

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Community Room, Aberdeen High School
July 23, 2019

AGENDA

5:00 p.m. Regular Meeting Call to Order

Flag Salute

[Consent Agenda](#)

1. Minutes
2. Accounts Payable
3. Trip Requests
4. Gifts to the District

Comments from Board Members

Comments from the Audience

Old Business

Superintendent's Report

1. 21st Century Grant
2. Lean Training
3. Budget Update
4. Levy Update
5. [At-Risk Counselor](#)
6. Miller Update
7. Stevens School Update

Teaching and Learning

1. [Supplemental Online Learning](#)
2. [Intercom Services](#)

Financial Services

1. [Fiscal Status Report](#)
2. [2019-2020 Paper Bid](#)

New Business

1. [Contract for Athletic Trainer Services](#)
2. [Special Education Services Contract](#)

Board Meeting Agenda
July 23, 2019

3. [School Psychologist Contracts](#)
4. Next Meeting

Comments from the Audience

Executive Session

Personnel Matters

1. [Personnel Report](#)
 - a. Certificated
 - b. Classified
2. Out of Area Assignments
 - a. Shawn Stevenson
 - b. Mary Mainio

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

BOARD INFORMATION AND BACKGROUND

July 23, 2019 – Community Room, Aberdeen High School

5:00 p.m. – Regular Meeting Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on June 18, 2019, and the special meeting on June 21, 2019, are enclosed for your review and approval.
2. Accounts Payable and Financial Matters – The payroll and accounts payable for June are presented for your review and approval.
3. Trip Requests
 - a. The AHS boys' basketball team traveled to Gonzaga University for a sports camp in Spokane on June 30 to July 2.
 - b. The AHS boys' wrestling team traveled to Ilwaco High School at Ilwaco for a wrestling camp on July 5-7.
4. Gifts to the District
 - a. The Grays Harbor Community Foundation has awarded an \$8,000 education grant to Harbor High School in support of the COPE Connection program.
 - b. The Grays Harbor Community Foundation has awarded a \$5,000 education grant to the Twin Harbors Branch of the Skills Center in support of the Medical Assistant Program.
 - c. The comptroller at Aberdeen High School has updated the donations in support of the SkillsUSA trip to the national competition to \$12,527.80.

Comments from Board Members

1. Sessions with the Board – This time is set aside for the board to compare notes and discuss the recent series of community meetings.

Comments from the Audience

Old Business

Superintendent's Report

1. 21st Century Grant – Superintendent Henderson will provide an update on the application for the 21st Century After School Grant.

Board Information
July 23, 2019

2. Lean Training – Superintendent Henderson will report on the work taking place to implement Lean processes following last month's training by the State Auditor's Office.
3. Budget Update – Superintendent Henderson will provide an update on state funding for schools and planning for the 2019-2020 budget.
4. Levy Update – Superintendent Henderson will seek board direction for placing the 2021-2022 levy on the ballot.
5. At-Risk Counselor – Superintendent Henderson will discuss the use of targeted state funds to create an At-Risk Counselor position. [Enclosure 2](#)
6. Miller Update – Superintendent Henderson will provide an update on the foundation and upcoming installation of the new modular building for 6th Grade at Miller Junior High School.
7. Stevens School Update – Superintendent Henderson will provide an update on planning for a new Stevens Elementary School.

Teaching and Learning

1. Supplemental Online Learning – Teaching and Learning Director Traci Sandstrom will present a recommendation for approval of a supplemental, online curriculum for use in the district following an RFP that closed July 16. [Enclosure 3](#)
2. Intercom System – The Technology Department is recommending approval of a contract with Visiplex, Inc., to replace the intercom system at two schools not to exceed \$90,926. [Enclosure 4](#)

Financial Services

1. Fiscal Status Report – Executive Director of Business and Operations Elyssa Louderback will present the Fiscal Status Report for June. [Enclosure 5](#)
2. 2019-2020 Paper Bid – A recommendation to award the 2019-2020 contract to provide paper for the district to Aberdeen Office Equipment is presented for your review and approval. [Enclosure 6](#)

New Business

1. Contract for Athletic Trainer Services – A personal services contract with Trinity Parris to provide athletic trainer and evaluation services is presented for your review and approval. [Enclosure 7](#)
2. Special Education Services Contract – A contract with The Hello Foundation to provide psychology, occupational therapy, physical therapy or speech language pathology services is presented for your review and approval. [Enclosure 8](#)
3. School Psychologist Contracts – Two contracts through The Hello Foundation for school psychologists are presented for your review and approval:

Board Information
July 23, 2019

- a. A contract to place Autumn Schreiber in the district as a school psychologist.
[Enclosure 9](#)
- b. A contract to place Jennifer Cockrell in the district as a school psychologist.
[Enclosure 10](#)
4. Next Meeting – The next meeting of the Board is a work study for review of the preliminary 2019-2020 budget and is set for 5 p.m. Tuesday, July 30, in the Community Room at Aberdeen High School.

Comments from the Audience

Executive Session

At this time the meeting will recess for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee).

1. Personnel Matters [Enclosure 11](#)
 - a. Certificated
 - b. Classified
2. Out-of-area Assignment
 - a. Shawn Stevenson
 - b. Mary Mainio

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – June 18, 2019

President Sandra Bielski convened the regular meeting of the Aberdeen School District Board of Directors at 5 p.m. Tuesday, June 18, 2019, in the Community Room at Aberdeen High School. Directors present were Jennifer Durney, Bill Dyer and Jeff Nelson, along with Superintendent Alicia Henderson and 64 patrons and staff. Nine individuals signed in.

The meeting began with the Flag salute.

President Bielski opened the public hearing to consider comment on a proposed extension of the 2018-2019 General Fund in the amount of \$2,297,577 and a proposed extension of the 2018-2019 Associated Student Body Fund in the amount of \$100,000. Executive Director of Business and Operations Elyssa Louderback stated the increase in the General Fund is for unbudgeted salaries, benefits and contracted services, and the increase in the ASB Fund is for additional expenses related to student travel and participation in state and national competitions. There was no public comment and the hearing was closed.

On a motion by Jennifer Durney and seconded by Bill Dyer, the Board approved the Consent Agenda, which included the minutes of the regular meeting on June 4, 2019; May payroll vouchers 827604 through 827647 totaling \$3.52 million; General Fund vouchers 827674 and 827676 through 827786 totaling \$912,288; ASB Fund vouchers 827649 through 827673, 827675 and 827787 totaling \$54,180 and a Private Purpose Trust Fund voucher 827648 in the amount of \$370.52, and gifts to the district from individuals and businesses totaling \$8,778 in support of the SkillsUSA trip to the national conference and competition.

President Bielski comment on the generosity of community groups and individuals represented in the consent agenda who support student achievement.

Director Dyer offered comment on the well-attended meeting at Miller Junior High School and noted that the District was able to answer many questions for the parents in attendance.

President Bielski and Director Durney offered comment on how much they enjoyed the graduation ceremonies at Harbor High School and Aberdeen High School. They expressed appreciation for the decision to postpone the AHS ceremony due to the forecast for dangerous weather and thanked the maintenance and custodial staffs for ensuring everyone was as safe and dry as possible.

Carrie Erwin, parent of two students who graduated this year, thanked the district for postponing the ceremony and thanked Maintenance Supervisor Mike Pauley and the entire crew for their work setting up for the ceremony.

Superintendent Henderson read a statement regarding the terms of her contract.

Superintendent Henderson provided a year-end report on the “Big 5” Focus Areas – PBIS (improving behavior), Special Education, Technology, Curriculum

CALL TO ORDER

PUBLIC HEARING
BUDGET
EXTENSION

CONSENT AGENDA

COMMENTS FROM
BOARD MEMBERS

COMMENTS FROM
THE AUDIENCE

SUPERINTENDENT
REPORT
2018-2019 FOCUS
AREAS REPORT

and AVID. She noted there's still work ahead, but commended staff for the significant gains over the past two years.

Superintendent Henderson reported that representatives from the state Auditor's Office will be in the District on June 20 for a training on Lean Management – which is a training about learning to have a mindset that supports cooperative, incremental changes to improve efficiencies.

LEAN TRAINING

Superintendent Henderson expressed appreciation to Miller Principal Lisa Griebel and her staff for their work to develop a plan once the delay in construction for the 6th Grade building became known. She noted the parent meeting was well attended and staff was able to share information known to date and answer many questions. She reported that the district will be posting weekly updates about the project on the web site.

MILLER MODULAR
UPDATE

Superintendent Henderson reported that there is no new information from the state to share since the last meeting. Budget preparation is ongoing, although costs of the new benefit system (SEBB) will not be available until August.

BUDGET UPDATE

On a motion by Director Dyer and seconded by Director Nelson, the Board approved the following purchases as recommended by the Technology Department: \$205,000 for student Chromebook devices; \$40,000 for student Windows laptops; \$40,000 for staff laptops, and \$60,000 for printers and supporting systems to standardize printing across the district.

TECHNOLOGY
PURCHASES

On a motion by Director Durney and seconded by Director Nelson, the Board approved an intermodal agreement with The Interlocal Purchasing System (TIPS), a free, national buying cooperative that will be used for the purchase of devices, printers and supplies.

TIPS CONTRACT

Executive Director of Business and Operations Elyssa Louderback presented the Fiscal Status Report for May. She reported an ending fund balance of \$4,141,497.73 in the General Fund; \$1,874,812.14 in the Capital Projects Fund; \$2,495,412.63 in the Debt Service Fund; \$297,568.34 in the ASB Fund, and \$194,226.94 in the Transportation Vehicle Fund. With 75 percent of the fiscal year elapsed, revenue is at 75.14 percent of budget and expenditures are at 75.92 percent of budget.

FISCAL STATUS
REPORT

On a motion by Director Nelson and seconded by Director Dyer, the Board adopted Resolution 2019-09 approving an extension of the 2018-2019 General Fund in the amount of \$2,297,577.

RESOLUTION
2019-09 GENERAL
FUND EXTENSION

On a motion by Director Durney and seconded by Director Dyer, the Board adopted Resolution 2019-10 approving an extension of the 2018-2019 ASB Fund in the amount of \$100,000.

RESOLUTION
2019-10 ASB FUND
EXTENSION

Athletic Director Aaron Roiko presented the June report. He discussed a Gatekeeper training for coaches about suicide awareness and prevention; WIAA regulations regarding 6th Grade participation in athletics, Impact neurocognitive testing for student athletes, and the potential for Miller Junior High School students to participate in spring golf.

ATHLETIC
DIRECTOR'S
REPORT

Following a presentation by CTE Director Lynn Green, on a motion by Director Dyer and seconded by Director Durney, the Board approved a contract with Grays Harbor Beauty College to operate the Cosmetology Program in 2019-2020. It was previously reported that the program would end in August, but CTE Director Lynn Green explained the Beauty College was able to find an instructor for the cosmetology and barbering portion of the program, although the manicure portion of the course offerings has been dropped, for now.

2019-2020
COSMETOLOGY
CONTRACT

Following a presentation by CTE Director Lynn Green, on a motion by Director Durney and seconded by Director Dyer, the Board approved renewal of the program for students in the medical assistant class at the Twin Harbors Branch of the Skills Center to attend classes at the college. CTE Director Lynn Green said it's the only program of its kind in the state where a skills center and college are partnering to graduate students. The students completing the program this spring have all found employment, and the program is fully enrolled for next year.

2019-2020 MEDICAL
ASSISTANT
PROGRAM

On a motion by Director Nelson and seconded by Director Durney, the Board declared as surplus a list of books and materials that are worn or no longer needed for instruction at Stevens Elementary School.

SURPLUS LIBRARY
BOOKS

On a motion by Director Dyer and seconded by Director Nelson, the Board approved a contract with the Construction Services Group of ESD 112 for pre-bond planning not to exceed \$30,000 for a new Stevens Elementary School. The timeline calls for presentation of a bond request to voters in winter/spring 2020.

STEVENS
PREBOND
PLANNING

The next regular meeting of the Board is scheduled for 5 p.m. Tuesday, July 23, 2019, in the Community Room at Aberdeen High School, which is a change from the previously announced schedule. The Board discussed a budget workshop on Tuesday, July 30.

NEXT MEETING

Angela Brandt offered comment regarding the superintendent's contract.

COMMENTS FROM
THE AUDIENCE

Tricia Sorensen offered comment regarding the superintendent's contract, and asked about the superintendent's evaluation.

Kelly Silveira offered comment on the superintendent's contract, the meeting June 17 at Miller Junior High School, and Board meeting protocol.

Kim Edwards offered comment regarding an extension to the superintendent's contract.

Amber Williams offered comment regarding links to the March minutes and the building timeline for the 6th Grade at Miller Junior High School.

At 6:38 p.m., President Sandra Bielski recessed the meeting for an executive session expected to last 60 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee and to consider real estate matters). The regular meeting reconvened at 7:41 p.m.

EXECUTIVE
SESSION

On a motion by Director Nelson and seconded by Director Durney, the Board approved the Personnel Report. Under certificated matters, the Board approved the hiring of Mary Mainio as a P.E. teacher (.5 FTE) and Highly Capable (.35 FTE) for the District at McDermoth Elementary School effective August 28; approved the summer school hirings of Kasi Turner as APEX teacher at Aberdeen High School effective June 17 and Carla White as the ESY – Special Education teacher for the District effective July 1, and accepted the resignation of Mark Borgens as the APEX teacher at Aberdeen High School for summer school effective June 14.

