

**ABERDEEN SCHOOL DISTRICT NO. 5  
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors  
Community Room, Aberdeen High School  
June 5, 2018

AGENDA

5:00 p.m. Regular Meeting Call to Order

Flag Salute

[Consent Agenda](#)

1. Minutes
2. Trip Requests
3. Gifts to the District

Recognitions and Awards

1. Employees of the Year

Comments from Board Members

Comments from Student Representative

Comments from the Audience

Old Business

1. [Board Policy 4000 Series](#)
2. [K-3 Class Size Reduction](#)

Superintendent's Report

1. Stevens School Task Force
2. [2017-2018 Focus Areas End of Year Reports](#)
3. 2018 Graduation
4. 2018-2019 Budget Update
5. Student Representatives
6. WSSDA Fall Conference

New Business

1. [2019-2020 Calendar](#)

Board Meeting Agenda  
June 5, 2018

2. [NCPA Interlocal Agreement](#)
3. [Surplus Library Books](#)
4. [RFP Professional Services Results](#)
5. [Contracts for Services](#)
6. [GHC Culinary Arts](#)
7. [Bates Technical College](#)
8. [Grays Harbor Beauty College](#)
9. Next Meeting

Comments from the Audience

Executive Session

[Personnel Matters](#)

1. Certificated
2. Classified
3. AASP Salary Schedule
4. Food & Transportation Salary Schedule
5. Unaffiliated Administrators Salary Schedule
6. Substitute Salary Schedule
7. Maintenance & Operations Salary Schedule

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5  
BOARD INFORMATION AND BACKGROUND

June 5, 2018 – Community Room, Aberdeen High School

5:00 p.m. – Regular Meeting Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on May 15, 2018, are enclosed for your review and approval.
2. Trip Requests – The SkillsUSA state champions at Aberdeen High School are requesting permission to travel to Louisville, Ky., to take part in the national competition.
3. Gifts to the District – The following have made contributions to the District:
  - a. The Sierra Pacific Foundation has donated lumber valued at \$1,252.44 to the carpentry program at Aberdeen High School.
  - b. Dr. W. Steven Hutton, who formerly practiced at the Children’s Health Center in Aberdeen, has donated office printers and computers for use in the District.
  - c. Joe Shapansky Jr. of Aberdeen has donated a CD music collection to the KAHS station at Aberdeen High School valued up to \$3,000.

Recognitions and Awards

1. Employees of the Year

Comments from Board Members

Comments from Student Representative

Comments from the Audience

Old Business

1. Board Policy 4000 Series – The School Board Policy 4000 Series – Community Relations is presented tonight for a third reading and adoption if the Board is ready. [Enclosure 2](#)
2. K-3 Class Size Reduction – The administration has prepared additional information on various impacts of complying with the state’s K-3 Class Size requirements by 2019-2020. Board action is requested. [Enclosure 3](#)

Superintendent’s Report

1. Stevens School Task Force – Superintendent Henderson will update Board members on the work of the task force that was appointed to study possible locations for a new Stevens Elementary School.

## Board Information

June 5, 2018

2. 2017-2018 Focus Areas – Year-end reports on the five focus areas for 2017-2018 have been prepared for your information. [Enclosure 4](#)
  - a. AVID
  - b. PBIS
  - c. Special Education
  - d. Digital Learning
  - e. English Language Arts/EL
3. 2018 Graduation – Harbor High School graduation will take place at 6 p.m. Thursday, June 7, in the gym, and Aberdeen High School graduation will take place at 6 p.m. Friday, June 8, at Stewart Field.
4. 2018-2019 Budget Update – Superintendent Henderson will update Board members on preparations for the 2018-2019 budget.
5. Student Representatives – Superintendent Henderson will update Board members on the timeline for selecting our next student representatives.
6. WSSDA Fall Conference – The Board is now registered for the WSSDA Fall Conference which will take place November 15-17 in Spokane. Confirmation for each director should have arrived via email.

## New Business

1. 2019-2020 Calendar – The calendar establishing the 180-day school year for 2019-2020 is enclosed for your review and approval. [Enclosure 5](#)
2. NCPA Interlocal Agreement – An agreement with the National Cooperative Purchasing Alliance is enclosed for your review and approval. [Enclosure 6](#)
3. Surplus Library Books – The library books described in the enclosure are either no longer used or worn out and we are requesting that they be declared surplus. [Enclosure 7](#)
4. RFP Professional Services Results – The request for proposals to contract for various services resulted in the selection of several qualified companies that can refer needed special education professionals. The results are presented for your information. [Enclosure 8](#)
5. Contracts for Services –
  - a. A contract with Kristin Williams of EDU Healthcare to provide speech language pathologist (SLP) services in the District is enclosed for your review and approval. [Enclosure 9](#)
  - b. A personal services contract with Nell Ellingsen to continue providing special education services in the District is enclosed for your review and approval. [Enclosure 10](#)
  - c. A personal services contract with Trinity Parris to continue to provide athletic training and evaluation services for student athletes. [Enclosure 11](#)

## Board Information

June 5, 2018

6. GHC Culinary Arts – A contract with Grays Harbor College to use the facilities at Aberdeen High School to offer a post-secondary culinary arts program is enclosed for your review and approval. [Enclosure 12](#)
7. Bates Technical College – Renewal of the inter-local agreement with Bates Technical College to serve Aberdeen students is enclosed for your review and approval. [Enclosure 13](#)
8. 2018-2019 Cosmetology Agreement – CTE Director Lynn Green will present the agreement with the Grays Harbor Beauty College for 2018-2019. [Enclosure 14](#)
9. Next Meeting – The next meeting of the Board is set for 5 p.m. Tuesday, June 19, in the Community Room at Aberdeen High School.

## Comments from the Audience

## Executive Session

At this time the meeting will recess for an executive session expected to last 60 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee).

## Personnel Matters [Enclosure 15](#)

1. Certificated
2. Classified
3. AASP Salary Schedule
4. Food & Transportation Salary Schedule
5. Unaffiliated Administrators Salary Schedule
6. Substitute Salary Schedule
7. Maintenance and Operations Salary Schedule

ADJOURN

## ABERDEEN SCHOOL DISTRICT NO. 5

### Minutes of the Regular Meeting of the Board of Directors – May 15, 2018

At 5:00 p.m. President Bielski convened the regular meeting of the Aberdeen School Board in the Board Room at the Administration Building. Members present were Bill Dyer and Jeff Nelson, along with Superintendent Alicia Henderson and 37 patrons and staff. Directors Jennifer Durney and Erin Farrer were excused. The meeting began with the Flag salute.

CALL TO ORDER

On a motion by Jeff Nelson and seconded by Bill Dyer, the Board approved the Consent Agenda, which included the minutes of the regular meeting on May 1, 2018; April payroll vouchers 825140 through 825188 totaling \$3,113,523.37, General Fund vouchers 825212 and 825214 through 825330 totaling \$758,374.17, ASB Fund vouchers 825189 through 825209, 825213 and 825331 totaling \$23,084.80, Transportation Vehicle Fund voucher 825211 in the amount of \$139,042.63, and a Private Purpose Trust Fund voucher 825210 in the amount of \$291.87; and received correspondence from the Office of Superintendent of Public Instruction regarding the administrative review of the Food Service program in the District.

CONSENT AGENDA

Superintendent Henderson shared news that Stevens Elementary School was among the schools to receive an industry award, a 2017-2018 Imagine Nation Award from Imagine Learning, for its exceptional use of digital language instruction.

RECOGNITION &  
AWARDS

Principal Sherri Northington announced that the AHS Marching Band will be traveling to Victoria, B.C., this weekend and commented on how much she has been enjoying hearing the band in the evenings as it practices in the neighborhood.

COMMENTS FROM  
THE AUDIENCE

CTE Director Lynn Green reported that she and Jan Gravley are completing a 21<sup>st</sup> Century Grant application to continue to provide before and after school programming in the District. The grant is typically awarded in a five-year cycle, she said, adding that the data shows it is making a difference for students.

21<sup>ST</sup> CENTURY  
APPLICATION

The Board continued its review of the Policy 4000 series – Community Relations.

POLICY 4000 SERIES

Superintendent Henderson invited Board members to accompany her on site visits to McDermoth Elementary School and Aberdeen High School on May 24.

SITE VISITS

Superintendent Henderson reviewed the five focus areas for this year – AVID, PBIS, Digital Learning, Special Education and English Language Arts/EL. She also noted that end-of-year reports on the focus areas will be presented at the June 5 meeting.

2017-2018 FOCUS  
AREAS

Superintendent Henderson updated Board members on preparations for the 2018-2019 budget. She noted the revenue forecasting tool is now available from OSPI and the administration is working to develop projections using the anticipated average annual FTE of 3,290. She noted that after the June 1 enrollment count the District will have a final, average annual FTE for the current school year.

2018-2019 BUDGET  
UPDATE

The Board discussed graduation attendance at Harbor High School on June 7, Aberdeen High School's graduation at Stewart Field on June 8 and the Miller Moving Up program on June 14.

GRADUATION AND  
MOVING UP

Superintendent Henderson discussed next steps for selecting student representatives for 2018-2019. President Bielski and Director Bill Dyer expressed interest in being on the interview team.	STUDENT REPRESENTATIVES
Superintendent Henderson discussed the exit conference and conclusion of the annual audit for 2017, which resulted in two procedural findings. In one instance, the District should retain more documentation regarding special education contracts for services, and in another instance, documentation was not sufficient for some students who returned to home school status after enrollment in Running Start.	2017 AUDIT
The Board discussed registration for the annual WSSDA Conference, which will take place November 15-17 in Spokane.	2018 WSSDA CONFERENCE
Superintendent Henderson announced there will be a banquet on Monday, June 4, for the District's employees of the year and that the annual Retirement Reception will take place at 4 p.m. Tuesday, June 5, prior to the next Board meeting. Both events are in the Commons at Aberdeen High School.	EMPLOYEES OF THE YEAR
Superintendent Henderson announced that the District has been awarded a computer science grant through OSPI in support of kindergartners using Chromebooks and learning to write computer code.	OSPI COMPUTER SCIENCE GRANT
Executive Director of Business and Operations Elyssa Louderback presented the Fiscal Status Report for April. She reported an ending fund balance of \$4,095,739.41 in the General Fund, \$144,698.79 in the Capital Projects Fund, \$1,912,701.78 in the Debt Service Fund, \$239,659.71 in the Associated Student Body Fund and \$277,013.83 in the Transportation Vehicle Fund. Under enrollment, she reported the District is still on track to complete the year above budgeted enrollment and that she is preparing a budget extension to reflect the additional expenses incurred during the year.	FISCAL STATUS REPORT
On a motion by Bill Dyer and seconded by Jeff Nelson, the Board approved a request from the Technology Department to declare Surface RTs and other devices surplus as presented.	SURPLUS SURFACE RTs
On a motion by Jeff Nelson and seconded by Bill Dyer the Board approved a contract with Staff Development for Educators (SDE) to provide professional development for staff during the summer conference in August.	SUMMER CONFERENCE CONTRACT
On a motion by Bill Dyer and seconded by Jeff Nelson, the Board approved a contract with the YMCA of Grays Harbor to provide 2018 summer activities for Aberdeen students as part of the 21 <sup>st</sup> Century Grant.	YMCA SUMMER CONTRACT
Following discussion on making data more readily available and useful for staff, evaluating whether data is being used effectively and requirements under the Gear Up contract, the Board approved two contracts with School Data Systems. On a motion by Jeff Nelson and seconded by Bill Dyer the Board approved a contract with School Data Systems. On a motion by Bill Dyer and seconded by Jeff Nelson, the Board approved a data sharing agreement with School Data Systems limiting the use of student information.	SCHOOL DATA SYSTEMS

On a motion by Bill Dyer and seconded by Jeff Nelson, the Board approved a personal services contract with Erin Jones to be a guest speaker at Miller Junior High School on June 1.

PERSONAL SERVICES  
CONTRACT – JONES

On a motion by Jeff Nelson and seconded by Bill Dyer, the Board approved a contract with David Schreier to provide first aid training to students in the Medical Careers program.

PERSONAL SERVICES  
CONTRACT --  
SCHREIER

The next meeting of the Board is set for 5 p.m. Tuesday, June 5, in the Community Room at Aberdeen High School. A reception for retiring employees will precede the meeting at 4 p.m. in the Commons.

NEXT MEETING

Michelle Reed requested more information about the data sharing agreement with School Data Systems. Dr. Henderson said she will get more information to share with the Board at a future meeting.

COMMENTS FROM  
THE AUDIENCE

At 5:36 p.m., President Sandra Bielski recessed the meeting for an executive session expected to last 45 minutes under RCW 42.30.110(g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee) and to discuss collective bargaining. The session began at 5:37 p.m. At 6:22 p.m. the regular meeting reconvened.

EXECUTIVE SESSION

On a motion by Bill Dyer and seconded by Jeff Nelson the Board approved the Personnel Report. Under certificated matters, the Board approved the hiring of Bryan McKinney as principal at McDermoth Elementary School effective 2018-19; the hiring of Claire Tangvald as a speech language pathologist for the District effective 2018-19, Teri Se as a 6<sup>th</sup> Grade teacher and Marlina Tolon as a 4<sup>th</sup> Grade teacher at McDermoth Elementary School effective 2018-19, Heather Berentsen as a 3<sup>rd</sup> Grade teacher at Stevens Elementary School effective 2018-19, and Damien Cooper as a preschool teacher at the Hopkins Building effective 2018-19; the hiring of Pamela Caba, math, Katina Gamleah, science, William Rab support, and Kasi Turner, APEX, as teachers for summer school at Aberdeen High School effective June 18 to July 6; Matthew Mahon, animation, and Mark Sundstrom, automotive summer school teachers in the Twin Harbors Skill Center; Kris Bitar, ELA, Scott Morrison social studies/history, and Robert Sutlovich, CTE Criminal Justice, as summer school teachers at Harbor High School effective June 15 to July 3; Ashley Emmett, STEAM, Larry Fleming E., Garrett Johannes, math, Brittini Leitch and April Meissner, ELA, as summer school teachers at Miller Junior High School effective June 18 to July 13; the hiring of Jennifer Arquette, robotics, Kelly Hamblin, science and Myka Jugum, art, as summer school enrichment teachers effective July 30 to August 15; the hiring of Theresa Fleming, 1<sup>st</sup>/2<sup>nd</sup> Grade and Maria Olsen, 3<sup>rd</sup>/4<sup>th</sup> Grade, as summer school teachers at A. J. West Elementary School effective July 30 to August 15; the hiring of Allison Fagerstedt, 3<sup>rd</sup>/4<sup>th</sup> Grade, Ana Farias, migrant reading, Joe Fagerstedt, 5<sup>th</sup>/6<sup>th</sup> Grade, and Patricia Timmons, 1<sup>st</sup>/2<sup>nd</sup> Grade, as summer school teachers at Robert Gray Elementary School effective July 30 to August 15; Stacy Campbell, 1<sup>st</sup>/2<sup>nd</sup> Grade, Hannah Ingraham, 3<sup>rd</sup>/4<sup>th</sup> Grade, Martha Lennier, 5<sup>th</sup>/6<sup>th</sup> Grade, and April Meissner, migrant reading, as summer school teachers at Stevens Elementary School effective July 30 to August 15; approved changes of assignment for Tosha Love, from McDermoth Elementary to Robert Gray Elementary School as a 1<sup>st</sup> Grade teacher and for Tricia Matisons from Miller Junior High School to the Stewart Building as a teacher on special assignment (TOSA) effective 2018-2019; accepted resignations from Corinna Krick, an ELA teacher at Aberdeen High School, effective August 31, and from Shawn Grubb, a kindergarten teacher at

PERSONNEL REPORT  
CERTIFICATED



Central Park Elementary School, effective June 14, and approved the hiring of Sarah Grajales as a substitute for the District.

