

Seneca Valley School District



SCHOOL BOARD WORK SESSION

Seneca Valley Intermediate High School Auditorium - 7:00 p.m.

MINUTES

September 9, 2019

1. **CALL TO ORDER** – Mr. James Nickel, President, called the meeting to order at 7:10 p.m.
 - A. **Moment of Silence** – The meeting was opened with a moment of silence in memory of September 11, 2001.
 - B. **Pledge of Allegiance** – Ryan Shinsky, a 4th grader at Connoquenessing Valley Elementary, continued the board meeting initiative, “I Led the Pledge,” by opening the meeting with the Pledge of Allegiance.
 - C. **Roll Call** - Roll call by Annie Mersing, Board Secretary, showed the following members in attendance; Ms. Leslie Bredl, Mr. Eric DiTullio, Ms. Susan Harrison, Mr. Timothy Hester, Rev. Reid Moon, Mr. James Nickel, Mr. Frederick Peterson, Jr., Ms. Kathy Whittle and Mr. Jeff Widdowson.

Others present included Dr. Tracy Vitale, Superintendent of Schools; Dr. Matthew McKinley, Assistant Superintendent of Secondary; Dr. Sean McCarty, Assistant Superintendent of Elementary; Ms. Kyra Bobak, Human Resources Director; Ms. Lynn Burtner, Business Manager; Ms. Linda Andreassi, Communications Director; Mr. Randy Miller, Buildings and Grounds Director; Ms. Heather Lewis, Athletic Director; Mr. Matthew Hoffman, Solicitor; Mr. Jerry Miller, Special Education Director; Ms. Marie Palano, Supervisor of Analytics and Federal Programs; Mr. Jeff Roberts, Supervisor of Gifted Education and Student Services; Ms. Chelsea Vazquez, Director of Advancement and SV Foundation Director of Development; DeeAnn Graham, CVE Principal; Rachel Razzano, CVE Teacher; and a press representative.

2. INFORMATION REPORTS

- A. **Dates to Remember** – Ms. Linda Andreassi announced the following dates to remember.

September 11	Patriot Day – Lessons and Activities in tribute to 9/11
September 13	AHN Friday Night Rivals, SV Raiders at Mt. Lebanon, 7 p.m.
September 16	Aquatic Center Groundbreaking, 5 p.m., Secondary Campus – pool construction area
September 16	Board Meeting, IHS Auditorium, 7 p.m.
September 20	Hall of Fame Night, 7 p.m., NexTier Stadium
September 26	Homecoming Carnival/Parade, 5/7 p.m., Secondary Campus
September 27	Homecoming Game vs. North Allegheny, 7:30 p.m. kickoff, NexTier Stadium
September 28	Homecoming Dances, 7-10 p.m., SVIHS & SVSHS

- B. **Student/Staff Recognition** – Ms. Andreassi announced that sophomore Rachel Spear was recently invited to The Advantage Testing Foundation 2019 Math Prize for Girls Competition based on her performance on the American Mathematics Competition (AMC) 10 test. She is one of just 300 young female students to compete in the test that will be held on Oct. 13 at Massachusetts Institute of Technology (MIT) in Cambridge, Mass.
- C. **Learn Explore Act Develop (L.E.A.D.) Presentation** – Mr. Jeff Roberts, Supervisor of Gifted Education and Student Services, presented information about the Learn Explore Act Develop (L.E.A.D.) program which aims to address and improve communication skills, collaboration, creativity and critical thinking. These concepts help students become focused on career readiness as well as lead them to live lives that are appreciative of others, kind and respectful. Several members of the Board commended Mr. Roberts for his hard work and dedication to this initiative.
- D. **Agency Reports**
1. Vo-Tech – Mr. Nickel and Mr. Fred Peterson reported there are 126 Seneca Valley students attending Vo-Tech this school year. The three most popular programs being offered are welding, culinary arts and graphic design.
 2. I.U. IV – Mr. Eric DiTullio reported there has not been a meeting since his last report. He will update the Board on any relevant matters at the next work session. Mr. DiTullio’s application to present on PSERS at the next PSBA conference was approved; therefore, he will be making his presentation during the delegate assembly in Hershey, PA this fall.
- E. **Legislative** – Mr. Peterson reported there was little to report due to summer break recently ending. However, with September 30 being the fiscal year-end, he anticipates a great deal of action in the near future, including a renewed discussion on school tax versus consumption tax; cyber/charter schools and holding them more accountable; and increased support from the federal and state levels for vo-tech schools.
- F. **Financial Reports** – The following reports were provided in the backup materials.
1. Operations
 2. Senior High Activities
 3. Intermediate High Activities
 4. Athletics
 5. Tax Collection Reports
 6. Capital Projects Funds

