

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Community Room, Aberdeen High School
May 7, 2019

AGENDA

5:00 p.m. Regular Meeting Call to Order

Flag Salute

[Consent Agenda](#)

1. Minutes
2. Trip Requests
3. Correspondence

Comments from Board Members

Comments from Student Representative

Comments from the Audience

1. Skills USA

Old Business

Superintendent's Report

1. 2018-2019 Focus Areas
2. WSSDA Spring Meeting
3. Legislative Update
4. Budget Update

Financial Services

1. [Miller Site Preparation Bid](#)

Athletics & Activities

1. [Spring Athletics Report](#)

New Business

1. [New Market Contract](#)
2. [Bates Contract](#)
3. 21st Century Grant
4. Next Meeting

Comments from the Audience

Executive Session

1. [Personnel Matters](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

BOARD INFORMATION AND BACKGROUND

May 7, 2019 – Community Room, Aberdeen High School

5:00 p.m. – Regular Meeting Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the rescheduled regular meeting on April 16, 2019, are enclosed for your review and approval.
2. Trip Requests –
 - a. The Miller Junior High Jazz Band is requesting permission to travel to the prestigious Central Washington University Jazz Festival in Ellensburg on May 17-18.
 - b. The FBLA at Aberdeen High School is requesting permission to travel to San Antonio, Texas, for the National Student Leadership Conference on June 27 to July 3.
3. Correspondence – The District has received correspondence from Kelly Silveira requesting sign-in sheets at Board meetings.

Comments from Board Members

Comments from Student Representative

Comments from the Audience

1. SkillsUSA

Old Business

Superintendent's Report

1. 2018-2019 Focus Areas – Superintendent Henderson will provide an update on the focus areas for 2019-2020.
2. WSSDA Spring Meeting – The WSDDA Spring Meeting took place Tuesday, April 30, at Aberdeen High School. The AHS culinary students catered the buffet.
3. Legislative Update – Superintendent Henderson will provide an update on the 2019 Legislature and funding for schools.
4. Budget Update – Superintendent Henderson will provide an update on the 2019 Legislature, funding for schools and planning for the 2019-2020 budget.

Financial Services

1. Miller Site Preparation Bid – Executive Director of Business and Operations Elyssa Louderback will provide a recommendation on awarding the bid for site preparation work for the new classroom addition at Miller Junior High School. The request for proposals is enclosed. [Enclosure 2](#)

Athletics & Activities

1. Spring Athletics – Athletic Director Aaron Roiko will present an update on spring athletics. [Enclosure 3](#)

New Business

1. New Market Contract – A contract to renew the annual agreement with the New Market Skills Center for 2019-2020 is presented for your review and approval. [Enclosure 4](#)
2. Bates Technical College – A contract to renew the annual interlocal agreement with Bates Technical College for 2019-2020 is presented for your review and approval. [Enclosure 5](#)
3. 21st Century Grant – CTE Director Lynn Green will discuss the District's preparations and plans to apply for a 21st Century Grant to fund after-school activities in the District.
4. Next Meeting – The next regular meeting of the Board is set for 5 p.m. Tuesday, May 21, 2019, in the Community Room at Aberdeen High School.

Comments from the Audience

Executive Session

At this time the meeting will recess for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee).

1. Personnel Matters [Enclosure 6](#)
 - a. Certificated
 - b. Classified
 - c. 2019-2020 Certificated Staff
 - d. 2019-2020 District Administrative Staff
 - e. 2019-2020 Principal Staff

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the Board of Directors – April 16, 2019

At 5:00 p.m. President Bielski convened the regular meeting of the Aberdeen School Board in the Community Room at Aberdeen High School. Members present were Jennifer Durney, Bill Dyer, Erin Farrer and Jeff Nelson, along with Superintendent Alicia Henderson, student representative Katelynn Lewis and approximately 153 patrons and staff. The meeting began with the Flag salute.

CALL TO ORDER

On a motion by Jennifer Durney and seconded by Erin Farrer, the Board approved the Consent Agenda, The Board approved the Consent Agenda, which included the minutes of the regular meeting on March 29, 2019; March payroll vouchers totaling \$3,537,220.63; General Fund vouchers totaling \$275,631.95; ASB Fund vouchers totaling \$22,660.57; Capital Projects Fund vouchers totaling \$282,709.02 and a Private Purpose Trust Fund voucher in the amount of \$203.09

CONSENT AGENDA

President Bielski commented that AHS Senior Ben Fagerstedt has proven an excellent ambassador for his school and hometown after his impromptu performance at a Michael Bubl  concert in Tacoma was captured on videos that went “viral” on social media resulting in multiple television and radio interviews.

COMMENTS FROM
BOARD MEMBERS

Student Representative Katelynn Lewis provided an update on student activities in the District. She commented on the very good showings that the Mathletes and FBLA had at recent competitions.

COMMENTS FROM
STUDENT
REPRESENTATIVE

Lindsey Henke, parent of a student at Stevens Elementary School, spoke in support of school counselors.

COMMENTS FROM
THE AUDIENCE

Jodie Charters, EL teacher at Aberdeen High School, spoke in support of the EL teachers and coaches.

Veronica DeAlba Cruz spoke in support of the EL program and school counselor positions.

A letter from Monica Shay, a special education teacher in the District, in support of the counseling staff was presented on her behalf by Cathleen Peterson.

Tricia Sorensen, a parent in the District, spoke in support of school counselors.

Kellie Silveira, a parent in the District, spoke in support of para-educators in classrooms, better communication to parents about proposed reductions and improving parent involvement in the schools.

Following a presentation by Teaching and Learning Director Traci Sandstrom and on a motion by Jennifer Durney seconded by Jeff Nelson, the Board voted to approve Odysseyware as the District’s online/digital curriculum as recommended by the Instructional Materials Committee.

NEW INSTRUCTIONAL
MATERIALS --
ODYSSEYWARE

Superintendent Henderson provided an update on the 2018-2019 focus areas, including PBIS, the updated science curriculum pilot, kindergarten coding, changes to AVID next year and special education funding.

