

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Community Room, Aberdeen High School
October 1, 2019

AGENDA

5:00 p.m. Regular Meeting Call to Order

Flag Salute

[Consent Agenda](#)

1. Minutes

Comments from Board Members

Introduction of Student Representatives

Comments from the Audience

1. Presentation from AHS

Old Business

Superintendent's Report

1. Budget Advisory Committee
2. Bond and Levy Update
3. Miller Modular Building
4. Legislative Update
5. Missoula Children's Theater

Instructional Services

1. [Teaching and Learning Report](#)
2. [Restorative Practices](#)

Athletics and Activities

1. [Fall Athletics Report](#)

New Business

1. [Yearbook Contract](#)
2. [Business Week](#)
3. [Special Education](#)

Board Meeting Agenda
October 1, 2019

4. [BHR Contract](#)
5. [Title I Services](#)
6. [Special Education Contract – Soliant Health](#)
7. [Special Education Contract – Therapia Staffing](#)
8. Next Meeting

Comments from the Audience

Executive Session

Personnel Matters

1. [Personnel Report](#)
 - a. Certificated
 - b. Classified

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

BOARD INFORMATION AND BACKGROUND

October 1, 2019 – Community Room, Aberdeen High School

5:00 p.m. – Regular Meeting Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on September 17, 2019, are enclosed for your review and approval.

Comments from Board Members

Comments from Student Representative

Comments from the Audience

1. Presentation from School: Aberdeen High School

Old Business

Superintendent's Report

1. Budget Advisory Committee – Superintendent Henderson will provide an update on the work of the Budget Advisory Committee.
2. Bond and Levy Update – Superintendent Henderson will provide an update on the proposal to ask voters for a bond issue to build a new Stevens Elementary School and to renew the current levy for enrichment/extra-curricular activities in the district.
3. Miller Modular Building – Superintendent Henderson will provide an update on construction of the new modular building for sixth graders at Miller Junior High School.
4. Legislative Update – Superintendent Henderson will discuss the information being prepared to share with lawmakers about funding challenges.
5. Missoula Children's Theater – Superintendent Henderson is pleased to share the news that thanks to a grant from the Community Foundation, each elementary school will offer a production through the Missoula Children's Theater this year.

Instructional Services

1. Teaching and Learning Report – Teaching and Learning Director Traci Sandstrom will present the Teaching, Learning and Technology Report for September. [Enclosure 2](#)

Board Information
October 1, 2019

2. Restorative Practices – A contract with National Educators for Restorative Practices (NEDRP) to provide two days of training funded by a grant from the Community Foundation is presented for your review and approval. [Enclosure 3](#)

Athletics and Activities

1. Fall Athletics Report – Athletic Director Aaron Roiko will present the Fall Athletic Director's Report. [Enclosure 4](#)

New Business

1. Yearbook Contract – A contract with the Walsworth company to work with AHS yearbook staff on production of the 2019-2020 edition is enclosed for your review and approval. [Enclosure 5](#)
2. Business Week – A contract with the Foundation for Private Enterprise Education (Business Week) is enclosed for your review and approval. [Enclosure 6](#)
3. Special Education – A contract with The Hello Foundation to place Kelsey Baggs in the district as a speech/language pathologist is presented for your review and approval. [Enclosure 7](#)
4. BHR Contract – A contract with Behavioral Health Resources for 2019-2020 to provide mental health therapy for eligible students is presented for your review and approval. [Enclosure 8](#)
5. Title 1 Services – An agreement with the Hoquiam School District to cooperate in the provision of Title 1 services to students at St. Mary's School is enclosed for your review and approval. [Enclosure 9](#)
6. Special Education – Soliant Health – A contract with Soliant Health Inc. of Georgia to place special education professionals in the district is presented for your review and approval. [Enclosure 10](#)
7. Special Education – Therapia Staffing – A contract with Therapia Staffing of Florida to place Olivia McLean in the district as an SLPA is presented for your review and approval. [Enclosure 11](#)
8. Next Meeting – The next regular meeting of the Board is set for 5 p.m. Tuesday, October 15, in the Community Room at Aberdeen High School.

Comments from the Audience

Executive Session

At this time the meeting will recess for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee) and (b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

1. Personnel Matters [Enclosure 12](#)
 - a. Certificated
 - b. Classified

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – September 17, 2019

President Sandra Bielski convened the regular meeting of the Aberdeen School District Board of Directors at 5 p.m. Tuesday, September 17, 2019, in the Community Room at Aberdeen High School. Directors present were Jennifer Durney, Bill Dyer and Erin Farrer, along with Superintendent Alicia Henderson and 24 patrons and staff. Director Jeff Nelson was excused. The meeting began with the Flag salute.

On a motion by Erin Farrer and seconded by Bill Dyer, the Board approved the Consent Agenda, which included the minutes of the meeting on September 3, 2019; August payroll vouchers 828100 through 828142 totaling \$3,951,203.33, General Fund vouchers 828174, 828176, 828178 through 828273 totaling \$829,358.20, ASB Fund vouchers 828155 through 828166, 828173, 828175 and 828274 totaling \$10,479.26; a Capital Projects Fund voucher in the amount of 487.50 and a Private Purpose Trust Fund voucher in the amount of \$12,540, and approved a trip request for Miller Junior High School sixth-graders and Aberdeen High School student counselors to participate in Outdoor School at Camp Bishop on October 6-11.

Madi Niemi and Molly Scroggs, seniors at Aberdeen High School, were introduced as this year's student representative to the Board of Directors. Madi Niemi provided the student report. She noted the girls' swim team has already qualified five swimmers for state – Annika Eisele, Anna Weber, Melissa May, Annethe Orona and Aliyah Tageant.

Michelle Reed, president of the Aberdeen Education Association, asked about the funding in the proposed contract for two school psychologists. President Bielski said the superintendent will provide the information.

Superintendent Henderson provided information on the first official enrollment count of the year, which took place on September 6. The district has started the year with 24 fewer student FTEs (full-time equivalents) than budgeted. But she noted that funding is based on the average enrollment over the course of the year and it is typical for enrollment to grow in October as certain programs such as Running Start come online. She also reported that enrollment in the Twin Harbors Skills Center is at 53 students, an increase of 17 over this time last year.

The Board discussed plans for President Sandra Bielski and Directors Jennifer Durney and Bill Dyer to attend the Washington State School Directors' Regional Meeting on October 29 in Rochester.

Superintendent Henderson reported that the Stevens School Task Force has reconvened as an advisory group as plans move forward to place a bond measure before voters in February. A meeting on September 5 included an update from the Construction Services Group that is assisting the district in preparing for construction. Dr. Henderson also noted that a citizens' campaign committee has

CALL TO ORDER

CONSENT AGENDA

INTRODUCTION
OF STUDENT
REPRESENTATIVES

COMMENTS FROM
THE AUDIENCE

SUPERINTENDENT
REPORT

ENROLLMENT
REPORT

WSSDA REGIONAL
MEETING

STEVENS BOND
UPDATE

convened with Kris Koski as chairman and that work is under way to launch a web site.

Superintendent Henderson reported that the citizens' committee will be working on both the bond and the levy for the February ballot. The district's current levy expires in 2020 and the district will soon be submitting documents to the state Office of Superintendent of Public Instruction detailing renewal of the current levy at the current rate for four years. She said the intent is to provide voters certainty about their future levy rate during a time when the district is also requesting authority to build a new school.

LOCAL LEVY
UPDATE

Superintendent Henderson reported that the foundation is complete and the modular sections have been installed for the new building for 6th Grade at Miller Junior High School. Work on the plumbing, electrical and technology is now taking place. The project is on schedule to be completed in October. She has toured the interior and said it surpasses expectations.

MILLER MODULAR
BUILDING

Superintendent Henderson announced that the Budget Advisory Committee will meet on Wednesday, September 25. Superintendent Henderson said she will bring members up to date on the budget, projections for future years and review the bond and the levy proposals.

BUDGET
ADVISORY
COMMITTEE

Superintendent Henderson said she met with several area superintendents representing Grays Harbor and Pacific counties and there is a shared desire to ensure area lawmakers are well informed on the funding challenges unique to rural school districts. Future meetings with lawmakers are planned.

LEGISLATIVE
ADVOCACY

On a motion by Jennifer Durney and seconded by Bill Dyer, the Board approved the Basic Education Compliance Report confirming for the State Board of Education that the district meets the requirements of providing a basic education.

BASIC EDUCATION
COMPLIANCE
REPORT

On a motion by Bill Dyer and seconded by Erin Farrer, the Board approved a memorandum of understanding with the Quinault Indian Nation's Education Department that allows an educator funded by the Nation to provide academic support for Quinault-eligible students attending Aberdeen schools.