Under classified matters, the Board approved the hiring of Laura Sanz as state and federal programs secretary for Special Education effective May 14; Mickey Lizarraga and Luis Soto as math tutors at Aberdeen High School effective May 7 and May 8; Melissa Kost from Robert Gray Elementary School to the Administration Building as state and federal programs secretary effective May 14, Laura Dennis from McDermoth Elementary School to the Hopkins Building as a Family Service worker effective May 9, and Kayla Sturm from Central Park Elementary School to the Hopkins Building as a Family Service worker effective May 9; approved summer school hirings for Desiree Glanz as a para-educator at Aberdeen High School effective June 18 to July 25 and Natalie Tillery as a para-educator at Aberdeen High School effective July 9 to July 25, Teresa Simpson as an APEX para-educator at Harbor High School effective June 15 to July 3, Geneva Bernabe, Rebel Jordan and Eli Lugo as para-educators at Miller Junior High School effective June 18 to July 13, Geneva Bernabe as a migrant para-educator, Brandy Sjostrand as the site coordinator, and Dawn Smith, Michele Smith and Denice Walczyk as para-educators at A. J. West Elementary School effective July 30 to August 15, Tosha Love as the site-coordinator, Dawn Odd, Bridget Onasch and Donna Pearson as para-educators and Natalie Tillery as the migrant para-educator at Robert Gray Elementary School effective July 30 to August 15, Joshua Burnett, Rebel Jordan and Erin Pehl as para-educators, Anita Onasch as the migrant para-educator, and Rees Sturm as the site coordinator at Stevens Elementary School effective July 30 to August 15, Patty Barber as the cook effective July 18 to August 24, Mary Clinton as a Food Service worker/transport effective June 18 to August 15, Pam Giroski as a Food Service worker effective June 18 to July 20 and July 23 to August 15, Kim Hagara as Food Service secretary effective June 25 to August 17, Dawn Inocencio-Black as a Food Service worker effective June 18 to July 27, Leslie Lujan as a Food Service worker effective June 25 to August 24, and Donna Pearson as a Food Service worker/transport effective June 18 to August 24; approved the retirement of Debbie Wessel, custodian at Stevens Elementary School, effective June 29; accepted the resignation of Heather VanArendonk as a para-educator at Robert Gray Elementary School effective May 11; approved the non-renewal of John Yonich as the head coach for girls' basketball at Aberdeen High School effective May 10; approved the hiring of Anthony Brader and Carolyn Carpenter as substitutes for the District, and accepted resignations from Shawn Pattison, effective May 7, and Juliana Sanchez, effective May 4, as substitute for the District.

On a motion by Bill Dyer and seconded by Jeff Nelson the Board voted to extend the superintendent's contract through June 30, 2021.

The Board discussed the field trip permission process and timelines, especially overnight and out-of-district trips.

There being no further business, the regular meeting was adjourned at 6:26 p.m.

CLASSIFIED

SUPERINTENDENT  
CONTRACT

MISCELLANEOUS

ADJOURN

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Alicia Henderson, Secretary

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Sandra Bielski, President

**OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST**

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team SKILLSUSA

School AHS

Advisor VELONI Phone 360.538.7936

Date(s) of Trip 6/23/18 - 6/30/18 Destination LOUISVILLE Ky

Lodging Location DRURY INN Lodging Phone 855-213-0582

Objective of Trip SKILLSUSA NATIONALS

Number of Students 9 Number of Chaperones 3

Cost per Student \$2030 Cost per Chaperone \$2270

Funding Source and/or Account Code COWBOY BBQ / Community

Type of Transportation VAN/AIR-PLANE Bus form required YES NO

ASB Approval [Signature] Date 5/15/18

Principal Approval [Signature] Date 5/16/18

Board Approval \_\_\_\_\_ Date \_\_\_\_\_

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)



# Aberdeen School District

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Aberdeen, WA 98520  
**360-538-2000**  
Fax 360-538-2014  
[www.asd5.org](http://www.asd5.org)

**Alicia Henderson, Ph.D.**  
Superintendent  
360-538-2002

**Jim Sawin**  
Assistant Superintendent  
360-538-2222

**Elyssa Louderback**  
Executive Director  
Business & Operations  
360-538-2007

**Traci Sandstrom**  
Teaching and Learning  
Technology  
360-538-2123

**Roger Heinrich**  
Special Education  
360-538-2017

**Lynn Green**  
Career & Technical Education  
Secondary Curriculum  
360-538-2038

TO: Alicia Henderson, Superintendent  
Board of Directors, ASD5

FROM: Lynn Green, CTE Director *LG*

RE: Aberdeen Rotary Business Week

DATE: May 26, 2018

The following lumber donation has been received from the Sierra Pacific Foundation to support the construction program at Aberdeen High School. Cory Martinsen wrote a grant application to receive the material. The lumber will be used to learn and practice various skills in the carpentry class and will last for approximately two school years.

2 units of 2"x4"x8' lumber, valued at \$1,252.44



## MEMO

TO: Board of Directors  
Superintendent Alicia Henderson

RE: **Gift to the District**

FROM: Elyssa Louderback  
Executive Director of Business and Operations

DATE: June 1, 2018

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Dr. W. Steve Hutton recently closed his office in Aberdeen and donated office equipment to our District from. All items have been deemed in good to excellent condition and can be put to good use.

- 1 - Lexmark MS810N Series Monochrome Laser Printer
- 1 - Sharp ARM257 Digital Imager Monochrome Multi-function Printer
- 1 - Lexmark T642 Monochrome Laser Printer
- 6 - HP ProDesk 400 GI SFF CPUs
- 6 - HP Compaq Pro Small Form Factor CPUs
- 6 - ACER Model V236 HL Monitors
- 6 - ACER Model V206 HQL Monitors
- 6 - HP Keyboards
- 6 - HP Digital Mice

We are recommending that the Board accept this donation.



## MEMO

TO: Board of Directors  
Superintendent Alicia Henderson

RE: **Gift to the District**

FROM: Lynn Green  
CTE Director

DATE: June 1, 2018

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Joe Shapansky Jr. has donated a large collection of music CDs to the KAHS radio station at Aberdeen High School valued between \$2,500 and \$3,000. Chuck Veloni, the KAHS station manager and instructor, has cataloged the collection, which is enclosed.

We are recommending that the Board accept this donation.

Joe Shapansky Donation to KAHS  
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Band Name	Name of Album
3 Doors Down	The Better Life
AC/DC	Back in Black
AC/DC	High Voltage
AC/DC	T.N.T
AC/DC	JailBreak
AC/DC	Volts
AC/DC	Let there be rock Live in paris
AC/DC	Live From the Atlantic studios
AC/DC	POWERAGE
AC/DC	Dirty Deeds Done Dirt Cheap
AC/DC	Let there be rock
AC/DC	Highway to hell
AC/DC	For those About to rock
AC/DC	Flick off the Switch
AC/DC	Fly on the Wall
AC/DC	Stiff Upper Lip
AC/DC	Ball Breaker
AC/DC	Live
AC/DC	The Razors Edge
AC/DC	Blow Up Video
Accept	Balls to the Wall
Accept	The Final Chapter
Adam Sandler	Stan And Judy's Kid
Adam Sandler	They're All Gonna Laugh at you
Adam Sandler	What's Your name
Adam Sandler	What The hell happened to me
AeroSmith	Permanent Vacation
AeroSmith	Pump
AeroSmith	Get A Grip
AeroSmith	Big Ones
AeroSmith	A little south of sanity
Alice Cooper	School's Out
Alice Cooper	Greatest Hits
Alice Cooper	Trash
Angus Malcom	Hell Aint A bad Place to be
Anthrax	Spreading Disease
Anthrax	State of euphoria
Anthrax	Persistance of time
Anthrax	Attack of the killer B's
Anthrax	Sound Of white noise
Anthrax	Volume 8
Anthrax	Stomp 442
Anthrax	Live the island years
Anthrax	Return of the Killer A's

Joe Shapansky Donation to KAHS  
School Board Agenda June 5, 2018

Beastie Boys	Check Your Head
Beastie Boys	I'll Communication
Beastie Boys	Licsened to ILL
Biohazard	Mata Leao
Biohazard	No Holds barred
Biohazard	State of the World Address
Billy Idol	Rebel Yell
Biohazard	Urban Discipline
The Black Crowe	Amorica
Black Demon Top	Self Title
Black Sabath	Self Title
Black Sabath	Black Sabath Vol. 4
Black Sabath	Forbidden
Black Sabath	Heaven and Hell
Black Sabath	mob Rules
Black Sabath	Master of Reality
Black Sabath	Paranoid
Black Sabath	Reunion
Black Sabath	Sabbath, Bloody Sabath
Black Sabath	Masters of Misery The Earache Tribute
Black Saboth	Dehumanizer
Blue Oyster Cult	Don't Fear the Reaper
Black Sabath	Sabotage
Bruce Dickinson	Accident of birth
The Charlie Daniels band	A decade of hits
The Charlie Daniels band	Epic
Call To Irons	A Tribute to Iron Maiden
The Cars	Greatest Hits
Corrosion of Conformity	Wiseblood
Corrosion of Conformity	Deliverance
Corrosion of Conformity	Animosity
Confederate Railroad	Greatest hits
Creedence Clearwater	Chronicle
Creedence Clearwater	Green River
Cream	Self Title
Cypress Hill	Skull and Bone
Cypress Hill	Black Sunday
Danzig III	How the Gods Kill
Danzig	Thrall-Demonsweatlive
Deep Purple	Knocking at your Back Door
Deep Purple	The Battle Rages on..
Deep Purple	When We Rock and When we Roll, We roll
Dio	Holy Diver
Dio	The Last in Line
The Dehumanizers	The first five years (of Drug use) Anthology
Def Leppard	Pyromania
Dwarves	The Dwarves Come Clean

Joe Shapansky Donation to KAHS  
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Dwarves	How to Win Friends and Influence people
Drowning Pool	Sinner
The Doors	The soft parade
Doors	Disc 1
doors	disc 2
Doors	waiting for the sun
Doors	strange Days
Doors	Elekta
Dio	Dream Evil
Dio	Sacred Heart
Eagles	The Greatest hits
Eric Clapton	The Cream of Clapton
Eric Clapton	Slowhand
EverClear	Sparkle and Fade
Echoes	The best of Pink Floyd
Exodus	Another Lesson In Violence
Faith No More	Album of the year
Filter	Short Bus
Foreigner	Records
GodSmack	republic
GodSmack	awake
GooGoo Dolls	A Boy Named Goo
Green Day	Insomniac
Guns N' Roses	Use Your Illusion 1
Guns N' Roses	Use Your Illusion 2
Guns N' Roses	Gn' R lies
Guns N' Roses	Appetite for Destruction
Guns N' Roses	The Spaghetti incident?
Halford	Resurrection
Hank Williams jr	America (the way I see it) Vol. 18
HellRules	A Tribute to Black Sabbath
Helmet	Meantime
Heart	Greatest hits
Helmet	Aftertaste
Helmet	Betty
Hole	Live through this
Incubus	Make yourself
Iron Butterfly	In-A-Gadda-Da-Vida
Iron Maiden	Brave New world
Iron Maiden	Fear of the Dark
Iron Maiden	Live After Death
Iron Maiden	No Prayer For The Dying
Iron Maiden	PowerSlave
Iron Maiden	Portrait
Iron Maiden	SomeWhere In Time
Iron Maiden	Seventh Son, Of a Seventh Son
Jackyl	Choice Cuts



Joe Shapansky Donation to KAHS  
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James Byrd	Octoglomerate
Jane's Addiction	Kettle Whistle
Jane's Addiction	Nothings Shocking
Jane's Addiction	Ritual De Lo Habitual
Jeff FoxWorthy	Crank It up
Jimmy Page & Robert Plant	No Quarter
Jimi Hendrix	The Last Experience
Jimi Hendrix	Voices
Jimi Hendrix	First Rays Of the New Rising Sun
Jimi Hendrix	Band Of Gypsys
Jimi Hendrix Experience	Rare as love
Jimi Hendrix Experience	Paris 1967-Sanfrancisco 1968
Hendrix	Live at the Fillmore east
Jimi Hendrix Experience	Axis: Bold as Love
Jimi Hendrix Experience	Are You Experienced?
Jimi Hendrix Experience	The Best Of Jimi Hendrix
Jimi Hendrix Experience	Electric LadyLand
Johnny Cash	16 Biggest Hits
Janis Joplin's	Greatest hits
Judas Piest	Metal Works '73-'93 x2
Judas Piest	Sin after sin
Judas Piest	Genocide
Judas Piest	Screaming for vengance x2
Judas Piest	Unleashed in the east
Judas Piest	British Steel
Judas Piest	Stained Class
Judas Piest	98 live Meltdown
Judas Piest	Jugulator
Judas Piest	PainKiller
Judas Piest	Live
Judas Piest	Turbo
Judas Piest	Defenders of the Faith
Kenny Rogers	21 Number Ones
Kid Rock	Devil Without a Cause
Kid Rock	The History Of Rock
Kiss	You Wanted the Best, You Got the best
Kiss	Carnival of Souls
Kiss	Self titled
Kiss	Destroyer
Kiss	Psycho-circus
Kiss	Revenge
Kiss	Love gun
Kiss	Dynasty
Kiss	Hotter than hell
Kiss	Rock and Roll Over
Kiss	Dressed to Kill
Korn	Follow The Leader

Joe Shapansky Donation to KAHS  
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Korn	Life is Peachy
Korn	Issues
Korn	Self titled
krokus	The Definitive Collection
L7	The Beauty Process: Triple Platinum
Led Zeppelin	Coda
Led Zeppelin	In through the Out Door
Led Zeppelin	Physical Graffiti
Led Zeppelin	Led Zeppelin 2
Led Zeppelin	Led Zeppelin 4
Limp Bizkit	Chocolate Starfish and the hot dog flavored water
Limp Bizkit	Three Dollar bill yall
Linkin Park	Meteora
Lita Ford	The best of Lita Ford
Living Colour	Vivid
Lynard Skynyrd	Gold And Platinum Disc 1
Lynard Skynyrd	Gold And Platinum Disc 2
Lynard Skynyrd	Skynyrd's Lynnyrds/ Their Greatst Hits
Lynard Skynyrd	edge of forever
Long Beach Dub Allstars	Right back
Mega Death	Anthology set the world afire
Mega Death	Capitol Punishment
Mega Death	Cryptic Writings
Mega Death	Killing is My Buisness... And Buisness Is Good
Mega Death	Rust In Peace
Mega Death	Risk
Mega Death	The World needs A hero
Mega Death	Hidden Treasures
Mega Death	Youthanasia
Mega Death	Count down to Extinction
Metal Church	A Light in the Dak
Metallica	Jump in the Fire
Metallica	Garage days Re-Revised x2
Metallica	Garage inc.
Metallica	...And Justice for All
Metallica	kill'Em All
Ministry	Dark Side of the Spoon
Ministry	The Mind is A terrible thing to Taste
Ministry	Keianheo
Ministry	Filth Pig
Ministry	The Land of Rape and Honey
Monster Magnet	Dopes To infinity
Moth	two point three
Mother Love Bone	Self Titled
Motley Crue	Shout at the Devil
Motley Crue	Decade of Decadence
Motley Crue	Too Fast for love

Joe Shapansky Donation to KAHS  
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Moth	Self Titled
Marilyn manson	Hollywood
Marilyn manson	Remix & Repent
Marilyn manson	Antichrist Superstar
Marilyn manson	Smells like Children
Marilyn manson	portrait of an american Family
Meat Loaf	Bat out of hell
Motorhead	Sacrifice
Motorhead	Bomber
Motorhead	The Best of Motorhead
Montrose	Self titled
Nine Inch Nails	Broken
Nine Inch Nails	the Fragile
Nine Inch Nails	The Downward Spiral
Nine Inch Nails	Further down the spiral
Nazreth	Greatest hits
Nirvana	From The Muddy Banks of the Wishkah
Noalternative	Self titled
Northwest Royale	Self Titled
The OffSpring	Self Titled
The OffSpring	Americana
The OffSpring	Ixnay on the Hombre
Ozzy Osbourne	Bark At the moon
Ozzy Osbourne	Blizzard of Ozz
Ozzy Osbourne	Just say OZZY
Ozzy Osbourne	The OZZMAN cometh
Ozzy Osbourne	Ozzmosis
Ozzy Osbourne	Speak of the devil
Ozzy Osbourne	the Ultimate sin
Ozzy Osbourne	Tribute
Ozzy Osbourne	no rest for the wicked
Ozzy Osbourne	no more tears
Pantera	The great southern Trendkill
Pantera	Cowboys from hell
Papa Roach	infest
Pearl Jam	ten
Pearl Jam	vs.
Pink Flyod	the wall
Pink Floyd	atom heart mother
Pink Floyd	Dark side of the moon
Pink Floyd	wish you where here
Pink Floyd	animals
powerman 5000	tonight the stars revolt
primer 55	introduction to mayhem
Primus	Brown album
Primus	Pork Soda
primus	sailing the seas of cheese

Joe Shapansky Donation to KAHS  
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prong	cleansing
Peter Frampton	Greatest hits
Quiet Riot	Greatest hits
Queensryche	Empire
Queensryche	Operation: Mindcrime
Queensryche	Rage for order
Rage Against the Machine	Epic Associated
Rage Against the Machine	Evil empire
Rage Against the Machine	The Battle of los angeles
Ramones	Acid Eaters
Ramones	Adios Amigos
Ramones	Greatest hits
Ratt	Out of the Cellar
Ratt	Reach for the sky
Raw Power	Screams From the Gutter After Your Brain
Red Hot Chili Peppers	One Hot Minute
Red Hot Chili Peppers	Mother's Milk
Red Hot Chili Peppers	What hits!?
Robert Plant	Manic Nirvana
Robert Plant	Now and Zen
Rob Zombie	Hellbilly deluxe
Rush	Chronicles
Rush	Exit... stage left
Rush	Counterparts
Rush	Roll The Bones
Rush	Presto
Rush	A Show Of Hands
Rush	Hold your fire
Rush	Retrospective 2
Rush	Fly By Night
Scorpions	Black Out
Scorpions	Love at First Sting
Scorpions	Crazy World x2
Scorpions	Savage Amusement
Scorpions	Best of Rockers'N'Ballads
Scorpions	Pure Instinct
Sex Pistols	Never Mind The Bollocks
Sepultura	Blood Rooted
Silver chair	Freak Show
Slayer	Live Undead
Slayer	Show No Mercy
Slayer Live	Decade of Aggression disc 1
Slayer Live	Decade Of Aggression disc 2
Slayer	Seasons In th Abyss
Slayer	Undisputed Attitude
SlipKnot	Iowa
SlipKnot	Vol 3 (the subliminal verses)

