

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Community Room, Aberdeen High School
February 5, 2019

AGENDA

5:00 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Gift to the District

Comments from Board Members

1. Board Self-Assessment

Comments from Student Representative

Comments from the Audience

Old Business

Superintendent's Report

1. **Budget Advisory Committee**
2. 2018-2019 Focus Areas
3. A.L.I.C.E. Drill
4. Retreat Schedule

Financial Services

1. **Miller Modular Building**

New Business

1. **Policy 6220 Bid Requirements**
2. **Resolution 2019-03 Interlocal Agreement for Health Care**
3. **Surplus CTE Materials**
4. Next Meeting

Comments from the Audience

Executive Session

1. **Personnel Matters**
2. Real Estate

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

February 5, 2019 – Community Room, Aberdeen High School

5:00 p.m. – Regular Meeting Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on January 15, 2019, are enclosed for your review and approval.
2. Gifts to the District – The Grays Harbor Community Foundation has announced a \$53,500 disbursement from the Marian J. Weatherwax Endowment Fund to support district initiatives and scholarships.

Comments from Board Members

1. Board Self-Assessment – Discussion of the self-assessment tool available to School Boards through WSSDA.

Comments from Student Representative

Comments from the Audience

Old Business

Superintendent's Report

1. Budget Advisory Committee – Superintendent Henderson will report on the work and recommendations of the Budget Advisory Committee. [Enclosure 2](#)
2. 2018-2019 Focus Areas – Superintendent Henderson will provide an update on the five focus areas for 2018-2019.
3. A.L.I.C.E. Drills – Superintendent Henderson will provide an update on the A.L.I.C.E. drills (Alert, Lockdown, Inform, Counter, Evacuate) that have been taking place in the District.
4. Retreat Schedule – Superintendent Henderson will discuss setting the date for a Board retreat on March 9 or March 2.

Financial Services

1. Miller Modular Building – Executive Director of Business and Operations Elyssa Louderback will update the Board on publication of the legal notice for a public hearing on February 19 regarding the sale of limited obligation bonds to purchase and install a modular building at Miller Junior High School. [Enclosure 3](#)

New Business

1. Policy 6220 Bid Requirements – The Washington State School Directors' Association has issued clarifying language regarding thresholds for small works projects and requests for proposals. The recommended update is presented for first reading. [Enclosure 4](#)
2. Resolution 2019-03 Interlocal Agreement for Health Care – A resolution authorizing the interlocal agreement for the District's participation in the Premera Blue Cross health care pool is presented for your review and approval. [Enclosure 5](#)
3. Surplus Materials – CTE Director Lynn Green is recommending that the photography and video equipment in the enclosed inventory be declared surplus as the items no longer have value for use in the program. [Enclosure 6](#)
4. Next Meeting – The next regular meeting of the Board is set for 5 p.m. Tuesday, February 19, 2019, in the Community Room at Aberdeen High School.

Comments from the Audience

Executive Session

At this time the meeting will recess for an executive session expected to last 60 minutes under RCW 42.30.110 (b) (c) (g) (to consider real estate matters and to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee).

1. Personnel Matters [Enclosure 7](#)
 - a. Certificated
 - b. Classified
2. Real Estate

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – January 15, 2019

At 5:00 p.m. President Sandra Bielski convened the regular meeting of the Aberdeen School Board in the Community Room at Aberdeen High School. Members present were Jennifer Durney, Bill Dyer, and Erin Farrer, along with Superintendent Alicia Henderson, student representative Katie Lewis and 36 patrons and staff. Director Jeff Nelson was excused. The meeting began with the Flag salute.

CALL TO ORDER

On a motion by Erin Farrer and seconded by Jennifer Durney, the Board approved the Consent Agenda, which included the minutes of the regular meeting on December 15, 2018, December payroll vouchers 826728 through 826771 and 826774 totaling \$3,489,396.77, General Fund vouchers 826670 through 826727, 826772, 826775, 826789 through 826869 totaling \$593,198.52; ASB Fund vouchers 826657 through 826669, 826773, 826776 through 726788 and 826870 totaling \$26,037.58 and Private Purpose Trust Fund vouchers 826655 through 826656 totaling \$1,750.00; accepted a \$500 gift to the District for the FFA program at Aberdeen High School from Darrell and Elaine Lokken; and approved a trip request for Central Park Elementary School to travel to Olympia for a visit to the Hands On Children's Museum on February 8.

CONSENT AGENDA

President Bielski commented on how much she appreciated the work of the Budget Advisory Committee.

COMMENTS FROM
THE BOARD

Student Representative Katie Lewis reported on various activities taking place for students in the District, noting the assemblies for Martin Luther King Jr., AVID Family night to learn about scholarships and post high school opportunities, winter concerts and the start of the elementary boys' basketball season.

COMMENTS FROM
STUDENT
REPRESENTATIVE

Domenico Pisano offered comment about playing time on the basketball C team.

COMMENTS FROM
THE AUDIENCE

Rick Winberg offered comment about student reliance on technology.

The Board discussed next steps for consideration of a request to rename the Auditorium. Directors Jennifer Durney and Bill Dyer will help form a committee to consider the request in February.

OLD BUSINESS
AUDITORIUM NAME

The Board tentatively scheduled a retreat for Saturday, March 9, with March 2 as second choice.

RETREAT
SCHEDULED

January is National School Board Recognition Month. Superintendent Henderson read a proclamation from Governor Jay Inslee and presented each director with a certificate of appreciation.

SCHOOL BOARD
RECOGNITION

Superintendent Henderson reported on the work and recommendations of the Budget Advisory Committee.

BUDGET ADVISORY
COMMITTEE

Superintendent Henderson provided an update on the 2018-2019 focus areas.

FOCUS AREAS

Superintendent Henderson provided an update on dangerous intruder drills that are planned in the District using the ALICE model – Alert, Lockdown, Inform, Counter, Evacuate.	ALICE INTRUDER DRILLS
Superintendent Henderson provided an update on planning for the new Stevens Elementary School and noted the Stevens Task Force will reconvene on February 7 for an update. Executive Director of Business and Operations Elyssa Louderback reported that School District and City of Aberdeen officials had met, that the District is preparing to seek a FEMA grant, preparing an RFQ for geotechnical engineering, and working with the University of Washington on inundation modeling that will be needed by the architects.	STEVENS TASK FORCE
Superintendent Henderson discussed the work of the 6 th Grade to Miller Task Force.	6 TH GRADE TO MILLER TASK FORCE
Superintendent Henderson provided an update on the five focus areas.	2018-2019 FOCUS AREAS
Superintendent Henderson discussed ALICE trainings that will be taking place in the District. ALICE (Alert, Lockdown, Inform, Counter, Evacuate) is intended to prepare staff and students on how to respond in the event of an intruder.	SCHOOL INTRUDER TRAININGS
Superintendent Henderson read a proclamation from Gov. Jay Inslee declaring January as School Board Recognition Month.	SCHOOL BOARD RECOGNITION
Superintendent Henderson reported on the work and recommendations of the Budget Advisory Committee.	BUDGET ADVISORY COMMITTEE
Superintendent Henderson provided an update on the 2018-2019 focus areas.	FOCUS AREAS
Superintendent Henderson provided an update on dangerous intruder drills that are planned in the District using the ALICE model – Alert, Lockdown, Inform, Counter, Evacuate.	ALICE DRILLS
The Board tentatively scheduled a retreat for Saturday, March 9.	BOARD RETREAT
Superintendent Henderson noted that the annual WSSDA Legislative Conference is scheduled for February 10-11.	WSSDA LEGISLATIVE CONFERENCE
Executive Director of Business and Operations Elyssa Louderback presented the Fiscal Status Report for December.	FISCAL STATUS REPORT
Executive Director Elyssa Louderback presented the Year-End Financial Report for 2017-2018.	YEAR-END FINANCIAL REPORT
Following a presentation by Executive Director of Business and Operations Elyssa Louderback regarding qualifications of firms selected from the MRSC roster for work related to locating a modular building at Miller Junior High School, the board approved three contracts.	MILLER MODULAR BUILDING CONTRACTS