MOU WITH
QUINAULT
EDUCATION DEPT.

Elyssa Louderback, executive director of finance and operations, provided the Fiscal Status Report for August. She reported an ending fund balance of \$1,781,932.47 in the General Fund; \$1,221,333.06 in the Capital Projects Fund; \$2,387,973.67 in the Debt Service Fund; \$221,701.40 in the ASB Fund, and \$364,767.57 in the Transportation Vehicle Fund. With 100 percent of the 2018-2019 school year elapsed the district is at 100.39 percent of budgeted expenditures and 98.08 percent of budgeted revenue.

FISCAL STATUS
REPORT

On a motion by Erin Farrer and seconded by Jennifer Durney, the Board approved the 2019-2020 agreement with Grays Harbor County for operation of the instructional program at the Juvenile Detention Center.

DETENTION
CENTER
AGREEMENT

Following a presentation by the Highly Capable program director, Principal Bryan McKinney, on a motion by Bill Dyer and seconded by Erin Farrer, the board approved the Highly Capable Plan for 2019-2020.	HIGHLY CAPABLE PLAN
Following a presentation by CTE Director Lynn Green who explained that hiring a qualified consultant is a condition of the 21 st Century grant, on a motion by Erin Farrer and seconded by Jennifer Durney, the board approved an agreement with Mary Margaret Doherty to assist the Century 21 Program with data analysis and reporting compliance.	CENTURY 21 CONSULTANT
On a motion by Bill Dyer and seconded by Jennifer Durney, the Board approved renewal of the district's participation in the consortium with area school districts and the Capital Region ESD 113 for operation of the Gravity GED program.	GRAVITY CONSORTIUM
On a motion by Jennifer Durney and seconded by Erin Farrer with Bill Dyer abstaining, the board approved renewal of the agreement with Grays Harbor College regarding the student teaching experience for students in the Bachelor of Applied Science in Teacher Education (BASTE) program at the college.	BASTE AGREEMENT WITH GHC
Following a presentation by CTE Director Lynn Green, the board approved the contract with the Washington Student Achievement Council regarding the GEAR UP grant for 2019-2020. Students entering 9 th Grade at Aberdeen High School will receive focused support toward graduating from high school and planning for post-secondary options. Jerry Salstrom, a tutor in the program, gave a brief presentation about promotions to get students and families involved, and he shared a proclamation from Governor Jay Inslee setting September 23-27 as Gear Up Week.	GEAR UP GRANT
On a motion by Bill Dyer and seconded by Erin Farrer, the board approved a contract with Child Assessment Center, LLC, for Roger Heinrich and Carole Corgiat to provide school psychology services in 2019-2020. Both have worked in the district prior to retirement and have agreed to assist on a part-time basis due to the extreme shortage of school psychologists.	PSYCHOLOGIST CONTRACT
President Bielski announced that the next regular meeting is scheduled for 5 p.m. Tuesday, October 1, in the Community Room at AHS. Aberdeen High School will be the featured school.	NEXT MEETING
At 5:48 p.m., President Sandra Bielski recessed the meeting for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee and to consider real estate matters). The session began at 5:53 p.m. Extensions of 10 minutes and five minutes were announced. The regular meeting reconvened at 6:38 p.m.	EXECUTIVE SESSION
On a motion by Bill Dyer and seconded by Jennifer Durney, the Board approved the Personnel Report. Under certificated matters, the Board approved the hiring of a Carolyn Greer and April Kloempken as substitutes for the district.	PERSONNEL REPORT CERTIFICATED

Under classified matters, the Board approved the hiring of Justin Blake as a bus driver effective September 3, Maria Garcia-Lopez as a tutor in the Professional Medical Careers program at the Twin Harbors Skill Center effective September 16, and Theresa Kaufman as a para-educator at Harbor High School effective August 28; accepted the resignation of Geneva Bernabe as a para-educator at A.J. West Elementary School effective September 13, approved leaves of absence for Michele Smith, a para-educator at A. J. West Elementary School, effective September 5 to December 16, Joshua Burnett, a para-educator at Robert Gray Elementary School, effective January 6 to April 3, and for Jordan Connell, a Food Service worker at Stevens Elementary School, effective October 15 to December 26; approved extra-curricular contracts for Joseph Marchie as head coach for Boys' Wrestling at Aberdeen High School effective November 18 and for Stephanie Pellegrini as an assistant coach for Cross Country at Miller Jr. High School effective September 3; approved the hiring of Joshua Brown, Tenniesa Burnett, Yesica Chavez, Evelyn Heyd, Adam Hughes, Brenda Kell and Brett Schisler as substitutes for the district and accepted resignations from Rachael Miller as a custodian effective September 6 and from Christopher Woodland effective August 23.

CLASSIFIED

There being no further business, the regular meeting was adjourned at 6:39 p.m.

ADJOURN

Alicia Henderson, Secretary

Sandra Bielski, President

Teaching and Learning Report October 2019



Aberdeen
School District

*Our Children,
Our Schools,
Our Future*

Multi-Tiered Systems & Supports

Academic

- ✚ Science
 - Implementation Support
 - Digital Component Additional Training
- ✚ Computer/Science Grant
 - Baseline Data Collection
 - Training in October
- ✚ Math Review, K - 8
 - Begins in November
- ✚ Imagine Learning
 - Implementation Phase
 - October 17
- ✚ Edgenuity
 - Trimester Course Realignment

Behavior/Social-Emotional Learning

- ✚ Positive Behavior Interventions & Supports (PBIS)
 - Day 1 Site Training Complete
 - Restorative Practices

Technology/Digital Teaching and Learning

- ✚ Intercom System
 - Stevens
 - Miller
- ✚ Miller Update
 - Wiring
 - Classroom Equipment
- ✚ Printing Solution
- ✚ Work Load

Other

- ✚ New Teacher Training
 - October 3
- ✚ Trimester Review



Aberdeen School District

216 North G Street
Aberdeen, WA 98520

360-538-2000

Fax 360-538-2014

www.asd5.org

Alicia Henderson, Ph.D.

Superintendent
360-538-2002

David Glasier

Human Resources
360-538-2222

Elyssa Louderback

Executive Director
Business & Operations
360-538-2007

Traci Sandstrom

Teaching and Learning
Technology
360-538-2123

Richard K. Bates, Ed.D.

Special Education
360-538-2017

Lynn Green

Career & Technical Education
Secondary Curriculum
360-538-2038

TO: Board of Directors, ASD5
Alicia Henderson, Superintendent

FROM: Traci Sandstrom, Director of Teaching, Learning & Technology

RE: Restorative Practices Training

DATE: October 1, 2019

During the 2018 – 2019 school year, the district began the process of reviewing behavior practices and systems, specifically the Kid’s Rooms in the elementary schools and in-school suspension rooms at the secondary level. While entrenched in this work, the new discipline laws were passed and needed to be considered in this review as well.

Knowing there needed to be changes in our practices due to the new laws, as well as updates to our support systems, a grant was written to the Grays Harbor Community Foundation to secure funds to bring Restorative Practices Training to the Aberdeen School District.

These funds were awarded and the district is excited to announce it has the opportunity to bring the National Educators for Restorative Practices (NEDRP) to Aberdeen for a two-day training in these practices.

Restorative Practices use strategies to help educators address the root of challenging behavior, have students take ownership of their behavior and make amends for their actions.

This contract would bring the NEDRP to the Aberdeen School District on October 29 and October 30. Training would include administration, Kid’s Room Para-Educators, In-School Suspension Para-Educators, Title I Teachers, Counselors and any additional staff identified as necessary.

Thank you for your consideration.

NEDRP, LLC CONSULTANT SERVICES CONTRACT

This contract and agreement made and entered into by and between Aberdeen School District. Herein after referred to as the "district" and NEDRP, LLC hereinafter referred to as the "Consultant," provides for the Consultant performing services to the District under the following terms and conditions.

ARTICLE I

The District and the Consultant agree and covenant that for the purpose of this contract and agreement, the Consultant perform the following services: 1 day of Green Restorative Practices Training to be held on October 29th, 2019.

Half day of Red Reentry training for teachers aids, admin and counselors to be held on October 30th, 2019.

Half day of Red training (other 3 tools) for admin and counselors to be held on October 30th, 2019.

ARTICLE II

The District and the Consultant agree and covenant that for the purpose of this contract and agreement, the District will assume the responsibilities of:

1. Coordinating the facility, advertising, registration, evaluation and payments;
2. Provide agreed upon \$7,200 for contracted services.

