

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Community Room, Aberdeen High School
February 6, 2018

AGENDA

5:00 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Gifts to the District

Comments from Board Members

Comments from Student Representative

Comments from the Audience

Old Business

Superintendent's Report

1. Site Visits
2. **2017-2018 Focus Areas**
3. Levy Update

Capital Construction

1. School Construction

Instructional Services

1. Student Support Services

New Business

1. **Asset Preservation Program**
2. **Personal Services Contract**
3. **Academic Calendar**
4. Next Meeting

Comments from the Audience

Board Meeting Agenda
February 6, 2018

Executive Session

Personnel Matters

1. Certificated
2. Classified

ADJOURN

WORKSHOP

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

February 6, 2018 – Community Room, Aberdeen High School

5:00 p.m. – Regular Meeting Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from regular meeting on January 23, 2018, are enclosed for your review and approval.
2. Gifts to the District
 - a. A letter from the Grays Harbor Community Foundation announcing a distribution from the Marian Weatherwax Endowment Fund in the amount of \$60,500.00 is enclosed.
 - b. Sierra Pacific Foundation has awarded a grant in the amount of \$1,500.00 to the Maintenance Department in support of new emergency radios.
 - c. Central Park Elementary School is the recipient of a \$130.00 donation from the Boeing Employee Individual Giving program.

Comments from Board Members

Comments from Student Representative

Comments from the Audience

Old Business

Superintendent's Report

1. Site Visits – Site visits to Miller Junior High School and Central Park Elementary School are planned for Thursday, February 8. As always, Board members are invited to accompany the superintendent.
2. 2017-2018 Focus Areas – Superintendent Henderson will update Board members on the work taking place in the district on the five focus areas for this school year – AVID, PBIS, Digital Learning, Special Education, English Language Arts/EL.
[Enclosure 2](#)
3. Levy Update – Superintendent Henderson will update Board members on renewal of the 2018 Enrichment Levy, formerly the M&O Levy.

Capital Projects

1. School Construction – Tom Carver, program administrator for OSPI's Facilities and Organization Office, will share information about the school construction process and how district's access state school construction funds.

Instructional Services

1. Teaching and Learning Report –Nani Villarreal, coordinator of Student Support Services, will share information about services offered in the District.

New Business

1. Asset Preservation Program – The annual report on district facilities managed under the Asset Preservation Program is enclosed for your information. [Enclosure 3](#)
2. Personal Services Contract – CTE Director Lynn Green is requesting approval of a personal services contract with Karli Sansom, who will be providing family service support for the COPE Program through a grant the district received. [Enclosure 4](#)
3. Academic Calendar – The 180-Day Academic Calendar with Board meetings noted is enclosed for review and adjustment, if needed. [Enclosure 5](#)
4. Next Meeting – The next meeting of the Board is set for Tuesday, February 20, in the Community Room at Aberdeen High School. Who will audit the bills?

Comments from the Audience

Executive Session

At this time the meeting will recess for an executive session expected to last 15 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee) and to discuss collective bargaining.

Personnel Matters [Enclosure 6](#)

1. Certificated
 - a. Changes of Assignment
 - b. Resignation
 - c. Retirements
 - d. Leave of Absence
 - e. Substitutes
2. Classified
 - a. Hires
 - b. Change of Assignment

ADJOURN

WORKSHOP – At this time, the Board will meet in a workshop session for goal-setting and Board self-assessment.

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – January 23, 2018

At 5:00 p.m. President Bielski convened the regular meeting of the Aberdeen School Board in the Community Room at Aberdeen High School. Members present were Jennifer Durney, Bill Dyer, Erin Farrer and Jeff Nelson, along with student representative Nadia Wirta, Superintendent Alicia Henderson and 32 patrons and staff. The meeting began with the Flag salute.

CALL TO ORDER

On a motion by Jennifer Durney and seconded by Erin Farrer, the Board approved the Consent Agenda, which included the minutes of the regular meeting on January 9; December payroll vouchers 824417 through 824468 totaling \$3,064,951.88; General Fund vouchers 824469 through 824471 and 824492 through 824589 totaling \$709,596.29 and ASB Fund vouchers 824472 through 824491 and 824590 totaling \$15,374.41; approved a trip request for the orchestra at Aberdeen High School to travel to Seattle and Vancouver, B.C., on March 24-28, and approved the Aberdeen High School jazz band's trip to the University of Oregon Jazz Festival on January 19-21.

CONSENT AGENDA

Director Bill Dyer praised the performances of the Miller Junior High School and Aberdeen High School jazz band students during Grays Harbor College's jazz festival and the AHS performance at Eugene, Ore.

COMMENTS FROM
BOARD MEMBERS

President Sandra Bielski thanked David Bielski and John Shaw for their volunteer work in support of furthering the education of students in the Aberdeen School District.

Student Representative Nadia Wirta shared information about current and upcoming student activities at Aberdeen High School.

COMMENTS FROM
STUDENT
REPRESENTATIVE

On a motion by Erin Farrer and seconded by Jennifer Durney, the Board adopted Policy 6609 Video Cameras. It's a new policy recognizing the use of video and camera recordings on District property for student safety and to protect District assets, and authorizing access to law enforcement.

POLICY 6609 VIDEO
CAMERAS

Superintendent Alicia Henderson reported that she attended her first graduation ceremony at Harbor High School on January 19. She said it was a wonderful celebration and ceremony, and very well attended.