PERSONNEL
REPORT

CERTIFICATED

Under classified matters the board approved the hiring of Faith Taylor-Eldred as the GEAR UP Graduation Specialist at Aberdeen High School effective August 13; approved the recall of para-educators Devynn Craig, Carol Gradillas and Charla Kozak at Aberdeen High School effective August 28, Robert Allen at Miller Junior High School, Armando Monahan at A.J. West Elementary School effective August 28, and Dawn Inocencio-Black at Central Park Elementary School; Patti Jones as a childcare para-educator at Harbor High/Snug Harbor effective June 17; approved a revised leave of absence for Devynn Craig as a para-educator at Aberdeen High School effective August 26 to December 13; approved a leave of absence for Sandra Ledesma, Migrant Family Service Worker, from August 21 to October 16; approved extra-curricular contracts at Aberdeen High School for Brian King as assistant coach for Boys’ golf effective August 26 and for Hugh Wyatt as assistant coach for football effective August 21, and accepted the resignation of Jennifer Tingey as a substitute effective June 3.

CLASSIFIED

On a motion by Director Dyer and seconded by Director Durney, the Board approved the following negotiated salary schedules for 2019-2020: Association of Aberdeen School Principals, Central Office Administrators, Maintenance and Operations, Food & Transportation, Unaffiliated Employees and the Substitute Salary Schedule.

2019-2020 SALARY
SCHEDULES

On a motion by Director Dyer and seconded by Director Nelson, the Board ratified the previously obligated increases in salary schedules for 2019-2020: Aberdeen Education Association, Public School Employees, Co-Curricular Stipend Schedule, Aberdeen Athletic Activities Association and Superintendent.

On a motion by Director Durney and seconded by Director Nelson, the Board approved as submitted a one-year extension to the Superintendent’s Contract, which maintains a three-year agreement.

2019-2022
SUPERINTENDENT
CONTRACT

There being no further business, the regular meeting was adjourned at 7:43 p.m.

ADJOURN

Alicia Henderson, Secretary

Sandra Bielski, President

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Special Meeting of the Board of Directors
Board Room, Administration Building

President Sandra Bielski convened the special meeting of the Aberdeen School District Board of Directors at 1:30 p.m. Friday, June 21, 2019, in the Board Room of the Administration Building. Present were Directors Jennifer Durney and William Dyer, along with Superintendent Alicia Henderson and four patrons and staff. Directors Erin Farrer and Jeff Nelson were excused. The meeting began with the Flag salute.

CALL TO ORDER

Following a presentation by Executive Director of Business and Operations Elyssa Louderback regarding a change order from the contractor in the amount of \$335,000 for site work for the Miller Modular Project, on a motion by Director Bill Dyer and seconded by Director Jennifer Durney, the Board voted to amend the appropriation for the Miller Modular Project and approved a \$200,000 increase in the budgeted amount.

CONTRACT
AMENDMENT
MILLER
MODULAR
PROJECT

On a motion by Jennifer Durney and seconded by Bill Dyer, the Board voted to approve a contract with AMN Health Care of Norwalk, Conn., to place Erica Riddell in the district as a speech language pathologist.

SPECIAL SERVICES
CONTRACTORS

On a motion by Jennifer Durney and seconded by Bill Dyer, the Board voted to approve a contract with National Staffing Solutions of Winter Park, Fla., to place Sarah Shipley in the district as a speech language pathologist.

The next meeting of the board is scheduled for 5 p.m. Tuesday, July 23, 2019, in the Community Room at Aberdeen High School.

NEXT MEETING

There being no further business the meeting was adjourned at 1:35 p.m.

ADJOURN

Alicia Henderson, Secretary

Sandra Bielski, President

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 23, 2019, the board, by a _____ vote, approves payments, totaling \$1,717,112.80. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 827788 through 827788, totaling \$1,717,112.80

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
827788	1ST Security Bank	06/27/2019	1,717,112.80
1	Computer	Check(s) For a Total of	1,717,112.80

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 23, 2019, the board, by a _____ vote, approves payments, totaling \$1,770,537.05. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 827789 through 827830, totaling \$1,770,537.05

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
827789	Aberdeen High School-AHS Schol	06/28/2019	110.00
827790	Aflac Remittance Processing	06/28/2019	1,826.53
827791	American Fidelity-FSA	06/28/2019	4,402.14
827792	American Fidelity	06/28/2019	5,768.88
827793	American Fidelity Health Servi	06/28/2019	3,375.00
827794	Ameritas	06/28/2019	19,602.00
827795	Anchor Savings Bank-Child Supp	06/28/2019	750.00
827796	Bank Of The Pacific	06/28/2019	589,169.75
827797	Cnty/city Mun Ees	06/28/2019	2,920.75
827798	Deferred Compensation Program	06/28/2019	17,862.85
827799	Delta Management Associates In	06/28/2019	557.58
827800	Dynamic Collectors	06/28/2019	1,477.90
827801	E.S.D.#113 Unemployment Coop	06/28/2019	3,037.32
827802	Ecmc	06/28/2019	371.72
827803	Ed.Serv.Dist.#113	06/28/2019	24,556.96
827804	GORDON, AYLWORTH, & TAMI	06/28/2019	529.89
827805	Harris, Estate of Tracey Jo	06/28/2019	10,432.83
827806	Inspirus	06/28/2019	12,187.56
827807	Legal Shield	06/28/2019	136.15
827808	Lina	06/28/2019	6,833.44
827809	Nbn Vision	06/28/2019	10,640.00
827810	PREMERA	06/28/2019	402,528.20
827811	Pse Of Wa	06/28/2019	6,208.12
827812	Pse Of Washington	06/28/2019	55.56
827813	Public Employees Retirement	06/28/2019	984.92
827814	School Employees Retirement Sy	06/28/2019	134,018.72
827815	Teacher Retirement System-Dc	06/28/2019	389,449.82
827816	Tsa Consulting Group Inc	06/28/2019	15,185.00
827817	Twin Star Credit Union	06/28/2019	3,615.00
827818	Twin Star Credit Union	06/28/2019	260.00
827819	Twin Star Scholarship Acct	06/28/2019	91.00
827820	Twinstar Pse Local Dues	06/28/2019	91.00
827821	United Way	06/28/2019	612.38

Check Nbr	Vendor Name	Check Date	Check Amount
827822	Us Department Of Education	06/28/2019	826.62
827823	Veba Contributions-Y1286.001	06/28/2019	11,057.82
827824	Wa State School Ret Assn	06/28/2019	49.00
827825	Washington State Treasurer	06/28/2019	33,339.01
827826	Wea Chinook	06/28/2019	26.03
827827	Wea Payroll Deductions	06/28/2019	21,719.44
827828	Wea Select Plans-Wds	06/28/2019	20,856.11
827829	Wea Select Plans-Willamette	06/28/2019	4,611.75
827830	Wpas	06/28/2019	8,402.30
42	Computer	Check(s) For a Total of	1,770,537.05

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 23, 2019, the board, by a _____ vote, approves payments, totaling \$64,546.04. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 827831 through 827833, totaling \$64,546.04

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
827831	Anchor Savings Bank	07/10/2019	52,603.65 GF
827832	Anchor Savings Bank	07/10/2019	11,490.72 ASB
827833	Anchor Savings Bank	07/10/2019	451.67 PPT

3 Computer Check(s) For a Total of 64,546.04

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 23, 2019, the board, by a _____ vote, approves payments, totaling \$100.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: PRIVATE PURPOSE TRUST Warrant Numbers 827834 through 827834, totaling \$100.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
827834	Weatherwax Asb Fund	07/10/2019	100.00
1	Computer	Check(s) For a Total of	100.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 23, 2019, the board, by a _____ vote, approves payments, totaling \$324,968.20. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: CAPITAL PROJECTS
Warrant Numbers 827835 through 827836, totaling \$324,968.20

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
827835	AHBL INC	07/10/2019	11,339.20
827836	KCDA Purchasing Coop.	07/10/2019	313,629.00
2	Computer	Check(s) For a Total of	324,968.20

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 23, 2019, the board, by a _____ vote, approves payments, totaling \$13,197.62. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB FUND
Warrant Numbers 827837 through 827847, totaling \$13,197.62

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
827837	Aberdeen School District #5	07/10/2019	1,316.00
827838	Aberdeen School District #5	07/10/2019	3,308.32
827839	Grays Harbor Stamp Works	07/10/2019	163.40
827840	GRAYS HARBOR WRESTLING	07/10/2019	2,820.92
827841	Harbor Pacific Bottling Co	07/10/2019	118.52
827842	Instrumentalist Awards, LLC -	07/10/2019	328.00
827843	Lifetouch Nss Accounts Receiva	07/10/2019	1,080.51
827844	Medco	07/10/2019	701.86
827845	Soccer .Com	07/10/2019	1,516.76
827846	Stewart, Gayla Dianne	07/10/2019	42.43
827847	Weatherwax Asb Fund	07/10/2019	1,800.90
11	Computer	Check(s) For a Total of	13,197.62

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 23, 2019, the board, by a _____ vote, approves payments, totaling \$24,375.41. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 827848 through 827848, totaling \$24,375.41

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
827848	Employment Security	07/11/2019	24,375.41
1	Computer	Check(s) For a Total of	24,375.41

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 23, 2019, the board, by a _____ vote, approves payments, totaling \$1,162,978.76. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND.
Warrant Numbers 827849 through 827949, totaling \$1,162,978.76

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
827849	Aberdeen School Dist-Cte Impre	07/11/2019	3,127.76
827850	Aberdeen Office Equipment Inc	07/11/2019	4,962.59
827851	Aberdeen Sanitation	07/11/2019	8,515.48
827852	Aberdeen Sd #5 Revolving Fund	07/11/2019	58.25
827853	Aberdeen School District #5 -	07/11/2019	140.00
827854	Aberdeen School District Cash/	07/11/2019	246.64
827855	Airgas Usa, Llc	07/11/2019	3.00
827856	Amazon Capital Services	07/11/2019	16,066.25
827857	Anchor Savings Bank	07/11/2019	2,620.35
827858	Applied Educational Systems	07/11/2019	2,400.00
827859	Aramark Uniform Services	07/11/2019	43.58
827860	Ats Automation, Inc	07/11/2019	1,146.99
827861	Auto-Chlor	07/11/2019	228.75
827862	Batdorf & Bronson	07/11/2019	60.57
827863	Bhc Fairfax Hospital, Inc	07/11/2019	5,543.50
827864	Bigger Faster Stronger	07/11/2019	1,069.85
827865	Blackboard Inc	07/11/2019	21,510.12
827866	Builders Hardware & Supply	07/11/2019	277.14
827867	Cascade Natural Gas	07/11/2019	6,111.35
827868	Cengage Learning	07/11/2019	955.04
827869	Centurylink (business Serv)	07/11/2019	162.69
827870	Centurylink	07/11/2019	3,256.61
827871	CHARACTER STRONG	07/11/2019	3,000.00
827872	Cintas Corporation	07/11/2019	1,666.10
827873	City Of Aberdeen	07/11/2019	5,140.53
827874	CMG CIT Acquisition LLC	07/11/2019	7,520.00
827875	Comcast	07/11/2019	290.08
827876	Commercial Filter Sales	07/11/2019	6,771.57
827877	Creative Office	07/11/2019	190.28
827878	Cts Language Link	07/11/2019	43.24
827879	Dairy Fresh Farms	07/11/2019	3,465.26
827880	Dept Of Labor And Indust	07/11/2019	694.10
827881	Discount School Supply	07/11/2019	4,179.92

Check Nbr	Vendor Name	Check Date	Check Amount
827882	Domino's Pizza	07/11/2019	237.80
827883	Dunsire Printers	07/11/2019	2,769.67
827884	Ednetics Inc	07/11/2019	2,409.53
827885	Edu Healthcare	07/11/2019	3,199.80
827886	Ellingsen, Mary Nell	07/11/2019	3,600.00
827887	ESD 113	07/11/2019	24,820.53
827888	Facts Education Solutions, Llc	07/11/2019	1,100.00
827889	Fastenal Company	07/11/2019	14.18
827890	Food Services Of America	07/11/2019	22,764.60
827891	Franz Family Bakeries	07/11/2019	966.67
827892	Gensco	07/11/2019	193.62
827893	Gopher Sport (pay)	07/11/2019	369.28
827894	Grays Harbor College - Kathy K	07/11/2019	8,679.53
827895	Grays Harbor Stamp Works	07/11/2019	451.30
827896	Gwinn, Kathleen	07/11/2019	31.98
827897	Harbor Auto & Truck Parts	07/11/2019	1,267.04
827898	Harbor Blooms & Gifts	07/11/2019	147.06
827899	Harbor Disposal Co Inc	07/11/2019	2,103.00
827900	Health Care Authority	07/11/2019	557.21
827901	Hermenegildo, Edgar	07/11/2019	2,287.25
827902	Home Depot	07/11/2019	2,259.22
827903	Home Depot Pro Institutional	07/11/2019	325.70
827904	Hoquiam School District #28	07/11/2019	8,363.00
827905	Imagine Learning, Inc	07/11/2019	26,687.85
827906	KCDA Purchasing Coop.	07/11/2019	643.23
827907	Lemay Mobile Shredding	07/11/2019	1,183.50
827908	Marlow, Carrie	07/11/2019	1,017.42
827909	Masco	07/11/2019	7,539.06
827910	Materials Testing & Consulting	07/11/2019	1,901.25
827911	Mb Electric Grays Harbor	07/11/2019	9,813.50
827912	Montesano School District	07/11/2019	8,550.00
827913	North Beach School Dist #64	07/11/2019	11,383.12
827914	Northsound Refrigeration	07/11/2019	920.74
827915	Northwest Trek Wildlife Park	07/11/2019	539.00
827916	O'Reilly Auto Parts	07/11/2019	94.60
827917	Office Depot	07/11/2019	1,109.51
827918	Olympic Peninsula Consultants	07/11/2019	150.00
827919	Pacific Lutheran University	07/11/2019	1,015.00
827920	Pacific Science Center	07/11/2019	565.00
827921	Palos Sports, Inc.	07/11/2019	2,404.70
827922	Parris, Trinity A	07/11/2019	833.33
827923	Pioneer Healthcare Services LL	07/11/2019	5,175.00
827924	Point Defiance	07/11/2019	10.00
827925	Pud #1 Of Grays Harbor Co	07/11/2019	42,438.68
827926	Ricoh Usa Inc	07/11/2019	110.81
827927	Rognlins Inc	07/11/2019	541,599.96
827928	Scholastic Book Clubs	07/11/2019	1,251.74
827929	School Data Solutions Inc	07/11/2019	21,110.06
827930	School Nutrition Association	07/11/2019	137.50
827931	Scroggs, Kristin	07/11/2019	194.25

