a. An adjustment to the placement of Kyle Ebersole in the district as a school psychologist from .8 FTE to .2 FTE.
 - b. An agreement placing Justin Pohlreich in the district as a .2 FTE school psychologist.
4. Overnight Trip Requests
 - a. Boys Wrestling at Aberdeen High School is requesting permission to travel to Washougal for the regional championships on Feb. 11-12.
 - b. Boys Swim & Dive at Aberdeen High School is requesting permission to travel to Kelso for the District IV Championships on Feb. 11-12 and to Federal Way for the state championships on Feb. 17-19.
 - c. Boys and Girls Wrestling at Aberdeen High School are requesting permission to travel to Federal Way for the Mat Classic on Feb. 17-19.

Comments from the Board

Comments from Student Representative

Comments from the Public

1. Under the emergency provisions of Resolution 2020-02, written public comment is welcome via email and should be submitted to schoolboard@asd5.org before noon on the day of the meeting.

Old Business

1. Policy 3245 Students and Telecommunication Devices – An update to the cell phone policy is presented for second reading and adoption. [Enclosure 2](#)

Superintendent's Report

1. Instructional Program – Superintendent Henderson will provide an update on the instructional program as it relates to COVID impacts.
2. Health & Safety Update – Superintendent Henderson will provide an update on the ongoing COVID-19 health and safety measures in place for district operations.
3. Vaping – Superintendent Henderson will provide information on the class action lawsuit regarding vaping. [Enclosure 3](#)

Teaching and Learning

1. Harbor Learning Center – Principal Lisa Griebel will provide an overview of the programs and offerings at the Harbor Learning Center. [Enclosure 4](#)

New Business

1. School Gardens – Superintendent Henderson and teachers Suzanne Black and Carla White will provide an update on how different classes and grade levels are using the school gardens that were installed over the summer. [Enclosure 5](#)
2. Farm to School – Superintendent Henderson, Executive Director of Business and Operations Elyssa Louderback and Food Service Manager Jaime Matisons will provide information about additions to the Food Service menu through the Farm to School program. [Enclosure 6](#)
3. Resolution 2022-01 180-Day Emergency Waiver – A resolution requesting a waiver on the 180-day calendar year due to the emergency closure of school during the flooding in January is presented for your review and approval. [Enclosure 7](#)
4. Policy 5401 Sick Leave – An update to Policy 5401 governing employee sick leave is presented for first reading. [Enclosure 8](#)
5. Policy 6220 Bid Requirements – An update to Policy 6220 Bid Requirements to reflect changes in state law and regulations is presented for first reading. [Enclosure 9](#)
6. WGU Contract – Renewal of the contract with Western Governors University to place student teachers in the district is presented for your review and approval. [Enclosure 10](#)
7. Next Meeting – The next regular meeting of the Board is scheduled for 5 p.m. Tuesday, March 22, 2022, at Miller Junior High School. A special meeting for an executive session to review applications for the superintendent position is scheduled for 5 p.m. Tuesday, March 1.

Board Information
February 8, 2022

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee).

1. Personnel Report [Enclosure 11](#)
2. Superintendent Mid-Year Evaluation

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the

Board of Directors – January 11, 2022

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 5:01 p.m. Tuesday, January 11, 2022, via webinar following guidance for conducting remote meetings in compliance with the Open Public Meetings Act. Directors present were Jessica Jurasin, Annica Mizin, Suzy Ritter and Jeremy Wright, along with Superintendent Alicia Henderson and 30 patrons and staff watching remotely.

The meeting began with the flag salute.

On a motion by Jessica Jurasin and seconded by Suzy Ritter, the Board approved the consent agenda, which included the minutes from the regular meeting on December 14, 2021, and the special meeting on January 4, 2022; December payroll vouchers 831982 through 832009 totaling \$3,590,888.89 and General Fund vouchers 832010 through 832070 totaling \$352,795.00; accepted a donation from the Darrell and Elaine Lokken fund at the Grays Harbor Community Foundation in the amount of \$500 for FFA at Aberdeen High School, and accepted the gift of a clarinet in support of the music program at Miller Junior High School from Phil Robinson.

The Board conducted a lengthy discussion about the meeting requirements and the timing for returning to in-person meetings. Under the state requirements, meetings are required to be remote, but the Board can add an in-person component. Given that COVID transmission is currently extremely high and prompted the need to return to remote learning for two weeks, it was agreed that the February meeting would remain remote and the March meeting would be scheduled in a hybrid format.

The Board rescheduled the March meeting to March 22 to accommodate the superintendent search process.

Director Jessica Jurasin expressed empathy for families, students and staff on the return to remote instruction and asked for a discussion about ways the district can minimize the amount of time people need to be away from work. Superintendent Henderson said the guidance has just changed from a 10-day quarantine to five-days under certain conditions.

Director Suzy Ritter asked if there was a way to reassure students that they will be returning as many are remembering March 2020 when they did not return to school.

President Durney praised the work that teachers have done in shifting to remote, especially in interactions with students.

CALL TO ORDER

CONSENT AGENDA

COMMENTS FROM
BOARD MEMBERS

Director Jurasin commented that one silver lining is that everyone has learned to be flexible.

Superintendent Henderson read a proclamation from Gov. Jay Inslee in support of the work of school boards and proclaiming January as School Board Appreciation Month.

Superintendent Henderson provided an update on the instructional programs in the District. She noted that schools were disrupted by snow one week and flooding the next, prompting closures. The district will be applying for a waiver from the state, but won't know how much of the time needs to be made up until this spring because state Superintendent Chris Reykdal's office is not accepting waiver applications until March or April.

Superintendent Henderson discussed the decision to transition to remote instruction for two weeks. She said schools have been chronically short staffed all year due to COVID, but the recent surge in cases meant schools could no longer safely operate due to absences. For example, the day the decision to go remote was made, 45 staff members required substitutes and there were only 22 substitutes available. The first priority is to cover classrooms, she said, but schools also need enough staff to supervise recess, lunch, before and after school, and a number of office and support staff were absent. It's imperative that the school office is staffed, she said. In addition to staff absences, more than a third of the student body was absent – and notably more than 38 percent of students were out at AHS and 59 percent at Harbor High. The decision to pause in-person instruction for two weeks was made in consultation with the Grays Harbor Department of Public Health and the Office of Superintendent of Public Instruction, she said.

She praised the work of staff throughout the district to make the transition as seamless as possible. She noted that remote learning is a different this time because schools are following their regular schedules remotely. Students are expected to be in attendance during school hours and teachers are synchronously accessible for at least 70 percent of the school day.

Superintendent Henderson said her administration will be working to design alternative operating models so that schools can safely stay open even when the absence rate is high. School resumes in-person on Jan. 25.

Superintendent Henderson reported that the Department of Health has issued revised guidance on quarantine rules. The rules are fairly complicated, she said, but a key component will be rapid testing of staff so that they can remain on the job after being identified as a close contact. She praised the district's health supervisor, Janis Steele, and her team for their ability to quickly and professionally adapt to the changing health guidance.

SCHOOL BOARD
APPRECIATION

SUPERINTENDENT
REPORT

INSTRUCTIONAL
PROGRAM

HEALTH & SAFETY

HEALTH & SAFETY

Superintendent Henderson said the rollout of the Yondr cell phone pouch program will be rescheduled for a time when school is back in session.

YONDR AT MILLER

The Board discussed questions and concerns from parents. Director Wright commented that he's heard from parents who are utterly resistant, including a parent who is instructing their students not to comply. He asked how schools will handle student or parent defiance. Dr. Henderson stated the conversation about complying with a no cell phone policy starts with acknowledging that having a cell phone at school is not a right. She said there have been disruptions, and those are dealt with, but that cell phones have become a universal distraction negatively impacting school climate and the learning environment. Since returning in-person this past fall, there has been an escalation in the amount of disruption, she said.

The Yondr program was selected because of its high success rate and extremely positive outcomes, she said. It is expected that students will actually enjoy school more once the stress and distraction of cell phone activity is not part of their school day. It's the right thing to do in support of students and teachers, she said. Teaching and Learning Director Traci Sandstrom said the program should also help teachers with classroom management.

Principal Sherri Northington and Robert Gray ASB President Calvin Evanson presented a report on the school outlining school improvement efforts and implementation of social-emotional components.

ROBERT GRAY
SCHOOL
IMPROVEMENT

Teaching and Learning Director Traci Sandstrom presented a report outlining how Aberdeen schools will be complying with Senate Bill 5395 for sexual health education. She noted that a parent night took place last fall and another one will be scheduled in the spring before classroom instruction takes place.

SEXUAL HEALTH
EDUCATION

CTE Director Lynn Green provided an update on Aberdeen Rotary Business Week, which will include both juniors and seniors this year to make up for last year's cancellation.

BUSINESS WEEK

Executive Director of Business and Operations Elyssa Louderback presented the Fiscal Status Report for December 2021. She reported an ending fund balances of \$3,225,927.14 in the General Fund, \$1,842,956.76 in the Capital Projects Fund, \$816,760.30 in the Debt Service Fund, \$280,688.43 in the Associated Student Body Fund, and \$357,920.85 in the Transportation Vehicle Fund. With 33 percent of the fiscal year elapsed the district has received 27.23 percent of expected revenue and processed 28.25 percent of budgeted expenditures. The FTE student enrollment count is currently 16 students over budget.

FISCAL STATUS
REPORT

On a motion by Jessica Jurasin and seconded by Suzy Ritter, the Board awarded the contract for development of a paved outdoor area at Miller Junior High School to Rognlin's Inc. of Aberdeen, which had the low bid of \$265,000. The

MILLER SITE PLAN

District's event tent will be erected on the paved area so that students have a covered outdoor area for "mask breaks" even when it's raining.

An update to Policy 3245 Students and Telecommunication Devices regulating cell phones at school was presented for first reading. Superintendent Henderson noted the policy dates to 2007. The policy allows each school to develop its own rules, but to avoid confusion she is recommending removal of a reference to students using cell phones between class and on lunch breaks.

On a motion by Suzy Ritter and seconded by Jeremy Wright, the Board approved a request by the ASB at Miller Junior High School to form a new drug prevention club to work with True North.

On a motion by Jessica Jurasin and seconded by Suzy Ritter, the Board approved an agreement with Community Integrated Health Services to allow mental health counselors to meet with their student clients at school.

The next regular meeting of the Board is scheduled for 5 p.m. Tuesday, Feb. 8, 2022, to be conducted remotely with proper notice and access provided under the governor's emergency provisions of the Open Public Meetings Act. A special meeting for an executive session to review applications for the superintendent position is scheduled for 5 p.m. Tuesday, March 1.

At 6:55 p.m., President Jennifer Durney recessed the meeting for an executive session expected to last 15 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The meeting was reconvened in regular session at 7:10 p.m.

On a motion by Jessica Jurasin and seconded by Suzy Ritter, the Board adopted the Personnel Report. Under certificated matters, the Board approved the hiring of Tammy Heth as a teacher for the District effective Oct. 15 and Darby Carroll as an online support teacher at the Harbor Learning Center effective Jan. 7; approved a leave of absence for Nicole Ulakovich, a teacher at A.J. West Elementary School effective Jan. 17 to March 17, and approved the hiring of John Dwyer and Mary Russell as substitutes for the District.

Under classified matters, the Board approved the hiring of Taprina Ervin as a para-educator at Central Park Elementary School effective Jan. 11 and Glenda Smith as a custodian at the Hopkins Building effective Dec. 20, 2021; approved the hiring of para-educators Susan Grover for the District effective Feb. 5 to March 1 and Stephany Murray at A.J. West Elementary School effective Jan. 21 to March 4; accepted resignations from Ruperto Ruiz Garcia as a bilingual Student Family Support Assistant at the Harbor Learning Center effective Jan. 3, Cordell Trusty as the 21st Century site coordinator at the Harbor Learning Center effective Jan. 31, and Hector Rodriguez as a Food Service worker at A.J. West Elementary School effective Dec. 31, 2021; approved the hiring of Ben Barene, Larry Fleming

POLICY 3245
STUDENT CELL
PHONES

NEW CLUB AT
MILLER

COMMUNITY
INTEGRATED
HEALTH
CONTRACT

NEXT MEETING

EXECUTIVE
SESSION

PERSONNEL
REPORT

CERTIFICATED

CLASSIFIED

and Jimmy McDaniel as head coaches for boys basketball at Miller Junior High School effective Jan. 3, and accepted the resignation of Ken Ashlock as head coach for boys wrestling at Miller Junior High School effective Dec. 16, 2021.