SUPERINTENDENT
REPORT

The Board reviewed plans to conduct a workshop for goal-setting, future directions and mid-year superintendent evaluation at 9 a.m. Saturday, January 27, in the Board Room at the District Office.

RETREAT
SCHEDULE

Superintendent Henderson noted that site visits are scheduled for Harbor High School and McDermoth Elementary School this week.

SITE VISITS

Superintendent Henderson briefly reviewed the five focus areas for this year –

2017-2018 FOCUS

AVID, PBIS, Digital Learning, Special Education and English Language Arts/EL.	AREAS
Superintendent Henderson provided an update on the 2018 Replacement Levy, noting that she and Jennifer Durney have been invited to appear on the local radio on Friday, January 26. Superintendent Henderson shared the informational brochures that have been prepared for the 2018 Replacement Levy.	LEVY UPDATE
The Board discussed attendance at the annual WSSDA Legislative Conference, which is scheduled for January 28-29 in Olympia. Director William Dyer, Superintendent Henderson and Executive Director of Business and Operations Elyssa Louderback will attend.	LEGISLATIVE CONFERENCE
Teaching and Learning Director Traci Sandstrom presented the report from the Digital Teaching and Learning Task Force, which assesses the current assets, acquisition practices and use of technology in the District and recommends next steps toward meeting the state's new technology standards. The report includes recommended action for this spring, the 2018-2019 and 2019-2020 school years, recommendations for maintaining and replacing equipment and recommendations for professional development for teachers aligned with the new state standards.	DIGITAL TEACHING AND LEARNING TASK FORCE REPORT
Executive Director of Business and Operations Elyssa Louderback presented the Fiscal Status Report for December. The ending fund balance was \$1,834,572.35 in the General Fund; \$136,755.38 in the Capital Projects Fund; \$1,452,848.90 in the Debt Service Fund; \$237,750.71 in the Associated Student Body Fund and \$409,537.16 in the Transportation Vehicle Fund.	FISCAL STATUS REPORT
On a motion by Bill Dyer and seconded by Erin Farrer, the Board approved an agreement with the American Red Cross allowing the use of schools as shelters in case of emergency.	RED CROSS SHELTER AGREEMENT
Following a presentation by CTE Director Lynn Green, on a motion by Bill Dyer and seconded by Jennifer Durney the Board approved an agreement with the Pacific Mountain Workforce Development Council regarding a \$20,000 grant to enhance the training and future employability of students enrolled in the Medical Assistant Program.	PACIFIC MOUNTAIN WORKFORCE AGREEMENT
The next regular meeting of the Board is scheduled for 5 p.m. Tuesday, February 6, 2018, in the Community Room at Aberdeen High School. The Board's workshop on January 27 is planned for 9 a.m. in the Board Room of the Administration Building.	NEXT MEETING
At 5:50 p.m., President Sandra Bielski recessed the meeting for an executive session expected to last 15 minutes under RCW 42.30.110(g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee) and to discuss collective bargaining. The session began at 5:55 p.m. and at 6:10 p.m. the regular meeting reconvened.	EXECUTIVE SESSION

Following a presentation by Assistant Superintendent Jim Sawin, on a motion by Erin Farrer and seconded by Bill Dyer, the Board approved the Personnel Report, as amended to adjust the effective retirement dates for Barbara Good to August 31, 2018, and Kathryn Marquard to August 31, 2018.

PERSONNEL
REPORT

CERTIFICATED

Under certificated matters, the Board approved the hiring of Daniela Dooley as the Highly Capable teacher (0.5 FTE) for the District effective February 1; approved a co-curricular contract for Larry Kinread as the AVID Coordinator at Miller Junior High School effective January 9; approved the retirements of Jean Prochaska, special projects administrator for the District, effective July 1, Barbara Good, a teacher at Miller Junior High School effective June 14 and Kathryn Marquard, a teacher at Miller Junior High School effective August 30; approved a leave of absence for Kimberly Lyles, a teacher at McDermoth Elementary School, effective February 7-23, 2018, and approved the hiring of Kelsey Norvell as a substitute for the District.

CLASSIFIED

Under classified matters, the Board accepted resignations from Aminta Spencer, a para-educator at A. J. West Elementary School, effective January 19, from Shelly Carson, a para-educator at McDermoth Elementary School effective January 26, and from Mackenzie McDermott, a para-educator at Robert Gray Elementary School effective January 31; approved leaves of absence for Jacqueline Barber, a Food Service worker at Aberdeen High School, effective February 2 through June 14, and for Yesenia Barragan, a Family Service worker, effective June 5-14; accepted the resignation of Tamar Yakovich as assistant coach for Fastpitch at Aberdeen High School effective January 19; approved the hiring of Catherin Connell and Bobbi-Jo Haney as substitutes and accepted resignations from Mizrain Martinez Flores and Marylyn Rivas Martinez as substitutes effective January 19.

There being no further business, the regular meeting was adjourned at 6:12 p.m.