Check Nbr	Vendor Name	Check Date	Check Amount
827932	Service Alternatives Training	07/11/2019	5,997.00
827933	Smith & Greene Co	07/11/2019	3,565.28
827934	Sopris West Inc	07/11/2019	1,052.05
827935	Sound Publishing, Inc.	07/11/2019	939.17
827936	South Sound Parent To Parent	07/11/2019	13,385.52
827937	State Auditor's Office	07/11/2019	1,103.07
827938	Swanson's Food	07/11/2019	222.53
827939	THE HERITAGE INSTITUTE	07/11/2019	380.00
827940	Thermal Supply Inc	07/11/2019	118.24
827941	University Of Oregon	07/11/2019	191.00
827942	Us Postal Service (cmrs-Fp)	07/11/2019	1,000.00
827943	Valley Cleaners	07/11/2019	220.00
827944	Verizon Wireless	07/11/2019	2,656.96
827945	Wal Mart (pay To)	07/11/2019	427.58
827946	Williams, Kristin	07/11/2019	27.20
827947	Workspace Interiors/Office Dep	07/11/2019	68.27
827948	YMCA	07/11/2019	2,353.72
827949	Zones, Inc	07/11/2019	240,506.80
101	Computer	Check(s) For a Total of	1,162,978.76

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 23, 2019, the board, by a _____ vote, approves payments, totaling \$26,100.40. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 827950 through 827950, totaling \$26,100.40

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
827950	Employment Security	07/12/2019	26,100.40
1	Computer	Check(s) For a Total of	26,100.40

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 23, 2019, the board, by a _____ vote, approves payments, totaling \$191,264.74. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 827951 through 827967, totaling \$191,264.74

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
827951	Airgas Usa, Llc	07/24/2019	3.00
827952	Aramark Uniform Services	07/24/2019	21.79
827953	Bargreen Ellingson Inc	07/24/2019	14,917.41
827954	Centurylink	07/24/2019	1,527.96
827955	D4 Sports Llc	07/24/2019	225.00
827956	Dairy Fresh Farms	07/24/2019	1,233.60
827957	Dept Of Enterprise Services	07/24/2019	350.00
827958	Domino's Pizza	07/24/2019	484.11
827959	ESD 113	07/24/2019	34,214.36
827960	Food Services Of America	07/24/2019	5,167.04
827961	Grays Harbor College - Kathy K	07/24/2019	127,613.22
827962	Harbor Auto & Truck Parts	07/24/2019	1,051.59
827963	Home Depot	07/24/2019	464.02
827964	Kelley Imaging Systems Agreeeme	07/24/2019	3,830.00
827965	OSPI	07/24/2019	5.86
827966	Ricoh Usa Inc	07/24/2019	94.08
827967	Thermal Supply Inc	07/24/2019	61.70

17 Computer Check(s) For a Total of 191,264.74

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 23, 2019, the board, by a _____ vote, approves payments, totaling \$2,128.13. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: COMP TAX
Warrant Numbers 827968 through 827969, totaling \$2,128.13

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount	
827968	Bank Of The Pacific (use Tax)	07/24/2019	1,169.70	GF
827969	Bank Of The Pacific (use Tax)	07/24/2019	958.43	ASB
2	Computer	Check(s) For a Total of	2,128.13	

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team Boys' Basketball

School Aberdeen High School

Advisor Mark Buckman Phone 360-580-8745

Date(s) of Trip 6/30/19 → ~~6/26/19~~ 7/2/19 Destination Spokane, WA

Lodging Location Gonzaga University Lodging Phone N/A

Objective of Trip Camp

Number of Students 18 Number of Chaperones 2

Cost per Student N/A Cost per Chaperone N/A

Funding Source and/or Account Code N/A

Type of Transportation District Suburbans Bus form required YES NO

ASB Approval (N/A) spoke w/ Elyssa Lunderback Date _____

Principal Approval Alex North Date 6/19/19

Board Approval _____ Date _____

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

Alivia Hudem
Superintendent

June 27, 2019
Date

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team Boys' Wrestling

School Aberdeen High School

Advisor Jimmy Martin Phone 509-481-3461

Date(s) of Trip 7/5/19 → 7/7/19 Destination Ilwaco, WA

Lodging Location Ilwaco High School Lodging Phone N/A

Objective of Trip Camp

Number of Students 20 Number of Chaperones 3

Cost per Student N/A Cost per Chaperone N/A

Funding Source and/or Account Code N/A

Type of Transportation District Suburbans Bus form required YES NO

ASB Approval NA → spoke w/ Elyssa Lubinski Date _____

Principal Approval Athen & North Date 6/19/19

Board Approval _____ Date _____

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

Alicia Hundern
Superintendent

June 27, 2019
Date



Grays Harbor Community Foundation

P.O. Box 615, 705 J Street, Hoquiam WA 98550 | Phone: (360) 532-1600 | E-mail: info@gh-cf.org

Board of Directors

OFFICERS

Dr. Dave Westby
Chair
Bill Stewart
Vice Chair
Wes Peterson
Secretary
Mike Stoney
Treasurer

July 2, 2019

Harbor High School
ATTN: Lynn Green
300 North Williams, Aberdeen, WA 98520
Aberdeen, WA 98520

ELECTED MEMBERS

Dr. Donald Arima
Molly Bold
Dr. Edward Brewster
David Bumett
Judith Davis
George Donovan
Jane Goldberg
Lynn Kessler
Michelle Morrison
Jon Parker
Tom Quigg
Mike Sand
Kathryn Skolrood
Mark Stensager
Richard Vroman
John Warring
Maryann Welch

Dear Lynn:

On behalf of the Grays Harbor Community Foundation, I am pleased to inform you the Foundation has approved an Education Grant in the amount of **\$8,000.00** for **COPE Connections**.

Enclosed please find a copy of our Grant Award Agreement Form. Have an authorized individual from your organization sign in the space provided and return the original copy of the agreement letter to the Foundation. Upon our receipt of the signed Grant Award Agreement, we will issue your check. We will also require that you submit a progress report of your project by January 13th, 2020.

EMERITUS MEMBERS

Todd Lindley
Stan Pinnick
Randy Rust

The board and staff of the Foundation want to thank your organization for the work it does to improve the lives of people in our community. If you have any questions about your grant, please feel free to contact the Grays Harbor Community Foundation staff at 360-532-1600. Congratulations and good luck with your work in the coming year.

Staff

Eric Potts
Executive Director
Jessica Hoover
Senior Program Officer
Jim G. George
Finance Officer
Lyndsie Winter
Administrative Assistant

Sincerely,

Eric Potts
Executive Director

July 2, 2019

Harbor High School
COPE Connections

Grays Harbor Community Foundation Grant Award Agreement

Harbor High School agrees to submit to the Grays Harbor Community Foundation, narrative and financial progress reports online through our e-Grant system by January 13, 2020. If a progress report is not submitted, it may affect future funding opportunities with the Foundation.

The Grays Harbor Community Foundation reserves the right to recoup funds that were not used in accordance with your grant purpose.

If you would like to announce or acknowledge this grant publicly, please indicate that support was provided by Grays Harbor Community Foundation.

IN WITNESS WHEREOF, this grant Agreement is signed

On 7/16/19 for Harbor High School
Date Organization

By Lynn Green Lynn Green CTE Director
Signature Print Name Title

Please list contact information in which to submit payment:

Contact Name Lynn Green

Address 410 North G Street, Aberdeen



Grays Harbor Community Foundation

P.O. Box 615, 705 J Street, Hoquiam WA 98550 | Phone: (360) 532-1600 | E-mail: info@gh-cf.org

Board of Directors

OFFICERS

Dr. Dave Westby
Chair
Bill Stewart
Vice Chair
Wes Peterson
Secretary
Mike Stoney
Treasurer

July 2, 2019

Twin Harbors Branch Skills Center
ATTN: Lynn Green
410 North G Street
Aberdeen, WA 98520

ELECTED MEMBERS

Dr. Donald Arima
Molly Bold
Dr. Edward Brewster
David Burnett
Judith Davis
George Donovan
Jane Goldberg
Lynn Kessler
Michelle Morrison
Jon Parker
Tom Quigg
Mike Sand
Kathryn Skolrood
Mark Stensager
Richard Vroman
John Warring
Maryann Welch

Dear Lynn:

On behalf of the Grays Harbor Community Foundation, I am pleased to inform you the Foundation has approved an Education Grant in the amount of **\$5,000.00** for **Medical Assistant Program.**

Enclosed please find a copy of our Grant Award Agreement Form. Have an authorized individual from your organization sign in the space provided and return the original copy of the agreement letter to the Foundation. Upon our receipt of the signed Grant Award Agreement, we will issue your check. We will also require that you submit a progress report of your project by January 13th, 2020.

EMERITUS MEMBERS

Todd Lindley
Stan Pinnick
Randy Rust

The board and staff of the Foundation want to thank your organization for the work it does to improve the lives of people in our community. If you have any questions about your grant, please feel free to contact the Grays Harbor Community Foundation staff at 360-532-1600. Congratulations and good luck with your work in the coming year.

Staff

Eric Potts
Executive Director
Jessica Hoover
Senior Program Officer
Jim G. George
Finance Officer
Lyndsie Winter
Administrative Assistant

Sincerely,

Eric Potts
Executive Director

July 2, 2019

**Twin Harbors Branch Skills Center
Medical Assistant Program**

Grays Harbor Community Foundation Grant Award Agreement

Twin Harbors Branch Skills Center agrees to submit to the Grays Harbor Community Foundation, narrative and financial progress reports online through our e-Grant system by January 13, 2020. If a progress report is not submitted, it may affect future funding opportunities with the Foundation.

The Grays Harbor Community Foundation reserves the right to recoup funds that were not used in accordance with your grant purpose.

If you would like to announce or acknowledge this grant publicly, please indicate that support was provided by Grays Harbor Community Foundation.

IN WITNESS WHEREOF, this grant Agreement is signed

On 7/16/19 for Twin Harbors Branch Skills Center
Date Organization

By Lynn Green Lynn Green CTE Director
Signature Print Name Title

Please list contact information in which to submit payment:

Contact Name Lynn Green
Address 410 North G Street, Aberdeen



MEMO

TO: Board of Directors

RE: **Recommendation for At-Risk Counselor**

FROM: Alicia Henderson, Ph.D.
Superintendent

DATE: July 19, 2019

I am pleased to share that we have identified funding to open a new position for an At-Risk Counselor, which is needed to support our principals and teachers as they implement new requirements pursuant to the new state discipline laws.

As you are aware, Washington state enacted new discipline laws for public schools that must be fully implemented in 2019-20. Last year, we convened a Discipline Committee to study the new laws and recommend updates to our School Board Policy 3241. This committee consisted of certificated and classified staff from every school, and met multiple times from January through May. During the course of this committee work, it became apparent that new requirements will be expected from the classroom to the front office, including individualized plans for at-risk students and new record keeping and reports. We also know our at-risk students are in need of focused support through a coordinated program that addresses behavioral, academic and attendance issues. This is a primary focus for us through the Multi-tiered Systems of Supports (MTSS).

The need to fulfill these new requirements does not come with any new funding, thus it is essentially an unfunded mandate for school districts. Significantly, it comes at a time when our district, like many other districts in the state, has budget challenges that included a reduction in staff. In our case, the staff reductions included the loss of three counselors. Because of this situation, we have been diligently monitoring our projected revenues and expenditures for 2019-20 with an eye toward identifying funding in order to restore some counseling support for our at-risk students and comply with the new requirements relative to the discipline law.

With the budget reductions from last year, we have been able to project a balanced budget with a 5% reserve for 2019-20. As of this week, there is no increase to our revenue projections. However, this week we have confirmed a cost savings from the standardization of technology purchases (\$40,000) and centralized purchasing of supplies (\$80,000).

The new counselor will provide targeted support for at-risk students, from kindergarten through high school. It is anticipated the majority of time will be spent at the secondary level. The job description is attached, which provides details about the responsibilities and duties as well as the qualifications and knowledge/skills and abilities. This position will provide a system-wide support to staff in meeting the many new requirements pursuant to the discipline laws, as well as to our at-risk students who need the focused support.

**Aberdeen School District
Job Description**

Position Title: At-Risk Counselor
Department: District-wide
Reports To: Director of Special Education
Salary Level: Certificated Salary Schedule

Position Summary:

The mission of the At-Risk Counselor is to provide a comprehensive identification, prevention, and intervention process in accordance with the district's MTSS framework for students currently identified as at-risk of dropping out of school or in need of academic supports using multiple sources of district data, and works with students in need of required interventions and supports as described in School Board Policy 3241 during a suspension or expulsion. Develops and coordinates the district program for students identified as being at-risk. Collaborates with district staff and outside personnel to provide educational and career opportunities, as well as other supports, for the students identified as being at-risk.