2018-2019 FOCUS
AREAS

Superintendent Henderson noted that reservations have been made for the WSSDA Spring Meeting for Region 5 that will take place at Aberdeen High School on April 30. The AHS culinary students will cater it.

WSSDA REGIONAL MEETING

Superintendent Henderson noted that the Grays Harbor Prosecuting Attorney's Office will be providing a presentation to all students at Aberdeen High School regarding the legal risks and ramifications of taking and sharing sexually explicit photos.

PROSECUTOR PRESENTATION

Superintendent Henderson provided an update on the current legislative session, offering comment on bills that affect graduation requirements, social emotional learning instruction, mental health access, special education funding, and adjustments to the local levy lid.

LEGISLATIVE UPDATE

Superintendent Henderson discussed at length the Reduced Education Plan for 2019-2020 and presented it for Board approval. Directors Jeff Nelson, Erin Farrer, Bill Dyer and President Bielski offered comment on the planning that went into the proposal, the difficult decisions and thanked those who commented. On a motion by Jeff Nelson and seconded by Erin Farrer, the Board unanimously adopted Resolution 2019-07 adopting the reduced educational program as presented by the superintendent.

RESOLUTION 2019-07 REDUCED EDUCATIONAL PROGRAM

Executive Director of Business and Operations Elyssa Louderback presented the Fiscal Status Report for March. She reported an ending fund balance of \$3,373,180.58 in the General Fund; \$2,538,860.65 in the Capital Projects Fund; \$1,207,302.26 in the Debt Service Fund; \$277,688.21 in the ASB Fund and \$194,155.80 in the Transportation Vehicle Fund.

FISCAL STATUS REPORT

On a motion by Bill Dyer and seconded by Jennifer Durney, the Board approved a special education contract with Grays Harbor Community Hospital to provide physical therapy services.

SPECIAL EDUCATION CONTRACT

On a motion by Erin Farrer and seconded by Jeff Nelson, the Board approved a request from Robert Gray Elementary School to declare inventoried books as presented surplus and no longer needed for instruction or use in the District.

SURPLUS LIBRARY BOOKS

The Board approved a revision to the 2019-2020 Calendar to move the professional development day in February to Tuesday, February 18, 2020.

2019-2020 CALENDAR

The next regular meeting of the Board is scheduled for 5 p.m. Tuesday, May 7, 2019, in the Community Room at Aberdeen High School.

NEXT MEETING

Tara Mareth, a parent in the District, offered comment in support of school counselors and communication about the process.

COMMENTS FROM THE AUDIENCE

Lisa Templeton, a teacher at McDermoth Elementary School, offered comment on the importance of access to counselors during the entire school day.

Cathleen Peterson, a teacher at McDermoth Elementary School and WEA PAC manager for Chinook Uniserve, offered comment suggesting the teachers and District work together to move the Legislature.

Shauna Stead, a parent in the District, offered comment about administrative positions, stipends for using personal vehicles on district business and in support of elementary counselors.

At 6:25 p.m., President Sandra Bielski recessed the meeting for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee and to consider real estate matters). At 6:30 p.m., the session convened. At 7:00 p.m. the session was extended for 10 minutes. The regular meeting reconvened at 7:10 p.m.

EXECUTIVE SESSION

On a motion by Jeff Nelson and seconded by Bill Dyer, the Board approved the Personnel Report.

PERSONNEL REPORT

Under certificated matters, the Board approved the hiring of Tisha Kelley as school nurse for the District effective April 8; approved the National Board Certification psychologist stipend for Stephen Galloway for 2018-2019; accepted resignations from Judith Serrano, a teacher at Miller Junior High School, effective June 14, and from Tamarie Noelani Butcher, counselor at Robert Gray Elementary School, effective June 14; approved the retirement of Gail Arnold, librarian at Miller Junior High School, effective June 18; approved the hiring of Helen Immelt as a substitute for the District, and accepted the resignation of Ann Babcock as a substitute effective March 29.

CERTIFICATED

Under classified matters, the Board approved the retirement of Gayle Capsel as coordinator of the Snug Harbor Daycare at Harbor High School effective September 30; approved leaves of absence for two para-educators at Aberdeen High School, Devyn Craig, effective August 28, 2019, to Jan. 8, 2020, and for Christine Vanairsdale effective August 28, 2019 through June 10, 2020, and approved the hirings of Caleb Delanoy, Mark Dodd, Michael Goings, Johanna Immelt, Katleyn Kitzmiller and Lany Munday.

CLASSIFIED

There being no further business, the regular meeting was adjourned at 7:12 p.m.

ADJOURN

Alicia Henderson, Secretary

Sandra Bielski, President

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team Miller Jr. High Jazz Band

School Miller

Advisor Nick Barene Phone 3605890179

Date(s) of Trip May 17-18th Destination Central Washington Univ.

Lodging Location TBD-Ellensburg, WA Lodging Phone TBD

Objective of Trip To attend the prestigious CWU Jazz festival


Number of Students 18 Number of Chaperones 3

Cost per Student About \$50 Cost per Chaperone \$0, but can pay if they wish

Funding Source and/or Account Code Band

Type of Transportation Bus Bus form required YES NO

ASB Approval _____ Date _____

Principal Approval  Date 4/12/19

Board Approval _____ Date _____

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

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Group/Team FBLA

School Aberdeen High School

Advisor Cami Revel Phone 360-581-5740

Date(s) of Trip June 27 - July 3 Destination San Antonio, TX

Lodging Location Grand Hyatt, San Antonio TX Lodging Phone 210-224-1234

Objective of Trip National Student Leadership Conference
where students will compete for national title.