\$3000 for 1 day green 1 lead trainer

\$1500 for half day reentry training

\$1500 for half day red training

\$1200 for extra trainer day 2

The Consultants travel expenses are incorporated into the daily rate.

ARTICLE III

The District and the Consultant agree and covenant the consultant is employed as an independent contractor and the District shall in no way be responsible for carrying group insurance, workman's compensation insurance, unemployment compensation insurance or any other plans adopted for employees of the District. The Consultant shall have no authority to bind the District in any manner whatsoever and shall be solely an independent contractor to perform services under the terms of this contract as herein set out.

This contract and agreement constitutes the entire agreement between the two parties hereto with respect to the subject matter hereof and shall supersede all previous negotiations, commitments and writings. The District and the Consultant agree and covenant that this contract and agreement may be altered or amended only by mutual written agreement.

Contractor shall indemnify, defend and hold harmless the District, its officers, agents and employees, from and against any and all loss, cost, damage, expense and claims, including attorney's fees and liability of any kind for any acts or omission of Contractor, its officers, agents or employees, in performance of contract to the extent allowable by law.

The policies of the Aberdeen School District Board of Trustees and the laws of the State of Texas shall govern this agreement.

The Consultant agrees that no services shall be performed until this contract has been properly executed and the District has issued an official purchase order. In addition, the consultant understands and agrees that any invoices for services provided without a properly authorized purchase order are subject to non-payment.

If the District cancels the engagement one month or more in advance of event date, this agreement is nullified. Notification more than one week, but less than one month in advance will result in remittance of 25% of the agreed-upon fee. Notification with six days or less notice will require 50% of the agreed-upon fee.

The consultant shall submit invoices noting the purchase order number and any additional required supporting documentation in a format acceptable to the District.

ARTICLE IV

This contract and agreement shall commence on October 29th, 2019 and terminate on October 30th, 2019.

District Representative Signature Date

Please print:

District Representative: _____

Address: _____

Telephone: _____

Email: _____

 9/8/19

Consultant Representative Signature Date

Sarah Coutu
652 Brittany, Canyon Lake, TX 78133
Tel: 915-539-0725

NEDRP, LLC



FALL Athletic Report

October 1, 2019

Aberdeen High School

Miller Jr. High



2019 Fall Athletics

Participation Numbers – September (head count)



Sport	Boys	Girls	Total	Coaches
Football	(59)56		56	7 Male
Girls' Soccer		(38)36	36	2 Male 1 Female
Volleyball		(48)35	35	(1 M) (2 F)
Boys' Tennis	(20)20		20	2 Male
Girls' Swim		(26)24	24	3 Female
Cross Country	(21)21	(5)5	26	2 Female
Boys' Golf	(12)13		13	2 Male
Cheer		(16)16	16	2 Female

AHS Enrollment – 968 students 226 athletes (23.3 % participation)

Males 9th - 129 10th -128 11th -100 12th -98 Total-455

Females 9th - 124 10th -143 11th -115 12th -131 Total-513

2019 MJH Fall Athletics

Participation Numbers – September (head count)



Sport	Boys	Girls	Total	Coaches
Football	7 th - 23 8 th - 22	7 th - 1 8 th - 1	47	4 Male
Girls' Soccer		7 th - 22 8 th - 20	42	1 Male 1 Female
Cross Country	6 th - 11 7 th - 15 8 th - 9	6 th - 8 7 th - 15 8 th - 10	68	2 Male 1 Female

Miller Enrollment – 807 students 157 athletes (**19.5% participation**)

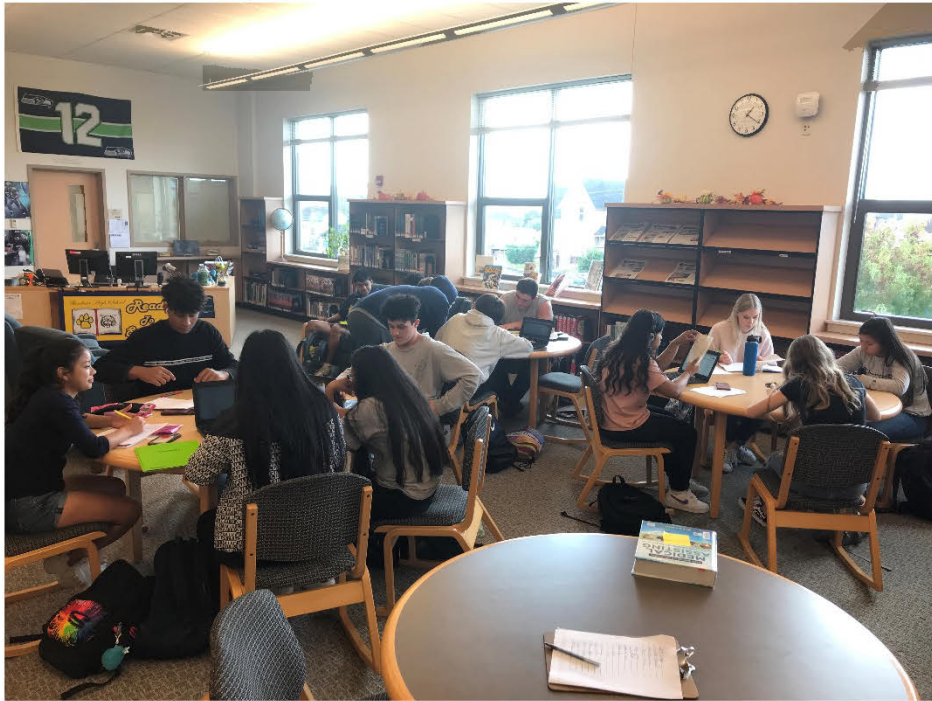
Males 6th -142 7th -132 8th -122 **Total** -396

Females 6th -142 7th -139 8th -130 **Total** -411



Study Table – Cats Connection

- AHS Student/Athletes working hard to improve their academics???
- Honor's Society and our peer mentoring program is working well.



Upcoming Events

- 5/6 grade girls' basketball starting on Monday, October 14
- Former AHS alumni and WSU coach, Don Marbut, working with our student/athletes and building **championship culture**. First session took place on Wednesday, September 25 in AHS auditorium.

Schedule:

September 25 (Auditorium @ 12:50 pm) – Session #1 – “Why WE Play”

October 23 (Auditorium @ 12:50 pm) – Session #2 – “Team Challenges”

November 27 (Auditorium) – Session #3 – “Six Levels of Commitment”

December 11 (Auditorium) – Session #4 – “Leadership Qualities”

Bobcats of the Week

Melissa May – Senior on girls swim team

- WIAA Athlete of the Week
- Qualified for State in 200 Medley and 400 Free-style relays
- Honor's Society – 4.0 GPA



Ethan Morrill - Senior on football team

- Daily World athlete of the week – 37 carries, 188 yards and 2 TD's in win over Elma!!!!
- Honor's Society





Aberdeen School District

216 North G Street
Aberdeen, WA 98520
360-538-2000
Fax 360-538-2014
www.asd5.org

Alicia Henderson, Ph.D.
Superintendent
360-538-2002

David Glasier
Human Resources
360-538-2222

Elyssa Louderback
Executive Director
Business & Operations
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Special Education
360-538-2017

Lynn Green
Career & Technical Education
Secondary Curriculum
360-538-2038

TO: Alicia Henderson, Superintendent
Board of Directors, ASD5

FROM: Lynn Green, CTE Director

RE: Yearbook Contract, 2019-2020

DATE: September 23, 2019

Attached please find a current contract with Walsworth for the Aberdeen High School 2019-2020 Quinault yearbook.

For the past several years, our Quinault yearbook contract has been with Herff Jones Publishing. Herff Jones has been supportive and has provided a solid product during the years we have worked with them. The decision to go with a different vendor is based on several factors.

The first and foremost reason for selecting Walsworth is cost. The bid from Walsworth was a bit less than Herff Jones while providing some additional specifications to the book. In addition, the yearbook advisor and students spent a great deal of time exploring Walsworth's support, processes and professional development last year to ensure a good fit for our program. Walsworth will have a local representative available to our students and has worked to ensure the set-up for the start of the year was smooth in terms of early book sales. Various professional development and workshops are provided for yearbook staff throughout the year.

Since this is our first year with Walsworth, we are proposing a one-year contract with the intent of evaluating our options and proposals this spring for the following school year. Thank you for your consideration.