Primary Responsibilities/Duties:

- Identifies students at-risk using multiple sources of district data.
- Develops and implements strategies and provides counseling to at-risk students individually and in small groups, to increase the likelihood that these students will stay in school, graduate, and achieve post-secondary goals.
- Works closely with principals and school staffs on development of individual re-engagement plans for students returning to school following a suspension or expulsion.
- Helps coordinate mental health and community services when indicated.
- Utilizes career guidance processes and methods with at-risk students to determine their strengths, interests, and learning styles in setting goals for a future career path.
- Gathers and analyzes data for individual students that identify potential barriers to graduation; develops and implements intervention strategies; and supports plans for students to meet academic and career goals.
- Gathers and analyzes information and data to assist the district in identifying systemic barriers to graduation for at-risk students; assists in identification of strategies and practices that remove barriers.
- Tracks written materials and procedures such as failure letters, attendance reports, correspondence, etc. that school counselors use with students and parents for the purpose of documenting activities for identified at-risk students, providing consistency, and tracking information when a student becomes at-risk.

- Assists in the development and implementation of the district's threat assessment system.
- Assists the special education director in the collection and review of isolation and restraint reports, and the required annual reporting, under School Board Policy 3246.
- Plans, conducts, and/or assists with staff development programs for individual schools or districtwide personnel when appropriate.
- Assists in scheduling and attends meetings (i.e. intervention meetings, parent/teacher meetings, etc.) for the purpose of gathering and disseminating information, as well as to provide or coordinate access to training for parents of students identified as being at-risk.
- Works with faculty, school counselors, and administrators to assist in developing classroom strategies to meet the needs of identified at-risk students, including assistance and tracking of academic plans and re-engagement plans when required following a classroom exclusion, a suspension or expulsion.
- Contacts parents/guardians of at-risk students for the purpose of soliciting their help.
- Maintains district at-risk report and keeps a database for keeping track of interventions and the progress of at-risk students.
- Collaborates with the schools in utilizing data to identify at-risk students and helps to develop strategies for successful grade-level transitions.
- Completes required/requested reports in a timely, efficient manner, including annual review of district policies and procedures under Board Policy 3241 and 3246.
- Maintains confidentiality of student information and records.
- Develops outreach to multiple community stakeholders to support at-risk students as needed or when opportunities arise.
- Perform other related activities or duties as assigned.

Qualifications:

Education/Experience:

- Bachelor's degree in education or counseling, Master's preferred.
- Valid Washington State ESA Counselor's certificate.
- Secondary experience preferred.
- Experience with accessing and analyzing data in electronic data bases for use in the decision-making process.
- Experience with technology and software, including word processing, spreadsheets, presentations and data bases.

Knowledge/Skills/Abilities:

- Knowledge/experience of counseling, instructional and behavioral intervention methods.

- Knowledge / experience with Multi-Tiered Systems of Support (MTSS), including familiarity with best practices for SEL (social-emotional learning) and restorative justice.
- Familiarity with Washington state laws and regulations regarding student rights and responsibilities (student discipline).
- Knowledge of community resources and experience assisting students and families with counseling needs.
- Experience and/or training with cultural, ethnic, language and learning diversity.
- Knowledge/experience of laws, rules and regulations governing the education of children with disabilities.
- Experience working with at-risk student population.
- Knowledge/experience with state learning goals and assessments.
- Knowledge of career paths and their impact on guidance and counseling.
- Ability to work cooperatively with administration, staff, students and parents.
- Skill in oral and written communication.
- Ability to establish and maintain effective relationships with students, peers and parents.
- Ability to read, analyze, and interpret professional journals, technical procedures, or governmental regulations.
- Ability to write reports, business correspondence, and procedural manuals.
- Ability to effectively present information and respond to questions from groups and the general public.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to maintain confidential information.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Ability to apply knowledge of current research and theory to practice in a school setting.

Physical Demands/Work Environment:

While performing the duties of this job, the employee is continuously required to sit and talk or hear. Occasionally the employee will repeat the same hand, arm or finger motion many times. The employee must be able to attend meetings in the evening and at other locations.

Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus. The position requires the individual to meet multiple demands from several people and interact with the public and other staff.

The noise level in the work environment is usually quiet.

Aberdeen School District
Invitation to Bid
Cover Sheet

Date: July 2, 2019

Proposal Title: Supplemental Literacy, Mathematics and Language Acquisition Software Invitation to Bid

Deadline: Tuesday, July 16, 2019, at 2:00 p.m. at

Aberdeen School District
Supplemental Learning Online Software Bid
216 North G Street
Aberdeen, WA 98520
Attn: Amber Diel

Only completed submissions received prior to the deadline will be scored.

The undersigned hereby affirms that (1) he/she is duly authorized as an agent of the vendor; (2) he/she has read all terms and conditions and technical specifications which were made available in conjunction with this solicitation and fully accepts them unless specific variations have been expressly listed in his/her offer; (3) that the offer is being submitted on behalf of the vendor in accordance with any terms and conditions set forth in this document; and (4) that the vendor will accept any awards made to it as a result of the offer submitted herein for a minimum of thirty (30) calendar days following Board approval.

PRINT OR TYPE YOUR INFORMATION

Company Name: _____

Address: _____

Contact Person: _____ **Title:** _____ **Date:** _____

Authorized Representative's Signature: _____ **Date:** _____

Printed Name: _____ **Title:** _____

Phone: _____ **Email:** _____

SUSPENSION AND DEBARMENT

_____ certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.

Authorized Representative's Signature: _____ **Date:** _____

Printed Name: _____

Supplemental Literacy, Mathematics and Language Acquisition Software

2019-2020

Invitation to Bid

Aberdeen School District requests bids for Supplemental Literacy, Mathematics and Language Acquisition software for students in grades K-12, as specified in this document. Sealed bids will be received until 2:00 p.m., July 16, 2019.

INSTRUCTIONS TO BIDDERS

COVER SHEET. Submit the signed, completed Cover Sheet from this Request for Bids.

VENDOR PROFILE. Provide a vendor profile to include:

- a. An overview of the company
- b. The length of time the vendor has been in business
- c. An outline of the vendor's background and overall qualifications
- d. Résumés of key personnel

SUBMISSION OF BID. Bids shall be enclosed in a sealed envelope with the name of the bidder on top if the envelope with the words, "*Supplemental Literacy, Mathematics and Language Acquisition Software.*" All bids shall be made in the format provided or the bid will not be accepted.

DELIVERY OF BID. It is the bidder's sole responsibility to see that the bid is received by the school district prior to the time set forth above. All sealed bids, hand delivered or mailed, shall be sealed and delivered to the Aberdeen School District Administration Office (address specifications below) no later than 2:00 p.m., July 16, 2019. All bids received after this date and time will be disqualified and returned to the bidder.

Aberdeen School District
Supplemental Learning Online Software Bid
216 North G Street
Aberdeen, WA 98520
Attention: Amber Diel

SIGNATURE PAGE. Each bid must be signed with an original signature in ink. Bids by individuals must be signed by the individual. Bids by partnerships must show the name of the partnership and be signed by at least one partner. Bids by Corporations must show the name of the corporation and be signed by one of the following: Presiding or managing officer, or company authorized agent.

BID OPENING.

- A. All bids received by the district at the address indicated by 2:00 p.m., July 16, 2019 will be opened and read aloud at 2:15 p.m., July 16, 2019.
- B. Any bid received after that time will be returned to the bidder unopened and will receive no consideration by the district.
- C. No bidder will be permitted to alter their bid after the time set for opening bids by the district. This includes the addition or deletion of items or signatures.
- D. All bidders and other interested persons are invited to be present at the bid opening. Only the name of the bidder and the time of receipt are read aloud at the time of bid opening. The reading does not determine the award of the contract.

WITHDRAWALS. No bidder may withdraw a bid after the time set for opening thereof, or before the award of the contract unless the award is delayed for more than thirty (30) days.

FORMS USED. Bids shall be made on the forms provided. Original copy is required. Photo copies will not be accepted. You must sign or initial any changes or erasures on the bid.

INTERPRETATIONS. Questions regarding specifications should be addressed to Amber Diel, Purchasing Coordinator, 216 North G Street, Aberdeen, WA 98520 or (360) 538-2012. Answers interpreting specifications will be in the form of an addendum provided to all bidders.

ADDENDUM. No addendum will be sent out within less than seven (7) days of bid opening unless for postponing the date of bid opening.

AWARD. School Board action on the bid is scheduled for the Board meeting on Tuesday, July 23, 2019.

RESERVATIONS. The School Board reservations are as follows:

- A. To reject any and/or all bids.
- B. To waive any or all irregularities in the bids submitted.
- C. To favor Washington or local products if quality, quantity and the delivery time are favorable.
- D. To award bid based on item and/or total price.
- E. To order quantities other than those specified herein.

NOTIFICATION OF BID AWARD.

Notification of bid award, to both successful and unsuccessful bidders shall occur within thirty (30) days. A bid award may be withdrawn within thirty (30) days for financial reasons if a purchase order has not been issued.

TERMS AND CONDITIONS

NONDISCRIMINATION STATEMENT. The contractor assures the Aberdeen School District #5 that its agency will comply with all state and federal guidelines and/or regulations. Therefore, all applicants must ensure their corporation does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups.

DEBARMENT AND SUSPENSION. The bidder certifies by signing the attached form that the bidder and its principals are not excluded from participation in the transaction by any Federal department or agency. In addition, the bidder certifies that they have not nor will not enter into any contract in which the company, owner or its principals have been barred from participation in any transaction by any Federal department or agency, as it relates to this project.

PERFORMANCE. On failure of the successful bidder to furnish any articles as specified in the bid, of the quality specified, the District reserves the right to purchase same in the open market. If a greater price is incurred, the District shall have the right to collect the difference from the successful bidder.

BILLING. Payment will be made from vendor's original invoice. An invoice is to be submitted to the Accounts Payable Department in duplicate. The purchase order number and the products being provided will be included on the invoice. Invoices must be received no later than the 10th of each month to be paid at the beginning of the following month. Aberdeen School District issues payments one time each month.

CONTRACT PERIOD AND COVERAGE. This contract shall run from August 15, 2019 – August 14, 2020, and shall be renewable effective August 15, 2020, for up to five (5) school years, unless terminated for cause or by written notice from either party within thirty (30) days of contract renewal date.

PRICING. Prices shall be itemized for each component of the online software system being bid. Please provide pricing for licenses in the table below for individual components and combined components.

<u>Component</u>	<u>Quantity of Licenses</u>	<u>Unit List Price</u>	<u>Discount %</u>	<u>Unit Price After Discount</u>
ELA Only	1-500			
	501-1000			
	1001-1200			
Mathematics Only	1-500			
	501-1000			
	1001-1200			
Language Acquisition	1-500			
Combined ELA/Language Acquisition	1-500			
	501-1000			
	1001-1200			

Further pricing components that must be priced out in addition to the above include the following. Also, please include any additional costs that have not been identified:

One time installation price (entire district)		
Annual Maintenance Cost		
Annual Support Cost		
Other:		
Other:		
Other:		

PRICE INCREASE ON RENEWAL. The contract may be renewed for up to five (5) additional years by mutual agreement of the parties. The vendor may request an increase in pricing.

REFERENCES. Please provide the following information for at least three school districts in Washington State that are currently using your online software system and have used it for more than 2 school years.

School District	Contact Name	Contact Number	Contact Email

PURPOSE.

To acquire a blended learning comprehensive software package that includes assessments and learning modules in the areas of mathematics, literacy and language acquisition that will meet the needs of the current academic level of the student and create an accelerated pathway to grade level proficiency.

EVALUATION CRITERIA.

Program Design:

1. Language Development
 - a. Explain how the program specifically addresses the needs of English Learners, as well as high poverty students with limited exposure to vocabulary.

- b. Describe how the program provides multiple opportunities for students to practice speech production, for example using song, chants, rhymes, echo reading and other strategies.
 - c. Show how academic vocabulary is developed (explicit and systematic instruction with a variety of interactions with each word).
 - d. Program must provide support in the first language addressing the needs of Spanish speaking students.
2. Literacy Development
 - a. Include an outline of the program's literacy library; specifically, explain the various types of texts, how they are leveled and content areas covered.
 - b. Show how background knowledge is developed prior to reading, during and after reading.
 - c. Identify how the program supports the essential elements of reading: directly instructed phonemic awareness, phonics, fluency, vocabulary and comprehension.
 - d. Describe comprehension strategies covered and methods used to support students while learning these strategies.
 - e. Provide evidence of curriculum alignment with Washington State Learning Standards in ELA (CCSS).
3. Mathematics
 - a. Explain how the program allows for development of the conceptual level connected to the procedural level with a strong visual component.
 - b. Describe how the application of math knowledge is presented as real-life problems throughout the program.
 - c. Identify how the program supports the component for development of computational fluency with basic facts and beyond in alignment with the CCSS Computational Fluency standards.
 - d. Provide evidence of curriculum alignment with Washington State Learning Standards in Mathematics (CCSS).
4. Reports
 - a. Reports should include information of interest to all educators (parents, teachers, principals, district personnel).
 - b. The program should provide real-time individual, classroom, school and district reports that are used to inform instruction in relation to State Standards in all areas included in this request.
 - c. One report should include a trajectory line that demonstrates necessary student growth to close the student's gap.
5. Differentiated Instruction
 - a. Describe how students are initially assessed.
 - b. Show the results link directly to individual student placement in the program for appropriate instruction.
 - c. Describe how curriculum varies based on individual student needs.
 - d. Explain how the software "look and feel" is age appropriate for varying grade levels (Kindergarten through 10th grade).
 - e. List types of assessments included in the program with an explanation of each assessment. (Benchmark, progress monitoring, etc.)
6. Accessibility
 - a. Describe teaching tools for a blended program.
 - b. List with a short description access to online and printable small group skill instruction tools.
 - c. Describe the tools available to easily group students with like levels of understanding, utilizing the data.
 - d. Provide a description of the real-time accessibility for tutoring needs at home and at school to support students in their learning and parents in supporting their student's learning.
7. Implementation and Support
 - a. Explain the support provided to assure successful implementations, providing details on user-friendliness (initial tutorials that introduce children to the computer, mouse and other buttons within the program).
 - b. Describe the training (initial and ongoing) to be provided to teachers, principals and district level personnel.
 - c. Provide a detailed timeline for implementation upon award of the bid.