Joe Shapansky Donation to KAHS  
School Board Agenda June 5, 2018

Soundgarden	Louder than Love	
Soundgarden	Badmotorfinger	
Soundgarden	A-Sides	
Soundgarden	SuperUnkown	
Sponge	Rotting Pinata	
Stabbing Westward	Wither Blister Burn+Peel	
Stabbing Westward	Darkest Days	
Stained	Dysfunction	
Stained	Break the Cycle	
Static-X	Machine	
Stella7	The Avernus Sessions	
The Steve Miller Band	Greatest hits 1974-1978	
Steve Miller Band	Live	
Spinal Tap	Break Like The Wind	
Styx	Return To Paradise	
Sting	Fields of Gold	
Stone Temple Pilots	Numer 4	
Stone Temple Pilots	Self Titled	
Stone Temple Pilots	Core	
Suicidal Tendencies	Prime Cuts	
Sublime	What I Got...	
Sublime	Second Hand Smoke	
System of a Down	Self titled	
System of a Down	Toxicity	
System of a Down	Steal This Album!	
Ted Nugent	Double Gonzo disc 1	
Ted Nugent	Double Gonzo disc 2	
Twisted Sister	Bug Hits And Nasty Cuts	
Uninvited	Too many bad choices	
Ugly Kid joe	As Ugly as it gets	
Van Halen		1984
Van Halen	Diver down	
Van Halen	Women and Children	
Van Halen	Van Halen 2	
Van Halen		5150
Van Halen	For unlawful carnival knowledge	
Van Halen	Balance	
Van Halen	OU812 x2	
Van Halen	Self titled	
White Zombie	Astro Creep 2000	
Weezer	Self Titled	
WhiteSnake	Self Titled	
WhiteSnake	Greatest Hits	
ZZ Top	Deguello	
ZZ Top	Anthem	
ZZ Top	The Best of ZZ Top	

## Community Relations 4000 Series

### New Policies for the District to Consider

- 4060 **Distribution of Materials**, Discretionary
- 4129 **Family Involvement**, Discretionary
- 4217 **Effective Communication**, Priority
- 4265 **Community Education Program**, Discretionary
- 4400 **Election Activities**, Essential

### Policies to Review and Update

- 4000 **Public Information Program**, Priority – Non-substantive update to policy, recommend moving language from Aberdeen policy 4010 to this policy. Added cross and legal references. Minor update to procedure, recommend including criteria for staff evaluations in the annual district report.
- 4020 **Confidential Communications**, Priority – Minor update to policy, recommend adding language regarding a specific threat to the health or safety of a student or other individual. Added cross reference.
- 4040 **Public Access to District Records**, Priority – Aberdeen policy and procedure regarding public access to district records are significantly different than WSSDA model policy and procedure. Recommend deleting Aberdeen 4040 and adopting WSSDA models.
- 4110 **Citizen Advisory Committees and Task Forces**, Discretionary – No changes to policy. Minor update to policy, recommend stating the following: “If the committee acts on behalf of the board, conducts hearings, or takes testimony or public comment, its meetings will be open to the public.”
- 4120 **School Support Organizations**, Discretionary – No changes to policy. Added legal reference and management resource. Moderate updates to procedure, recommend modifying language regarding gambling activities.
- 4130 **Title 1 Parent Involvement**, Essential – Significant updates to policy, recommend adding section regarding school-based parent and family engagement policies. Added legal references and management resources.
- 4200 **Safe and Orderly Learning Environment**, Discretionary – Minor update to policy, recommend modifying language in section regarding disruption of school operations. Added cross and legal references and management resources. No changes to procedure, some district-only language to review.
- 4210 **Regulation of Dangerous Weapons on School Premises**, Essential – Significant updates to policy, recommend modifying language defining dangerous weapons. Added cross and legal references and management resources.
- 4215 **Use of Tobacco and Nicotine Products and Delivery Devices**, Essential – Moderate updates to policy, recommend adding language regarding nicotine replacement therapy. Also recommend modifying definition of tobacco products. Added cross and legal references and management resources.
- 4218 **Language Access Plan**, Priority – No changes to policy. Added cross references and management resources. No changes to procedure.
- 4220 **Complaints Concerning Staff or Programs**, Discretionary – Non-substantive update to policy. Added cross reference. Minor update to procedure, recommend modifying language regarding board discussion of complaints against a staff member.
- 4235 **Public Performances**, Discretionary – No changes to policy.

## Aberdeen School District

- 4237 **Contests, Advertising and Promotions**, Essential – No changes to policy.
- 4260 **Use of School Facilities**, Essential – Moderate updates to policy, recommend adding language regarding nondiscrimination. Also recommend adding language to section regarding school or child-related groups or other government agencies. Added cross and legal references and management resources. Moderate updates to procedure, recommend adding language regarding accident and liability insurance. Some district-only language for the board to review.
- 4310 **District Relationships with Law Enforcement and other Government Agencies**, Priority – Minor update to policy, recommend adding marijuana/cannabis as a prohibited drug. Added cross and legal references and management resources. District-only procedure, WSSDA deleted this procedure in July 2013.
- 4314 **Notification of Threats of Violence or Harm**, Essential – Minor update to policy, recommend adding language regarding disclosure of information from education records. Added cross references and management resource. Minor updates to procedure, recommend modifying language regarding conditions when the district may identify students who have made threats of violence or harm.
- 4315 **Release of Information Concerning Sexual and Kidnapping Offenders**, Priority – Minor update to policy. Added management resources.
- 4320 **Cooperative Program with Other Districts, Public Agencies, Private Schools and Daycare Agencies**, Discretionary – Non-substantive update to policy, recommend combining Aberdeen policies 4320 and 4330 into one policy. Added management resource.

### **District-Only Policies for District to Review and Update or Delete**

- 4007 **Social Media** – District-only
- 4010 **Staff Communication Responsibility** – Language in this policy now exists in WSSDA model policy 4000, Public Information Program. Recommend moving language to that policy and deleting Aberdeen 4010.
- 4230 **Contacts with Students** – District-only

### **Definitions for update recommendations:**

**Non-substantive updates:** Only changes are stylistic language modifications (i.e. shall to will)

**Minor updates:** Language struck or added is less than a paragraph. No action needed by board or superintendent in terms of policy/procedure implementation.

**Moderate updates:** Language struck or added is about a paragraph in length. Modifies current policy/procedure implementation in a way that requires changes by the superintendent and/or board.

**Significant updates:** Language struck or added is about a page or more in length. Adds additional implementation requirements to policy/procedure within the district.

### **Definitions for policy categorizations:**

#### **Essential**

- Policy is required by state or federal law, or
- A specific program requires a policy in order to receive special funding.

#### **Priority:**

- Policy is developed to respond to state or federal law at the discretion of a school district, or

## Aberdeen School District

- Policy will impact the health, safety and/or welfare of students, employees or directors, or
- Sets forth the action of the board or district in response to a legal mandate and the board believes attention to the mandate is necessary.

### **Discretionary:**

- Policy expresses an action or calls attention to a required action deemed necessary by the board, district or community, or
- Policy is deemed necessary due to special circumstances of a board, district and community, or
- Policy communicates district philosophy that the board wants to promote to employees and/or the community.





## Options to Achieve K-3 Class Size Reduction (CSR) Requirement in 2019-2020

1. Portables at Elementary Schools
2. Move 6<sup>th</sup> Grades to Miller

June 5, 2018

### Background

#### K-3 Class Size Reduction (CSR): Implementation of 17:1

- **November 2014:** I-1351 recommended K-12 class sizes based on grade levels, which should be implemented by 2018-19 (as per McCleary v. Washington state)
  - ASD5 is compliant with all recommendations except K-3 class size, which would need to be reduced to 17:1 (currently 19:1)
  - Not required, but financial implications for not implementing
- **January 27, 2018:** Board work study including Facilities Overview with discussion of K-3 CSR
- **March 6, 2018:** K-3 CSR information presented to the Board. Potential options presented to address facility needs for implementation
- **March 8, 2018:** Washington State Legislature voted to delay fiscal implementation consequences until 2019-20, allowing ASD5 to make a decision in Spring 2018 and prepare for implementation during 2019-20
- **March 20, 2018:** Board review of survey results for implementation options, with direction to eliminate option of banding schools, and requested more information on remaining two options
- **April 17, 2018:** Board reviewed facilities and instructional considerations for two remaining options, and requested additional information from staff regarding the two options, and specific information regarding the option of moving 6<sup>th</sup> to Miller (i.e, considerations for PE, music, bathrooms, covered play structure, special education, and safety).

## Two Options

1. Portables at Elementary Schools
2. Move 6<sup>th</sup> Grades to Miller

### *Additional Information Requested:*

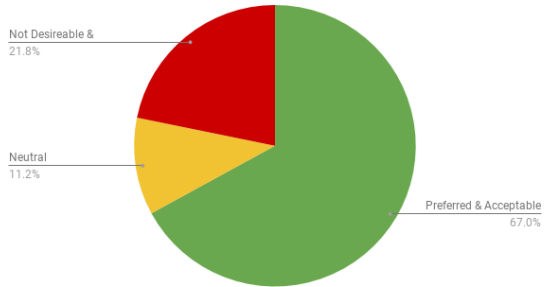
- Staff Input regarding two options
  - Benefits
  - Disadvantages
- Specifics about 6<sup>th</sup> to Miller
  - ✓ Facilities
    - Bathrooms
    - Covered outside area
  - ✓ Safety
  - ✓ Instructional Models
    - PE
    - Music
  - ✓ Special Education

## Staff Input

- Previous survey (March 2018)
  - Staff, parents, community
  - 3 options (banding, portables at elementary schools, 6<sup>th</sup> to Miller)
- Recent survey (April 2018)
  - Staff
  - 2 options (portables at elementary schools, 6<sup>th</sup> to Miller)
    - a. Benefits
    - b. Disadvantages

## Previous Survey Data-Community & Staff *Option 1. Portables at Elementary*

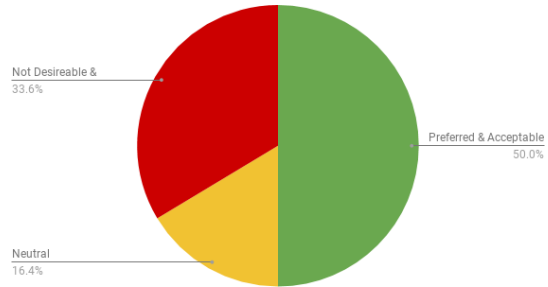
(Community) Portables at Elementary



Community Response

**21.8%**    11.2%    **67%**

(Staff) Portables at Elementary

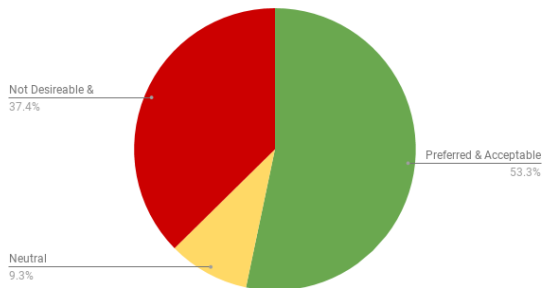


Staff Response

**33.6%**    16.4%    **50%**

## Previous Survey Data-Community & Staff *Option 2. 6<sup>th</sup> to Miller*

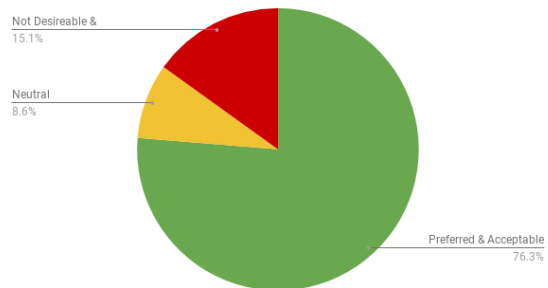
(Community) 6th to Miller



Community Response

**37.4%**    9.3%    **53.3%**

(Staff) 6th to Miller

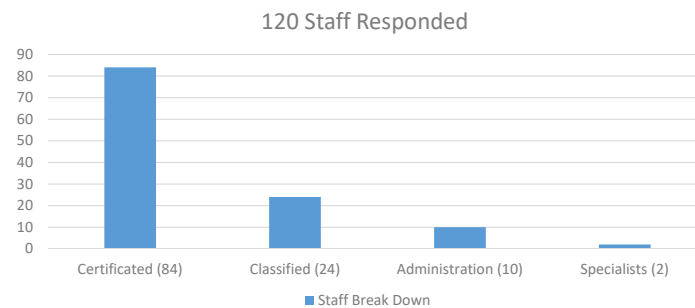


Staff Response

**15.1%**    8.6%    **76.3%**

## All Staff Survey (April)

- Survey was sent out to all ASD5 Staff through email (April 23-26)
- Each staff member was asked to provide 3 benefits and 3 disadvantages for each option (1: Portables at Elementary, 2: 6<sup>th</sup> to Miller)



## All Staff Survey

**Goal of Survey: Create a comprehensive list of benefits/disadvantages for both Option 1 and Option 2**

- Over 800 responses (Benefits & Disadvantages) were given from Staff
- Responses were manually reviewed to develop two master lists, each containing the benefits and disadvantages for Option 1 and Option 2
- Where applicable responses were combined or grouped to create a unique list of ideas, opinions and thoughts

## All Staff Survey

### Option 1 (Portables at Elementary) Unique Benefits and Disadvantages Identified From All Staff Responses (120 Staff)

16 Benefits  
33 Disadvantages

**Benefits: 4 Concepts/Ideas** Identified as **mentioned more** often than other concepts/ideas:

- Neighborhood Schools
- Minimal Disruption to Community
- Maturity, Keeps Kids Younger
- Less Change, Keeps Same Student Population/Dynamic

**Disadvantages: 5 Concepts/Ideas** Identified as **mentioned more** often than other concepts/ideas:

- Safety of Portables, Emergency Response, Security
- Bathroom Access, Bathroom Distance
- No Room for Further Growth, Short Term Fix
- Isolation for Teachers, Kids
- Transition times, Kids in weather several times a day

## All Staff Survey

### Option 2 (6<sup>th</sup> to Miller) Unique Benefits and Disadvantages Identified From All Staff Responses (120 Staff)

34 Benefits  
37 Disadvantages

**Benefits: 3 Concepts/Ideas** Identified as **mentioned more** often than other concepts/ideas:

- More Class Opportunities, Extra-curricular, Collaboration
- Curriculum Alignment, Planning
- Many 6<sup>th</sup> Graders ready, Mature to move on

**Disadvantages: 5 Concepts/Ideas** Identified as **mentioned more** often than other concepts/ideas:

- Kids being asked to grow up too fast, Not ready for Middle school, Not mature enough
- Need more Bathrooms for Students
- Need more Bathrooms for Staff
- Overcrowding, not enough facilities
- Gaining parent/community support

## 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> Responses

- Using the same All Staff responses a subset of just staff who identified they worked with 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> was analyzed for common responses
- 11 Staff Identified that they worked with 6<sup>th</sup> Grade (*5 of 11 staff identified they worked with grades other than 6<sup>th</sup> Grade*)
- 11 Staff Identified that they worked with 7<sup>th</sup> and/or 8<sup>th</sup> grade (*2 identified working only with 7<sup>th</sup> grade, 5 staff identified working only with 8<sup>th</sup> grade and 4 identified working with 7<sup>th</sup> & 8<sup>th</sup> grades*)

## 6<sup>th</sup> Grade Staff

### Option 1 (Portables at Elementary)

Unique Benefits and Disadvantages Identified  
From 6<sup>th</sup> Grade Staff Responses (11 Staff)

16 Benefits

22 Disadvantages

**Benefits:** Responses did not have a common overall response, mentioned same benefits/ideas as found on the master lists from all staff.

**Disadvantages:** Responses had a common theme of concern regarding “**overcrowding and space issues**”, based upon 6/22 responses indicating this as an issue.

## 7<sup>th</sup> & 8<sup>th</sup> Grade Staff

### Option 1 (Portables at Elementary)

Unique Benefits and Disadvantages Identified  
From 7<sup>th</sup> & 8<sup>th</sup> Grade Staff Responses (11 Staff)

6 Benefits

19 Disadvantages

**Benefits:** Responses did not have a common overall response, mentioned same benefits/ideas as found on the master lists from all staff.

**Disadvantages:** Responses had a common theme of concern regarding “**issue with using portables**”, based upon **7/19** responses indicating this as an issue.

