# Yelm Community Schools, District No. 2

107 First Street North • Yelm, WA 98597 • (360) 458-1900 • *www.ycs.wednet.edu*

# MINUTES

*of a Regular Meeting of the Board of Directors*

**Thursday, December 14, 2023**

## BOARD MEMBERS PRESENT

Debbie Edwards, Bill Hauss, Denise Hendrickson, Casey Shaw

## ADMINISTRATION PRESENT

Lisa Cadero-Smith, Ellen Cavanaugh, Charles Cook, Craig Curry, Kurt Fourre, Becky Fowler, Chris Hansen, Jodi Jarmin, Jeri Lipe, Teri Melone, Shannon Powell, Starla Watson, Chris Woods

## CALLED TO ORDER/PLEDGE OF ALLEGIANCE

President Bill Hauss called the Regular Business Meeting to order at 6:01 p.m.

## SWEARING IN OF NEWLY ELECTED SCHOOL BOARD DIRECTORS

Superintendent Chris Woods administered the oath of office to the following school board directors elected during the November 7 general election:

Casey Shaw, Director District 2, four-year term
Denise Hendrickson, Director District 3, four-year term
Bill Hauss, Director of District 5, four-year term

## REORGANIZATION OF THE BOARD

**Debbie Edwards was elected to a one-year term as president of the board of directors.**
M/Denise Hendrickson; S/Casey Shaw
Role Call Vote: Debbie Edwards/Yes; Denise Hendrickson/Yes; Casey Shaw/Yes; Bill Hauss/Yes; Motion carried unanimously

**Denise Hendrickson was elected to a one-year term as vice president of the board of directors.**
M/Bill Hauss; S/Casey Shaw
Role Call Vote: Debbie Edwards/Yes; Denise Hendrickson/Yes; Casey Shaw/Yes; Bill Hauss/Yes; Motion carried unanimously.

## AUDIENCE

**Board Recognition**

**Thank you! Officer Don Moody**

Director of Student Support Shannon Powell presented a certificate and thanked Don Moody for his years of service to Yelm Community Schools.

**Measuring Instructional Impact**

Assistant Superintendent Dr. Lisa Cadero-Smith presented nominees for Measuring Instructional Impact.

| NOMINEE | SCHOOL |
|---|---|
| Jessica Straus | Fort Stevens Elementary |
| Erin Price | McKenna Elementary |
| McKenzie Darnell | Mill Pond Elementary |
| Chrissy Marshall | Prairie Elementary |

| | |
|---|---|
| Scott Nye | Southworth Elementary |
| Jeremiah McMahan | Ridgeline Middle School |
| Carol McKay | Yelm High School |

**Community Comments –** No Comments

**SCHOOL BOARD MINUTES – APPROVED**

November 21, 2023 – Regular Business Meeting
*M/Bill Hauss; S/Denise Hendrickson; Motion carried unanimously.*

**NEW BUSINESS**

**INDIVIDUAL CONTRACTS – APPROVED**

| NEW HIRES | POSITION | EFFECTIVE |
|---|---|---|
| Angelique Boessen | RMS Para SPED Program | 11/14/2023 |
| Teresa Frye | FS Para SPED Program 1:1 | One Year Only 11/27/2023 |
| David Hayward | Transportation Mechanic | 12/20/2023 |
| Lynzi Winn | FS Para SPED Assistant | 12/1/2023 |
| Alisha Yaguchi | YHS Health Room Assistant | 12/4/2023 |

**LEAVE OF ABSENCE**

No Report

**RESIGNATIONS/RETIREMENTS/TERMINATIONS**

| | | |
|---|---|---|
| Malissa Jarrell | FS Para SPED Program PreK | Resignation 11/9/2023 |
| Luke Martin | SW Para SPED LRC | Resignation 12/15/2023 |
| Kristin McWilliams | Transportation Dispatcher – Lead | Resignation 11/13/2023 |
| Catherine Mielke | OSS Behavior Support Assistant | Resignation 12/19/2023 |
| Heather Mortensen | MP Para Instructional | Resignation 12/1/2023 |
| Tara Proper | MK Para SPED LRC | Resignation 12/12/2023 |
| Mark Smith | Transportation Bus Driver | Resignation 12/1/2023 |
| Jacobie Stockdale | Facilities Custodian 4 hr. | Resignation 11/30/2023 |
| Ronald Waller | Transportation Bus Driver | Resignation 11/9/2023 |

**STAFFING CHANGES**

| | | |
|---|---|---|
| Elizabeth MacMayburns | Para SPED Program FS to PR | 11/30/2023 |
| Brice Murray | LK Para SPED LRC to Behavior Support Assistant | 12/1/2023 |
| Jason Roberts | Transportation Interim Director to Assistant Director | 11/16/2023 |
| Jennifer Tveten | Para Instructional to Para SPED LRC | 12/1/2023 |
| Starla Watson | LK Interim Principal to Principal | 11/15/2023 |