The Board discussed the move to remote learning and the decision to continue sports, but with no spectators. Superintendent Henderson will reach out to health officials on the advisability of allowing two individuals per athlete to be in attendance.

The Board continued its discussion from earlier in the meeting on the return to in-person meetings. Superintendent Henderson will explore whether the March 22 meeting can take place at the Miller Junior High School so that the Board can resume getting school reports at the school.

There being no further business, the regular meeting was adjourned at 7:17 p.m.

MISCELLANEOUS
BUSINESS

ADJOURN

Alicia Henderson



Alicia Henderson, Secretary

Jennifer Durney

Jennifer Durney, President

Signature Certificate

Reference number: WFA6R-GSMQE-S7H8T-OPR5F

Signer	Timestamp	Signature
Jennifer Durney Email: jdurney@asd5.org Sent: 10 Feb 2022 22:45:13 UTC Viewed: 10 Feb 2022 22:45:43 UTC Signed: 10 Feb 2022 22:45:56 UTC		 IP address: 174.204.77.48
Alicia Henderson Email: ahenderson@asd5.org Sent: 10 Feb 2022 22:45:13 UTC Viewed: 10 Feb 2022 22:54:31 UTC Signed: 10 Feb 2022 22:54:39 UTC		 IP address: 73.221.239.117 Location: Aberdeen, United States

Document completed by all parties on:
10 Feb 2022 22:54:39 UTC

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**Aberdeen School District No. 5
Aberdeen, Washington**

ACCOUNTS PAYABLE VOUCHER REGISTER

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board.

As of **February 8, 2022**, the Board, by a unanimous vote, does approve for payment those vouchers included in the attached list and further described as follows:

Fund	Vouchers Numbered			Amount
January Payroll	832159	<i>through</i>	832187	\$3,462,051.75
General Fund	832071	<i>through</i>	832071	538,091.75
	832079		832158	
ASB Fund	832072	<i>through</i>	832078	5,183.47

School Board Members:

Jennifer Durney Jennifer Durney

Jessica Jurasin Jessica Jurasin

Annica Mizin Annica Mizin

Suzy Ritter Suzy Ritter

Jeremy Wright Jeremy Wright

Alicia Henderson, Secretary Alicia Henderson

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 8, 2022, the board, by a _____ vote, approves payments, totaling \$1,751,692.84. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 832161 through 832187, totaling \$1,751,692.84

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
832161	1st Security Bank-Child Suppo	01/31/2022	2,371.00
832162	Aberdeen High School-AHS Schol	01/31/2022	90.00
832163	Aberdeen S.D.#5	01/31/2022	2,849.07
832164	Aberdeen School District-SERS	01/31/2022	145,808.85
832165	Aberdeen School District-TRS	01/31/2022	357,639.93
832166	Aberdeen School District Defer	01/31/2022	20,605.68
832167	Bank Of The Pacific	01/31/2022	586,406.94
832168	Cnty/city Mun Ees	01/31/2022	2,940.62
832169	Dynamic Collectors	01/31/2022	500.00
832170	E.S.D.#113 Unemployment Coop	01/31/2022	3,026.12
832171	Ed.Serv.Dist.#113	01/31/2022	33,003.71
832172	Employment Security	01/31/2022	14,131.70
832173	GESA	01/31/2022	6,635.00
832174	HCA-SEBB BENEFITS-600D01	01/31/2022	508,628.00
832175	HCA-SEBB FLEX SPEND-600D01	01/31/2022	3,433.39
832176	Legal Shield	01/31/2022	97.70
832177	Pse Of Wa	01/31/2022	5,740.44
832178	The Standard Insurance Company	01/31/2022	6,173.49
832179	Tsa Consulting Group Inc	01/31/2022	13,722.00
832180	Twin Star Credit Union	01/31/2022	220.00
832181	Twin Star Scholarship Acct	01/31/2022	66.50
832182	Twinstar Pse Local Dues	01/31/2022	66.50
832183	United Way	01/31/2022	517.38
832184	Veba Contributions-Y1286.001	01/31/2022	15,018.43
832185	Wa State School Ret Assn	01/31/2022	49.00
832186	Wea Chinook	01/31/2022	24.45
832187	Wea Payroll Deductions	01/31/2022	21,926.94

27 Computer Check(s) For a Total of 1,751,692.84

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 8, 2022, the board, by a _____ vote, approves payments, totaling \$1,708,488.35. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 832160 through 832160, totaling \$1,708,488.35

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
832160	1ST SECURITY BANK PAYROLL/PERS	01/28/2022	1,708,488.35
1	Computer	Check(s) For a Total of	1,708,488.35

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 8, 2022, the board, by a _____ vote, approves payments, totaling \$1,870.56. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: COMP TAX
Warrant Numbers 832159 through 832159, totaling \$1,870.56

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
832159	Bank Of The Pacific (use Tax)	01/25/2022	1,870.56
1	Computer	Check(s) For a Total of	1,870.56

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 8, 2022, the board, by a _____ vote, approves payments, totaling \$475,216.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 832079 through 832158, totaling \$475,216.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
832079	1ST SECURITY BANK PAYROLL/PERS	01/25/2022	555.75
832080	Aberdeen Office Equipment Inc	01/25/2022	261.79
832081	Aberdeen Sanitation	01/25/2022	6,246.90
832082	Aberdeen Sd #5 Revolving Fund	01/25/2022	309.50
832083	Airgas Usa, Llc	01/25/2022	3.00
832084	Amazon Capital Services	01/25/2022	3,339.35
832085	Apple Computer Inc	01/25/2022	54,417.83
832086	Aramark Uniform Services	01/25/2022	20.14
832087	Auto-Chlor	01/25/2022	229.07
832088	BC Technologies Co DBA Final F	01/25/2022	1,163.75
832089	Bmi Radio	01/25/2022	380.00
832090	brightwheel	01/25/2022	600.00
832091	Builders Hardware & Supply	01/25/2022	382.91
832092	Cascade Natural Gas	01/25/2022	44,419.95
832093	Caskey Industrial Supply Co In	01/25/2022	51.18
832094	Consolidated Electrical Distri	01/25/2022	19.08
832095	Centurylink	01/25/2022	1,688.70
832096	CHARLIES PRODUCE	01/25/2022	214.23
832097	Cintas Corporation	01/25/2022	2,732.75
832098	City Of Aberdeen	01/25/2022	7,493.47
832099	Copeland, Carla Marie	01/25/2022	74.04
832100	Covenant Engineering, PLLC	01/25/2022	2,435.00
832101	Dairy Fresh Farms	01/25/2022	2,139.72
832102	Enterasource, LLC	01/25/2022	12,180.00
832103	ESD 113	01/25/2022	13,998.75
832104	Espresso Products Direct (epd	01/25/2022	1,138.57
832105	Fastenal Company	01/25/2022	209.65
832106	Ferrellgas	01/25/2022	9,418.57
832107	Franz Family Bakeries	01/25/2022	553.47
832108	G12 Communications LLC	01/25/2022	827.02
832109	Gopher Sport (order)	01/25/2022	512.74
832110	Grays Harbor Country Club	01/25/2022	544.50
832111	Grays Harbor County Treas Offi	01/25/2022	19.94

Check Nbr	Vendor Name	Check Date	Check Amount
832112	Grays Harbor County Auditor	01/25/2022	7,037.51
832113	Grays Harbor College	01/25/2022	5,410.24
832114	Grays Harbor Stamp Works	01/25/2022	13.53
832115	Grays Harbor Community Hospita	01/25/2022	6,324.48
832116	Harbor Disposal Co Inc	01/25/2022	1,350.12
832117	HB Portables	01/25/2022	360.00
832118	Home Depot	01/25/2022	15.21
832119	Home Depot Pro Institutional	01/25/2022	180.20
832120	James Bennett DBA Olympic Pen	01/25/2022	90.00
832121	KCDA Purchasing Coop.	01/25/2022	1,274.70
832122	Leader Services	01/25/2022	260.40
832123	Lemay Mobile Shredding	01/25/2022	380.96
832124	NAPA COMMERCIAL GENUINE PARTS/	01/25/2022	1,159.00
832125	Nasco Arts And Crafts	01/25/2022	163.51
832126	Natl Assoc For Music Edu-Membe	01/25/2022	150.00
832127	Northsound Refrigeration	01/25/2022	388.53
832128	Northwest Textbook Depository	01/25/2022	1,830.92
832129	NW Foodservice Distribution	01/25/2022	41.37
832130	O'Reilly Auto Parts	01/25/2022	43.22
832131	Office Depot	01/25/2022	70.57
832132	OSPI	01/25/2022	7,729.28
832133	Pacifica Law Group LLP	01/25/2022	5,829.00
832134	Parris, Trinity A	01/25/2022	916.66
832135	Pfeiffer, Tessa Nicole	01/25/2022	171.43
832136	Pioneer Healthcare Services LL	01/25/2022	6,825.00
832137	PresenceLearning Inc	01/25/2022	7,980.00
832138	Pud #1 Of Grays Harbor Co	01/25/2022	53,530.38
832139	Ricoh Usa Inc	01/25/2022	541.91
832140	Sesac Inc	01/25/2022	174.00
832141	Soliant Health	01/25/2022	2,340.00
832142	Sound Publishing, Inc.	01/25/2022	245.42
832143	Swanson's Food	01/25/2022	78.88
832144	The Hello Foundation	01/25/2022	53,189.00
832145	TouchMath	01/25/2022	4,999.50
832146	US Foods - Seattle	01/25/2022	10,266.61
832147	Us Postal Service (cmrs-Fp)	01/25/2022	2,000.00
832148	Verizon Wireless	01/25/2022	2,726.82
832149	Washington Business Week	01/25/2022	2,500.00
832150	WAXIE SANITARY SUPPLY	01/25/2022	7,501.42
832151	Wcp Solutions	01/25/2022	146.71
832152	West Coast Mechanical Solution	01/25/2022	7,155.65
832153	Western Governors University	01/25/2022	2,951.25
832154	White MD, Sean R	01/25/2022	4.68
832155	WSIPC	01/25/2022	322.33
832156	YMCA	01/25/2022	84,330.88
832157	Zaner-Bloser, Inc	01/25/2022	11,735.16
832158	Zones, Inc	01/25/2022	3,898.24

80 Computer Check(s) For a Total of 475,216.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 8, 2022, the board, by a _____ vote, approves payments, totaling \$3,911.39. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB FUND
Warrant Numbers 832073 through 832078, totaling \$3,911.39

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
832073	Aberdeen School District #5	01/20/2022	4.80
832074	Aberdeen School District #5	01/20/2022	206.38
832075	Harbor Awards & Engraving	01/20/2022	1,557.76
832076	River Ridge Wrestling	01/20/2022	250.00
832077	Washington Officials Associati	01/20/2022	1,497.45
832078	Weatherwax Asb Fund	01/20/2022	395.00
6	Computer	Check(s) For a Total of	3,911.39



ABERDEEN HIGH SCHOOL ASB

Accounts Payable January 2022

The following bills were submitted for payment by the Comptroller's office for the month of January:

DATE	CLUB/ACCOUNT	PAYEE	DESCRIPTION	AMOUNT
12-31-2021	Cheerleading	Aberdeen School District	December photocopies	\$ 6.48
12-31-2021	Wrestling	Aberdeen School District	December photocopies	\$ 1.92
11-30-2021	ASB Reserve	Aberdeen School District	November postage	\$ 3.71
11-30-2021	Foodball	Aberdeen School District	November postage	\$ 78.44
12-31-2021	ASB Reserve	Aberdeen School District	December postage	\$ 3.71
12-29-2021	Foodball	Aberdeen School District	Custodial fees (Muscle Beach Volleyball)	\$ 112.12
12-31-2021	Wrestling	AHS - CTE	December print shop services	\$ 4.80
12-13-2021	Wrestling	Harbor Awards	Tourament medals and plaques	\$ 637.72
10-20-2021	Boys Tennis	Harbor Awards	Team awards	\$ 205.66
12-13-2021	Cross Country	Harbor Awards	Team awards	\$ 145.65
12-13-2021	Girls Soccer	Harbor Awards	Team awards	\$ 317.72
12-13-2021	Volleyball	Harbor Awards	Team awards	\$ 155.18
12-13-2021	Girls Swim & Dive	Harbor Awards	Team awards	\$ 95.83
12-06-2021	Wrestling	River Ridge High School	Rumble Wrestling Tournament Entry Fee	\$ 250.00
12-27-2021	Various	U.S. Bank	VISA procurement card purchases	\$ 1,102.92
01-05-2021	Various	Weatherwax ASB Fund	Imprest reimbursement	\$ 395.00
Total:				\$ 3,516.86

Motion / Tabled By: <i>Lily Schreiber</i>
Seconded By: <i>Jaden Turpin</i>
ASB Meeting Date: JAN - 6 2022

 Laura Sanz, Comptroller	1/6/22 Date
 Lily Schreiber, ASB Treasurer	1-6-22 Date

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 8, 2022, the board, by a _____ vote, approves payments, totaling \$60,875.75. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL & ASB FUNDS
Warrant Numbers 832071 through 832072, totaling \$60,875.75

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
832071	1ST SECURITY BANK PC	01/14/2022	59,603.67 GF
832072	1ST SECURITY BANK PC	01/14/2022	1,272.08 ASB
2	Computer	Check(s) For a Total of	60,875.75

Addendum to The Hello Foundation Engagement Agreement

Contract Originally Dated: 9/27/2021

Today's date: 1/21/2022

The Hello Foundation Engagement Agreement with Aberdeen SD will be amended to reduce School Psychologist Kyle Ebersole's FTE from .8 FTE down to .2 FTE. Kyle will begin working his .2 FTE starting on 1/31 through the remainder of the school year. Kyle will provide service via teletherapy only.

The Hello Foundation, LLC

Aberdeen SD

Sharon Scheurer
VP of Operations

Elyssa Louderback
Executive Director of Business and Operations



CONTRACTED EMPLOYEE Schedule A

This is made part of the Account Services Contract entered by and between Aberdeen School District and the Account identified below.

PROVIDER PLACEMENT DETAILS:

Provider Name: Justin Pohlreich

Term: Jan, 2022 – June, 2022

Services Provided: Psych - .2 fte

Hours: not to exceed 200 hours

RATE & PAYMENT DETAILS:

Employee Name: Justin Pohlreich

Position: Psych
(Example: OT, PT, PTA, SLP)

Bill Rate: \$ 88/ hour - .2 fte

Payment: Invoices received by the 5th, will be paid at the 2nd Board meeting of the month.

ADDITIONAL INFORMATION:

Comments:

Services will be provided via Teletherapy

VENDOR:

ABERDEEN SCHOOL DISTRICT

By: _____

By: _____
Superintendent or Designee

Date: _____

Date: _____

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team Boys Swim & Dive

School Aberdeen High School

Advisor Rob Burns Phone (360) 593-0818

Date(s) of Trip 2/11/22 - 2/12/22 Destination Kelso, WA

Lodging Location Best Western Aladdin Inn Lodging Phone (360) 425-9660

Objective of Trip To compete in the District IV Championships for

Boys Swimming & Diving


Number of Students 14 Number of Chaperones 2

Cost per Student \$ 73.00 Cost per Chaperone \$ 146.00

Funding Source/Account Code 2120-00-0000-4310

Funding Source/Account Code _____

Type of Transportation District Vans Bus Form required: Yes No

ASB Approval  Date 1/25/21

Principal Approval  Date 1/25/22

Board Approval _____ Date _____

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team Boys Swim & Dive

School Aberdeen High School

Advisor Rob Burns Phone (360) 593-0818

Date(s) of Trip 2/17/22 - 2/19/22 Destination Federal Way, WA

Lodging Location Comfort Inn & Suites Lodging Phone (253) 642-0427

Objective of Trip To compete in the Washington State Championships for

Boys Swimming & Diving

Number of Students 12 Number of Chaperones 2

Cost per Student \$ 155.00 Cost per Chaperone \$ 220.00

Funding Source/Account Code Lodging: 2120-00-0000-4310

Funding Source/Account Code Meal Allowance: 0125-28-8580-0000-0000-1

Type of Transportation District Vans Bus Form required: Yes No

ASB Approval *Lydia Burke* Date 1/25/22

Principal Approval *Adam Ricks* Date 1/25/22

Board Approval _____ Date _____

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team Boys Wrestling

School Aberdeen High School

Advisor Jeff Hatton Phone (360) 268-4100

Date(s) of Trip 2/11/22 - 2/12/22 Destination Washougal, WA

Lodging Location Best Western Plus Port of Camas - Convention Center

121 South 2nd Street, Washougal WA (360) 835-9292

Objective of Trip Regional Championships

Number of Students 10 Number of Chaperones 2

Cost per Student \$ 56.00 Cost per Chaperone \$ 112.00

Funding Source/Account Code 2120-00-0000-4310 District & State Fees

Funding Source/Account Code _____

Type of Transportation District Vans Bus Form required: Yes No

ASB Approval  Date 2/3/21

Principal Approval  Date 2/3/22

Board Approval _____ Date _____

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team Wrestling

School Aberdeen High School

Advisor Jeff Hatton / Craig Yakovich Phone (360) 593-0818

Date(s) of Trip 2/17/22 - 2/19/22 Destination Federal Way, WA

Lodging Location Comfort Inn & Suites Lodging Phone (253) 642-0427

Objective of Trip To compete in the Mat Classic XXXIII Boys & Girls

State Wrestling

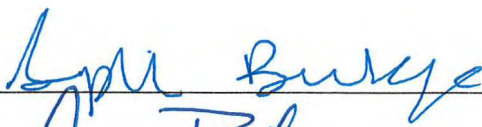
Number of Students 12 Number of Chaperones 2

Cost per Student \$ 155.00 Cost per Chaperone \$ 220.00

Funding Source/Account Code Lodging: 2120-00-0000-4310

Funding Source/Account Code Meal Allowance: 0125-28-8580-0000-0000-1

Type of Transportation District Vans Bus Form required: Yes No

ASB Approval  Date 1/25/21

Principal Approval  Date 1/25/22

Board Approval _____ Date _____

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

Aberdeen School District Board of Directors
Regular Meeting Public Comment

Feb. 8, 2022

The Board welcomes comment from the public.

The Board has received public comment from the following:

- Shawn Dickson – Remote Learning
- Cathleen Wilder / AEA – Revision to Policy 5401
- Stephanie Navarra – Revision to Policy 5401

Comment is accepted until noon the day of the meeting. Guidance for offering public comment is publicly posted as follows:

Comment on Agenda items:

- Individuals can request to read their comment during the meeting, up to 3 minutes.
- Individuals can request to have their comment read into the record, up to 3 minutes.
- Comment is not requested to be read live, but becomes part of the public record.

Comment on Non-Agenda Items

- Comment on all other topics is welcome for the record. Non-agenda comments are provided to the board in advance of the meeting and are part of the public meeting record.

In addition to hearing from the public at meetings, individual members of the Board are available via telephone and email. Information on contacting board members can be found on the ASD5 website.



Board, School <schoolboard@asd5.org>

Remote Learning

1 message

shawn dickson <dicksonshawn@gmail.com>

Mon, Feb 7, 2022 at 2:14 PM

To: schoolboard@asd5.org, "Henderson, Alicia" <ahenderson@asd5.org>

Thank you for your recent decision to move all schools in the District to remote learning. I am sure that was not an easy decision to make, but it kept our children, staff and community as a whole as safe as possible during our greatest Covid surge of the pandemic.

I would also like to express gratitude for the staff at Central Park who kept learning and all that supports it moving forward without missing a beat! I am certain that the same quality instruction and support services happened throughout the District.

Sincerely,

Shawn Dickson

--

Shawn Dickson



Board, School <schoolboard@asd5.org>

Policy Review Discussion

1 message

Aberdeen EA <aberdeeneducationassoc@gmail.com>

Tue, Feb 8, 2022 at 7:36 AM

To: schoolboard@asd5.org

Good morning,

I wanted to reach out to you today as you are considering a policy item in your board packet that is being presented by Superintendent Henderson as a first read today. I am referring to her **proposed changes to board policy 5401**.

Dr. Henderson's changes come on the heels of a grievance that AEA filed with the district that has gone to Step 2. After receiving Dr. Henderson's denial of the grievance, it is currently on hold while the association considers the language in the CBA, Board Policy 5401 and the related WAC 296-128-660 with WEA Counsel. The language the district is relying on is unclear and it is yet to be determined whether the WEA will find that the district's interpretation of the statute is accurate. If that is the case, then the AEA will withdraw the grievance. If the WEA determines that the district's interpretation is incorrect, the AEA will take the issue to arbitration.

Due to the unknown outcome of this issue, it may be prudent for you to wait to take action on this change until the association either withdraws the grievance or it is arbitrated.

The AEA feels that Dr. Henderson's response to the grievance followed by presenting the board with a policy change is an example of subversion of the bargaining process. The AEA has already filed an Unfair Labor Practice (ULP) claim with PERC, for a different issue, which has a hearing in April.

We are hoping that moving forward, we can put the labor tension between the AEA and the district behind us. Our hope is that we can focus on our common goal and get back to ASD5 being a place where students and staff thrive.

Sincerely,
Cathleen Wilder
AEA President

To Whom It May Concern,

I am writing this letter in regards to the proposed changes of policy 5401 concerning sick leave. In years past all bargaining units have bargained the need for a doctors note and in looking at bargaining agreements in effect now all have a portion regarding doctor notes and sick leave. Changing this policy would effectively show potential employees that the bargaining process in Aberdeen is not followed and bargaining agreements not honored.

We are in a time of staff shortages, now is not the time to make Aberdeen unattractive to potential educators and support staff. I believe it to be in the best interest of our district to honor the bargaining agreements already in place and the bargaining process happening now by leaving the policy wording as it stands now.

Thank you for your consideration of this matter.

Stephanie Navarra

STUDENTS AND TELECOMMUNICATION DEVICES

While on school property or while attending school-sponsored or school-related activities students may possess and use personal telecommunication devices including, but not limited to, pagers, beepers and cellular phones provided that such devices do not pose a threat to academic integrity, disrupt the learning environment, or violate the privacy rights of others. Students in possession of telecommunications devices and other related electronic devices shall observe the following conditions:

- A. Devices shall not be used in a manner that disrupts the educational process, including, but not limited to, posing a threat to academic integrity or violating confidentiality or privacy rights of another individual.
 - B. Telecommunication devices shall be turned on and operated only before and after the regular school day ~~and during the student's lunch break or between classes~~ unless an emergency situation exists that involves imminent physical danger or a school staff member authorizes the student to do otherwise.
 - C. Students who violate this policy will be subject to disciplinary action, including losing the privilege of bringing the device onto school property. In addition, an administrator may confiscate the device, which shall only be returned to the student's parent/guardian.
 - D. Students are responsible for devices they bring to school. The District shall not be responsible for loss, theft or destruction of devices brought onto school property.
 - E. Students shall comply with any additional rules developed by the school concerning the appropriate use of telecommunication or other electronic devices.
-

Adoption Date: 02/20/07
Revised: _____

WASHINGTON STATE SCHOOL VAPING LITIGATION FAQ (JANUARY 2022)