ADJOURN

Alicia Henderson, Secretary

Sandra Bielski, President



Grays Harbor Community Foundation

P.O. Box 615, 705 J Street, Hoquiam WA 98550 | Phone: (360) 532-1600 | E-mail: info@gh-cf.org

Board Of Directors

OFFICERS

Dr. Dave Westby
Chair
Bill Stewart
Vice Chair
Wes Peterson
Secretary
Mike Stoney
Treasurer

ELECTED MEMBERS

Dr. Donald Arima
David Burnett
George Donovan
Jane Goldberg
Lynn Kessler
Michelle Morrison
Jon Parker
Stan Pinnick
Tom Quigg
Randy Rust
Kathryn Skolrood
Richard Vroman
John Warring
Maryann Welch

EMERITUS MEMBERS

Bob Aiken (deceased)
Isabelle Lamb (deceased)
Frank Larner (deceased)
Todd Lindley
Robert Preble (deceased)
Richard A. Warren (deceased)

Staff

Eric Potts
Executive Director
Jessica Hoover
Program Director
Jim G. George
Finance Officer
Lyndsie Winter
Administrative Assistant

January 11, 2018

Aberdeen School District No. 5
Attn: Dr. Alicia Henderson, Superintendent
216 N. G Street
Aberdeen, WA 98520

Dear Dr. Henderson,

The Board of Directors of the Grays Harbor Community Foundation recently met to review and approve the recommendations of the Finance Committee for 2018 endowment distribution rates. The Board approved the recommended distribution rate of 4.0% for 2018.

Therefore, we project the following distribution regarding the Marian J. Weatherwax Endowment Fund for the Aberdeen School District:

- Marian Weatherwax Endowment Fund for the Aberdeen School District - \$56,500.
- Marian Weatherwax Scholarship Prizes for the Valedictorian and Salutatorian of Aberdeen High School - \$4,000.

There are some restrictions on the uses of these funds. The Board of Directors of the Grays Harbor Community Foundation will release these funds for distribution upon review and approval of a plan or budget for use of these funds.

If you should have any questions about the endowment, the process, or the distribution of funds please feel free to contact me.

Sincerely,


Eric Potts
Executive Director

Sierra Pacific Foundation

*P.O. Box 496028
Redding, California 96049~6028
(530) 378-8416
Fax (530) 378-8109*

Carolyn Emmerson Dietz, President

January 2, 2018

Aberdeen School District No 5
Attn: Michael Pauley
216 North G Street
Aberdeen, WA 98520

Dear Mr. Pauley:

We are pleased to advise you that the Sierra Pacific Foundation has approved your request for funding to support your project of updating your district wide emergency radios. Enclosed is a check in the amount of \$1,500.00 for this purpose.

If you would like assistance with a press release or recognition announcement (artwork is available on the web; see enclosed), please contact Lisa Perry, our Community Relations Manager at (360) 623-1295.

Sincerely,



Carolyn Emmerson Dietz, President

CED/spf

Enclosure

Boeing Employee Individual Giving Program

The Boeing Employee Individual Giving Program 2018 Payout

January 29, 2018

ABERDEEN SCHOOL DIST 5
216 N G ST
ABERDEEN, WA 98520 5297
Organization ID: 3827964

Request ID: 39309401

This payment is presented on behalf of the Boeing employees and/or retirees listed below who have directed their contributions to your non-profit organization to receive their contributions via the Boeing Employee Individual Giving Program. Please note that some or all donor information may be missing if the donor(s) chose to release only their name with no amount, or asked to remain anonymous.

For administrative reasons, we can no longer forward thank-you notes that agencies send to our employees. However, we are sure they know how much their contributions will help make a difference.

No receipt for this payment is necessary. However per new tax rules, if one of these donors gives more than \$250 we will contact you to confirm that no good or services were received. Please notify the program administrator of any address changes at boeingsupport@cybergrants.com and reference your Organization ID #3827964.

Thank you for all of the good work you do in the community!

As a reminder, Boeing Employee Individual Giving donors' names are not to be sold or distributed in any manner.

Donor Name	Donation Date(s)	Designation	Donation Amount
<i>Anonymous</i>		Central Park Elementary	<i>Anonymous</i>
		Donation Total:	\$130.00

Questions? Please direct all inquiries to boeingsupport@cybergrants.com and reference your Organization ID #3827964 in your correspondence.

Special Education Steering Committee (SESC)

AGENDA

February 1, 2018

3:45-4:45 p.m.

Stewart Building

- Welcome
 - Introductions
 - Membership Terms

- SESC Purpose
 - Communication
 - Monthly Meeting
 - Special Education Folder with Resources & Documents

- SESC Group Norms
 - AVID AEIOU Group Norms
 - *Ask Questions*
 - *Engage Fully*
 - *Integrate New Information*
 - *Open Minds to Diverse Ideas*
 - *Utilize What you Learn*