3. ACTION AGENDA

- A. **Public Comment** – There was no public comment.
- B. **Personnel Action** – Personnel items were discussed in an executive session held prior to this meeting.

1. Resignations: *Professional* – Constance Huck; *Classified* – Sally Arney, Ashley Harsh, Brittany Maurizi, Jessica Nusser, Barbara Buchanan, Dori Sayson, Amanda Duray; *Supplemental* – Louise Ewing, Rebecca Whitney, Joseph Scheller.
2. Appointments: *Professional* – Sinead McAnallen, Eric Carlberg; *Professional Substitutes* – Andrea Platt; *Day-to-Day Substitutes* – *Classified* – Robin, Donald Melodia, Beti Mincey, Amanda King, Sadie Daum-Fleeger, Brittany Maurizi, Jessica Nusser, Lynette Plank, Stephanie Rosenwald, Lisa Recce, Barbara Moldovan, Tammy Tappe, Mikayla Adomaitis, Sean Kelly; *Supplementals* - Wendy Carson, Natalie Ranalli, Cheryl Zorich, Megan Oldenski, Thomas Magill, Rachelle Magnani, Brian Carson, Mark Uhrinek, John Fetchko.
3. Contracted Service: Clint Bleil
4. Leaves: *Professional* – Mary Boburczak; *Classified* - Jennifer Kaufman, Holly Butcher, Tiffany Wells
- C. **Fireworks Display Agreement** – Approved the agreement with Pyrotecnico Fireworks, Inc. for fireworks on September 26, 2019 at the homecoming carnival sponsored by student council.
- D. **Contracted Services** – Acknowledged the employee list of the district’s three bus contractors – ABC Transit Inc., W. L. Roenigk, Inc., and Valley Lines, Inc.
- E. **Transportation Contract** – Approved the revised transportation contract for one family to transport their children to Western Pennsylvania School for the Deaf.

Mr. Nickel motioned, seconded by Mr. Hester, to approve resignations, appointments, contracted service, leaves, fireworks display agreement, contracted services and a transportation contract as listed above. Motion carried on a roll call vote with those present voting in the affirmative.

4. **APPROVAL OF MINUTES** – Approve the following meeting minutes.
 - A. **Work Session** – August 5, 2019
 - B. **Regular Meeting** – August 12, 2019
5. **TREASURER’S REPORT** – Approve the treasurer’s reports.
6. **GENERAL FUND BILLS** – Approve the general fund bills.

2018-19 Grand Total: \$525,785.37
 2019-20 Grand Total: \$3,350,448.59

7. **CONSTRUCTION FUND BILLS** – Approve the construction fund bills.

2019-20 Grand Total: \$587,423.15

8. **ADMINISTRATION ACTION**

- A. **Board Policies** – Approve the following board policies:
1. #102 – Academic Standards, revised, second reading
 2. #105 – Curriculum Development, revised, first reading
 3. #105.2 – Exemption from Instruction, revised, first reading
 4. #107 – Adoption of Planned Instruction, revised, first reading
 5. #210 – Use of Medications, revised, second reading
- B. **Consulting Agreement** – Approve the consulting agreement between Supervisor of Safety and Security, Jeff James, and Seneca Valley School District.
- C. **Act 26 MOU** – Approve the Act 26 Memorandum of Understanding between Seneca Valley School District and local law enforcement agencies.
- D. **Plate Capture Solutions, Inc. Licensing Agreement** – Approve the licensing agreement between Plate Capture Solutions, Inc. and Seneca Valley School District for certain technology and systems used to photograph license plates and identify owners of vehicles.
- E. **Kennywood Picnic** – Approve June 19 as Kennywood picnic date for 2020.