On a motion by Bill Dyer and seconded by Jennifer Durney, the Board approved a contract from Weddermann Architecture, PLLC with AHBL Engineering to provide civil and structural engineering and land surveying services related to location of a modular building at Miller Junior High School not to exceed \$29,000.

On a motion by Bill Dyer and seconded by Jennifer Durney, the board approved a contract from Weddermann Architecture and South Sound Geotechnical Engineering for services obtaining permits and site planning for locating a modular building at Miller Junior High School not to exceed \$12,250.

On a motion by Bill Dyer and seconded by Jennifer Durney the Board approved a contract from Geotechnical Engineering Services to complete a geotechnical engineering evaluation for work related to locating a modular building at Miller Junior High School not to exceed \$62,500.

On a motion by Erin Farrer and seconded by Bill Dyer the Board approved renewal of a service agreement proposal from Alerton Systems that includes an upgrade to the heating system software in district buildings.

HEATING SERVICES
CONTRACT

Executive Director of Business and Operations Elyssa Louderback discussed a \$35,000 grant the District has received from the state Department of Ecology regarding the disposal of surplus buses.

TRANSPORTATION
SURPLUS GRANT

Athletic Director Aaron Roiko provided the winter report on athletics, which included a report on the turnout for boys and girls' sports. He noted that a boys middle school soccer league is forming and the interest survey taken at Miller was very positive and included numerous students who have not tried out for a sport before.

ATHLETIC
DIRECTORS REPORT

The Board began its review of recommended updates to the Policy 2000 – Instruction series for first reading. Superintendent Henderson noted that the series is still undergoing administrative review and she expects additional edits to be proposed in February.

POLICY 2000 SERIES

On a motion by Erin Farrer and seconded by Jennifer Durney the Board adopted a resolution requesting a one-time waiver from the State Board of Education for Miller Junior High School to stagger the start of school with Grades 6 and 7 beginning on August 28 and Grade 8 starting school on August 29 in order to accommodate the transition of sixth-grade from the elementary schools to Miller Junior High School.

RESOLUTION 2019-01
180-DAY WAIVER
FOR MILLER

On a motion by Erin Farrer and seconded by Bill Dyer, the board adopted Resolution 2019-02 requesting continuation of the state waiver in Grades 7-12 from the 180-day school year requirement to allow for parent-teacher conferences.

RESOLUTION 2019-02
180-DAY WAIVER
FOR CONFERENCES

On a motion by Jennifer Durney and seconded by Erin Farrer, the board approved an affiliation agreement with Bates Technical College for students in the occupational therapy assistant program to perform field work studies.

BATES TECHNICAL
COLLEGE

On a motion by Bill Dyer and seconded by Erin Farrer the Board approved a contract through BHC Fairfax Hospital of Kirkland to provide special education services to certain students at the Northwest School of Innovative Learning.

CONTRACT WITH
BHC FAIRFAX /
NWSOILS

On a motion by Jennifer Durney and seconded by Bill Dyer the Board declared as surplus library materials from A.J. West Elementary School and Aberdeen High School as presented and also declared inventoried technology devices surplus as presented.

SURPLUS MATERIALS

The Board discussed correspondence from the Cosmopolis School District requesting appointment of a Cosmopolis director to the Aberdeen School Board of Directors and directed the superintendent to research the issue, especially through WSSDA.

COSMOPOLIS
CORRESPONDENCE

The next regular meeting of the Board is set for 5 p.m. Tuesday, February 5, 2019, in the Community Room at Aberdeen High School.

NEXT MEETING

Michelle Reed offered comment regarding uniforms for high school athletes.

PUBLIC COMMENT

Doreen Conrad thanked the Board for supporting the PSE wage increase.

At 6:14 p.m., President Sandra Bielski recessed the meeting for an executive session expected to last 30 minutes under RCW 42.30.110(g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee). The session convened at 6:19 p.m. At 6:49 p.m., the regular meeting reconvened.

EXECUTIVE SESSION

Following a presentation by Assistant Superintendent Jim Sawin, on a motion by Jennifer Durney and seconded by Bill Dyer, the Board approved the Personnel Report. Under certificated matters, the Board approved the hiring of Patricia King as a Special Education teacher at Stevens Elementary School effective January 7; accepted resignations from Kevin Ridout, a Science teacher at Aberdeen High School effective June 30, Robert Potter, a Special Education teacher at A. J. West Elementary School effective June 14; approved the retirements of Martin Jefferson, a Preschool teacher at Stevens Elementary School, effective August 31, and Kerin Murphy, a 2nd Grade teacher at Stevens Elementary School, effective August 31; approved the hiring of Benjamin Barene, Brenden Greenfield and Michelle Lawson as substitutes for the District and accepted resignations from substitutes Patrick Calahan and Christina Hawkins.

PERSONNEL REPORT

CERTIFICATED

Under classified matters, the Board approved leaves of absence for Sarah Thomasson, lead electrical/mechanical worker in the Maintenance Department, effective January 3 to February 1, Stephany Murray, a para-educator at Aberdeen High School, effective January 9 to February 1, Geneva Bernabe, a para-educator at A. J. West Elementary School, effective February 19 to March 5, Desire Shores, a para-educator at A. J. West Elementary School, effective January 28 to April 26, and for Dawn Smith, a para-educator at A. J. West Elementary School, effective intermittently from January 11 to June 7; accepted resignations from Julie Miller, a para-educator at McDermoth Elementary School, effective January 18 and Shelby Rios, a para-educator in the After School Program at Robert Gray Elementary

CLASSIFIED

Aberdeen School Board Minutes
January 15, 2019

School effective January 18; approved extra-curricular contracts at Miller Junior High School for Benjamin Barene, Nicholas Barene, Larry Fleming, Larry Kinread, Jimmy McDaniel and Stephanie Pellegrini as head coaches for Boys' Basketball effective January 2; Darrell Kingery, Harley Revel, Casey Doyle, John Kingery and Breanna Gentry as head coaches for elementary boys' basketball effective January 14, and approved the hiring of Cheryl Green, Hannah Palmer and Gabriela Phillips as substitutes.

There being no further business, the regular meeting was adjourned at 6:50 p.m.

