

**2024-2025**  
**Dupree School District**



**Elementary Student  
Handbook**

Approved by Dupree School Board  
July 8, 2024

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## **District Information**

### **Philosophy of the Dupree School District #64-2**

#### **"WHERE PRIDE AND CONCERN = SUCCESS"**

The faculty of the Dupree School District, in agreement with the governing body, prescribes to excellence in education by making available a sound educational program that allows every student an equal opportunity to become educated to his/her fullest potential. Embodied in the Dupree School District principles of education are such ideals as human rights, patriotism, individualism, cooperation, and competition.

Each student is an individual human being and shall be treated as such. The Dupree School District will make every effort, within its resources, to accommodate the special needs and individual differences among students. It is the responsibility of the student to participate in the school program in such a way as to receive the greatest personal benefits without depriving any other child of this right to the same kind of education.

The effectiveness of the school on the student and the community is dependent upon instructional program, the curriculum, and activities within the school. Interest and concern must be placed on the matter of instruction and curriculum development so that it will be relevant and coordinated in all levels of the school. Development and implementation of sound exploration and experimental programs are to be encouraged.

### **Dupree Elementary School Vision Statement**

We envision.....

- A school that develops creativity and individual interests.
- A school where everyone is physically and emotionally safe.
- A school where everyone takes responsibility for their own actions.
- A school where parents, community, faculty, and administrators encourage and support the students to establish a learning partnership.
- A school where students will be self-directed lifelong learners.
- A school where students are able to succeed in a technologically advanced global society.
- A school where students will communicate effectively and work cooperatively.
- A school where students will think critically, solve problems, and make informed choices.
- A school where students will demonstrate the rights and responsibilities of good citizenship.
- A school where students show respect toward themselves and others regardless of differences.
- A school where cultural diversity is respected and celebrated.

### **Dupree School District Mission Statement**

The mission of the Dupree School District, with the support of the students, parents, and community, is to enable students to become socially responsible citizens who are productive and competent lifelong learners by providing a positive, safe environment which offers innovative learning experiences, thus encouraging critical and creative thinking and respect for others in an ever-changing, culturally diverse world.

## **Administrative Scope of Handbook**

This handbook contains the general rules for the students at our school. However, should further regulations be required for our school's orderly and efficient conduct, the administration may impose them. Violations of rules set forth in this handbook may cause the violator to be subject to disciplinary actions. Insubordination and disobedience are cause for possible suspension and/ or expulsion. Disciplinary action is at the discretion of the school administration.

## **Non-Discrimination Policy**

It is the policy of the Dupree School District #64-2 that no person be subjected to discrimination on the basis of race, national origin, religion, sex, age, physical disabilities, or marital status in any program, service, or activity for which the school is responsible, as required by Title XIX, P.L. 93-122, Section 504, and other state and federal laws. The Dupree School Elementary Principal is the coordinator for the policy. The Elementary Principal may be reached at 365-5140 or write: Elementary Principal, Dupree School, Box 10, Dupree, SD 57623

**BOARD OF EDUCATION**

Mandi Smith-President  
Kody Woodward – Vice President  
Jenny Farlee  
Jesse (Jake) Longbrake  
Medina Matonis

The Board of Education meets at 6:00 PM on the second Wednesday of each month.

**Administration**

Brent Mareska  
Superintendent  
365-5140

Cindy Lindskov  
PreK-6 Principal  
365-5140

Micheal Busch  
JH/HS Principal  
365-5140

Connie Alspach  
Business Manager  
365-5140

**Certified Staff**

Anderson, Scot  
Belarma, Rose  
Blue Arm, Marion  
Bottjen, Nicole  
Brooks, Carolyn  
Christianson, Christian  
Corley, Amber  
De La Rosa, Susie  
Farlee, Kayla  
Farlee, Calby  
Fordyce, Gnene  
Hofer, Doug  
Hoff, Sandy  
Laughlin, Rex  
Lawrence, Kristen  
Longbrake, Jessie  
Lundberg, Tether  
Maher, Sydney  
McLellan, Peggy  
McLellan, Terri  
Menciano, Ghirlie  
Olsen, Kathy  
Olsen, Shawn  
Peacock, Mark  
Peacock, Patty  
Pederson, Cindy Sue  
Pesicka, Lynn  
Sampiano, Mary Ann  
Shaff, Sarah  
Sheridan, Jami  
Stevens, BreAnn  
Stewart, M. Susan  
Thompson, Corinna  
Tovac, Valerie  
Wall, Michelle  
Ward Martel, Jimmie

Business/PE  
Elementary SPED  
Lakota Language/Culture  
JH/HS English  
Computer Science/FACS  
K-12 PE/Activities Director  
Elementary Guidance Counselor  
JH Math/Social Studies  
SPED Coordinator/Elem SPED  
JH/HS Science  
Social Studies  
Ag Science/FFA  
Early Childhood SPED  
Music/Band  
2<sup>nd</sup> Grade  
PK-12 Art  
Kindergarten  
6<sup>th</sup> Grade  
4<sup>th</sup> Grade  
1<sup>st</sup> Grade  
HS Mathematics  
4<sup>th</sup> Grade  
2<sup>nd</sup> Grade  
HS Science  
JH/HS Guidance Counselor  
JH/HS Special Education  
Kindergarten  
1<sup>st</sup> Grade  
2<sup>nd</sup> Grade  
JH Reading  
5<sup>th</sup> Grade  
HS English  
1<sup>st</sup> Grade  
Pre-K  
3<sup>rd</sup> Grade  
5<sup>th</sup> Grade

**Support Staff**

Alley, Junella	Assistant Cook
Brehmer, Shelley	Head Cook/Bus Driver
Brooks, Charlie	Activity Bus Driver
Brooks, Robyn	School Nurse
Brooks, Thane	Eagle Butte Bus Driver/Custodian
Clifton, Nadean	Paraprofessional
Collins, Rhonda	Assistant Cook
Dupree, Makenzie	Paraprofessional
Fischbach, Julie	Paraprofessional
Hale, Danae	Paraprofessional
Hinrichs, Shannon	DOS/Truancy
Hunt, Jakki	HS Administrative Assistant
Garter, Kent	Custodian
Gillin, Shandee	Paraprofessional
Gould, Joseph	Technology Coordinator
Hale, David	Custodian
Holmes, Jazmyn	Paraprofessional
Howard, William	Assistant Cook
Jensen, Kim	Librarian
Little Star, Mary	Home School Liaison
Little Star, Travis	Iron Lightning Bus Driver/Custodian
Longbrake, Audrey	Kitchen Helper (PT)
Longbrake, Jackie	Administrative Assistant
Martin, Cathy	Paraprofessional
Meeks, Jeremy	Paraprofessional
McGill Bennett, Tammy	Paraprofessional
McLellan, Mariah	Central Office Administrative Assistant
Moudy, Eunice	Paraprofessional
Olsen, Shawn	Lantry Bus Driver
Overton, Donna	Study Hall/Study Skills
Rave, Hosteen	Paraprofessional
Ross, Mariah	Custodian (PT)
Shaff, Doron	Assistant Day Custodian
Soule, Nancy	Paraprofessional
Stambach, Carla	Paraprofessional
Stambach, Wade	Cherry Creek/RS Bus Driver
Stevens, Rhea	Paraprofessional
Swan, Lynnea	Paraprofessional
Woodward, Cassy	Paraprofessional
Zeiler, Callie	Asst. Business Manager

**Dupree School District Office Hours:**  
**7:30 - 4:00 - Monday – Thursday**  
**7:30 – 2:30 Friday**

## 2024-2025 ACTIVITY SPONSORS

### **WRESTLING:**

Head-Josh Schrempp

### **Football:**

Head-Cody Eaton

Assistant-Dakota Longbrake

Junior High-Micheal Busch

### **BASKETBALL-BOYS:**

Head Boys-Jeremy Meeks

Assistant Boys-Micheal Busch

JH Boys-Hosteen Rave

5<sup>th</sup> & 6<sup>th</sup> Grade Boys-Hosteen Rave

### **BASKETBALL-GIRLS:**

Head-Robyn Dupree

Assistant-Jakki Hunt

JH Girls-Robyn Dupree

5<sup>th</sup> & 6<sup>th</sup> Grade Girls-Robyn Dupree

### **TRACK-BOYS & GIRLS:**

Head-Jessie Longbrake

Assistant-Calby Farlee

### **VOLLEYBALL:**

Head- Chelsey Kelly

Assistant-TBA

Junior High-TBA

### **CHEERLEADING:**

HS Boys/Girls - TBA      HS Football- TBA

### **CROSS COUNTRY:**

Head-Jessie Longbrake/Jazmyn Holmes

JH- Calby Farlee

**One Act Play Competition:** TBD

**7<sup>th</sup> Grade Class Advisors:** TBD

**8<sup>th</sup> Grade Class Advisors:** TBD

**Freshman Class Advisors:** TBD

**Sophomore Class Advisors:** TBD

**Junior Class Advisors:** TBD

**Senior Class Advisors:** TBD

**Yearbook:** TBD

**Athletic Director:** Christian Christianson

**Student Council Advisors:** TBD

High School-TBD

Elementary-TBD

**National Honor Society Advisors:** TBD

**Destination Imagination Advisors:** TBD



\*Up to 5 coaching activities. All activities must be performed outside of the school day before 7:30 a.m. or after 3:30 p.m. Administration will set criteria and guidelines.