Number of Students 3 Number of Chaperones 1

Cost per Student \$2000 Cost per Chaperone \$3000

Funding Source and/or Account Code ASB & CTE

Type of Transportation Air / car ^{van} Bus form required YES NO

ASB Approval Craig Cook Date 4/25/19

Principal Approval Shane Torkley Date 4/25/19

Board Approval _____ Date _____

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

To whom it may concern,

April 23, 2019

I am a parent of three children whom attend a school in the Aberdeen School District. I am requesting the school board for Aberdeen School District provide sign in sheets during the monthly school board meetings. My goal is to foster a better relationship between the community and the District. I am working on increasing parent involvement and awareness in regards to how the school board fits into our district. It's important for all parents in the district understand the importance of school board meetings and what resources to utilize for information. The school board minutes should list other individuals present at the school board meeting and/or attach the sign in sheet to the monthly minutes.

Districts such as Hoquiam School includes the guests present in the minutes, other districts attach the sign sheet to the minutes on the district website. I am asking the school board to consider adding a sign in sheet at each school board meeting and including this information in the meeting minutes.

Sincerely,

Kelly Silveira

**Hoquiam School District No. 28
Regular Board Meeting
Hoquiam High School Library
Thursday, March 21, 2019 – 5:30 pm**

The Board of Directors of Hoquiam School District No. 28 met in session at 5:30 p.m. in the Hoquiam High School Library.

- Call to Order:** Board President Hoki Moir called the meeting to order with the following present: Board Members: Kathy Eddy and Don Oliver. Superintendent Mike Villarreal. Student Board Representatives: Savanna Churlin and Carsyn Munger. Excused: Board Members Christie Goodenough and Chris Eide. Business Manager Erica Barrie.
- Flag Salute:** President Moir asked Director Oliver to lead everyone in reciting the flag salute.
- Consent Agenda:** Director Eide made a motion to approve the Consent Agenda which was comprised of the Minutes of the February 21, 2019 Regular Board meeting and the Minutes of the March 7, 2019 Special Board meeting, the Personnel list included the following: Certificated Changes: Certificated Changes: Resignation: Kate DeCan, Central Elementary School, 5th Grade Teacher. Classified Changes: Hired: Heidi McMullen, Central Elementary School, Office Coordinator. Extra Curricular/Co-Curricular: Hired: John Perry, Hoquiam Middle School, Assistant Track & Field Coach. District: Resignation: LeAnn Bennett, Hoquiam School District Office, Accounts Payable. Retirement: Catherine P. Anderson, Hoquiam School District Office, Secretary/Receptionist. Director Oliver seconded. Motion passed 3-0.
- Guests:** Karen Lee, Jason Ihde, Matt Kempf, Dan Hammock, Carla Estes, Tara Hosler, Kasey Box, Dave Haviland, Blake Watkins, Daryn Kerzmarczyk Marah Gannaway and Daniel Brown.
- Spotlight on Excellence:** Superintendent Villarreal introduced and presented the Spotlight on Excellence certificate to Hoquiam Middle School Head Custodian Karen Lee. Superintendent Villarreal shared with the Board and guests that she keeps the Middle School in great shape and has the school open and ready for the students and staff. Maintenance Supervisor Matt Kempf shared that Karen Lee has thought well ahead for what the night custodian needs to do and has solutions for issues that arise, Karen takes pride in her job. Director Moir shared with the Board and guests that Karen does a great job and shows passion in her work.
- Superintendent Villarreal shared with the Board that the Spotlight on Excellence certificate also goes to Grays Harbor County Public Health Educator Wilma Weber. Wilma was not in attendance at the Board meeting, Superintendent Villarreal shared that Wilma supports the Hoquiam School District building teachers and the needs of the students and community.

Public Comment:

Tara Hosler, long time parent of the Hoquiam School District, shared with the Board that for 13 years she has worked with bringing the Missoula Children's Theater to the Hoquiam School District. Tara has asked that the Custodial fees of \$90.00 for 2 hours of custodial help be waived. Tara shared with the Board that she always cleans Central School Gym and that she takes very good care of it after the Missoula Children's Theatre performances. Tara shared that she received the signed Facility Use Application in February 2019 and that she should have received it sooner. Tara shared with the Board that in the Making Connections March 2019 article it made no reference to her and that the Hoquiam School District had received the credit for the Missoula Children's Theatre. Tara shared that patrons should be provided contracts prior to the events. Director Moir shared with Tara and the guests that the Hoquiam School District and the Board is cleaning up the Facility Use Application procedure making sure that it reflects the Use of School Facilities Policy and Procedure 4260. Director Moir thanked Tara for her comments.

HMS Student Report to the Board:

Macy German, Hoquiam Middle School student, shared with the Board that Middle School Volleyball is currently in progress. There are two 7th grade teams and two 8th grade teams, 1 Varsity and 1 JV for both 7th & 8th grades. The games are exciting with lots of wins and a few losses. Over 70 girls turned out this season.

Conferences are the week of March 25th through March 29th. The students will lead their own conferences with their parents or guardians, located in the student's homeroom.

This Spring Break 38 students will be traveling to Washington D.C. This is not a school sponsored event. The students leave on Monday, April 1, 2019 and return on Saturday, April 6, 2019. The students are very excited.

Hoquiam Middle School hosted a family night on Wednesday, March 13th, the theme was Taste the Rainbow.

P.T.O. held a St. Patrick's Day Dance on Saturday, March 9th in the Middle School Gym. It was very successful everyone had a good time.

HHS Student Report to the Board :

None

Administrative Reports:

Maintenance Supervisor Matt Kempf shared with the Board that he and KMB Architects met again, Matt shared with the Board that the Hoquiam School District will hold a Community Forum at Hoquiam High School in the Student Center on April 10th or 11th at 6:00 in the evening.

Matt Kempf shared with the Board that KMB Architects will begin on Wednesday, May 1st and that Asbestos testing will take place over Spring Break.

Matt Kempf shared with the Board that meetings are scheduled for every two weeks to discuss the projects.

Director Moir asked Matt if the soft spot will be looked at, at Hoquiam Middle School. The Lincoln School project will go out to bid in September of 2019. Director Oliver thanked Matt for all of his work with the projects, discussion followed.