ADJOURN

Alicia Henderson, Secretary

Sandra Bielski, President



JAN 23 2019

Grays Harbor Community Foundation

P.O. Box 615, 705 J Street, Hoquiam WA 98550 | Phone: (360) 532-1600 | E-mail: info@gh-cf.org

Board Of Directors

OFFICERS

Dr. Dave Westby
Chair
Bill Stewart
Vice Chair
Wes Peterson
Secretary
Mike Stoney
Treasurer

January 10, 2019

Aberdeen School District No. 5
Attn: Dr. Alicia Henderson, Superintendent
216 N. G Street
Aberdeen, WA 98520

ELECTED MEMBERS

Dr. Donald Arima
David Burnett
George Donovan
Jane Goldberg
Lynn Kessler
Michelle Morrison
Jon Parker
Tom Quigg
Randy Rust
Kathryn Skolrood
Richard Vroman
John Warring
Maryann Welch

Dear Dr. Henderson,

The Board of Directors of the Grays Harbor Community Foundation recently met to review and approve the recommendations of the Finance Committee for 2019 endowment distribution rates. The Board approved the recommended distribution rate of 4.0% for 2019.

Therefore, we project the following distribution regarding the Marian J. Weatherwax Endowment Fund for the Aberdeen School District:

- Marian Weatherwax Endowment Fund for the Aberdeen School District - \$49,500.
- Marian Weatherwax Scholarship Prizes for the Valedictorian and Salutatorian of Aberdeen High School - \$4,000.

EMERITUS MEMBERS

Todd Lindley
Stan Pinnick

Staff

Eric Potts
Executive Director
Jessica Hoover
Senior Program Officer
Jim G. George
Finance Officer
Lyndsie Winter
Administrative Assistant

There are some restrictions on the uses of these funds. The Board of Directors of the Grays Harbor Community Foundation will release these funds for distribution upon review and approval of a plan or budget for use of these funds.

If you should have any questions about the endowment, the process, or the distribution of funds please feel free to contact me.

Sincerely,

Eric Potts
Executive Director

JAN 23 2019



Grays Harbor Community Foundation

P.O. Box 615, 705 J Street, Hoquiam WA 98550 | Phone: (360) 532-1600 | E-mail: info@gh-cf.org

Board of Directors

OFFICERS

Dr. Dave Westby
Chair
Bill Stewart
Vice Chair
Wes Peterson
Secretary
Mike Stoney
Treasurer

January 17, 2019

Aberdeen School District
Attn: Alicia Henderson
Superintendent
216 North G Street
Aberdeen, WA 98520

ELECTED MEMBERS

Dr. Donald Arima
David Burnett
George Donovan
Jane Goldberg
Lynn Kessler
Michelle Morrison
Jon Parker
Tom Quigg
Randy Rust
Kathryn Skolrood
Richard Vroman
John Warring
Maryann Welch

Dear Alicia,

The Grays Harbor Community Foundation appreciates the trust you have put in our organization and looks forward to a continuing partnership. Although the 2018 yearly results were not as positive as we had hoped, the last two years' return is 8.17%. Here is your 2018 fund summary.

The Marian J. Weatherwax Fund for Aberdeen School District:

EMERITUS MEMBERS

Todd Lindley
Stan Pinnick

Staff

Eric Potts
Executive Director
Jessica Hoover
Senior Program Officer
Lyndsie Winter
Administrative Assistant
Jim G. George
Finance Officer

January 1, 2018	\$1,518,034.09
Contributions	\$0.00
Withdrawals	\$(60,500.00)
Fees	\$(14,564.64)
Earnings/(Losses)	\$(97,628.93)
December 31, 2018	\$1,345,340.52

Generous donors contributed over \$1.16 million in gifts in 2018. The Foundation provided \$2 million in grants to nonprofit organizations and awarded \$773,000 for scholarships to students to pursue college or vocational/technical education. Total combined giving for grants and scholarships was \$2.7 million. The Foundation will keep administrative fees at our very low rate of 1.0% again for 2019.

We are excited about 2019 and expect to continue growing support for our communities in Grays Harbor. If you have any questions, please feel free to contact me by phone, 360-532-1600 or by e-mail at eric@gh-cf.org.

Respectfully,


Eric Potts
Executive Director

AH



FUNDING CRISIS IN THE ABERDEEN SCHOOL DISTRICT

Aberdeen is not fairly funded under McCleary.

Additional revenue is needed immediately to prevent loss of programs, layoffs and erosion to the quality of education for our young people.

The Issue

Aberdeen is reducing expenditures by 2 percent this year and planning for a 7 percent reduction in 2019-2020 due to the unfair distribution of state dollars under the new funding model for education.

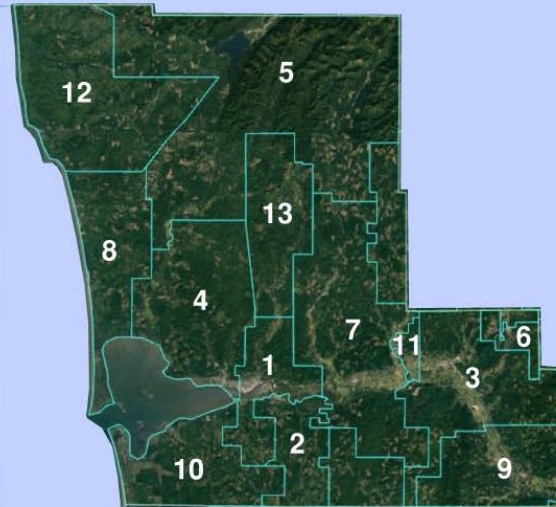
An analysis by OSPI puts Aberdeen in the Top 10 of districts experiencing severe revenue challenges under the new funding model. Here's why:

- **No “Experience Factor.”**
Aberdeen has an experienced, highly qualified staff. Almost 53 percent of our teachers have more than 15-plus years of experience and are near the top of the salary range – yet Aberdeen was not selected to receive additional funding for the experience factor.
- **No “Regionalization Factor.”**
Aberdeen experiences great difficulty recruiting and retaining quality teachers and works to overcome this challenge by offering competitive salaries. Districts in affluent, high-cost areas received additional state funding to attract teachers, leaving Aberdeen to pay similar salaries without the extra funding.
- **Underfunded Special Education.**
Aberdeen is more underfunded than most districts in our state due to its high percentage of special needs students. More than half of our local tax dollars have been used to make up the difference. These dollars have been taken away and not replaced.
- **High Local Levy.**
Aberdeen is facing one of the steepest levy cliffs in the state. The new levy cap of \$1.50 per \$1,000 represents a 65 percent cut in our local levy from the previous tax rate of \$4.31 per \$1,000. The new funding model doesn't cover this steep loss.

The Committee

The need for budget reductions as a result of the new funding model was studied in detail by the Aberdeen School District's Budget Advisory Committee, comprised of community members, parents, staff and representation from our employee bargaining groups.

Grays Harbor County school districts are at high risk under new funding model.