**August 2023**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

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**September 2023**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

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**October 2023**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

20

**November 2023**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

19

**December 2023**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

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**January 2024**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

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**Board Approved on  
03/9/2023**

**2023/2024 Calendar  
Dupree School District 64-2**

Aug. 9-10 – Pre-Registration  
 Aug. 14-15 – In-service Staff Only  
 Aug. 17 – First Student Day  
 Sept. 1 & 4 – Labor Day Weekend  
 Oct. 9 – Native American Day  
 Oct. 17 – End of 1<sup>st</sup> Quarter  
 Oct. 23 & 25 – 2 p.m. Dismissal  
 PTC 3:00-7:00 p.m.  
 Oct. 27 – No School PTC Comp Day  
 Nov. 22-24 – Thanksgiving Break  
 Dec. 14-15 - LNI, No school  
 Dec. 22 – End of 1<sup>st</sup> Semester  
 Dec. 23 – Jan. 2 – Christmas Break  
 Jan. 3 – School Resumes  
 Jan. 15 – Martin Luther King Jr Day  
 Feb. 16 – No School  
 Feb. 19 – President’s Day  
 Mar. 7 – End of 3<sup>rd</sup> Quarter  
 Mar. 11 & 13 – 2 p.m. Dismissal  
 PTC 3:00-7:00 p.m.  
 Mar. 15 – No School PTC Comp Day  
 Mar. 29 & Apr. 1 – Easter Break  
 May 10 – End of 2<sup>nd</sup> Semester  
 Last day of School  
 May 11 – Graduation  
 May 13 – In-service Staff Only

No School	Yellow
PTC Conference	Blue
Staff In-Service Day	Green

1<sup>st</sup> semester – 83 student days

2<sup>nd</sup> semester – 87 student days

**February 2024**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

19

**March 2024**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

19

**April 2024**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

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**May 2024**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

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**June 2024**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**July 2024**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## Make-up Policy for Days When School is not in Session

The Dupree School will make up the days school is not in session by extending the school year calendar the appropriate number of days needed to meet the total number of days/hours in session requirement set by the Department of Education and as determined by the Dupree School Board.

### Pledge of Allegiance

SDCL 13:24:17.2

South Dakota state law requires that schools *"shall provide students the opportunity to salute the United States and the flag each day by reciting the Pledge of Allegiance to the flag of the United States. A student may choose not to participate in the salute to the United States and the flag. However, a student who does not participate in the salute shall maintain a respectful silence during the salute."*

The *Pledge of Allegiance* will be included in the opening messages from the office every morning. Take every opportunity to stress the importance of citizenship and democracy to students.

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

### Student Enrollment

Any student enrolling as a **new student** in the Dupree School District must have all paperwork completed and records received from previous school before being allowed to attend school. This includes immunizations, birth certificates, and all educational records.

Students who enroll after the beginning of the school year may start classes **upon administrative approval and/or** pending receipt of all documents and student records, including child custody records / paperwork. This gives the teacher and custodial staff time to find a desk and gather books and other necessary items that the new student will need. Only students residing within the Dupree School District will be enrolled in the Pre-K program.

### Weather Information

It is of utmost importance that children are dressed warmly for winter. Students should make sure proper clothing is worn when weather warrants such as: overshoes, gloves/mittens, caps, and coats. If a student is not dressed properly, he/she may not be permitted to go out to recess. Parents will be notified if this becomes continuous.

RADIO:	KIPI	93.5 FM	EAGLE BUTTE
TV:	KEVN		RAPID CITY
	KOTA		RAPID CITY
	KELO		SIOUX FALLS

Dupree School Website: [dupree.k12.sd.us](http://dupree.k12.sd.us) and the Dupree School Facebook page

An automated calling system will be utilized in the case of school closings. Please **do not** call the school as our lines must be left open to call in the school closings.

### Fire/Tornado Drills

Fire drills will be held at appropriate intervals. At the alarm, leave the building in an orderly manner by the route described by your teacher and illustrated evacuation plans posted in each room. Remain outside in the designated area until the notice is given for you to return.

Tornado drills will be held at appropriate intervals. Upon the announcement from the Central Office, go to the designated areas in an orderly manner by the route described by your teacher.

## **PARENT'S RIGHT TO KNOW**

ESEA Statute (Section 1112)(e)(1)(B)(ii)

### **What do I know about my child's teacher?**

The federal education law put in place by the Elementary & Secondary Education Act (ESEA) requires that all parents in a Title I school be notified and given the opportunity to request information about the professional qualifications of classroom teachers and paraprofessionals instructing their child. You may also request information on the level of achievement and academic growth of the student, if applicable and available, on each of the State academic assessments. If you are interested in this information, you may send your request to the building principal who will provide a timely response.

Requests may be mailed to:

Dupree School District Elementary Principal  
P.O. Box 10  
Dupree, SD 57623

## **NON-DISCRIMINATION POLICY**

It is the policy of the Dupree School District #64-2 that no person be subjected to discrimination on the basis of race, nationality, origin, religion, sex, age, physical disabilities, or marital status in any program, service, or activity for which the school is responsible, as required by Title XIX, P.L. 93-122, Section 504, and other state and federal laws. The Dupree School Elementary Principal is the contact person for this grievance.

## **Grievance Procedure Policy**

Actions that may be appealed through the Grievance Policy are limited solely to Student Disciplinary determinations and Student Academic determinations. Grievances are to be addressed through three stages: 1) the appropriate Principal, 2) the Superintendent, and 3) the School Board, in the following manner:

A. Parent/Guardian/Students (Aggrieved Party) may grieve any Student Disciplinary determination or Student Academic determination by filing a written Grievance with the appropriate Principal within seven (7) school days of the determination. The Grievance shall contain the following information: 1) the date of the adverse determination, 2) names of the parties involved, 3) the names of witnesses, 4) the specific details of the Grievance, and 5) signature of the Aggrieved Party.

B. Upon receipt of the written Grievance, the Principal shall arrange for an informal hearing with the Aggrieved Party to discuss the matter. The resulting decision shall be presented in writing to the Aggrieved Party.

C. If a satisfactory determination is not agreed upon, the Aggrieved Party may file a written Grievance to the Superintendent within seven (7) school days of the written determination and provide a copy to the Principal. The Grievance shall contain the following information: 1) the date of the determination, 2) names of the parties involved, 3) the names of witnesses, 4) the specific details of the Grievance, and 5) signature of the Aggrieved Party.

D. Upon receipt of the written Grievance, the Superintendent shall arrange for an informal hearing with the Aggrieved Party to discuss the matter. The resulting determination shall be presented in writing to the Aggrieved Party.

E. If a satisfactory determination is not agreed upon, the Aggrieved Party may file a written Grievance to the School Board within seven (7) school days of the determination by depositing the same with the Dupree School Office Secretary in a sealed envelope clearly marked, "NOTICE OF GRIEVANCE", and provide a copy to the Superintendent. The Grievance shall contain the following information: 1) the date of the determination, 2) names of the parties involved, 3) the names of witnesses, 4) the specific details of the Grievance, and 5) signature of the Aggrieved Party.

F. Upon receipt of the written Grievance, the School Board shall arrange for a hearing with the Aggrieved Party to discuss the matter in executive session at the next regular School Board Meeting. During the hearing in executive session, all parties to the grievance, including Principals and the Superintendent, shall be in attendance.

G. The decision of the School Board shall be final, although its decision may be appealed to the State Board of Education or to the 4<sup>th</sup> Circuit Court.

H. The Aggrieved Party must attend all hearings and have the right to be accompanied by an attorney or representative of their choosing, at their own expense. If the Aggrieved Party does not appear or does not give sufficient notice and reason for not attending, the Grievance Procedure will end, and the findings and determinations rendered shall be final.

## **Special Services**

The Dupree School offers several special service programs aimed at best meeting the needs of the students. These include counseling services, resource room services, early childhood programs, and speech and language services. Services are provided by trained professionals. You are encouraged to utilize any of these services if you feel your child could benefit. Please contact your school administration, as through early intervention, a child may be better able to reach his/her potential.