Yearbook Purchase

0-00254-0

Walsworth®

account	Aberdeen High School 410 North G Street Aberdeen, WA 98520-5206 USA	customer #	334968	rep #	558A
		sales rep	Christina Berrell		
		job #	TBD		
		active job #			
		opportunity	1-44IH8H		
		type	Yearbook		
		prism job #	TBD		
		oppty name	2020 Aberedeen High School		
primary contact	Ms. Tracy Ecklund	admin contact	Ms. Sherri Northington		
title	Yearbook Adviser	title	Principal		
phone	(360)470-0434	phone			
email	tecklund@asd5.org	email	snothington@asds.org		
delivery	Spring 05/23/2020 (week ending)	account status	New		
Ship date is dependent upon customer meeting copy and proof return deadlines. Delivery is planned by the following Thursday at 3 p.m.		delivery year	2020		

Yearbook Specifications					
program size	Color Fusion 9	copies	350	pages	252
board weight	160 Pt.	paper	100# Legend Gloss	color pages	252
binding	Smyth Sewn	other paper		uv coating	N
submission	Online Design	paper by sig from		uv coating # of	
proofs	Proofs on Demand	paper by sig to		page aspect	Normal
		paper choice		width	
		other paper choice		height	
				scented varnish	N
cover	custom 4C				
endsheet	DFB 4C				
additional					

Year In Review

quantity placement size
 billing instructions page #
 notes

ceBuzz

quantity placement size
 billing instructions page #
 notes

AutoSupp

quantity placement size
 billing instructions page #
 notes

Unprinted AutoSupp

quantity placement size
 billing instructions page #
 notes

3D Glasses

quantity placement
 billing instructions
 notes

Yearbook Shout

quantity stickers per sheet color
 billing instructions req ship dt
 notes

This Purchase Agreement includes and is subject to the school yearbook plan selected by the Customer as well as the terms and conditions on this and the following page(s).

price

\$26,250.00
 F.O.B. printer

**Foundation for Private Enterprise Education
Aberdeen School District Business Week Box
Program License Agreement and
Responsibilities**

February 3rd – 7th, 2020

Foundation for Private Enterprise Education dba Washington Business Week (WBW), in partnership with statewide businesses and school districts, teaches students about the free enterprise system, future careers, and equips students with the essential skills to be successful in the 21st century marketplace.

The following agreement outlines the Business Week “Box Program,” a program substantially the responsibility of the partner school district – Aberdeen School District – and the local business community. We only offer this program option where WBW has the greatest confidence in the local partner to meet the enclosed requirements.

The following agreement also outlines the licensing and associated program fees to Aberdeen School District for use of the WBW Program.

The Foundation for Private Enterprise Education (FPPE) agrees to...

- Provide a programming model that offers students an experiential learning experience teaching the American economic and free enterprise system.
- Provide a curriculum that integrates and reaches across Washington State’s Learning Standards.
- Provide a platform by which business community members can teach essential skills necessary for students to succeed in the 21st century marketplace.

The 2020 program licensing fee is \$5,000.00. FPPE agrees to the following:

Provide one electronic copy of the Business Week program curriculum.

- CA Manual
- Student Manual
- Chair of the Week Manual
- BIZSim Manual
- BIZSim Input Sheets
- Provide one electronic template of cover page from previous program materials (any updates and sponsor recognition to be developed locally).
- WBW Logo for program use.
- Provide program related copyrighted DVDs for program use.
 - Aberdeen Business Week will provide replacement costs for loss or damaged DVDs.
 - “Change and Innovation Through Brainstorming” \$945.00
 - Aberdeen will return DVDs within 7 days of program end.
- BIZSim software to load on local computer (new software available after January 1).
 - Aberdeen will return BIZSim software within 7 days of program end.
- Grant proposal to Weyerhaeuser Foundation supporting Business Week program at Aberdeen School District as well as endorse Aberdeen SD grant submittals.
- List of former volunteers – if available and needed.
 - General advertisement and promotion with WBW donors and volunteers.
 - Assist in Boeing/Walmart volunteer promotion and participation.
- Pre and Post Assessment Links
 - Survey results two weeks post program
- Program Training Assistance and Travel.
- Business Week curriculum development and maintenance.

- Contact cards/PR materials for voluntary student follow up regarding WBW Summer 2020 programs.

Additional items that may be purchased from FPEE at a bulk rate:

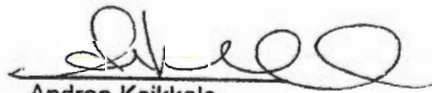
o Photo Covers	\$0.75 each
o Ribbons (CA, CEO,)	\$0.50 each
o Plastic Name Badge Holder	\$1.00 each
o Student Certificates (blank)	\$1.00 each
o Logo Name Badge Inserts (per sheet of 6)	\$0.50 each

Aberdeen School District agrees to...

- Pay a program fee of **\$ 5,000.00** through district funds.
- Invoice will be sent 90 days prior to the program start.
- Recruit volunteers to be Company Advisors (CAs), Speakers, and Judges.
- Educate local business and organizations about Business Week to build awareness for the program.
- Appoint a school liaison who will be responsible for implementing assigned school responsibilities, provide necessary information in a timely manner, and serve as the primary contact for communication.
- Promote and explain the Business Week program to staff, student body and student's parents prior to the program.
- Divide all attending students into companies of 12-14 participants, where each company is as diverse as possible.
- Students can voluntarily register with WBW for summer programs. Contact cards will be provided by WBW and distributed by Aberdeen SD representatives.
- If Business Week is to print student certificates, provide a student list on disk or electronically to the BW office for preparation of the certificates, to include: Student's name (last, first) at least 15 days prior to program start date. Certificates sorted alphabetically.
- Provide teachers to partner with a Company Advisor in each classroom or designated meeting space.
- Provide time for participating teachers to attend a training session.
- Provide continental breakfast/coffee/tea, lunch and afternoon snack (pop/coffee/chips) for the teachers and Company Advisors.
- Deliver the program in a manner that maintains the integrity of Washington Business Week and reinforces the mission and values of the foundation.

FUNDING AND VOLUNTEERS: It is understood that the viability of the program is dependent on fundraising and volunteer recruitment and must involve a committed cooperative effort of all partners, each drawing on resources that are available to cover costs of hosting Business Week.

Agreed to this 12th day of September 2019.



Andrea Keikkala
Executive Director
Foundation of Private Enterprise Education
Dbw Washington Business Week



Lynn Green
CTE Director, Aberdeen School District
410 North G Street
Aberdeen, WA



CONTRACTED EMPLOYEE

This is made part of the Account Services Contract entered by and between Aberdeen School District and the Account identified below.

PROVIDER PLACEMENT DETAILS:

Provider Name: The HELLO Foundation **Term:** August 1, 2019 – July 31, 2020

Services Provided: SLP **Hours:** not to exceed 1448 hours

RATE & PAYMENT DETAILS:

Contracted Employee: Kelsey Baggs **Position:** SLP
(Example: OT, PT, PTA, SLP)

Bill Rate: \$ 85/hour

Payment: Invoices submitted by the 5th of the month, paid after the 2nd Board meeting of the month

ADDITONAL INFORMATION:

Comments:

There will be 9-10 travel weeks (approximately 1 per month); each travel week consists of 4-5 travel days to be compensated at a rate of \$168/day.

VENDOR:

ABERDEEN SCHOOL DISTRICT

By: 

By: _____
Superintendent or Designee

Date: 9/17/19

Date: _____

**Memorandum of Understanding Between
Behavioral Health Resources and Aberdeen School District
For the period of September 2019 to June 2020.**

This Memorandum of Understanding (this "MOU") is offered by Behavioral Health Resources (BHR) to Aberdeen School District.

Whereas, the parties have recognized the opportunity to partner to broaden access of publically funded mental health services to children who are insured by Medicaid/Apple Health/Provider One and demonstrate medical necessity for mental health treatment under their benefit package provided by Medicaid/Apple Health/Provider One.

1. Duration:
 - a. This MOU is effective for the entirety of the 2019 school year. (September 2019 to June 2020).

2. Target Population:
 - a. Students of the Aberdeen School District who are insured by Medicaid/Apple Health/Provider One and who demonstrate medical necessity for mental health treatment as covered by their Medicaid/Apple Health/Provider One benefit.
 - b. Students who are authorized to receive services AND who have signed a BHR Release of Information (unless student is under 13 in which case the student's guardian will have signed one) documenting permission for communication between BHR and the Aberdeen School District personnel regarding treatment planning and progress toward achieving treatment goals.

3. Authority:
 - a. BHR offers this service under the license of Community Mental Health Center.
 - b. Services delivered are regulated by section 388 of the Washington Administrative Code.