School District	Reg. Factor	Exp. Factor	Levy Cliff
1 Aberdeen	1.00	0%	-65.18%
2 Cosmopolis	1.00	0%	-68.30%
3 Elma	1.00	4%	-61.63%
4 Hoquiam	1.00	0%	-68.57%
5 Lake Quinalt	1.00	0%	-60.08%
6 McCleary	1.00	0%	-60.80%
7 Montesano	1.00	4%	-59.67%
8 North Beach	1.00	0%	-17.75%
9 Oakville	1.00	0%	-34.74%
10 Ocosta	1.00	0%	-44.35%
11 Satsop	1.00	0%	-23.39%
12 Taholah	1.00	0%	-83.02%
13 Wishkah Valley	1.00	0%	-72.58%

What lawmakers can do

- **Restore the Staff Mix Factor.** The state used to pay districts for the staff mix that it has, not just one rate regardless of where staff are placed on the salary schedule.
- **Provide more funding for Special Education.** As stated previously, special education is underfunded.
- **Fully fund employee benefits.** Please ensure the new state employee benefit system is fully funded. As things stand, Aberdeen is facing an estimated \$1 million increase in benefit costs.
- **Provide more support in labor negotiations.** The previous Legislature did away with the statewide salary schedule and ordered districts to negotiate on their own while making no provisions to support the new collective bargaining expectation.
- **Fix funding for construction in rural districts.** Aberdeen has a dire need to replace a 70-year-old school. The bare minimum cost is \$58 million to \$63 million – well above our bonding capacity. Under the current state construction “match” program, we would expect to receive just \$7.4 million.
- **Fix funding model inequities.** An adjustment factor was provided for affluent areas to account for cost of living. An adjustment is needed for the additional costs associated with factors unique to districts like Aberdeen.

What about raising the levy lid?

- **Raising the levy lid will not fix McCleary.** We understand that one solution is to simply raise the levy lid above \$1.50. However, Aberdeen’s taxpayers are not equipped to subsidize education and necessary services through local levying. School counselors and nurses are necessary – they’re not “enhancements.”

ABERDEEN SCHOOL DISTRICT NO. 5
GRAYS HARBOR COUNTY, WASHINGTON

NOTICE OF INTENT TO ISSUE A LIMITED GENERAL
OBLIGATION BOND AND CONDUCT A PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of Directors (the “Board”) of Aberdeen School District No. 5, Grays Harbor County, Washington (the “District”) intends to issue a non-voted limited general obligation bond (the “Bond”) pursuant to RCW 28A.530.080 and will hold a public hearing on February 19, 2019, starting at 5:00 p.m. or as soon thereafter as possible, in the Community Room at Aberdeen High School, 410 North G Street, Aberdeen, WA 98520, for the purpose of hearing comments from the public on the proposed issuance of the Bond. The proposed Bond will be issued as a limited general obligation bond; will be in the principal amount of not to exceed \$2,500,000; will be dated its date of delivery to the purchaser thereof; will be issued only in fully registered form; will bear interest at the rate(s) to be determined based on market conditions; will mature within ten (10) years of the date of issue; may be subject to prepayment prior to maturity of the Bond; will be issued and sold in such manner, at such time as will be required for the purpose for which the Bond is to be issued; and will include other related terms and conditions, all as deemed necessary and advisable by the Board. The exact date, form, terms, price, interest rate(s), maturity date, purchaser and repayment schedule of the Bond will be hereafter fixed by resolution of the Board. The proceeds of the Bond will be used to pay costs to acquire and install portable (modular) classrooms at Miller Junior High School and carry out other purposes authorized by RCW 28A.530.080. The principal of and interest on the Bond will be paid from money from the District’s General Fund, and from other legally available money of the District. Any person wishing to be heard on the proposed issuance of the Bond should appear at the public hearing and present their views. Alternatively, or in addition, such interested persons may submit their views on the proposed issuance of the Bond in writing and deliver them to: Elyssa Louderback, Executive Director of Business & Operations, 216 North G Street, Aberdeen, Washington 98520, on or before the date of the public hearing.

ABERDEEN SCHOOL DISTRICT NO. 5
GRAYS HARBOR COUNTY,
WASHINGTON

/s/ Alicia Henderson
Superintendent and Secretary to the Board of
Directors

Publish: February 5, February 12, 2019

Classified Proof

Client	ADW75521 - SCH DIST #5 - ABERDEEN	Phone	(360) 538-2010		
Address	216 NORTH G STREET	E-Mail	dshaw@asd5.org		
	ABERDEEN, WA, 98520	Fax			
Order#	843152	Requested By	DEE ANN SHAW	Order Price	\$421.67
Classification	9963 - Legals	PO #		Tax 1	\$0.00
Start Date	02/05/2019	Created By	4404	Tax 2	\$0.00
End Date	02/12/2019	Creation Date	01/29/2019, 10:46:00 am	Total Net	\$421.67
Run Dates	2			Payment	\$0.00
Publication(s)	Daily World				
Sales Rep	4404 - Bradt, Kathy	Phone	(360) 537-3907		
		E-Mail	kbradt@thedailyworld.com		
		Fax			

**ABERDEEN SCHOOL DISTRICT NO. 5
GRAYS HARBOR COUNTY, WASHINGTON**

**NOTICE OF INTENT TO ISSUE A LIMITED GENERAL
OBLIGATION BOND AND CONDUCT A PUBLIC HEARING**

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ABERDEEN SCHOOL DISTRICT NO. 5
GRAYS HARBOR COUNTY, WASHINGTON

/s/ Alicia Henderson
Superintendent and Secretary to the
Board of Directors

Publish February 5 & 12, 2019. The Daily World 843152

January 2019

Policy Alert



January 2019

Important Update on Model Policy 6220 – Bid or Request for Proposal Requirements

UPDATES

Essential

- 6220 – Bid or Request for Proposal Requirements

TABLE OF CONTENTS

- 6000 Series

Policy 6220 – Bid or Request for Proposal Requirements

Category: Essential

WSSDA revised this policy to reflect tighter threshold restrictions when (1) using state funds to make improvements or repairs and (2) using federal funds to procure goods. Additionally, the revisions provide information about public work projects within the \$75,000 to \$100,000 range.

As you might know, last June, the Office of Management and Budget (OMB) announced it had raised the threshold for micro-purchases under federal financial assistance awards to \$10,000, and raised the threshold for simplified acquisitions to \$250,000. Accordingly, in August 2018, WSSDA raised the threshold amounts in the model policy.

However, these current revisions are necessary because districts must use the more restrictive of state and federal bid thresholds, even when procuring goods exclusively with federal funds. The revisions also correct the state threshold for using state funds to make improvements or repairs.

Finally, we have received questions about how districts should proceed when desiring to conduct a public works project within the \$75,000 to \$100,000 range. Although there are no statutory bidding requirements for this range of public works project, we have added information addressing the districts options to provide guidance.

As stated in WSSDA Policy 1310, "Non-substantive editorial revisions and changes in administrative, legal and/or cross references need not be approved by the board."