## **Other Specials**

### **Music classes**

Music (vocal and instrumental) is taught by a qualified instructor who specializes in these areas. We feel these are important subject areas and the instructor is required to evaluate and grade the students in the same manner as regular classroom teachers. Elementary music classes are taught to Grades PreK-6. Each class has two 30-minute periods each week. Elementary band starts in fifth grade and is available to all children. Students participating in band that do not have their own instrument may rent an instrument from the school.

### **Counseling**

Our Elementary Counselor meets with each class each week for a period of thirty minutes for Pre-Kindergarten through sixth grade. There is plenty of time to meet on an individual basis as well. If your child(ren) would benefit from counseling, our counselor will need written consent from parent(s).

### **Library**

The Dupree School District maintains a school library. The library is open to all students to use. The role of the librarian is to challenge students to make the library a place to find all sorts of interesting and fun things. The librarian will work with classroom teachers on scheduling library time.

## **Head Lice Policy**

The Dupree School District #64-2 recognizes the potential health risk which head lice can present to the Dupree School students, teachers, and other employees.

The Dupree School administration will work closely with the Dupree School Home/School Coordinator, Community Health Nurse, CHR and staff to bring such cases of head lice to a timely conclusion.

The following procedures will be implemented:

- 1) The school nurse, hired by the Dupree School will check the heads of all Pre-K-6 students on a (Regular) basis.

- 2) The heads of all 7-12 grade students will be checked monthly throughout the year with key times to be after summer, Thanksgiving, Christmas, and Easter vacation by either the County Health Nurse or person hired by the Dupree School.
- 3) A separate set of gloves will be used for each student. Headphones in the computer lab will be cleaned after each class.
- 4) In continuing cases assistance is available to families by contacting CRST Environmental Health @ 964-6190.

Steps to be followed when nits and/or live lice are detected:

- 1) All students must be sent (to the school nurse) for immediate treatment. If sent home by the school nurse or Dupree Administration, student(s) may not return to school until admit slip is signed by the person(s) hired by the Dupree School.
  - a. A maximum of two days will be allowed for this procedure. If the student fails to return to school within two days, either the Community Health Nurse or CHR's will be notified for additional assistance.
  - b. If an additional two days elapse without the student returning to school, a report will be filed with the appropriate authorities.
  - c. School attendance is a parental responsibility and parents must be held accountable.

### **Student and Employee Communicable Disease Policy**

The State Health Department is responsible for the enforcement of the contagious disease regulations, and it shall have the power to enforce any and all rules and regulations needed for the prevention, cure and/or spread of contagious diseases. The South Dakota State Department of Health is authorized by SDCL 34-22-12 to collect and process mandatory reports of communicable diseases from physicians, hospitals, laboratories, and institutions.

The Dupree School Board recognizes its responsibility to provide a healthy environment for students and school employees. To ensure a healthy environment for students, the school board shall require each employee who is in regular contact with students to submit a certification of health signed by a licensed physician as a condition of first entering employment, as is more fully set out in SDCL 13-43-3. If at any time there is reasonable cause to believe that an employee is suffering from illness detrimental to the health of the pupils, the school board may require a new certification of health at the expense of the school district, as is provided by SDCL 13-43-3. It may be necessary to exclude an infected employee from work activities due to failure on the part of the employee to obtain certification as set forth above, or for other reasons which could affect the healthy environment for the students and employees.

A determination of whether an infected student should be excluded from the classroom or school activities shall be made by the Superintendent and Building Principal with the concurrence of the County Health Officer, as is required by SDCL 13-28-7.3. In situations where the Superintendent or his designee requires additional knowledge and expertise, he will refer the case to a team for assistance in the decision-making.

The team may be composed of:

1. The State Health Department representative as provided by SDCL 31-1-14
2. The County Health Officer as provided by SDCL 13-28-7.3.
3. The student's physician.
4. The student's parents or guardians.
5. The Superintendent and/or designees.

In making the determination, the team shall consider:

1. The behavior, developmental level, and physical condition of the student.
2. The expected type(s) of interaction with others in the school setting.
3. The impact on both the infected student and others in that setting.
4. The South Dakota Department of Health guidelines.

5. The recommendations of the County Health Officer, which may be controlling.

The team may officially request assistance from the State Health Department.

If an infected student is not permitted to attend classes or participate in school activities, the district may provide the student with an appropriate education program. If that requires personal contact between the student and school employees, only trained employees shall be utilized. Public information will not be revealed about who may be infected.

If the student is permitted to remain in the school setting, the Superintendent/Principal will follow the following procedure.

Information will be provided, as appropriate, to school employees who have regular contact with the student, as to the student's medical condition and other factors needed for consideration in carrying out school responsibilities.

If a student is excluded from school because of a communicable disease, that student shall remain at home until the physician states that he/she may return.

Numerous communicable diseases may affect a school-age population and/or school staff. Some of these have a high degree of communicability. Some are life threatening in nature.

## Communicable and Chronic Diseases

### Disease and Incubation Period

### Rules for School Attendance

Acquired Immune Deficiency Syndrome (AIDS) 6 months –five years	Determination will be made by the Advisory Council as outlined in the Communicable Disease Policy.
Chicken Pox 14-21 days	The student may attend school after all pox are dry and scabbed.
Cytomegalovirus (CMV) Salivary Gland Viruses	The student may attend school. Precautions should be taken by contacts with others who have immunosuppression as anti-cancer or organ transplants as well as anyone with suspected or known pregnancy. Good hand washing in all cases should eliminate the risk of transfer of infection.
Fifth Disease (Erythema Infectiosum) 6-14 days	The student may attend school with physician’s permission. Avoid contact with pregnant women.
Giardiasis (Intestinal Protozoan Infection) 5-25- days or longer	The student may attend school if the student practices independent and hygienic bathroom skills. Other students may attend school after the third day of drug treatment. Good hand washing in all cases should eliminate the risk of transfer of infection.
Shigella (intestinal infection)	The student may attend school if the student practices independent and hygienic bathroom skills. The student will need to be home until a negative stool is collected. Good hand washing in all cases should eliminate the risk of transfer of infection.
Herpes Simplex 2-12 days	The student may attend school during an active case if the student had the ability and practices of personal hygiene precautions and the area of lesion is covered.
Impetigo Variable 4-10 days	The student may attend school if treatment is verified and covered or dry.
Pertussis (Whooping Cough)	Symptomatic persons should be excluded from childcare or school for the first 5 days of a full course of antimicrobial treatment. Symptomatic persons who do not take antimicrobial treatment should be excluded from childcare or school for 21 days.  People who elect not to take antibiotics or persons who are not up to date maybe considered for exclusion for 21 days.

All communicable and chronic disease should be reported to Health Services.

Time interval between initial contact with an infectious agent and the first sign or symptom of the disease.

### Visitors-Classroom/Teachers

At Dupree School, we welcome parent/guardian visits and look forward to assisting you. To maintain an effective learning environment and minimize disruption to the instructional program for all of our classrooms, the school board has set the following policies regarding parent classroom visitations:

1. Parents/guardians must call in advance so that the principal may plan with the teacher for your visit to your child's classroom.
2. The principal may approve or deny the requested classroom visitation. No reason need be given for that decision.
3. All parents/guardians must check in at the office before going to the classroom and check out in the office at the end of the scheduled visit.
4. The approved visitor must be accompanied by the principal or the principal's designee to the classroom or teacher.
5. Visitations will be limited to 30 minutes by one parent, no more than one time per quarter.
6. No recording device of any kind will be allowed in the school and classroom during this visit.
7. The visitor is expected to conduct themselves in a respectful manner or be removed from the classroom.
8. If there is a circumstance that necessitates visits outside of these parameters, please contact the Principal to discuss how we may be able to accommodate you.

## **Safe, Disciplined and Drug-Free School Environment**

### **Administrative Discipline Procedures**

Learning self-discipline is very important for students to further their learning. The importance of and need for positive behavior and a good attitude while at school cannot be stressed enough. Students who do not follow school rules or cause class disruptions may be sent to the principal. Discipline Procedures are at the discretion of the administration. The administration, school board, or its designees reserve the right to deviate from this policy to fit the needs of individual students. Disciplinary action is at the discretion of the school administrator and may include the following actions:

- 1) Loss of recess privilege
- 2) Noon detention
- 3) Ineligibility for participation in school sponsored activities
- 4) Suspension (In or Out of School)
- 5) Expulsion

### **PROCEDURES:**

Recess: Students will report to the Elementary Principal, or the place designated by the elementary principal.

In School Suspension: Students will report to the ISS Supervisor.

Out of School Suspension: If a student violates a school's rule policy or displays insubordination or misconduct; the principal may suspend the student from 1-10 days and the superintendent of schools may suspend the student up to 90 school days.

Procedural due process will be followed on all suspensions.

In case of a suspension by the superintendent of schools for more than ten (10) school days, the student and or parent/guardian may appeal the decision of the superintendent to the Board of Education.