9. INSTRUCTION ACTION

- A. **Conferences** – Approve conferences.
- B. **Seneca Valley Orchestra Parent Association (SVOPA)** – Approve the operating bylaws of the Seneca Valley Orchestra Parent Association.
- C. **Nonpublic Title I Services Agreement** – Approve the Third-Party Letter of Agreement for Nonpublic Title I Services with the Midwestern Intermediate Unit IV for the term of August 1, 2019 through June 30, 2020.
- D. **Education Placement Agreement** – Approve the Education Placement Agreement with Glade Run Lutheran Services dba St. Stephens Lutheran Academy and St. Stephens Academy Utica for the first half of the 2019-20 school year with automatic renewal of the agreement for the second half of the 2019-20 school year.
- E. **Student Trips** – Acknowledge the following student trips.
1. Choral student trip to New York City, New York on April 30 – May 3 at no cost to the district. The students will miss two days of school and will be under the supervision of James Ringold, parent volunteers, trained medical staff and choral directors from each school.
 2. Student trip to London, Paris, and Rome in July 2020 under the supervision of Amanda Shaheen at no cost to the district through EF Tours.
- F. **BIAPA Employee Leasing Agreement** – Approve the employee leasing agreement between the Brain Injury Association of Pennsylvania (“BIAPA”) and

Seneca Valley School District for certain services of speech therapist, Maggie Lockovich, for the 2019-20 school year.

- G. **Grant Disbursement** - Grant permission to apply for and disburse, if approved, the Competitive Integrated Employment Grant: Special Education Performance Grant 2019-2020. This grant will support the Transition Program in providing salary, benefit, and supply funding for the program up to \$30,000 (full amount possible.) The Pennsylvania Department of Education (PDE), Bureau of Special Education is requesting applications from local educational agencies (LEAs) interested in establishing or expanding effective, competitive integrated employment programming for youth with disabilities. The ultimate goal is to provide youth with disabilities community-based paid work experiences during the 2019-2020 school year.
- H. **Book Disposal** – Approve the disposal of outdated and obsolete textbooks from the Latin, World Language and Aviation Departments.

Mr. DiTullio stated the Special Education Performance Grant is a wonderful opportunity for our special education students and commended administration for exploring this grant. Mr. Nickel also offered his kudos for administration's approach and efforts in preparing our special needs students for careers. Dr. Vitale introduced Ms. Chelsea Vazquez, Director of Advancement and SV Foundation Director of Development. Ms. Vazquez is assisting Mr. Jerry Miller in applying for the Special Education Performance Grant.

10. **BUSINESS/FINANCES ACTION**

- A. **Reschini Agreement** – Approve the agreement with The Reschini Group for processing year end Affordable Care Act returns.

11. **PERSONNEL ACTION** – Mr. Jeff Widdowson – (Executive Session)

12. **COMMUNICATION** – No communication was received.

Mr. Peterson commended Mr. Randy Miller and the Buildings & Grounds Department for their hardwork in maintaining the secondary campus, specifically for the Veterans Recognition event.

13. **ADJOURNMENT** – With nothing further before the Board, Mr. DiTullio motioned, seconded by Ms. Harrison, to adjourn the meeting at 8:17 p.m. The motion carried on a voice vote with those present voting in the affirmative.

14. **EXECUTIVE SESSION** – An executive session was held prior to this meeting to discuss personnel items.

James Nickel, Board President


Annie Mersing, School Board Secretary