**Stipends/Supplemental Contracts**

$2,390.04
*M/Bill Hauss; S/Denise Hendrickson; Motion carried unanimously.*

**ACCEPTANCE OF GIFTS – APPROVED**

Esther Carson, YHS Football ..... $200.00
Olympia Federal Savings, Business Partner – Gold ..... $1,000.00
Schwietzer Engineering Lab, YHS Corporate Gift ..... $200.00
Steele Clayton Insurance & BBQ, YHS General Athletics ..... $1,000.00
Farrelli's Pizza, Pizza for YMS Military Art Night ..... FMV $299.90
Thurston C. Retirees Assoc., Elementary Grants ..... $1,315.00
Thurston C. Retirees Assoc., Secondary Grants ..... $200.00

Ford ACE Program, Scraped Vehicle YHS ACE Program..... $250.00
*M/Denise Hendrickson; S/Bill Hauss; Motion carried unanimously.*

**OUT OF DISTRICT TRAVEL – APPROVED**
YHS Girls Wrestling to Kelso, WA, Jan 5-6, 2024, to participate in a tournament, 17 students; 3 chaperones.
*M/Bill Hauss; S/Denise Hendrickson; Motion carried unanimously.*

**CONTINUOUS SCHOOL IMPROVEMENT PLANS – APPROVED**
*M/Denise Hendrickson; S/Bill Hauss; Motion carried unanimously.*

**VOUCHERS AND PAYROLL - APPROVED**

| | | | |
|---|---|---|---|
| A. | General Fund | # 70148583 - 70148761<br># 70148781 – 70148808 | $1,378,636.11 |
| B. | ASB Fund | # 70409354 - 70409385 | $54,257.81 |
| C. | Capital Projects Fund | # 70501677 - 70501692 | $435,087.71 |
| D. | AP ACH | # 11230001 – 222100152 | $2,914.12 |
| E. | November Payroll | | $6,766,630.24 |

*M/Bill Hauss; S/Denise Hendrickson; Motion carried unanimously.*

**FACILITIES REPORT – APPROVED**
Director of Facilities Chris Hansen presented the public works voucher for board approval.
**Public Works:**

| Project # | Amount | Vendor/Reason |
|---|---|---|
| 25.22 | $13,219.20 | Security Solutions NW – New Camera Installation – MK |
| 127.22 | $43,706.57 | Electrocom – Clock System Upgrade – MK |
| 128.22 | $39,282.50 | Electrocom – Clock System Upgrade – PR |
| 129.22 | $40,967.00 | Electrocom – Clock System Upgrade – FS |
| 130.22 | $49,391.31 | Electrocom – Clock System Upgrade – MP |
| 131.22 | $25,622.15 | Electrocom – Clock System Upgrade – LK |
| 132.22 | $46,271.18 | Electrocom – Clock System Upgrade – RMS |
| 133.22 | $79,810.14 | Electrocom – Clock System Upgrade – YHS |
| 04.23 | $3,825.50 | Lake Tapps Construction – Roof Structural Damage Repair – YHS |
| 25.23 | $546.50 | Puget Sound Surfaces LLC – Floor Repair – DO |
| 28.23 | $2,935.68 | Hermanson – Boiler 1 Service Call – YHS |
| 30.23 | $3,874.36 | Hermanson – Portable 3 Thermal Repairs – PR |

*M/Denise Hendrickson; S/Bill Hauss; Motion carried unanimously.*

**FINANCIAL REPORTS**
No Report

**STUDENT ENROLLMENT REPORT**

| | | |
|---|---|---|
| Dec 2023 | 5866 HC | 5676.95 FTE (208.96 > 5468.00) |
| Nov 2023 | 5875 HC | 5687.75 FTE (219.75 > 5468.00) |
| Dec 2022 | 5618 HC | |

**BOARD COMMENTS**
Board members commented on:

- Thank you, Officer Moody, for your years of service to Yelm Community Schools.
- Proud of our football team – thank you for a great season!
- Welcome Casey Shaw! We look forward to working with you.

Student Representatives commented on:

- Congratulations to the newly elected board members.

**SUPERINTENDENT'S REPORT**

Superintendent Chris Woods commented on:

- Transportation has had many challenges. There are several new drivers in various stages of training.
- Our staff are dealing with many behavior, social-emotional and mental health challenges this year.
- Meeting with building staff and community groups to present levy information.
- Meeting monthly with the YEA Co-Presidents and we are having great conversations and I appreciate them looking for solutions.

**ADJOURNMENT** – 6:45 p.m.

| Respectfully submitted by: | Approved by: |
|---|---|
| /S/Chris Woods | /S/Debbie Edwards |
| Secretary to the Board | Board President |