## 6<sup>th</sup> Grade Staff

### Option 2 (6<sup>th</sup> to Miller)

Unique Benefits and Disadvantages Identified  
From 6<sup>th</sup> Grade Staff Responses (11 Staff)

22 Benefits

22 Disadvantages

**Benefits:** Responses had a common theme of concern regarding “**curriculum, opportunity and support**”, based upon **12/22** responses indicating this as potential benefit.

**Disadvantages:** Responses did not have a common overall response, mentioned same concerns as found on the master lists from all staff.

## 7<sup>th</sup> & 8<sup>th</sup> Grade Staff

**Option 2 (6<sup>th</sup> to Miller)**  
Unique Benefits and Disadvantages Identified  
From 7<sup>th</sup> & 8<sup>th</sup> Grade Staff Responses (11 Staff)

**24 Benefits**  
**15 Disadvantages**

**Benefits:** Responses had a common theme regarding **“curriculum, support, opportunities and community development”**, based upon **15/24** responses indicating this as potential benefit.

**Disadvantages:** Responses had a common theme of concern regarding **“potential space issues”**, based upon **7/15** responses indicating this as potential benefit.



## Specifics about 6<sup>th</sup> to Miller

### ✓ Facilities

- Bathrooms
- Covered outside area

### ✓ Safety

### ✓ Instructional Models

- PE
- Music

### ✓ Special Education

## ✓ Facilities

- Bathrooms
- Covered outside area

## Miller Jr High School

### New classrooms:

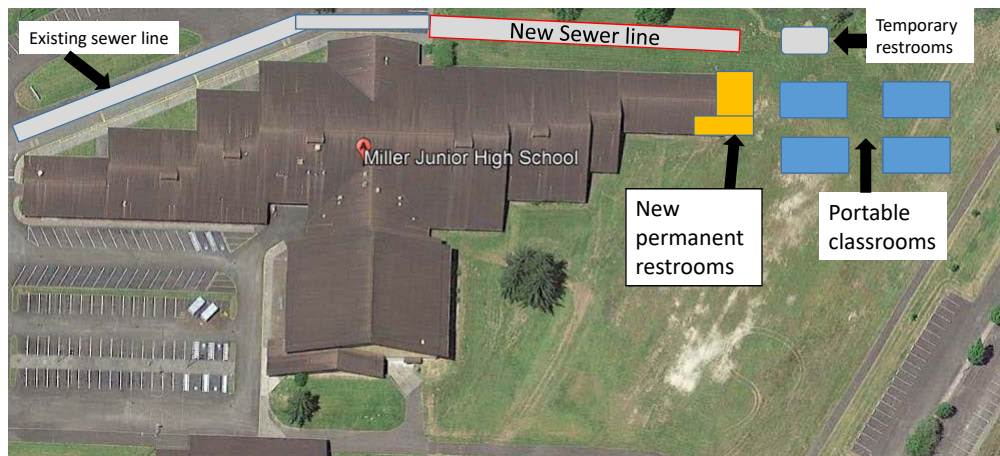
- Option 1: Install 4 portables
  - Temporary restrooms
  - Permanent restroom addition
- Option 2: Classroom complex with additional restrooms

### What would be required:

- Running a new sewer line to the designated site
- Foundations for new classroom units
- Electric installation

Restrooms (Stalls to student ratio)	Current WA State Require	Current Enrollment	No. of stalls needed	Stalls currently available
Male	1 : 35	241	7	21
Female	1 : 25	260	11	15
Adults/ Special Needs	1:25	70	3	7

### Option 1: Add 4 portables and restrooms



Cost is estimated at \$ 1,000,000

## Option 2: Add Classroom Complex



- Classroom complex option
  - 8 Classrooms
  - 4 men's restrooms, 4 women's restrooms
  - Expandable

Cost is estimated at \$ 1,100,000



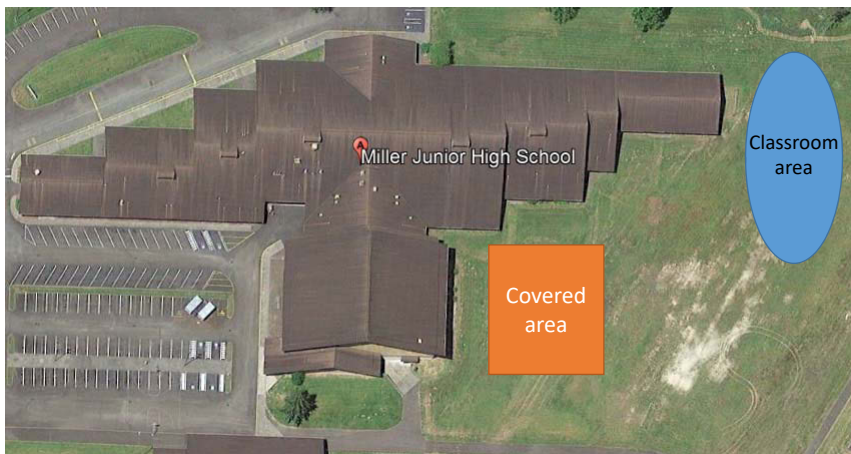
## Covered Outside Area

### Need for area:

- Additional space for PE
- PE during the Winter
- Science
- Health education
- Afterschool program space



## Miller Jr High School



Cost:  
 \$ 300,000  
 Structure &  
 Concrete work

### Financing Options

- Save over time
- Bond
- Capital Projects Levy

## ✓ Safety

- Fences
- Locking Doors
- Evacuation Routes

## ✓ Instructional Models

### A. Self-Contained Model

- ✓ PE
- ✓ Music
- ✓ Other considerations

### B. Teaming Model

- ✓ PE
- ✓ Music
- ✓ Other considerations

## A. Self-Contained Model

- 6th Grade Student
  - Assigned one teacher
  - Go to specialist for PE/Health
  - Music provided in classroom with specialist 2 days/wk
  - Go to band/orchestra or stay in classroom for intervention
  - Lunch 6<sup>th</sup> grade only
  - Receive advisory lessons from assigned teacher
- 6<sup>th</sup> Grade Teacher
  - Assigned a classroom of students
  - Receive planning when students go to PE/Health
  - Planning outside of classroom - music provided to students in class 2 days/wk
  - Deliver interventions to students not in band/orchestra
  - Lunch 6<sup>th</sup> grade teachers only
  - Deliver advisory lessons to their classroom
  - Use current curriculum to deliver instruction

## A. Self-Contained Model *Considerations*

### PE/Health – “Healthy Bodies = Healthy Minds”

- 100/week; yearly average – State Requirement
- Space – utilize 2 upper spaces
- 12 sections/ Additional FTE staffing needed
  - 25 sections/5 periods
  - 5 sections per period – 150 students each period
- Lockers Needs – Girls
- Curriculum
  - K-12 Focused Fitness – PE Specialist Delivers
  - The Great Body Shop – Classroom Teachers Delivers
  - 7 -8 Decisions for Health, Holt Curriculum 2010, not aligned with new standards
  - Additional equipment with additional students
- Intramural Activities
  - May join after school program
  - Avoid current gym sports schedule
  - Potential cost

## A. Self-Contained Model *Considerations* Continued

- Music/Band
  - Vocal – 2 days/week - 30 min in Classroom with Specialist
  - Band (student choice) – 2 days/week - 35 min in band room
  - Orchestra (student choice) – 3 days/week 30 min in band room
  - Band, choir and orchestra – year-long courses
  - Beginning band grade level – split class with two instructors
  - 6<sup>th</sup> grade classes separate/ 7 & 8 grade classes combined
  - Series of Elective example courses; guitar, ukulele, musical theatre, Integrated Performance Arts, recorder, mariachi, Orff instruments, steel pan ensemble
  - Instrument storage
  - Staffing Needs
  - Additional Space/Facilities

## B. Teaming Model

- 6<sup>th</sup> Grade Student
  - Reading/Writing/Social Studies (Humanities) Teacher
  - PE/Health Teacher
  - Music/Band, Orchestra/Choir or Intervention Teacher
  - Science/Math (STEM) Teacher
  - Advisory Teacher (Either Humanities or STEM Teacher)
  - Regular transitions with bell schedule (4 vs 7)
  - Lunch with 6<sup>th</sup> grade only
- 6<sup>th</sup> Grade Staff
  - Teach two blocks
    - Either Humanities or STEM
  - Teach one advisory section
  - Teach one intervention section
  - One planning each day during PE/Health Pull Out

## B. Teaming Model *Considerations*

- PE/Health – same as Model A
  - Space for one period, per day 12 Classrooms
  - Curriculum
    - PE – Focused Fitness delivered by Specialist
    - Health – The Great Body Shop delivered by Specialist
- Music/Band/Orchestra – same as Model A
  - Not all students will have music but will have the option
  - Students have either band/orchestra or vocal music or an intervention class
  - Possible elective
  - Staffing based on student interest
  - Additional space needed

## B. Teaming Model *Considerations* *Continued*

- STEM Curriculum
  - STEM Curriculum needed to be researched and purchased
    - Science adoption 2018 – 2019 school year
    - Math – STEM/Math Practices Curriculum needed
- Humanities Curriculum
  - Newly adopted MyPerspectives
    - Reading & Writing Curriculum
  - Social Studies
    - K – 6, 2005 Houghton-Mifflin
    - Adopt new curriculum or Integrate SS with My Perspectives
- Advisory
  - Second Steps
  - Digital Citizenship Lessons





## ✓ Special Education

2018-2019	<p><b>Grade 7</b> - 36 special education students</p> <p><b>Grade 8</b> - 39 special education students</p> <p><b>Grades 7 and 8</b> - 75 special education students</p>
2019-2020	<p><b>Grade 6</b> - 47 special education students</p> <p><b>Grade 7</b> - 36 special education students</p> <p><b>Grade 8</b> - 36 special education students</p> <p><b>Grades 6, 7, 8</b> - 119 special education students</p>

## ✓ Special Education

### Possible Consideration in 2019-2020

Creation of a specialized program for special education students with Intellectual Disabilities (ID):

ID program - Serving students in grades 6-9 at Miller

### Next Step:

#### Select one option to implement K-3 CSR

- If Option 2 (6<sup>th</sup> to Miller) is selected, establish Transition Task Force to plan & prepare for 6<sup>th</sup> grade at Miller in Fall 2019

OR

#### Decide against K-3 CSR implementation

- Not required, financial implications for not implementing



*Our Children,  
Our Schools,  
Our Future*

## Advancement Via Individual Determination (AVID) End of Year Report June 2018

### ***Background:***

Advancement Via Individual Determination (AVID) is a framework the Aberdeen School District has utilized for a number of years at both Miller Junior High and Aberdeen High School. AVID began as an elective class for targeted students in the academic middle who had the desire to go to college, but had barriers that typically prevented them from attending. These students are placed into an elective class, and remain together through the duration of their schooling. They take rigorous AP and Honors courses to put them on a track for a post-high school career.

AVID recently developed a school-wide model to allow more students to benefit from the successful strategies and systems they offer. During the 2016-2017 school year, all elementary schools in the district elected to enroll in the AVID framework of Instruction, Culture, Leadership and Systems.

The district has made a substantial investment in AVID, to include sending a large constituency to their Summer Institute to be trained. The AVID essentials are solid strategies, practices and resources that will benefit all students. Building on the AVID elective classes in the secondary, the number of staff trained in Writing, Inquiry, Collaboration, Organization, and Reading (WICOR) strategies and the desire to accelerate and challenge students to meet their potential, AVID became a district initiative.

### ***Accomplishments:***

- Summer Institute building teams created goals and activities to complete during the school year.
- New Teacher Orientation included the use of AVID strategies.
- All District Tri Days were focused on AVID strategies; guest speakers, as well as district staff showcased how they have used strategies in their classrooms.
- An elementary Path Training was held on Saturday, October 7th. Any elementary teacher in the Aberdeen School District was able to attend at no cost.
- One staff meeting per month was dedicated to AVID. Summer Institute building teams shared learning and goals. Monthly meetings were meant to communicate and keep a focus on the established goals.

- Two site visits to Distinguished AVID Schools were completed; one elementary and one secondary.
- Building walk-throughs were completed by District Directors and AVID Site Coordinators. Suggestions were made to move buildings forward.
- Each building gathered evidence and completed the AVID rubric to gauge their progress of implementation.
- AVID elective classes continue at both Miller Junior High and Aberdeen High School.
- AVID District Directors met weekly to track district progress.
- AVID secondary building coordinator's met monthly to track building progress.

***Next Steps:***

Again, a large group will attend the AVID Summer Institute to continue training and remain in compliance as an AVID School-Wide District. Each building will develop a plan, using the AVID essential areas, which will include two goals using WICOR strategies. Special Education staff will be included.

Efforts will also be made to begin adapting strategies to be used in kindergarten through second grade as observed during site visits by elementary teachers and administrators.

Finally, a plan to weave AVID strategies, and the structure will be built into the staff onboarding plan.



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Our Future*

## **Positive Behavior Interventions and Supports (PBIS)**

**End of Year Report  
June 2018**

### **Background:**

Positive Behavior Interventions and Support (PBIS) is a school-wide system which utilizes proactive strategies for defining, teaching, and supporting appropriate student behaviors.

Widespread concerns were voiced during the 2016-2017 Superintendent search regarding the need for a district-wide system to address student discipline and behaviors. Several buildings had begun the process, however, implementation across the district was sporadic and too varied. To meet this expressed need, the PBIS initiative was developed with the intention to create Tier I interventions during the 2017-2018 school year.

### **Accomplishments:**

- Superintendent “*Welcome Back*” on August 29 introduces PBIS as a District Initiative.
- Buildings establish PBIS Site Teams, which included building secretary, custodian, classified, certificated and building administrator(s).
- One staff meeting each month dedicated to PBIS Initiative.
- One-half of Two Tri-Days used to develop, provide input and communicate site team work.
- Sound Supports provided Tier I PBIS Training three times during the year to all building teams.
- Teams create building expectations, a behavior matrix, and a school-wide incentive program using PBIS training to guide the work.
- Teams create a plan for PBIS Tier I Implementation fall 2018-2019.

### **Next Steps:**

In the Fall of 2018, buildings will begin implementing the Tier I School-Wide Behavior Supports developed during the PBIS professional development sessions during 2017-2018.

The next layer of work will begin Fall 2018 and focus on social emotional learning (SEL). The process for creating Tier I PBIS behavior supports will be replicated to work through the SEL components and create clear expectations and instruction to support our students. During district site team professional development, staff will learn the SEL components, best practice for addressing SEL in a building and how to assess student needs.

In addition to building and district work, counselors will also meet monthly with the Director of Teaching and Learning to review materials, practices and assessment practices. A matrix will be developed to include these sections to assist staff when a situation arises.



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## Special Education

### End of Year Report June 2018

#### **Background:**

A Special Education Task Force was created in August 2017 to evaluate the programming, instruction, and services for students with disabilities that would lead to the development of systems, approaches, and practices for improving learning outcomes for students who receive special education services in the Aberdeen School District. As a result of this process, the task force identified *12 Pillars of Effective Special Education Programming*.

The Special Education Task Force summarized and released its findings in December 2017. A Special Education Action Plan was developed and presented to school board in January 2018. A Special Education update was presented to all District staff in February 2018.

#### **Accomplishments:**

- Established Special Education Steering Committee (SESC)
- Established monthly special education staff meeting
- “IEP at a Glance” given to general education staff
- Planned for 3 new elementary specialized programs (Autism Spectrum Disorder (ASD), behavior disorder, mild to moderate ID)
  - Identified which program will go to which school
  - Hired teachers for specialized programs
- Identified students for 3 new specialized programs
  - Met with parents & staff
  - Held transition IEPs
- Scheduled Right Response certification/recertification
- Special Education Legal Training
- Researched and selected a data management system that provides a data dashboard

#### **Next Steps:**

- Explore opportunities for partnerships with other school districts to support professional development, services, knowledge, and resources
- Hire classified staff for specialized programs
- Set up new specialized program rooms, including equipment and curriculum
- Implement specialized programs (especially ASD, behavior, and mild to moderate ID)
- Professional development for staff
  - Focused training for specialized program staff
  - For administrators about special education
- Establish Special Education Advisory Committee (SEAC) with all stakeholders



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## Digital Teaching and Learning

End of Year Report  
June 2018

### **Background:**

The Digital Teaching and Learning Task Force was created in August 2017 to determine current status of educational technology in the District. This effort was undertaken in light of the new State Technology Standards, as well as the embedded technology standards in the Common Core State Standards.

The District had integrated technology devices and gone through two independent review processes since 2012. This task force was convened to complement previous efforts to optimize technology and build upon the accomplishments already in place. Mainly, the Task Force was charged with determining current status of educational technology in the District and possible future directions.