- d. Describe the teacher level and district level support provided to teachers for technical issues.
- e. Describe the teacher level and district level support provided to teachers for academic and implementation issues.
- f. Describe frequency of updates and requirements for hardware updates (cost, computer systems, etc.).

Evaluation Criteria	Weight
Program Design	35 points
Implementation Timeline	5 points
Implementation and Ongoing Support	15 points
References	5 points
Pricing	40 points

Intercom and Building Mass Communication System

Recommendation for Board Approval

July 11, 2019

Bids for Intercom and Building Mass Communication Systems were opened on Thursday, June 20, at 2:15 p.m. We received 1 bid and no bidders were present. The single bid that was delivered was verified to have all necessary documentation at that time. The bid was later reviewed and scored.

At this time, we are recommending that the Board of Directors award the preliminary bid for Intercom and Building Mass Communication System to Visiplex Inc. up to the amount of \$90,926.00.

We will work with Visiplex to further refine the communication systems to best fit the District's current and future needs.

Bid Tabulation

Intercom and Building Mass Communication System

Bidder	Required Documentation	Price	Score (100)
Visiplex	Yes	\$90,926.00	90

This project would replace the intercom systems at Miller Junior High and Stevens Elementary. These sites were chosen due to priority for replacement (issues, age) and need due to site expansion (6th Grade Wing at MJH).

[View assistance for SAM.gov](#)



Elyssa Louderback [Log Out](#)

⚠ ALERT: SAM.gov will be down for scheduled maintenance Saturday 07/13/2019, from 8:00 AM to 1:00 PM (EDT).

⚠ ALERT: CAGE is currently experiencing a high volume of registrations, and is working them in the order in which they are received. When your registration is assigned to a CAGE Technician, you will be contacted by CAGE, if necessary, for any additional information.

Search Results

Current Search Terms: VISIPLEX, INC.*

Total records:1

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Result Page: 1

Sort by [Relevance](#) Order by [Descending](#)

Your search for VISIPLEX, INC.* returned the following results...

Entity VISIPLEX, INC.		Status: Active
DUNS: 009814216	CAGE Code: 4LVX6	View Details
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 02/04/2020	Debt Subject to Offset?: No	
Purpose of Registration: All Awards		
Address: 1287 BARCLAY BLVD		
City: BUFFALO GROVE	State/Province: IL	
ZIP Code: 60089-4514	Country: UNITED STATES	

Result Page: 1

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- [GSA.gov/IAE](#)
- [GSA.gov](#)
- [USA.gov](#)



TO: Dr. Alicia Henderson, Superintendent
 FROM: Elyssa Louderback, Executive Director of Business & Operations
 SUBJECT: Monthly Budget Report for June, 2019
 DATE: July 23, 2019

GENERAL FUND SUMMARY:

Revenue--Receipts were \$ 2,745,255.47.

Expenditures--Expenditures totaled \$ 4,357,334.03. Expenditures for teaching and teaching support activities account for 84.4% of all expenditures to date. Salaries and benefits accounted for 80.2% of the month's total expenditures.

Fund Balance—Current month ending fund balance is \$ 2,529,419.17 (5.14% of budgeted expenditures). We had a negative cash flow of \$1,612,079 for the month.

Additional General Fund Information

Revenue by Major Category:

<u>Revenue Source</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>% Actual</u>	<u>Largely Comprised of:</u>
Local Taxes	\$ 3,410,155	\$ 3,380,728	99.14%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 868,425	\$ 459,647	52.93%	Donations, Traffic Safety, Food Service, Misc
State, General	\$ 30,173,751	\$ 24,518,035	81.26%	Apportionment and LEA
State, Special	\$ 10,228,241	\$ 8,564,642	83.74%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ 5,500	\$ 43,864	797.52%	Federal Forest; deducted from apportionment
Federal, Special	\$ 5,454,477	\$ 3,419,713	62.70%	Food Service, Fed Grants (Title I, Title 2, etc)
Other Districts	\$ 113,527	\$ 128,515	113.20%	Non high payments from Cosmopolis SD
Other Agencies	\$ 78,200	\$ 49,771	63.65%	Private Foundations, ESD 113
Other Fin Sources	\$ -	\$ -		
Totals	\$ 50,332,276	\$ 40,564,916	80.59%	
			83.33%	% of fiscal year elapsed

General Fund Expenditures by Activity: (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

<u>Activity</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>Actual %</u>	<u>District payroll and/or:</u>
Board of Directors	\$ 133,093	\$ 62,642	47.07%	Dues, audits, elections, legal svcs, travel, etc
Superintendent's Office	\$ 352,924	\$ 274,936	77.90%	General Admin/ Supt Office
Business Office	\$ 485,209	\$ 384,105	79.16%	Fiscal operations
Human Resources	\$ 409,786	\$ 356,576	87.02%	Personnel & recruitment, labor relations
Public Relations	\$ 40,000	\$ 15,259	38.15%	Educational/admin info to public
Supervision of Instruction	\$ 876,124	\$ 766,884	87.53%	includes secretarial support
Learning Resources	\$ 417,724	\$ 387,448	92.75%	Library resources & staffing
Principal's Office	\$ 2,561,160	\$ 2,157,598	84.24%	includes Secretarial support
Guidance/Counseling	\$ 1,134,013	\$ 1,180,797	104.13%	Counselors/support services
Pupil Management	\$ 55,250	\$ 36,369	65.83%	Bus & playground aides, etc
Health Sercvices	\$ 1,500,098	\$ 1,620,916	108.05%	Health including: nursing, OT/PT/SLP, etc
Teaching	\$ 30,073,737	\$ 25,785,082	85.74%	classroom teachers/para support
Extra-curricular	\$ 844,981	\$ 784,475	92.84%	Coaching, advising, ASB supervision
Instructional Prof Dev	\$ 559,300	\$ 292,750	52.34%	Prof development; instructional staff
Instructional Technology	\$ 264,283	\$ 109,845	41.56%	classroom technology
Curriclum	\$ 821,596	\$ 362,083	44.07%	District materials adoptions/purchases; staff
Food Services	\$ 2,160,270	\$ 1,926,626	89.18%	Mgmt of food service for district
Transportation	\$ 1,200,358	\$ 1,025,952	85.47%	Co-op payments, fuel, insurance
Maint & Operations	\$ 3,507,340	\$ 2,603,282	74.22%	SRO, custodial/maint/grounds
Other Services	\$ 2,068,641	\$ 1,826,183	88.28%	Insurance, utilities, tech, print, motor pool
Transfers	\$ (213,538)	\$ (206,330)	96.62%	in district use of buses, vehicles, food service
Interfund Transfers	\$ 100,000	\$ -	0.00%	Transfers (to Cap Proj/ Debt Service)
Totals	\$ 49,252,349	\$ 41,753,478	84.77%	
			83.33%	% of fiscal year elapsed

CAPITAL PROJECTS FUND SUMMARY:

Revenue--Total receipts were \$ 8,275.73 and consist of interest payments and rental fees.

Expenditures— There were no expenditures for this month.

Fund Balance—Current monthly ending fund balance is \$ 1,883,087.87.

DEBT SERVICE FUND SUMMARY:

Revenue--Total receipts were \$ 19,315,58 and consists of interest/tax payments.

Expenditures— Expenditures of \$ 185,988.75 consisted of interest payments on prior bonds.

Fund Balance—Current month ending fund balance is \$ 2,328,739.46. Funds in this account are held for bond principal and interest payments.

The next payments are due in December.

ASSOCIATED STUDENT BODY FUND SUMMARY:

Revenue--Total receipts for the month were \$ 20,125.92 and consist of fundraising and interest payments.

Expenditures-- Expenditures totaled 76.21% of the budgeted expenditures for this fiscal year.

Fund Balance—Current month ending fund balance is \$ 263,514.28.

TRANSPORTATION VEHICLE FUND SUMMARY:

Revenue--Total receipts were \$ 35.63 and consist of interest payments.

Expenditures— There were no expenditures for the month.

Fund Balance—Current month ending fund balance is \$ 194,262.57.

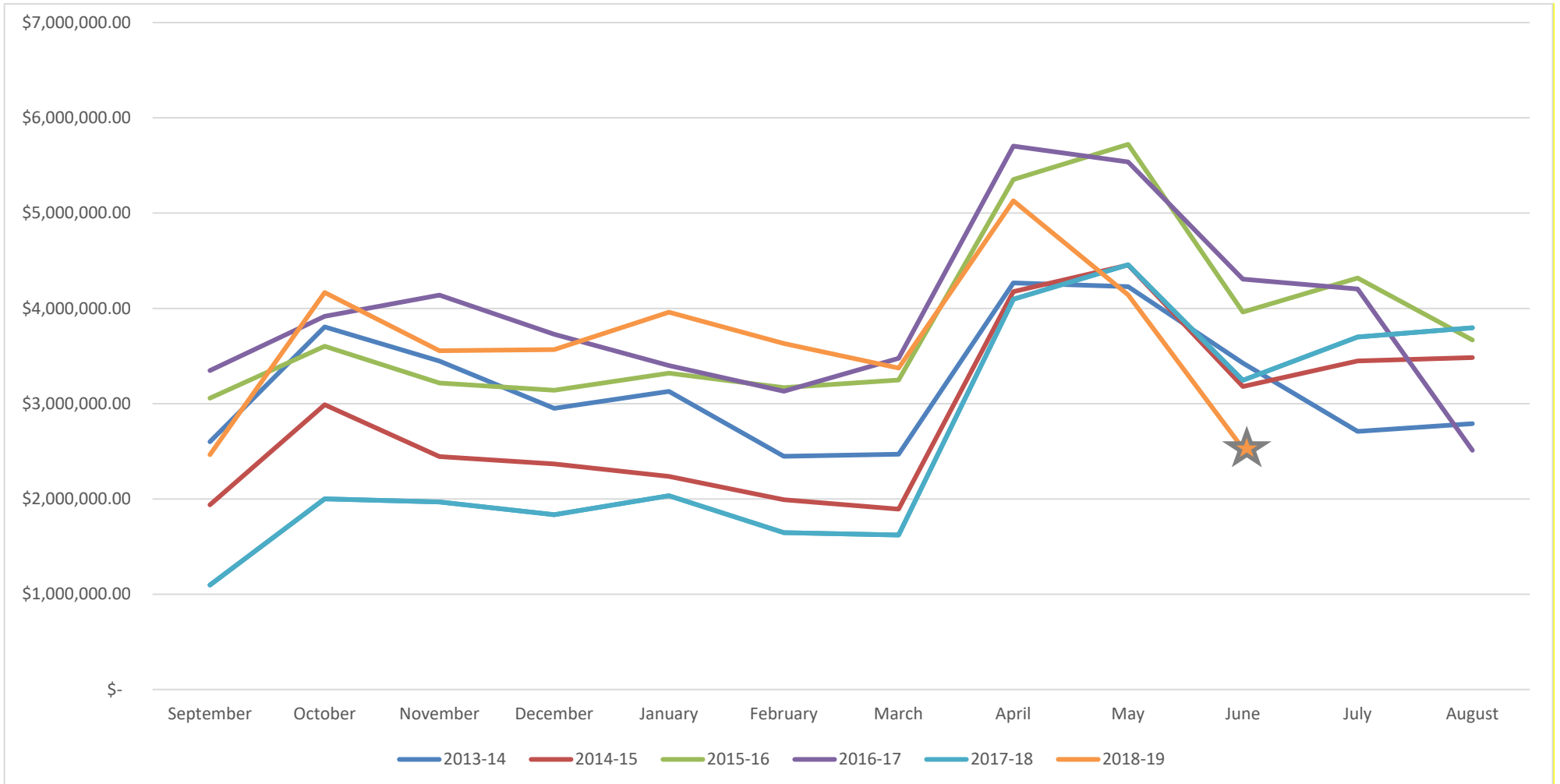
SUMMARY OF BUDGET EXPENDITURE CAPACITY

Budget Capacity as of June, 2019:

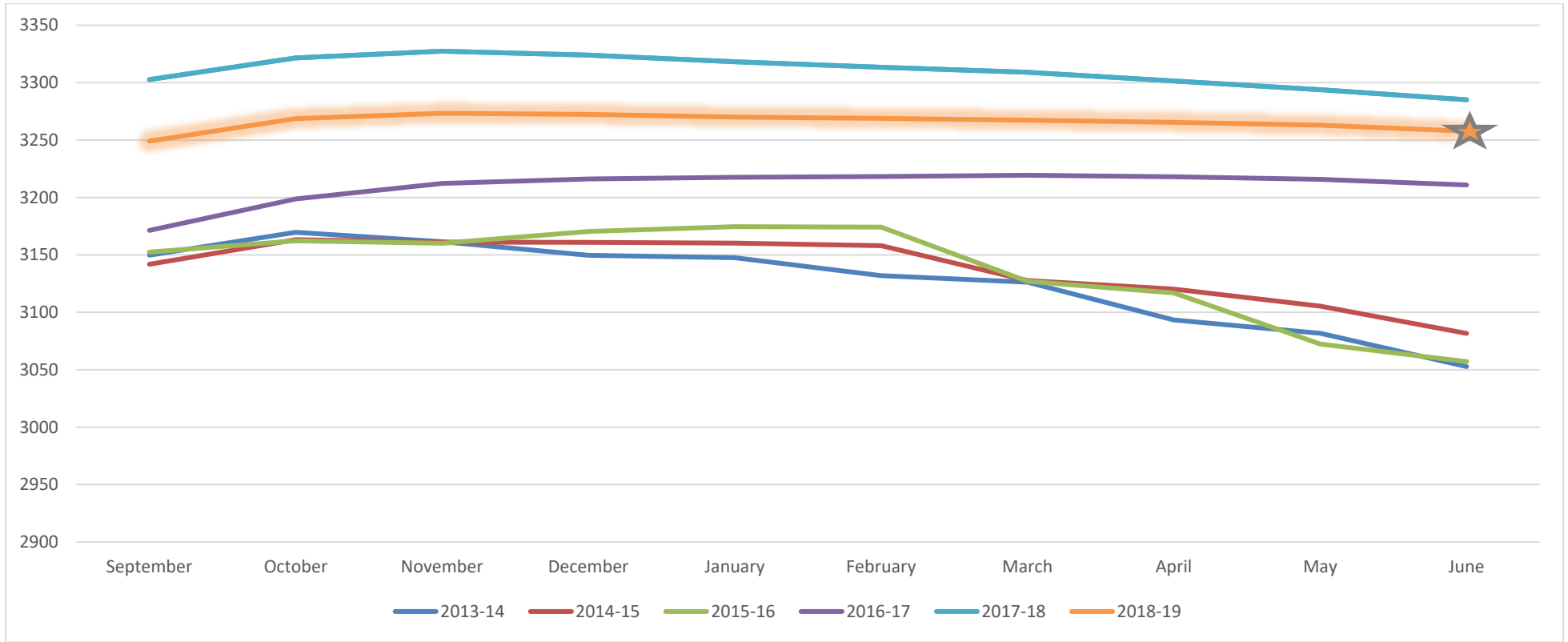
Fund	Budget	Expenditures YTD	Balance	% Expenditures	% Remaining
General	\$ 51,549,923	\$ 41,750,109	\$ 9,799,814	80.99%	19.01%
Capital Projects	\$ 2,460,000	\$ 776,947	\$ 1,683,053	31.58%	68.42%
Debt Service	\$ 2,642,078	\$ 2,642,078	\$ 0	100.00%	0.00%
ASB	\$ 457,158	\$ 348,395	\$ 108,763	76.21%	23.79%
Trans Vehicle	\$ 300,000	\$ 141,056	\$ 158,944	47.02%	52.98%

GENERAL FUND FUND BALANCE TRENDS

End of June, 2019



ENROLLMENT TRENDS as of June, 2019



AAFTE	Grades K - 6	JH	HS	Subtotal	Run Start/ Open Door	+/- (Budget) **
2018-19 Budget	1766	483	976	3,225	65	3,290
2018-19 Actual	1778.50	496.05	983.20	3,257.75	80.34	+ 48.09 (3,290)
2017-18 Actual	1800.62	484.33	1000.19	3,285.13	47.83	+ 120.13 (3,165)
2016-17 Actual	1775.14	478.49	957.34	3,210.97	62.58	+ 100.97 (3,110)
2015-16 Actual	1726.24	457.17	937.05	3,118.86	62.25	+32.86 (3,086)
2014-15 Actual	1724.11	442.34	969.95	3,136.40	33.64	+ 50.40 (3,086)
2013-14 Actual	1694.17	458.85	971.08	3,124.09	40.03	+ 97.09 (3,030)

** New to the 2018-19 school year, RS/Open Doors are being included in the Budget enrollment data. They had not been included in budget projections as the funds "pass through" to other entities.

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2018 (September 1, 2018 - August 31, 2019)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of June, 2019

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	3,395,165	20,181.17	3,380,728.20		14,436.80	99.57
2000 LOCAL SUPPORT NONTAX	688,425	48,229.96	459,647.42		228,777.58	66.77
3000 STATE, GENERAL PURPOSE	30,636,857	1,674,523.43	24,518,035.22		6,118,821.78	80.03
4000 STATE, SPECIAL PURPOSE	10,595,698	648,923.86	8,564,641.63		2,031,056.37	80.83
5000 FEDERAL, GENERAL PURPOSE	41,045	.00	43,863.52		2,818.52	106.87
6000 FEDERAL, SPECIAL PURPOSE	5,111,840	396,691.05	3,419,713.15		1,692,126.85	66.90
7000 REVENUES FR OTH SCH DIST	254,604	43,294.00	128,515.11		126,088.89	50.48
8000 OTHER AGENCIES AND ASSOCIATES	78,200	.00	49,771.27		28,428.73	63.65
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	50,801,834	2,745,255.47	40,564,915.52		10,236,918.48	79.85
B. EXPENDITURES						
00 Regular Instruction	21,220,715	1,913,888.59	19,649,389.69	528,173.58	1,043,151.73	95.08
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	6,810,760	608,096.81	6,147,050.89	1,879.55	661,829.56	90.28
30 Voc. Ed Instruction	1,980,445	198,427.48	1,923,436.52	21,038.00	35,970.48	98.18
40 Skills Center Instruction	339,262	26,148.76	278,499.19	871.44	59,891.37	82.35
50+60 Compensatory Ed Instruct.	7,990,000	498,869.02	4,929,173.19	11,939.24	3,048,887.57	61.84
70 Other Instructional Pgms	568,848	44,775.04	344,529.78	36,548.64	187,769.58	66.99
80 Community Services	125,333	18,561.06	197,508.04	0.00	72,175.04	157.59
90 Support Services	10,216,983	1,048,567.27	8,280,521.30	218,662.32	1,717,799.38	83.19
<u>Total EXPENDITURES</u>	49,252,346	4,357,334.03	41,750,108.60	819,112.77	6,683,124.63	86.43
C. OTHER FIN. USES TRANS. OUT (GL 536)						
	100,000	.00	.00			
D. OTHER FINANCING USES (GL 535)						
	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)						
	1,449,488	1,612,078.56	1,185,193.08		2,634,681.08	181.77
F. TOTAL BEGINNING FUND BALANCE						
	2,796,370		3,714,612.25			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)						
	4,245,858		2,529,419.17			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	135,431	846,354.85
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	221,642	335,761.57
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	13,370	13,370.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	1,462,415	1,019,071.57-
G/L 891 Unassigned Min Fnd Bal Policy	2,413,000	2,353,004.32
<u>TOTAL</u>	4,245,858	2,529,419.17

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2018 (September 1, 2018 - August 31, 2019)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of June, 2019

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	38,500	8,275.73	36,315.10		2,184.90	94.32
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	100,000	.00	2,500,000.00		2,400,000.00-	> 1000
<u>Total REVENUES/OTHER FIN. SOURCES</u>	138,500	8,275.73	2,536,315.10		2,397,815.10-	> 1000
<u>B. EXPENDITURES</u>						
10 Sites	1,460,000	.00	675,436.90	1,120,081.49	335,518.39-	122.98
20 Buildings	1,000,000	.00	69,260.10	0.00	930,739.90	6.93
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	32,250.00	0.00	32,250.00-	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	2,460,000	.00	776,947.00	1,120,081.49	562,971.51	77.11
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>						
	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>						
	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>						
	2,321,500-	8,275.73	1,759,368.10		4,080,868.10	175.79-
<u>F. TOTAL BEGINNING FUND BALANCE</u>						
	1,030,452		123,719.77			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>						
	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>						
	1,291,048-		1,883,087.87			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	32,250.00-
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	48,000	108,048.96
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	1,339,048-	1,807,288.91
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	1,291,048-	1,883,087.87

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2018 (September 1, 2018 - August 31, 2019)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of June, 2019

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	2,652,728	15,179.96	2,711,561.00		58,833.00-	102.22
2000 Local Support Nontax	10,000	4,135.62	30,351.06		20,351.06-	303.51
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>2,662,728</u>	<u>19,315.58</u>	<u>2,741,912.06</u>		<u>79,184.06-</u>	<u>102.97</u>
B. EXPENDITURES						
Matured Bond Expenditures	2,235,000	.00	2,235,000.00	0.00	.00	100.00
Interest On Bonds	406,178	185,988.75	406,177.50	0.00	.50	100.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	900	.00	900.00	0.00	.00	100.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>2,642,078</u>	<u>185,988.75</u>	<u>2,642,077.50</u>	<u>0.00</u>	<u>.50</u>	<u>100.00</u>
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXPENDITURES (A-B-C-D)						
	20,650	166,673.17-	99,834.56		79,184.56	383.46
F. TOTAL BEGINNING FUND BALANCE						
	2,172,951		2,228,904.90			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)						
	2,193,601		2,328,739.46			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	2,193,601		2,328,739.46			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>2,193,601</u>		<u>2,328,739.46</u>			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2018 (September 1, 2018 - August 31, 2019)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of June, 2019

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	69,970	3,280.08	75,877.45		5,907.45-	108.44
2000 Athletics	113,850	608.80	101,214.05		12,635.95	88.90
3000 Classes	2,000	.00	.00		2,000.00	0.00
4000 Clubs	134,195	16,233.19	145,446.15		11,251.15-	108.38
6000 Private Moneys	70,100	3.85	87,162.96		17,062.96-	124.34
<u>Total REVENUES</u>	390,115	20,125.92	409,700.61		19,585.61-	105.02
B. EXPENDITURES						
1000 General Student Body	152,390	3,345.62	33,244.72	0.00	119,145.28	21.82
2000 Athletics	103,023	3,291.46	99,389.42	0.00	3,633.58	96.47
3000 Classes	2,000	816.98	1,708.67	0.00	291.33	85.43
4000 Clubs	128,390	46,322.07	126,504.55	0.00	1,885.45	98.53
6000 Private Moneys	71,375	403.85	87,547.60	0.00	16,172.60-	122.66
<u>Total EXPENDITURES</u>	457,178	54,179.98	348,394.96	0.00	108,783.04	76.21
C. EXCESS OF REVENUES						
<u>OVER (UNDER) EXPENDITURES</u> (A-B)	67,063-	34,054.06-	61,305.65		128,368.65	191.42-
D. TOTAL BEGINNING FUND BALANCE						
	185,010		202,208.63			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE						
<u>C+D + OR - E)</u>	117,947		263,514.28			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	7,500		7,500.00			
G/L 819 Restricted for Fund Purposes	110,447		256,014.28			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	117,947		263,514.28			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2018 (September 1, 2018 - August 31, 2019)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of June, 2019

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	3,800	35.63	36,737.65		32,937.65-	966.78
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	155,027	.00	.00		155,027.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	20,000	.00	.00		20,000.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	178,827	35.63	36,737.65		142,089.35	20.54
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	178,827	35.63	36,737.65		142,089.35	20.54
<u>D. EXPENDITURES</u>						
Type 30 Equipment	300,000	.00	141,056.20	0.00	158,943.80	47.02
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	300,000	.00	141,056.20	0.00	158,943.80	47.02
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	121,173-	35.63	104,318.55-		16,854.45	13.91-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	138,727		298,581.12			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	17,554		194,262.57			
K. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	17,554		194,262.57			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	17,554		194,262.57			

***** End of report *****

**Aberdeen School District No. 5
216 North G Street
Aberdeen, WA 98520
(360) 538-2007**

**Copy/Printer Paper for 2019-2020 School Year
Requested pricing on 20# weight and 92 bright white copy paper
Bid Award:**

COMPANY	Name	Contact Info	Bid Price	Other Considerations
KCDA	Michael Rebitzke	mrebitzke@kcda.com	\$36.00/case	District would store and deliver bi-monthly
Aberdeen Office Equipment	Debra Windell	debbie@aberdeenooffice.com	\$32.22/case	AOE would store and deliver weekly
Office Depot	Dylan Savage	dylan.savage@officedepot.com	\$30.72/case	District would store and deliver bi-monthly

Recommendation: Bid documents were reviewed by the Executive Director of Business & Operations Elyssa Louderback and the Purchasing Coordinator Amber Diel for consideration. The recommendation is that the Board award the bid to Aberdeen Office Equipment. Although not the lowest bid, it is in the best interest of the district because Aberdeen Office Equipment will receive, store and deliver paper to all locations on a weekly basis resulting in better service to our schools and a savings in manpower and mileage.

Action:

**CONTRACT FOR PERSONAL SERVICES
BETWEEN**

ABERDEEN SCHOOL DISTRICT #5

(hereinafter referred to as ASD #5)

216 North "G" Street

Aberdeen, WA 98520

And:

Trinity Parris

(hereinafter referred to as Consultant)

In consideration of the promises and conditions contained herein, ASD #5 and Consultant do mutually agree as follows:

I. DUTIES OF CONSULTANT

Consultant shall perform the following duties to the satisfactions of ASD #5's designee:

- A. The general objectives(s) of this contract shall be as follows:
Provide trainer services for sports and review of concussion protocol data.
- B. In order to accomplish the general objectives(s) of this agreement, Consultant shall perform the following specific duties:
*Athletic training/evaluation services for student athletes
Follow up on concussion protocol data*
- C. The time schedule for completion of Consultant's duties shall be as follows:
2019-20 school year
- D. The contractor is responsible for the costs of the place of business from which the service is performed.

II. DUTIES OF ASD #5

In consideration of Consultant's satisfactory performance of the duties set forth herein, ASD #5 shall compensate and / or reimburse the expenses of Consultant as follows:

- A. Consultant shall be compensated in the following amount: \$ 11,000 dollars.