Expulsion: The superintendent/school board may expel a student for the balance of a semester for conduct that disrupts the educational process or endangers the life, or safety of the student, his/her classmates, or school personnel. No expulsion may extend beyond the end of the current school year.



## Appropriate Behavior

We expect that as a student, you will act and behave in an appropriate manner. We expect you to treat your fellow classmates, school personnel, and yourself with dignity and respect. **You as a student need to assume responsibility for your actions.** The following is a partial list of expected behaviors within the school setting and /or an extension of school sponsored events. Infractions will not be tolerated and are subject to disciplinary procedures.

1. School doors open at 7:30 AM. Students arriving at school should report to the cafeteria for breakfast or designated area in the Elementary wing.
2. Students should not be in the staff lounge area without adult supervision.
3. Possession or use of alcoholic beverages, cigarettes, e-cigarettes, vaping paraphernalia or any tobacco products on property or at school sponsored events is prohibited.
4. Food items at school such as pop, candy, chewing gum, treats for special occasions, etc. are discretionary upon the approval of the principal and/or classroom teacher
5. Students are to walk when inside the school building and should not loiter in the halls and restrooms.
6. Be respectful and considerate of others. Insubordination, fighting, disrespect toward others or use of profanity, vulgar expressions or actions will be subject to disciplinary actions.
7. No throwing sticks, stones, snowballs, or playing with sharp items.
8. Absolutely no fireworks or possession or use of anything that might be a weapon.
9. The school is not responsible for personal property brought to school by the students. Students are discouraged from bringing balls, toys, objects, etc. unless otherwise requested by the classroom teacher. Headphone sets, electronic devices, and sunglasses are prohibited.
10. Students are to go directly home after school. They are not to linger in the school building or on the school grounds. No student will be allowed in the school building after school hours unless supervised.
11. The possession of firearms and dangerous weapons on Dupree School property is prohibited.
12. No roller skates, roller blades, hee-lies, scooters or skateboards on school property during school hours.
13. No laser pointers, laser devices in school, on buses or playground.
14. Cell phone use during the school day is prohibited. Cell phones must be turned off and stored in the student's locker. Violations will result in a phone call to the parent who will need to pick up the phone from the principal.
15. Netiquette/Internet: See Section 3.9 – Internet Guidelines
16. K-6<sup>th</sup> grade students are not allowed to wear pajamas or bring blankets to school, except when specified during special school events. (e.g., dress up days)

## Behavior Expectations

1. We will be respectful of ourselves and others by . . .
  - A. Being quiet, respectful, and courteous.
  - B. Not teasing or bullying others.
  - C. Using appropriate oral and written language and gestures.
  - D. Gaining permission to use school or other people's property.
  - E. Following adult directions in a cooperative manner.
  - F. Helping others who are being treated in a disrespectful way by speaking out and getting adult help.
  - G. Using manners.
2. We will keep our school safe and friendly by . . .
  - A. Walking safely, quietly, and promptly to our destination.
  - B. Keeping our hands, feet, and other objects to us.
  - C. Using all materials in a safe manner. D. Including all students in school activities.

## Classroom Expectations

Goals and expectations will be determined by the classroom teacher. Teachers will provide classroom rules at the beginning of the year and communicate with their students throughout the year about expectations, behavior, and

disciplinary issues. The classroom rules will be posted within the classroom and the classroom teacher(s) may or may not have their own handbook, policies, and rules that are supplemental to the elementary handbook.

### **Playground Supervision/Rules and Safety**

It is expected that teachers on playground duty do the following:

1. Supervise the playground during designated times
2. Move around the playground, as it is necessary to give proper systematic supervision.
3. Maintain safe conditions while on the playground.
4. Provide immediate first aid for injuries. Any injury of note should be brought to the attention of the elementary secretary/principal.

Playground Rules:

1. Students may use the areas that have been approved for safe play.
2. Students must receive permission to use restrooms from the playground teacher.
3. Students should report any problems to the playground monitor, but they should refrain from bringing problems to this person that could best be worked out between involved students.
4. Balls that are smaller than a tennis ball or balls harder than a tennis ball are not allowed.
5. Roller shoes, skateboards, roller skates, and roller blades are not allowed during school hours.
6. Keep away from stray animals

To keep playground activities safe and fun we will . . .

1. Use playground equipment in a proper and safe manner.

Swings: Seated forward and backward swinging only  
One person to a swing

Slide: Sit with feet forward / one person at a time  
Climb ladders only  
Keep toys, rocks, or other objects off the slide

Balls: Use balls safely and appropriately  
Touch football only /in designated area / throwing only (no kicking)  
Keep balls away from windows and off building  
Tell the playground monitor if a ball leaves the playground area

Other: Toys from home are not allowed—due to loss and damage

Clatter Bridge: Walk across safely. Be respectful and courteous of others playing in the bridge.

Spinner: 1-6 students at a time. 1 person on the ground pushing spinner. All bystanders must remain 4' away while waiting their turn.

Jump Ropes: Limit 1-3 people playing "horse" with 1 jump rope.

2. Take part only in safe play that is not harmful to self or others. Unsafe, disallowed activities include:

Throwing snowballs or other harmful objects  
Sliding on ice  
Wrestling or tackling, playing unsafe games (King of the Mountain, Crack the whip, Camel Back, etc.)

3. Respect others while on the playground and when leaving or entering the school building.

Use appropriate language and gestures.  
Include all children in group-play.  
Line up promptly when the bell rings keeping hands, feet, and other objects to yourself.  
Enter the building quietly and safely.

The school rules for the playground are to be always followed. These rules will be posted in each classroom. Failure to follow playground rules can result in time out during recess or an office referral. Parents will be notified when a student's misbehavior becomes excessive and repetitive. Staff on duty have the right to include any other restrictions or directive to maintain a safe atmosphere on the playground.

Fresh air is necessary for all students; therefore, your child will have daily recess outside depending on the weather/temperatures. Please dress your child accordingly. Classroom and recess teachers will determine if a student needs additional clothing on the playground.

### **Discipline Policy**

The Dupree School Discipline Policy is published in this student handbook and is on the Dupree School website. Parents will be advised of disciplinary action when the principal and/or teacher feels it is necessary. If disciplinary action is deemed necessary, the principal will have teacher/staff member document the issue and the information will be entered into Infinite Campus per discretion of the principal.

# Dupree Elementary Discipline Grid

DUPREE ELEMENTARY SCHOOL DISCIPLINE / BEHAVIOR PLAN 2022-2023 <i>All level of offenses are not limited to but include the following:</i>			
Level 1 Offenses	Level 2 Offenses	Level 3 Offenses	Level 4 Offenses – Zero Tolerance
<ul style="list-style-type: none"> <li>Disrespectful</li> <li>Name Calling</li> <li>Running in halls</li> <li>Tardiness</li> <li>Inappropriate Language/Disruption</li> <li>Teasing/Taunting/ Harassment</li> </ul>	<ul style="list-style-type: none"> <li>Not following directions</li> <li>Misuse of non-verbal communication</li> <li>Tripping</li> <li>Poking</li> <li>Horseplay</li> </ul>	<ul style="list-style-type: none"> <li>Arguing with another student or teacher</li> <li>Will not complete assigned work</li> <li>Cheating / lying</li> <li>Defiance</li> <li>Biting</li> <li>Temper Tantrum</li> <li>Falling Asleep</li> </ul>	<ul style="list-style-type: none"> <li>Throwing objects or playground equipment</li> <li>Hitting/Pushing</li> <li>Inappropriate Clothing</li> <li>Technology Issue (phone/computer)</li> <li>Property Misuse</li> <li>Removing Food from Another's Tray</li> </ul>
<ul style="list-style-type: none"> <li>Handled by teacher/staff member with documentation if the action becomes excessive</li> <li>Classroom Rules / Procedures</li> </ul>	<ul style="list-style-type: none"> <li>Handled by teacher/staff member with documentation if excessive</li> <li>Classroom Rules/Procedures</li> <li>Contact with parent/guardian by teacher (email, phone, letter)</li> <li>Administration may or may not be involved</li> </ul>	<ul style="list-style-type: none"> <li>Fighting</li> <li>Racial Comments</li> <li>Spitting</li> <li>Bullying</li> <li>Intent to Injure another person</li> <li>Theft (\$ &lt;50)</li> <li>Bus Misconduct</li> </ul>	<ul style="list-style-type: none"> <li>Handled by administration</li> <li>Direct office referral – <b>entered into Infinite Campus and student file</b></li> <li>Parent meeting with administration and teacher (if needed)</li> <li>Law Enforcement involved if necessary</li> </ul>
<ul style="list-style-type: none"> <li>Recess/Lunch Detention</li> <li>Referral to administration (possibly)</li> <li>Detention (before or after school)</li> <li>Parent / Guardian contact with possible removal from classroom/building</li> <li>Private lunch with teacher / principal</li> <li>Conference with teacher/parent/admin</li> <li>Suspension of Activity</li> <li>Walk/Bench time at recess</li> </ul>	<ul style="list-style-type: none"> <li>Illegal Drugs</li> <li>Alcohol/Tobacco Possession and/or Use</li> <li>Dangerous Weapons (real or fake)</li> <li>Arson</li> <li>Theft (\$ &gt;50)</li> </ul>	<ul style="list-style-type: none"> <li>Leaving school without permission</li> <li>Assault with bodily harm</li> <li>Extreme Threat (bomb or shooting)</li> <li>Obscene Sexual Misconduct</li> </ul>	<ul style="list-style-type: none"> <li>In-School Suspension</li> <li>Conference meeting with parent, teacher, counselor, administration</li> <li>Creation of behavior plan</li> <li>School service (with parent consent)</li> <li>Suspension of extra-curricular activities</li> <li>Fines assessed if necessary</li> <li>Out of School Suspension</li> <li>Expulsion</li> </ul>
<b>Consequences if Level 1 or 2</b>			
<b>Consequences if Level 3 or 4</b>			

## **Public School Laws Governing Student Conduct**

Any student that cuts, defaces, or otherwise injures any school apparatus, or outbuilding thereof, is liable to suspension or expulsion. The parents or guardian of each student shall be liable for all costs incurred by the damage.