### **Accomplishments:**

- August 2017, the Task Force of 27 staff members is convened.
- Task Force meets twice a month through January 2018 to gather information about standards, software, hardware, infrastructure, personnel, professional development and funding.
- Task Force reviews and identifies the current status of technology in the district.
- A detailed plan of action, to be implemented Spring 2018, is developed in February 2018.
- Spring 2018, action plan is initiated;
  - Technology committee attends the Northwest Council for Computer Education convention with a new Technology Standards lens.
  - Updated Digital Citizenship lessons are secured and a web page is created for teachers to have easy access.
  - Keyboarding curriculum for K-1, Keyboarding without Tears, is purchased and ready for use in Fall 2018.
  - A grant to implement beginning coding in the early grades is secured.
  - Back-up server purchased.
  - Identified need and created budgeting plan for uniformity and equity; Kindergarten 1:1 touch Chromebooks; First Grade 1:1 Chromebooks.
  - Standard technology for basic classroom identified.
  - Technology Department job descriptions are updated and personnel reorganized.
  - Funding and replacement cycle plan is created.

**Next Steps:**

The Technology Department is obtaining quotes to present to the board for consideration of 1:1 devices for Grades K-1. The reorganization of the department and job descriptions will be brought to the board and instituted as of July 1.

Following these two major projects, a professional development calendar will be developed to include the new State Technology Standards, curriculum software and hardware. During the Summer Conference, Digital Citizenship, Keyboarding and Coding will be introduced to staff.





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## English-Language Arts/English Language Learners

End of Year Report  
June 2018

### **Background:**

Secondary English-Language Arts (ELA) materials were adopted for Grades 6-12 and implemented during the 2016-2017 school year. During this initial implementation, sixth-grade teachers requested additional support to continue through the next year.

During 2016-2017, new Elementary ELA materials were adopted for Grades K-5 and are being implemented during this current school year.

- SuperKids Curriculum, Grades K-2
- Wonders Curriculum; core and intervention materials, Grades 3-5

Also a consideration, a new Every Student Succeeds Act (ESSA) was being initiated with a heavy emphasis on English Language Learners (ELL). Due to the focus on ELL, the model of instruction was reviewed and a change at the elementary level was initiated due to a lack of academic improvement as measured by state assessments.

### **Accomplishments:**

#### *English-Language Arts:*

- Training before school was provided to K-5 staff by adopted ELA publishers;
  - Core curriculum adopted materials
  - Intervention curriculum adopted materials
- SuperKids, K-2 curriculum
  - In classroom coaching and grade-level teaming meetings offered twice throughout the year
- Wonders, Grades 3-5 curriculum
  - Follow-up professional development offered twice throughout the school year
- MyPerspectives training provided twice during the school year through a contracted OSPI Instructional Coach with in-classroom coaching sessions
- Principal-facilitated collaboration grade-level meetings offered to staff
  - Grade levels collaboratively created pacing and critical element documents for common implementation across buildings
- Grade level reflection sessions scheduled for Grades K-5 to gather the following information for future work:
  - Professional Development Needs,
  - What works,
  - Challenges, and
  - Timeline adjustments needed.

- Provided SBA Interim Assessment Professional Development for all elementary and junior high buildings

*English-Language Learners (ELL)*

- Imagine Learning was purchased and used for all ELL students in Grades K-6
- Imagine Learning was purchased and used for all newcomers at the junior high level
- A new ELL instructional model developed for implementation at secondary sites

**Next Steps:**

Moving into 2018-2019, a session in August will be offered to K-5 teachers to review grade-level reflections created in May/June. These reflections will ensure all staff have an understanding of the lessons learned during the initial implementation. Based on the professional development needs identified on the reflection documents, further targeted training will be offered.

Imagine Learning will continue to be used for EL students in Grades K-6 and for students in the newcomer category in Grades 7-8. Elementary schools will continue to serve EL students in core instruction versus prior practice of pulling students out for core replacement instruction.

A revised Secondary EL model will be implemented as both the junior high and high school EL student groups are targeted by the state for low academic growth. The model of instruction will be based on individual ELPA21 student data and best practices and strategies for students at each level in their language transition.

# 2019 – 2020 Aberdeen School District Calendar

July 2019				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

August 2019				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
<del>26</del>	<del>27</del>	28	29	30
3/3				

September 2019				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				
20/23				

October 2019				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
23/46				

November 2019				
M	T	W	TH	F
				<del>1</del>
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	<del>27</del>	28	29
17/63				

December 2019				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
15/78				

August 26 & 27 – PD Days  
 August 28 – First Day  
 November 1 – PD Day  
 November 27 – Early Release  
 December 23 – January 3 – Winter Break  
 February 14 – PD Day  
 April 6-10 – Spring Break  
 May 1 – PD Day  
 May 22 – Possible Weather Day  
 June 10 – Early Release

Holidays and vacations highlighted

January 2020				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

19/97				
February 2020				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
18/115				

March 2020				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
22/137				

April 2020				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
17/154				

May 2020				
M	T	W	TH	F
				<del>1</del>
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
18/172				

June 2020				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		
8/180				



## MEMO

TO: Board of Directors  
Superintendent Alicia Henderson

RE: **Interlocal Agreement for Purchasing**

FROM: Elyssa Louderback  
Executive Director of Business and Operations

DATE: June 1, 2018

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The National Cooperative Purchasing Alliance (NCPA) provides products at a discounted price to school districts and other public entities. In this case, we are looking at the purchase of student laptops and Chromebooks.

NCPA has already complied with the public bid process and has all the supporting documentation. Our District would get the benefit of purchasing at the discounted prices. There is no cost for the District to enter into the interlocal agreement, which is enclosed for your review.

We are recommending approval of the interlocal agreement with NCPA.



National Cooperative Purchasing Alliance

## INTERLOCAL AGREEMENT

### Contracting Parties

Aberdeen School District No. 5  
(Participating Agency)

Region 14 Educational Service Center  
(Lead Agency)

91-6001546  
(Federal Tax ID Number)

This agreement is effective upon signature and shall be automatically renewed unless either party gives sixty (60) days prior written notice of non-renewal. This agreement may be terminated with or without cause by either party upon (60) days prior written notice, or may also be terminated for cause at anytime upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

### Statement of Services to be Performed:

The purpose of this cooperative is to obtain substantial savings for member school districts and public entities through volume purchasing.

### Role of the Purchasing Cooperative

1. Provide for the organizational and administrative structure of the program.
2. Provide staff time necessary for efficient operation of the program.
3. Receive quantity requests from entities and prepare appropriate tally of quantities.
4. Initiate and implement activities related to the bidding and vendors selection process.
5. Provide members with procedures for ordering, delivery, and billing.

### Role of the Participating Agency:

1. Commitment to participate in the program as indicated by an authorized signature in the appropriate space below.
2. Designate a contact person for the cooperative.
3. Commit to purchase products and services that become part of the official products and services list when it is in the best interest of the member entity.
4. Prepare purchase orders issued to the appropriate vendor from the official award list provided by the Purchasing Cooperative.







## MEMO

TO: Board of Directors  
Superintendent Alicia Henderson

RE: **RFP for Special Education Services**

FROM: Jim Sawin  
Assistant Superintendent

DATE: June 1, 2018

---

Our District advertised for proposals for contract services in 2018-2019 to serve students in the following areas:

- Physical Therapists,
- Occupational Therapists,
- Speech and Language Pathologists,
- Sign Language Interpreters,
- Substitute Sign Language Interpreters,
- School Psychologists,
- Teachers of Visual Impairments,
- Teachers of Deaf and Hard of Hearing, and
- Behavior Specialists (including, but not limited to BCBA and ABA).

Proposals were due May 4. The tabulation is enclosed for your information. The highlighted entries are the companies and individuals we will be working with to provide the needed special education services described above.



Provider	Mandatory			Quality resumes	References	Evidence school exp	Description of svcs	Evidence reliable svcs	Exper w/ SWD	Evidence IEP's, billing, etc	Hrly rates vs others	Total
	WA State license	Insurance	Susp/Debar									
Nell Ellingsen	0	2	2	5	5	5	5	5	5	5	5	44
EBS (Ed Based Services)	2	2	2	5	5	5	5	5	5	5	4	45
ProCare Therapy	2	2	2	5	5	5	5	4	5	4	4	43
Aureus	2	2	2	5	5	5	5	5	5	5	5	46
CompHealth Medical Staffing	2	2	2	3	2	0	3	4	4	4	4	30
Presence Learning	2	2	2	5	3	4	5	4	5	5	4	41
CoreMedical Group	0	2	2	3	3	4	0	3	3	2	3	25
Advanced School Staffing	0	2	2	4	3	4	2	3	5	5	5	35
Therapy Travelers	0	2	2	5	4	3	2	4	5	4	2	33
Cumberland (Stepping Stones)	0	2	2	4	4	5	3	4	5	5	4	38
Community Rehab Associates	0	0	2	4	4	2	2	2	5	4	5	30
EDU Healthcare	2	2	2	5	5	5	5	5	5	5	5	46
Staff Rehab	0	2	2	4	4	5	5	5	5	4	4	40
Andor Health Solutions	2	2	2	4	4	5	4	4	4	4	3	38

Nell Ellingsen - nellingsen@asd5.org behavioral

EBS - steve.benner@ebsschools.com

Aureus - rstanard@aureusmedical.com

Staff Rehab - lindsay@staffrehab.com

EDU - rfp@eduhealthcare.com - rroach@eduhealthcare.com

Presence - david@presencelearning.com

ProCare - Hannah.Duenke@procaretherapy.com



### ACCOUNT SERVICE CONTRACT - SCHEDULE A

This Schedule A is made part of the Account Services Contract entered by and between EDU HEALTHCARE, LLC, ("EDU HEALTHCARE") and the Account identified below.

**PROVIDER PLACEMENT DETAILS:**

Provider Name: Kristin Williams

Term: August 27, 2018 - December 16, 2018

Services Provided: Speech Language Pathologist

Hours: 40 hours per week

**RATE & PAYMENT DETAILS:**

Bill Rate: \$60.00/HR

Payment: Due fifteen (15) calendar days from invoice date.

**ADDITIONAL INFORMATION:**

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ACCOUNT**

**EDU HEALTHCARE, LLC**

Account: ABERDEEN SCHOOL DISTRICT

By: \_\_\_\_\_

Matthew Lewis, VP

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

*Lynne Nicol*  
Lynne Nicol (May 9, 2018)

May 9, 2018

Account Initials \_\_\_\_\_ Date \_\_\_\_\_

SECTION II  
TERMS AND CONDITIONS

1. Insurance. Contracting agency or individual will maintain (at its expense), a valid policy of insurance evidencing general and professional liability coverage of not less than \$1,000,000 per occurrence covering acts or omissions and general liability which may give rise to liability for services under this Agreement.  
Contractor shall provide a certificate of insurance evidencing such coverage upon request by ASD.
2. Personnel Cancellation. Individuals providing services under this Agreement ("Service Providers") will inform ASD of any inability to provide services no later than one (1) hour prior to reporting time.
3. Employer Obligations. Contractor will verify that all Service Providers meet applicable licensing and certification requirements. Contractor will maintain direct responsibility as the employer of Service Providers for payment of wages, benefits, and other compensation, and for any applicable mandatory withholdings and contributions such as federal, state, and local Income taxes, social security taxes, workers compensation, and unemployment insurance.
4. Record Access. Service Providers or Staffing Agency will maintain records according to ASD and legal requirements. All records shall remain property of ASD.
5. Confidentiality. Staffing Agency and Service Providers agree to maintain the confidentiality of student records and access to the parents and students of such records in accordance with the Family Education Rights and Privacy Act (FERPA) and the Health Information Privacy and Accountability Act (HIPAA).
6. Background Checks. Pursuant to RCW 28A. 400. 303, any Service Providers under this Agreement shall be required to have successful completed a and a criminal history record check through the Washington State Patrol Criminal Identification System, under RCWs 43.43.830-834, RCW 10.97.30-50, and through the Federal Bureau of Investigation prior to providing any services under this Agreement. Contractor will be responsible for payment of all costs for fingerprinting and all other background checks. Background checks must be made available to the District.
7. Prohibited Employment. The nature of the work involves services provided to children. Therefore, no assigned Service Provider shall have

pled guilty or been convicted of any felony crime specified under RCW 28A.400.322. Any failure to comply with this paragraph shall be grounds for immediate termination of this Agreement.

8. Not Employees of District. Nothing contained in this Agreement, or related documents, shall be construed as creating any form of an employment relationship between ASD and Contractor or the employees of Contractor. Employees of Contractor shall not be entitled to any rights or privileges of District employment. Contractor assumes exclusive responsibility for any and all acts or omissions of its agents, officers, volunteers or employees.
9. Failure to Report. District will notify Contractor as soon as possible should any Service Provider assigned to ASD fail to report to work as scheduled.
10. Certification and Licensing Requirements. All Service Providers must obtain and provide evidence of appropriate state certification and licensure at least 30 days prior to the beginning of the school year.
11. Applicant Review Process. The Contractor must notify ASD no more than ten (10) business days prior to the scheduled start date of the Service Provide if the Service Provider will not be able to provide services for ASD. If such advance notice is not provided, the Contractor will compensate ASD for the time and effort related to the vetting process in the amount of \$5,000.
12. Leave Coverage. The Staffing Agency shall responsible for providing substitute coverage without a lapse in service to ASD for Service Providers who are absent for more than 5 consecutive days.
13. Contemporaneous Log of Service Time. Each Service Provider shall complete a weekly log of the names of the students served and the amount of service time for each student. Any deviation from the amount of service time shall be noted and explained. Such log shall be submitted daily via email to the District office records technician.
14. Right to Dismiss: If the Special Education Director(s) of ASD determines that the services of a Service Provider are no longer needed or desired or that the Service Provider is unable to perform or has failed to perform the services required by ASD in a manner satisfactory to ASD, ASD will notify the Staffing Agency or Individual Service Provider and such assignment will end immediately. ASD's obligation to compensate for such individual's services will be limited to the number of hours actually worked.

15. Orientation. Contractor will cooperate with ASD to provide Service Providers with an adequate and timely orientation to assigned school.
16. Rates. Contractor will supply services under this Agreement at the rates listed on the Proposal Form document. Rates quoted will include travel expenses.
17. Billing. Contractor will submit invoices, detailing specific school sites where services were provided to ASD Business Office. Each invoice must identify ASD purchase order number. Invoices must be submitted one (1) time per month and payments will be made after the first school board meeting of the following month.
18. Payment. ASD will send all payments to the address printed on acceptable invoices.
19. Term and Termination. This Agreement will be in effect for one (1) year beginning August 1, 2018 and ending July 31, 2019.
20. Renewal Options. At the sole discretion of ASD, this Agreement may be renewed for up to four (4) additional years. Staffing Agencies and Individual Service Providers must submit a request for pricing adjustment for ASD's consideration prior to March 1, 2019 for the 2019-2020 school year; March 1, 2020 for the 2020-2021 school year; March 1, 2021 for the 2021-2022 school year; March 1, 2022 for the 2022-2023 school year. The contract year will begin August 1 each year of the Agreement.
21. Independent Contractors. The parties enter into this Agreement as independent contractors and nothing contained in this Agreement will be construed to create a partnership, joint venture, agency or employment relationship between the parties.
22. Nondiscrimination/Anti-Harassment. In the performance of services under the Agreement, Contractor assures compliance with state and federal laws and regulations on behalf of itself and its employees regarding nondiscrimination and harassment with respect to ASD employees and students on the basis of race, color, gender, religion, national origin, creed, marital status, age, sexual orientation, or the presence of any sensory, mental, or physical disability in employment, services, or any other benefits under the Agreement.
23. Indemnification and Hold Harmless. ASD and the Staffing Agency or Individual Service Provider shall each be responsible for the consequences of any act or failure to act on the part of itself, its officers, agents, or employees. Each party shall be responsible for its own negligence and

shall indemnify and hold the other party harmless for such acts of negligence.

24. Governing Law. The terms of this Agreement shall be governed by the laws of the State of Washington. In the event that a dispute arises under the terms and conditions of this Agreement, the parties agree to mediate the dispute prior to taking any formal legal action. In the event that legal action is commenced to resolve a dispute arising out of this Agreement, the prevailing party shall be entitled to its reasonable costs and attorneys' fees.
25. Debarment and Suspension. PROPOSER certifies by submission of a proposal that to the best of their knowledge/belief its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or involuntarily excluded for the award of contracts by the Federal government agency or department. Further, PROPOSER certifies that they are not presently indicted for or have not within three (3) year period preceding this proposal have been convicted of or had a civil judgment rendered against them for commission of performing a public transaction or contract. If it is later determined that the PROPOSER knowingly rendered an erroneous certification, in addition to any other remedies available to ASD, ASD may terminated this contract for default.
26. Assignment. This Agreement may not be assigned without written authorization by the other party.
27. Personal Identification. District will provide an identification card.
28. Interpretation. If the Contractor discovers any errors, discrepancies, or omissions in the RFP, or has any questions as to the meaning or sufficiency of the RFP, the Contractor must notify the Executive Director of Business & Operations no later than April 20, 2018.
29. Inclusion. All data contained in this RFP shall form a part of the resulting contracts.
30. Contract Default. This RFP is subject to all terms and conditions as established in this proposal request. Failure to provide the services as indicated in this in accordance to the quotation terms and conditions and Proposal Form and Response, will constitute contract default, and, after due written notification, allows ASD to declare the Agreement void and to award to another firm.