Payment shall be made within a reasonable period following termination of this agreement and upon Consultant's compliance with the terms and conditions of this agreement.

Progress payments shall be made, in the following amounts, upon the dates specified and in return for the partial performance, all as set forth as follows:

<u>Payment Number</u>	<u>Date</u>	<u>Amount</u>
12	following the 2 nd Board meeting of the month	1/12 of contract

- B. All payments of compensation and expenses to consultant shall be conditioned upon Consultant's:
 - 1. Submission of detailed vouchers which support the performance which as been rendered or expenses incurred for which payment is requested, and
 - 2. Performance to the satisfaction of Superintendent's designee: PROVIDED, that approval shall not be unreasonably withheld.
- C. Except for expressly provided herein, all expenses necessary to the Consultant's satisfactory performance of this agreement shall be borne in full by the Consultant.
- D. Any date specified for payment(s) to Consultant shall be considered extended as necessary to process and deliver an ASD #5 warrant for the amount(s).

III. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

IV. OWNERSHIP OR WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION

All correspondence, papers, documents, reports, files, films, work products (inclusive of intellectual concepts and properties) and all copies thereof, which are received or developed by Consultant and Consultant's employee(s) and agent(s)_ in the course of performing, or as incident thereto, Consultant's duties pursuant to this agreement shall, immediately upon receipt, preparation, or development, become the exclusive property of ASD #5 in perpetuity for any and all purposes. All items described above shall be provided to and left with ASD #5 upon the termination of this agreement by ASD #5 and upon Consultant's performance, whichever shall occur first.

Consultant and Consultant's employee(s) and agent(s) shall not, without prior written approval of ASD #5, either during the term of this agreement or at any time thereafter, directly or indirectly, disclose or give to any state or federal government, or corporation, agency or political subdivision of any state or federal government, or any educational agency, institution or organization, any portion of the above described items and properties or any information acquired in the course of or as an incident to the performance of Consultant's duties hereunder, for any purpose or reason.

V. INDEPENDENT CONTRACTOR STATUS OF CONSULTANT

Consultant and Consultant's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. Superintendent shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes in behalf of Consultant or Consultant's employee(s) or agent(s).

VI. INDEMNIFICATION

Any and all claims which hereafter arise on the part of any and all persons as a direct or indirect result of Consultant's or its employee's(') or agent's(') performance or failure to perform duties pursuant to this agreement, shall be the Consultant's sole obligation and the Consultant shall indemnify and hold harmless the Superintendent in full for any and all such acts or failures to act on the part of Consultant or its employee(s) or agent(s).

VII. TERMINATION

This agreement may be terminated by ASD #5 or any designee thereof, at any time, with or without reason, upon written notification thereof to the Consultant. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered to and received by Consultant as of midnight of the second day following the date of its posting in the United States mail – addressed as first noted herein in the absence of proof of actual delivery to and receipt by Consultant by mail or other means at an earlier date and / or time.

In the event of termination by ASD #5, Consultant shall be entitled to an equitable portion of the total compensation provided herein for uncompensated services which have been performed as of termination and to the reimbursement of expenses incurred as of termination by solely to the extent such expenses are reimbursable pursuant to the provisions of this Agreement.

VIII. VERBAL AGREEMENT

This written Agreement constitutes the mutual agreement of Consultant and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding,

IX. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

X. NON-DISCRIMINATION

No person shall, on the ground of race, creed, color, national origin, mental/physical/sensory handicap, or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

XI. CONFLICT OF INTEREST

Neither the Consultant nor Consultant's employee(s) shall perform any duty pursuant to this Agreement in which duty he / she may have participated as an employee of ASD #5.

XII. EFFECTIVE DATE-DURATION

This Agreement shall commence on the 1st day of August 2019. This agreement shall terminate at midnight on the last day of July 2020 with the sole exception of Sections IV (Ownership of Work Products and Restriction Against Dissemination) and VI (Indemnification) which shall continue to bind the parties, their heirs and successors.

XIII. FEDERAL BACKUP WITHHOLDING INFORMATION

The consultant certifies to ASD #5 that the Consultant is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. The Consultant agrees to notify ASD #5 in writing if this information is not true.

IN WITNESS THEREOF, ASD #5 and Consultant have executed this Agreement consisting of 4 pages.

XIV. CERTIFICATION REGARDING DEBARMENT, SUPERVISION AND ELIGIBILITY

The contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency.

CONSULTANT

The undersigned certifies that he/she is the person duly qualified and authorized to bind the Consultant so identified to the foregoing Agreement and under penalty of perjury, certifies the Social Security Number or Federal Identification Number provided is Correct.

Signed this _____ day of _____, _____.

Consultant Signature

Social Security Number or Federal ID#

Are you incorporated?

Yes _____ No _____

ABERDEEN SCHOOL DISTRICT #5

Signature of Superintendent

Signed this _____ day of _____, _____.

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Current Search Terms: **Trinity Parrie***

Total records: 0

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Result Page:

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Your search for Trinity Parrie* returned the following results...

No records found.

Result Page:

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**ABERDEEN SCHOOL DISTRICT
216 NORTH G STREET
ABERDEEN, WASHINGTON**

SPECIAL SERVICES CONTRACT

In consideration of the promises and conditions contained herein, Aberdeen School District (the “District”) and The HELLO Foundation (the “Provider”) mutually agree as follows:

1. **Services.** The District hereby contracts with the Provider to perform the services identified in paragraph 2 hereof.

2. **Description of Services:**

(a) Provide School Psychology Services, Occupational Therapy Services, Physical Therapy Services, and/or Speech Language Pathology Services for the 2019-20 school year and/or extended school year as needed.

(b) Such other related services as the District may request.

Said services shall be provided in a manner consistent with the accepted practices for other similar services, performed to the District’s satisfaction, within the time period prescribed by the District.

3. **Insurance.** Contracting agency or individual will maintain (at its expense), a valid policy of insurance evidencing general and professional liability coverage of not less than \$1,000,000 per occurrence covering acts or omissions and general liability which may give rise to liability for services under this Agreement. Provider shall provide a certificate of insurance evidencing such coverage upon request by the District. Provider will provide the District with assurance of this insurance coverage in writing before commencement of services under this Contract. Provider will notify the District within three (3) days in the event of cancellation or modification of such insurance. Provider’s failure to maintain such insurance policies shall be grounds for the District’s immediate termination of this Contract. The provisions of this paragraph shall survive the expiration or termination of this Contract for cause with respect to any event occurring prior to such expiration or termination.

4. **Certification and Licensing Requirements.** Provider warrants that all individuals providing services under this Agreement (“Service Providers”) meet applicable licensing and certification requirements. Provider must obtain and provide evidence to the District of current appropriate state certification and licensure at least 30 days prior to the beginning of each school year. Providers should have or be able to obtain an NPI number.

5. **Background Checks.** Pursuant to RCW 28A. 400. 303, any Service Providers under this Contract shall be required to have successfully completed a criminal history record check through the Washington State Patrol Criminal Identification System, under RCW 43.43.830-834 and RCW 10.97.030-050, and through the Federal Bureau of Investigation prior to providing any services under this Agreement. Provider will be responsible for securing these criminal history record checks and payment of all costs for obtaining such background checks.

Results of the background checks must be made available to the District prior to a Service Provider providing services to the District.

6. **Prohibited Employment.** The nature of the work performed under this Contract involves services provided to children and disabled adults. Therefore, no assigned Service Provider shall have pled guilty or been convicted of any felony crime specified under RCW 28A.400.322. Any failure to comply with this paragraph shall be grounds for immediate termination of this Contract for cause.

7. **Failure to Report.** Service Providers will inform Provider and the District of any inability to provide services no later than one (1) hour prior to reporting time. The District will notify Provider as soon as possible should any Service Provider assigned to the District fail to report to work as scheduled. Provider shall be responsible for providing substitute coverage without a lapse in service to the District for Service Providers who are absent for more than 5 consecutive days.

8. **Contemporaneous Log of Service Time.** Each Service Provider shall complete a log of the names (or initials) of the students served and the amount of time for each student. Any deviation from the amount of service time shall be noted and explained. Such log shall be submitted weekly (or monthly as agreed upon) via email to the District's Special Education Director.

9. **Record Access.** Provider and Service Providers shall be responsible for maintaining and securing any records or logs necessary to justify, support, and document the services provided under this Contract. Provider shall retain such records for not less than the period prescribed by law. All duly authorized auditors of Provider and the District shall have access to examine said records.

10. **Confidentiality.** In providing services under this Contract, Provider and Service Providers may have access to personally identifiable education records and confidential information regarding District students, parents/guardians, or staff (collectively referred to as "Confidential Information"). Provider agrees that it and its Service Providers will maintain the confidentiality of Confidential Information. The use or disclosure of any Confidential Information for any purpose not directly connected to Provider's services under this Contract is strictly prohibited except where required or authorized by law.

Provider and Service Providers agree to maintain the confidentiality of student records and provide access to the parents/guardians and students of such records in accordance with the Family Education Rights and Privacy Act (FERPA) and the Health Information Privacy and Accountability Act (HIPAA).

11. **Independent Contractor.** The Provider shall perform all duties pursuant to this Contract as an independent contractor. The District shall not control or supervise the manner in which this Contract is performed, except as expressly provided herein. Nothing in this Contract shall be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Provider or its personnel. Neither party may incur debts or make commitments for the other party. Provider and its personnel shall not represent himself, herself, or itself as an employee, representative, or spokesperson for the District.

12. **Provider and Service Providers Not Employees of District.** Employees of Provider shall not be entitled to any rights or privileges of District employment. Provider assumes exclusive responsibility for any and all acts or omissions of its agents, officers, or employees. Provider will maintain direct responsibility as the employer of Service Providers for payment of wages, benefits, and other compensation, and for any applicable mandatory withholdings and contributions such as federal, state, and local income taxes, social security taxes, workers' compensation, and unemployment insurance. Provider acknowledges that the District is not withholding federal income tax or FICA (Social Security) tax from Provider's payment or paying Washington State unemployment, industrial insurance, or any other taxes on behalf of Provider or Provider's personnel. Provider shall be solely responsible for the payment of any taxes imposed by any lawful jurisdiction as a result of the performance and payment of this Contract.

13. **Quality of or Need for Services.** If the District's Special Education Director determines that the services of Provider's personnel is unable to perform or has failed to perform the services required by the District in a manner satisfactory to the District within the first sixty (60) days of service, the Director will communicate any concerns with the Provider. The Provider will work with the District's Special Education Director to facilitate improvement. If improvement is not made in the noted time period, the District will notify Provider and such assignment will end immediately. The District's obligation to compensate for such Service Provider's services will be limited to the number of hours actually worked.

14. **Orientation.** Provider will cooperate with the District to provide Service Providers with an adequate and timely orientation to the assigned school(s).

15. **Billing, Payment, and Accounting.** Provider will submit invoices to the District's Business Office. Each invoice must identify the District purchase order number. Provider will be paid based on the rate sheet attached as Addendum A. Payment shall be made on a monthly basis after the District's Business Office receives Provider's billing statement in the form specified by the District, which statement shall include the services performed, the dates such services were rendered, and the name(s) and location(s) of the Provider's personnel performing such services. Each such billing statement must be approved before submission to the District's Business Office by the District's Special Education Director.

Invoices must be submitted one (1) time per month by the 5th of each month and payments will be made after the second school board meeting of the following month. The District will send all payments to the address printed on acceptable invoices.

Upon request, Provider shall provide to the District with an accounting of services, which shall detail the services performed on each invoice and such other information as the District may reasonably request. Upon request, Provider shall provide the District with access to the books and records related to the services of Provider for inspection, audit, and reproduction.

16. **Nondiscrimination.** By entering into this Contract, Provider assures the District that Provider complies with all laws and regulations pertaining to nondiscrimination. No person shall, on the grounds of race, creed, religion, color, national origin, sex, sexual orientation including gender expression or identity, age, marital status, veterans' status, disability, or use of a trained guide dog or service animal by a person with a disability, be excluded from

participation in, be denied the benefits of, or be otherwise subject to discrimination under any activity performed pursuant to this Contract.

17. **Indemnification and Hold Harmless.** Each party (“Indemnifying Party”) shall defend, indemnify, and hold harmless the other party and such other parties officers, directors, employees, agents and contractors (the “Indemnified Parties”) from and against any and all liabilities, claims, losses, costs, judgments, penalties, fines, damages and expenses arising from or connected with any act or omissions of the Indemnifying Party, its officers, directors, agents, employees or contractors. Additionally, and notwithstanding the previous sentence, the District shall indemnify the Provider for all costs incurred and associated with any suits or other causes or action brought by an HCP against the District.

18. **Debarment and Suspension.** Provider certifies that to the best of its knowledge and belief, its principals and assigned service providers are not presently debarred, suspended, proposed for debarment, declared ineligible, or involuntarily excluded for the award of contracts by a federal government agency or department. Further, Provider certifies that it is not presently indicted for and has not within three (3) year period preceding this Contract been convicted of or had a civil judgment rendered against it for commission of performing a public transaction or contract. If it is later determined that Provider knowingly rendered an erroneous certification, in addition to any other remedies available to the District, the District may terminate this Contract for cause.

19. **Contract Default.** Provider’s failure to provide the services as indicated in this Contract in accordance with the terms and conditions of this Contract will constitute contract default, and, after due written notification, allows the District to terminate the Agreement for cause.

When Provider fails to furnish services in accordance with the terms and conditions of this Contract and the District must purchase replacement services at a price greater than the contract price, the difference may be charged to Provider. The District may exercise this charge as a credit against invoices due Provider.