The superintendent, principals, supervisors, teachers, and staff have supervisory control over all students whether in or outside the school buildings (including school functions) until the students leave the school and are no longer on the school premises. Bus drivers have complete authority over students while they are entering, riding, or leaving the bus.

SDCL 13-32-2. Superintendents, principals, supervisors, and teachers and their aids and assistants, have the authority to use the physical force that is reasonable and necessary for supervisory control over students. Like authority over students is given any person delegated to supervise children who have been authorized to attend a school function away from their school premises and to school bus drivers while students are riding, boarding, or leaving the buses.

SDCL 22-18-5. To use or attempt or offer to use force upon or toward the person of another is not unlawful if committed by a parent or the authorized agent of any parent, or by any guardian, teacher or other school official, in the exercise of a lawful authority to restrain or correct his child or ward and if restraint or correction has been rendered necessary by the misconduct of such child or ward, or by his refusal to obey the lawful command of such parent, or authorized agent, guardian, teacher or other school official, and the force used is reasonable in manner and moderate in degree.

## **Interrogations and Searches Policy**

### **Searches by Staff**

The right to inspect student's school lockers, desks, other storage space, or the person of the student is inherent in the authority granted school boards and administrators. Lockers remain the property of the school district and the school district has the right of access to these lockers at any time for any reason. This authority may be exercised as needed in the interest of safeguarding children, and their own property and school property.

Whenever school authorities have any cause to believe that articles may be in a locker, desk, other storage space or the person which constitute contraband or are in violation of a school rule, a search will be made, and items may be seized by school authorities.

Police "drug dogs" may be brought into the school at any time to search for illegal drugs.

### **Interrogation by Police**

The school district has physical custody of students during the school day and during hours of approved extracurricular activities. School authorities stand in loco parentis to the student and thus have responsibility regarding the circumstances under which access to students is allowed. Therefore:

1. When the School SRO or other law enforcement officials find it necessary to question students during school day or periods of extracurricular activities, the school principal or his designee will cooperate. An effort will be made to contact the student's parent or guardian so that the responsible individual may be notified of the situation.
2. Parents or guardians will not be contacted in child abuse cases or other interrogations if the law enforcement official requests confidentiality.
3. If custody and/or arrest is involved, an effort will be made to contact the student's parent/guardian.

## **Dangerous Weapons Policy**

Schools should be an example of what is required regarding observance and respect for law in society at large. Schools also must be highly conscious of the health, safety, and welfare of students, staff, and the public.

State and federal laws, as well as board policy forbid the bringing of dangerous or illegal weapons to school or school sponsored activities. The School SRO and other law enforcement will be involved with any situation involving weapons. Any weapon taken from a pupil shall be reported to the pupil's parents. Confiscation of weapons may be reported to the public. Appropriate disciplinary or legal action or both shall be pursued by the administrators and SRO.

A dangerous weapon is defined as any object, firearm, air gun, knife or device, sword, crossbow, instrument, material, or substance, whether animate or inanimate, which is calculated or designed to inflict death or serious bodily harm.

No firearms are permitted on any school premises, including in private vehicles parked on school property, school vehicle or any vehicle used for school purposes, in any school building or other building or premises used for school functions.

Weapons under the control of law enforcement or School SROs are exempt from this policy. An exception would be weapons under the control of law enforcement personnel, starting guns while in use at athletic events, firearms or airguns at fire ranges, authorized color guard/honor guard, gun shows, and authorized supervised school training sessions for the use of firearms.

Any student bringing a firearm to school shall be expelled for not less than twelve months and will be referred to law enforcement authorities. This policy shall be implemented in a manner consistent with IDEA and Section 504. For this portion of this policy, the term "firearm" includes any weapon which is designed to expel a projectile by action of an explosive, the frame or receiver of any such weapon, a muffler or silencer for a weapon, 1 or any explosive, including any poison gas.

### **The Right to Due Process**

Every student is entitled to due process in every instance of disciplinary action for alleged violation of school regulations for which the student may be subjected to penalties of long-term suspension, expulsion, or transfer. SDCL 12-32-4

Prior to final action, the Dupree School Board and its administrators must follow the requirements of due process.

1. The Dupree School must forewarn the student of the type of conduct that will subject him/her to expulsion through written and posted rules and regulations.
2. The Dupree School must give the accused student and his/her parents/guardians written notice of the charges against him/her within twenty-four hours and the nature of evidence supporting those charges.
3. The Dupree School must inform the student in writing where and when the hearing will take place at least five working days prior to said hearing.
4. The Dupree School must inform the student of his/her procedural rights prior to the hearing.
5. The Dupree School must conduct the hearing in accordance with the basic principles of due process.

### **Internet Access Policy**

The Dupree School recognizes that as telecommunications and other new technologies shift the way that information may be accessed, communicated, and transferred by members of society, these changes will alter instruction and student learning.

Access to telecommunications through our network at the school will enable students to explore thousands of libraries and databases throughout the world. Students can also exchange messages with people around the globe. With access to computers and people all over the world comes the availability of material that may not be of educational value in the context of the school setting.

The Dupree School, however, cannot control all the information available on the Internet. The School District is not responsible for other people's actions or the quality and content of information available. The Dupree School believes that the benefits to students from accessing the Internet far exceed the disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should support and respect each family rights to decide whether to let your child access the networked information resources.

Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and for students and staff to conduct research and communicate network use. The network is provided for students and staff to conduct research and communicate with others. Access to network services will be provided to students who agree to act in a considerate and responsible manner. The following guidelines have been established to help students and staff use the network appropriately. If a student does not follow acceptable use policies, his/her privileges if using the network may be withdrawn.

### **Internet Guidelines**

Internet access is coordinated through a complex association of government agencies, regional, and state networks. In addition, the smooth operation of the network relies upon proper conduct of the end users who must adhere to strict guidelines. These guidelines are provided here to make students, staff, and parents aware of the responsibilities associated with Internet use. In general, this requires efficient and legal utilization of the network resources.

- 1) **Acceptable Use-** The purpose of NDFNET, which is the backbone network to the Internet, is to support research and education in and among academic institutions in the U.S. by providing access to unique resources and the opportunity for collaborative work. The use of your account must be in support of education and research and consistent with the educational objectives of the Dupree School District. Use of other organization's network or computing resources must comply with the violation of any U.S. or state regulation is prohibited. This includes, but is not limited to copyrighted material, the uploading or downloading of any unauthorized software threatening or obscene material, or material protected by trade secret. Use for commercial activities is generally not acceptable. Use for product advertisement or political lobbying is also prohibited.
- 2) **Privileges-** The use of the Internet is a privilege, not a right, and inappropriate use may result in cancellation of those privileges. Inappropriate use may consist of the following: submitting, publishing, or viewing any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material. We expect that you recognize what you are into is inappropriate and exit that window immediately.
- 3) **Netiquette-** You are expected to abide by the generally accepted rules of network etiquette. These include (but are not limited to) the following:
  - a) Be polite. Do not get abusive in your messages to others.
  - b) Use appropriate language. Do not send messages that violate the law or would be offensive to another person.
  - c) Do not reveal your personal address, phone number, or phone numbers of other students or staff.
  - d) Note that electronic mail (e-mail) is not guaranteed to be private. People who operate the system do have access to mail. Messages relating to or in support of illegal activities may be reported to the authorities.
  - e) At all times, these standards must be followed: Is it safe? Is it kind? Is it appropriate?
  - f) Be familiar with these rules and how to use the Internet before going online. If you have any questions about these rules, please ask your teacher so you can understand.
- 4) **Vandalism-** Vandalism is defined as any malicious attempt to harm or destroy data of another user, Internet, or any of the above listed agencies. This includes, but is not limited to, the uploading or creation of computer viruses. Dupree School has invested a large amount of funds to purchase computers for use by students and staff. All computer hardware is to be always treated with care. Failure to use computer hardware in an acceptable manner results in the loss of computer use privilege.