1. What is vaping?
 - a. Vaping is the use of heat to vaporize a liquid to inhale.
 - b. The liquid typically contains nicotine, or marijuana, allowing someone to get a high. It's also typically very addictive.
2. What is Juul?
 - a. "Juul" is the company that vastly improved vaping devices between 2012 and 2018 to create an experience superior to cigarette smoking. Juul owns over 60% of the vaping market.
 - b. Juul devices can look like flash cartridges. Many people don't recognize them, allowing many students to vape throughout the day at school.
 - c. Juul was the fastest company to a \$10 billion valuation in the history of the USA in 2018. Phillip Morris purchased one third of Juul shortly after for \$12 billion, valuing it at over \$35 billion in December 2018.
3. Is vaping bad for you?¹
 - a. Nicotine rewires the brain between 11 and 25, creating a potential addict/customer for life.
 - b. Nicotine is a gateway to other addictive substances.
 - c. Limited long-term data on the use of vaping says it may not be safer than smoking.
4. Is vaping an issue of concern in your School?²
 - a. According to the Healthy Youth Survey done by the State of Washington, approximately 30% of 12th graders in Washington self-reported vaping in the last 30 days in 2018, which was a 50% increase from a 20% vaping rate in 2016. (Note that the Healthy Youth Survey was not administered in 2020 due to the Covid pandemic.)
 - b. In contrast, cigarette use is much lower, and declining. ***A 12th grader in Washington is approximately four times more likely to have vaped than smoked in the last 30 days.***
 - c. One way to interpret this data is that the efforts to educate students about cigarettes have been successful. An equal effort is needed to educate students and their guardians about vaping.
5. What can be done?
 - a. Prevention: It is very difficult for teachers and administrators to prevent vaping. Vaping devices can be hidden in long sleeve hoodies, and some create very little smoke or smell.
 - b. Education: Many children and adults know the consequences of smoking, and the use of cigarettes by both has declined substantially in the last 30 years. We need to do the same with vaping, since many children and adults do not understand the consequences.
 - c. Resources: Both prevention and education require resources. To date, additional resources to fund vaping education have been limited, with most education still aimed at educating students on traditional forms of tobacco and nicotine consumption. In addition, the vaping lobby is strong at both the federal and state levels and has effectively diluted or eliminated many proposed restrictions and resources to educate and prevent vaping.
6. What is the mass action Lawsuit by Schools against Juul and Altria?
 - a. Over 800 school districts have joined nationwide, including Seattle and La Conner in Washington.³
 - b. Legal theory is creation of a "public nuisance" similar to the opioid litigation
 - c. Seeks damages for illegally targeting underage children; each district can choose how to use the funds.
 - d. No upfront cost for joining beyond approximately 2-5 hours of staff time.
 - e. Juul tried to dismiss the lawsuit and prevent RICO claim; both efforts failed.
 - f. Scheduled to go to trial in approximately November 2022, if no settlement.
7. Is there already a (separate) lawsuit filed by the State of Washington
 - a. Washington's Attorney General, Bob Ferguson, filed a consumer protection lawsuit against Juul in 2020 asserting Juul "...violated the state Consumer Protection Act by designing and marketing its products to appeal to underage consumers and deceiving consumers about the addictiveness of its product. JUUL's unlawful conduct fueled a pervasive and staggering rise in e-cigarette use and nicotine addiction among youth."
 - b. A lawsuit similar to the one filed by Washington's Attorney General against Juul recently settled for \$40 million in North Carolina.

¹ <https://seethroughthevape.org/dangers-of-vaping/>

² <https://www.doh.wa.gov/DataandStatisticalReports/DataSystems/HealthyYouthSurvey>

³ <https://www.seattletimes.com/education-lab/how-washington-schools-are-addressing-the-vaping-epidemic-a-sometimes-invisible-problem/>

8. What concerns should be addressed before joining?
 - a. What will be the requirements on any award or settlement? Most likely, very few, if any. Juul has no incentive to ensure such funds are used to fight underage vaping. The Judge has no resources to administer the use of any funds. As your attorneys, we will push for as few restrictions as possible. In addition, your school's board will get a chance to review any settlement or award and can decline it if the terms are not acceptable.
 - b. How much staff time will it take to join the lawsuit? After joining, it should take no more than 5 hours to complete the attached Plaintiff Fact Sheet on vaping in your district. We have attached a copy of this. No answers are required if you do not have the information readily available.
 - c. How much does it cost? It costs nothing out of pocket beyond the five hours.
 - d. How do the lawyers get paid? If you get an award or settlement, the attorneys who are trying the case receive 20% fee of any award or settlement. This is less than the typical contingency fee amount of 35% to 40%. The Washington State law firm, Stevens Clay, P.S., has offered to represent your school district pro bono, meaning they will receive no portion of the fees nor any additional fees.
 - e. What if we don't like it at any point and want out? The engagement letters allow your school to simply quit the lawsuit at any point, and owe us nothing, so long as you don't rejoin the lawsuit in the future.
 - f. Is formal board approval required to join? Because there are no out of pocket costs, many schools have joined based solely on administrative authority. However, we would encourage you to talk to your board, follow your own internal process, and make sure your board is comfortable with the approach you take. Some boards have felt that vaping needs more attention and have thus made it an agenda item to bring more awareness.

Sources for further research and study on vaping in Washington's schools

Documentary:

1. Big Vape, from the "Broken" series (released in 2019), 61 minutes, available on Netflix here: <https://www.netflix.com/title/81002391>

News:

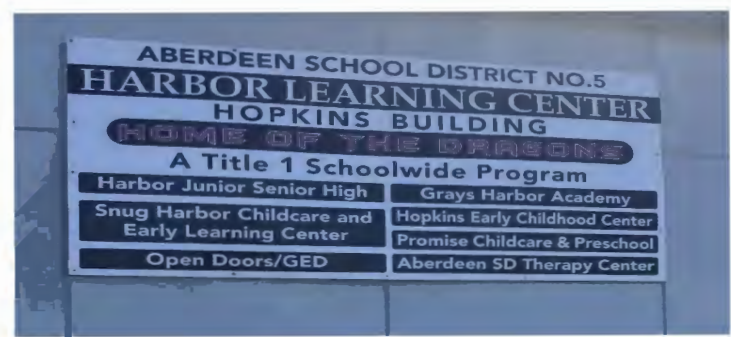
1. How Juul Got Vaporized; Time Magazine; May 17, 2021; <https://time.com/6048234/juul-downfall/>
2. Education Week; February 27, 2020; School Districts Are Suing JUUL Over Youth Vaping. Do They Stand a Chance? <https://www.edweek.org/policy-politics/school-districts-are-suing-juul-over-youth-vaping-do-they-stand-a-chance/2020/02>
3. The school districts recently brought a RICO claim for treble damages against Juul, and the Judge upheld that additional claim as well. See: <https://www.courthousenews.com/juul-cannot-duck-racketeering-claims-in-sprawling-e-cig-suit/> and the Judge's most recent order can be found here: <https://www.courthousenews.com/wp-content/uploads/2021/04/Juul-mtdRULING.pdf>

Juul's official statement on youth vaping:

1. Take 30 seconds and read Juul's official statement on underage vaping here. It really is a stunning confession: <https://www.juullabs.com/combating-underage-use/overview/>

Books:

1. Big Vape: The Incendiary Rise of Juul (2021)
2. The Devil's Playbook: Big Tobacco, Juul, and the Addiction of a New Generation (2021)



Harbor Learning Center



21- 22

February 8,
2022





Harbor Learning Center

Washington Post article, March of 2021, “How the pandemic is reshaping education”

“There may be an opportunity to reimagine what schools look like, “ Miguel Cardona, Education Secretary

Of the nine predictors/suggestions of change mentioned in this article, the Harbor Learning Center implemented more than six!

Harbor Learning Center



What makes our school special?

- School by screen- Grays Harbor Academy (GHA)
- Connected at home- GHA & chromebooks for all Harbor Jr/Sr High Students
- The great catch up- Harbor High School Contract Based Learning, Open Doors/GED, After School Program, Summer offerings for students
- When students struggle- Individualized graduation plans, School Counselor, BHR contract, Jr High Option, Daily advisory, Additional IEP support
- Teacher support- MTSS assistant, School Counselor, Collaborative Culture, “Teaching Stations” coming soon
- Facility/Materials improvement- Office space, Painting, Carpet, Library Materials, and numerous surplus items

Harbor Learning Center



250 + students



- Harbor High School
- Harbor Junior High School
 - Snug Harbor
 - OPEN Doors/GED
- Grays Harbor Academy
- Grays Harbor Detention Center

Harbor Learning Center Staff

Lisa Griebel, HLC Principal

Kasi Turner, HLC Counselor

Gayle Anderson, Office Coordinator

Amy Rasler, Attendance Secretary

Larry Fleming, PE and Art

Keelee Frost, Snug/Health/CTE Electives

Katie Hirschfeld, ELA and Open Doors

Chris Howell, Math/Science and Open Doors

Cordell Trusty, Social Studies Teacher and GHA

Charles Stover, Junior High Teacher

Darby Carroll, Second Semester GHA teacher

Emma Wimberley, HLC MTSS Assistant

Brian Allen, GH Detention Center

Ken Ashlock, Open Doors and GH Detention

Nancy Vazquez, Open Doors and COPE

Kris Bitar, IEP Case Manager

Linda Hayes, IEP Case Manager and Open Doors Support

Michele Smith, IEP Paraeducator

Cassandra Chesterman, IEP Paraeducator

Kayla Sturm, Snug Harbor Director

Angie Kirschman, Snug Harbor

Teresa Simpson, Snug Harbor



TBD, SFSA

Grays Harbor Academy



- An OSPI approved ALE school
- Serving students in Grades K- 12 (K- 2 new 21- 22 school year)
- Online, asynchronous instruction
- Provides school/classes for families with current health and safety concerns
- Edgenuity and Odysseyware coursework
- May be part- time or full- time status
- Must meet same graduation requirements as AHS/HH students for graduation
- Funded at 90% Basic Education FTE Level

Grays Harbor Academy Student Outcome:

- High School diploma
- At home option for families with COVID concerns

Grays Harbor Academy



ENROLLMENT DATA

2020- 2021, 38 students

September 2021, 75 students

February 2022, 105 students

14 are choice students

22 have IEP's

1/20/22

K- 6

6th- 15

9th-14

1st- 5

7th- 8

10th-15

2nd- 4

8th-12

11th- 6

3rd- 3

12th-15

4th- 5

Grays Harbor Academy



Jeremiah Kargbo - Kindergarten

Benefits:

- **Flexible.** Our family schedule changes often, so Jeremiah can flex the times he starts and ends.
- **Organized.** Edgenuity is an organized program with a teacher available for questions. This is a huge benefit as I did not have to build the program myself. The workbooks go along with the content and the teacher is very responsible.
- **Self-directed and paced.** This is a benefit for Jeremiah as he is motivated to learn and loves challenges

Challenges:

- **Workbooks.** At the start of the year, there was LOTS of content and no workbooks for him to work through. We had to print individual pages which led to having to stay super organized. Once the books arrived for each course, it was much easier to manage!
- **Technology.** The school district chromebook is not able to keep up with the workload/pace of the courses. Jeremiah uses our family computer to keep up with the content due to the internet connection issues with the district chromebook.
- **Live Online Classes:** There are **no** live online classes. All of the courses are self-paced and self-taught. Meeting with a teacher and other students a few times a week would be helpful and encouraging to the younger learners.



Grays Harbor Academy



Sarah Broom Grade 11

Doing great with on-line learning and even taking Chinese!

