



# Fargo Public Schools

## General Bid Conditions, Specification & Instructions Musical Instruments & Equipment

**Description:** Fargo Public Schools is accepting sealed line-item bids for musical instruments and equipment to be used at all of the schools throughout the District. The acquisition of quality musical instruments and equipment supports the District’s music program and its mission to ensure the district supports and provides resources for students’ academic and social-emotional growth so that each student can demonstrate mastery of identified essential learning outcomes.

**Bid Timeline:**

Publication	August 14 & 21, 2024
Public Bid Opening	August 29, 2024 @ 10:00 a.m.
Board Approval	September 10, 2024

**Submit Sealed Bids to:**

Fargo Public Schools  
Attn: Jackie Gapp, Chief Financial Officer  
700 7<sup>th</sup> Street South  
Fargo, ND 58103

Any bids submitted after the bid opening date and time will be disqualified. Bids may be mailed or hand delivered during regular office hours.

**Bid Packet Specifications:** Sealed bids must include (1) printed hard copy and (1) electronic version of the completed excel Bid Worksheet and needs to be in a sealed envelope clearly marked “Musical Instruments & Equipment – August 29, 2024.” Bids may be mailed or hand delivered to the Fargo Public Schools District Office. It is the responsibility of the bidder to confirm receipt of the bid prior to due date.

**Questions:**

Please submit any questions online at <https://www.fargo.k12.nd.us/RFP>. All questions received, answers, notification of approved alternates, and addendums will be posted at this site.

**AWARD OR REJECTION**

It is the intention of the Fargo School District #1 to have a fair and open bid process. This is a line-item bid; each line item is awarded to the lowest bidder meeting specifications. Bidders should bid the specific manufacturer and model number shown in the bid documents (unless noted). All specifications along with manufacturer names and model numbers appear in the bid documents.

Bidders are not required to submit bids for all the listed items and doing so will not influence the outcome for awarding individual items. Vendors shall indicate their intentions not to bid on an item by writing "No Bid" or equivalent on the worksheet.

Bidders shall prepare their submission in compliance with the instructions in this package and ALL BIDS MUST BE SUBMITTED ON THE SAME BID PROPOSAL FORMAT TYPE THAT IS PROVIDED IN THIS PACKAGE. Failure to do so will constitute a No Bid.

The District reserves the right to reject any or all bids. Bid will be awarded to the lowest responsible bid that meets all specifications. Awards will not necessarily be made on the basis of price alone. Suitability to purpose, design, quality, past service, date of delivery, or other factors deemed to be in the best interest of the District may also be considered. The District shall be the sole judge of these factors.

The District reserves the right to award to any vendor which *meets or exceeds* the *minimum* acceptable level of quality as outlined in the specifications. Products that *do not meet or exceed* the specifications as outlined in the bid documents will not be considered. If the District chooses to consider a product of lesser quality than what has been specified, all parties/vendors will have the opportunity to re-bid that specific product.

Following the Intent to Award notification vendors have the option to decline an award of bid. Vendors must notify the school in writing using the Q and A form on the website. Forfeited bid awards will be awarded to the next lowest responsible bid.

**Sales Tax:** Prices should NOT include Sales Tax. Do NOT include Federal Excise Tax, as the District is exempt.

**Delivery Charges:** All delivery charges, if applicable, must be included in the bid price.

**Evaluation Criteria:** Jackie Gapp, Chief Financial Officer, will be responsible for leading the evaluation process and maintaining bid evaluation records. Ultimate approval will be given by the FPS Board of Education. The contract will be awarded to one responsible bidder for each line item who can meet the terms and conditions, who can supply all the specified items in the listed quantities, and proposes the bid resulting in the lowest financial cost to the District. The vendor's bid on the required worksheet shall be the final delivered price. By submitting a bid, a vendor is signifying agreement to the outlined terms and conditions.