- 5) Ownership- Copyright is an issue that is ever-changing with currently pending undecided court cases. Therefore, the Dupree School District will comply with **current** copyright laws. At this time all data collected and created by students or staff of the Dupree School District is owned by the creator. Each person is responsible for their data. Should a person no longer continue with the district, they will be allowed to export their data stored on our network. If it is not removed at the time they leave the district, then it will be deleted from the server. All software owned by the Dupree School District will be available for use by staff members at their home if the licensing allows for home educator use. No software owned by Dupree School will be available for students' use at their home. No students or staff will be allowed to download software onto school computers.
- 6) Confidentiality- All records and files located on the Dupree School network are password protected. This means that every student and staff member of Dupree School logs onto our network at computer start up with a username and password. This log-on enables the user to access files located on the server belonging only to them.
- 7) Consequences-The consequences for violating the Acceptable Use Policy will be administered as follows:
  - First offense
    - Reprimand
    - Loss of privileges for 2 weeks
    - Notify administration
  - Second offense
    - Detention
    - Loss of privileges for 4 weeks
    - Notify administration
  - Third offense
    - Loss of privileges for 8 weeks
    - Notify administration
    - Major issues – Administrative discretion

## **Children's Internet Protection Act**

Dupree School is has an Internet safety policy that addresses: (1) access by minors to inappropriate matter on the Internet and World Wide Web, (2) the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications, (3) unauthorized access by minors online, (4) unauthorized disclosure of personal identification information regarding minors, and (5) measures designed to restrict minors' access to materials harmful to minors.

Dupree School uses blocking/filtering software that protects students working on computers with Internet access by preventing them from accessing visual depictions that are obscene, child pornography, or content harmful to minors. This blocking/filtering software is provided to us at no cost by the State of South Dakota and will be updated as needed/requested by them.

## **Internet Safety Policy**

### **Introduction**

It is the policy of the Dupree School District to (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].



## **Definitions**

Key terms are as defined in the Children's Internet Protection Act.

### **Access to Inappropriate Material**

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter the Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.

### **Inappropriate Network Usage**

To the extent practical, steps shall be taken to promote the safety and security of users of the Dupree School online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking,' and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

### **Supervision and Monitoring**

It shall be the responsibility of all members of the Dupree School staff to supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and the Children's Internet protection Act.

Procedures for disabling or otherwise modifying any technology protection measures shall be the responsibility of Dupree School Network Administrator or designated representatives.

### **CIPA definitions of terms:**

**TECHNOLOGY PROTECTION MEASURE.** The term "technology protection measure" means a specific technology that blocks or filters Internet access to visual depictions that are:

1. Obscene, as that term is defined in section 1460 of title 18, United States Code;
2. Child Pornography, as that term is defined in section 2256 of title 18, United States Code; or
3. Harmful to minors.

**HARMFUL TO MINORS.** The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:

1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

**SEXUAL ACT; SEXUAL CONTACT.** The terms "sexual act" and "sexual contact" have the meanings given such terms in section 2246 of title 18, United States Code.

## **Attendance, Grades/Report Cards**

### **Attendance Policy**

A student's contribution and achievement in class are directly related to attendance. Both student and parent/guardian must understand that students miss a vital portion of their education when they are absent from school.

While it is possible to make up written work, class instruction or presentations, discussions, some audio-visual presentations, or student-teacher interaction can never be made up. If a student is absent from school due to illness, that student will not be permitted to participate in any activity on the day of the absence. Attendance is a part of a student's permanent record.

With all the above in mind, the official attendance policy of the Dupree Elementary School is as outlined in the following paragraphs.

### **Pupil Attendance**

1. A student who enrolls in the Dupree School subjects himself/herself to the same school attendance requirements and the rules, regulations, and requirements of those students who are within the compulsory school Attendance Law (13-27-1). Dupree School Truancy staff will monitor student(s) for truancy on a daily basis beginning in the 2024-25 school year.
2. For accounting purposes, students are considered absent when they are not in attendance, regardless of the reason.
3. When students are ill and unable to report to school, a call from the parent/guardian is requested.
4. All students must present a written explanation of absence, signed by parent/guardian, on the day of return to school. A telephone call by the parent/guardian is also accepted.
5. Except for emergencies and illness, absence should be prearranged, and schoolwork made up in advance.
6. Assignments and class activities during an absence are the responsibility of the student.
7. In general, a student will be allowed twice the time missed to complete make-up work, which was assigned during the absence.
8. Eligibility for Field Trips may be denied for any student(s) who is chronically absent based on administrative discretion.

### **Student Check Outs/Bus Changes**

1. Students may not be checked out of school after 2:45 p.m. on Mondays – Thursday and 1:30 p.m. on Fridays.
2. The Office staff will not accept any bus changes after 2 p.m. Monday – Thursday and 1 p.m. on Fridays.

### **Attendance Regulations**

The following guidelines are to help you establish a good attendance record:

1. Arriving at school between 8:01 a.m. and 9:45 a.m. you will be counted tardy.
2. Arriving between 9:46 a.m. and 1:00 p.m. you will be counted as one half (1/2) day absent.
3. Students being checked out between 8:00 a.m. and 9:45 a.m. will be counted as absent one (1) day.
4. Students being checked out between 9:46 a.m. and 1:00 p.m. will be counted as absent one half (1/2) day.

## **Absences from School**

The following procedures will be used after the student has been absent a number of times during the semester.

FIVE (5) ABSENCES - A form letter stating this fact will be sent to the parent/guardian. The letter will stress the importance of good attendance to good schoolwork and re-inform parents/guardians of the Dupree School attendance policy.

SEVEN (7) ABSENCES -A form letter stating this fact will be sent to the parent/guardian. A conference will be held to include the student, parent/guardian, and the principal. There will be a discussion of the attendance policy and the consequences of further absences.

NINE (9) ABSENCES -A conference will be held to include the student, parent/guardian, principal, and superintendent. The purpose of the conference shall be to inform the parent/guardian and the student that because he/she indicated an unwillingness to put forth the effort to complete academic requirements, the students may be suspended for the rest of the semester upon the next absence. If suspended, the student may re-enroll the succeeding semester.

As part of the improvement plan for attendance in the Dupree Elementary School copies of attendance letters will be reported to State and or Tribal authorities and agencies who will have the opportunity to act as they deem necessary and appropriate.

All absences will count as one day toward the maximum absences allowed.

### **Excused Absences:**

1. Participation in school sponsored activities- no count
2. Death or critical illness to immediate family- no count up to 5 days.
3. Cases of prolonged absence because of hospitalization or serious illness- no count if verified by doctor's statement.
4. Absences accompanied by doctor's written statement indicating the students' illness or appointment.
5. All situations of absence, not covered by the attendance policy, are UNEXCUSED.

### **UNEXCUSED ABSENCE:**

Definition: Absences not authorized by a parent/legal guardian and no communication with the Dupree School.

When a student accumulates more than nine (9) unexcused absences during a semester, he/she will not receive credit for the classes they have missed during those nine (9) days. No provision can be made for giving credit for making up work missed during an unexcused absence.

### **Permission to Leave the School Premises**

All requests to leave the school premises during school hours (including lunch hour) must be cleared through the central office and communicated to the appropriate principal's office. All PK-12 students being checked out will be called to the central office to meet parent/guardian and be checked out. Parents/guardians will remain in the central office to meet their child. If a student drives him/herself, the parent/guardian will call the central office to excuse the student and the central office will notify the HS office. All students leaving school (even those driving themselves) must check out of the central office. Students being picked up by parents/guardians must be checked out from the central office and must have parent/guardian complete a sign-out sheet. If a student leaves the school without permission and without checking out of the central office will be considered truant.

1. If arriving at school between 8:01 a.m. - 9:45 a.m. you will be counted tardy.

2. If arriving between 9:46 a.m.- 1:00 p.m. you will be counted as one half (1/2) day absent.
3. If students are checked out between 8:00 a.m. -9:45 a.m. will be counted absent one (1) day.
4. If students are checked out between 9:46 a.m.–1:00 p.m. will be counted as absent one half (1/2) day.
5. Students are responsible for making up any missed assignments.

### **Homework Policy**

Teachers will assign work as needed to adequately reinforce current lessons. Students practicing good study habits should be able to complete all assignments during the regular school day without the need to take work home.

There may be times when the student will bring work home which he/she may not have been able to complete during the school hours due to the need for drill, studying for a test, or perhaps a study time missed during the day. This should not happen frequently.

All homework is to be brought back to school the following day it is issued.