Superintendent Report: Superintendent Villarreal shared with the Board that the district has two different school calendars to share with the community and to receive their input on which calendar should be used for the 2019-2020 school year. There will be a survey on the Hoquiam School District website for the community to choose which calendar is to be used.

Superintendent Villarreal shared with the Board that the second reading of series 3000 Policies and Procedures is on the agenda.

Superintendent Villarreal reported to the Board that the Administration team attended the Washington State Leadership Academy Workshop. The major themes for the workshop included: Focus and Collaboration, Theory of Action, 1st & 2nd Order Change and Instructional Rounds. This work directly correlates with the Boards direction of reevaluating our District Strategic Plan.

Superintendent Villarreal shared with the Board that the ERATE approval for the district's Request for Proposal Bids for Campus Fiber Upgrades, LAN Infrastructure Equipment and LAN Cabling Infrastructure is on the agenda tonight as an action item.

Superintendent Villarreal shared with the Board that the TWIO funding sources in Olympia will impact Hoquiam School District.

Superintendent Villarreal reported to the Board that Rayonier US Forest Service donated a paper folding machine to the Hoquiam School District, discussion followed.

Superintendent Villarreal shared with the Board that Marah Gannaway, Director of Student Support Services and Daniel Brown, Indian Education Liaison will be sharing with the Board the process of the Indian Education Program.

Daniel Brown shared with the Board that he is the coordinator for cultural events and monitors student academics to maintain student eligibility.

Daniel Brown shared that he adds new students into the Skyward Special Programs Module and that the district is reporting 114 tribal students.

Daniel Brown shared with the Board that on Wednesday, March 27th the Indian Education program will host a Family Night with Quinault Nation drummers, Aberdeen will be hosting a Family Night on Thursday, April 18th. Daniel shared with the Board that once a month Indian Education will host Family Nights.

Daniel Brown shared with the Board that he would like to start up a Leadership Council and a College Prep Night along with Gray Harbor College to go over college applications, scholarships and college visits, discussion followed.

Superintendent Villarreal shared that Daniel Brown and Marah Gannaway are working on getting this program correct, discussion followed.

Student Board

Representative Report: Student Board Representative Carsyn Munger shared with the Board that she is enrolled in Mr. Sanchez' Spanish 2 class at the High School and shared that she really enjoys the class. Mr. Sanchez brings new concepts and ideas to teach the students to help them learn the language. The class has set topics that they work on and is a really good place to talk things out that aren't going in the right direction. Mr. Sanchez makes the classroom environment a great learning place. Carsyn shared with the Board that Mr. Sanchez attended a 3 Day technology conference and returned to the classroom with many new ideas.

Student Board Representative Carsyn Munger shared with the Board that Mr. Sanchez also teaches the Grizzly Fusion class. Grizzly Fusion is a Freshman mentoring program that selected upper class students help the freshman students with their school work.

**School Board Reports
And Comments:**

Director Moir reminded the Board that they need to fill out the Public Disclosure Reports.

Accounts Payable:

Director Oliver reviewed the February 2019 Accounts Payable and Payroll and made a motion to approve, Director Eddy seconded. Motion passed 3-0. Director Moir shared with the Board that the monthly utility bill is becoming larger, Director Moir shared with the Board the opportunity of bringing in a Wind Turbine, Director Moir would like to bring the discussion up again, discussion followed.

Treasurer's Report:

No report was given.

Old Business:

Second Reading 3000
Series Policies
and Procedures

Director Eddy made a motion to approve series 3000 Policies and Procedures, Director Oliver seconded. Motion passed 3-0. Director Moir shared with the Board that he thanked Special Services Director Amanda Wilde for coming to the Board meeting and sharing her concerns with several of the series 3000 Policies and Procedures.

New Business:

1. Approval of ERATE
RFP's Campus Fiber
Upgrade, LAN Infrastructure
Equipment and LAN
Cabling Infrastructure

Director Oliver made a motion to approve ERATE RFP's Campus Fiber Upgrade, LAN Infrastructure Equipment and LAN Cabling Infrastructure, Director Eddy seconded. Motion passed 3-0. Director Moir shared with the Board that our district has missed the deadlines to get these upgrades, Superintendent Villarreal and Patti Reynvaan have worked very hard to get these taken care of.

2.Approval of a Resolution
Authorizing Reduced Educational
Plan and Reduction in Force

Resolution No. 19-01 Director Oliver made a motion to approve Resolution No. 19-01 Authorizing Reduced Educational Plan and Reduction in Force, Director Eddy seconded. Motion passed 3-0. Director Moir shared with the Board that it is never easy to do the staff reduction, the district has worked very hard on the finances to avoid this.

3.Approval of a Martin Yale
Paper Folding Machine donated
from Rayonier US Forest
Resources

Director Eddy made a motion to approve the Martin Yale Paper Folding Machine donated from Rayonier US Forest Resources, Director Oliver seconded. Motion passed 3-0. Director Moir suggested that Mrs. Lund’s class could use it at the High School.

Maintenance Supervisor Matt Kempf shared with the Board that Food Service Director Chris Hansen was awarded a grant that will pay for all Lunch Tables at Hoquiam High School and Hoquiam Middle School. The original grant was to receive the whole amount of money, but only a portion was awarded to the Food Service Department. Chris Hansen received a call today informing her that she has now been awarded the whole amount of the grant for Lunchroom Tables for all the schools.

Adjourn

Director Oliver made a motion to adjourn the Regular Board meeting at 6:18 p.m. Director Eddy seconded. Motion passed 3-0.