BID REQUIREMENTS

The board of directors of the Aberdeen School District recognizes the importance of maximizing the use of district resources, the need for sound business practices in spending public money, the requirement of complying with state laws governing purchasing and public works, the importance of standardized purchasing regulations, and the need for clear documentation ~~in meeting auditing requirements.~~

I. Procurement and Public Works Using State Funds

A. Furniture, Supplies, or Equipment

Whenever the estimated cost of furniture, supplies or equipment (except books) will cost:

1. Less than \$40,000, no competitive bidding process is required to make the purchase;
2. Between \$40,000 and \$75,000, the board will follow the informal competitive bidding process by requiring quotes from at least three different sources to be obtained in writing or by telephone and recorded for the public to review;
3. Over \$75,000, the Board will follow the formal competitive bidding process by:
 - a. Preparing clear and definite plans and specifications for such purchases;
 - b. Providing notice of the call for formal bids by publication in at least one newspaper of general circulation in the district at least once each week for two consecutive weeks;
 - c. Ensuring that the district takes steps to assure that when possible, the district will use small and minority businesses, women's business enterprises and labor surplus firms;
 - d. Providing the clear and definite plans and specifications to those interested in submitting a bid;
 - e. Requiring that bids be in writing;
 - f. Opening and reading bids in public on the date and in the place named in the notice; and
 - g. Filing all bids for public inspection after opening.

A. Purchases

1. ~~Formal Bids: Whenever the estimated cost of any furniture, supplies (except books), equipment or work meets or exceeds \$300,000, formal bids shall be called for by issuing public notice placed in at least one (1) newspaper of general circulation within the district once each week for two (2) consecutive weeks unless a statutory exception permits another contracting option. Clear and definite specifications shall be prepared~~

~~and made available to all vendors interested in submitting a bid. For purposes of this policy, a lease purchase agreement, whereby the district may own the property at the end of a lease term, shall be subject to the same conditions as an outright purchase.~~

- ~~2. Informal Bids: When the estimated cost of any supplies, equipment, work, or furniture (except books) shall exceed \$40,000 but be less than \$75,000, informal bids will be solicited from responsible vendors. The superintendent will establish bidding and contract awarding procedures for all purchases of furniture, equipment, or supplies (except for books), the cost of which is estimated to be in excess of \$40,000.~~
- ~~3. No bid procedure is required for purchase of furniture equipment or supplies under \$40,000.~~

B. Exemptions

The board may waive bid requirements for purchases:

1. Clearly and legitimately limited to a single source of supply;
2. Involving special facilities or market conditions;
3. In the event of an emergency;
4. Of insurance or bonds; and
5. Involving public works in the event of an emergency.

"Emergency" means unforeseen circumstances beyond the district's control that present a real, immediate threat to the proper performance of essential functions or will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

Whenever the board waives bid requirements, the board will issue a document explaining the factual basis for the exception and record the contract for open public inspection.

B. Public Works Projects

- ~~1. Whenever in the opinion of the board the cost of any public work project shall equal or exceed \$300,000, formal bids shall be called for by issuing public notice placed in at least one (1) newspaper of general circulation within the district once each week for two (2) consecutive weeks, unless a statutory exception permits another contracting option. Clear and definite specifications shall be prepared and made available to all vendors interested in submitting a bid.~~

~~When the cost of a public works project equals or exceeds \$35,000 but is less than \$150,000 informal bids shall be solicited from responsible vendors. The superintendent shall establish bidding and contract awarding procedures for all public works projects, the cost of which is estimated to be in excess of \$35,000. However, all building improvement, repair or other public work projects estimated to be less than \$300,000~~

~~may be awarded to a contractor on the small works roster, pursuant to state's uniform small works roster process.~~

~~Public works projects that are less than \$40,000 may be performed by district personnel.~~

C. Rejection of Bids

The board may by resolution reject any and all bids and make further calls for bids in the same manner as the original call.

~~C. Limited Public Works Projects~~

- ~~1. Limited public works projects are those estimated to cost less than \$35,000. The district may award contracts for limited public works pursuant to the state limited public works process. With approval by the superintendent, for limited public works, the district may waive the payment and performance bond requirements and the retainage requirements of law, thereby assuming liability for a contractor's nonpayment of laborers, mechanics, subcontractors, material men, suppliers and taxes. The district shall have the right of recovery against the contractor for any of these payments made on the contractor's behalf.~~

D. Interlocal Cooperation Act

The board reserves the right to enter into inter-local cooperative agreements for purchases and public works with other governmental agencies pursuant to the Interlocal Cooperation Act, Chapter 39.34 RCW.

~~D. Other Provisions~~

~~For any public works contract expected to cost more than \$1 million, the bids shall include the names of subcontractors who will do the heating, ventilation and air conditioning, plumbing or electrical work. Failure to name a subcontractor or the bidder for each category of work renders the bid non-responsive and void. Naming more than one subcontractor for a category of work, unless different subcontractors are named in alternative bids, also voids a bid.~~

~~Bid procedures shall be waived when the board declares an emergency, for purchases involving special facilities or market conditions; for purchases of insurance or bonds or when purchases are clearly limited to a single source of supply. Any time bid requirements are waived pursuant to this provision; a document explaining the factual basis for the exception and the contract shall be recorded.~~

~~The board may by resolution reject any and all bids and make further calls for bids in the same manner as the original call. The board reserves the right to purchase through an inter-local cooperative agreement with another governmental agency provided such agency has complied with the bidding requirements that are applicable to school districts.~~

~~The board shall include in each contract a proviso requiring the contractor to prohibit any of its employees who has ever been convicted of or pled guilty to any of the child related felonies from working where he/she would have contact with public school children. The contract shall also provide that failure to comply with this requirement is grounds for immediate termination of the contract.~~

~~When federal funds are used for procurement of supplies, other property, or professional services, the following steps will be followed:~~

- ~~1. An order for supplies or other property that totals \$75,000.00 or more must be publicly solicited using sealed bids. Orders for less than \$75,000.00 may be procured using price or rate quotations from three or more qualified sources;~~
- ~~2. A professional services contract that totals \$100,000.00 or more must be publicly solicited using sealed bids. Services contracts for less than \$100,000.00 may be procured using price or rate quotations from three or more qualified sources;~~
- ~~3. Procurement by noncompetitive proposals may only be used when it is infeasible to use informal quotes or sealed bids and one of the following circumstances applies:
 - ~~a. The item is only available from a single source;~~
 - ~~b. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;~~
 - ~~c. The awarding agency (e.g. OSPI) authorizes noncompetitive proposals; or~~
 - ~~d. After solicitation of a number of sources, competition is determined inadequate;~~~~
- ~~4. For any procurement transaction over \$25,000.00 the vendor or contractor must not be suspended or debarred from participating in federal assistance programs; and~~
- ~~5. For any subcontract award in any amount, the grantee must not be suspended or debarred.~~

E. Crimes Against Children

The board will include in any contract for services with an entity or individual other than an employee of the district a provision requiring the contractor to prohibit any employee of the contractor from working at a public school who has contact with children at a public school during the course of his or her employment and who has pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322. The contract shall also contain a provision that any failure to comply with this section shall be grounds for the district immediately terminating the contract.

The superintendent will establish bidding and contract awarding procedures for all purchases of furniture, equipment, supplies (except books), or public works projects consistent with state law.