4. Staff Assignment:
 - a. BHR staff will carry caseloads constructed in such a manner as to allow the clinician to maintain scheduled in-school and in-office appointments, access to regular clinical supervision, access to regular psychiatric consultation, access to regular team training opportunities, and complete and submit required documentation on a regular and routine basis. To this end BHR clinician will only be providing school based services at least one day a week starting September 2019 and ending on June 19 2020. An added day of the week may be added by mutual agreement.
 - b. As BHR is fully accountable for these services, BHR will determine the level of staff resources that is available for these services.
 - c. BHR staff assigned to specific schools will comply with all Aberdeen School District Human Resources requirements prior to working in the schools.
 - d. Aberdeen School District will communicate with BHR when concerns arise regarding the performance of a school assigned clinician.
 - e. Should staffing challenges occur for BHR, there may be a temporary disruption of services provided at the school until the staffing challenges can be resolved.

5. Services to be provided by the Aberdeen School District:
 - a. Access to a space for individual treatment.
 - b. Access to school district internet/Wi-Fi in order to complete treatment plans, progress notes, and crisis documents while on site.
 - c. Access to a printer in order to print documents required to provide to clients.

6. Services to be provided by BHR:

BHR will provide mental health treatment under the guidelines and regulation of WAC 388. BHR staff is available to provide direct face to face client services that are medically necessary and are defined in the “state plan” outline in services contracts with the Great Rivers Behavioral Health Organization (GRBHO). These services are typically face to face in nature and delivered to the client and, when appropriate, the client’s family members and natural support system. The frequency and duration of treatment sessions are driven by client need and are typically 30 minutes to one hour in duration. Topics of treatment sessions are driven by the needs and goals that are reflected on the client’s individualized treatment plan. These treatment goals are focused on achieving measurable outcomes associated with symptom reduction and other issues directly related to the client’s mental health diagnosis.

 - a. Intake Assessment to determine eligibility for services funded through the GRBHO.
 - b. Development of Individualized Treatment and Crisis Planning Process.
 - c. Delivery of treatment to achieve goals identified during treatment planning process.
 - d. Facilitate reauthorization of services as appropriate upon lapse of authorization period.

7. Record Keeping:
 - a. All BHR records will be housed in the BHR Electronic Health Record under BHR policy and procedures.

8. Communication:
 - a. All communication between BHR and Aberdeen School District will be guided by applicable federal and state laws including the Health Information Privacy and Portability Act and the Family Educational Rights and Privacy Act.

9. Confidentiality:

In providing services under this MOU, BHR may have access to personally identifiable education records and confidential information regarding District students or staff (collectively referred to as “Confidential Information”). BHR agrees that it and its personnel will maintain the confidentiality of Confidential Information. The use of disclosure of any Confidential Information for any purpose not directly connected to BHR’s services under this MOU is strictly prohibited except where required of authorized by law.

10. Independent Contractor:
 - a. BHR shall perform all duties pursuant to this MOU as an independent contractor. The District shall not control or supervise the manner in which this MOU is performed, except as expressly provided herein. Nothing in this MOU shall be construed to create a partnership, agency relationship, or employer-employee relationship between the

District and BHR or its personnel. Neither party may incur debts or make commitments for the other party.

- b. BHR acknowledges that the District is not paying Washington State unemployment, industrial insurance, or any other taxes on behalf of BHR or BHR's personnel. BHR shall be solely responsible for the payment of any taxes imposed by any lawful jurisdiction as a result of the performance and payment of this MOU.
- c. BHR and its personnel shall not represent itself or themselves as an employee, representative, or spokesperson for the District.

11. Nondiscrimination:

The District is an equal opportunity employer. By entering into this MOU, BHR assures the District that BHR complies with all laws and regulations pertaining to nondiscrimination. No person shall, on the grounds of race, creed, religion, color, national origin, sex, sexual orientation including gender expression or identity, age, marital status, veterans' status, disability, or use of a trained guide dog or service animal by a person with a disability, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under and activity performed pursuant to this MOU.

12. Background Checks:

- a. BHR will perform a record check, including a fingerprint check, through the Washington State Patrol and through the Federal Bureau of Investigation for each employee or agency of BHR before assigning any such employees or agents to work at a District site where students are present.
- b. BHR will complete this record check prior to the commencement of services by any new or existing employee or agent for which said record check has not been completed or for whom said record check is more than two (2) years old. BHR shall pay any costs associated with the record check. BHR shall keep and maintain record check files and make said information available to the District upon request.
- c. BHR shall prohibit any of its employees or agents from working at any District site where students are present if the employee or agency has pled guilty to or been convicted of a felony crime involving the physical neglect of a child under chapter 9A.42 RCW, the physical injury or death of a child under chapter 9A.32 or 9A.35 RCW (except motor vehicle violations under chapter 46.61 RCW), sexual exploitation of a child under chapter 9.68A RCW, sexual offenses under chapter 9A.44 RCW where a minor is the victim, promoting prostitution of a minor under chapter 9A.88 RCW, the sale or purchase of a minor child under RCW 9A.64.030, or violation of similar laws of another jurisdiction.
- d. Failure to comply with this section shall be grounds for the District to immediately terminate this MOU. Termination based on this section shall supersede any other termination clause in this MOU.

13. Licenses, Permits, and Warranty:

BHR warrants that it has the requisite training, skill, and experience necessary to provide the services under this MOU and is appropriately accredited and licensed by all applicable agencies and governmental entities. BHR shall be responsible for maintaining any and all licenses, permits, or other requirements for doing business or providing services under this MOU.

14. Compliance with Law:

BHR agrees to comply will all applicable laws, orders, rules, regulations and ordinances.

15. Insurance:

See Addendum A

16. Indemnification:

BHR agrees to defend, indemnify, and hold harmless the District and its employees from and against any and all claims, losses, damages, liabilities, costs, and attorneys' fees and other legal expenses arising out of BHR's breach of the terms of this MOU. The provisions of this paragraph shall survive the expiration or termination of this MOU with respect to any event occurring prior to such expiration or termination. It is further specifically and expressly understood that the indemnification provided herein constitutes BHR's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

17. Termination:

This Memorandum of Understanding may be terminated by either party without cause with a 30 day written notice.

18. Dispute Resolution Process:

- a. When a dispute arises concerning the terms of the MOU, the parties agree to the following process to address the dispute.
 - i. BHR and the Aberdeen School District shall meet in an attempt to resolve the dispute through informal means.
 - ii. If the informal meeting process does not result in resolution, the CEO or designee shall meet to resolve the dispute.
 - iii. If the process results in dissatisfaction by either part, the MOU will be revisited and may be terminated by either party with a 30 day notice.

19. Entire Agreement and Modification:

This written MOU constitutes the entire agreement between BHR and the District. No alterations or variations of the terms of this MOU shall be effective unless reduced to writing and executed by both parties.

20. Severability:

Each numbered clause of this MOU stands independent of all other numbered clauses. If any clause of this MOU or the application thereof to any persons or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application. Should any clause be adjudged invalid, that judgment shall not invalidate the total MOU; only clauses judged invalid shall not be enforced.

21. Governing Law:

Any legal action that may arise from this MOU shall be governed by the laws of the State of Washington.

In witness whereof, the parties hereto caused this Memorandum of Understanding to be executed by the dates and signatures herein affixed. The persons signing this MOU on behalf of the parties represent that each has authority to execute this MOU on behalf of the party entering into this MOU.

Approved:

Aberdeen School District Date

Behavioral Health Resources Date

**Memorandum of Understanding
2019-20-01**

This Memorandum of Understanding (MOU) is to articulate the agreement between the Aberdeen School District No. 5 (ASD) and the Hoquiam School District No. 28 (HSD) to offer Title I services through the support of the Aberdeen School District, Title I staff, at St. Mary School during the remainder of the 2019-20 school year.

Period of Agreement

This agreement will commence on the date that the last signature is made and will be effective until the end of the 2019-20 school year, June 10, 2020, or until the Parties give each other written notice to terminate this agreement.

Results/Outcomes

The intention of this agreement is to offer Title I services to eligible students who reside inside the boundaries of the Hoquiam School District and attend St. Mary School, which is located inside the boundaries of the Aberdeen School District.

Termination

This agreement will be terminated on June 10, 2020. Properties of cooperating districts will be returned to their home district at this time. Funds for students who are no longer eligible or students who become eligible will be prorated. Quarterly payments will be paid off of invoices on or about November 15, 2019, January 31, 2020, April 18, 2020 and June 10, 2020. Invoices will be submitted electronically to the Hoquiam Title I / LAP Director.

Eligibility Determination

St. Mary staff will assess Hoquiam and Aberdeen students using the same criteria to determine eligibility for Title I services. Aberdeen will pass on the information including a rank order list obtained from St. Mary School to Hoquiam.


