

Minutes of Regular Meeting

The Board of Trustees Tomball ISD

A Regular Meeting of the Board of Trustees of Tomball ISD will be held June 18, 2024, beginning at 5:30 PM in the John P. Neubauer Administration Building, 310 S. Cherry St., Tomball, TX 77375.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **OPENING**

The meeting of the Tomball ISD Board of Trustees was called to order at 5:33 p.m. The meeting was recorded in accordance with Gov't Code Section 551.128.

Call to Order:

John McStravick, President
Justin Unser, Vice President
Mark Lewandowski, Secretary
Dr. Michael Pratt, Assistant Secretary
Tina Salem, Trustee
Lee McLeod, Trustee

Board Member Absent:

Matt Schiel, Trustee

Cabinet Present

Dr. Martha Salazar-Zamora, Superintendent
Dr. Amy Schindewolf, Chief of Staff
Zack Boles, Chief Financial Officer
Dr. Michael Webb, Chief Academic Officer
Dr. Steven Gutierrez, Chief Operating Officer
Linda Stoll, Reporting Secretary

- A. Opening Remarks were offered by Lee McLeod.
- B. Pledges were led by Dr. Michael Pratt.

C. Mission Statement were recited by Justin Unser.

2. PUBLIC COMMENT ON AGENDA ITEMS

Dr. Breaux spoke on the 2024-2025 Budget.

3. CONSENT AGENDA

- A. Approve the minutes of the Tomball ISD Workshop Meeting held on May 13, 2024.
- B. Approve the minutes of the Tomball ISD Special Meeting held on May 13, 2024.
- C. Approve the minutes of the Tomball ISD Regular Meeting held on May 14, 2024.
- D. Approve the minutes of the Tomball ISD Workshop Meeting held on May 20, 2024
- E. Accept a donation in the amount of \$39,626.84 from Willow Creek Elementary School PTO to Willow Creek Elementary School.
- F. Accept a donation in the amount of \$90,000 from Creekside Forest Elementary School PTO to Creekside Forest Elementary School.
- G. Accept a donation in the amount of \$12,078.87 from Grand Oaks Elementary PTO to Grand Oaks Elementary School.
- H. Accept a donation in the amount of \$150,000 from Timber Creek Elementary PTO to Timber Creek Elementary School.
- I. Accept a donation in the amount of \$28,000 from Creekview Elementary PTO to Creekview Elementary School.
- J. Approve the following requests for out-of-state field trips for Tomball Memorial High School:
 - Sarah Ellison - Tomball Memorial High School Cheer - National High School Cheerleading Championship - Orlando, FL - 02/05/2025 - 02/10/2025
 - Dustin Kay - Tomball Memorial High School Speech and Debate - Harvard Speech and Debate Tournament - Boston, MA - 02/13/2025 - 02/17/2025
 - Dustin Kay - Tomball Memorial High School Speech and Debate - National Speech and Debate Tournament - Des Moines, IA - 06/15/2025 - 06/21/2025
 - Major Christopher Iazetta - Tomball Memorial High School MCJROTC - All Service National Drill Competition - Daytona Beach, FL - 05/02/2025 - 05/06/2025
 - Major Christopher Iazetta - Tomball Memorial High School MCJROTC - Marine Corps National Drill Competition - Fredericksburg, VA - April 2025
- K. Approve the following requests for out-of-state field trips for Tomball High School:
 - Lynn Brewer - Tomball High School Choir - Disney Production Workshop - Orlando, FL - 05/28/2025 - 06/01/2025
- L. Approve check register for May 2024.
- M. Approve budget amendments and revised projected balances for major funds.

A motion was made by Mark Lewandowski and seconded by Justin Unser to approve the Consent Agenda. The motion passed unanimously.

4. **CONSIDERED AGENDA**

- A. Approve the renewal of the Student Accident Insurance including Catastrophic Umbrella Coverage to Texas Kids First for a total premium of \$70,424.00. The contract period will be from August 1, 2024 to August 1, 2025. (Priority 3)
A motion was made by Justin Unser and seconded by Tina Salem.
The motion passed unanimously.
- B. Approve the Application for Optional Flexible School Day Program for SY 2024-2025 (Priority 3)
A motion was made by Tina Salem and seconded by Justin Unser.
The motion passed unanimously.
- C. Approve the Memorandum of Understanding between Tomball ISD and the Harris County Juvenile Justice Alternative Education Program (JJAEP). (Priority 7)
A motion was made by Lee McLeod and seconded by Justin Unser.
The motion passed unanimously.
- D. Approve Clearhope Contract for the term of July 1, 2024 to December 31, 2024 in the amount of \$90,635 funded by the Tomball Regional Health Foundation grant for Tier 3 supplemental counseling. (Priority 3)
A motion was made by Lee McLeod and seconded by Tina Salem.
The motion passed unanimously.
- E. Award RFP 970-24/25 Kitchen Large Equipment to multiple vendors for a revised total amount of \$567,765.24. Vendors include Associated Food Equipment & Supplies, Inc. in the amount of \$268,887.24 and Kommercial Kitchens in the amount of \$298,878 to be purchased with Child Nutrition Funds. The term of this proposal will be from May 15th, 2024 through June 30, 2025. (Priority 7)
A motion was made by Michael Pratt and seconded by Justin Unser.
The motion passed unanimously.
- F. Adopt the 2024-2025 Budget in the amounts proposed by fund and function for the General Fund, Food Service Fund, and Debt Service Fund. (Priority 7)
A motion was made by Michael Pratt and seconded by Lee McLeod.
The motion passed unanimously.
- G. Approve the release of \$1,334,806.00 from the CTE restricted funds for the 24-25 school year. (Priority 7)
A motion was made by Justin Unser and seconded by Michael Pratt.
The motion passed unanimously.
- H. Adopt a Resolution Regarding School Closure and Reopening Due to Inclement Weather on May 17, 2024. (Priority 7)
A motion was made by Mark Lewandowski and seconded by Michael Pratt.
The motion passed unanimously.
- I. Consider and take action to approve a public tax resale resolution of tax account # 0401890000176 and authorize the President and Secretary of the Board to execute the same. (Priority 7)
A motion was made by Michael Pratt and seconded by Tina Salem.
The motion passed unanimously.
- J. Consider taxpayer hearing request for acct #0402700010067, Joseph A. Foltin, to waive the penalty of \$465.64 and the interest of \$77.61 for a total amount of \$543.25. (Priority 7)