- Task Force Report Overview
 - Next steps

Spring 2018	<ul style="list-style-type: none">● Plan for 3 new specialized programs (ASD, behavior, moderate ID)<ul style="list-style-type: none">○ Identify which program will go to which school - by end of February○ Identify and purchase equipment needed and facilities○ Identify and hire staff for specialized programs○ Identify and register for PD for specialized programs● Establish database of post-secondary outcomes for SWD● Develop master schedule of IEP meetings developed the previous spring● "IEP at a glance" given to general education staff
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	<ul style="list-style-type: none"> ● Establish Special Education Steering Committee (SESC) ● Identify number of students for specialized programs ● Formalize transitions <ul style="list-style-type: none"> ○ from grade to grade ○ from level to level (preschool, elementary, junior high, high school) ● Create new job descriptions as needed <ul style="list-style-type: none"> ○ Establish clarity of roles and responsibilities for all staff ● Develop organizational chart and responsibility chart ● Establish “grow our own” focus <ul style="list-style-type: none"> ○ Support for teachers in training ● Take steps to elevate special education to attract and retain staff, both certified and classified ● Establish a process and matrix to support the reallocation of paraeducators ● Establish what core curricula should be in all special education classes and fill-in the gaps
Summer 2018	<ul style="list-style-type: none"> ● Establish dates to initiate services at the beginning of each year ● Professional development <ul style="list-style-type: none"> ○ for staff to meet specialized needs for certain disabilities ○ focused training for specialized programs ○ for administrators about special education ● Develop a list of “must dos” for administrators ● Schedule Right Response certification/recertification ● Set up new specialized program rooms, including equipment and curriculum ● Develop handbook and brochures about special education and support services ● Review child find and preschool systems for special education identification

- Calendar

- Next meetings

- March 1, 2018
- April 12, 2018 (2nd Thursday)
- May 3, 2018
- June 7, 2018

Special Education Steering Committee 2018

Last Name	First Name	Location/Representation
Daniels	Nikkol	AHS
Skorzewski	Dawn	AHS
Smith	Carrie	AHS
Olsen	Maria	AJ West
Smith	Dawn	AJ West
Crollard	Beth	Central Park
Sturm	Kayla	Central Park
Bates	Rick	District
Borgens	Terri	District
Chapin	Natasha	District
Heinrich	Roger	District
King	Helen	District
Lee	Cindy	District
Bitar	Kris	Harbor High
Simpson	Teresa	Harbor High
Weiberg	Michelle	Hopkins
Chennoweth	Diane	McDermoth
Fillo	Dawn	McDermoth
Sequin	Christina	Miller
Sutton	Jamie	Miller
Fredrickson	Renee	Robert Gray
Pendergrass	Sarah	Robert Gray
Kozak	Charla	Stevens
Prosch	Jessica	Stevens



School Facilities and Organization
INFORMATION AND CONDITION OF SCHOOLS
Asset Preservation Program Annual Board Report (Aberdeen School District)

-----2017-2018-----

FACILITY	BUILDING NAME	BUILDING BOARD ACCEPTANCE DATE	APP YEAR	BUILDING CONDITION ASSESSMENT %	ANNUAL REVIEW COMPLETED BY	NEXT CERTIFIED BCA DUE
▷ J. M. Weatherwax High School	Main Building	8/19/2008	9	89.85	Consultant	2022
▷ Robert Gray Elementary School	Main Building	9/25/2002	15	84.69	Consultant	2022



Robert Gray Elementary School - Main Building

Building Details

PROFILE TYPE	Elementary School - Multi-Story
NUMBER OF FLOORS	2
BOARD ACCEPTANCE DATE	9/25/2002
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	Consultant
COMMENTS	Has elevator loacted by adminstration office

This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2017-2018	15	84.69	Consultant	Not Reported
2016-2017	14	84.69	Consultant	2/7/2017
2015-2016	13	Not Reviewed	Incomplete	Not Reported
2014-2015	12	83.16	District	2/24/2015
2013-2014	11	87.66	District	2/4/2014
2012-2013	10	Not Reviewed	Incomplete	4/9/2013

The next certified BCA is due: **2022**

Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
2002	covered play	4,908	4,908	2,454		11/18/2003
2002	Main Bldg Floor 1&2	41,907	41,907	41,907		11/18/2003
Building Totals		46,815	46,815	44,361		

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		90.00% Good
Slabs on Grade	Standard Slabs on Grade	A4010		90.00% Good
Water and Gas Mitigation	Building Subdrainage	A6010		90.00% Good
Superstructure	Floor Construction	B1010		90.00% Good
	Roof Construction	B1020		90.00% Good



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
 Asset Preservation Program Annual Board Report (Aberdeen School District)

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Superstructure	Stairs	B1080		90.00% Good
Exterior Vertical Enclosures	Exterior Walls	B2010		90.00% Good
	Exterior Windows	B2020		90.00% Good
	Exterior Doors and Grilles	B2050		90.00% Good
	Exterior Louvers and Vents	B2070		90.00% Good
Exterior Horizontal Enclosures	Roofing	B3010		90.00% Good
	Roof Appurtenances	B3020		90.00% Good
	Horizontal Openings	B3060		90.00% Good
	Overhead Exterior Enclosures	B3080		90.00% Good
Interior Construction	Interior Partitions	C1010		90.00% Good
	Interior Windows	C1020		90.00% Good
	Interior Doors	C1030		90.00% Good
	Interior Grilles and Gates	C1040		90.00% Good
	Raised Floor Construction	C1060		90.00% Good
	Suspended Ceiling Construction	C1070		90.00% Good
Interior Finishes	Wall Finishes	C2010		62.00% Fair
	<i>Deficiencies:</i>	Cracking, Peeling, Flaking		
	<i>Causes:</i>	Other		
	<i>Comments:</i>	Rating commensurate with age		
	Interior Fabrications	C2020		62.00% Fair
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Other		
<i>Comments:</i>	Rating commensurate with age			
	Flooring	C2030		62.00% Fair



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
 Asset Preservation Program Annual Board Report (Aberdeen School District)