Notice of Renewal

Discussions between the ASD and the HSD will take place during the month of September 2020 to determine if Title I services will be provided for the 2020-2021 school year in a similar manner. This MOU is only effective on an annual basis and will be null and void at the end of each school year.

Arbitration

Any disagreement that cannot be resolved by face-to-face discussions or through agreement by the district superintendents will be settled by binding arbitration.

Dr. Alicia Henderson, Superintendent
Aberdeen School District



Dr. Mike Villarreal, Superintendent
Hoquiam School District

Date

9/13/19

Date



CONTACT INFORMATION

Please return signed Client Services Agreement to:

Account Executive: Meredith Brown

Soliant Health, Inc.
1979 Lakeside Parkway Suite 800
Tucker, GA 30084

Direct Telephone: 770-325-0332

Toll Free Fax: NA

Account Executive Email: meredith.brown@soliant.com

Executed Client Services Agreement to be returned to:

Client Facility: Aberdeen School District

Client Contract Contact: Rick Bates

Phone Number: 3605382006

Email Address: rbates@asd5.org

CLIENT SERVICES AGREEMENT

Soliant Health, Inc., a Georgia corporation (hereafter referred to as "Soliant"), and

Aberdeen School District

whose location is

(Client Name)

216 N G ST

ABERDEEN, WA 98520

(Street Address)

(City, State, Zip)

(hereafter referred to as "Client")

enter into this non-exclusive Client Services Agreement for the purpose of referring and placing its employees ("Consultants") with Client. This Agreement shall govern the overall terms of the relationship, while a separate Assignment Confirmation (Addendum A) for each placement will outline specifics as to bill rates, personnel, and assignment lengths.

1. Scope of Services.

Soliant, a licensed staffing agency in the business of providing supplemental staffing to the public and private education sector and not a healthcare provider, will use its commercially reasonable efforts to provide Consultants for assignment with Client. Soliant will be responsible for payment of each Consultant's wages and applicable payroll taxes, deductions, and insurance, including workers' compensation, general liability and professional liability coverage for the benefit of the Consultants. If a Consultant is unable to complete the specified assignment, Soliant will use its commercially reasonable efforts to find a replacement in a timely manner.

2. Independent Contractor.

The parties hereto specify and intend that the relationship of each to the other is that of an independent contractor, that each Consultant shall be an employee of Soliant and that no qualified Consultant shall at any time be an employee of Client, unless the parties shall otherwise agree in writing. Soliant agrees to provide and maintain all payroll services for any qualified Consultant placed with Client, to maintain payroll records and to withhold and remit all payroll taxes and social security payments. Soliant does not ordinarily use subcontractors in providing services. Should the need to use a separate staffing firm or independent contractor arise, Soliant will notify Client in advance of the assignment in order to receive approval of this arrangement.

3. Telepractice Services.

Soliant, at Client's specific request, may provide telepractice services through VocoVision. Should utilization of VocoVision occur, Client shall, at that time, receive in addition to Addendum A – Client Assignment Confirmation, an Addendum B – Teleservices Provisions, Addendum C – Duties and Responsibilities and Addendum D – VocoVision Equipment Policies which, collectively, outline specific terms and conditions regarding VocoVision's telepractice services.

4. Insurance.

Soliant will maintain at least the following minimum amounts of insurance:

General Liability - \$2,000,000 per occurrence and \$4,000,000 aggregate.

Workers Compensation - in accordance with state regulations.

Employers Liability - \$2,000,000.

Excess Liability over General Liability and Employer's Liability - \$5,000,000 per occurrence and \$5,000,000 aggregate.

Professional Liability of \$1,000,000 per occurrence and \$3,000,000 aggregate.

5. Competency and Licensing.

Soliant will conduct comprehensive pre-employment screening to provide licensed Consultants who meet applicable professional standards. Soliant will endeavor to present only Consultants who are qualified for Client's open position(s) on job requirements established by Client either verbally or in writing. While Soliant will make every effort to pre-screen job candidates based on these requirements, Client acknowledges the candidate assignment decision is ultimately the responsibility of the Client. To this end, Soliant will make available to Client all appropriate Consultant records that Soliant may permissibly disclose and will facilitate an interview between Client and Consultant in order to assist Client in the hiring decision. Soliant will do its due diligence to ascertain the professional and applicable Department of Education licensing and certification requirements for the Consultant discipline placed with Client, however, it is ultimately the responsibility of the Client to approve the Consultant's licensure and certifications as acceptable.

6. On-Site Responsibility.

Client is responsible for providing all orientation, support, facilities, training, direction, and means for the Consultant to complete the assignment. Client acknowledges that Soliant is not providing nursing or healthcare services, but rather is providing candidate identification and placement services. As such, Client is responsible for the Consultant's adherence to the applicable standard of practice and acknowledges that Soliant is not responsible for the Consultant's on-site performance given that Soliant does not have the capacity to provide direct, on-site supervision of daily activity. Client

CLIENT SERVICES AGREEMENT



acknowledges that any deviation of the Client's policies and procedures as orientated to Soliant's Consultant should be reported in writing and directly to Soliant immediately so that Soliant may be provided an opportunity to offer correction and/or counseling of unacceptable practices by Consultant. Client warrants that its facilities and operations will comply at all times with all federal, state and local safety and health laws, regulations and standards, including OSHA standards, and that Client will be responsible for providing all safety training and equipment, and for each Consultant's compliance with health and safety requirements, including those instituted by Client.

7. Employment of Consultants.

Client agrees that it will not directly or indirectly, personally or through an agent or agency, contract with or employ any Consultant introduced or referred by Soliant for a period of one year after the latest date of introduction, referral, placement, or end of the contract assignment. If Client or its affiliate enters into such a relationship or refers Consultant to a third party for employment, Client agrees to pay an amount equal to \$21,500 or thirty-five (35) percent (whichever is greater) of the Consultant's first year's annual salary, including any signing bonus, as agreed upon at the time of hiring. Payment is due and payable to Soliant upon start date.

8. Equal Opportunity.

It is the policy of Soliant to provide equal opportunity to all Consultants for employment. Soliant and Client will screen based on merit only. All Consultants will be free from discrimination due to race, religion, color, sex, national origin, age, or disability.

9. Payment Terms.

Client will pay Soliant based on the service charges specified in the Consultant Assignment Confirmation included as an addendum to this Agreement. All hours worked over forty (40) hours in a one-week work period will be billed at one and one-half times the regular bill rate. It is Client's responsibility to notify Soliant if pre-approval is required for any or all overtime hours prior to any such hours being worked. **Payment is due within fifteen (15) days of receipt of invoice.**

10. Default Charges.

Invoices shall be considered past due if not paid by the agreed-upon due date. Client agrees to pay all necessary collection costs of amounts past due, including reasonable attorney's fees and costs. Additionally, Soliant reserves the right to approve or to discontinue any extension of credit and the terms governing such credit.

11. Limitation of Liability.

NEITHER PARTY SHALL BE LIABLE TO THE OTHER WHATSOEVER FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, EXEMPLARY OR PUNITIVE DAMAGES, INCLUDING ANY DAMAGES ON ACCOUNT OF LOST PROFITS, LOST DATA, LOSS OF USE OF DATA, OR LOST OPPORTUNITY, WHETHER OR NOT PLACED ON NOTICE OF ANY SUCH ALLEGED DAMAGES AND REGARDLESS OF THE FORM OF ACTION IN WHICH SUCH DAMAGES MAY BE SOUGHT. THE FEES AND BILLINGS DUE UNDER THIS AGREEMENT ARE NOT CONSIDERED SPECIAL DAMAGES OR LOST PROFITS AND SHALL NOT BE LIMITED BY THESE PROVISIONS.

12. Administrative Responsibilities.

Client shall be responsible for orienting Consultant to Client's policies and procedures regarding the submission of any requisite paperwork which must be tendered for reimbursement by funding entities such as Medicare, Medicaid, or health insurance. Such paperwork may include, but is not limited to, patient care plans, comprehensive patient histories, individual education plans, or Client specific program plans. During the contracted assignment, should Consultant fail to submit paperwork as required per Client's policies and procedures, Client must notify Soliant in writing within three (3) business days of alleged failure. Failure to notify Soliant within the three (3) day period shall negate any Client claim to withhold payment due to paperwork non-compliance by Consultant. Within three (3) business days following the conclusion of a contracted assignment, Client shall conduct a final review to determine whether the completion of additional paperwork is needed from the Consultant. Failure to notify Soliant prior to the fourth (4th) day after conclusion of the assignment will negate any Client claim to withhold payment due to paperwork non-compliance by Consultant.