**Award of Bid:** Upon Board approval, the successful bidder(s) will be contacted.

## Musical Instruments & Equipment Specifications

NAME OF ITEM	MAKE	MODEL	QUANTITY
Electric Bass Guitar Kit (Includes: free 3-month subscription to Fender Play, Rumble 15 bass amplifier, padded gig bag, 10' instrument cable and instrument strap.) <b>Black</b>	Squier® Affinity Series™ Precision Bass® PJ Pack	372981006	5
3/4 Violin Outfit - Includes: Franz Hoffmann Prelude Violin-list \$289; Toshira Student Violin Case(Toshira™ Deluxe TC100 Violin Case-List \$89.99) ; Shar Mini Rosin	Franz Hoffmann Prelude	SKU: HV120T34	1
15" Viola Case	Toshira Deluxe Viola Case	SKU: TC100V15	1
4/4 Violin Case	Toshira Classic Violin Case	SKU: TC20044	1
Full Size Violin Bows	Fiddlerman Carbon fiber bow	SKU: FMBOW-M	2
3/4 Violin Bows	Fiddlerman Carbon fiber bow	SKU: FMBOW-M	2
14' Viola Bow	Brooklyn Classic Premium Model Viola Bow	SKU: E303W16	2
13' Viola Bow	Brooklyn Classic Premium Model Viola Bow	SKU: E303W16	2
1/2 German Bass Bow	Bronx Student Model Double Bass Bow	SKU: G502G14	2
3/4 violin bow	Fiddlerman carbon fiber bow	Sku: FMBOW-M	1
4/4 violin bow	Fiddlerman carbon fiber bow	SKU: FMBOW-M	1
viola bow	Fiddlerman carbon fiber bow	SKU:FMBOWVLA	1
1/2 Bass Outfit	Strobel (Made by Eastman)	MB-160-12	1
1/4 Bass Outfit	Stentor	1951_111966	1
1/2 Carbon Weave German Bass Bow	Fiddlerman carbon fiber weave bow	FMBDBBG-2	2
13" Viola Case	Toshira Classic 3/4 Violin Case	SKU: TC20034	1
Orff Xylophones Diatonic Soprano	Studio 49	Series 1000, Sx 1000	3
Orff Xylophones Diatonic Alto	Studio 49	Series 1000, Ax 1000	3
Tubano 14"	Remo	100 Series-1114-17 14"	1
Tubano 12"	Remo	100 Series TU-1112-PM 12"	1
Xylophone Soprano	Sonor	Primary SXP 1-1 Soprano	1
Xylophone Alto	Sonor	Primary AXP 1-1 Alto	1
Basic Beat Rolling Orff stand	Basic Beat	BBV567	5
Orff set of 5	Studio 49	Series 1600 West-50	1
Samson Expedition rechargeable portable PA system with wireless microphone	Samson Expedition	XP312W-D	1

NAME OF ITEM	MAKE	MODEL	QUANTITY
Sonor Orff instrument set (BX, AX, AM, AG, SG)	Sonor Primary Line		1
Nino pre-tuned frame drums in primary colors (NINO Percussion NINOSET6 ABS Pre-Tuned Frame Drums, Set of 4; Set includes: 1 of each-6", 8", 10", 12" drums, 4 wooden mallets, and a carrying bag.)	Nino	NINOSET6	1
Trap Table	Yamaha	YPS200 Percussion Stand	1
Conn 36K Sousaphone, Fiberglass	Conn	36K	1
Sousa case	MTS Universal 1199 Vinyl Case	1199V	1
K&M Contrabassoon Stand	K&M 15045	K&M 15045	1
Bassoon	Renard	41	1
Soprano Saxophone	Yamaha	YSS-475II	1
Suspended Cymbal, 18"	Zildjian (Zildjian 18" K Constantinople Suspended Cymbal)	ZIL-K1012	1
Drum Throne	Roc-n Soc	ROC-N-SOC NRX Nitro Drum Throne Black - Original Saddle	1
Flutes	Prelude by Conn-Selmer PFL111E Flute Outfit with Split E, Closed Hole Offset G C-Foot		3
Portable Audio System	Galaxy	"1.00 GALA TV10-C020HH00 TV10 W/CD, DUAL HH MICS 2.00 GALA AS-TVMBP TRAVELER BODYPACK 2.00 GALA LV13-UBK-GAL GALAXY LAPEL MIC"	1
Acoustic Shells	Wenger	Legacy Classic Shell - Oyster	10