When the Contractor fails to furnish services in accordance with the terms and conditions of this Agreement and ASD must purchase replacement services at a price greater than the contract price, the difference may be

charged to the Contractor. ASD may exercise this charge as a credit against invoices due the Contractor.

31. Termination. In addition to ASD's other rights under this Agreement, ASD may terminate this Agreement for cause upon seven (7) days' written notice to Contractor should Contractor breach any of the terms of this Agreement, in which case ASD shall pay Contractor for all services performed through the effective date of the termination less any costs incurred by ASD resulting from the breach(es). ASD may terminate this Agreement for its convenience upon thirty (30) days' written notice to Contractor, in which case ASD shall pay Contractor for all services performed through the effective date of the termination. Contractor may terminate this Agreement for cause upon fifteen (15) days' written notice to ASD should ASD fail to timely make undisputed payments under this Agreement, during which fifteen (15) day period ASD shall have the right to cure the lack of payment.
32. Accounting. Upon request, Contractor shall provide to ASD with an accounting of services, which shall detail the services performed on each invoice, the amounts paid to any subconsultants (supported by copies of all paid invoices) and such other information as ASD may reasonably request. Upon request, Contractor shall provide ASD with access to the books and records related to the services of Contractor and its subconsultants for inspection, audit, and reproduction.
33. Evaluations of Proposal. The Agreement shall be awarded to the firm or firms that are deemed qualified and best meet the needs of ASD as stated herein. Evaluation criteria shown hereafter, together with a consideration of required qualifications will be the basis for selection. Such determination will, of necessity, require judgmental evaluations by ASD representatives. Other industry specialists may be used in the evaluation process at the discretion of ASD. The decisions resulting from the evaluation process as to which firm or firms best meet the needs of ASD remains the sole responsibility of ASD and are final.
34. Evaluation Criteria. See attached RFP- Service Providers Evaluation form, page 15
35. Award. ASD reserves the right to award to one or more than one contractor based solely on the needs of ASD based on the above referenced Evaluation Criteria. This may include splitting the award between Contractors. A formal agreement using the proposal will be provided by ASD to Contractor.
36. Compliance with Rules and Laws. The parties shall comply with all laws, ordinances and regulations of governmental bodies applicable to this proposal as well as applicable local

policies and procedures. All provided services will be in accordance with local, state and federal laws and regulations.

37. Integration/Modification. This proposal constitutes the entire and exclusive agreement between the parties regarding this matter and no deviations from its terms shall be allowed unless the written modification is first provided via certified mail or personal delivery to each of the parties. Actual receipt by either party constitutes compliance with the requirement to send by certified mail or personal delivery.
38. Severability. If any provision of the proposal is determined to be invalid under any applicable statute or rule of law, it is to that extent to be deemed omitted and the balance of the proposal shall remain enforceable.
39. Authority to Sign and Obligate. The signatures of the RFP represent and warrant that they are authorized to enter into this Proposal on behalf of the party.
40. Rejection of any or all Proposals. ASD reserves the right to accept or reject any or all proposals and to waive informalities or irregularities in any quotation.
41. Errors in Quotation. Respondents are responsible for all errors or omissions in their submittal, and any such errors or omissions will not serve to diminish their obligations to ASD.
42. Funding Caveat. In the event that earmarked funding is withdrawn reduced, or limited after the effective date of this contract but prior to completion, ASD may terminate the Agreement without the required notice.



## ADDITIONAL REQUIREMENTS FOR TELETHERAPY SERVICE PROVIDERS


43. Privacy. The vendor creating the technology must certify and document the FERPA compliance of the platform. FERPA not only relates to technology, but also to how therapists handle and protect private information. As such, all RFP respondents must detail their compliance procedures in full.
44. Insurance. ASD requires certification of the following types of insurance in the RFP process.
- Sexual molestation
  - Commercial general liability
  - General auto
  - Professional liability
  - General liability
  - Professional liability
  - Worker's compensation
45. Technology. ASD requires a system that meets the following criteria:
- FERPA compliant
  - The system does not rely on document cameras,
  - The system must have an integrated learning management system (LMS) with the following features, which are needed to personalize learning in a curriculum relevant, engaging, and evidence-based manner:
    - The content can be both filtered by age level and goal type (e.g. speech, pragmatics, receptive language, fine motor, expressive language, etc.)
    - The content can be searched by keyword
    - The service provider should be able to save and modify activities for individual students
    - Activities should be customizable by phoneme type, number of syllables, and/or semantic category
    - There must be a certain baseline of content to cover all age groups, typically at least 10,000 preloaded activities overall
  - The system must have fully-integrated online data tracking, reporting, and analytics functions, including but not limited to:
    - Online tracking of student progress both on an aggregate level and individual student level
    - Online tracking of technical service quality, updated daily
    - Online tracking of IEP minutes owed versus IEP minutes delivered, continuously adjusted for time-of-year
    - Online tracking of IEP meeting completion or non-completion

46. Online Assessments. Contractors must show a proper license for online use of the assessments from the owner of the assessment. Contractors are also required to detail their assessment procedures.
47. Implementation and Operational Capabilities. RFP respondents must detail implementation and site communication strategies, including details of site selection criteria and historical average implementation time to show their operational capabilities.
48. Scheduling. RFP respondents should detail their scheduling process to demonstrate their ability to execute on required therapy hours.
49. Equipment Management Process. Online therapy requires a web camera, two headsets, and audio splitters. Vendors should have their own equipment management capabilities, including, but not limited to: a documented equipment returns process and the ability to provide equipment within a week of a request from ASD.
50. Critical Mass of Therapists. Respondents should provide detail on the total number of therapists in their network, detail procedures for replacing therapists, and the procedure for compensatory service time due to the replacement process.
51. Parent Access. Parental access to student data should be provided by the vendor and be available in a secure online format. Parents and ASD should also have the option to view therapy sessions remotely.

Submitted by:

EDU Healthcare  
 (Company Name)

2930 W Kenton County #220, Huntersville NC 28078  
 (Address)

 5/25/18  
 (Authorized Signature (Date))

704-233-7151  
 (Telephone Number)

Aberdeen School District hereby awards the above PROPOSAL to the above named PROPOSER as follows:

Upon approval of the Board of Directors of Aberdeen School District, the specifications provided for in Section I of the above specifications and applicable terms of Section II as set forth in the PROPOSAL submission shall become a contract binding on the parties and legally enforceable according to its terms pursuant to Part 1, Section 1.20.

PROPOSAL award approved by the Board of Directors on \_\_\_\_\_ 2018 and contract accepted.

Aberdeen School District

By \_\_\_\_\_

Its \_\_\_\_\_

**CONTRACT FOR PERSONAL SERVICES  
BETWEEN  
ABERDEEN SCHOOL DISTRICT #5**  
(hereinafter referred to as ASD #5)  
216 North "G" Street  
Aberdeen, WA 98520  
And:

Nell Ellingsen  
(hereinafter referred to as Consultant)

In consideration of the promises and conditions contained herein, ASD #5 and Consultant do mutually agree as follows:

**I. DUTIES OF CONSULTANT**

Consultant shall perform the following duties to the satisfactions of ASD #5's designee:

- A. The general objectives(s) of this contract shall be as follows:  
Support effective delivery of special education programs and services in the Aberdeen School District with particular emphasis on special education students with severe behaviors.
- B. In order to accomplish the general objectives(s) of this agreement, Consultant shall perform the following specific duties:
  - i. Weekly visits to the District, to work in each of the buildings and at the District Office.
  - ii. Be available for consultation for a total of five hours per week.
  - iii. Summer training for para-educators, administrators and teachers (up to five days).
  - iv. Consulting during the summer to support preparation for the school year (up to five days).
- C. The time schedule for completion of Consultant's duties shall be as follows:  
7/1/2018 to 6/30/2019
- D. Time is of the essence in connection with Consultant's performance of the foregoing duties.

**II. DUTIES OF ASD #5**

In consideration of Consultant's satisfactory performance of the duties set forth herein, ASD #5 shall compensate and / or reimburse the expenses of Consultant as follows:

- A. Consultant shall be compensated in the following amount: not to exceed 78,000 dollars. This is based on an hourly rate of \$75.00, up to 47 weeks of the year approximately 22 hours per week; not to exceed 1040 hours total.

Payment shall be made within a reasonable period following termination of this agreement and upon Consultant's compliance with the terms and conditions of this agreement.

- B. All payments of compensation and expenses to consultant shall be conditioned upon Consultant's:
  - 1. Submission of detailed vouchers which support the performance which as been rendered or expenses incurred for which payment is requested, and
  - 2. Performance to the satisfaction of Superintendent's designee: PROVIDED, that approval shall not be unreasonably withheld.
- C. Except for expressly provided herein, all expenses necessary to the Consultant's satisfactory performance of this agreement shall be borne in full by the Consultant.
- D. Any date specified for payment(s) to Consultant shall be considered extended as necessary to process and deliver an ASD #5 warrant for the amount(s).

### **III. PROHIBITION AGAINST ASSIGNMENT**

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

### **IV. OWNERSHIP OR WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION**

All correspondence, papers, documents, reports, files, films, work products (inclusive of intellectual concepts and properties) and all copies thereof, which are received or developed by Consultant and Consultant's employee(s) and agent(s) in the course of performing, or as incident thereto, Consultant's duties pursuant to this agreement shall, immediately upon receipt, preparation, or development, become the exclusive property of ASD #5 in perpetuity for any and all purposes. All items described above shall be provided to and left with ASD #5 upon the termination of this agreement by ASD #5 and upon Consultant's performance, whichever shall occur first.

Consultant and Consultant's employee(s) and agent(s) shall not, without prior written approval of ASD #5, either during the term of this agreement or at any time thereafter, directly or indirectly, disclose or give to any state or federal government, or corporation, agency or political subdivision of any state or federal government, or any educational agency, institution or organization, any portion of the above described items and properties or any information acquired in the course of or as an incident to the performance of Consultant's duties hereunder, for any purpose or reason.

### **V. INDEPENDENT CONTRACTOR STATUS OF CONSULTANT**

Consultant and Consultant's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. Superintendent shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes in behalf of Consultant or Consultant's employee(s) or agent(s).

## **VI. INDEMNIFICATION**

Any and all claims which hereafter arise on the part of any and all persons as a direct or indirect result of Consultant's or its employee's(') or agent's(') performance or failure to perform duties pursuant to this agreement, shall be the Consultant's sole obligation and the Consultant shall indemnify and hold harmless the Superintendent in full for any and all such acts or failures to act on the part of Consultant or its employee(s) or agent(s).

## **VII. TERMINATION**

This agreement may be terminated by ASD #5 or any designee thereof, at any time, with or without reason, upon written notification thereof to the Consultant. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered to and received by Consultant as of midnight of the second day following the date of its posting in the United States mail – addressed as first noted herein in the absence of proof of actual delivery to and receipt by Consultant by mail or other means at an earlier date and / or time.

In the event of termination by ASD #5, Consultant shall be entitled to an equitable portion of the total compensation provided herein for uncompensated services which have been performed as of termination and to the reimbursement of expenses incurred as of termination by solely to the extent such expenses are reimbursable pursuant to the provisions of this Agreement.

## **VIII. VERBAL AGREEMENT**

This written Agreement constitutes the mutual agreement of Consultant and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding,

## **IX. APPLICABLE LAW**

This agreement shall be governed by the laws of the State of Washington.

## **X. NON-DISCRIMINATION**

No person shall, on the ground of race, creed, color, national origin, mental/physical/sensory handicap, or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

## **XI. CONFLICT OF INTEREST**

Neither the Consultant nor Consultant's employee(s) shall perform any duty pursuant to this Agreement in which duty he / she may have participated as an employee of ASD #5.

**XII. EFFECTIVE DATE-DURATION**

This Agreement shall commence on the 1<sup>st</sup> day of July, 2018. This agreement shall terminate at midnight on the last day of June, 2019, with the sole exception of Sections IV (Ownership of Work Products and Restriction Against Dissemination) and VI (Indemnification) which shall continue to bind the parties, their heirs and successors.

**XIII. FEDERAL BACKUP WITHHOLDING INFORMATION**

The consultant certifies to ASD #5 that the Consultant is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. The Consultant agrees to notify ASD #5 in writing if this information is not true.

IN WITNESS THEREOF, ASD #5 and Consultant have executed this Agreement consisting of 4 pages.

**XIV. CERTIFICATION REGARDING DEBARMENT, SUPERVISION AND ELIGIBILITY**

The contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency.

**CONSULTANT**

The undersigned certifies that he/she is the person duly qualified and authorized to bind the Consultant so identified to the foregoing Agreement and under penalty of perjury, certifies the Social Security Number or Federal Identification Number provided is Correct.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Consultant Signature

\_\_\_\_\_  
Social Security Number or Federal ID#

Are you incorporated?

Yes \_\_\_\_\_ No \_\_\_\_\_

**ABERDEEN SCHOOL DISTRICT #5**

\_\_\_\_\_  
Signature of Superintendent

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**CONTRACT FOR PERSONAL SERVICES  
BETWEEN  
ABERDEEN SCHOOL DISTRICT #5**  
(hereinafter referred to as ASD #5)  
216 North "G" Street  
Aberdeen, WA 98520  
And:

Trinity Parris  
(hereinafter referred to as Consultant)

In consideration of the promises and conditions contained herein, ASD #5 and Consultant do mutually agree as follows:

**I. DUTIES OF CONSULTANT**

Consultant shall perform the following duties to the satisfactions of ASD #5's designee:

- A. The general objectives(s) of this contract shall be as follows:  
  
Consultant will provide trainer services for sports, consult on impact testing, and review of concussion protocol data.
- B. In order to accomplish the general objectives(s) of this agreement, Consultant shall perform the following specific duties:  
  
Athletic training/evaluation services for student athletes.
- C. The time schedule for completion of Consultant's duties shall be as follows:  
  
2018-19 school year  
  
The Consultant will also provide ASD #5 copies of all licenses and certifications
- D. The contractor is responsible for their own office space. Office space and equipment is not provided by ASD #5.

**II. DUTIES OF ASD #5**

In consideration of Consultant's satisfactory performance of the duties set forth herein, ASD #5 shall compensate and / or reimburse the expenses of Consultant as follows:

- A. Consultant shall be compensated in the following amount: \$10,000 dollars.  
  
Payment shall be made within a reasonable period following termination of this agreement and upon Consultant's compliance with the terms and conditions of this agreement.  
  
Progress payments shall be made, in the following amounts, upon the dates specified and in return for the partial performance, all as set forth as follows:



Payment will be made in 12 installments. Payment will be made after the 2<sup>nd</sup> Board meeting of the month which is typically the 3<sup>rd</sup> Tuesday of the month.

- B. All payments of compensation and expenses to consultant shall be conditioned upon Consultant's:
  - 1. Submission of summarized list of services provided during the month which as been rendered or expenses incurred for which payment is requested, and
  - 2. Performance to the satisfaction of Superintendent's designee: PROVIDED, that approval shall not be unreasonably withheld.
- C. Except for expressly provided herein, all expenses necessary to the Consultant's satisfactory performance of this agreement shall be borne in full by the Consultant.
- D. In the event of unforeseen complications, i.e. a change in Board Meeting dates, any date specified for payment(s) to Consultant shall be considered extended as necessary to process and deliver an ASD #5 warrant for the amount(s). ASD #5 will communicate with the Consultant the need and reason for the change in the payment schedule.

### **III. PROHIBITION AGAINST ASSIGNMENT**

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

### **IV. OWNERSHIP OR WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION**

All correspondence, papers, documents, reports, files, films, work products (inclusive of intellectual concepts and properties) and all copies thereof, which are received or developed by Consultant and Consultant's employee(s) and agent(s) in the course of performing, or as incident thereto, Consultant's duties pursuant to this agreement shall, immediately upon receipt, preparation, or development, become the exclusive property of ASD #5 in perpetuity for any and all purposes. All items described above shall be provided to and left with ASD #5 upon the termination of this agreement by ASD #5 and upon Consultant's performance, whichever shall occur first.

Consultant and Consultant's employee(s) and agent(s) shall not, without prior written approval of ASD #5, either during the term of this agreement or at any time thereafter, directly or indirectly, disclose or give to any state or federal government, or corporation, agency or political subdivision of any state or federal government, or any educational agency, institution or organization, any portion of the above described items and properties or any information acquired in the course of or as an incident to the performance of Consultant's duties hereunder, for any purpose or reason.

### **V. INDEPENDENT CONTRACTOR STATUS OF CONSULTANT**

Consultant and Consultant's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. Superintendent shall not

control or supervise the manner in which this agreement is performed nor withhold or pay taxes in behalf of Consultant or Consultant's employee(s) or agent(s).

## **VI. INDEMNIFICATION**

Any and all claims which hereafter arise on the part of any and all persons as a direct or indirect result of Consultant's or its employee's(') or agent's(') performance or failure to perform duties pursuant to this agreement, shall be the Consultant's sole obligation and the Consultant shall indemnify and hold harmless the Superintendent in full for any and all such acts or failures to act on the part of Consultant or its employee(s) or agent(s).