**Warrants Approved ~ School Board Minutes
March 2019**

Accounts Payable General Fund Vouchers

#738951
#738973 ~ #739040
~ #
~

Void #

\$331,751.10

Payroll General Fund Vouchers

#739042 ~ #739074

\$1,610,741.45

March 2019

Total Issue General Fund

\$1,942,492.55

Accounts Payable Capital Project Fund Vouchers

#739041

~

March 2019

Total Issue Capital Project Fund

\$64,553.22

Accounts Payable Associated Student Body Vouchers

#738952 ~ #738972

~

~

#~ #

Void #

March 2019

Total Associated Student Body Fund

\$21,370.59

Accounts Payable Private Purpose Trust Fund Vouchers

#

March 2019

Total Private Purpose Trust Fund

\$0.00

Accounts Payable Transportation Vehicle Fund Vouchers

#

March 2019

Total Transportation Vehicle Fund

\$0.00

Board President

Superintendent/Secretary

ABERDEEN SCHOOL DISTRICT

Request for Proposals (RFP) Site Prep/Development for Modular Pre-Fabricated Classroom Building

Miller Junior High School 6th Grade Annex

PROPOSALS DUE: May 3, 2019

PROJECT NUMBER: 18/19-322-01
PROJECT LOCATION: 100 E Lindstrom St
Aberdeen, WA 98520

The Aberdeen School District is seeking proposals for Site Preparation, inclusive of utility trenching for a pre-fabricated modular classroom building located at 100 E Lindstrom Street.

PROPOSAL REQUIREMENTS:

All firms proposing, must submit **two (2) original** and **one (1) electronic** copy (thumb drive) of qualifications divided into the sections below and containing the following information:

1. Proposals are to be in the form of a Proposed Contract signed by the bidder and ready for the District's signature:
 - a. Include lump sum price (less sales tax) for base bid inclusive of all work required.
 - b. Include separate pricing for any proposed alternates.
 - c. Include project start date.
2. Bid Form, posted at <https://www.asd5.org/Page/9148>
3. Warranty: Provide a standard 1 year warranty.
4. Insurance and Bond Requirements, posted at <https://www.asd5.org/Page/9148> for the following:
 - a. Insurance
 - b. Performance & Payment Bonds
5. Suspension and debarment certification.
6. The successful bidder must follow/comply with all governance for public works projects.
7. The successful bidder must be available for a value engineering meeting on May 9, 2019.
8. *Escrow Agreement.*

SCORING:

- a. Project Experience (30 pts.): Demonstrate the knowledge of the firm, personnel and local experience of site prep/development services to K12 clients or relevant projects or facilities.
- b. Ability to comply with project timeline (30 pts.)
- c. Lump sum price (30 pts.)
- d. Value engineering experience (10 pts.)

SUBMITTAL: Deliver or mail two hard copies and one electronic version of your submittal to:

Amber Diel
Purchasing Coordinator/Maintenance Secretary
Aberdeen School District
216 N G St
Aberdeen, WA 98520

on or before 2:00 p.m., Friday, May 3, 2019. Faxed or email statement of qualifications will not be accepted. Proposals failing to comply with the requirements of this Request for Qualifications may be considered non-responsive. Submittals received late will be returned unopened and considered rejected. All qualifications shall remain the property of Aberdeen School District and shall not be returned.

SCOPE OF SERVICES:

Civil Engineering plans are posted at <https://www.asd5.org/Page/9148>

Furnish the necessary supervision, labor, tools, equipment and materials to complete the required work inclusive of, but not limited to:

1. Underground water, sewer, *fire/sprinkler*, and electrical services to designated locations within the prepared *gravel bed*.
2. Concrete perimeter building walkway (after modular building is set).
3. ADA compliant concrete walkway from existing building to modular facility.
4. Install storm water run-off system.
5. Alternate 1 – foundation with piles. Specifications to follow. Updates will be emailed to bidders.
 - Provide all required permits.
 - Provide for landfill hauling fees.
 - Restore all disturbed areas around the site.

Revised 4/26/2019

- All approved work schedules will be coordinated with Aberdeen School District Maintenance Supervisor.
- Successful contractor will begin immediately.

SELECTION PROCESS:

- a. The District will consider, but is not limited to, the following in selection of a Construction Services firm:
 - 1) Qualifications and Project Experience
 - 2) Ability to comply with project timeline.
 - 3) Lump sum price.
 - 4) Value engineering experience.
 - 5) Maximum RFP score is one hundred (100) points.
- b. Board approval of selection on May 7, 2019.
- c. Anticipated Notice To Proceed May 8, 2019.
- d. Value engineering meeting on May 9, 2019.
- e. Project start date on May 13, 2019.
- f. Project completion date *for site prep/piles/foundation work* by June 30, 2019.

QUESTIONS: Contact Michael Pauley at (360) 538-2199 with questions regarding this Request for Proposals.

End of Request for Proposal

May Athletic Report

May 7, 2019

Aberdeen High School

Miller Junior High School



Spring Sports Academics



WIAA Team Academic Awards

- ***Girls' Tennis*** – Varsity team GPA of 3.72 (9 athletes) ***Outstanding Award***
JV team GPA of 3.689 (20 athletes) ***Outstanding Award***
11 student/athletes with 4.0 GPA
- ***Fast Pitch*** – Varsity team GPA of 3.523 (13 athletes) ***Outstanding Award***
JV team GPA of 3.15 (14 athletes) ***Distinguished Award***
- ***Girls' Golf*** - Varsity team GPA 3.493 (6 athletes) ***Distinguished Award***
- ***Girls' Track*** – Varsity team GPA of 3.34 (18 athletes) ***Distinguished Award***
JV team GPA of 3.291 (11 athletes) ***Distinguished Award***
- ***Boys' Soccer*** – Varsity team GPA of 3.12 (15 athletes) ***Distinguished Award***
- ***Baseball*** – Varsity team GPA of 3.037 (12 athletes) ***Distinguished Award***

WIAA AMENDMENTS

- **Amendment #1** (*hard count numbers*)

4A 1300+

3A 900 – 1299

2A 450 – 899 (*Current count*) 461 – 971.71

1A 225 – 449

2B 105 – 224

1B 1 – 104

- *If HS Amendment #1 passes, the enrollment numbers (P-223 figures) will be utilized for counting purposes in 2019 and will determine classifications beginning with the 2020-21 school year.*

- **Amendment #2** (adjusted enrollment)

A school's free & reduced lunch data as reported to OSPI for the month of November of the reclassification year will be used to determine that school's adjusted enrollment. Schools with free and reduced lunch counts of 10 percent or greater than the statewide average will have their **Average Monthly Enrollment** reduced.