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Interior Finishes	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Other		
	<i>Comments:</i>	rating commensurate with age		
	Stair Finishes	C2040		90.00% Good
	Ceiling Finishes	C2050		90.00% Good
Conveying	Vertical Conveying Systems	D1010		90.00% Good
Plumbing	Domestic Water Distribution	D2010		90.00% Good
	Sanitary Drainage	D2020		90.00% Good
	Building Support Plumbing Systems	D2030		90.00% Good
HVAC	Heating Systems	D3020		62.00% Fair
	<i>Deficiencies:</i>	System Inefficient		
	<i>Causes:</i>	Equipment Obsolescence		
	Cooling Systems	D3030		90.00% Good
	Facility HVAC Distribution Systems	D3050		62.00% Fair
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Other		
	<i>Comments:</i>	boiler pipes breaking at 90's. circ pump burning out		
	Ventilation	D3060		90.00% Good
Fire Protection	Fire Suppression	D4010		90.00% Good
	Fire Protection Specialties	D4030		90.00% Good
Electrical	Electrical Services and Distribution	D5020		90.00% Good
	General Purpose Electrical Power	D5030		90.00% Good



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
 Asset Preservation Program Annual Board Report (Aberdeen School District)

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Electrical	Lighting	D5040		90.00% Good
Communications	Data Communications	D6010		90.00% Good
	Voice Communications	D6020		90.00% Good
	Audio-Video Communications	D6030		90.00% Good
	Distributed Communications and Monitoring	D6060		90.00% Good
Electronic Safety and Security	Access Control and Intrusion Detection	D7010		90.00% Good
	Electronic Surveillance	D7030		90.00% Good
	Detection and Alarm	D7050		90.00% Good
Integrated Automation	Integrated Automation Facility Controls	D8010		90.00% Good
Equipment	Commercial Equipment	E1030		90.00% Good
	Institutional Equipment	E1040		90.00% Good
	Entertainment and Recreational Equipment	E1070		62.00% Fair
	<i>Deficiencies:</i>	Unightly		
<i>Causes:</i>	Equipment Obsolescence			
	Other Equipment	E1090		90.00% Good
Furnishings	Fixed Furnishings	E2010		62.00% Fair
	<i>Deficiencies:</i>	Surface Deterioration		
	<i>Causes:</i>	Deterioration		
	Movable Furnishings	E2050		90.00% Good



J. M. Weatherwax High School - Main Building

Building Details

PROFILE TYPE	High School - Multi-Story
NUMBER OF FLOORS	3
BOARD ACCEPTANCE DATE	8/19/2008
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	Consultant
COMMENTS	Main Building

This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2017-2018	9	89.85	Consultant	Not Reported
2016-2017	8	89.85	Consultant	2/7/2017
2015-2016	7	Not Reviewed	Incomplete	Not Reported
2014-2015	6	87.52	District	2/24/2015
2013-2014	5	90.00	District	2/4/2014
2012-2013	4	100.00	District	4/9/2013

The next certified BCA is due: **2022**

Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
1964	Sam Benn Gym	27,409	27,409	27,409	9/1/1964	12/15/1964
2007	JM Weatherwax	173,011	173,011	173,011	9/4/2007	8/19/2008
Building Totals		200,420	200,420	200,420		

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		90.00% Good
Slabs on Grade	Standard Slabs on Grade	A4010		90.00% Good
	Pits and Bases	A4040		90.00% Good
Water and Gas Mitigation	Building Subdrainage	A6010		90.00% Good
Superstructure	Floor Construction	B1010		90.00% Good



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
 Asset Preservation Program Annual Board Report (Aberdeen School District)

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Superstructure	Roof Construction	B1020		90.00% Good
	Stairs	B1080		62.00% Fair
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Other		
	<i>Comments:</i>	fixed tactile strips		
Exterior Vertical Enclosures	Exterior Walls	B2010		90.00% Good
	Exterior Windows	B2020		90.00% Good
	Exterior Doors and Grilles	B2050		90.00% Good
	Exterior Louvers and Vents	B2070		62.00% Fair
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Material Condition, Other		
	<i>Comments:</i>	rusty soffit vents		
Exterior Horizontal Enclosures	Roofing	B3010		90.00% Good
	Roof Appurtenances	B3020		90.00% Good
	Horizontal Openings	B3060		90.00% Good
	Overhead Exterior Enclosures	B3080		90.00% Good
Interior Construction	Interior Partitions	C1010		90.00% Good
	Interior Windows	C1020		90.00% Good
	Interior Doors	C1030		90.00% Good
	Interior Grilles and Gates	C1040		90.00% Good
	Suspended Ceiling Construction	C1070		90.00% Good
Interior Finishes	Wall Finishes	C2010		90.00% Good
	Interior Fabrications	C2020		90.00% Good
	Flooring	C2030		90.00% Good



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
 Asset Preservation Program Annual Board Report (Aberdeen School District)

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Interior Finishes	Stair Finishes	C2040		90.00% Good
	Ceiling Finishes	C2050		90.00% Good
Conveying	Vertical Conveying Systems	D1010		90.00% Good
Plumbing	Domestic Water Distribution	D2010		90.00% Good
	Sanitary Drainage	D2020		90.00% Good
	Building Support Plumbing Systems	D2030		90.00% Good
	General Service Compressed-Air	D2050		90.00% Good
HVAC	Heating Systems	D3020		90.00% Good
	Cooling Systems	D3030		90.00% Good
	Facility HVAC Distribution Systems	D3050		90.00% Good
	Ventilation	D3060		90.00% Good
Fire Protection	Fire Suppression	D4010		90.00% Good
	Fire Protection Specialties	D4030		90.00% Good
Electrical	Facility Power Generation	D5010		90.00% Good
	Electrical Services and Distribution	D5020		90.00% Good
	General Purpose Electrical Power	D5030		90.00% Good
	Lighting	D5040		90.00% Good
Communications	Data Communications	D6010		90.00% Good
	Voice Communications	D6020		90.00% Good
	Audio-Video Communications	D6030		90.00% Good
	Distributed Communications and Monitoring	D6060		90.00% Good