## **VII. TERMINATION**

This agreement may be terminated by ASD #5 or any designee thereof, at any time, with or without reason, upon written notification thereof to the Consultant. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered to and received by Consultant as of midnight of the second day following the date of its posting in the United States mail – addressed as first noted herein in the absence of proof of actual delivery to and receipt by Consultant by mail or other means at an earlier date and / or time.

In the event of termination by ASD #5, Consultant shall be entitled to an equitable portion of the total compensation provided herein for uncompensated services which have been performed as of termination and to the reimbursement of expenses incurred as of termination by solely to the extent such expenses are reimbursable pursuant to the provisions of this Agreement.

## **VIII. VERBAL AGREEMENT**

This written Agreement constitutes the mutual agreement of Consultant and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding,

## **IX. APPLICABLE LAW**

This agreement shall be governed by the laws of the State of Washington.

## **X. NON-DISCRIMINATION**

No person shall, on the ground of race, creed, color, national origin, mental/physical/sensory handicap, or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

## **XI. CONFLICT OF INTEREST**

Neither the Consultant nor Consultant's employee(s) shall perform any duty pursuant to this Agreement in which duty he / she may have participated as an employee of ASD #5.

**XII. EFFECTIVE DATE-DURATION**

This Agreement shall commence on the 1st day of August, 2018. This agreement shall terminate at midnight on the last day of July, 2019 with the sole exception of Sections IV (Ownership of Work Products and Restriction Against Dissemination) and VI (Indemnification) which shall continue to bind the parties, their heirs and successors.

**XIII. FEDERAL BACKUP WITHHOLDING INFORMATION**

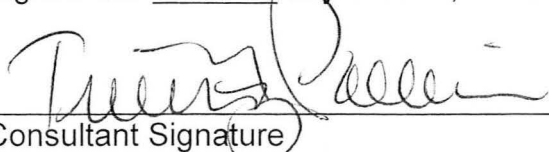
The consultant certifies to ASD #5 that the Consultant is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. The Consultant agrees to notify ASD #5 in writing if this information is not true.

IN WITNESS THEREOF, ASD #5 and Consultant have executed this Agreement consisting of 5 pages.

**CONSULTANT**

The undersigned certifies that he/she is the person duly qualified and authorized to bind the Consultant so identified to the foregoing Agreement and under penalty of perjury, certifies the Social Security Number or Federal Identification Number provided is Correct.

Signed this 5/31/18 day of June, 2018.

  
Consultant Signature

\_\_\_\_\_  
Social Security Number or Federal ID#

Are you incorporated?

Yes \_\_\_\_\_ No X

**ABERDEEN SCHOOL DISTRICT #5**

\_\_\_\_\_  
Signature of Superintendent

Signed this \_\_\_\_\_ day of June, 2018.

**CONTRACT FOR SERVICES BETWEEN  
Grays Harbor College  
AND  
Aberdeen School District No. 5**

In consideration of the promises and conditions contained herein, Grays Harbor College (GHC) and Aberdeen School District No. 5 (ASD5) do mutually agree as follows:

1. Conditional upon the approval of the Aberdeen School District Board of Directors at its meeting on the 5<sup>th</sup> of June, 2018, GHC hereby contracts with ASD5 for use of facilities in offering a Food Services/Culinary program as identified in Paragraph 2 hereof.
2. GHC will utilize the culinary arts classroom space located in the Aberdeen High School building at 410 North G Street, Aberdeen, WA with consideration of the following:
  - A. The classroom space will be utilized outside of Aberdeen High School classroom hours. Access to the classroom will be provided after 3:30 p.m. on school days and should be vacated by 8:00 p.m.
  - B. Cold and freezer food storage units will be provided by GHC and located in the adjacent space to the culinary arts classroom. Food storage units provided by GHC will remain the property of GHC.
  - C. Dry food storage will be provided by ASD5 for GHC supplies. If storage space is not adequate, GHC will provide storage units and space will be provided by ASD5 as available. Food storage units provided by GHC will remain the property of GHC.
  - D. Food items utilized for the GHC program will be provided by GHC and will remain the sole property of GHC.
  - E. Cooking and food preparation equipment in the culinary classroom may be utilized by GHC staff and students. Communication regarding the use of equipment shall be had with the AHS instructor(s). Any repairs or replacement of equipment in the classroom needed because of GHC use will be paid for by GHC.
  - F. Instructors hired by GHC will meet with Aberdeen CTE administrative and culinary staff members prior to teaching in the AHS facility. GHC will notify the Aberdeen CTE Director of any staffing changes prior to their start date in the AHS facility.
  - G. GHC staff and students will limit their use of space in Aberdeen High School to that between the main entrance and culinary arts classroom.

3. Student instruction will be provided in accordance with the ASD5 school calendar as possible; calendars and schedules will be coordinated between GHC and ASD5 to assure building access and custodial service availability.
4. GHC and its employees providing services under this Contract shall comply with all applicable laws and regulations and ASD5 policies and procedures.
5. GHC will hold harmless and indemnify ASD5 from liabilities, bodily injury or property damage due to the negligence of GHC. Furthermore, ASD5 will hold harmless and indemnify GHC from liabilities, bodily injury or property damage due to the negligence of ASD5 in connection with this Agreement. If both parties are deemed negligent, then each party will be responsible for their proportionate amount as deemed by Washington State Law.
6. GHC shall maintain such insurance as will protect against claims, damages, losses and expenses arising out of, or resulting from, all activities relating to this Contract. Such insurance coverage shall be for a minimum of the following amounts and may be provided through GHC's self-insurance program:
  - A. Bodily Injury liability - \$1,000,000
  - B. Property Damage liability - \$1,000,000
  - C. GHC agrees to name the ASD5 as an additional insured with respect to the above-described insurance coverage.

Evidence of insurance in accordance with this paragraph shall be provided to ASD5 upon request during the term of this Contract. Such insurance shall provide that ASD5 shall receive notification prior to any cancellation, expiration or termination of the coverage during the term of this Contract.

7. ASD5 shall be compensated by GHC for any necessary services outside of regular duties provided because of the GHC facility use including maintenance services at \$40.00/hour, and custodial services at \$30.00/hour regular time and \$45.00/hour overtime.
8. GHC is responsible for the provision of student supplies, program supplies, classroom supplies, and textbooks needed for the program.
9. GHC will provide all consumable items including materials, supplies, as well as food items and ingredients for class operations. Such supplies or equipment purchased by GHC will remain the property of GHC.
10. GHC shall require a criminal history records check in accordance with RCW 28A.400.303 or 1996 Washington Laws, Chapter 126 for all staff providing services in the Aberdeen High School facility. GHC shall certify compliance with this condition on or before the start of classes offered in the culinary arts classroom. GHC shall not employ any person to perform services pursuant to this Contract who has pleaded guilty to or been convicted of any felony crime(s) against children, as specified in RCW 28A.400.330. Failure to comply with this condition shall be grounds for immediate termination of the Contract by ASD5.

11. This written Contract constitutes the entire agreement of GHC and ASD5. No alterations or variations of the terms of this Contract shall be effective unless reduced to writing and executed by both parties.
12. GHC and its employees will not have the authority to accept donations, loan or give away ASD5 property, or borrow or accept property from other schools, businesses or private individuals on behalf of ASD5.
13. No person shall, on the grounds of race, creed, color, national origin, sex, age, marital status, sexual orientation, veteran status or disability, be excluded from participating in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Contract.
14. This Contract shall commence as of September 1, 2018 until June 14, 2019, unless earlier terminated by either party with or without cause with not less than thirty (30) days written notice to the other party. If terminated before June 14, 2019, any outstanding payment for services provided hereunder shall be paid. This contract will be reviewed and may be revised and/or renewed after June, 2019 upon agreement by both parties.
15. Neither party may let, assign, or transfer this Contract or any interest therein or any part thereof without the written consent of the other party. Each numbered clause of this Contract stands independent of all other numbered clauses. If any clause of this Contract or the application thereof to any persons or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application. Should any clause be adjudged invalid, that judgment shall not invalidate the total Contract; only clauses judged invalid shall not be enforced.
16. Any legal action that may arise from this Contract shall be governed by the laws of the State of Washington.

*All applicants seeking employment opportunities and all contracts for personal services, and goods and services will be considered and will not be discriminated against on the basis of race, color, national origin, gender, sexual orientation, veteran status or disability. This is in accordance with Title VI of the 1964 Civil Rights Act; Section 504 of the Rehabilitation Act, 1973, as amended; Americans with Disabilities Act, July 26, 1990, P.L. 101-336; and Title IX of the Education Amendments of 1972, as amended.*

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2018

Aberdeen School District No. 5

Grays Harbor College

\_\_\_\_\_  
Alicia Henderson  
ASD5 Superintendent

\_\_\_\_\_  
Nicholas Lutes  
GHC Vice President  
Administrative Services

**Bates Technical College**  
**Interlocal Cooperative Agreement for Educational Services**  
**2018-2019**  
**With Aberdeen School District #5**

This agreement is entered into by and between Bates Technical College, Pierce County, Washington, which is hereinafter referred to as the "College" and Aberdeen School District #5, hereinafter referred to as the "District."

WHEREAS, each school district in the state of Washington is authorized by state statute to participate in interlocal agreements to secure educational opportunities, including vocational education programs, not otherwise provided; and

WHEREAS, the District has determined that certain students may advantageously be enrolled in the College's educational program;

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter contained, the parties agree that:

1. An eligible student is at least sixteen and, as of the beginning of the school year, is not yet twenty one years of age is enrolled in the district, and has not yet earned the credits required for, or received, a high school diploma, or fulfilled the requirements of their individual education program. Eligibility shall be established by the District. Qualifications for admission into the College program shall be determined by the College.
2. The District may approve the eligible student to enroll at the College and no costs will be paid to the College by the District unless otherwise agreed upon by both parties; the duration of the approval will be for one College school year only. The College shall not charge tuition or student services and activities fees to eligible students. Students will be responsible for payment of applicable lab, supply, and consumable textbook fees.
3. Upon reentering the District, the student's transcript will be reviewed for determination of high school credits earned.
4. Transportation to and from the College is the responsibility of the student or the parent/guardian of the student.
5. This agreement does not affect the enrollment at the College of District secondary students under the Running Start program or of district students who are receiving special educational services.
6. If a dispute arises under this Agreement, the parties agree that the venue to resolve the dispute is Pierce County.
7. The duration of the Agreement is September 1, 2018-August 31, 2019.
8. The College agrees to comply with all reporting requirements of WAC 392-121-187 and RCW 39.34.040. Basic education monies shall be allocated and paid as provided in WAC 392-121-187 or WAC 392-700-165, as appropriate.
9. The parties appoint the College as the administrator, who shall be responsible for administering this Agreement. No power or authority of acquiring, holding and disposing of real and personal property has been given or relinquished by the parties entering into this Agreement.
10. This Agreement constitutes the entire agreement of the parties and no other promise or agreement has been made that is not contained in this Agreement. Each party acknowledges that they have fully read this Agreement.

---

Vice President of Admin Services  
Bates Technical College

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Superintendent  
Aberdeen School District #5

---

Date

---

Date

# ***CAREER AND TECHNICAL EDUCATION AGREEMENT***

## ***COSMETOLOGY***

### ***GRAYS HARBOR AREA***

#### ***2018-2019 SCHOOL YEAR***

This Agreement is made and entered on this **5<sup>th</sup> day of June, 2018**, by and between the ABERDEEN SCHOOL DISTRICT NO. 5, serving as the host district for TWIN HARBORS, A BRANCH OF NEW MARKET SKILLS CENTER, Aberdeen, Washington, hereinafter referred to as the "Host District" and GRAYS HARBOR BEAUTY COLLEGE, Aberdeen, Washington, owned and operated as a corporation, hereinafter referred to as the "Beauty College".

That for and in consideration of the Agreement covering the inclusive training period of **June 15, 2018** through **June 13, 2019** the Beauty College is to provide training to inter-district high school career and technical education students and the Agreement of the Beauty College that said students may attend the Beauty College and receive credit, therefore, the Host District agrees to pay the Beauty College the sum of **\$3.50** per student hour of enrollment attendance. This agreement will remain in place through August 31, 2019 ONLY for those students graduating from their home high schools in June, 2019 and continuing with the Beauty College during the summer of 2019 to pursue cosmetology industry certification, dependent on legislative funding.

It is understood by this Agreement that the high school students receiving instructional services from the Beauty College are students of the Host District and as such are afforded tuition-free enrollment for the training period, provided they remain enrolled as public school students in the inter-district schools and dependent on legislative funding.

The Beauty College agrees that the instruction given pursuant hereto shall conform in all respects to the normal instruction given all students enrolled in the Beauty College upon consideration of training hours and training period and conform to the Standards of Career and Technical Education. Training will be provided on-site at the Beauty College, 215 East Wishkah Street, in Aberdeen.



Students will be responsible for all items checked out of the tool inventory, and upon withdrawal from or completion of the program, will reimburse the Host District for the cost of any unreturned items from the tool inventory as reported to the Host District by the instructors. The Beauty College is responsible for any other instructional materials and supplies not included in the tool inventory.

The tool inventory will include the following items:

- textbooks
- curling irons
- blow dryers
- shears
- mani implement kits
- polish kits
- rollers
- comb out capes
- shampoo capes
- comb out brushes
- vent brushes
- all-purpose combs
- rattail combs
- wire pick combs
- duckbill clips
- manicure bowls
- manicure brushes
- hairnets
- shaper w/ blades
- clippies
- clippers w/ guards
- acrylic nail brushes
- dappen dishes
- box gloves (100 count)
- neck trimmers

The Beauty College agrees to keep performance and attendance records on file for seven years for each student. The Beauty College will bill the Host District by the 1<sup>st</sup> of each month for instruction provided during the prior month. **The Beauty College will communicate any change in any student enrollment status with the Host District on or before the date of the change** including graduations, attendance drops, withdrawals and program entrances. Any state certification testing and the outcomes of such testing will be communicated to the Host District.

Training and facilities to be utilized by the Beauty College in accordance with its duties under this agreement must be in compliance with all applicable laws and regulations, including, but not limited to, RCW 18.16 and WAC 308-20. It is understood that for the duration of this

agreement, the Beauty College must be a properly licensed cosmetology school as determined by the Department of Licensing and that the Host District will be notified immediately by the Beauty College if that license is suspended or under investigation.

All instruction to students under this agreement shall be by instructors who hold appropriate Career and Technical Education certification by the Office of the Superintendent of Public Instruction. The Beauty College shall require a criminal history records check in accordance with RCW 28A.400.303 for all persons providing services under this agreement. The Beauty College shall not employ any person to perform services under this agreement that has pled guilty to or has been convicted of any crime against children as specified in RCW 28A.400.330.

The Host District Director of Career and Technical Education will accomplish supervision and coordination of the program and administration of the agreement.

The Beauty College agrees to comply on a timely basis with requests for records regarding individual student performance/attendance. Only the hours that students attend cosmetology training within the terms of this agreement will be paid by the Host District. Any instructional hours outside of the regular school year will be dependent on legislative funding. The Beauty College agrees to forward final grades and attendance/instruction records to the Host District upon timely request.

The Beauty College agrees to provide course objectives and requirements to all students prior to their entry into the program. The program's advisory committee must have approved these course objectives and requirements.

It is understood and agreed that in its provisions of services and equipment hereunder, Beauty College, its owners and employees act exclusively as independent contractors and that they individually and collectively have no employment relationship with the Host District.

This agreement is the complete and exclusive statement of the agreement between the parties relevant to the purpose described herein. The terms of this agreement supersede all prior agreements between the parties related to the subject matter of this agreement. No modification of this agreement will be binding on either party unless it is written and signed by duly authorized agents of the parties.

In good faith, a party should notify the other party in writing at least 30 days before the contract termination date of intention not to renew the Agreement. The Host District complies

with all federal rules and regulations and does not discriminate on the basis of race, color, national origin, creed, religion, sex, sexual orientation including gender expression or identity, the presence of any sensory, mental or physical disability, or the use of a trained dog guide or service animal by a person with a disability, marital status, pregnancy, previous arrest (unless a clear and present danger exists) or incarceration. This holds true for all students who are interested in participating in educational programs and/or extra-curricular school activities. Inquiries regarding compliance procedures may be directed to the school district's title IX RCW 28A.85 Officer and/or Section 504 Coordinator.

### **CERTIFICATION REGARDING DEBARMENT, SUPERVISION AND ELIGIBILITY**

This certificate is required by the regulations implementing Executive Order 12549, Department and Suspension, 7 CFR Part 3017, Section 3017510, participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733).

By signing this contract the contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal or State department or agency.

Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective shall attach an explanation to this proposal.