F. Use of State Funds for Improvements or Repairs

The board may make improvements or repairs to district property through a district department without following the competitive bidding process if the total cost of improvements or repairs does not exceed \$75,000. If the board estimates that the total cost of a building, improvement, repair, or other public works project is \$100,000 or more, the board will follow the formal competitive bidding process outlined above, unless the contract is let using the small works roster process authorized by RCW 39.04.155 or under any other procedure authorized for school districts. There are no statutory bidding requirements for public works projects involving improvements or repairs that are within the \$75,000 to \$100,000 range. For projects in this range, the district may consider: using its small works roster process, under RCW 39.04.155; using an inter-local agreement or contract with a vendor of the district's choice, without any competitive process, under RCW 28A.335.190; or choosing to require quotes for the work to make the process more competitive.

II. Procurement Using Federal Funds

A. Goods

When the district uses federal funds for procurement of **goods** (furniture, supplies, equipment, and textbooks):

1. Purchases of \$10,000 or less do not require quotes. However, the district must consider price to be reasonable, and, to the extent practical, distribute purchases equitably among suppliers.
2. Purchases between \$10,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
3. Purchases of \$75,000 or more must be publicly solicited using sealed bids or requests for proposals.

B. Services

When the district uses federal funds for procurement of services:

1. Purchases of \$10,000 or less do not require quotes. However, the district must consider price to be reasonable, and, to the extent practical, distribute purchases equitably among suppliers.
2. Purchases between \$10,000 and \$250,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
3. Purchases of \$250,000 or more must be publicly solicited using sealed bids or requests for proposals.

C. Noncompetitive Procurement

Noncompetitive procurement may be used only when one of the following four circumstances applies:

1. The item is only available from a single source;

2. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
3. The awarding agency (e.g., OSPI) authorizes noncompetitive procurement in response to a written request from the district; or
4. After solicitation of a number of sources, competition is determined inadequate.

The district must maintain documentation supporting the applicable circumstance for noncompetitive procurement.

D. Suspension and Debarment

Before entering into federally funded vendor contracts for goods and services that equal or exceed \$25,000 and any subcontract award, the district will ensure the vendor is not suspended or debarred from participating in federal assistance programs.

E. Conflict of Interest

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by federal funds if he or she has a real or apparent conflict of interest. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization that employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No employee, officer, or agent of the district may solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. Violation of these standards may result in disciplinary action including, but not limited to, suspension, dismissal, or removal.

III. Procedures

The superintendent or designee will establish bidding and contract awarding procedures consistent with state and federal law.

~~The superintendent will establish bidding and contract awarding procedures for all purchases of furniture, equipment, supplies (except books) or public works projects consistent with state and federal law.~~

Legal References:	RCW 28A.400.330	<u>Crimes against children – Contractor employees</u> -- Termination of Contract--Termination of Contract
	28A.335.190	Advertising for bids-- Bid procedure <u>Competitive bid procedures – Purchases from inmate work</u>

	<u>programs –Telephone or written quotation solicitation, limitations -- Emergencies</u>
39.04.155	<u>Small work roster contract procedures Limited public works process Definition—Contract award process</u>
<u>39.26.160</u>	<u>Bid awards – Considerations – Requirements and criteria to be set forth – Negotiations – Use of enterprise vendor registrations and bid notification system</u>
39.04.280	<u>Competitive bidding requirements—Exemptions</u>
39.30.060	<u>Bids on public works – Identification, substitution of contractors Contracts—Indebtedness— Limitations—Competitive Bidding— Violations</u>
<u>39.34</u>	<u>RCW Interlocal Cooperation Act</u>
43.19.1911	<u>Letting contract--Lowest responsible bidder, determination--Public inspection of bids</u>
<u>2 CFR Part 200</u>	<u>Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards</u>
<u>2 CFR 200.67</u>	<u>Micro-purchase</u>
<u>2CFR 200.88</u>	<u>Simplified Acquisition Threshold</u>
<u>2 CFR 200.318</u>	<u>General Procurement Standards</u>
<u>2 CFR 200.320</u>	<u>Methods of Procurement to be Followed</u>
<u>2 CFR 3485</u>	<u>Nonprocurement Debarment and Suspension</u>

Adoption Date: 02/06/96
 Revised: 12/19/00, 09/05/01, 08/17/04, 02/21/06; 05/06/14; _____

RESOLUTION NO. 2019-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF ABERDEEN SCHOOL DISTRICT NO. 5, GRAYS H COUNTY, WASHINGTON, AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT RESTATING THE DISTRICT'S AGREEMENT IN CONNECTION WITH THE PURCHASE OF HEALTH CARE AND/OR OTHER INSURANCE FOR THE DISTRICT'S EMPLOYEES AND THEIR DEPENDENTS; CONFIRMING AND RATIFYING ACTIONS TAKEN BY THE DISTRICT WITH RESPECT TO THE PURCHASE OF HEALTH CARE AND/OR OTHER INSURANCE; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO

**ABERDEEN SCHOOL DISTRICT NO.
GRAYS H County, Washington**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF ABERDEEN SCHOOL DISTRICT NO. 5, GRAYS HARBOR COUNTY, WASHINGTON, as follows:

WHEREAS, Aberdeen School District NO. 5, Grays Harbor County, Washington (the "District"), is a first-class school district duly organized and existing under and by virtue of the Constitution and the laws of the state of Washington (the "State") now in effect;

WHEREAS, the Board of Directors (the "Board") of the District is authorized by RCW 28A.400.350 to purchase health care and/or other insurance for District employees and their dependents, among others;

WHEREAS, chapter 39.34 RCW authorizes two or more State public agencies, including the District, to jointly exercise any power or privilege which may be independently exercised by such public agency;

WHEREAS, RCW 28A.320.080 authorizes school districts in the State to form a joint purchasing agency for the purpose of purchasing supplies, equipment and services;

NOW, THEREFORE, IT IS HEREBY FOUND, DETERMINED AND ORDERED, as follows:

Section 1. The Board hereby determines that it is in the District's best interests to purchase health care and/or other insurance for the benefits of District employees and their dependents, among others.

Section 2. The Board has determined that the most cost-effective way to purchase such insurance is to enter into an interlocal agreement pursuant to chapter 39.34 RCW with other school districts in the State.

Section 3. The Board hereby approves the interlocal agreement attached hereto as Exhibit "A" (the "Interlocal Agreement") and authorizes the Secretary to the Board to execute the Interlocal Agreement.

Section 4. The Secretary to the Board is hereby directed to deliver and file a certified copy of the Interlocal Agreement with the Grays Harbor County Auditor.

Section 5. All acts of the Board and officers and employees of the District with respect to the purchase of health care and/or other insurance, the execution and delivery of the Interlocal Agreement and the execution and delivery of any and all other documents related thereto or deemed necessary and desirable in connection with such transaction shall be and are hereby ratified, confirmed and approved.

Section 6. All prior resolutions of this Board or any parts thereof in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 7. This Resolution shall take effect immediately upon adoption.