A motion was made by Tina Salem and seconded by Justin Unser to grant the taxpayer's request. The motion passed unanimously.

- K. Consider taxpayer hearing request for acct #6145-00-00901, Timothy A. Herrman, to waive the penalty of \$461.78 and the interest of \$131.94 for a total amount of \$593.72. (Priority 7)

A motion was made by Michael Pratt and seconded by Justin Unser to deny the taxpayer's request. The motion passed unanimously.

- L. Award RFP 959-24/26 Specialty Items & Services to multiple vendors for the term of July 1, 2024 through June 30, 2025, with automatic renewals for an additional two years. (Priority 7)

A motion was made by Mark Lewandowski and seconded by Lee McLeod. The motion passed unanimously.

- M. Award RFP 962-24/26 Vehicle, Bus, and Motorized Equipment Repair Services, Parts and Supplies to multiple vendors for the term of July 1, 2024 through June 30, 2025, with automatic renewals for an additional two years. (Priority 7)

A motion was made by Tina Salem and seconded by Justin Unser. The motion passed unanimously.

- N. Award RFP 960-24/26 Fine Arts Supplies & Services to multiple vendors for the term of July 1, 2024 through June 30, 2025, with automatic renewals for an additional two years. (Priority 7)

A motion was made by Lee McLeod and seconded by Mark Lewandowski. The motion passed unanimously.

- O. Delegate authority to the Superintendent to negotiate the terms of and finalize inter local agreement with University of Houston – Downtown in the amount of \$100,000 for the District's Grow Your Own teacher preparation program. (Priority 6)

A motion was made by Mark Lewandowski and seconded by Lee McLeod. The motion passed unanimously.

- P. Delegate authority to the Superintendent to negotiate the terms of and finalize inter local agreement with Texas Women's University in the amount of \$100,000 for the District's Grow Your Own teacher preparation program. (Priority 6)

A motion was made by Michael Pratt and seconded by Lee McLeod. The motion passed unanimously.

- Q. Approve an Order Providing for the Conversion to a Fixed Rate of the Tomball Independent School District Variable Rate Unlimited Tax School Building Bonds, Series 2014B-2; Authorizing and Ratifying Certain Actions of Pricing Officers of the District with Regard to Such Conversion; and Enacting Other Provisions Relating Thereto. (Priority 7)

A motion was made by Mark Lewandowski and seconded by Tina Salem. The motion passed unanimously.

- R. Approve an Order Authorizing the Issuance, Sale and Delivery of Tomball Independent School District Unlimited Tax School Building and Refunding Bonds, Series 2024; Setting Certain Parameters for the Bonds; Authorizing a Pricing Officer to Approve the Terms Thereof; Levying a Tax and Providing for the Security and Payment of Such Bonds; and Enacting Other Provisions Relating Thereto. (Priority 7)

A motion was made by Lee McLeod and seconded by Justin Unser.

The motion passed unanimously.

- S. Authorize the Superintendent to execute a contract for emergency repairs needed at Creekside Park Junior High for an amount not to exceed \$1,000,000 pending final vendor quotes. (Priority 7)

A motion was made by Tina Salem and seconded by Justin Unser.

The motion passed unanimously.

- T. Authorize the superintendent or designee to finalize contractual negotiations with Millennium Project Solutions advertised as RFP #977-24 for Construction Manager At Risk for the construction of security fencing at district campuses. Total funding for this project is not to exceed \$4 million using local and state grant funds. (Priority 7)

A motion was made by Tina Salem and seconded by Justin Unser.

The motion passed unanimously.

5. RESIGNATIONS AND RETIREMENTS

6. ENROLLMENT REPORT

7. HUMAN TALENT REPORT

- A. Information regarding employment of professional personnel to work under a One-Year Probationary Contract, One-Year Probationary Dual Assignment Contract, for the 2024-2025 School Year at the Tomball ISD Salary Schedule, subject to assignment.

8. FINANCE AND TAX REPORTS

9. PUBLIC COMMENT ON NON-AGENDA ITEMS

10. CLOSED SESSION


11. BOARD COMMENTS

12. ADJOURNMENT

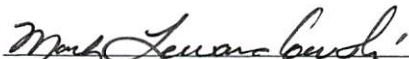
A motion was made by Mark Lewandowski and seconded by Tina Salem to adjourn the meeting at 6:24 p.m. The motion passed unanimously.

PRIORITIES

1. Future-Ready Learners
2. Responsive and Personalized Learning
3. Development and Support of the Whole Child
4. Technology and Digital Learning
5. Family and Community Alliance
6. Quality Staffing and Professional Learning
7. Finance and Facilities
8. Communication and Marketing



John E. McStravick, President
Board of Trustees
Tomball Independent School District



Mark Lewandowski, Secretary
Board of Trustees
Tomball Independent School District