Benefits:

- No worrying about some of the more challenging social aspects of a large public school
- Work at your own pace
- No distractions while learning



Open Doors - Youth Reengagement



- An OSPI approved program/school
- Serving students ages 16- 21 who are credit deficient
- Provide support and preparation for GED exams
- Case management for each student
- Weekly status checks and attendance requirements must be met!
- Funded at 90% Basic Education FTE Level
- Support for students on an IEP
- An official GED testing site for our students and others
- Students may co- enroll in Running Start or a Skills Center program only

Open Doors Student Outcome:

- GED and/or high school credits - Support for post high school plans

Open Doors Youth Reengagement

ENROLLMENT DATA

August 2021, 0 students

September 2021, 7 students

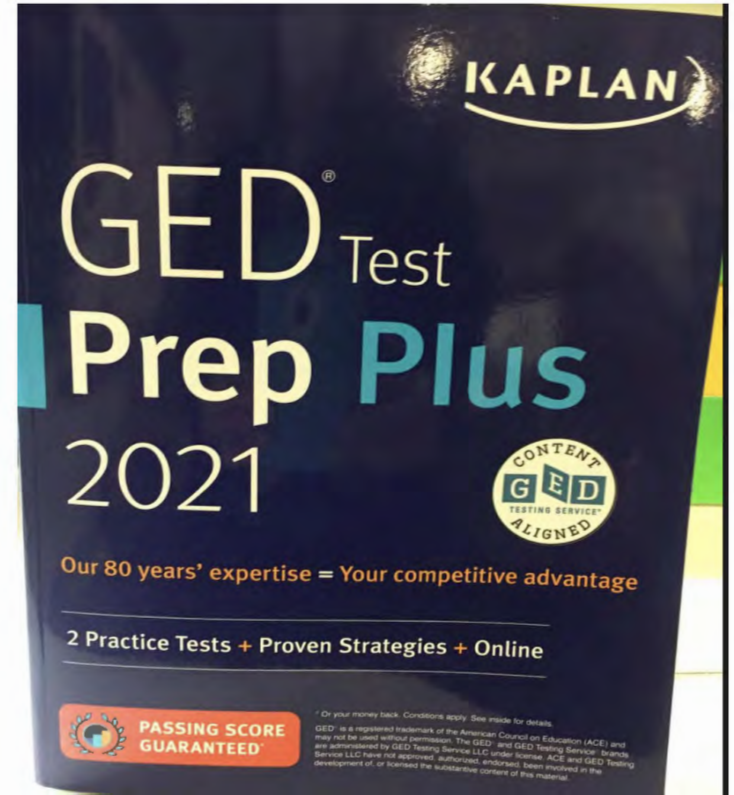
February 2022, 28 students

2 are choice students

4 students have IEP's

As of 1/31/22, 7 students have completed their GED

66 students from Aberdeen were enrolled in Gravity during the 20 - 21 school year



Open Doors Youth Reengagement



Martha Martinez was the very first person to apply for Open Doors. She moved/transferred from a California school district because she was 19 years old and felt like the educational system there failed her. Martha graduated in late November with her GED- Something she did not think she would accomplish in traditional school!





Harbor Junior/Senior High School

- A “ non- traditional” high school
- Small school environment
- Contract, mastery based learning which allows catching up OR working ahead
- Individualized advising and graduation plans
- Parenting program and childcare provided for teen parents offered (Snug Harbor)
- Same high school graduation requirements as AHS students
- Legacies abound, as well as **14 pairs of siblings!**
- Co- enrollment in other programs (Running Start, GHA, Skills Center, AHS) possible
- Expanded to students in grades 7- 8, Fall 2021

Harbor High School Student Outcome:

High School diploma with post high school plan!

Harbor Junior Senior High School



ENROLLMENT DATA

- 2020 - 2021

35 students

- September 2021

48 Students

- February 2022

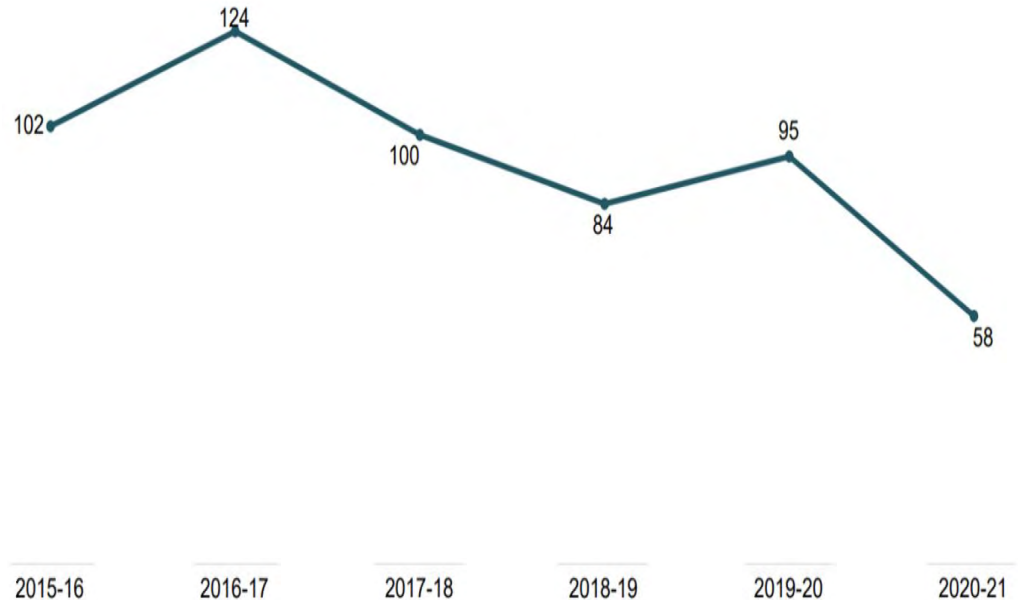
103 Students

- 9 are choice

students

- 17 with IEP's

Harbor High School



Harbor Junior Senior High School



- Emily Chesterman and daughter Abigail

Class of 2022, graduating a semester early

Attended since 9th grade

Accessed Snug Harbor

“I was able to graduate because of the day care and support for my family.”

The teachers are the best because they are so supportive!”

Post high school plan: Getting a job and saving money so we can be independent!



Harbor Junior Senior High School



- Courtney Flink

Graduated first semester this year!

Choiced in from out of district for a smaller school environment

“ What I like about the school was that I could get more assistance from the teachers than I did in a larger school. When I had questions, I could get them answered faster!”

Post high school plan: Currently working but always open to another position

Plans on attending a community college to get an AA for a start



Snug Harbor COPE



Adolescent parents often experience difficulty in completing their education, finding employment, and maintaining a stable living environment.

COPE reaches out to teen parents and their children by involving them in opportunities to take positive control of their lives.

At COPE, these young parents are provided with an environment of respect an opportunity to develop their strengths and move toward independence.



- Enrollment: Currently we have 3 infants and 2 toddlers.

Snug Harbor COPE



Kimberly Ixcoy- Pu is a 2021 graduate of HLC. Her daughter Fernanda , age 4, has attended Snug Harbor since she was a month old. Kimberly came to us a month after the birth of her child with limited English as she had just moved from Guatemala. She worked hard during her time at HLC and always had the most positive attitude even when struggles occurred. Kimberly successfully became the first person in her family to graduate and is continuing her education at GHC. Fernanda is still enrolled in Snug Harbor and also attends Hopkins preschool while mom is busy working on college classes.





Harbor Junior High School

An alternative Junior High Option for our district students

Multi age Grades 7/8 classroom

Family feel!

One teacher teaching all core subjects

PE with a PE teacher

IEP teacher and para support as needed

Option for high school classes

Sept- 2 students

January- 16 students

Harbor Junior High School Student Outcome:

Ready for AHS or HH !

Harbor Junior High School



- Joey Baker

Why choose a new middle school?

Loved MJH, but it was just TOO big!

I still do the MJH sports!

What do you like about Harbor Junior Senior High?

All the students know one another and look out for one another.

What would you change about HLC?

Improve the facility/building...like add a gym or make it bigger! We share it with the preschool and the private day care.



Harbor High School Improvement Plan

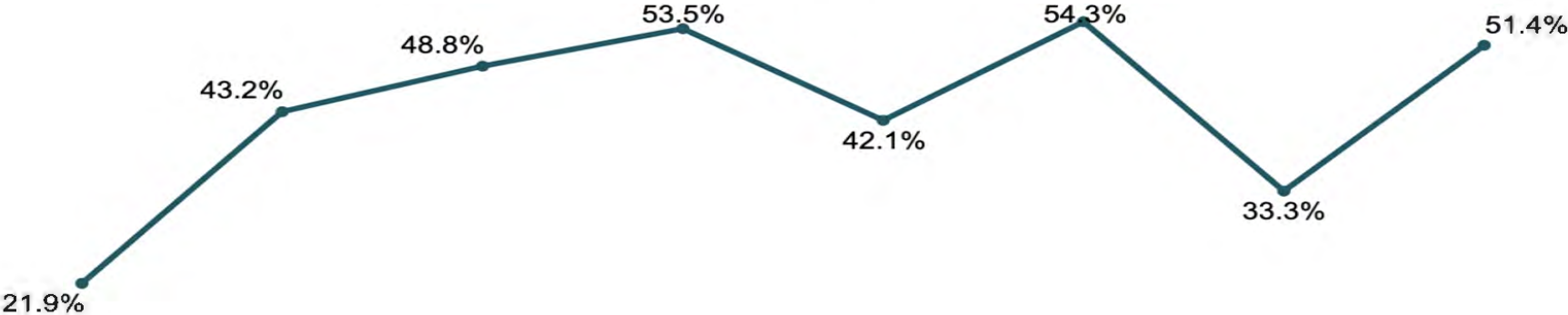
On time graduation rate will be increased each of the next 3 years by 3% from 51% in the 2021- 2022 school year.

Using the Fall and Winter DESSA results, the number of students identified in the “area of need” category will decrease by 5%

Using the Fall to Winter MAPS results, the percentage of students meeting their Math growth goal will be 50%

Graduation Data Trends

Harbor High School



Class of 2013 Class of 2014 Class of 2015 Class of 2016 Class of 2017 Class of 2018 Class of 2019 Class of 2020

OSSI State Grant

- *Additional time for staff to work together Summer of '21 to prepare to the return to full time*
- *Materials needed to create a school library*
- *Follett system for tracking inventory including books and chrome books*
- *Additional time for staff to work together on student graduation plans and student contracts*



Harbor Learning Center - Next Steps?

- Summer Support for HLC, including Open Doors
- Expand the middle school program
- Continue building support for our on-line students
- Continue to update HLC facility- including additional cameras, cafeteria “ make over” , office window repairs, classroom upgrades as needed, fencing the garden area, and on going maintenance work orders
- Modify HH “ contract” tracking tool so it is visible to students and families
- Student technology planning
- Explore more flexible high school options for students



Aberdeen School Gardens

Alicia Henderson, Ph.D., Carla White, M.Ed., Suzanne Black, M.Ed.



Spring 2021 *Planning*

The “Garden Group”: Began with an idea.... Large response from staff, met weekly from April 29 - June 10 and four times during the summer. Many ideas & lots of enthusiasm!

Established Partnerships: Kiley Smith, WSU Small Farms Coordinator; Food Access Network (FAN); Chris Iberle, WSDA Farm to School; Julie Guyton, SNAP-Ed Nutrition Program Manager, WSU Extension-Grays Harbor and Mason Counties; Julie Tennis, Pacific Education Institute (PEI); Jesse Honiker, Southwest Washington Cooperative Food Hub; WSU Master Gardeners

Developed Plan for 2021-2022: Build gardens at schools & develop the curriculum in the summer, establish Garden Steward position, Apply fo Farm-to-School Institute in August, establish system for ordering, launch in the Fall!



Summer 2021 *Building the Gardens*

Garden Team

Staff: Mike Pauley, Eric Smith, Matt Lamon

AHS Students: Garrett Hunt, Nolan Jurasin, Luke Niemi, Kyle Miller

Research

Visit Local Organic Farms

- Bee Organic Farm, Elma
- Labeste Farm, Hoquiam



Summer 2021 Curriculum Planning



- Teachers worked with the Pacific Education Institute (PEI) in July to develop garden curriculum. Teachers were paid for this time and awarded STEM clock hours.
- Lessons for each grade level were developed by grade level teacher to align with the grade level standards-based curriculum.
- Lessons incorporate science and social studies standards.



5F How To Plant Radishes

Words: radish
soil
plant
grow

AG
Grades 4-5

Level F: Nonfiction: How to Book

leaf soil

leaves

Name _____

© Alberta Outcomes 2020

A photograph of a red radish growing in a garden bed. A green arrow points to the green leaf, and a red arrow points to the soil. A small black arrow points to the root of the radish.