ADOPTED AND APPROVED by the Board of Directors of Aberdeen School District NO. 5, Grays Harbor County, Washington, at a regular meeting thereof, held on 05 February, 2018

ABERDEEN SCHOOL DISTRICT NO. 5
Grays Harbor County, Washington

President

Vice President

Director

Director

ATTEST:

Director

Secretary to the Board of Directors

(S E A L)

* * * * *

CERTIFICATE

I, Alicia Henderson, Secretary to the Board of Directors of Aberdeen School District No. 5, Grays Harbor County, Washington, hereby certify that the foregoing resolution is a full, true and correct copy of a resolution duly passed and adopted at a regular meeting of the Board of Directors of such District, duly held at the regular meeting place thereof on February 5, 2019, of which meeting all members of such Board had due notice, and at which a majority thereof was present; and that at such meeting such resolution was adopted by the following vote:

AYES, and in favor thereof:

NAYS:

ABSENT:

ABSTAIN:

I further certify that I have carefully compared the same with the original resolution on file and of record in my office; that such resolution is a full, true and correct copy of the original resolution adopted at such meeting; and that such resolution has not been amended, modified, or rescinded since the date of its adoption, and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of _____,2019 .

ABERDEEN SCHOOL DISTRICT NO. 5
Grays HarborCounty, Washington

Superintendent
Secretary to the Board of Directors

(S E A L)

**EXHIBIT “A”
COMPREHENSIVE SCHOOL POOL
INTERLOCAL AGREEMENT**

This Interlocal Agreement (as may be amended from time to time, the “Interlocal Agreement”) creates an agreement to be entered into by the parties hereto in its entirety, and is entered into effective as of the date set forth below by and among the school districts that are parties hereto (each a “District” and collectively the “Districts”) pursuant to chapter 39.34 RCW (the “Interlocal Cooperation Act”) and has been authorized by the governing body of each District. Each District is a “public agency” as defined in the Interlocal Cooperation Act.

RECITALS

WHEREAS, each District is a school district duly organized and existing under and by virtue of the Constitution and the laws of the state of Washington (the “State”) now in effect;

WHEREAS, RCW 28A.400.350 authorizes each District to purchase health care insurance for such District’s employees and their dependents;

WHEREAS, the Interlocal Cooperation Act authorizes two or more State public agencies, including school districts, to jointly exercise any power or privilege which may be independently exercised by such public agency;

WHEREAS, RCW 28A.320.080 authorizes school districts in the State to form a joint purchasing agency for the purpose of purchasing supplies, equipment and services;

WHEREAS, each District desires to ratify and confirm the creation of a joint purchasing agency by interlocal agreement for the purpose of purchasing health care insurance for each Districts’ employees and their dependents;

NOW, THEREFORE, EACH DISTRICT HEREBY AGREES AS FOLLOWS:

Section 1. Creation and Purpose. The Districts hereby create the WASHINGTON STATE EDUCATION HEALTHCARE INTERLOCAL as a joint purchasing agency for the purpose of selecting and purchasing health care and/or other insurance for persons for which each District is authorized to purchase such insurance as set forth in RCW 28A.400.350(1).

Section 2. Management. The affairs of the WASHINGTON STATE EDUCATION HEALTHCARE INTERLOCAL shall be managed by a Board of Directors (the “Board”) composed of the superintendent of each District (or the superintendent’s designee). Unless otherwise specified herein, all decisions of the Board shall be by majority vote. The Board shall elect one of its members to serve as a “Chair” to execute documents and otherwise act on its behalf, provided that the chair shall take no action without first obtaining Board approval. The board shall conduct at least one annual meeting.

Section 3. Powers. The WASHINGTON STATE EDUCATION HEALTHCARE INTERLOCAL is authorized to survey available health care and/or other insurance options and, upon Board approval, to execute an agreement to make available to each District the provision of certain insurance policies (the “Insurance Agreement”). Each District may elect to participate or not participate in any health care and/or other insurance policy made available through the Insurance Agreement for all or a portion of its employees. Each participating District shall execute a separate written agreement with insurer whereby it agrees to abide by the terms and conditions of the Insurance Agreement and any such policy. Each participating

District shall be solely responsible for the payment of any premium or other amount attributable to such District's participation in the Insurance Agreement and any such policy, whether such payments are made to WASHINGTON STATE EDUCATION HEALTHCARE INTERLOCAL or to the insurance provider.

Section 4. Termination, Withdrawal and Dissolution. This Agreement shall remain in full force and effect for so long as two or more Districts remain a party hereto. Due to the WASHINGTON STATE EDUCATION HEALTHCARE INTERLOCAL's need to competitively price and market the plans from time to time, any District that wishes to withdraw from this Agreement must supply an "intent to leave" notice to all Districts within the pool by registering with the General Agent no later than 90 days prior to termination. Notice must be sent to both authorized General Agents of the pool:

Alliant Insurance Services
ATTN: Mark Patrick/Paul Belles
818 West Riverside Ave Suite 800
Spokane Wa 99201

The Partners Group
ATTN: Mark Rose/Gus Kiss
11225 SE 6th St. Suite 110
Bellevue, Wa 98004

Once this notice has been sent to the Interlocal's General Agent this District will no longer be eligible for any plan year surplus share for the next year's premium offset even if said District remains in the Insurance Agreement. If the District maintains affiliation with the pool then the District will be fully eligible for future premium offsets. Receipt of the notice does not require the District to terminate affiliation with the WASHINGTON STATE EDUCATION HEALTHCARE INTERLOCAL.

Any participating District may withdraw from this Interlocal Agreement or from participation in the Insurance Agreement by providing 60 days advance written notice, provided that such withdrawal is consistent with the terms of the withdrawing District's separate agreement to abide by the terms of the Insurance Agreement (including any restriction on the timing of such withdrawal).

Section 5: Finances and Budget. The WASHINGTON STATE EDUCATION HEALTHCARE INTERLOCAL may accept such funds as each District agrees to contribute. To the extent such funds are contributed, they shall be deposited into a special fund with the Treasurer of _____ County, designated as the "Comprehensive School Pool Operating Fund." Such funds shall be expended in accordance with an annual budget prepared by the Chair and approved by the Board.

Section 6: Filing of Interlocal Agreement. The WASHINGTON STATE EDUCATION HEALTHCARE INTERLOCAL shall cause this Interlocal Agreement and any amendment thereto to be filed with the County Auditor of any county in which a District is located.

Section 7: Miscellaneous Provisions.

A. Amendment and Joinder. This Interlocal Agreement may be amended by the written consent of a majority of the parties hereto. A school district in the State other than the Districts may be joined as a party to this Interlocal Agreement after the effective date of this Interlocal Agreement with the approval of a majority of the Board. Any school district that is so added will do so by executing such document(s) as the Chair deems necessary to evidence such school district's agreement to be bound by the terms and conditions of this Interlocal Agreement.

B. Audits. Each District agrees to comply with audit procedures, as established under this Interlocal Agreement or State Auditor to assure compliance with this Interlocal Agreement and state and federal law.

C. Confidentiality. Each District agrees to keep confidential any records generated under this Interlocal Agreement to the extent permitted by law.

D. Dispute Resolution. As a condition to pursuing relief in a court of law, any District that has a disagreement with any action taken under this Interlocal Agreement shall comply with such internal dispute resolution mechanism as the Board shall adopt.

E. Assignment. No District may assign its rights or delegate its performance hereunder to any person or entity without the prior written consent of the Board.