13. Incident and Error Tracking.

Client will report to Soliant any performance issues, incidents, errors and other events related to the care and services provided by Soliant employees. Soliant will document reported incidents in employee's personnel file and track all such events for quality assurance purposes. All supporting documentation is required within seventy-two (72) hours of the occurrence.

14. Reporting of Work-Related Injuries.

Client will maintain a safe working environment and provide all appropriate personal protective equipment as deemed appropriate for unit to which Soliant Health's Consultant has been assigned. Client ensures compliance with all applicable OSHA or state Department of Labor obligations to include general training on the reporting of work-place injuries, incidents, and occupational exposure to bloodborne pathogens occurring at Client facility. Records of such occurrences must be maintained by the Client and accessible to Soliant Health within guidelines set forth by governing entities. In the

CLIENT SERVICES AGREEMENT



event of work-place injury, incident or exposure, each affected Consultant will contact their immediate Client-appointed supervisor and report to the applicable treating department as per Client protocol. Consultant shall also report work-place injury, incident or exposure to Soliant Health concurrently with Client. If Client's reporting requirements change during the term of this Agreement, Client is responsible for written notification of such information to both Soliant Health and Soliant Health's Consultant.

15. Termination of Contracted Assignment with Cause.

Immediately upon occurrence, Client has the obligation to report each deviation from the accepted standard of practice, policies and procedures as orientated to Consultant, behavior, and or any incident that would be considered adverse to the overall operation of Client. Client may request that Soliant facilitate the immediate removal of Consultant due to any of the issues preceding with written and/or verbal notice. The Client, however, may not immediately terminate a Consultant unless Soliant has been notified prior to final incident or unless a single incident warrants immediate dismissal prior to Soliant's notification. All supporting documentation specifying the reasons and facts of the termination is required within forty-eight (48) hours of termination. If the Client does not report such deviation(s) and subsequently terminates Consultant or if Client does not provide required documentation following a termination within the required timeframe, Client will be assessed as liquidated damages and not as a penalty, an amount equal to one (1) week of billing. The parties agree that Soliant's Consultant s are an integral part of its operation and a resource that may have been developed over a number of years. Any delay or absence of a written and verbal notice could result in lost revenue or other consequences not foreseen at this time and therefore the liquidated damages are not unreasonable to the probable loss to be suffered by Soliant in the event of your breach of this provision. Client will be responsible for all professional fees (and expenses if applicable) up to the point of termination. Termination with cause must be documented prior to termination in accordance with the Incident and Error Tracking procedures set forth in paragraph 13 of this agreement. Soliant shall have five (5) business days to refill the position in the event of termination with cause. Should Soliant identify a suitable Consultant, Client agrees to original terms or extended terms of the terminated Consultant s assignment.

16. Termination of Contracted Assignment without Cause.

Client may cancel an assignment with thirty (30) days written notice. Client is responsible for all charges and fees prior to cancellation date and through the 30-day period of notice. In the event Client is unable to provide thirty (30) days' notice of termination, Client will be billed for thirty (30) days at the agreed upon regular bill rate and minimum hours. In the event of termination without cause, Client will be responsible for any housing and travel costs actually incurred by Soliant as a result of such cancellation.

17. Guaranteed Minimum Hours.

Client agrees to provide Consultant the guaranteed number of work hours per week specified in the attached Assignment Confirmation Addendum A. Cancellation of prescheduled workdays or reduction in work hours by Client will be billed reflecting the guaranteed minimum work hours. Minimum work hours shall be reduced to reflect scheduled school closings for holidays and planning days.

18. Paid Sick Leave.

For those jurisdictions that have passed or will pass legislation requiring Paid Sick Leave, Paid Sick Time will be billed back to Client at the straight-time bill rate for all hours taken by any Consultant assigned to Client. This section is not applicable until the effective date of such legislation has been reached.

19. Unscheduled Facility Closure Policy.

Soliant will incur fixed expenses over the entire course of a Consultant's contract assignment with Client related to the Consultant's housing and per diem costs. The parties agree that in the event of an unforeseen or unexpected interruption in a Consultant's assignment resulting from an unscheduled closure, complete or partial, of Client's facilities due to natural or manmade disasters, such as, and without limiting the generality of the foregoing, fire, storms, flooding, earthquake, labor unrest, riots, and/or acts of terrorism or war (each an "Unscheduled Closure"), Client will be invoiced and shall pay for each such affected Consultant's services at the reduced rate of \$100/day for each day that the Consultant (s) is unable to work by virtue of such Unscheduled Closure.

20. Multiple Locations.

If client requires Consultant to travel to and perform services at more than one location, Client will compensate Soliant for travel time between facilities at the regular hourly bill rate and for mileage up to the current acceptable IRS reimbursement rate.

21. Issue Resolution.

In the event Client encounters an issue that is not satisfactorily resolved by its Soliant representative, Client should escalate the issue to the appropriate Soliant manager by calling 800-849-5502. Please ask for your account representative's manager.

CLIENT SERVICES AGREEMENT



22. Indemnification.

To the extent permitted by law, each party will indemnify, defend and hold harmless the other against third party claims arising from breaches of the parties' respective obligations under this Agreement.

23. Confidentiality.

Each party acknowledges that as a result of this Agreement, they will learn confidential information of the other party. Confidential information is defined as that information which is private to each party but is shared by one to the other party as required to accomplish this Agreement and **includes bill rates, fees for permanent placements and terms and conditions of this Agreement.** It is agreed that neither party will disclose any confidential information of the other party to any person or entity. Neither will it permit any person nor entity to use said confidential information. The only exceptions will be: (a) Information shared to the appropriate individuals within the respective organizations as necessary to execute this Agreement, (b) disclosures as required by law. Confidential Information of Soliant Health shall include, but is not limited to, any and all unpublished information owned or controlled by Soliant Health and/or its employees, that relates to the clinical, technical, marketing, business or financial operations of Soliant Health and which is not generally disclosed to the public including but not limited to employee information, technical data, policies, financial data and information to include contract terms and provisions, billing rates, permanent placement fees whether disclosed orally, in writing or by inspection. If the receiving party shall attempt to use or dispose of any of the Confidential Information, or any duplication or modification thereof, in any manner contrary to the terms of the foregoing, the disclosing party shall have the right, in addition to such other remedies which may be available to it, to obtain an injunctive relief enjoining such acts or attempts as a court of competent jurisdiction may grant, it being acknowledged that legal remedies are inadequate.

24. Family Education Rights and Privacy Act.

Soliant shall comply with all laws, rules and regulations pursuant to the Family Educational Rights and Privacy Act, 20 USC 1232g ("FERPA") and acknowledges that certain information about the Client's students is contained in records maintained by Soliant and the Consultant and that this information can be confidential by reason of FERPA and related Client policies. Both parties agree to protect these records in accordance with FERPA and Client policy. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities. As it applies, Consultant s assigned to Client will execute a FERPA Statement of Understanding outlining appropriate guidelines.

25. State Retirement System Notice.

This notice is intended to clarify the manner of payment in contemplation of a Consultant's mandatory or permissive participation in a state teacher retirement system, school employees' retirement system, and/or any similar or successor system applicable to the professionals provided by Soliant. Client acknowledges and agrees that if formal notice is required to be given to any Consultant that participation in any such retirement system/pension is either: 1) permitted by Consultant's election; or 2) is required by law, then Client is solely responsible for providing such notice to Consultant s and fulfilling all associated administrative duties. Client shall immediately notify Soliant if any Consultant is required to, or voluntarily elects to participate in any such system. In such event, Client shall advise Soliant of the withholding obligation percentages (both employer and employee share) so that invoices to Client and payment to the Consultant may be adjusted accordingly. The parties agree that Client shall withhold and pay to the retirement/pension both the employee and employer shares. The parties agree that the applicable employee and employer shares paid to the system by the Client shall be deducted from the amount owed to Soliant by the Client hereunder. The parties agree that the applicable employee share paid to the system by the Client shall be deducted from the amount due the Consultant by Soliant. The Client and Soliant expressly acknowledge and agree that if any Consultant is required to, or elects to participate in a retirement system/pension, the Client shall be solely responsible for: 1) creating an account for Consultant with the appropriate retirement system/pension; 2) all present and/or future obligations to make employee and employer cash payments/ contributions to the retirement system/pension as required by law and/or set by the retirement system/pension; and 3) otherwise administering all employer functions pertaining to the Consultant's interest in retirement system/pension..