Fall 2021 *The Launch*

Garden Stewards

Monthly meetings

Coordinate teacher requests & needs of garden

- Suzanne Black - McDermoth
- Carla White - Robert Gray
- Matt Loman - Harbor High/Hopkins
- Eric Smith - Miller
- William Rattie - Stevens
- Joan Hoehn - Central Park
- Jessica Fulleton - A.J. West



Curriculum Shared with Teachers

Shared Drive

Aug 30 - Professional Development

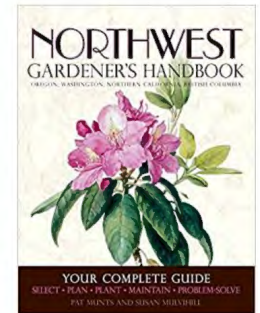
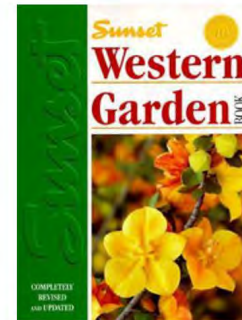
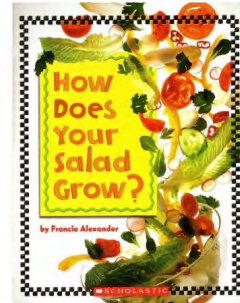
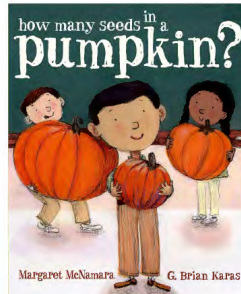
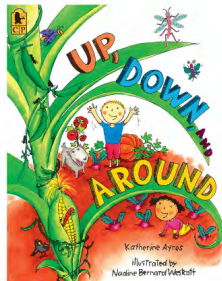


Aberdeen School Garden Unit

Grade level:	1	
Theme(s):	How to grow and harvest foods we eat	
Targeted Standards:	1.MD.A.2 Express the length of an object as a whole number of length units, by laying multiple copies of a shorter object end to end. W.1.7 Participate in shared research and writing projects.	
Community Interests:		
Preparation Lessons:	Greenourplant.org first grade STEM garden lessons	
Grade Lessons:	Activities:	Materials needed:
Lessons:	Year Round- Journaling, weeding	Journals, Weeding Tools, Gloves
	Fall- Use a field journal to document learning. A Plants Life Cycle (Basic Needs) <i>The Plant Life Cycle</i> (Focus Questions: What three things do plants need to grow? How do plants get sunlight and nutrients?) Investigate the first grade garden box: <i>Measure with Radishes</i> (Google Drive) (Focus Questions: How can using a shorter object be used to measure a larger object? Why should you not to have gaps or overlaps when measuring with shorter objects?) Plan/Grow/Harvest Radishes Journal steps in a "How-to" format. Use the <i>How to Plant Radish</i> book to assist with steps and an example of a how to book. (Focus Question?) <i>How to Plant Radishes Book</i> (Google Drive) <i>When to Plant</i> <i>Growing Guide: Radishes</i> (Google Drive) Bonus: <i>Act Project</i>	Journals Cotton balls, Plastic sandwich bags, Cherry Belle Radish seeds, spray bottles. Radish printouts Cherry Belle Radish Seeds, Hand shovel, Watering can, scissors, bowl

Winter 2022 Supporting Schools

- Cold Frames & Irrigation
- Microgreens in the Classroom
- Resource Books for Children & Staff



Spring 2022 *Planting & Harvesting Spring Crops*



Summer 2022 *Preparing for 2022-2023*

Curriculum Planning with PEI

- June 20:
 - Debrief 2021-2022
- 2 Days in August:
 - STEM Clock Hours offered for PreK - 8 teachers to review / revise / develop curriculum

Maintain Gardens

- Ensure irrigation
- Manage weeds
- Harvest summer crops
- Prepare soil for autumn





*Our Children,
Our Schools,
Our Future*



Aberdeen Schools

Farm to School program

Benefits of Purchasing Local

- Funds stay in the community
- Producers know they are feeding their family and neighbors
- Freshness and quality due to the lack of transport deterioration...TASTE
- Predictable quality
- Carbon footprint
- Sustainability



WSDA Farm 2 School Grant

- \$ 37,135 for 2021-22
- Reporting throughout the year
- Reimbursement grant (renewable annually)
- Eligible items:
 - Whole or minimally processed-fruit, vegetables, herbs, meat, seafood, legumes or grains 100% WA grown/raised/caught
 - Processed or packaged foods at least 51% agricultural raw materials grown/raised in WA. (i.e. yogurt)
- Goal: Support purchasing from local farms

School Gardens

- Educational component in the classroom
- Seasonal produce for each grade level (1 - Fall harvest and 1 - Spring harvest)
- Hoping to be able to supply enough to supplement what is served at school
- Inspire our students to try new things



Local Farmers - buying local

Valley Greens - Wynoochee Valley



Sandhill Farms - Grayland



Investing in staff

- Training with chef's that have experience with program
- Inspire our staff to try new things
- Recipe competitions
- Updating equipment



Washington/Locally Grown - Charlie's Produce/DOD/FFVP

- Pink Lady Apples - Chelan, WA
- Chipperbeck French Fries - Pasco, WA
- Eggs - National Foods - Mount Vernon, WA
- Arkansas Black Apples - Hood River, OR
- Parsnips - Troutdale, OR
- Dandelion Green - Puyallup, WA

CHELAN
FRESH



washington
grown



Advisory Group

The Farm-to School Advisory Group would be comprised of parents, teachers, staff, and community advocates who support the advancement of Farm-to-School (F2S) programs and practices in the Aberdeen School District. This will give the district the opportunity to share new things happening and changing in the Child Nutrition Program in our district and get feedback from parents.

- Increase the amount of healthy and local food provided to children.
- Promote the healthy and local school food options.
- Research additional funding to support Farm-to-School activities
- Research ways to fund and support classroom activities associated with Farm-to School

ABERDEEN SCHOOL DISTRICT NO. 5
Resolution 2022-01

A Resolution Requesting a Waiver of One Day from the 180-day Requirement

WHEREAS a series of severe winter storms struck Washington State and triggered extensive flooding in the Aberdeen School District that resulted in emergency school closures the week of Jan. 3-7, 2022;

WHEREAS the winter weather conditions were so unsafe that Governor Jay Inslee declared a state of emergency on January 7, 2022, beginning on December 17, 2021;

WHEREAS the impact of the snowmelt and rainstorms were exacerbated in the low-lying areas of the Aberdeen School District by a series of extremely high “king” tides resulting in widespread flooding and road closures, and many staff and student homes were either flooded or cut off by flooding;

WHEREAS the severity of these combined weather events resulted in the emergency closure mid-morning of A.J. West Elementary School and the Harbor Learning Center on January 3, 2022, and the closure of all schools on January 4 and January 7, 2022;

WHEREAS the Aberdeen School District No. 5 meets the definition of “reasonable effort” in WAC 392-129-105 to qualify for an emergency waiver of the 180-day school year requirement and will continue to meet the required annual instructional hours;

THEREFORE, BE IT RESOLVED that the Aberdeen School District Board of Directors requests an emergency waiver of one day from the 180-day requirement due to the severe winter weather and flooding that occurred on January 3, January 4, and January 7, 2022.

ADOPTED this 8th day of February, 2022, at a regular open public meeting of the Board of Directors.

ABERDEEN SCHOOL DISTRICT NO. 5,
GRAYS HARBOR COUNTY, WASHINGTON

Jennifer Durney, President

Jessica Jurasin

Annica Mizin

Suzy Ritter

Attest:

Alicia Henderson, Secretary

Jeremy Wright

SICK LEAVE

I. Paid Sick Leave for Certificated and Classified Staff Members

The district will grant each certificated and classified staff member of the district sick leave days annually in accordance with RCW 28A.400.300 and applicable collective bargaining agreements.

Unused sick leave days may be accumulated from year-to-year up to a maximum of one hundre eighty days for the purposes of RCW 28A.400.210 and 28A.400.220, and for leave purposes up to a maximum of the number of contract days agreed to in a given contract, but not greater than one year.

The district may require a signed statement from a healthcare provider for any absence in excess of three consecutive days. Pursuant to WAC 296-128-660, if the district requires such verification from a ~~nonexempt~~ staff member and the staff member believes obtaining verification would result in an unreasonable burden or expense, the staff member may contact the Human Resources administrator orally or in writing. Verification must be provided to the district within 510 calendar days of the first day a ~~nonexempt~~ staff member used paid sick leave to care for themselves or a family member.

If sick leave benefits are exhausted, the board may grant leave without pay for the balance of the year upon the recommendation of the superintendent/designee. Leave without pay other than for a long-term illness is not permitted unless granted by the superintendent or designee.

II. Attendance Incentive Program for Certificated and Classified Staff Members

In January of the year following any year in which a minimum of 60 days of sick leave is accrued, and each January thereafter, any eligible staff member may exercise an option either:

- A. To receive remuneration for unused sick accumulated in the previous year in an amount equal to one day's monetary compensation of the staff member for each four full days of accrued sick leave in excess of 60 days; or
- B. To add that year's sick leave to the staff member's accumulated sick leave.

All such leave for which the staff member receives compensation will be deducted from accumulated sick leave at the rate of four days for every one day's monetary compensation.

A staff member may cash-out all accrued sick leave at the above rate at the time of an eligible separation from employment as set forth in RCW 28A.400.210 and Chapter 392-136 WAC.

The administrator of the estate of a deceased staff member may also cash-out all accumulated sick leave at the rate of one day's monetary compensation for every four days of leave. A certified copy of the death certificate and proper documentation of court appointment as administrator of the estate must be submitted to the district office.

III. Additional Paid Sick Leave Provisions

A. Staff Members

~~Nonexempt~~ sStaff members are covered by the sick leave provisions of RCW 28A.400.300 and are also covered by the sick leave provisions of RCW 49.46.210 and Chapter 296-128 WAC beginning January 1, 2018.

In general, the sick leave benefits provided under RCW 28A.400.300 are more generous than those required by RCW 49.46.210 and Chapter 296-128 WAC. Below, however, are some of the rights that ~~nonexempt~~ staff members are entitled to under RCW 49.46.210 and Chapter 296-128 WAC:

1. ~~Nonexempt~~ sStaff members must accrue at least one hour of paid sick leave for every forty hours worked.
2. ~~Nonexempt~~ sStaff members are entitled to use their accrued paid sick leave beginning on the ninetieth calendar day after the commencement of their employment.
3. ~~Nonexempt~~ sStaff members may use paid sick leave to care for themselves or their family members, when the staff members' workplace or children's school or place of care has been closed by a public official for any health related reason, or for absences that qualify for leave under the Domestic Violence Leave Act.
4. ~~Nonexempt~~ sStaff members must be permitted to carry over at least forty hours of paid sick leave.
5. Retaliation against a ~~nonexempt~~ staff member for lawful exercise of paid sick leave rights is prohibited.

B. Reasonable Notice for the Use of Paid Sick Leave

~~Nonexempt~~ sStaff members must provide reasonable advance notice of an absence from work for the use of paid sick leave to care for themselves or a family member. Please provide such reasonable notice to Human Resources via district-approved methods in Skyward. Any information provided will be kept confidential. If a ~~nonexempt~~ staff member's absence is foreseeable, the staff member must provide notice to Human Resources at least 10 days, or as early as possible, before the first day paid sick leave is used. If a ~~nonexempt~~ staff member's absence is unforeseeable, the staff member must contact Human Resources as soon as possible.

A ~~nonexempt~~ staff member must give advance oral or written notice to [insert contact] as soon as possible for the foreseeable use of paid sick leave to address issues related to the staff member or the staff member's family member being a victim of domestic violence, sexual assault, or stalking. If a ~~nonexempt~~ staff member is unable to give advance notice because of an emergent or unforeseen circumstance related to the staff member or the staff member's family member being a victim of domestic violence, sexual assault, or stalking, the staff member or a designee must give oral or written notice to Human Resources no later than the end of the first day that the staff member takes such leave.

C. Frontloaded Paid Sick Leave

The district will provide eligible ~~nonexempt~~ staff members with a notification of frontloaded paid sick leave. This notification will provide details of the amount of paid sick leave hours that will be placed into a ~~nonexempt~~ staff member's paid sick leave bank at the start of their employment. It will include the calculations used to determine the frontloaded hours, the paid sick leave accrual year, and a staff member's eligibility details. Unused frontloaded paid sick leave balances of 40 hours or less will carry over to the following year.