School Facilities and Organization
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 Asset Preservation Program Annual Board Report (Aberdeen School District)

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Electronic Safety and Security	Access Control and Intrusion Detection	D7010		90.00% Good
	Electronic Surveillance	D7030		90.00% Good
	Detection and Alarm	D7050		90.00% Good
Integrated Automation	Integrated Automation Facility Controls	D8010		90.00% Good
Equipment	Commercial Equipment	E1030		90.00% Good
	Institutional Equipment	E1040		90.00% Good
	Entertainment and Recreational Equipment	E1070		90.00% Good
	Other Equipment	E1090		90.00% Good
Furnishings	Fixed Furnishings	E2010		90.00% Good
	Movable Furnishings	E2050		90.00% Good

**CONTRACT FOR PERSONAL SERVICES
BETWEEN
ABERDEEN SCHOOL DISTRICT #5**

(hereinafter referred to as ASD #5)

216 North "G" Street
Aberdeen, WA 98520

Karli Sansom
(hereinafter referred to as Consultant)

In consideration of the promises and conditions contained herein, ASD #5 and Consultant do mutually agree as follows:

I. DUTIES OF CONSULTANT

Consultant shall perform the following duties to the satisfactions of ASD #5's designee:

A. The general objectives(s) of this contract shall be as follows:

To support the GRADS teen parent program students in the Aberdeen School District in connecting to local services, ensuring childcare coverage,

B. In order to accomplish the general objectives(s) of this agreement, Consultant shall perform the following specific duties:

- Meet with GRADS students weekly.
- Collaborate with the GRADS teacher and Snug Harbor Childcare Director weekly to ensure student needs are being met.
- Share a menu of resources available to support GRADS students.
- Ensure all GRADS students are connected to the appropriate resources including, but not limited to, childcare funding.
- Support post-secondary planning of GRADS students that may include local college campus visits, FAFSA completion, career and college exploration activities and job shadow experiences
- Record data collection on agreed upon data points informing GRADS staff and grantors of progress.
- Design surveys and other instruments if needed to gather data from staff, parents, and students.
- Coordinate baseline and follow-up data collection.
- Provide succinct reports on individual student progress.

C. The time schedule for completion of Consultant's duties shall be as follows:

In accordance with the GRADS Teen Parent Enlace grant timelines for the 2017-2018 grant year.

- D. (Optional) Attached, marked "exhibit(s)" hereto and incorporated herein by this reference is a declination of Consultant's duties consisting of pages which shall govern this agreement to the extent the contents of such exhibit(s) supplement and do not conflict with either the general objective(s) or the duties of Consultant as are otherwise set forth in the body of this agreement.
- E. Time is of the essence in connection with Consultant's performance of the foregoing duties.

II. DUTIES OF ASD #5

In consideration of Consultant's satisfactory performance of the duties set forth herein, ASD #5 shall compensate and / or reimburse the expenses of Consultant as follows:

- A. Consultant shall be compensated in the following amount: **not to exceed \$5,000 dollars.**

Payment shall be made within a reasonable period following termination of this agreement and upon Consultant's compliance with the terms and conditions of this agreement.

(Quarterly) Progress payments shall be made, based on invoices submitted by the consultant for hours worked by the 10th of the month in return for the partial performance.

- B. All payments of compensation and expenses to consultant shall be conditioned upon Consultant's:
 - 1. Submission of detailed vouchers which support the performance which as been rendered or expenses incurred for which payment is requested, and
 - 2. Performance to the satisfaction of Superintendent's designee: PROVIDED, that approval shall not be unreasonably withheld.
- C. Except for expressly provided herein, all expenses necessary to the Consultant's satisfactory performance of this agreement shall be borne in full by the Consultant.
- D. Any date specified for payment(s) to Consultant shall be considered extended as necessary to process and deliver an ASD #5 warrant for the amount(s).

III. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

IV. OWNERSHIP OR WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION

All correspondence, papers, documents, reports, files, films, work products (inclusive of intellectual concepts and properties) and all copies thereof, which are received or developed by Consultant and Consultant's employee(s) and agent(s) in the course of performing, or as incident thereto, Consultant's duties pursuant to this agreement shall, immediately upon receipt, preparation, or development, become the exclusive property of ASD #5 in perpetuity for any and all purposes. All items described above shall be provided to and left with ASD #5 upon the termination of this agreement by ASD #5 and upon Consultant's performance, whichever shall occur first.

Consultant and Consultant's employee(s) and agent(s) shall not, without prior written approval of ASD #5, either during the term of this agreement or at any time thereafter, directly or indirectly, disclose or give to any state or federal government, or corporation, agency or political subdivision of any state or federal government, or any educational agency, institution or organization, any portion of the above described items and properties or any information acquired in the course of or as an incident to the performance of Consultant's duties hereunder, for any purpose or reason.