10% more = 10% reduction in AME.

11% and above = matching reduction of AME up to 40% maximum.

Miller Spring Sports

Participation Numbers

2019 Spring MJH

Totals: 165 athletes (493 students) 33.5% participation

SPORT	BOYS	GIRLS	COACHES
Girls 7 th Volleyball		54	3 Female
Girls 8 th Volleyball		27 (23)	1 male 1 female
Track & Field	44	40	3 female – 1 male
	44	121	7 female coaches 2 male coaches

Aberdeen School District

2018-2019 Participation Totals

Aberdeen High School

- **Fall sports** – 259 athletes (957 students) 27%
- **Winter sports** – 181 athletes (927 students) 20%
- **Spring sports** – 222 athletes (893 students) 25%

On average, 24% of student population participated in sports

Miller Junior High

- **Fall sports** – 128 athletes (492 students) 26%
- **Winter sports** – 169 athletes (486 students) 35%
- **Spring sports** – 165 athletes (493 students) 33%

On average, 31.3% of student population participated in sports

April 3, 2019

Alicia Henderson, Superintendent
Aberdeen School District
216 North G Street
Aberdeen, WA 98520

Dear Ms. Henderson:

The Inter-district Cooperative Agreement for Aberdeen School District is enclosed. District school boards must formally approve the agreement each year. Please include this item in your upcoming board meeting agenda. Once your Board has voted for approval, *please sign the agreement and return it to the Skills Center along with a copy of the meeting's minutes*. This will help ensure we start the new school year in compliance with the state.

We understand a signed agreement does not guarantee you will have students attend New Market for the 2019-2020 school year, however, signing it now will alleviate delays in a student's registration process. If you choose not to enter the agreement with New Market, a letter of confirmation to this fact would be appreciated.

New Market's Administrative Council has directed, in accordance with WAC 392-600-030(7), that a \$75.00 per FTE fee be assessed, to our non-consortium districts for our Capital Investment Plan. An invoice will be sent to you in May of each year.

If you have any questions, I may be reached at 360-570-4500. We look forward to serving your district and your students in the 2019-2020 school year.

Sincerely,



Kris Blum
Executive Director

**AGREEMENT
FOR INTERDISTRICT COOPERATIVE EDUCATIONAL SERVICES
2019-2020 SCHOOL YEAR**

This Agreement is hereby entered into by and between New Market Skills Center, Tumwater School District No. 33, Thurston County No. 34, Washington, collectively referred to as the "**SERVING DISTRICT**," and

Aberdeen School District, Grays Harbor County hereinafter referred to as the "**PARTICIPATING DISTRICT**".

The purpose of this Agreement is to utilize interdistrict cooperation, authorized by RCW 28A.335.160, RCW 28A.225.250, and Chapter 392-135 WAC, to provide educational programs not otherwise available to students residing in the Participating District and to avoid duplication of specialized programs and facilities. These objectives will be achieved by the attendance of the Participating District's students in courses offered at New Market Skills Center (NMSC).

This Agreement is for the 2019-2020 school year, and it was approved by each respective Board of Directors on the date indicated below. NMSC anticipates serving an estimated number of between 1-5 students from **PARTICIPATING DISTRICT** for the 2019-2020 school year. It is understood that students attending NMSC from the **PARTICIPATING DISTRICT** will be funded for all NMSC classes up to 1.6 full time equivalents as determined by the Office of the Superintendent of Public Instruction per RCW 28A.245.020.

In addition, as directed by NMSC's Administrative Council and in accordance with WAC 392-600-030(7), it is hereby understood and agreed that for the 2019-2020 school year the **PARTICIPATING DISTRICT**, due to its status as a non-consortium district, will be required to pay a \$75 per FTE student per year fee, with said fee to be placed in the **SERVING DISTRICT'S** Capital Investment Fund.

This agreement also provides NMSC permission to access student address information from the data resource management center of the **PARTICIPATING DISTRICT** to be used for mailing newsletters, program brochures, summer school information, and student information.

PARTICIPATING DISTRICT
Superintendent
Date of School Board Approval _____

Date

CHAIRMAN, ADMINISTRATIVE COUNCIL
New Market Skills Center

Date

Expanding High School Opportunities Since 1986

Bates Technical College
Interlocal Cooperative Agreement for Educational Services
2019-2020
With Aberdeen School District #5

This agreement is entered into by and between Bates Technical College, Pierce County, Washington, which is hereinafter referred to as the "College" and Aberdeen School District #5, hereinafter referred to as the "District."

WHEREAS, each school district in the state of Washington is authorized by state statute to participate in interlocal agreements to secure educational opportunities, including vocational education programs, not otherwise provided; and

WHEREAS, the District has determined that certain students may advantageously be enrolled in the College's educational program;

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter contained, the parties agree that:

1. An eligible student is at least sixteen and, as of the beginning of the school year, is not yet twenty one years of age is enrolled in the district, and has not yet earned the credits required for, or received, a high school diploma, or fulfilled the requirements of their individual education program. Eligibility shall be established by the District. Qualifications for admission into the College program shall be determined by the College.
2. The District may approve the eligible student to enroll at the College and no costs will be paid to the College by the District unless otherwise agreed upon by both parties; the duration of the approval will be for one College school year only. The College shall not charge tuition or student services and activities fees to eligible students. Students will be responsible for payment of applicable lab, supply, and consumable textbook fees.
3. Upon reentering the District, the student's transcript will be reviewed for determination of high school credits earned.
4. Transportation to and from the College is the responsibility of the student or the parent/guardian of the student.
5. This agreement does not affect the enrollment at the College of District secondary students under the Running Start program or of district students who are receiving special educational services.
6. If a dispute arises under this Agreement, the parties agree that the venue to resolve the dispute is Pierce County.
7. The duration of the Agreement is September 1, 2019-August 31, 2020.
8. The College agrees to comply with all reporting requirements of WAC 392-121-187 and RCW 39.34.040. Basic education monies shall be allocated and paid as provided in WAC 392-121-187 or WAC 392-700-165, as appropriate.
9. The parties appoint the College as the administrator, who shall be responsible for administering this Agreement. No power or authority of acquiring, holding and disposing of real and personal property has been given or relinquished by the parties entering into this Agreement.
10. This Agreement constitutes the entire agreement of the parties and no other promise or agreement has been made that is not contained in this Agreement. Each party acknowledges that they have fully read this Agreement.