26. Conflicts of Interest.

The parties acknowledge their respective obligation to report any conflict of interest and/or apparent conflict of interest that may interfere with their ability to perform their obligations hereunder objectively and effectively. To that end, the Parties hereby certify and represent that their officials, employees and agents do not have any significant financial or other pecuniary interest in the other party's business enterprise, and that no inducements of monetary or other value were offered or given to any officer, employee or agent of the other party. Each party agrees to promptly notify the other in the event it becomes aware of any conflict of interest or apparent conflict of interest.

27. Survival.

The parties' obligations under this Agreement which by their nature continue beyond termination, cancellation or expiration of this Agreement, shall survive termination, cancellation or expiration of this Agreement.

28. Governing Law.

This Agreement shall be governed by the laws of the state of Florida.

CLIENT REQUIRED DOCUMENTS CHECKLISTClient: Aberdeen School DistrictCity, State: ABERDEEN, WA 98520

In an effort to provide all necessary documentation for travel healthcare professionals assigned to your facility, we ask that you complete this form to be used as a reference for all personnel placed in your facility.

Standard Credentialing Package

As part of our Standard Credentialing Package, Soliant will provide the following prior to the start of a contracted assignment.

PROFESSIONAL:

Current CV / Resume
Current Skills Checklist, if applicable
References

LICENSURE

Professional License, as applicable
Professional Certification, as applicable
License and/or Certification Verification

EDUCATION:

CDC Guidelines for School Professionals
FERPA Guidelines
HIPAA Regulations

BACKGROUND:

Criminal Background Check
GSA Exclusion Search
HHS/OIG Search
Sexual Offender Search

MEDICAL:

Hepatitis B Vaccination / Declination form
MMR Declination
Physical Examination Waiver
10-Panel Drug Screen

Optional Credentialing

If your district requires any additional credentialing items above what is contained in the Standard Credentialing Package, please indicate below. If no additional items are noted, the Standard Credentialing Package will be provided.

Credentialing Documents will be held on file at Soliant and unless specifically requested, will not be forwarded to Client.

Orientation Details

Will the contracted professional be permitted to attend Orientation while license is in process? YES NO

Will the contracted professional be permitted to start their assignment while license is in process? YES NO

CLIENT INFORMATION REQUEST



CLIENT

In an effort to increase efficiency for our Clients, Soliant Health will email service invoices. Should you wish to opt out of this process, please check here

Client Name: Aberdeen School District No. 5

Invoice Contact: Laura Sanz

Invoice Email: lsanz@asd5.org

Invoice Email CC: _____

Billing Address: _____

City, State, Zip: _____

Telephone: _____

Placement Contact Name: Rick Bates Email: rbates@asd5.org

 Phone: _____ Fax: _____

Accts Payable Contact: Name: Carla Copeland Email: ccopeland@asd5.org

 Phone: _____ Fax: _____

Credentialing Contact: Name: Christi Sayres Email: csayres@asd5.org

 Phone: 360-538-2003 Fax: _____

SOLIANT HEALTH, INC.

Correspondence Address
Contracts, Notices, etc.

1979 Lakeside Parkway, Suite 800
Tucker GA 30084
Attention: Meredith Brown
Email: meredith.brown@soliant.com
Telephone: 770-325-0332

Remittance Address
Only payments should be sent to this address

Dept. CH 14430
Palatine IL 60055-4430
Attention: Rosina Carlos
Email: cashapplication@adeconna.com
Telephone: 904-360-2025

SAM Search Results
List of records matching your search for :

Search Term : Soliant Health, Inc*
Record Status: Active

ENTITY Soliant Health, Inc	Status: Active
DUNS: 802680595 +4:	CAGE Code: 4UBQ6 DoDAAC:
Expiration Date: 08/18/2020	Has Active Exclusion?: No Debt Subject to Offset?: No
Address: 1979 Lakeside Pkwy Ste 800	
City: Tucker	State/Province: GEORGIA
ZIP Code: 30084-5856	Country: UNITED STATES



Facility Confirmation Form

A. SCHEDULE OF RATES – Contract Healthcare Professionals:

The following schedule of rates is for healthcare professionals. Contract fees are all inclusive and include recruitment, housing and compensation for each Healthcare Professional placed with Client. Permanent fees are a one-time fee per placement.

Candidate Name:	Olivia McLean
Facility Address:	ABERDEEN SCHOOL DISTRICT 216 N G St, Aberdeen Aberdeen, Washington 98520 Ph: 360-538-2000
Start Date - End Date:	Sep 23, 2019 to Jun 10, 2020
Description of Services:	SLPA-School
Float:	Float As Needed
Call Required :	N/A
Shift:	Monday - Friday
All-Inclusive Hourly Rate:	\$65.00
Guaranteed Hours:	Minimum of 36.25 hours every week with the ability to work up to 40 with prior approval of Special Education Director
Approved Time Off:	In accordance with the school calendar
Billed Holiday's Defined As:	Holiday Hours are as agreed in signed contract.
Additional Information:	**30 day out: Should client find a permanent Candidate as a replacement, a 30-day written notice must be provided. Should a Candidate/District decide it is best for the Candidate to go perm before the two consecutive school year contracts, a conversion/buy out fee will be 20% of Candidates 1st annual salary incurred on the School District

B. OVERTIME. Overtime includes all hours worked in excess of forty (40) hours in any work week. Overtime hours are paid at a minimum of 1.5 times the Employee's regular hourly rate or in accordance with Federal, State, Wage and Hour Laws, whichever may be the lesser, provided such excess hours have been pre-approved by the Client and communicated, in writing, to THERAPIA STAFFING.

AGREED:

ABERDEEN SCHOOL DISTRICT

By: *Elyssa Louderback*

Name: Elyssa Louderback

Title: Executive Director of Business & Operations

Date: 9/6/2019

Therapia Staffing, LLC

By: *Jolyn Carrion*

Name: Jolyn Carrion

Title: Director Of Business Development

Date: 09/05/2019

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ALERT: SAM.gov will be down for scheduled maintenance Saturday, 09/14/2019, from 8:00 AM to 1:00 PM (EDT).

Search Results

Current Search Terms: Therapia Staffing, LLC*

Total records:1

[Save PDF](#) [Export Results](#) [Print](#)

Result Page: 1

Sort by [Relevance](#) Order by [Descending](#)

Your search for Therapia Staffing, LLC* returned the following results...

Entity	Therapia Staffing, LLC	Status: Active
DUNS: 080117684	CAGE Code: 8DLH1	View Details
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 08/21/2020	Debt Subject to Offset?: No	
Purpose of Registration: All Awards		

Result Page: 1

[Save PDF](#) [Export Results](#) [Print](#)



IBM-NP-20190814-1104
WWW5

- [Search Records](#)
- [Data Access](#)
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- [GSA.gov](#)
- [USA.gov](#)

This is a U.S. General Services Administration Federal Government computer system that is "FOR OFFICIAL USE ONLY." This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

CERTIFICATED

Substitute Certificated:

Nichole Wyland

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Teresa Glasscock	Outdoor Camp	Camp Cook	10/07/19-10/11/19
Trish Sims	District-Wide	Para-educator	09/19/19
Misty Aberle	Miller Jr. High School	Food Service Worker	09/19/19
Margie Barlow	Miller Jr. High School	Site Coordinator – 21 st Century Program	09/16/19
Jessica Fulleton	Miller Jr. High School	Para-educator	09/19/19
Juan Lopez	Miller Jr. High School	Para-educator	09/19/19
Doreen Conrad	Miller Jr. High School	Site Coordinator – 21 st Century Program	09/16/19
Diane Bramstedt	A. J. West Elementary	Site Coordinator – 21 st Century Program	09/16/19
Deborah Chapin	A. J. West Elementary	Site Coordinator – 21 st Century Program	09/16/19
Melissa Lindner	Robert Gray Elementary	Site Coordinator – 21 st Century Program	09/24/19
Sarah Protheroe	Robert Gray Elementary	Site Coordinator – 21 st Century Program	09/24/19

LEAVE OF ABSENCE: We recommend the Board approve the following classified leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Michael Anderson	Hopkins/Harbor High	Custodian	10/11/19-12/31/19

RESIGNATION: We recommend the Board approve the following classified resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Charla Kozak	Aberdeen High School	Para-educator	09/20/19

EXTRA-CURRICULAR CONTRACTS: We recommend the Board approve the following extra-curricular contracts:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Cory Martinsen	Aberdeen High School	Football – Assistant Coach additional .25 FTE	08/21/19
Melissa Veach	Miller Jr. High School	Cross Country – Assistant Coach .31FTE	09/19/19

Substitute Classified:

Amber Jones – Transportation
Ronan Murphy
Lucas Rasmussen