V. INDEPENDENT CONTRACTOR STATUS OF CONSULTANT

Consultant and Consultant's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. Superintendent shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes in behalf of Consultant or Consultant's employee(s) or agent(s).

VI. INDEMNIFICATION

Any and all claims which hereafter arise on the part of any and all persons as a direct or indirect result of Consultant's or its employee's(') or agent's(') performance or failure to perform duties pursuant to this agreement, shall be the Consultant's sole obligation and the Consultant shall indemnify and hold harmless the Superintendent in full for any and all such acts or failures to act on the part of Consultant or its employee(s) or agent(s).

VII. TERMINATION

This agreement may be terminated by ASD #5 or any designee thereof, at any time, with or without reason, upon written notification thereof to the Consultant. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered to and received by Consultant as of midnight of the second day following the date of its posting in the United States mail – addressed as first noted herein in the absence of proof of actual delivery to and receipt by Consultant by mail or other means at an earlier date and / or time.

In the event of termination by ASD #5, Consultant shall be entitled to an equitable portion of the total compensation provided herein for uncompensated services which have been performed as of termination and to the reimbursement of expenses incurred

as of termination by solely to the extent such expenses are reimbursable pursuant to the provisions of this Agreement.

VIII. VERBAL AGREEMENT

This written Agreement constitutes the mutual agreement of Consultant and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding,

IX. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

X. NON-DISCRIMINATION

No person shall, on the ground of race, creed, color, national origin, mental/physical/sensory handicap, or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

XI. CONFLICT OF INTEREST

Neither the Consultant nor Consultant's employee(s) shall perform any duty pursuant to this Agreement in which duty he / she may have participated as an employee of ASD #5.

XII. EFFECTIVE DATE-DURATION

This Agreement shall commence on the 1st day of February, 2018. This agreement shall terminate at midnight on the last day of June, 2018, with the sole exception of Sections IV (Ownership of Work Products and Restriction Against Dissemination) and VI (Indemnification) which shall continue to bind the parties, their heirs and successors.

XIII. FEDERAL BACKUP WITHHOLDING INFORMATION

The consultant certifies to ASD #5 that the Consultant is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. The Consultant agrees to notify ASD #5 in writing if this information is not true.

IN WITNESS THEREOF, ASD #5 and Consultant have executed this Agreement consisting of five pages.

XIV. CERTIFICATION REGARDING DEBARMENT, SUPERVISION AND ELIGIBILITY

The contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency.

CONSULTANT

The undersigned certifies that he/she is the person duly qualified and authorized to bind the Consultant so identified to the foregoing Agreement and under penalty of perjury, certifies the Social Security Number or Federal Identification Number provided is Correct.

Signed this _____ day of _____, _____.

Consultant Signature

Social Security Number or Federal ID#

Are you incorporated?

Yes _____ No X

ABERDEEN SCHOOL DISTRICT #5

Signature of Superintendent

Signed this _____ day of _____, _____.

Aberdeen School District No. 5

2018 - 2019 Academic Calendar

AUGUST 2018				
M	T	W	TH	F
		1	2	3
6	7*	8	9	10
13	14	15	16	17
20	21*	22	23	24
(27)	(28)	29	30	31

3 Days

SEPTEMBER 2018				
M	T	W	TH	F
3	4*	5	6	7
10	11	12	13	14
17	18*	19	20	21
24	25	26	27	28

19/22 Days

OCTOBER 2018				
M	T	W	TH	F
1	2*	3	4	5
8	9	10	11	12
15	16*	17	18	(19)
22	23	24	25	26
29	30	31		

22/44 Days

NOVEMBER 2018				
M	T	W	TH	F
			1	2
5	6*	7	8	9
12	13	14	15	16
19	20*	21	22	23
26	27	28	29	30

19/63 Days

DECEMBER 2018				
M	T	W	TH	F
3	4*	5	6	7
10	11	12	13	14*
17	18	19	20	21
24	25	26	27	28
31				

10/73 Days

JANUARY 2019				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15*	16	17	18
21	22	23	24	25
28	29	30	31	

21/94 Days

August 2018
 Seniors Start and
 Freshman Academy
 New Staff Orientation
 27-28 TRI Days
 29 First Day of School

September 2018
 3 Labor Day Holiday

October 2018
 19 TRI Day, No School for
 Students

November 2018
 12 Veteran's Day Observed,
 No School
 21 Thanksgiving Break
 Begins/Early Release
 22-23 Thanksgiving Holiday, No
 School

December 2018
 17-31 Winter Break

January 2019
 1 New Year's Day Holiday
 21 Martin Luther King Jr.
 Holiday, No School

February 2019
 15 TRI Day, No School for
 Students
 18 President's Day Holiday

April 2019
 1-5 Spring Break

May 2019
 3 TRI Day, No School For
 Students
 24 Possible Snow Make-up
 Day, No School TBD
 27 Memorial Day Holiday, No
 School

June 2019
 14 Last Day of School, Early
 Release
 17 Possible Snow Make-up
 Day, School TBD

FEBRUARY 2019				
M	T	W	TH	F
				1
4	5*	6	7	8
11	12	13	14	(15)
18	19*	20	21	22
25	26	27	28	

18/112 Days

MARCH 2019				
M	T	W	TH	F
				1
4	5*	6	7	8
11	12	13	14	15
18	19*	20	21	22
25	26	27	28	29

21/133 Days

APRIL 2019				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16*	17	18	19
22	23	24	25	26
29	30			