The district will make written or electronic notification to a ~~nonexempt~~ staff member for each paid sick leave frontloading period, providing the amount of paid sick leave frontloaded, the calculation used to determine the amount of paid sick leave, and any adjustments based on additional accrued hours. If a ~~nonexempt~~ staff member's frontloaded paid sick leave is less than the amount that they were entitled to accrue, the district will make any additional amounts of paid sick leave available for the staff members use no later than 30 days after the discrepancy is identified.

If a ~~nonexempt~~ staff member uses more paid sick leave than the staff member would have accrued absent frontloading, the district will not seek reimbursement from the staff member for the paid sick leave used.

Cross References:	Policy 5406	Leave Sharing
Legal References:	RCW 49.46.200	
	RCW 49.46.210	Paid sick leave Paid sick leave – Authorized purposes – Limitations – “Family member” defined
	WAC Chapter 296-128	Minimum Wages

RCW 28A.400.210	Employee attendance incentive program — Remuneration or benefit plan for unused sick leave
RCW 28A.400.300	Hiring and discharging of employees — Written leave policies — Seniority and leave benefits of employees transferring between school districts and other educationalemployers
WAC Chapter 392-136	Finance — Conversion of Accumulated Sick Leave
AGO 1964 No.98	Sick leave for certificated and noncertificated employees
AGO 1980 No.22	Limitation on compensated leave for school district employees

Adoption Date: 11/18/97

Revised: 12/05/00, 10/19/04, 12/06/05, 10/16/18; _____

BID REQUIREMENTS

The board of directors of the Aberdeen School District recognizes the importance of maximizing the use of district resources, the need for sound business practices in spending public money, the requirement of complying with state and federal laws governing purchasing and public works, the importance of standardized purchasing regulations, and the need for clear documentation.

I. Procurement and Public Works Using State Non-Federal Funds

A. Furniture, Supplies, or Equipment

Whenever the estimated cost of furniture, supplies or equipment (except books) will cost:

1. Less than \$40,000, no competitive bidding process is required to make the purchase;
2. Between \$40,000 and \$75,000, the board will follow the informal competitive bidding process by requiring quotes from at least three different sources to be obtained in writing or by telephone and recorded for the public to review;
3. Over \$75,000, the Board will follow the formal competitive bidding process by:
 - a. Preparing clear and definite plans and specifications for such purchases;
 - b. Providing notice of the call for formal bids by publication in at least one newspaper of general circulation in the district at least once each week for two consecutive weeks;
 - c. Ensuring that the district takes steps to assure that when possible, the district will use small and minority businesses, women's business enterprises and labor surplus firms;
 - d. Providing the clear and definite plans and specifications to those interested in submitting a bid;
 - e. Requiring that bids be in writing;
 - f. Opening and reading bids in public on the date and in the place named in the notice; and
 - g. Filing all bids for public inspection after opening.

B. Use of ~~State~~ State Non-Federal Funds for Improvements or Repairs

The board may make improvements or repairs to district property through a district department without following the competitive bidding process if the total cost of improvements or repairs does not exceed \$75,000. If the board estimates that the total cost of a building, improvement, repair, or other public works project is \$100,000 or more, the board will follow the formal competitive bidding process outlined above, unless the contract is let using the small works roster process authorized by RCW 39.04.155 or under any other procedure authorized for school districts. There are no

statutory bidding requirements for public works projects involving improvements or repairs that are within the \$75,000 to \$100,000 range. For projects in this range, the district may consider: using its small works roster process, under RCW 39.04.155; using an inter-local agreement or contract with a vendor of the district's choice, without any competitive process, under RCW 28A.335.190; or choosing to require quotes for the work to make the process more competitive.

C. Exemptions

The board may waive bid requirements for purchases:

1. Clearly and legitimately limited to a single source of supply;
2. Involving special facilities or market conditions;
3. In the event of an emergency;
4. Of insurance or bonds; and
5. Involving public works in the event of an emergency.

"Emergency" means unforeseen circumstances beyond the district's control that present a real, immediate threat to the proper performance of essential functions or will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

Whenever the board waives bid requirements, the board will issue a document explaining the factual basis for the exception and record the contract for open public inspection.

D. Rejection of Bids

The board may by resolution reject any and all bids and make further calls for bids in the same manner as the original call.

The board reserves the right to enter into inter-local cooperative agreements for purchases and public works with other governmental agencies pursuant to the Interlocal Cooperation Act, Chapter 39.34 RCW. The board will ensure that the other governmental entities have followed their own procedures for procurement prior to making any purchases under this section.

F. Crimes Against Children

The board will include in any contract for services with an entity or individual other than an employee of the district a provision requiring the contractor to prohibit any employee of the contractor from working at a public school who has contact with children at a public school during the course of his or her employment and who has pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322. The contract shall also contain a provision that any failure to comply with this section shall be grounds for the district immediately terminating the contract.

II. Procurement Using Federal Funds

A. Goods

When the district uses federal funds for procurement of textbooks, the allowable self-certification is \$50,000. When the district uses federal funds for procurement of goods (furniture, supplies, ~~and~~ equipment, ~~and~~ textbooks):

1. Purchases of \$10,000 or less do not require quotes. However, the district must consider price to be reasonable based on research, experience, purchase history, or other information and must document this determination. In addition, ~~and~~, to the extent practical, distribute purchases equitably among suppliers.
2. Purchases between \$10,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
3. Purchases of \$75,000 or more must be publicly solicited using sealed bids or requests for proposals.

Self-Certification

If during a given fiscal year, the district qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, then the district may use the following Self-Certification thresholds instead of the ones described above:

- Purchases of \$40,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$40,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using sealed bids or requests for proposals.

If the district uses Self-Certification, the Superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the district qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 Self-Certification limits, the district reserves the right to seek approval for higher limits from OSPI.

B. Services

When the district uses federal funds for procurement of services:

1. Purchases of \$10,000 or less do not require quotes. However, the district must consider price to be reasonable based on research, experience, purchase history or

other information and must document this determination. In addition, and, to the extent practical, distribute purchases equitably among suppliers.

2. Purchases between \$10,000 and \$250,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
3. Purchases of \$250,000 or more must be publicly solicited using sealed bids or requests for proposals.

Self-Certification

If during a given fiscal year, the district qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, then the district may use the following Self-Certification thresholds instead of the ones described above:

- Purchases of \$40,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$40,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using sealed bids or requests for proposals.

If the district uses Self-Certification, the Superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the district qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 Self-Certification limits, the district reserves the right to seek approval for higher limits from OSPI.

C. Noncompetitive Procurement

Noncompetitive procurement may be used only when one of the following four circumstances applies:

1. Acquiring property or services that do not exceed \$10,000 (or in the case of a school district that qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520 or has documentation of an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, \$40,000);
2. The item is only available from a single source;
3. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
4. The awarding agency (e.g., OSPI) authorizes noncompetitive procurement in response to a written request from the district; or
5. After solicitation of a number of sources, competition is determined inadequate.

The district must maintain documentation supporting the applicable circumstance for noncompetitive procurement.

D. Cost/Price Analysis

The district will perform a cost or price analysis in connections with every procurement action in excess of the federal simplified acquisition threshold, currently set at \$250,000 or other limits identified in 48 CFR 2.101, including contract modifications. The method and degree of analysis is dependent on facts surrounding the procurement situation, but should include, as a starting point, independent estimates before receiving bids or proposals.

In cases where no price competition exists and in all cases where the district performs the cost analysis, profit must be negotiated as a separate element in the process. To ensure profit is fair and reasonable, consideration must be given to the complexity of the work performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of the contractor's past performances, and industry standard profit rates in the surrounding geographical area.

Costs or prices based on estimated costs for contracts are allowed only to the extent that the costs incurred or cost estimates would be allowable under 2 CFR 200.400 - .476.

E. Suspension and Debarment

Before entering into federally funded vendor contracts for goods and services that equal or exceed \$25,000 and any subcontract award, the district will ensure the vendor is not suspended or debarred from participating in federal assistance programs.

F. Conflict of Interest

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by federal funds if he or she has a real or apparent conflict of interest. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization that employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No employee, officer, or agent of the district may solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. Violation of these standards may result in disciplinary action including, but not limited to, suspension, dismissal, or removal.

G. Interlocal Cooperation

The board reserves the right to enter into interlocal cooperative agreements for purchases with other governmental agencies pursuant to 2 CFR 200.318 and the Interlocal Cooperation Act, Chapter 39.34 RCW. Prior to making any purchases through agreements entered into in this manner, the district will confirm the other governmental agency has followed its purchasing procedures.

III. Procedures

The superintendent or designee will establish bidding and contract awarding procedures consistent with state and federal law.

Legal References:	RCW 28A.400.330	Crimes against children – Contractor employees -- Termination of Contract--Termination of Contract
	28A.335.190	Advertising for bids-- Competitive bid procedures – Purchases from inmate work programs – Telephone or written quotation solicitation, limitations -- Emergencies
	39.04.155	Small work roster contract procedures Limited public works process Definition
	39.26.160	Bid awards – Considerations – Requirements and criteria to be set forth – Negotiations – Use of enterprise vendor registrations and bid notification system
	39.04.280	Competitive bidding requirements—Exemptions
	39.30.060	Bids on public works – Identification, substitution of contractors
	39.34	RCW Interlocal Cooperation Act
	43.19.1911	Letting contract--Lowest responsible bidder, determination--Public inspection of bids
	2 CFR Part 200	Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
	2 CFR 200.67	Micro-purchase
	2CFR 200.88	Simplified Acquisition Threshold
	2 CFR 200.318	General Procurement Standards
	2 CFR 200.320	Methods of Procurement to be Followed
	2 CFR 3485	Nonprocurement Debarment and Suspension
	<u>2 CFR 200.520</u>	<u>Criteria for a low-risk auditee</u>
	<u>2 CFR 200.324</u>	<u>Contract Cost and Price</u>

Adoption Date: 02/06/96
 Revised: 12/19/00, 09/05/01, 08/17/04, 02/21/06; 05/06/14; 02/19/19; _____



Western Governors University

4001 South 700 East, Suite 700, SLC, UT 84107

STUDENT TEACHING LETTER OF AGREEMENT

Tier 1: Primary Partner

This Student Teaching Letter of Agreement (Agreement) is made between Western Governors University, a Utah nonprofit corporation (WGU), and Aberdeen School District ("District"), and is effective as of the date of the signature below ("Effective Date").

Thank you for working with Western Governors University (WGU) for the placement of student teachers. Our goal is to establish a relationship of collaboration that benefits your district/school and WGU Teacher Candidates, and that allows us to work together for continuous improvement. We look forward to working together for the benefit of your future educators.

WGU is regionally accredited by the Northwest Commission on Colleges and Universities (NWCCU), and the WGU Teacher Education programs are further accredited by the Council for the Accreditation of Educator Preparation (CAEP) and the Association for Advancing Quality in Educator Preparation (AAQEP). WGU represents that each Teacher Candidate assigned to the District for Student Teaching is validly enrolled in an approved WGU credentialing program and meets the District's background requirements.

A. Mutual Expectations

A Primary Partner is a district/school where WGU places Teacher Candidates for a Field Experience with Cooperating Teachers, with an aim to co-construct a mutually beneficial arrangement for clinical preparation and the continuous improvement of Teacher Candidates, and to share accountability for Teacher Candidate outcomes. The school administrator and Cooperating Teacher will have the opportunity to provide critical feedback to inform program improvement through surveys at the end of each cohort.

B. Definitions

For the purposes of this Agreement, capitalized terms will have the following meanings:

- Teacher Candidate refers to a student enrolled in a WGU program leading to an education credential.
- Cooperating Teacher (or host teacher) refers to a District employee who is the teacher-of-record in the classroom where the Teacher Candidate is assigned. A Cooperating Teacher may or may not be a Clinical Supervisor.
- Clinical Supervisor refers to a present or former employee of District, retired educator, or any other individual meeting the criteria of "supervisor" established by WGU for this position, and engaged by WGU or District, to supervise a Teacher Candidate's progress during a minimum of six observations. WGU shall be responsible for the selection, assignment, training, and compensation of Clinical Supervisors. WGU welcomes nominations of Clinical Supervisors by the District/school.
- Preclinical Experience refers to the active participation by a Teacher Candidate in a wide range of in-classroom experiences in order to develop the skills and confidence necessary to be an effective teacher and prepare for Student Teaching. Students reflect on and document at least 75 hours of in-classroom observations (15 hours of which must involve direct engagement with students in a classroom) leading up to Student Teaching.
- Student Teaching (or demonstration teaching) refers to the greater of the then-current WGU full-time and continuous requirement of 12 weeks (16 weeks for special education) or the State's and/or District's minimum requirement for Student Teaching. Student Teaching shall satisfy all applicable WGU and State requirements.
- Field Experience refers collectively to the Preclinical Experience and Student Teaching.