Vice President of Admin Services
Bates Technical College

Superintendent
Aberdeen School District #5

Date

Date

CERTIFICATED

HIRE: We recommend the Board approve the following certificated hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Morgan Bailey	District	Speech Language Pathologist	08/28/19

RESIGNATIONS: We recommend the Board approve the following certificated resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Leslie Dolan	District	Nurse	06/14/19
Stephen Galloway	District	Psychologist	06/14/19
Joni Sherman	District	ESA Specialist	06/14/19
Nancy Villarreal	District	Coordinator of Student Support Services	06/30/19
Cassandra Silvers	Harbor High School	Social Studies/PE Teacher	06/14/19
Damien Cooper	Hopkins	Preschool Teacher	06/14/19
Heather Atwood	Central Park Elementary	Teacher	06/14/19
Marlena Tolon	McDermoth Elementary	Teacher	06/14/19

Substitute Certificated:

Teri Herold-Prayer

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Hania Bielec	Administration	Student Helper .5 FTE	05/01/19
Nissa Hunley	Administration	Student Helper .5 FTE	05/01/19

RESIGNATIONS: We recommend the Board approve the following classified resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Brian Heaton	Miller Jr. High School	LRC Technician	06/14/19
Scott Morrison	Miller Jr. High School	GEAR Up Graduation Specialist	08/31/19

LEAVE OF ABSENCE: We recommend the Board approve the following classified leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
A'Dee Walker	Aberdeen High School	Assistant Secretary	04/23/19-05/02/19

EXTRA-CURRICULAR RESIGNATIONS: We recommend the Board approve the following extra-curricular resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Jared Berken	Aberdeen High School	Football – Assistant Coach	04/25/19
Robert Green	Aberdeen High School	Football – Assistant Coach	04/24/19
Kevin Stewart	Aberdeen High School	Boys' Swimming – Assistant Coach	04/18/19
Jack Traxtle	Aberdeen High School	Football – Assistant Coach	04/25/19

Substitute Classified Resignation:

Julean Joslin – Effective 05/17/19

**Certificated Staffing Recommendations
2019-20 School Year**

- | | | | |
|-----|--------------------|------|-----------------------|
| 1. | SAL ABRUSCATO | 57. | DAWN FILLO |
| 2. | CHELSEA ALLEE | 58. | REBECCA FITZPATRICK |
| 3. | BRIAN ALLEN | 59. | LARRY FLEMING |
| 4. | ALEXANDRA AMAROK | 60. | THERESA FLEMING |
| 5. | MITCHELL ANDERSON | 61. | KATIE FOULDS |
| 6. | HEIDI ARMENTA | 62. | RENEE FREDRICKSON |
| 7. | JENNIFER ARQUETTE | 63. | MELISSA FRITTS |
| 8. | KARI ASCHENBRENNER | 64. | KEELEE FROST |
| 9. | JULIE AZAR | 65. | HOLLY FURTH |
| 10. | SUSAN BALL | 66. | LESLIE GADWA |
| 11. | NICHOLAS BARENE | 67. | KATINA GAMLEAH |
| 12. | RICHELLE BARGER | 68. | CANDIS GATES |
| 13. | MARGIE BARLOW | 69. | LORI GAY |
| 14. | JORDON BEEMAN | 70. | KIM GEORGE |
| 15. | JOHN BENISH | 71. | TROY GEORGE |
| 16. | HEATHER BERENTSEN | 72. | SHAWNIE GRAHAM-RATTIE |
| 17. | KRISTINE BITAR | 73. | JAN GRAVLEY |
| 18. | SUZANNE BLACK | 74. | KELLY HAMBLIN |
| 19. | MARK BORGENS | 75. | GIENELLE HARLESS |
| 20. | BALINDA BOX | 76. | MATTHEW HARLESS |
| 21. | PHIL BRAATEN | 77. | TRACEY HARRIS |
| 22. | JULIENA BROTZEL | 78. | DORIS HATTON |
| 23. | KAREN BROWN | 79. | LINDA HAYES |
| 24. | DAVID BRUNCKE | 80. | MONA HEGGIE |
| 25. | TIFFANIE BURGHER | 81. | TAMMY HETH |
| 26. | AMANDA BUSBY | 82. | KATHRYN HIRSCHFELD |
| 27. | PAMELA CABA | 83. | AMANDA HOEFS |
| 28. | STACY CAMPBELL | 84. | STEPHANIE HOFFMAN |
| 29. | LAURA CARLE | 85. | SALLY HOLT |
| 30. | LISA CARNEY | 86. | ROBERT HOUBREGS |
| 31. | CONNIE CHICANO | 87. | TONI HOUBREGS |
| 32. | KARISSA CLARK | 88. | MOLLY HOUK |
| 33. | VICKI CLINGEN | 89. | CHRISTOPHER HOWELL |
| 34. | RANDY COLE | 90. | LACI HUNSAKER |
| 35. | CHRIS COLLIN | 91. | STACY HUNT |
| 36. | MEGAN COX | 92. | SHARI HYDE |
| 37. | BETH CROLLARD | 93. | HANNAH INGRAHAM |
| 38. | ANDREA DeCOU | 94. | ELLEN JEFFERSON |
| 39. | SHELBY DICKSON | 95. | BREANNE JOHNSON |
| 40. | TERRY DION | 96. | MYKA MUSICK JUGUM |
| 41. | JASON DORÉ | 97. | LINDSEY KARGBO |
| 42. | CASEY DOYLE | 98. | KACY KARNATH |
| 43. | ANDREW DUFFY | 99. | KELLY KATZER |
| 44. | ANGELA DURR | 100. | MIKA KATZER |
| 45. | MARY EASTON | 101. | KATHERINE KIM |
| 46. | TRACY ECKLUND | 102. | AMY KING |
| 47. | JAMES EDDY | 103. | BRIAN KING |
| 48. | KELLY EDDY | 104. | DIANNE KING |
| 49. | ANNE EISELE | 105. | HELEN KING |
| 50. | ASHLEY EMMETT | 106. | LARRY KINREAD, III |
| 51. | KENNETH ERICKSON | 107. | ASHLEY KOHLMEIER |
| 52. | CARRIE ERWIN | 108. | WENDY KOSKI |
| 53. | ALLISON FAGERSTEDT | 109. | JONATHAN KRANICH |
| 54. | JOE FAGERSTEDT | 110. | PAIGE KUHN |
| 55. | ANA FARIAS | 111. | BRITTON LEITCH |
| 56. | STACIE FESLER | 112. | DUSTIN LEITHOLD |