17/150 Days

MAY 2019				
M	T	W	TH	F
		1	2	(3)
6	7*	8	9	10
13	14	15	16	17
20	21*	22	23	24
27	28	29	30	31

20/170 Days

JUNE 2019				
M	T	W	TH	F
3	4*	5	6	7
10	11	12	13	14
17	18*	19	20	21
24	25	26	27	28

10/180 Days

JULY 2019				
M	T	W	TH	F
1	2*	3	4	5
8	9	10	11	12
15	16*	17	18	19
22	23	24	25	26
29	30	31		

♣ Denotes Board meeting date

CERTIFICATED

CHANGE OF ASSIGNMENTS: We recommend the Board approve the following administrative change of assignments:

<u>Name</u>	<u>To:</u>	<u>From:</u>	<u>Position</u>	<u>Effective Date</u>
Stacie Fesler	Miller Jr. High School	Aberdeen High School	Special Education Teacher	02/05/18
Garrett Johannes	Aberdeen High School	Miller Jr. High School	Special Education Teacher	02/06/18

SUPPLEMENTAL CONTRACT: We recommend the Board approve the following supplemental contract:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Emily Boyce	Miller Jr. High School	AVID Teacher	02/01/18

RESIGNATION: We recommend the Board approve the following certificated resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Garrett Johannes	Aberdeen High School	Special Education Teacher	06/14/18
Kristen Anderson	A. J. West Elementary	2 nd Grade Teacher	06/14/18

RETIREMENTS: We recommend the Board approve the following certificated retirements:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Barbara Good	Miller Jr. High School	Teacher	(Amended) 01/31/18
Roberta Player	Therapy Office	Speech Language Pathologist	08/31/18
Daniel Sundstrom	Central Park/Robert Gray	Teacher	08/31/18

LEAVE OF ABSENCE: We recommend the Board approve the following certificated leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Balinda Box	Aberdeen High School	Teacher	03/19/18 – 05/11/18

Substitute Certificated:

Mackenzie McDermott
Jacqueline Summers

Substitute Certificated Resignations:

Kenneth Kiger – Effective 01/29/18
Deana Schlaht – Effective 01/26/18

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
John Burger	Aberdeen High School	Para-educator	01/25/18
Mason Campeau	A. J. West Elementary	Para-educator	01/29/18
Doreen Conrad	Aberdeen High School	Para-educator – 21 st Century Program	02/05/18

CHANGE OF ASSIGNMENT: We recommend the Board approve the following classified change of assignment:

<u>Name</u>	<u>Position</u>	<u>To:</u>	<u>From:</u>	<u>Effective Date</u>
Miles Hartt	Para-educator	Robert Gray Elementary	McDermoth Elementary	02/07/18

CLASSIFIED (Continued)

EXTRA-CURRICULAR CONTRACTS: We recommend the Board approve the following extra-curricular contracts:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Ben Barene	Aberdeen High School	Boys' Soccer – Assistant Coach	02/26/18
Alfie Bensinger	Aberdeen High School	Boys' Soccer – Assistant Coach	02/26/18
Kevin Brown	Aberdeen High School	Baseball – Assistant Coach	02/26/18
David Bruncke	Aberdeen High School	Girls' Tennis – Assistant Coach	02/26/18
Casey Doyle	Aberdeen High School	Track – Assistant Coach	02/26/18
Larry Fleming	Aberdeen High School	Boys' Soccer – Head Coach	02/26/18
Desiree Glanz	Aberdeen High School	Track – Assistant Coach	02/26/18
Toni Houbregs	Aberdeen High School	Intramurals – Spring	02/26/18
Ashley Kohlmeier	Aberdeen High School	Girls' Tennis – Head Coach	02/26/18
Paige Kuhn	Aberdeen High School	Cheerleading – Assistant Coach	04/01/18
Kimberly Lyles	Aberdeen High School	Track – Assistant Coach	02/26/18
April Meissner	Aberdeen High School	Track – Head Coach	02/26/18
Jose' Ortiz	Aberdeen High School	Baseball – Assistant Coach	02/26/18
Erin Pehl	Aberdeen High School	Track – Assistant Coach	02/26/18
Harley Revel	Aberdeen High School	Girls' Golf – Assistant Coach	02/26/18
Shon Schreiber	Aberdeen High School	Baseball – Head Coach	02/26/18
Brandon Siano	Aberdeen High School	Fastpitch- Assistant Coach	02/26/18
Melissa Smith	Aberdeen High School	Cheerleading – Head Coach	04/01/18
Dan Sundstrom	Aberdeen High School	Girls' Golf – Head Coach	02/26/18
Austin Weber	Aberdeen High School	Baseball – Assistant Coach .5 FTE	02/26/18
Scott Wilson	Aberdeen High School	Fastpitch – Head Coach	02/26/18
Samantha Deugan-Leverett	Miller Jr. High School	Volleyball – Head Coach	02/20/18
Breanna Gentry	Miller Jr. High School	Volleyball – Head Coach	02/20/18
Arlynn Martin	Miller Jr. High School	Volleyball – Head Coach	02/20/18

Substitute Classified Resignations:

Enola Faulkner – Effective 01/23/18

Brenda Doyle – Effective 01/29/18