C. Cooperating Teacher Standards

District, with the input of WGU, will provide the Teacher Candidate with a Student Teaching assignment in a school and classes of District under the direct supervision and instruction of a Cooperating Teacher that meets the following minimum requirements:

- Holds a teaching credential or license for the subject area and/or grade level being taught;
- Has a minimum of three years of teaching experience, five years preferred, with two or more years teaching in the placement school and/or District, and have strong evaluations;
- Evidence of positive impact on student learning in the classroom as demonstrated by ratings at or above effective when a state, district, or school provides such ratings;
- Successfully and with positive impact mentored student teachers, colleagues, and/or other adults;
- Competently uses technology for communicating via email and completing online evaluation forms; and
- Consistently models the dispositions and ethical considerations expected of WGU Teacher Candidates:
 - Caring and considerate
 - Affirming of diversity and cross-culturally competent
 - Reflective practitioner
 - Equitable and fair
 - Committed to the belief that all students can learn
 - Collaborative
 - Technologically proficient
 - Professional leadership

D. WGU Responsibilities

WGU will:

- Select qualified Teacher Candidates who have been prepared with the appropriate educational background, knowledge, skills, and professional disposition to participate in Field Experience.
- Pay an honorarium per Teacher Candidate, either directly to the Cooperating Teacher or to the District, for the Cooperating Teacher's services. The Cooperating Teacher may also receive professional development hours connected to the successful completion of WGU Cooperating Teacher training.
- Require Teacher Candidates to have completed a background check acceptable to District prior to participating in Field Experience activities.
- Provide opportunities for feedback regarding improvement of WGU Teacher Candidate preparation.
- Provide professional development training to Cooperating Teachers regarding WGU processes and procedures.
- Maintain an online site for support, resources, and training for Cooperating Teachers.
- Facilitate a cohort seminar in which Teacher Candidates will participate with a community of peers to receive support during Student Teaching and the final performance assessment.

E. District Responsibilities

District, or school administrator, will:

- Nominate one or more qualified Cooperating Teacher(s) by providing a completed copy of the Student Teacher Acceptance Form to the WGU Field Placement Team.

- Allow the Clinical Supervisor access to the host school and classroom for the specific purpose of observing Teacher Candidates.
- Provide Teacher Candidates with any District policies and procedures to which they are expected to adhere to during the Field Experience and while on District premises.
- Through the involvement of the Cooperating Teacher, participate with the Clinical Supervisor and Teacher Candidates in two evaluations: one mid-way through Student Teaching, and a Final Evaluation at the end of Student Teaching. WGU shall be responsible for the format of the evaluations.
- Provide Teacher Candidates opportunities to observe, assist, tutor, instruct, implement effective teaching strategies, and conduct research, as appropriate, during the Field Experience.
- Provide, when possible, opportunities for Teacher Candidates to use technology to enhance student learning and monitor student progress and growth.
- Provide, when possible, opportunities for Teacher Candidates to experience working with diverse student populations including English Language Learners and Students with Exceptional Learning Needs.
- Encourage Cooperating Teachers to participate in WGU’s training, held for each cohort (Fall or Spring) when a new Teacher Candidate is assigned, to understand WGU’s policies, processes, procedures, and how to mentor adult learners.
- Encourage administrators and Cooperating Teachers to participate in WGU’s Feedback Surveys (offered at the end of the Spring and Fall Cohorts) to report on Teacher Candidate quality and preparation and to provide program feedback to WGU for continuous improvement.

F. Additional Terms

- **Term.** This Agreement shall commence on the Effective Date and shall continue for three (3) years from the Effective Date, or until such time as either party gives the other party thirty (30) days advance written notice of its intent to terminate the Agreement; provided, however, that all Teacher Candidates at District as of the date of such notice shall be permitted to complete their Student Teaching.
- **Points of Contact.** Each party shall designate a point of contact between the parties for communication and coordination of Student Teaching. Contact information is set forth following the signature block.
- **Education Records.**
 - District acknowledges that the education records of assigned Teacher Candidates are protected by the Family Educational Rights and Privacy Act (FERPA), and agrees to comply with FERPA and limit access to those employees or agents with a need to know. Pursuant to FERPA, and for the purposes of this Agreement, WGU hereby designates District as a “school official” with a legitimate educational interest in such records.
 - WGU shall instruct Teacher Candidates of the necessity of maintaining the confidentiality of all District student records. District shall not grant Teacher Candidates or WGU employees access to individually identifiable student information unless the affected student’s parent or guardian has first given written consent using a form approved by District that complies with FERPA and other applicable law.

- **Video Recordings.**

During Student Teaching, Teacher Candidates complete a teacher performance assessment, which measures Teacher Candidate readiness to teach. A teacher performance assessment is designed for Teacher Candidates to submit real artifacts—lesson plans, video, and student work samples—to show the authenticity of the local teaching context and the way the Teacher Candidates respond to students when teaching in a real setting. In order to collect artifacts required for a teacher performance assessment, Teacher Candidates may be required to submit video recordings of themselves teaching in the classroom.

Additionally, recordings provide WGU an avenue to evaluate the performance of Teacher Candidates, and the Teacher Candidates with opportunities to evaluate themselves, reflect, and improve their instruction.

WGU provides the following guidelines to Teacher Candidates. District understands that Teacher Candidates are not employees or agents of WGU and that any further precautions regarding the privacy of the District's students should be agreed directly between the District and Teacher Candidates.

Teacher Candidate Guidelines

- Secure appropriate permission from the parents/guardians of your students and from adults who appear in the video recording.
 - To protect confidentiality, remove your name and use pseudonyms or general references (e.g., "the district") for your state, school, district, and cooperating teacher. Mask or remove all names on any typed or written material (e.g., commentaries, lesson plans, student work samples) that could identify individuals or educator preparation programs. During video recording, use only the first names of students.
 - You must follow appropriate protocol to submit recordings to WGU.
 - You may not display the video publicly (i.e., personal websites, YouTube, Facebook).
 - You may not use any part of the recordings for any personal or professional purposes outside of performance evaluation.
 - You must destroy all video recordings once the evaluation is complete.
- **Right to Accept or Terminate a Placement.** District may refuse to accept for placement, or may terminate the placement, of any Teacher Candidate based upon its good faith determination that the Teacher Candidate is not meeting performance standards or is otherwise deemed unacceptable to District. In such cases, District shall notify WGU in writing and shall state the reasons for such decision.
 - **WGU Insurance.** WGU warrants and represents that it provides and maintains general liability insurance with limits of at least \$1,000,000 per occurrence and \$2,000,000 annual aggregate and, upon District's request, shall provide a certificate of insurance as evidence of coverage. WGU shall maintain, at its sole expense, workers' compensation insurance as required by law.
 - **Professional Liability Insurance.** Teacher Candidates will be responsible for procuring and maintaining, at their own expense, professional liability insurance for the duration of the Field Experience with minimum limits of either: (i) \$1,000,000 per occurrence and \$3,000,000 annual aggregate, or (ii) \$2,000,000 per occurrence and \$2,000,000 annual aggregate.
 - **Status of Parties.** Nothing in this Agreement is intended to or shall be construed to constitute an agency, employer/employee, partnership, or fiduciary relationship between the parties. Neither party will have the authority to, and will not, act as agent for or on behalf of the other party or represent or bind the other party in any manner.
 - **Non-Discrimination.** Both parties agree to fully comply with all applicable non-discrimination laws of District's state and municipality, and of the United States. Both parties will accept, assign, supervise and evaluate qualified Teacher Candidates regardless of race, sex, sexual orientation, creed, national origin, age, disability, veteran status, or any other basis protected by law.
 - **Entire Agreement.** This Agreement represents the entire understanding between the parties and supersedes all prior oral or written agreements, and no modification shall be valid unless in writing and signed by both parties. No Teacher Candidate or other third party shall be a beneficiary of, or have any right to enforce the terms of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

WGU

DISTRICT

By: Stacey Lindsey Johnson

By: _____

Title: VP, Academic Operations, Teachers College

Title: _____

Date: _____

Point of Contact:

Email: fieldplacement@wgu.edu

Phone: 866-889-0132 (Option 1)

For notice purposes:

General Counsel

Western Governors University

4001 South 700 East, Suite 700

Salt Lake City, UT 84107-2533

Point of Contact:

Email:

Phone:

For notice purposes:

CERTIFICATED

HIRES: We recommend the Board approve the following certificated hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Juliet Henderson	District	Speech Language Pathologist-Teletherapy	2022-23
Karen Ellingson	Central Park Elementary	Special Education Teacher .5 FTE	01/26/22

RETIREMENTS: We recommend the Board approve the following certificated retirements:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
David Bruncke	Aberdeen High School	Teacher	08/31/22
Mark Sundstrom	Aberdeen High School	Teacher	08/31/22
Keelee Frost	Harbor High School	Teacher	06/30/22
Andrea DeCou	AJ West Elementary	Teacher	08/31/22

RESIGNATION: We recommend the Board approve the following certificated resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Jenna Weaver	Central Park Elementary	Teacher	06/15/22

Certificated Substitute Hires:

Aliss Barre
Elizabeth Day Waters
Samuel Schneider

CLASSIFIED

HIRE REVISED: We recommend the Board approve the following classified hire revision:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Taprina Ervin	Central Park Elementary	Paraeducator	01/24/22

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Julie McKay	Stewart Building	Student Information Systems Specialist	07/01/22
Emma Leigh-Wimberley	Harbor Learning Center	21 st Century Site Coordinator	01/18/22
Doreen Thompson	AJ West Elementary	Food Service Worker	01/31/22
Monica Cuevas Cerda	Robert Gray Elementary	Paraeducator	01/27/22
Trish Sims	Robert Gray Elementary	MTSS Assistant	TBD
Jill Carlson-Marsh	Hopkins Preschool	Paraeducator	01/19/22

LEAVE OF ABSENCE REVISED: We recommend the Board approve the following classified leave of absence revised:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Stephany Murray	AJ West Elementary	Paraeducator	01/21/22-03/15/22

LEAVE OF ABSENCES: We recommend the Board approve the following classified leave of absences:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Megan Burn	Aberdeen High School	Paraeducator	02/01/22-06/15/22
Nancy Vazquez Fuentes	Harbor Learning Center	Family Service Worker	03/04/22-05/27/22
Debra Trautman	Robert Gray Elementary	Paraeducator	03/23/22-08/31/22

CLASSIFIED (Cont'd)

RETIREMENT: We recommend the Board approve the following classified retirement:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Paul Butler	Transportation	Bus Driver	09/01/22

RESIGNATION: We recommend the Board approve the following classified resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Daniel Chennisi	Aberdeen High School	Multi-Media Technician	02/04/22

EXTRA-CURRICULAR HIRES: We recommend the Board approve the following extra-curricular hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Wendy Clevinger	Miller Junior High	Head Volleyball Coach	02/16/22
Samantha Deugan-Leverett	Miller Junior High	Head Volleyball Coach	02/16/22
Stacy Devall	Miller Junior High	Head Volleyball Coach	02/16/22
Breanna Gentry	Miller Junior High	Head Volleyball Coach	02/16/22
Rees Sturm	Miller Junior High	Head Volleyball Coach	02/16/22

EXTRA-CURRICULAR RESIGNATIONS: We recommend the Board approve the following extra-curricular resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Benjamin Barene	Aberdeen High School	Assistant Boys' Soccer Coach	01/21/22
Tamar Yakovich	Aberdeen High School	Assistant Fastpitch Coach	01/26/22

Classified Substitute Hires:

Eric Beard
Nerayah Boddy
Dawn Crabb
Alexandria Ramos
Douglas Stankavich