### **Grade Placement and Promotion Policy (GRADES K-6)**

1. Teacher will attempt to identify at-risk students as soon as possible. Student, parent/guardian, and principal will be made aware of the possible problem (s).
2. Teacher assistant team staffing (TAT) will be held with any teaching staff working with the child, the counselor, and principal to advise learning approaches to aid child in bringing up grades.
3. Another TAT staffing will meet to check progress and suggest new approaches.
4. Teacher, principal, and counselor will meet with parent/guardian to discuss status of child. Parent/Guardian will be given complete information on student progress and possible grade placement.
5. Final discussion on grade placement or promotion is disclosed at a final conference with parent, teacher, and principal. The final decision rests on the principal's decision based upon the recommendations of the teacher and parent/guardian.
6. Decisions of grade placement for students may be made at any grade level, but a stronger emphasis on lower grade placement will be placed upon students in kindergarten through grade three.

### **Student Progress/Report Cards**

The school year is divided into two semesters and each semester is divided into two nine-week periods. Student academic progress reports will be completed during the middle of the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> nine-week periods. The progress reports are completed for the purpose of identifying areas of strengths and concerns of individuals in attempts to better meet their academic needs.

Parent/Teacher conferences will be held during the 1<sup>st</sup> & 3<sup>rd</sup> quarters. These conferences are an opportunity for parents/guardians to visit with teachers and other school personnel. We welcome and encourage parents/guardians to attend these conferences for an opportunity to discuss student performance. Exact dates and times will be sent out.

Report cards are issued at the end of each nine-week period. Pre-K students will use a checklist of accomplished skills. Grades K-2 uses a Standards Based Report Card format. Grades 3-6 use the letter grade system noted below on their report cards. Each teacher has a system of deriving the following letter grades and will explain them at the beginning of the year.

Parents may check grades on DDN Campus Parent Portal. Contact the office for your username and password.

## GRADES 3-6

"A"	(94-100) Outstanding Work
"B"	(85-93) Above Average Work
"C"	(72-84) Average
"D"	(65-71) Below Average Work
"F"	(0-64) Failure- Basis for Retention
"S"	Satisfactory Work
"U"	Unsatisfactory Work
"I"	Incomplete

An incomplete indicates that a student has not completed all the required work for the grading period. A grade will be issued upon completion of the work.

## **Student Rights and Responsibilities**

### **Responsibilities of the Student**

The declaration of human rights implies corresponding responsibilities. The student must accept these responsibilities and not infringe upon the rights of others within the school community.

1. **TO OBTAIN AN EDUCATION:** The student must regard the opportunity of obtaining an education as one of their duties to the community. It is their responsibility to attend class regularly and complete their assignments.
2. **TO FOLLOW SCHOOL RULES:** The student must obey recognized rules and procedures developed by the school community.
3. **TO PRACTICE SELF-CONTROL:** The student must refrain from inflicting bodily harm on other individuals and respect the privacy of their person and property.
4. **TO KNOW THE GRIEVANCE PROCEDURE:** The student must inform himself/herself of the proper methods and channel of complaints and make use of them when necessary.

### **Care of the Building**

The school buildings are the home of approximately 400 students from 6 to 8 hours a day. Treat it as your own home or even more carefully. The school property belongs to all of us - it is our property; therefore, let us take care of and take pride in our school so that visitors as well as students and teachers may be proud of its appearance. Better facilities are added and updated from time to time—appreciate them!

### **Loss of Personal Property**

Students should not bring any toys, belongings, or personal property including cell phones and other electronics to school. Students are urged not to leave money, jewelry, or anything of value in their locker, bags, or coat pockets. Neither is it advisable to leave valuables in your desk at any time. If you do so, you do this at your own risk, and the school will not be responsible if such items disappear or break. Articles left in school at the end of the school year and not re-claimed will be donated to non-profit organizations.

### **Accidents**

ALL students within the school are responsible for reporting accidents which they observe during the school year or at a school activity to the elementary office.

## **Conduct at School Events**

Visitors judge our school by the conduct of our students whenever they are observed. It is important for parents to assume responsibility for their children's conduct at athletic contests and other school events. Students are expected to sit and watch the activities of the event and not run around the gym where they become a danger to themselves and a bother to other spectators. Students who run about the gym or other event areas unnecessarily will be first warned, second turned over to their parents and third may be asked not to remain at the event and possibly subsequent events. School rules apply during all games/events; therefore, any violation of school rules will have consequences. Students must have an adult supervisor in attendance if the student is a 4th grader or younger. If the student is conducting themselves inappropriately or unsafely, the student will be asked to leave the contest and parent(s) may be called.

## **Field Trips**

In the event a teacher or administrator plans a supervised field trip, registration/enrollment cards will have parental or guardian signatures at the beginning of each enrollment year. These signatures will be sufficient for the student attending the field trip. If a student at any point is not meeting the academic or behavioral criteria set forth by the teacher, administration, or school district, they may be ineligible to participate in the field trip per coach/teacher/parent/principal communication. A conference will be held with the parent, student, teacher, and principal if needed to determine the status for the student on attending the field trip.

## **Rights of the Individual Student**

To maintain the integrity and values of the community and promote the high ideals of education, students enrolled in Dupree School are expected to follow high standards of personal standards of personal conduct. By enrolling in and attending this school, you must abide by the regulations and rules which govern the school environment.

### **Students have and shall be accorded the following Rights:**

1. The right to a free and appropriate education.
2. The right to freedom of religion and culture.
3. The right to be free from unreasonable search and seizure of their person and property, to a reasonable degree of privacy, and to a safe and secure environment.
4. The right to freedom of the press, except where the material in student publications is libelous, slanderous, obscene, or prejudicial.
5. The right to freedom of speech and expression, including symbolic expression, such as display of buttons, posters, choice of dress and length of hair; so long as the symbolic expression does not disrupt the educational process or endanger the health and safety of the student or others.
6. The right to freedom from discrimination.
7. The right to be free from cruel and unusual punishment.
8. The right to peaceable assembly and to petition for the redress of grievances.

The right to due process. Every student is entitled to due process in every instance of disciplinary action for alleged violation of school regulations for which the student may be subjected to penalty of expulsion, suspension, or transfer.

## **Textbooks**

Textbooks are issued to students at the beginning of the school year or upon enrolling in the Dupree School. You are responsible for the textbooks issued to you. Your teachers will note their condition when you get them. If the book is damaged in any way or lost, you will be charged for the value of the book.

## **BUS STUDENT CONDUCT**

Bus student conduct will be such that the safety of all passengers is insured. Those riding the bus are to keep the bus clean and follow the rules set forth by their driver and the school. Violation of rules may result in the student's loss of riding privileges.

If you ride to a school activity on a school bus, you must return on the bus unless one of your parents/guardians presents himself/herself to the coach/supervisor and indicates that you will be riding home with them.

SDCL 13-32-2. Superintendents, principals, supervisors, and teachers and their aids and assistants have the authority to use the physical force that is reasonable and necessary for supervisory control over students. Like authority over students is given any person delegated to supervise children who have been authorized to attend a school function away from their school premises and to school bus drivers while students are riding, boarding, or leaving the buses.

SDCL 22-18-5. To use or attempt or offer to use force upon or toward the person of another is not unlawful if committed by a parent or the authorized agent of any parent, or by any guardian, teacher or other school official, in the exercise of a lawful authority to restrain or correct his child or ward and if restraint or correction has been rendered necessary by the misconduct of such child or ward, or by his refusal to obey the lawful command of such parent, or authorized agent, guardian, teacher or other school official, and the force used is reasonable in manner and moderate in degree.

### **Bus Rider Rules:**

The following rules will be observed by all students who ride the Dupree School buses:

1. Wait for the bus a safe distance from the bus until it is completely stopped and the bus door open.
2. Be waiting with plenty of time for the bus to be a little early or late.
3. Get on and off the bus quietly and calmly.
- 4. Stay in your assigned seat and in a sitting position when the bus is in motion.**
5. Keep head and hands inside the bus.
- 6. Keep aisles always clear.**
- 7. Loud, boisterous, or profane language, indecent conduct, scuffling or throwing articles will not be tolerated.**
8. No tobacco or alcoholic products are allowed on the bus. Eating sunflower seeds is also prohibited.
9. Help keep the bus clean and sanitary on the inside.
10. Enter and leave the bus by the front door only, except in the case of an emergency.
11. Be courteous and obedient to your bus driver.