20. **Termination.** In addition to the District’s other rights under this Agreement, the District may terminate this Agreement for cause upon seven (7) days’ written notice to Provider should Provider breach any of the terms of this Agreement, in which case the District shall pay Provider for all services performed through the effective date of the termination less any costs incurred by the District resulting from the breach(es). The District may terminate this Agreement for its convenience upon sixty (60) days’ written notice to Provider, in which case the District shall pay Provider for all services performed through the effective date of the termination. In the event that earmarked funding is withdrawn, reduced, or limited after the effective date of this contract but prior to completion, the District may terminate the Agreement without the required notice.

21. **Compliance with Rules and Laws.** Provider agrees to comply with all applicable laws, orders, rules, regulations and ordinances of governmental bodies applicable to this Contract as well as applicable District policies and procedures. All services provided will be in accordance with local, state and federal laws and regulations.

22. **Severability.** Each numbered clause of this Contract stands independent of all other numbered clauses. If any clause of this Contract or the application thereof to any persons or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application. Should any clause be adjudged invalid, that judgment shall not invalidate the total Contract; only clauses judged invalid shall not be enforced.

23. **Term.** Unless terminated earlier pursuant to provisions stated herein, this Contract shall commence on **August 1, 2019 and shall terminate on July 31, 2020** or the completion of the services identified in paragraph 2 hereof, whichever should first occur. This contract may be renewed annually by the District for up to three additional years.

24. **Assignment.** This Agreement may not be assigned without written authorization by the other party.

25. **Licenses, Permits, and Warranty.** Provider warrants that it and its personnel have the requisite training, skill, and experience necessary to provide the services under this Contract and are appropriately accredited and licensed by all applicable agencies and governmental entities. Provider shall be responsible for maintaining any and all licenses, permits, or other requirements for doing business or providing services under this Contract.

26. **Entire Agreement and Modification.** This written Contract constitutes the entire agreement between Provider and the District. No alterations or variations of the terms of this Contract shall be effective unless reduced to writing and signed by both parties.

27. **Governing Law.** The terms of this Contract shall be governed by the laws of the State of Washington. In the event that a dispute arises under the terms and conditions of this Contract, the parties agree to mediate the dispute prior to taking any formal legal action. In the event that legal action is commenced to resolve a dispute arising out of this Contract, the prevailing party shall be entitled to its reasonable costs and attorneys' fees.

Executed this ___ day of _____, 20__.

ABERDEEN SCHOOL DISTRICT

PROVIDER

By _____

By _____

Its _____

Its _____



CONTRACTED EMPLOYEE

This is made part of the Account Services Contract entered by and between Aberdeen School District and the Account identified below.

PROVIDER PLACEMENT DETAILS:

Provider Name: The HELLO Foundation

Term: August 1, 2019 – July 31, 2020

Services Provided: School Psychologist

Hours: not to exceed 1448 hours

RATE & PAYMENT DETAILS:

Contracted Employee: Autumn Schreiber

Position: Psychologist

(Example: OT, PT, PTA, SLP)

Bill Rate: \$ 88/hour

Payment: Invoices submitted by the 5th of the month, paid after the 2nd Board meeting of the month

ADDITIONAL INFORMATION:

Comments:

There will be 9-10 travel weeks (approximately 1 per month); each travel week consists of 4-5 travel days to be compensated at a rate of \$168/day.

VENDOR:

ABERDEEN SCHOOL DISTRICT

By: _____

By: _____
Superintendent or Designee

Date: _____

Date: _____



CONTRACTED EMPLOYEE

This is made part of the Account Services Contract entered by and between Aberdeen School District and the Account identified below.

PROVIDER PLACEMENT DETAILS:

Provider Name: The HELLO Foundation **Term:** August 1, 2019 to July 31, 2020

Services Provided: School Psychologist **Hours:** not to exceed 1448 hours

RATE & PAYMENT DETAILS:

Employee Name: Jennifer Cockrell **Position:** Psychologist
(Example: OT, PT, PTA, SLP)

Bill Rate: \$ 88/ hour

Payment: Invoices submitted by the 5th of the month, paid after the 2nd Board meeting of the month

ADDITIONAL INFORMATION:

Comments:

There will be 9-10 travel weeks (approximately 1 per month); each travel week consists of 4-5 travel days to be compensated at a rate of \$168/day.

VENDOR:

ABERDEEN SCHOOL DISTRICT

By: _____

By: _____
Superintendent or Designee

Date: _____

Date: _____

SAM Search Results		
List of records matching your search for :		
Search Term : hello*		
Record Status: Active		
ENTITY	Hello Housing	Status: Active
DUNS: 060949739	+4:	CAGE Code: 6PNU4 DoDAAC:
Expiration Date: 04/30/2020	Has Active Exclusion?: No	Debt Subject to Offset?: No
Address: 1242 Market Street, 3rd Floor		
City: San Francisco	State/Province: CALIFORNIA	
ZIP Code: 94102-4812	Country: UNITED STATES	
ENTITY	Hello NYC, Inc.	Status: Active
DUNS: 057960506	+4:	CAGE Code: 7YAJ0 DoDAAC:
Expiration Date: 09/25/2019	Has Active Exclusion?: No	Debt Subject to Offset?: No
Address: 456 BROADWAY FL 3		
City: NEW YORK	State/Province: NEW YORK	
ZIP Code: 10013-5800	Country: UNITED STATES	
ENTITY	Hello Alert, Inc.	Status: Active
DUNS: 048441633	+4:	CAGE Code: 78BT5 DoDAAC:
Expiration Date: 07/30/2019	Has Active Exclusion?: No	Debt Subject to Offset?: Yes
Address: 206 E Main St Unit A		
City: Babylon	State/Province: NEW YORK	
ZIP Code: 11702-3598	Country: UNITED STATES	
ENTITY	Hello Experiential Marketing, Inc	Status: Active
DUNS: 109146534	+4:	CAGE Code: 8BRC8 DoDAAC:
Expiration Date: 05/27/2020	Has Active Exclusion?: No	Debt Subject to Offset?: No
Address: 8411 Parasol Ln		
City: Houston	State/Province: TEXAS	
ZIP Code: 77064-8148	Country: UNITED STATES	

ENTITY	Hello Gorgeous Hair, Lashes, & Brows LLC	Status: Active
DUNS: 117051013	+4:	CAGE Code: 8BB54 DoDAAC:
Expiration Date: 05/05/2020	Has Active Exclusion?: No	Debt Subject to Offset?: No
Address: 504 Eagle Ridge Dr	State/Province: ALABAMA	
City: Birmingham	Country: UNITED STATES	
ZIP Code: 35242-5323		



CONTRACTED EMPLOYEE

This is made part of the Account Services Contract entered by and between Aberdeen School District and the Account identified below.

PROVIDER PLACEMENT DETAILS:

Provider Name: The HELLO Foundation

Term: August 1, 2019 – July 31, 2020

Services Provided: School Psychologist

Hours: not to exceed 1448 hours

RATE & PAYMENT DETAILS:

Contracted Employee: Autumn Schreiber

Position: Psychologist

(Example: OT, PT, PTA, SLP)

Bill Rate: \$ 88/hour

Payment: Invoices submitted by the 5th of the month, paid after the 2nd Board meeting of the month

ADDITIONAL INFORMATION:

Comments:

There will be 9-10 travel weeks (approximately 1 per month); each travel week consists of 4-5 travel days to be compensated at a rate of \$168/day.

VENDOR:

ABERDEEN SCHOOL DISTRICT

By: _____

By: _____
Superintendent or Designee

Date: _____

Date: _____



CONTRACTED EMPLOYEE

This is made part of the Account Services Contract entered by and between Aberdeen School District and the Account identified below.

PROVIDER PLACEMENT DETAILS:

Provider Name: The HELLO Foundation **Term:** August 1, 2019 to July 31, 2020

Services Provided: School Psychologist **Hours:** not to exceed 1448 hours

RATE & PAYMENT DETAILS:

Employee Name: Jennifer Cockrell **Position:** Psychologist
(Example: OT, PT, PTA, SLP)

Bill Rate: \$ 88/ hour

Payment: Invoices submitted by the 5th of the month, paid after the 2nd Board meeting of the month

ADDITIONAL INFORMATION:

Comments:

There will be 9-10 travel weeks (approximately 1 per month); each travel week consists of 4-5 travel days to be compensated at a rate of \$168/day.

VENDOR:

ABERDEEN SCHOOL DISTRICT

By: _____

By: _____
Superintendent or Designee

Date: _____

Date: _____

CERTIFICATED

HIRES: We recommend the Board approve the following certificated hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Shawn Stevenson	Harbor High School	History/Social Studies/P.E. Teacher	08/28/19
Deborah Koehn	Miller Jr. High School	Special Education Teacher	08/28/19
Melissa Lindner	Robert Gray Elementary	4 th Grade Teacher	08/28/19
Margie Hoffman	Stevens Elementary	5 th Grade Teacher	08/28/19

RESIGNATIONS: We recommend the Board approve the following certificated resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Mika Katzer	Aberdeen High School	EL Teacher	06/26/19
Dana Persson-Zora	Stevens Elementary	5 th Grade Teacher	06/24/19

RECALL: We recommend the Board approve the following certificated recall:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Jody Charters	Aberdeen High School	EL Teacher	08/28/19

CLASSIFIED

SUMMER SCHOOL HIRE: We recommend the Board approve the following classified Summer School hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Casey Schumacher	Food Service	Food Service Worker/Transport	07/17/19

RETIREMENT: We recommend the Board approve the following classified retirement:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Lila Jernstrom	McDermoth Elementary	Para-educator	06/27/19

LEAVE OF ABSENCE: We recommend the Board approve the following classified leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Denise Anderson	A. J. West Elementary	Custodian	07/08/19-10/31/19

CLASSIFIED (Continued)

EXTRA-CURRICULAR CONTRACTS: We recommend the Board approve the following extra-curricular contracts:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Ben Barene	Aberdeen High School	Girls' Soccer – Assistant Coach	08/26/19
Doug Basler	Aberdeen High School	Volleyball – Head Coach	08/26/19
Todd Bridge	Aberdeen High School	Summer Conditioning Coach	06/24/19
David Bruncke	Aberdeen High School	Boys' Tennis – Assistant Coach	08/26/19
Sarah Butcher	Aberdeen High School	Girls' Swimming – Assistant Coach .5 FTE	08/26/19
Andy Duffy	Aberdeen High School	Boys' Tennis – Head Coach	08/26/19
Joe Fagerstedt	Aberdeen High School	Football – Assistant Coach	08/21/19
Larry Fleming	Aberdeen High School	Girls' Soccer – Head Coach	08/26/19
Desiree Glanz	Aberdeen High School	Volleyball – Assistant Coach	08/26/19
April Heikkila	Aberdeen High School	Girls' Swimming – Assistant Coach .5 FTE	08/26/19
Toni Houbregs	Aberdeen High School	Fall Intramurals	08/26/19
Larry Kinread	Aberdeen High School	Girls' Soccer – Assistant Coach	08/26/19
Kimberly Ivy Lyles	Aberdeen High School	Cross Country – Assistant Coach	08/26/19
Gage Martell	Aberdeen High School	Football – Assistant Coach	08/21/19
Corey Martinsen	Aberdeen High School	Football – Assistant Coach .5 FTE	08/21/19
April Meissner	Aberdeen High School	Cross Country – Head Coach	08/26/19
Shon Schreiber	Aberdeen High School	Summer Conditioning Coach	06/24/19
Jan Simons	Aberdeen High School	Girls' Swimming – Head Coach	08/26/19
Dan Sundstrom	Aberdeen High School	Boys' Golf – Head Coach	08/26/19
David Tarrence	Aberdeen High School	Football – Assistant Coach	08/21/19
Tamar Yakovich	Aberdeen High School	Volleyball – Assistant Coach	08/26/19
Nick Barene	Miller Jr. High School	Girls' Soccer – Head Coach	08/26/19
Jason Garman	Miller Jr. High School	Football – Head Coach	08/26/19
Breanna Gentry	Miller Jr. High School	Girls' Soccer – Head Coach	08/26/19
Steve Reed	Miller Jr. High School	Cross Country – Head Coach	08/26/19
Kelly Stewart	Miller Jr. High School	Cross Country – Head Coach	08/26/19



To: Aberdeen School Board Members
 From: Dr. Alicia Henderson, Superintendent
 Re: **Request for Assignment Exception
 WAC 181-82-110**
 Date: July 23, 2019

Assignment Exception Requested:

Assign Mary Mainio to .5FTE of Physical Education and .35 of Highly Capable at McDermoth Elementary School.

Mary Mainio has a Washington State Education Staff Associate Certificate with a School Counselor. She has a Bachelor of Arts degree in Human Development from Washington State University, a Master of Arts in Guidance/Counseling from City University and a Graduate Certificate in School Counseling from Eastern Washington University.

Plan of Assistance:

1. Bryan McKinney, Principal at McDermoth Elementary School will act as a mentor and provide the following support:
 - a. Monitoring of lesson plans and curriculum to ensure alignment with required district and state standards
 - b. Classroom observations and feedback
 - c. Provide opportunities for collegial discussions and participation with other staff
 - d. Ensure collaboration opportunities with other PE and Highly Capable staff throughout the district, and
 - e. Provide other support as needed.

I, Mary Mainio, agree to the proposed plan of assistance.

I, Dr. Alicia Henderson give my assurance that the assignment of Mary Mainio was made in compliance with WAC 181-82-110.

 Mary Mainio Date
 Certificate #457594J

 Dr. Alicia Henderson Date
 Superintendent

Approved by the Aberdeen School District Board of Directors.

 Sandra Bielski, President Date