

Town Administration

Contract Updates

- Negotiating terms of Foundry Grant consultant Agreement preparation (Tighe and Bond); and Air Line Trail Grant consultant Agreement preparation (Barton & LoGiudice). Expect execution in next month +/-.
- Two bid openings planned for September: School St Sidewalks and Danco Drive Bridge. Since both include State Funding, will require State Approval to Award. Will update with recommendations following bid openings.

Recent

- MSW and Recycling transition with Casella. Recent newspaper ads regarding payment due, and coordinating with Revenue Office for non-payment. Planning for service disruption and Casella operations to stop service in late August. Monitoring revenue against projections. Finalized Win-Waste Lisbon contract to match Casella term.
- Held Special Town Meeting which approved the Four Party Land Exchange Agreement regarding Quinebaug Tech Park properties.
- Held Special Town Meeting which voted down the Petition to negotiate purchase of 70 May Street for EMS and other Town Services.
- Same as last month: no additional meeting held since May. Union Negotiations for Highway and Parks & Grounds Unit continue, with Town's updated Agreement provided to Unit on June 24th. No action on WPCA either, although offered dates for initial WPCA meeting.
- Accepted resignation of Bernie Ducat Veteran's Agent as of August 30th.
- Final property acquisition of Eversource Kennedy Drive property - closed in July.
- In coordination with ECD, negotiating contract terms for Foundry Grant Agreement (Tighe and Bond); and Air Line Trail Grant Agreement (Barton & LoGiudice).
- School Street Sidewalks, Advertised for bid opening to be held September 4th.
- Danco Drive Bridge, Advertised for bid opening to be held September 12th
- Ongoing: Coordination with new Blight Officer and several departments that require coordination (Building, Fire, ECD, Land Use).

Upcoming

- Ongoing: MSW Contract and coordination of program with Revenue Office and Casella, including payment, halting pickup for non-payment.
- FY24 close-out including Auditor initial visit mid-August.
- Contract finalization for Tighe & Bond Foundry project, and Barton & Laguidice for Air Line Trail project.
- Upcoming Mayor appointment for Veteran's Agent. Candidate for the position is Robert Challinor Jr.
- Continued Union negotiations for the Highway and Parks & Grounds Unit, and start of WPCA Unit negotiations.
- Tech Park Real Estate Transactions and Associated Agreements with the Four Party Land Exchange Agreement, including Excavation Permit Applications.
- Transfer Station: expect draft terms in upcoming months from Pomfret.
- Working with Human Resources and Registrar to develop payroll protocols for various positions including electric workers, based on federal and state guidance.

Road and Sidewalk Improvements

Recent / Ongoing

- Same as last month: Grove Street sidewalks: Processed final contractor invoice, coordinating with inspection firm regarding final costs and close out activities. Coordinate with DOT for preliminary LOTCIP financial accounting.
- School Street Sidewalks projects: Advertised for bid. Expect late Fall 2024 contract award, with Spring 2025 construction start.
- Kennedy Drive Parking Improvements: Contractor B&W Paving, agreed to a Spring 2025 construction start.
- [Ongoing: Highway has various additional paving projects seasonally. Recent continued length of Five Mile River Road improved, which had been of concern in recent years. Highway expects to continue improvements along additional portions in 2025.]

Upcoming

- Grove Street: final project financial analysis.
- School Street: Bidding, evaluation of bid results, and request to DOT for contract award.
- Highway Department various throughout town.

Bridges

Recent

- Danco Drive Bridge: advertised for Fall bid opening. Expect Spring 2025 construction start.
- Ongoing: Consultant work on inspecting under-20-ft span bridges.
- Same as last month/Ongoing: Received Commitment to Fund for State DOT for the state's new 100% funded program, including Bridges E Putnam over Cady Brook and Chase Road over Cady Brook, with possible Rhode Island Road over Mary Brown Brook also eligible. Working with NECCOG to consider modifying road classification to hopefully get East Putnam over Mary Brown Brook also eligible for 100%.
- [Note Highway Department continues to complete minor repairs that were identified on previous inspections (spalling repair, guiderail repair).

Upcoming

- Ongoing: Working with consultants, DOT, NECCOG for long-term planning of Town bridge improvements. Determine which remaining under 20-ft span bridges remain to be inspected; begin planning for schedule of improvements.
- Danco: receive bids and upon review of qualified bidder, request Approval to Award from CTDOT.
- Ongoing/same as last month: In-house minor repairs to bridges to comply with DOT inspection comments. Highway Department leading.
- Ongoing: Altered plan instead of moving forward on 50/50 funding program, investigate road classification for East Putnam Road Bridge over Mary Brown Brook. (2025 or beyond construction).

Athletic and Recreation

Recent / Ongoing

- Ongoing: Gravel excavation by contractor for Sabin Street Recreation Field construction work. Land Use Agent leading. Coordinating expected schedule for excavation completion.
- Ongoing: coordination with consultant Weston & Sampson for Airline Trail Improvements project Trail Bed Improvements including connection to Putnam River Trail at Quinebaug River (Town of Pomfret leading). Design continues towards 60% deliverable.
- Air Line Connection between Putnam and Thompson: Land Use and ECD leading, selected Barton & LoGiudice as consultant for DEEP grant project, including planning and design of trail between Providence Street and Intervale Street.

Upcoming

- Ongoing: continue to identify State DOT and Railroad officials to discuss alternatives, and build support for Putnam-to-Thompson trail connection. Monitor grant availability and submit applications if eligible.
- Ongoing: Air Line Trail towards Thompson: review consultant Agreement in upcoming weeks. Land Use and ECD office coordinating.
- Ongoing: Air Line Trail from Pomfret: continued consultant design and permitting. Late Summer expect Putnam Wetlands Application.

Other Town Responsibilities

Recent

- For Route 44 Retaining Wall DOT project: coordinated with WPCA design firm CDM Smith for proposal for WPCA portion of water and sewer main replacement. Will be paid for by DOT, with contract for design through the Town/WPCA. Expect final design 2025.
- Same as last month: WPCA: Coordinating closing with DPH for lead service line inventory. While WPCA share is lower based on grant, confirmed that Loan requires approval of full \$425k amount, which will need to be done by Referendum. Expect upcoming months, possibly combined with other referendum effort.
- Belding Grant with State DECD: Based on Town request, deadline extended to September 2024 for Financial Assistance Agreement from DECD. Continued discussions between DOL and DECD about prevailing wage implications.

Upcoming / Ongoing

- Ongoing: Belding Grant including Financial Assistance Proposal with State DECD, coordinating project information between parties. State recently approved an extension to final Financial Assistance Agreement execution of 9-3-24 (like many DECD projects, state wage rate clarification is holding up work).

Conferences and Training

Recent

- CCMO certification requirements. Ongoing annual credits required.
- COST bi-monthly Board of Directors meeting.

Upcoming

- CCM webinars
- (Tentative) ICMA conference September 2024.