F. Entire Agreement. Except as expressly stated herein, this Interlocal Agreement constitutes the entire agreement with respect to the subject matter hereof and there are no other agreements, written or oral, relating to the subject matter hereof.

G. Notices. All notices shall be properly given only if made in writing and either delivered personally, or deposited in the United States Mail, certified or registered, with postage prepaid and addressed as set forth in the respective addresses designated below, or in each case, to such other person or addresses as from time to time may be specified in writing. Notices shall be deemed received at the earliest or actual receipt or five business days following mailing. Notices by facsimile that are followed up with mail shall be deemed to be received on the date of receipt of the facsimile, if during normal business hours.

H. Authorization to Sign. Each District warrants that it has the power and authorization to execute this Interlocal Agreement and any other documents executed pursuant to this Interlocal Agreement.

I. Severability. If any provision of this Interlocal Agreement shall be invalid, unenforceable or contrary to applicable law, the remainder of this Interlocal Agreement, or the application of such provision to persons or circumstances other than those to which it is held invalid, unenforceable or contrary to applicable law, shall not be affected thereby and shall continue in full force and effect.

J. No Third Party Beneficiaries. Each District agrees that there are no third party beneficiaries to this Interlocal Agreement. It is intended for the sole benefit of the Districts only.

K. Governing Law and Venue. The laws of the State shall govern the construction and interpretation of this Interlocal Agreement and venue shall be in Spokane County, Washington for any arbitration, action or proceeding relating to this Interlocal Agreement.

L. Roberts Rules of Order. The rules contained in the most recent edition of *Robert's Rules of Order Newly Revised* shall govern all meetings of the Board conducted under the authority of this Interlocal Agreement.

M. Headings. The headings of sections in this Interlocal Agreement are for the convenience of the reader and do not constitute a part of this Interlocal Agreement.

[Signature page follows]

IN WITNESS WHEREOF, each of the Districts has entered into this Interlocal Agreement as of
October 29, 2018

Alma Hendern
By: Superintendent
Aberdeen School District No. 5
Grays Harbor County, Washington

January 21, 2019



Aberdeen School District

216 North G Street
Aberdeen, WA 98520
360-538-2000
Fax 360-538-2014
www.asd5.org

Alicia Henderson, Ph.D.
Superintendent
360-538-2002

Jim Sawin
Assistant Superintendent
360-538-2222

Elyssa Louderback
Executive Director
Business & Operations
360-538-2007

Traci Sandstrom
Teaching and Learning
Technology
360-538-2123

Richard K. Bates, Ed.D.
Special Education
360-538-2017

Lynn Green
Career & Technical Education
Secondary Curriculum
360-538-2038

TO: Alicia Henderson, Superintendent
Board of Directors, ASD5

FROM:  Lynn Green, CTE Director

RE: Surplus Equipment

DATE: January 24, 2019

The attached photography and video equipment list has been utilized in the Career and Technical Education program at Aberdeen High School. The students have maximized their use and I recommend these items for surplus.

Thank you for your consideration.

SURPLUS FROM ROOM 145
YEARBOOK OLD EQUIPMENT
Video Camera Inventory

JAN 23 2019

Type	Serial #
Panasonic #1	G7HC50271
Panasonic #2	E7HC50149
Canon #3	712662103502
Canon #4	712662103285
Canon (YRBK)	212890300544
Canon #6	212890300544
Panasonic #5	J41C19056
Samsung #7	A3L05DR5ON2
Samsung #8	A61F6VKL604169P
Canon #3	9818

CERTIFICATED

RESIGNATIONS: We recommend the Board approve the following certificated resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Jeromy Thorarensen	Aberdeen High School	Spanish Teacher	06/14/19
Patricia King	Stevens Elementary	Special Education Teacher	01/31/19

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Hailey Bryant	District	Indian Education Coordinator	02/11/19
Gage Martell	Aberdeen High School	Para-educator – Temporary	01/17/19
Pamela Alstrom	Robert Gray Elementary	After School Program – Para-educator	01/14/19
Jessie Winter	Aberdeen High School	Math Olympiad Coach	01/28/19
Amanda Hoefs	A. J. West Elementary	Math Olympiad Coach	01/28/19
Michelle Reed	Central Park Elementary	Math Olympiad Coach	01/28/19
Rebel Jordan	McDermoth Elementary	Math Olympiad Coach (.5 FTE)	01/28/19

RESIGNATIONS: We recommend the Board approve the following classified resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Mason Campeau	Aberdeen High School	Para-educator	06/14/19
Erin Pehl	Stevens Elementary	After School Site Coordinator	01/31/19

LEAVE OF ABSENCES: We recommend the Board approve the following classified leave of absences:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Sarah Thomasson	Maintenance	Lead Electrical/Mechanical	02/04/19-03/01/19
Stefani Joesten	Aberdeen High School	Para-educator	01/30/19-02/14/19
Nikki Jones	A. J. West Elementary	LRC Technician	01/23/19-02/08/19

EXTRA-CURRICULAR CONTRACTS: We recommend the Board approve the following extra-curricular contracts:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Ben Barene	Aberdeen High School	Boys' Soccer – Assistant Coach	02/25/19
Alfie Bensinger	Aberdeen High School	Boys' Soccer – Assistant Coach	02/25/19
Kevin Brown	Aberdeen High School	Baseball - Assistant Coach	02/25/19
David Bruncke	Aberdeen High School	Girls' Tennis – Assistant Coach	02/25/19
Casey Doyle	Aberdeen High School	Track – Assistant Coach	02/25/19
Larry Fleming	Aberdeen High School	Boys' Soccer – Head Coach	02/25/19
Desiree Glanz	Aberdeen High School	Track – Assistant Coach	02/25/19
Toni Houbregs	Aberdeen High School	Intramurals	02/25/19
Ashley Kohlmeier	Aberdeen High School	Girls' Tennis – Head Coach	02/25/19
Kimberly Ivy Lyles	Aberdeen High School	Track – Assistant Coach	02/25/19
April Meissner	Aberdeen High School	Track – Head Coach	02/25/19
Jose' Ortiz	Aberdeen High School	Baseball – Assistant Coach	02/25/19
Erin Pehl	Aberdeen High School	Track – Assistant Coach	02/25/19
Shon Schreiber	Aberdeen High School	Baseball- Head Coach	02/25/19
Brandon Siano	Aberdeen High School	Fastpitch – Assistant Coach	02/25/19
Dan Sundstrom	Aberdeen High School	Girls' Golf – Head Coach	02/25/19
Scott Wilson	Aberdeen High School	Fastpitch – Head Coach	02/25/19
Doug Basler	Miller Jr. High School	Volleyball – Head Coach	02/11/19
Samantha Deugan-Leverett	Miller Jr. High School	Volleyball – Head Coach	02/11/19
Breanna Gentry	Miller Jr. High School	Volleyball – Head Coach	02/11/19
Stephanie Pellegrini	Miller Jr. High School	Volleyball – Head Coach	02/11/19

CLASSIFIED (Continued)

Substitute Classified:

Charles David Ashe
Freda Gardner
David Hack
Kevin Oleson

Substitute Classified Resignation:

Dawn Crabb – Effective 01/24/19
Sandra Mullin – Effective 01/17/19