**Certificated Staffing Recommendations
2019-20 School Year**

113.	MARTHA LENNIER	169.	DAWN SKORZEWSKI
114.	JOAN LESMAN	170.	MELISSA SMITH
115.	MAUREEN LEWIS	171.	LORI SNYDER
116.	TOSHA LOVE	172.	RICHARD STALLO
117.	KIMBERLY IVY LYLES	173.	DONNA STANFILL
118.	MICHAEL MACHOWEK	174.	GAYLA STEWART
119.	MATTHEW MAHON	175.	KELLY STEWART
120.	STEPHANIE MARCUSON	176.	WILLIAM STRICKER
121.	JAMES MARTIN	177.	JENNY STURGILL
122.	CORY MARTINSEN	178.	RYAN STURM
123.	TRICIA MATISONS	179.	MARK SUNDSTROM
124.	CAROL MATTHEWS	180.	ROBERT SUTLOVICH
125.	JUDITH MCBRIDE	181.	JAMIE SUTTON
126.	PAMELA MCCAULEY	182.	KRISTI SWANTEK
127.	KAREN MEIKLE	183.	STACY SWINHART
128.	APRIL MEISSNER	184.	KIRSTEN TAGEANT
129.	AMBER MELVILLE	185.	MICHAEL TAGEANT
130.	AMBER METKE	186.	JANIE TALEVICH
131.	CINDY MILLER	187.	MERCEDES TAYLOR
132.	TRACY MINER	188.	ELIZABETH TEMPLETON
133.	CYNTHIA MITBY	189.	ILENE TERRY
134.	HOKI MOIR	190.	PATRICIA TIMMONS
135.	TIFFANY MONTOURE	191.	CATHERINE TRUSTY
136.	STEPHANIE NAVARRA	192.	KASI TURNER
137.	JULIE NIEMI	193.	RHONDA TURNER
138.	MARIA OLSEN	194.	NICOLE ULAKOVICH
139.	DEBRA OLSON RIOS	195.	MELISSA VEACH
140.	TINA PALMER	196.	CHARLES VELONI
141.	DANIEL PATTERSON	197.	SARA VERDE
142.	ELIZABETH PAUL	198.	RICHELE VINING-GONZALEZ
143.	DANA PERSSON-ZORA	199.	JUSTIN WALKER
144.	CATHLEEN PETERSON	200.	MICHELLE WEIBERG
145.	ERIK PETERSON	201.	RACHEL WENZEL
146.	TESSA PFEIFFER	202.	TERRI WHALEN
147.	STEPHANIE POLMATEER	203.	CARLA WHITE - SZYMANSKI
148.	DONNA PORTMANN	204.	DARCY WILLIAMS
149.	JOLENE POWELL	205.	JANICE WILLIAMS
150.	CASSANDRA PROM	206.	THADDEUS WILLIAMS
151.	JESSICA PROSCH	207.	ERIC WILLIAMSON
152.	SARAH PROTHEROE	208.	JESSIE WINTER
153.	WILLIAM RABUNG	209.	THEODORE WISEMAN
154.	ANNE RAMSEY		
155.	WILMA RANDALL		
156.	MARNIE RANHEIM		
157.	MICHELLE REED		
158.	STEVEN REED		
159.	CAMI REVEL		
160.	HARLEY REVEL		
161.	JENNIFER RHODEN		
162.	REBECCA RICHIE		
163.	ELEANOR ROBBINS		
164.	DAVID RUPP		
165.	SHON SCHREIBER		
166.	MELENA SEEK		
167.	MONICA SHAY		
168.	BRANDY SJOSTRAND		

**Building Administrative Staff
Recommend for Hiring—2019-20 School Year:**

ADMINISTRATIVE

DEREK COOK	Principal	Harbor High School
JOHN CRABB	Principal .5 - Title 1/LAP .5	Central Park Elementary
JAMIE DUNN	Principal	Robert Gray Elementary
LISA GRIEBEL	Principal	Miller Jr. High School
JOAN HOEHN	Assistant Principal	Miller Jr. High School
ARNOLD LEWIS	Principal	Stevens Elementary
BRYAN MCKINNEY	Principal	McDermoth Elementary
JOHN MEERS	Principal	A. J. West Elementary
SHERRI NORTHINGTON	Principal	Aberdeen High School
LONNI TEGELBERG	Assistant Principal	Aberdeen High School

**District Administrative Staff
Recommend for Hiring—2019-20 School Year:**

ADMINISTRATIVE

**DR. RICHARD K. BATES
DAVID GLASIER
LYNN GREEN
CINDY LEE
ELYSSA LOUDERBACK
JAIME MATISONS
MIKE PAULEY
AARON ROIKO
TRACY SANDSTROM**

**Director of Special Education
Director of Human Resources
Director of Career and Technical Education
Risk and Benefits Manager
Exécutive Director of Business and Operations
Food Service Manager
Maintenance & Custodial Manager
Athletic Director
Director of Teaching and Learning**