**ABERDEEN SCHOOL DISTRICT NO. 5**

BY \_\_\_\_\_ Date \_\_\_\_\_  
President, School Board

BY \_\_\_\_\_ Date \_\_\_\_\_  
Superintendent, School District

**GRAYS HARBOR BEAUTY COLLEGE**

BY \_\_\_\_\_ Date \_\_\_\_\_  
Owner, Edgar Hermenegildo

## Enrollment

Prior to Enrollment Parent/Guardian Must:

- Attend a scheduled orientation meeting prior to student enrollment and sign a Beauty College release form
- Obtain signed release from home high school for hours of enrollment and credits to be enrolled (attached)
- Enroll student with Twin Harbors, A Branch of New Market Skills Center through the Aberdeen School District for corresponding number of hours of instruction

Prior to Enrollment Student Must:

- Fill out information sheet for Grays Harbor Beauty College
- Make an appointment for a personal interview for both student and parent/guardian
- Spend one afternoon observing classes at Grays Harbor Beauty College

Students Will:

- Supply their own uniform
- Provide lock for locker if needed
- Have appropriate learning supplies (notebook, writing utensils, and other basic materials)

Upon Enrollment:

- A Cosmetology/Manicurist kit and textbook will be issued. The student must replace this equipment if lost or damaged.
- Tools not included in the regular kit must be purchased by the student as needed (a list will be furnished upon enrollment)
- Attend Beauty College classes regularly (attendance affects grade point)
- Complete all assignments and maintain a passing grade
- Students must abide by the same rules and regulations of Grays Harbor Beauty College as the regular full-time Beauty College students
- Develop a personal portfolio

**NOTE:** *Students must stay enrolled in their home high school when attending the Cosmetology/Manicurist program as a skills center student.*

## COSMETOLOGY/MANICURIST

Aberdeen School District #5, serving as the Host District for the Western Area Educational Cooperative, has entered into a contractual agreement with Grays Harbor Beauty College of Aberdeen.

Under the terms of the contract, Grays Harbor Beauty College will furnish the facilities, staff and instruction in Cosmetology/Manicurist so that interested students from any of the participating school districts may attend Beauty College on a part-time basis during the contract year.

## COSMETOLOGY AND MANICURING

Cosmetology students may enroll during the summer following the completion of the sophomore year of high school. Students may enroll for three to five credits. **Hours applied towards credits must occur during the academic school year.**

First Trimester	August 29, 2018 to November 21, 2018
Second Trimester	November 26, 2018 to March 8, 2019
Third Trimester	March 11, 2018 to June 14, 2019

### ***540 FTE hours per year, 3 credits***

Students may complete up to 800 Beauty College hours of the 1,600 hours required for Cosmetologist licenses at said Beauty College during the 2018-2019 contract year.

### ***720 FTE hours per year, 4 credits***

Students may complete up to all 1,200 Beauty College hours required for Cosmetologist licenses at said Beauty College during the 2018-2019 contract year.

### ***900 FTE hours per year, 5 credits***

Students may complete up to all 1,600 Beauty College hours required for Cosmetologist licenses at said Beauty College during the 2018-2019 contract year.

## Manicurist

Manicurist students will enroll prior to the August 29, 2018 high school starting date. Students may enroll for three to five hours.

### ***540 FTE hours per year, 3 credits***

Students may complete up to all 600 Beauty College hours required for Manicurist licenses at said Beauty College during the 2018-2019 contract year.

**School District Enrollment Release  
 Grays Harbor Beauty College  
 Manicuring Course  
 Twin Harbors, A Branch of New Market Skills Center**

\_\_\_\_\_ is released from \_\_\_\_\_ High School to attend Grays Harbor Beauty College for the 2018-2019 school year.

	<u>Enrollment Hours</u>	<u>Home School District</u>	<u>Aberdeen School District</u>
<input type="checkbox"/>	3 hours/3 credits	Up to 1.0 Annual FTE*	.6 Annual FTE
<input type="checkbox"/>	4 hours/4 credits	Up to .8 Annual FTE *	.8 Annual FTE
<input type="checkbox"/>	5 hours/5 credits	Up to .6 Annual FTE*	1.0 Annual FTE

Students are required to complete 540 hours per year towards 600 hours required for manicurist license during the 2018-2019 contract year.

I agree this will be the official enrollment count sent to the Office of the Superintendent of Public Instruction for the 2018-2019 school year.

By \_\_\_\_\_ By \_\_\_\_\_  
 Sending Superintendent Career and Technical Education Director  
 Twin Harbors, A Branch of New Market  
 Skills Center

Or \_\_\_\_\_  
 Sending High School Principal

\_\_\_\_\_ Student  
 Parent or Guardian

**Enrollment hours at Grays Harbor Beauty College are subject to change upon ongoing credit review.**

Return to:

Twin Harbors, A Branch of New Market Skills Center  
 Lynn Green, Director  
 410 North G Street  
 Aberdeen, WA 95820  
 Phone: (360) 538-2038  
 Fax: (360) 538-2057

**School District Enrollment Release  
Grays Harbor Beauty College  
Cosmetology Course  
Twin Harbors, A Branch of New Market Skills Center**

\_\_\_\_\_ is released from \_\_\_\_\_ High School

to attend Grays Harbor Beauty College for the 2018-2019 school year for (check one box below).

**Enrollment Hours**

**Home School District**

**Aberdeen School District**

3 hours/3 credits

Up to 1.0 Annual FTE\*

.6 Annual FTE

Students are required to complete 540 hours per year but will be allowed up to 800 hours of G.H. Beauty College instruction towards 1,600 hours required for cosmetologist license during the 2018-2019 contract year.

4 hours/4 credits

Up to .8 Annual FTE\*

.8 Annual FTE

Students are required to complete 720 hours per year but will be allowed up to 1,200 hours of G.H. Beauty College instruction towards 1,600 hours required for cosmetologist license during the 2018-2019 contract year.

5 hours/5 credits

Up to .6 Annual FTE\*

1.0 Annual FTE

Students are required to complete 900 hours per year but will be allowed up to 1,600 hours of G.H. Beauty College instruction towards 1,600 hours required for cosmetologist license during the 2018-2019 contract year.

\*Actual FTE at home school districts will be determined by individual student schedules and will be communicated with the Aberdeen School District. The above distributions are dependent on the 1.6 super FTE legislation and are subject to change if legislation changes.

I agree this will be the official enrollment count sent to the Office of the Superintendent of Public Instruction for the 2018-2019 school year.

By \_\_\_\_\_  
Sending Superintendent

By \_\_\_\_\_  
Career and Technical Education Director  
Twin Harbors, A Branch of New Market Skills  
Center

Or \_\_\_\_\_  
Sending High School Principal

\_\_\_\_\_  
Parent or Guardian

\_\_\_\_\_  
Student

**Enrollment hours at Grays Harbor Beauty College are subject to change upon ongoing credit review.**

Return to:  
Grays Harbor Career and Technical Education  
Lynn Green, Director  
410 North G Street  
Aberdeen, WA 95820  
Phone: (360) 538-2038  
Fax: (360) 538-2057



## **Hours of Instruction**

The students may attend Grays Harbor Beauty College Tuesday through Friday, 8:30 to 5:00 p.m., and Saturdays, 8:30 a.m. to 3:00 p.m. (Saturday hours subject to change). Students may also attend during school district vacations. The total hours the student attends before high school graduation will be credited toward the 1,600 hour requirement for a Cosmetologist License.

### **Withdrawal:**

Students withdrawing will be placed back into the high school program for those class periods. Upon withdrawal, the Host District Director and home high school counselor may require an exit interview.

### **Tuition:**

Upon graduation from high school, if a student wishes to obtain a license, the student's instructional hours *may* be paid for by the school district through August 31, 2018 dependent on legislative funding; following that time the student will pay \$3.50 per hour based on the number of hours needed to complete the course for a Cosmetologist/Manicurist license.

## **ACCEPTANCE**

Only students with a sincere interest in working toward a license in Cosmetology will be accepted into this program:

Call: Grays Harbor Beauty College  
215 E. Wishkah  
Aberdeen, WA 98520  
532-6666 – for details and arrangements

## **CURRICULUM**

Washington State provides specific requirements and hours within which the school must function. The curriculum reflects the organized training program and the length of time devoted to each aspect of training.

**CERTIFICATED**

**HIRE:** We recommend the Board approve the following administration hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
John Crabb	Central Park Elementary	Principal	2018-19

**HIRES:** We recommend the Board approve the following certificated hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Rachel Wenzel	Aberdeen High School	ELA Teacher	2018-19
Judith Serrano	Miller Jr. High School	Title 1/LAP/Instructional Coach	2018-19
Mary Mainio	McDermoth Elementary	Counselor	2018-19
Heather Atwood	Central Park Elementary	1st/2nd Grade Teacher	2018-19

**SUMMER SCHOOL HIRES:** We recommend the Board approve the following certificated Summer School hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Brian Allen	Detention	Teacher	07/16/18-08/10/18
Linda Hayes	Detention	Teacher	06/15/18-07/13/18
Dolores Bruner	A. J. West Elementary	5 <sup>th</sup> /6 <sup>th</sup> Grade Teacher	07/30/18-08/15/18
Terri Whalen	A. J. West Elementary	Migrant Reading Teacher	07/30/18-08/15/18
Kristin Scroggs	St. Mary's School	Teacher	08/01/18

**RESIGNATION:** We recommend the Board approve the following certificated resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Barbara Page	Central Park Elementary	Principal	06/30/18

**LEAVE OF ABSENCE:** We recommend the Board approve the following certificated leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Katherine Kim	McDermoth Elementary	Counselor	08/29/18-06/14/19

**CLASSIFIED**

**HIRE:** We recommend the Board approve the following classified hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Ryan Solan	Stewart Building	Technology – College Student Helper – Temp.	06/04/18

**SUMMER SCHOOL HIRE:** We recommend the Board approve the following classified Summer School hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Susan Grover	Detention	Para-educator	06/15/18-08/10/18
Kelly Bielec	Central Park Elementary	LRC Technician	06/15/18
Nicole Johnston	Robert Gray Elementary	LRC Technician	06/15/18

**RESIGNATIONS:** We recommend the Board approve the following classified resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Jacqueline Barber	Aberdeen High School	Food Service Worker	06/14/18
Jennie Kline	Aberdeen High School	Para-educator	06/15/18

**CLASSIFIED (Continued)**

**TERMINATION:** We recommend the Board approve the following classified termination:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Malorie Doe	Stevens Elementary	Para-educator	03/29/18

**EXTRA-CURRICULAR CONTRACTS:** We recommend the Board approve the following extra-curricular contracts:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Brandyn Brooks	Aberdeen High School	Boys' Basketball – Assistant Coach	11/12/18
Rachel Wenzel	Aberdeen High School	Girls' Basketball- Head Coach	11/12/18

**Substitutes Classified:**

Craig Lund

**Aberdeen School District No. 5**  
 Association of Aberdeen School Principals' Salary Schedule  
 2018-19

<b><u>Position</u></b>	<b>Work Days</b>	<b>0-1 yrs exp <u>Step 1</u></b>	<b>2-4 yrs exp <u>Step 2</u></b>	<b>5-7 yrs exp <u>Step 3</u></b>	<b>8+ yrs exp <u>Step 4</u></b>
Principal - Elementary	219	\$97,908	\$99,866	\$104,859	\$109,050
Principal - Elementary (275+)	219	\$100,936	\$102,955	\$108,102	\$112,423
Principal - Jr. High	219	\$104,949	\$107,048	\$111,330	\$113,555
Principal - Harbor High	219	\$104,949	\$107,048	\$111,330	\$113,555
Principal - Aberdeen High	219	\$110,840	\$113,057	\$117,579	\$119,929
Assistant Principal - High School	219	\$98,459	\$100,428	\$104,445	\$106,533
Assistant Principal - Jr. High	219	\$92,744	\$94,598	\$98,382	\$100,349
Assistant Principal - Elementary	219	\$87,814	\$89,571	\$94,049	\$97,808

\* Additional district level responsibilities are assigned to Principals placed at Step 3 and above

Board Approved: June 5, 2018

Effective: July 1, 2018

**ABERDEEN SCHOOL DISTRICT NO. 5**

**COUNTY/CITY WAGE SCHEDULE  
FOOD SERVICE AND TRANSPORTATION EMPLOYEES**

September 1, 2018 - AUGUST 31, 2019  
(2018-19 School Year)

<b><u>POSITION</u></b>	<b>STEP 0</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>
30B BUS DRIVER	\$17.82	\$18.71	\$19.60	\$20.49	\$21.39	\$22.28
31B COOK	\$15.89	\$16.68	\$17.48	\$18.27	\$19.07	\$19.86
32B FOOD SERVICE WORKER	\$13.36	\$14.02	\$14.68	\$15.35	\$16.02	\$16.68
33B LEAD FOOD SERVICE WORKER (SATELLITE KITCHEN)	\$14.62	\$15.35	\$16.08	\$16.81	\$17.54	\$18.27
34B Head Cook (AHS)	\$17.16	\$18.01	\$18.87	\$19.73	\$20.59	\$21.45

DRIVER TRAINER: Employees in the Driver Trainer position will receive their current wage plus one dollar (\$1.00) per hour when performing Driver Trainer duties.

Any legislative approved COLA will be added to the base of each position.

**ABERDEEN SCHOOL DISTRICT  
2018-2019 CENTRAL OFFICE ADMINISTRATIVE SALARY SCHEDULE**

<b>Position</b>	<b><u>Contracted</u> Days</b>	<b><u>Step 1</u></b>	<b><u>Step 2</u></b>
Assistant Superintendent	260	\$122,558	\$129,008
Excutive Director - Business and Operations	260	\$121,477	\$125,235
Director - Teaching & Learning	260	\$106,322	\$110,925
Director - Special Services	260	\$106,322	\$110,925
Director - Finance	260	\$101,237	\$107,049
Director - Human Resources	260	\$101,237	\$107,049
Director - Career & Technical Education	260	\$98,572	\$103,125
Director - District Athletic Program 7-12	260	\$80,633	\$84,664
Manager - Maintenance & Custodial	260	\$72,887	\$75,925
Manager - Risk and Benefits	260	\$79,597	\$83,578
Coordinator Support Services	260	\$79,597	\$83,578
Coordinator AVID	260	\$79,597	\$83,578
Manager - Food Service	260	\$63,831	\$66,491

Board Approved: June 5, 2018  
Effective: July 1, 2018  
3.1% CPI increase

ABERDEEN SCHOOL DISTRICT NO. 5  
Aberdeen, Washington  
2018-19

SUBSTITUTE SALARY SCHEDULE

1. **Substitute Certificated Employees** will be paid at the rate of \$145.00 per day.
2. **Substitute Custodial Employees** will be paid at the initial Step of the assigned M&O classification, M&O salary schedule.
3. **Substitute Cafeteria Employees** will be paid at the initial Step of the assigned F&T classification, F&T salary schedule.
4. **Substitute Clerical and Para-educator Employees** will be paid at the initial Step of the assigned PSE classification, PSE salary schedule.
5. **Substitute Maintenance Employees** will be paid at the initial Step of the assigned M&O classification, M&O salary schedule.
6. **Substitute Bus Drivers** will be paid at the initial Step of the assigned F&T classification, F&T salary schedule.
7. **Tutors** will be paid the current state minimum hourly wage + \$2.00 per hour
8. **All Student Helpers** will be paid at the current state minimum hourly wage.
9. **Interpreters** will be paid at the rate of \$16.50 per hour.

Substitutes and student helpers will not receive fringe benefits such as vacation, insurance, etc. Affordable Care Act benefit eligibility criteria apply to substitutes and student helpers. In the event of the need for a substitute for an extended period of time or other extenuating circumstances, modifications will be made to fit the particular need as determined by the Superintendent.

**Summer Custodial or Maintenance Employees**

Short-term summer custodial or maintenance employees will be paid at the beginning step of the custodial classification. Summer employees will not receive insurance contribution or vacation pay.

Board approved: June 5, 2018  
Effective: September 1, 2018

**ABERDEEN SCHOOL DISTRICT NO. 5**

CITY/COUNTY WAGE SCHEDULE  
 MAINTENANCE AND OPERATIONS EMPLOYEES  
 SEPTEMBER 1, 2018 - AUGUST 31, 2019

<u>POSITION</u>	<u>STEP 0</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>Longevity 15 year</u>	<u>20 year</u>	<u>25 year</u>	<u>30 year</u>
20A Lead Mechanical/Electrical Technician	\$20.49	\$21.52	\$22.55	\$23.57	\$24.60	\$24.75	\$24.80	\$24.85	\$24.90
21A Mechanical/Electrical Technician	\$18.78	\$19.71	\$20.66	\$21.59	\$22.52	\$22.67	\$22.72	\$22.77	\$22.82
22A Utility/Maintenance Worker/Groundskeeper	\$17.82	\$18.71	\$19.60	\$20.49	\$21.43	\$21.58	\$21.63	\$21.68	\$21.73
24A General Laborer/25A Custodian	\$16.25	\$17.07	\$17.87	\$18.69	\$19.51	\$19.66	\$19.71	\$19.76	\$19.81

*Safety Compliance Officer: Employees in the Safety Compliance Officer position will receive their current wage plus an additional one dollar (\$1.00) per hour.*

Board Approved: June 5, 2018  
 Effective: September 1, 2018