12. Bus drivers and principals can assign seats.
13. Any damage to the bus shall be paid by the rider inflicting the damage.
14. Weapons of any kind are prohibited on the bus.
15. When you have a change in plans about riding the bus, let the driver or school secretary know.
16. Students should get on the bus immediately after being dismissed. The bus will leave 10 minutes after school is dismissed.
17. Cameras may be installed and utilized.
18. If the bus driver deems necessary, an incident report will be filled out by the bus driver if a student is not following transportation or bus rules or policy. The report will be given to the principal and addressed.
- 19. If an incident or issue occurs on the bus, the principal will determine the process of addressing the issue through parent communication, suspension, discipline plan, or other steps as deemed necessary.**

#### **Violation of Bus Rules:**

1. First violation- The student will receive a warning with copies sent to the parent and the principal.
2. Second violation- The student will receive a warning with copies sent to the parent and the principal. Parental meeting about violation is required.
3. Third violation- The student will receive suspension from riding the bus for a period of 1 to 10 school days. The Superintendent will make the suspension decision and notify the parents.
4. Fourth violation- the student will receive a suspension from riding the bus for a period of 10-90 school days. The Superintendent will make the suspension decision and notify the parents.
5. **The Superintendent, will at his/her discretion, suspend a student from riding privileges without warning for serious violations.**
6. The School Board will make a final determination on any permanent suspension of a student's riding privileges.

#### **Dress**

The responsibility for your dress and personal appearance lies with you and/or your parents/guardian. In keeping with this idea, the school requires the following general criteria be observed: Dress and personal appearance shall be clean, neat, modest and in keeping with the requirements for health and safety. Clothing which disrupts or distracts from class activities will not be acceptable and students will be expected to dress appropriately. Hats and caps **are not to be worn** in the school building at any time. Please remove caps upon entering the building.

1. The wearing or displays of anything deemed gang related is not allowed, ie: bandanas, chains, rags, gloves, signs, and symbols written or printed on clothing, school materials or your body, or inappropriate, vulgar or gang-related hand gestures.
2. Clothing deemed inappropriate will be subject to the discretion of the principal (building administrator) Shirts and pants need to overlap.
3. The wearing of coats, backpacks, cosmetic cases, book bags, etc. is not allowed. These things need to be put away in your designated area when arriving at school.
4. Artificial eyewear that is not prescribed by a medical professional is not permitted.



5. Clothing, hats, etc. with wording deemed offensive, vulgar, insinuating statements or which contain profanity or promote drug or alcohol use are not allowed (Students will be asked to turn their shirt inside out). Discretion is left to the administration.

### **Telecommunication/Electronic Devices**

Student use of radio, laser pointers, CD players, cell phones, beepers, MP3s, iPods, Smart watch, ear buds, and other equipment of nature will not be allowed in classrooms. These items will be confiscated and turned over to the administration. Each student will be assigned a storage pouch for their cell phone. Students will store cell phones in assigned pouches when they enter the classroom.

We reserve the right to full disclosure. Three step process: 1) Student can pick up the phone at the end of the day from the principal/DOS office 2) Parent picks up the phone from the principal/DOS office with their child 3) Administration and parents will determine future use and access of phone or music device.

### **Elementary Athletics**

During the school year, elementary students participate in athletics outside of school. Dupree School District furnishes the equipment, facilities, and fees associated with elementary athletics. If a student-athlete at any point is not meeting the academic criteria set forth by the volunteer coach, teacher, or school district, they may be ineligible to play in the game or tournament per coach/teacher/parent/principal communication. A conference will be held with the parent, student-athlete, coach, teacher, and principal if needed to determine the eligibility for the student-athlete.

### **Positive Recognition**

The Dupree School has a variety of ways that students may be recognized, including Tiger Tickets, for their efforts, positive behaviors, good deeds, and academic success. Students will be recognized as a group, class, or elementary body for receiving awards. Parents will also be informed by notes home, phone calls, or Facebook page. Positive recognition items are as follows but not limited to: Students of the Month, Positive Office Referrals, Caught Being Good, attendance, Principal's Lunch Bunch, birthdays, or classroom incentives.

## **District Policies**

**Current State Law will be followed over existing policy**

**FAMILY ENGAGEMENT POLICY – District Policy KMB**

**ALCOHOL AND OTHER DRUG USE BY STUDENTS – District Policy JFCH**

**SEXUAL HARASSMENT POLICY – District Policy ACAA**

**STUDENT RECORDS POLICY – District Policy JO**

**STUDENT DIRECTORY INFORMATION – District Policy JOA**

**BULLYING POLICY - District Policy JFCD**

**RESTRAINT AND SECLUSION – District Policy JGB**

**NONDISCRIMINATION IN FEDERAL PROGRAMS – District Policy ACA**

District Policies can be accessed on the Dupree School Website in the Policies Section.

### **Notification of Rights under FERPA (Family Educational Rights and Privacy Act)**

The Family Educational Rights and Privacy Act (FERPA) afford parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records.

- 1) The right to inspect and review the student's education records within 45 days of the day the District receives a request for access. Parents or eligible students should submit to the school principal or appropriate school official, a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- 2) The right to request the amendment of student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask this school district to amend a record that they believe is inaccurate or misleading. They should write the school principal; clearly identify the part of the record they want changed and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- 3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff or law enforcement personnel); a person serving on the School Board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
- 4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, S.W.  
Washington, DC 20202-4605.

What conditions apply to disclosing directory information?

- 1) An educational agency or institution may disclose directory information if it has given public notice to parents of students in attendance and eligible students in attendance at the agency or institution of—
  - a) The types of personally identifiable information that the agency or institution has designated as directory information.
  - b) A parent's or eligible student's right to refuse to let the agency or institution designate any or all of those types of information about the student as directory information; and
  - c) The period of time within which a parent or eligible student has to notify the agency or institution in writing that he or she does not want any or all of those types of information about the student designated as directory information.
- 2) An educational agency or institution may disclose directory information about former students without meeting the conditions in paragraph (a) of this section.

**Directory Information:**

Information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed, such as the student's name, photographs, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended.

A copy of these policies and regulations may be obtained in the building principal's or superintendent's office of the named school district. Complaints regarding violation of rights accorded parents and students should be submitted to the Superintendent of Schools of the Dupree School District or the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue S.W., Washington, DC 20202-4605

If a parent/guardian or eligible student, does not wish to have personally identifiable information (directory information) disclosed, they must notify the Dupree School in writing, within 1 week of the date of registering their child/children in the Dupree School.

**If a parent/guardian or eligible student, does not wish to have personally identifiable information (directory information) disclosed, they must notify the Dupree School in writing using the school form, within 1 week of the date of registering their child/children in the Dupree School.**

## Dupree Elementary Student Compact

### **PLEASE SIGN ALL AND RETURN TO THE OFFICE**

I, \_\_\_\_\_ and \_\_\_\_\_ have read and understand the student handbook. I have been given the opportunity to ask questions for further explanation.

\_\_\_\_\_

PARENT/GUARDIAN SIGNATURE

\_\_\_\_\_

STUDENT SIGNATURE

### **STUDENT AGREEMENT**

Student Signature \_\_\_\_\_

Complete and return homework assignments  
Always try to do my best in my work and in my behavior  
Show respect for myself, my school, my classmates, my schoolmates, and others  
Obey school rules

### **PARENT/ GUARDIAN AGREEMENT**

Parent/Guardian Signature \_\_\_\_\_

I want my child to achieve. Therefore, I will encourage him/her by striving to do the following:

See that my child is punctual and attends school regularly  
Support the school in its efforts to maintain proper discipline  
Insist that all homework assignments are completed, reviewed by me, and returned to school  
Read with my child and encourage my child to read  
Provide feedback about my child's learning to administrators and teachers  
Attend Parent-Teachers Conferences  
Show respect for my child and for my child's teachers

Parents are asked to make appointments to meet with teacher by setting up those appointments through the school secretary if the teacher is not available to take phone calls

If parents wish to volunteer in the school, a request should be made in writing to the principal.

### **TEACHER AGREEMENT**

Teacher Signature \_\_\_\_\_

It is important that students achieve. Therefore, I will strive to do the following:

- Provide homework assignments for students that are meaningful and appropriate
- Provide assistance to parents so they can help their child with homework
- Provide an environment conducive to learning
- Seek ways to involve parents in the school program
- Believe that each student will learn
- Have a positive attitude and demonstrate professional behavior
- Show respect for each student and the student's family

Parent-Teacher conferences will be held two times a year to maximize parent-teacher cooperation to realize and achieve each child's learning potential.

Teachers will communicate with parents as necessary at any time, a student needs guidance or assistance prior to conference time on grading periods.

Parents are encouraged to make appointments with teachers whenever they have a concern.

### **ADMINISTRATION AGREEMENT**

Principal Signature \_\_\_\_\_

I support this school-parent compact. Therefore, I shall strive to do the following:

- Encourage teachers to provide homework assignments that are meaningful and appropriate.
- Provide a learning environment that will allow positive communication between the student, parents, teachers, and administrators.

The school will provide a high-quality curriculum that is based on scientific research and meets SD State standards. This curriculum will be delivered by highly qualified teachers who are supportive and provide an environment that is effective for learning.